



Adopt-A-Drain Program
2145 Suttle Avenue
Charlotte, NC 28208-5237

SAFETY RULES AND GUIDELINES FOR VOLUNTEERS

All Volunteers Must:

- wear provided orange safety vest
- groups should carpool to the project location and park on side streets if marking a busy roadway
- furnish adequate supervision by one or more adults 21 years of age or older for groups that have participants under age 14
- complete Adopt-A-Drain projects only during daylight hours
- obey all safety rules and guidelines
- conduct a safety meeting for all participants prior to each Adopt-A-Drain project, which should include reviewing the Safety Rules and Guidelines for Volunteers and the Safety Procedures

For Your Safety:

- wear light-colored clothing that covers arms and legs
- wear plastic coated gloves (included in the Adopt-A-Drain kit)
- wear clothing that will not impair vision or movement during cleanup activities
- stay well clear of any construction
- during warm weather months, drink plenty of fluids, take breaks, and avoid overexertion
- during cold weather months, dress warmly with layered clothing
- be alert for snakes, stinging insects, and poisonous plants
- do not remove hazardous substances or dead animals (notify your local Adopt-A-Drain Volunteer Coordinator and tell him/her the location of the item)
- avoid contact with noxious weeds and areas where herbicides were applied
- use proper lifting and bending techniques

Volunteers Must Not:

- use or possess illegal drugs or alcohol during a cleanup
- pick up what appears to be hazardous material (notify your Adopt-A-Drain Volunteer Coordinator if you encounter hazardous objects)
- push, shove, or roughhouse near traffic

In Case of Emergency:

- have an adequate first-aid kit immediately available
- select an emergency room/hospital and know the route from the work area to the designated treatment facility
- have transportation immediately available



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SAFETY PROCEDURES

Hazard Review

Parking/Traffic	Slip, Trip, or Fall
Unknown/Unlabeled Substances	Avoid Overcrowding
Proper Trash Disposal	Personal Protective Clothing
Poisonous Plants/Insects/Snakes	Hidden/Sharp or Broken Objects

1. Review safety rules and guidelines, appropriate dress, and other pre-project checks.
2. Do not create potential conflicts with other vehicles and equipment operating near the work area; and provide maximum protection for workers getting in and out of the vehicles.
3. Wear appropriate personal protective clothing as described in the For Your Safety section of Safety Rules and Guidelines for Volunteers.
4. Take extra precautions to prevent heat and cold stress when working in extremely hot or cold temperatures.
5. Be aware of poisonous plants, insects, snakes, animals, and animal waste products and carcasses.
6. It is recommended to wear gloves and closed-toe shoes to protect against unforeseen hazards.
7. Be aware of routes for medical care in case of an emergency.
8. Be aware of loose material, tripping hazards, uneven ground, and other obstructions.
9. Allow ample space for each person to work safely.
10. Be aware of hidden obstructions that may have sharp edges and broken glass, especially in grassy areas.
11. Be aware of hazardous materials and objects and notify proper authorities (police or your Adopt-A-Drain Volunteer Coordinator).
12. If you collect any trash from the storm drains, use caution when handling trash bags containing broken or sharp objects; use proper lifting techniques when disposing of trash bags.