General Review Information
This site is located along Park Drive, a city maintained local road. The site is in a corridor inside Route 4 and is within the limits of the Elizabeth and Center City 2020 Vision area plan.

Active Projects Near the Site:
- Project Name
  - N/A

CDOT’s review of this rezoning petition is intended to ensure consistency with the Transportation Action Plan (TAP) which seeks to ensure that the City’s transportation network supports current and future land uses and includes streets that provide safe and comfortable mobility for motorists, pedestrians, bicyclists, and transit users.

This document is primarily for communication to Planning Department staff as part of the overall City staff analysis of the rezoning petition and includes an overall summary of the case from a transportation perspective, information on trip generation, and resolved or outstanding site plan concerns. Additional advisory information about the driveway permit process is provided for information only.

Based on our review of the petition, we offer the following information for your consideration.

Transportation Summary
The site is located on a local road near a major thoroughfare road. The petitioner needs to revise the site plan to meet current standards.

Trip Generation

<table>
<thead>
<tr>
<th>Scenario</th>
<th>Land Use</th>
<th>Intensity</th>
<th>Trip Generation (vehicle trips/day)</th>
<th>Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing Use</td>
<td>Office</td>
<td>5,060 sf</td>
<td>60</td>
<td>Tax Record</td>
</tr>
<tr>
<td>Entitlement with Current Zoning</td>
<td>Apartments</td>
<td>9 dwellings</td>
<td>70</td>
<td>General Guidance from Planning</td>
</tr>
<tr>
<td>Proposed Zoning</td>
<td>0.23 ac of MUDD-O</td>
<td>Too many uses to determine</td>
<td>Site Plan: 01-30-20</td>
<td></td>
</tr>
</tbody>
</table>

Outstanding Issues

1. **Curbline** The proposed zoning district has a setback measured from back of the existing or proposed future curbline.
   a. **Park Drive**: The future location of curb and gutter is in its existing location.
The site plan should show the curb and gutter labeled and dimensioned from the centerline for each road.

2. **Traffic Study** A Traffic Impact Study is not necessary for the complete review of this petition. If the during the permitting process the site generates more than 2500 daily trips, then a traffic study will be required.

3. The petitioner should revise the site plan and conditional note(s) to build the recessed parking space to meet CLD standards. CLDS 50.09C

4. The petitioner should revise the site plan and conditional note(s) to remove note B. under Transportation and construct the proposed back of curb sidewalk from 5’ to 7’ minimum.

5. The petitioner should revise the site plan and conditional note(s) to close the existing curb cut on Park Drive and create a driveway access on the public alley. This will limit potential vehicular conflicts along Park Drive and allow for a better traffic flow. This will also better utilize the public alley for what it was intended for.

6. The petitioner should revise the site plan to add a note specifying dedication and fee simple conveyance of all rights of way to the City before the site’s first building certificate of occupancy is issued. CDOT requests right of way set at 2’ behind back of sidewalk where feasible.

7. The petitioner should revise the site plan to add a note specifying all transportation improvements will be approved and constructed before the site’s first building certificate of occupancy is issued. The petitioner may phase transportation improvements if said improvements and phasing are explicitly described in site plan notes.

8. **Resolved** Sample format for comment that is resolved

**Advisory Information**

The following are requirements of the developer that must be satisfied prior to driveway permit approval. We recommend that the petitioner reflect these on the rezoning plan as-appropriate.

1. According to the City of Charlotte’s Driveway Regulations, CDOT has the authority to regulate/approve all private street/driveway and public street connections to the right-of-way of a street under the regulatory jurisdiction of the City of Charlotte.

2. Adequate sight triangles must be reserved at the existing/proposed street entrance(s). Two 35’ x 35’ sight triangles (and two 10’ x 70’ sight triangles on North Carolina Department of Transportation on NCDOT maintained streets) are required for the entrance(s) to meet requirements. All proposed trees, berms, walls, fences, and/or identification signs must not interfere with sight distance at the entrance(s). Such items should be identified on the site plan.

3. The proposed driveway connection(s) to public streets will require a driveway permit(s) to be submitted to CDOT (and the North Carolina Department of Transportation on NCDOT maintained streets) for review and approval. The exact driveway location(s) and type/width of the driveway(s) will be determined by CDOT during the driveway permit process. The locations of the driveway(s) shown on the site plan are subject to change in order to align with driveway(s) on the opposite side of the street and comply with City Driveway Regulations and the City Tree Ordinance.

4. All proposed commercial driveway connections to a future public street will require a driveway permit to be submitted to CDOT for review and approval.

5. Any fence or wall constructed along or adjacent to any sidewalk or street right-of-way requires a certificate issued by CDOT.

6. A Right-of-Way Encroachment Agreement is required for the installation of any non-standard item(s) (irrigation systems, decorative concrete pavement, brick pavers, etc.) within a proposed/existing City maintained street right-of-way by a private individual, group, business, or homeowner/business association. An encroachment agreement must be approved by CDOT prior to the
construction/installation of the non-standard item(s). Contact CDOT for additional information concerning cost, submittal, and liability insurance coverage requirements.