



CHARLOTTE
BICYCLE ADVISORY COMMITTEE
MINUTES
December 22nd, 2020
6:00 PM

This meeting was conducted in remote session as a virtual meeting online due to COVID-19.

Members Present: Liza Pratt Veda Evans Jamie Emmanuelli
Caitlin Tobin Milton Irizarry Elizabeth Swanzy-Parker
Angela Stoyanovich Michael Trivette Adam Raskoskie
Robert Schweitzer

Members Absent: Eoin Sheil

Staff Present: Will Washam Keith Sorensen

Agenda Item #1 Call to order

Adam Raskoskie called the meeting to order at 6:02PM.

Agenda Item #2 Introduction of members and guests

Adam introduced himself and the two new members, Mike Trivette and Rob Schweitzer. All other members introduced themselves as well.

Agenda Item #3 Call to the public

Dick Winters talked about an idea on how to use old B-Cycle fleet bikes, distributing them to the homeless. He had initial contact with Dianna Ward about this. Jamie Emmanuelli asked if the bikes require special tooling or maintenance? Dick said everything on them works and the locks are attached, so it would be a complete, useable bike.

Eric Zaverl mentioned there will be a meeting on January 4 for the CLT Moves City Council meeting, online forum.

Agenda Item #4 Approve Minutes

Caitlin Tobin motioned to approve the November minutes, Ms. Swanzy-Parker seconded the motion and the November minutes were approved unanimously.

Agenda Item #5 Staff report

Will Washam shared that Council approved a construction contract of \$4 million for the 6th Street cycle track, which is anticipated to be completed by the end of 2021. The NoDa area improvements of new pavement markings on Jordan Pl and N. Davidson St are to become a

permanent protected intersection. One of the planning projects submitted for MPO funding was the advancement study for the Mooresville to Charlotte Trail.

There was a question about ground-up pavement markings on N. Davidson St. Mr. Washam replied there was some grinding work done back in the spring to make the bike lane wider where we had the width to do so. Someone asked how this all got approved for the Mooresville to CLT trail? Mr. Washam said the CLT Moves task force is what re-energized the project. Veda Evans asked about the priority network planning that was going on. Will Washam said the Toole Design team has all the comments and are combing through now and will be working with City staff to finalize the draft bike priority network.

Agenda Item #6 Subcommittee reports

Engineering & Evaluation: This subcommittee did not meet this past month because they have been focusing on the bike priority network work.

Education and Encouragement: Veda Evans said they met to discuss what they want to bring to the committee for 2021. Milton Irizarry said a lot of people are off for the holidays so no progress has been made on the 311 app request yet.

Agenda Item #7 Old business

Annual Report: The committee reviewed the draft annual report while Adam Raskoskie summarized it. Ms. Swanzy-Parker had a question about the recommendations. Mr. Raskoskie said they were submitted in November 2019. Caitlin Tobin suggested adding when the current members joined because there have been so many new members to join in 2020. She said under accomplishments, do we want to include things the City has gotten done this past year, especially over the past three months? Will Washam suggested that may be a good idea for the BAC to highlight recommendations the BAC made that Council took action on this year. Angie Stoyanovich agreed why not highlight to promote the synergy between the BAC, CDOT and Council to show their advice is being heard. Mr. Washam said he is happy to put together a list to be included but that submitting the report is time sensitive so they might want to submit what they have and vote on adopting the report tonight and add these additions later. Mr. Raskoskie agreed. Ms. Tobin motioned to adopt the report understanding the other bullet points will be added. Ms. Stoyanovich seconded the motion and all members voted to adopt the report as written with the noted additions.

Angie Stoyanovich shared that as a new member she has felt out of touch in regard to City Council because she joined after the meetings had gone virtual. She wonders how would face to face meetings look because she has never been to one since she joined. She just wants to know how that might work in the future? Adam Raskoskie noted that they have not gotten the kind of informal interaction that they typically get like at the Mayor's Ride and presenting memos directly to Council. Ms. Stoyanovich would love to see a more structured, formal relationship with Council established. Adam Raskoskie gave some examples of things done in the past to strengthen that relationship but pointed out it's important that individuals don't try to represent the BAC when communicating with Council. He noted that Council is well-aware of the BAC's

existence. Veda Evans asked, as an advisory body, our job is to advise? She gets confused on how do they stay in the middle of what they should be doing as a committee but still get involved in some of these action items too? Mr. Raskoskie replied he thinks it's important to kind of formalize discussions that are taking place in the larger cycling community and bring them to Council. He gave some examples and talked about the Parks Commission reach out, the Health Department, and bringing people together. He sees part of the BAC role is to gather data from different stakeholders. Ms. Swanzy-Parker said in the past they have also tried to development a relationship with the Assistant City Manager. Adam Raskoskie thinks they have a lot of flexibility as long as they keep their main purpose in mind. Ms. Swanzy-Parker said they need to think about how communication will need to proceed moving into the future post-COVID. What medium does the BAC get to have, a Twitter account? How do you help to ensure that individuals don't represent for the whole BAC? Adam Raskoskie agreed that a social media presence is a good idea. Angie Stoyanovich feels like this is something that is missing for the BAC. Ms. Swanzy-Parker talked about needing to have the model evolve to be able to bring in more people digitally and virtually. How can they make their materials more virtual friendly? Facebook Live for meetings? Mr. Raskoskie suggested maybe this could be an agenda item for a future meeting. He noted Raleigh's BAC has a Facebook page. Ms. Swanzy-Parker also pointed out using NextDoor and suggested City PR could maybe use it to reach more deeply into the community. Mr. Washam explained about how this works and what the BAC's role is, the difference between what City staff are hired to do and what the BAC is tasked with, and the City's protocol regarding public engagement. He emphasized they need to keep this in mind when thinking about their role and function. Mr. Washam talked about how the BAC can best achieve their goals by staying focused on their objectives they are tasked with, such as the bike priority network. Adam Raskoskie said the BAC already has a lot of work on their plate so maybe let City staff handle that? Ms. Stoyanovich wanted to know if BAC members can post on their own social media pages about things the committee is doing? She suggested individual members take responsibility for doing that on their own accounts. Mr. Raskoskie agreed and said he used to do so on his Twitter account to post about what the BAC was doing.

Agenda Item #8 Committee member discussion items

Adam Raskoskie said he will create a Google doc to share with the group to update their objectives. Ms. Swanzy-Parker asked if the City has not provided collaboration sites for committees such as Sharepoint? Mr. Raskoskie replied he is not aware of any. He will turn over his folder to the next chairperson. Will Washam noted a lot of these questions are for the City Clerk's office so if the BAC wants to put together a list of these questions to get to the Clerk they can do so. Ms. Swanzy-Parker talked about records retention and how long digital documents need to be held onto. Mr. Raskoskie agreed saying that has probably not been an issue before but now that everything is virtual this may need to be examined. There followed some discussion on what is public record.

Adenda Item #9 Adjourn and confirm next meeting date

Adam Raskoskie said they will be electing a new chair and vice chair at next month's meeting. The meeting was adjourned 7:41PM. The next regularly scheduled meeting of the BAC is on January 26, 2020.

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