# BID OPENING CERTIFICATION RECORD

**Date of Bid Walk:** __1/14/2021________________________ **Due Date:** __1/21/2021________________________ **HNS #:** __21-29____

<table>
<thead>
<tr>
<th>Address</th>
<th>PBE Amount</th>
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<tbody>
<tr>
<td>630 Oak St</td>
<td>$17,975</td>
</tr>
<tr>
<td>____________</td>
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**PUBLIC BODY ESTIMATE:**

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<tr>
<th>Address</th>
<th>PBE Amount</th>
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<td>____________</td>
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Responsive Bid within 15% above: $20,671.25
15% below: $15,278.75

**BIDDERS**

| Address: | __Schultz__  | __Jasper__  | __AVM__  | __Yeshua__ | __JP Builder__ | __GTB__ |  |
|----------|--------------|-------------|--------|-----------|----------------|--------|
1. 630 Oak St $12,150 | $15,850 | did not submit | did not submit | did not submit | did not submit | $17,700 | |

2. ____________ | __________ | __________ | __________ | __________ | __________ | __________ | __________ |
3. ____________ | __________ | __________ | __________ | __________ | __________ | __________ | __________ |
4. ____________ | __________ | __________ | __________ | __________ | __________ | __________ | __________ |
5. ____________ | __________ | __________ | __________ | __________ | __________ | __________ | __________ |

This is to certify that bids for the job identified above were publicly opened and read aloud in the Neighborhood & Business Services Office located at 600 E. Trade Street, Charlotte, NC.

**Bids Opened By:** __Dhiren Rathod______________ **Bids Recorded By:** __Dhiren Rathod______________

**Witnessed By:** __received bids via emails____________ **Date:** __1/25/2021____________________________________

Note: Responsive bids are those which fall within a range of 15% above and 15% below the public body cost estimate. As a general rule, the lowest responsive bid is recommended to the property owner for consideration.
Invitation to Bid        HNS 21-29

NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the City’s Rehabilitation Specialist.

Documents included in Package:

1) Instruction to Bidders
2) Specs by Location/Trade (Scope of Work)
3) Subcontractor Certifications (if applicable)
4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

<table>
<thead>
<tr>
<th>Project Address: 630 Oak St</th>
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<tr>
<td></td>
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<tr>
<td>LEAD SAFE, HEALTHY HOMES</td>
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<thead>
<tr>
<th>Bid Walk: January 14, 2021</th>
<th>11:300 am</th>
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<tbody>
<tr>
<td>Bid Opening: January 21, 2021</td>
<td>2:00 pm</td>
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<table>
<thead>
<tr>
<th>Client Name:</th>
<th>Contact Number:</th>
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<tr>
<th>Project Manager: Dhiren Rathod</th>
<th>Contact Number: (704) 336-5296</th>
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<tr>
<th>Bid Walk and Bidding Instructions:</th>
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All bid walks are mandatory.

If you are going to be late the policy is the following:
Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at __(cell # (704) 512-1141__).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the
above due date and time.

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 630 Oak St to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

\[ \text{Dollars (}$12,150\text{)} \]

Written total

<table>
<thead>
<tr>
<th>Specs Dated: 12/15/2020</th>
<th>Number of Pages: 8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addenda # 1 Dated: 1/15/2021</td>
<td>Number of Pages: 7</td>
</tr>
<tr>
<td>Addenda # 2 Dated:</td>
<td>Number of Pages:</td>
</tr>
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Project Schedule: Minimum Start Date - 2.20.21

Completion Deadline: 3.20.21

Please Print and Sign:

Company Name/Firm: 

Authorized Representative Name:

Signature: 

Date: 1.20.21
Work Specification

INTERIOR - LEAD - Room 1 - Door C1 - white and beige wood door casings, header, jambs and stops

Room 1 - Door C1 - white and beige wood door casings, header, jambs and stops

SCOPE OF WORK: 1/Replace door jambs and stops and cover door casings and header with Tyvek and aluminum

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

\[
\text{Bid Cost: } \frac{488}{\text{Base}} \times \frac{\text{Quantity}}{\text{Total Cost}}
\]

INTERIOR - LEAD - Room 7 - Door B1

Room 7 - Door B1 - white and beige wood door casings, header, jambs and stops

SCOPE OF WORK: 1/Replace door jambs and stops and cover door casings and header with Tyvek and aluminum

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{488}{\text{Base}} \times \frac{\text{Quantity}}{\text{Total Cost}}
\]

EXTERIOR, INTERIOR - Throughout - elevated lead dust levels

Throughout - elevated lead dust levels

SCOPE OF WORK: 1/Complete specialized cleaning throughout the house

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{1200}{\text{Base}} \times \frac{\text{Quantity}}{\text{Total Cost}}
\]

Certification

Contractor Name: Schenck

Signature: [Signature]

Total Cost: 12,151.00

Date: 1/15/2021

Work Specification - City of Charlotte Housing & Neighborhood Services
Work Specification

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address: 630 Oak St
Charlotte, NC 28214

Owner: Tamra Paker
Owner Phone: 

Program(s): Tested- HAS LEAD
HOME FY19
LeadSafe 2019
Healthy Homes LBP 2019

Structure Type: Single Unit
Square Feet: 1367
Year Built: 1946
Property Value: 121600
Tax Parcel: 03505105
Census Tract: 
Property Zone: 

Repairs

Description

All Contractor’s Project Requirements

The contractor is responsible for all project requirements, including but not limited to:

All activities required by the City’s COVID-19 Precautions for Residential Housing Rehabilitation Activities policy.

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate.

Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts and to include all items in this scope of work.

Provide temporary toilet facilities from job start until the completion of work.

Provide AS MANY roll-off dumpsters as needed without damaging the site. Collect construction debris using dust control methods. Remove dumpsters and repair any evidence of the dumpster use.

Contractor may haul debris away daily using dump trailers or trucks.

Bid Cost: Base x Quantity = Total Cost

Work Specification - City of Charlotte Housing & Neighborhood Services

1/15/2021 1
Work Specification

EXTERIOR - LEAD - White wood walls and Trim Boards

Side A through Side D - White wood walls and trim boards EXCEPT the lower walls outside of Room 1 and Room 7 which is not original

SCOPE OF WORK - Replace damaged wood and cover with tyvek and vinyl

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \boxed{X} \times \frac{\text{Base}}{\text{Quantity}} = \boxed{6000}
\]

EXTERIOR - LEAD - Fascias, soffits, crown moldings, trim boards, attic vents and frames

Side A through Side D - white wood fascias, soffits, crown moldings, trim boards and attic air vents and frames (some of these components have been randomly replaced with components which are not coated with lead-based paint)

SCOPE OF WORK: 1/Replaced damaged wood and cover with tyvek and aluminum or vinyl.

Install vented vinyl soffit to roof edges, ensuring existing soffit is opened up to allow attic ventilation. Install solid vinyl soffit to all gable overhangs. Wrap all fascia and wood trim with PVC coated aluminum coil stock.

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \boxed{X} \times \frac{\text{Base}}{\text{Quantity}} = \boxed{2300}
\]
Work Specification

EXTERIOR - LEAD - White wood window casings, headers, sills, sashes and wells

Side A through Side D - white wood window casings, headers, sills, sashes and wells (Note: Window A1 and Window A4 are unpainted aluminum)

SCOPE OF WORK: Dispose of window units and any security bars. Field measure, order and install new Energy Star rated vinyl, double glazed LOW-E windows including half screens. Insulate rough opening. Install new extension jambs, casing and sill as needed, prime and paint. Exterior trim to be wrapped in PVC coated aluminum coil as needed. Repair all areas disturbed by removal and installation. This installation is to include repairing any damaged header, framing (to include king studs, jack studs etc.) sub-floor, floor joists, band joists and sill. Any windows replaced in a bathroom must have tempered glass.

NOTE: REPLACE WINDOWS - ENERGY EFFICIENT

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{\text{Base}}{\text{Quantity}} \times \frac{\text{Total Cost}}{= 4500}
\]

EXTERIOR - LEAD - White wood support beams and trim

Side A, Side B and Side D (Outside of Room 1) white wood support beams and trim

SCOPE OF WORK: Cover with tyned and aluminum

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{\text{Base}}{\text{Quantity}} \times \frac{\text{Total Cost}}{= 350}
\]

EXTERIOR - LEAD - White wood crawl space door frame

Side C - white wood crawl space door frame

SCOPE OF WORK: REPLACE

Install a 3/4" pressure treated plywood access door in a 2" x 4" pressure treated frame. Provide galvanized iron hinges and hasp.

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{\text{Base}}{\text{Quantity}} \times \frac{\text{Total Cost}}{= 125}
\]
Work Specification

INTERIOR - LEAD - Room 1 - Ceiling
Interior - Room 1 - Ceiling - white wood ceiling

SCOPE OF WORK: 1/ Cover with tyvek and vinyl

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conduct.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{\text{Base}}{\text{Quantity}} \times \text{Total Cost} = \frac{600}{X}
\]

INTERIOR - LEAD - Room 1 - Window C1 - window casings, headers, sills, sashes and wells
Interior - Room 1 - Window C1 - white wood window casings, headers, sills, sashes and wells

SCOPE OF WORK: REPLACE WINDOW
Dispose of window units and any security bars. Field measure, order and install new Energy Star rated vinyl, double glazed LOW-E windows including half screens. Insulate rough opening. Install new extension jamb boards, casing and sills as needed, prime and paint. Exterior trim to be wrapped in PVC coated aluminum coil as needed. Repair all areas disturbed by removal and installation. This installation is to include repairing any damaged header, framing (to include king studs, jack studs etc.) sub-floor, floor joists, band joists and sill. Any windows replaced in a bathroom must have tempered glass.

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conduct.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{\text{Base}}{\text{Quantity}} \times \text{Total Cost} = \frac{500}{X}
\]

INTERIOR - LEAD - Room 7 - Ceiling - White wood ceiling and crown moldings
Room 7 - Ceiling - white wood ceiling and crown moldings

SCOPE OF WORK: 1/ Cover with tyvek and vinyl

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conduct.

Lead Scope: Scope of Work to be performed by a Licensed and Certified Lead Contractor

\[
\text{Bid Cost: } \frac{\text{Base}}{\text{Quantity}} \times \text{Total Cost} = \frac{500}{X}
\]

Work Specification - City of Charlotte Housing & Neighborhood Services

1/15/2021 4