



Mail, deliver this application to:
 CHARLOTTE WATER
 Customer Services
 5100 Brookshire Boulevard
 Charlotte, NC 28216
www.charlottewater.org (Service Connections)

Water and Sewer Dismantlement Application

Requested By

First Name		Last name		Company, HOA, Developer, etc.		
Address						Apartment/Unit #
City	State	Zip	Email	Fax	Phone	

Service Address

Project Name				Phone (On-site Contact)		
Site Address						Apartment/Unit #
City	State	Zip	Email			

Type
 SAME AS ABOVE? Y N

To Be Dismantled

Complete the following:

SERVICE ADDRESS	PREMISE NUMBER (ACCT. # FROM BILL)	DISMANTLE WATER/SEWER OR BOTH?	METER NUMBER (WATER ONLY)	SERVICE SIZE	DISMANTLE IMMEDIATELY? (YES OR NO)	SERVICE INACTIVE? (Has Move-Out been requested from 3-1-1)

Very Important: Dismantlement is the permanent removal of the service. If you require dismantlement of service(s) prior to demolition please submit this form at least **90** days before demolition. *If services are still active you must call 3-1-1 (704-336-7600) to request a **Move-Out** of the existing services.* If you are applying for new service and wish to receive capacity fee credit for the existing service(s), *this form must also be submitted at the time of new service application.* If you require existing service(s) to remain active until the new service is installed, within **30-days of the new service installation, you must call 3-1-1 (704-336-7600) and request a **Move-Out** for the existing service listed above and request, in writing, a capacity fee refund. The refund will then be issued to the original applicant after the dismantlement is complete. If the original applicant is different than the current account holder, signatures will be required from both parties.**

Notes:
 Will you be requesting capacity fee credit towards new meter(s)? Y N

FOR CHARLOTTE WATER USE ONLY

NCDOT Road: Y N, NCDOT Encr. Req? _____
 Topo # _____
 Service Order #: _____
 Premise #: _____
 Cust #: _____

