



**CHARLOTTE  
BICYCLE ADVISORY COMMITTEE  
MINUTES  
June 25, 2019  
6:00 PM**

The meeting was called to order at 6:06PM with nine members present.

Members Present: Debra L Franklin    Nadine Ford    Adam Raskoskie  
Liza Pratt    Milton Irizarry Jr.    Elizabeth Swanzy-Parker  
Gerry Kingsley    Bob Carter

Members Absent:    Catilin Tobin    Bryan Hall

Staff Present:    Will Washam    David Harrison    Tracy Newsome    Vivian Coleman

Agenda Item #1 Call to order

The meeting was called to order by Adam Raskoskie at 6:00PM.

Agenda Item #2 Introduction of members and guests

Also present were Kate Cavazza, Built Environment & Injury Prevention Coordinator for Mecklenburg County Health Dept., Martin Zimmerman, and Dick Winters from Trips for Kids.

Agenda Item #3 Call to the public

Martin Zimmerman asked about his comments from a previous BAC meeting regarding bike accommodations on streetcar, and clarified his comments were more about design considerations and how other systems accommodate bicycles. He offered to share research findings with the group and also asked for clarifications on the BAC budget recommendations. Mr. Raskoskie mentioned that 2019 is not a bond year so the focus was on Cross Charlotte Trail implementation and that the Bicycle Program funding received in 2018 is for a two-year period with a new bond anticipated in 2020.

Agenda Item #4 Review of the Minutes

The minutes from the May 23<sup>rd</sup> BAC meeting were approved unanimously. Mr. Kinglsey motioned and Ms. Pratt seconded.

Agenda Item #5 Monthly Reports

- Chair's Report: Mr. Raskoskie discussed the tentatively scheduled July meeting and potential conflicts and lack of quorum due to summer travel. He also mentioned there is a new BAC member vacancy open from a County Commission appointed position.

- Staff Report: Mr. Washam previewed a Bike! Charlotte promotional video to be shared on social media. City staff will do several phases of data collection and midblock tube counts. Mr. Irizarry asked if there was a target number; Mr. Washam replied that growth in ridership (particularly in peak periods) is the main goal but not a specific number.
- City Council Report: N/A at this time
- Board of County Commissioners Report: Mr. Raskoskie says BOCC is deliberating over new sales tax on ballot, primarily for arts and sciences – though a small portion could be used for greenways. A formal BAC recommendation was not anticipated at this time. Mr. Kingsley said he wanted to ensure that it was a net increase in funding and not a replacement. The specific funding breakdown is unclear at this time.
- Other Legislative Reports: N/A

#### Agenda Item #6 Standing Subcommittee Reports

- Engineering & Evaluation: Ms. Pratt reported that she and Ms. Tobin met to recommend amending parking infraction policy to add “parking in the bike lane” as a specific violation (\$25 fine). The subcommittee also recommends looking at other parking violations and consider increasing some to \$50 if they relate to safety. Steps to prepare are: meet with Vision Zero staff as relates to safety and messaging, research parking fines and violations in other cities, and look into ways to increase resources for enforcement (crowd sourced ticketing, 311 reporting, etc.) Mr. Kinglsey mentioned the “Spot A Litterbug reporting” process with the State and asked if there was a similar process that could be created to send a letter to registered owner of vehicle parked in bike lane. Ms. Ford mentioned challenges of that previous program (data sharing amongst law enforcement, etc.). Mr. Carter mentioned smart phone technology as an opportunity to pursue. Mr. Washam mentioned that the ordinance is not officially worded such that parking in bike lanes is illegal (only specifically signed “No Parking” Zones – which the cycletrack is signed as such). A BAC recommendation to Council or City Manager might help to initiate ordinance amendments to discuss parking in bike lanes and fee structure. Working through T&P Committee might be a good step to initiate that process. Mr. Carter expressed concern about the safety and function of the 6<sup>th</sup> Street Cycletrack with the current parking conditions. Mr. Washam mentioned the new loading zones signed on 6<sup>th</sup> Street that CDOT installed to help loading from the travel lane in non-peak times. Mr. Raskoskie suggested a Council Memo to recommend looking at these issues and the BAC’s desire to be a part of that process. Mr. Raskoskie suggested a future agenda item (perhaps September, per Ms. Swanzy-Parker) to discuss initial data/ridership collection and potential design or signage changes.
- Education & Encouragement: Mr. Carter reported that he and Mr. Irizarry met and they focused on Vision Zero and noticed a lack of cycling emphasis on the City’s website. A planned August or September agenda item with City staff would be an opportunity for the BAC to learn more about Charlotte’s Vision Zero plans. The subcommittee also discussed “Share the Road” signage and pavement markings. A deficiency in ticketing parked cars in bike lanes was noted.

### Agenda Item #7 Old Business

- Policy Discussion, Parking in Bike Lanes: (Mr. Carter, Ms. Tobin, and Mr. Raskoskie held a kick-off call) – this item was discussed in coordination with Agenda Item #6 (see above).

### Agenda Item #8 New Business

- Bicycle Network Map Update: Mr. Washam presented on progress of the bike network map and how it relates to the Streets Map. Ms. Newsome presented with Mr. Washam on the components and intended implementation of the Streets Map. Mr. Washam began with a recap of the Charlotte BIKES plan and the Facility Implementation Guide regarding speeds and volumes. Mr. Washam showed the “palette” of facility types and the additional criteria that is used as a second tier of facility selection (land use, destinations, High Injury Network, etc.) He walked through several examples of this process, particularly places where complementary facilities are recommended for different function and purpose in the network. He previewed the Draft Bicycle Network Map and upcoming public engagement opportunities (online public comment map and Shifting Gears on August 14<sup>th</sup>). Citywide draft is anticipated in September 2019 and then a neighborhood network exercise will begin. Mr. Carter asked about equity, and Ms. Franklin mentioned Vision Zero and the High Injury Network as an opportunity for future project prioritization.
- Ms. Newsome presented on the Streets Map as an aspirational implementation tool of adopted City policy for complete streets. She explained the components of the Streets Map; including the Bike Map recommendation as an input to the total cross-section. She walked through the online map and how the “distance from centerline” data informs getting the space for the consistent and appropriate components of a street. Mr. Kinglsey asked about likelihood of implementation, Mr. Carter asked about existing street widths and changes. Ms. Swanzy-Parker asked about what ordinance changes will be needed to implement this; Ms. Newsome pointed to the ongoing TOD Ordinance work and this as a first step in implementing a Streets Map approach. Creating a citywide Streets Map that follows a similar approach is the next step over the next few months.

### Agenda Item #9 Member Topics

Ms. Franklin said that people are afraid to get in the streets to cycle in Charlotte and wondered how to approach from an education and encouragement perspective.

### Agenda Item #10 Confirm next meeting and adjourn

The meeting was adjourned at 8:13PM. The next BAC meeting is tentatively scheduled for July 23 (though this date may change pending potential member conflicts).