



Charlotte Business INCLUSION Advisory Committee

Wednesday, Aug 14, 2024

10:00 –11:30 a.m.

Meeting Summary and Action Items

- I. **Attendance:** Ciara Lilly, Zahn Patin, Monica Kweman, Marjory Brifil, Candice Gaddy, Lakesha Womack Joaquin Soria, Jason Deans, Kymberlyn (Kym) Gardner, Gary Beal, Rochelle Stewart, Jerome Marez, Raghu Kotha, Carolina Shoffer
Absent: Pacino, Rebecca La Claire, Sharon Waters
Staff: Jasmine Timmons, Nyema Mathis, Steven Coker, Venesia Draughn, Jasmine Timmons, and Loretta Mackey, Julius Edwards, Thomas Powers
- II. **Welcome:** Chairman Ciara Lilly welcomed everyone at 10: 05
- III. **Approval:** Approved the July 10th, 2024 meeting minutes. Zahn made the motion and Joaquin seconded it.
- IV. **CBI Staff Update:**
 - New positions are being put out, specifically our CBI University Coordinator position. Aug 18th is when the position closes. Compensation is between \$70-\$77K.
 - Compliance issues are moving well. FY24 reporting is happening. Oct 1st is when things will get shut down and annual reporting will begin. Annual report will not be released until January. CBI is looking for ideas on how to present the data in a more creative way so the public can consume it. Steve and Nyema are still in the process of going through RFPs for CBI university & Public Relations. Selections for both should be announced next meeting.
- V. **New Business:**
 - **Retreat:** Expectations around retreat agenda will be shared next month to get feedback from everyone. Next meeting (September 11th) will be short, about 30 min. Since it's the week before the retreat.
 - **Business Advisory Committee Meeting:** Ciara will be meeting with the chair Friday at 9. For the purpose of figuring out how to work more collaboratively. We have them attend one of our monthly meetings so that the team can engage with their leadership team as well.
- VI. **Outreach & Engagement:** Ciara gave update on Paciono's behalf. The committee went over their goals and objectives. What needs to be refined, what can stay the way it is. Committee will be working with Julius to better understanding KPI's and to better plan for 2025.
- VII. **Open Discussion:** No comments
- VIII. **Plans for Next Meeting:** Retreat agenda review.
- IX. **Adjournment:** There being no additional business, Chairman Lilly called for a motion to adjourn. Marjory made the motion, and Carolina seconded it. The meeting adjourned at 10:30