



December 7, 2020

Dear Prospective Financial Partners:

The purpose of this letter is to inform you that the City of Charlotte has begun budget preparation for Fiscal Year 2022 (FY 2022).

The online funding request application and objectives report information can be found on the City's website at <http://charlottenc.gov/budget/Pages/financial-partners.aspx>. If you do not have access to the internet, please contact my office and we will send a funding application and instructions to you.

You should **submit the online funding application by February 1st, 2021**. Financial Partner applications submitted by the deadline will be reviewed as a part of the FY 2022 budget process. The Strategy and Budget Department will contact you with details on the approved budget process calendar, including Council's Budget Workshop dates once those dates have been set.

For existing Financial Partners that do not intend to submit an FY 2022 request for funding, please notify this office in writing of your intention by the February 1st application deadline (sent to either our postal address or FinancialPartners@charlottenc.gov).

Please contact our office if you have any questions concerning your request or the budget process.

Sincerely,

Ryan Bergman

Ryan Bergman
Strategy & Budget Director