City of Charlotte
Land Development Services
Notification to Issue Certificate of Occupancy
(Sidewalk Agreement)

Attention: ____________________________________________

(City of Charlotte Site Inspector)

Subdivision Name: ______________________________________

Phase #: ___________________________  Map #: ___________________________

Project Address: _________________________________________

Sidewalk for this address was inspected and does not conform to the Charlotte Land Development Standards. The City of Charlotte is holding an active performance bond guaranteeing installation of sidewalk that meets these standards. By signing of this letter, the developer/builder agrees to correct deficiencies within 30 days of this memo and the owner is aware of the work to be done.

___________________________________________  _________________
Signature of Developer/Builder                    Date

___________________________________________
Mailing Address

City, State  Zip Code

___________________________________________
Area Code/Telephone Number

___________________________________________
Area Code/Fax Number

___________________________________________  _________________
Signature of Homeowner                           Date

___________________________________________
Area Code/Telephone Number

___________________________________________
Notary Signature/Seal                          Date Commission Expires

Land Development Division
600 East Fourth Street, Charlotte, North Carolina 28202-2844
Telephone: 704/336-6692  Fax: 704/336-6586

Revised 10/2006