



CHARLOTTE-MECKLENBURG POLICE DEPARTMENT

~PASSENGER VEHICLES for HIRE UNIT~

DRIVER PERMIT OR NEW VEHICLE OWNER APPLICATION

Company Owner or Representative must schedule the appointment. Submit a completed application packet with the following payments and enclosures. **Incomplete Applications, Documents or Enclosures will not be accepted. (Money Order or Company Check ONLY)**

1. **Fees: Non-refundable**
 - \$60 - New Driver Application or Vehicle Owner Only (Will Not Be A Driver)**
 - \$15 - Driver Permit (after approval)**
 - \$75 - Permit Renewals (Includes application and permit fee)**
 - \$100 - Permit Transfer, Add Co., Replace, or Duplicate**
 - \$100 - Permit Reinstatement (Includes actual permit fee)**
2. **Application** Completed, signed, and dated. **Documents cannot be older than 30 days.**
3. **Driver's License** North or South Carolina.
4. **Social Security Card – Bring in the Original SS Card. DO NOT EMAIL THIS DOCUMENT**
5. **10 Panel Drug Test –** Receipt from drug testing site accepted.
6. **Immigration Documents** Certificate of Naturalization, Passports with INS 551 Stamps, I-9 Card with necessary work authorization stamp, Employment Authorization Card or Permanent Resident Card (Green Card).
7. **Fingerprint Card – All new employees/owners must submit and at least once every three (3) years.** Fingerprints obtained from Mecklenburg CTY. Sheriffs ofc. or any authorized third-party provider. Reason will be: "PVH Permit".
8. **Driving Records - For New Drivers or Reinstatements only.** If you have lived in another state other than NC in the past 10 years, you must provide that state(s) driving record.
9. **Criminal Records *Only if asked to provide.** All court records from the Clerk of Court offices in the state or county outside NC as required by our office. Faxed and internet copies will not be accepted.

Applications and enclosures are available online at:
<https://www.charlottenc.gov/cmpd/Our-Organization/PVH>

The Passenger Vehicle for Hire Office conducts all business by appointment **ONLY**:
Monday through Thursday, 8:00 AM -11:00 AM, and 1:00 PM - 4:00 PM.
Friday, 8:00 AM -11:00 AM

Safety Specialists (Inspectors)

Roberta Blackwell: 704-336-3925, Roberta.Blackwell@cmpd.org
John "Jay" Mitchell: 704-432-5139, John.Mitchell@cmpd.org
Ronald Silvera, 704-432-1562, Ronald.Silvera@cmpd.org



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DRIVER PERMIT OR NEW VEHICLE OWNER APPLICATION

| APPLICATION TYPE | | | | |
|-------------------|--|--------------------------------------|-------------------------------------|--|
| Check One: | <input type="radio"/> New Driver | <input type="radio"/> Renewal | <input type="radio"/> Reinstatement | <input type="radio"/> New Vehicle Owner only |
| | <input type="radio"/> Transfer/Add Company | <input type="radio"/> Replace Permit | | |

Notes: Operation of a passenger vehicle for hire in the City of Charlotte is governed by Chapter 22 of the Charlotte City Code. Applicants shall read and understand all requirements contained in Chapter 22 prior to applying for a permit. Application is to be signed by the driver applicant and the Company Contact Person.

| | | | | |
|---|--------------------|---------------------------------------|--|-------------|
| APPLICANT NAME: | | Driver License No. & State | Birth Date: | |
| Street Address: | | City: | State: | Zip: |
| Home Phone: | Work Phone: | | Mobile Phone: | |
| Company: | | Company Contact: | Contact Phone: | |
| Applicant Alias Names (Other names you may be known by): | | | *Date of Last 10 Panel Drug Test: | |
| Email Address: | | | | |

| PERSONAL / PHYSICAL INFORMATION | | | | | |
|---------------------------------|-------------|----------------|----------------|--------------------|-------------------|
| Race: | Sex: | Height: | Weight: | Hair Color: | Eye Color: |

ADDRESS HISTORY

List **ALL ADDRESSES** (start with most recent) you have resided at or used in the past ten (10) years. Include Out of State addresses, if applicable. Attach a separate sheet, if necessary.

| Street Address | City | State | Zip | LIST # of Yrs. |
|----------------|------|-------|-----|----------------|
| | | | | |
| | | | | |
| | | | | |



DRIVER PERMIT OR NEW VEHICLE OWNER APPLICATION

CRIMINAL HISTORY (Including Traffic Violations from ALL States)

LIST ALL! Traffic Violations, Arrests, Convictions, Incarcerations, and Probationary Sentences. Renewals and Reinstatements include all out of state criminal activity since your last permit transaction. State Guilty, Not Guilty, Dismissed of Charge. Attach separate sheet if needed.

| Charge | Date | Location (City and State) | Disposition <u>Choose One:</u> (Guilty / Not Guilty / Dismissed) |
|--------|------|------------------------------|---|
| | | | |
| | | | |
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CERTIFICATION AND AUTHORIZATION

We, the undersigned driver applicant and company owner/representative, certify that we submit this application in accordance with the provisions reflected in Chapter 22 of the Charlotte Code, the "Passenger Vehicles for Hire" ordinance. All information submitted in the application is neither false nor misleading and we understand that submitting, or causing to be submitted, false or misleading information is unlawful and shall be grounds for denial of an application. We are currently in compliance and will continue to comply with all requirements contained in the Passenger Vehicle for Hire Ordinance.

DRIVER/NEW VEHICLE OWNER APPLICANT

COMPANY OWNER/REPRESENTATIVE

Print Name: _____

Print Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

OFFICE USE ONLY

| | | |
|--|---|--|
| <input type="checkbox"/> Fee paid (\$15, \$60, \$75, \$100) | <input type="checkbox"/> Fingerprint Card | <input type="checkbox"/> Immigration Docs (Passport, Green C., Natural., I9, Emp A) |
| <input type="checkbox"/> Driver's License | <input type="checkbox"/> 10 Panel Drug Test | <input type="checkbox"/> Other State Criminal History |
| <input type="checkbox"/> Social Security Card | <input type="checkbox"/> SBI Report | <input type="checkbox"/> Out of State License (If req.) |

AUTHORITY FOR RELEASE OF INFORMATION

“NATIONAL RECORD CHECK”

I authorize the North Carolina Department of Justice through the **State Bureau of Investigation**, Special Operations Division to perform a fingerprint search of the State’s criminal history record file and a Fingerprint search of the **Federal Bureau of Investigations’** files for a national criminal history record check in connection with my application for taxi driver license with the Charlotte-Mecklenburg Police Department Pursuant to N.C.G.S. 160A-304 and ordinance.

(Type or print legibly)

| | | | |
|-----------------|------------|------------|--------------|
| _____ | _____ | _____ | _____ |
| Last Name | First Name | Middle | Maiden |
| ____/____/_____ | _____ | Male _____ | Female _____ |
| Date of Birth | Race | | |

I understand that the North Carolina State Bureau of Investigation, Special Operations Division, the Federal Bureau of Investigation, and its officials and employees shall not be held legally accountable in any way for providing this information to the above-named agency, and I hereby release said agency and persons from all liability which may be incurred as a result of furnishing such information. I further understand that the above-named agency cannot provide a hard copy of the results of this criminal history record check to me.

| | |
|-----------------------|-----------------|
| _____ | ____/____/_____ |
| Applicant’s Signature | Date |

The fingerprint card must be accompanied with a transmittal letter from the Authorized Official or Individual requesting Criminal History Record Information. This Authority for Release form must be kept on file for one year.

The request must be mailed to: State Bureau of Investigation, Criminal Information, and Identification Section,

Attn.: Applicant Unit, PO Box 29500, Raleigh, NC 27626-0500

ORI # NCO600100-Charlotte-Mecklenburg Police Dept. – Taxi Drivers National Fingerprint Card Check - \$38.00