
SAFETY RULES AND GUIDELINES FOR VOLUNTEERS

All Volunteers Must:

- park all vehicles clear of the roadway
 - do not block driveways, mailboxes or trashcans
 - furnish adequate supervision by one or more adults 21 years of age or older for groups that have participants under 17 years of age
 - complete maintenance only during daylight hours
 - obey all safety rules and guidelines
 - conduct a safety meeting for all participants prior to each maintenance event and go over Safety Rules and Guidelines for Volunteers
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For Your Safety:

- wear light-colored clothing that covers arms and legs
 - wear closed-toe shoes
 - wear plastic coated gloves provided by your Tree Maintenance Coordinator
 - wear clothing that will not impair vision or movement during maintenance
 - work in small groups
 - stay well clear of any construction
 - stop work in inclement weather
 - during warm weather months, drink plenty of fluids, take breaks, and avoid overexertion
 - during cold weather months, dress warmly with layered clothing
 - be alert for snakes, stinging insects, ants, and poisonous plants
 - do not remove hazardous substances or dead animals (notify your Tree Maintenance Coordinator and tell him/her the location of the item)
 - avoid contact with noxious weeds and areas where herbicides were applied
 - carpool to the site to reduce the number of vehicles
 - use proper lifting and bending techniques
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Volunteers Must Not:

- use or possess illegal drugs or alcohol during a cleanup
 - pick up what appears to be hazardous material (notify your Tree Maintenance Coordinator if you encounter hazardous objects)
 - attempt to squeeze bags to make room for more trash (injuries can result from broken or jagged objects)
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In Case of Emergency:

- have an adequate first aid kit immediately available
- select an emergency room/hospital and know the route from the work area to the designated treatment facility
- have transportation immediately available

For the Safety of Sanitation Crews: Group the trash bags together near a roadway and note the exact address/location to make the job of collecting bags easier and safer for our Sanitation employees.