NEW SERVICE SITE PLANS
ACCELA SUBMITTAL INSTRUCTIONS

- Submit Capacity Assurance applications to NewServiceRequests@Charlottenc.gov
  - Capacity Assurance applications will not be reviewed under this submittal

New Service Site Plan Submittal Instructions:


Step 2: Create and/or Login to Account

Step 3: Select “Charlotte Water” and follow prompts to “Continue Application”
Step 4: Select a Record Type and “Continue Application”

Select Charlotte Water from Filter Group Icon

Select a Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

Search

Charlotte Water

Available Filter Group

- Charlotte Water

OK Cancel

Select Charlotte Water Drop Down Menu

Select New Service Site Plan

Continue Application »

Step 5: Complete Application per Prompts and Submit for Review