



CATS Procurement

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| Addendum # 1 | Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310) RFP # 269-2025-1785 |
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To: All Prospective Companies
Date: December 12, 2024
Subject: **Addendum # 1 – RFP # 269-2025-1785**

Below are questions and responses related to the subject RFP:

Question 1: Please clarify something in the application instructions for the Section 5310 call for projects. On page A-6 it states "Applications to be delivered as one (1) electronic copy by email to City Procurement Division, Attention: Beverly Hovis at Beverly.Hovis@charlottenc.gov."

However, on page A-34 it states "1 Copy signed "Original" and an electronic USB Application to be delivered, to City Procurement Division, Attention Beverly Hovis, 12th Floor, 600 East 4th Street, Charlotte, NC 28202."

Can you confirm that we only need to submit our application by email, and we do not need to provide a paper copy or USB? It seems like the instructions on page A-34 are outdated, but we wanted to be sure.

Response: Confirming that Applications are to be delivered as one (1) electronic copy by email to City Procurement Division, Attention: Beverly Hovis at Beverly.Hovis@charlottenc.gov.

Question 2: Can a Word doc application be uploaded to the application page?

Response: A word document application has been added to the application page.

In the event additional changes or clarifications to this RFP are warranted, all Companies are responsible for monitoring the City's Contract Opportunities site for additional addenda.

We appreciate your interest in doing business with the City and look forward to receiving a submittal from your company.

Sincerely,

Beverly H. Hovis

Beverly H. Hovis
CATS Procurement Officer
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