CHARLOTTE.

SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

8/2/18
Addendum

Invitation to Bid

NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the City's Rehabilitation Specialist.

Documents included in Package:

1) Instruction to Bidders
2) Specs by Location/Trade (Scope of Work)
3) Subcontractor Certifications (if applicable)
4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

Project Address: **2109 St. John Street** Call project manager for full address HNS19-02	**SAFE HOME CHARLOTTE** **LEADSAFE CHARLOTTE**
Bid Walk: **8/9/18 at 9:00 am**	
Bid Opening: **9/16/18 at 2:00 pm**	
Client Name: Geneal Gregory	Contact Number:
Project Manager: Chuck Hitsman	Contact Number: Office- 704-336 3495

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

If you are going to be late the policy is the following:
Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at Charles Hitsman(cell # 704-622 1685).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the

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above due date and time.

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 2109 St John St. to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

_____ Dollars ($ _____)

Written total

Specs Dated:	07/25/18	Number of Pages:	6
Addenda # 1 Dated:	8/2/18	Number of Pages:	16
Addenda # 2 Dated:		Number of Pages:	

Project Schedule:	***Start Date -***
	Completion date-

Please Print and Sign:
Company Name/Firm:
Authorized Representative Name:
Signature: Date:

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Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

1) Is a licensed general contractor in the State of North Carolina;
2) Has an Renovate, Repair & Paint Certification (http://www2.epa.gov/lead/renovation-repair-and-painting-program);
3) Is not listed on a local, state or federal debarment list;
4) Carries an appropriate amounts of insurance;
5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

1) Submit all requested documentation on time;
2) Meet the above requirements for responsibility at the time of bid submittal;
3) Have the capacity to meet the required schedule for the project.
4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

Charles Hitsman
Rehabilitation Specialist
City of Charlotte
Neighborhood and Business Services
600 E. Trade St.
Charlotte, NC 29202
PH: (704) 336 3495
Fax: (704) 336-3489

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Instructions to Bidders

Explanations to Bidders

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
- No bid will be considered unless all individual work items on the Bid Form including any addendums are priced. The sum of all work items must equal to the Total Bid Amount.
- Unless called for, alternate bids will not be considered
- Modification of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids

Submittal of Bids

- Sealed bids will be submitted to the Safe Home Program Office as directed in the invitation to bid prior to or at the appointed bid opening time
- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative

- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
  - Scope of Work
  - Addenda Acknowledgement
  - Itemized Work Sheet
  - Subcontractor Certifications (if applicable)

Work Specification

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address:	2109 St John St. Charlotte, NC 28216	Owner:	Geneal Gregory
		Owner Phone:	Cell: (704) 531-8838 xOwner
Structure Type:	Single Unit	Program(s):	Tested- HAS LEAD LeadSafe 2016 Targeted FY18 (CDBG Funds)
Square Feet:	1408		
Year Built:	1933		
Property Value:	75400		
Tax Parcel:	07505611		
Census Tract:			
Property Zone:			

Repairs in Unit/Area:

Description	Floor	Room	Exterior

Portable Toilet

Provide temporary toilet facilities from job start until approval of permanent facilities.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Permits Required

The contractor is responsible obtaining and paying for all permits required. Said permits shall include all items in this scope of work.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

See Attached Lead Scope - Healthy Homes

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Work Specification

Prep and Paint Porch Rails & Re-Fasten (Front)

Re-fasten to concrete. Prep and paint the porch railings per the Construction Standards.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Prep & Paint Exterior WOOD Surfaces

Prep and paint all exterior painted surfaces. Properly dispose all loose materials. Secure or replace all loose, broken, rotted or deteriorated materials. Caulk and fill all cracks, voids, holes, etc. prior to applying 25-year or better Low VOC paint. Owners choice of color. All work to be done in a neat & professional manner. Use care to protect all surfaces not intended for paint coverage.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Repoint Masonry Bricks - Rear kitchen Door

Rake out existing mortar joints to a minimum depth of 1/2". Completely fill mortar joints to match existing.
FINISHED WORK WILL BE CLEAN, SHARP AND PROFESSIONAL.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Repair BROKEN WINDOW GLASS - Left/Rear

Remove replacement window or window sashes as necessary to repair deteriorated or broken window frame. Reinstall sashes or replacement window to form an airtight seal and operate smoothly. Wrap exterior window components with metal. Paint interior components to match existing.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Cabinet Repair - Upper Window Left of Sink KITCHEN

Attach a matching skin / panel on unfinished side of upper cabinet.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

GFCI 20 AMP KITCHEN , 2 BATHS & UTILITY RM

KITCHEN, 1 ST STORY BATH, SECOND STORY BATH and UTILITY ROOM
Install flush mounted, ground fault circuit interrupted, duplex receptacleS and cover plate. Fish wire and repair all tear out as needed.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Electric Service 200 AMP

Replace electrical service with new 200 amp, main disconnect, 110/220 volt, 24 circuit panel board, meter socket, weather head, service cable, ground rods and cable. Include replacement of all sub-panels. Caulk exterior service penetration.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Work Specification

LED Screw Base Bulb Installation

Replace all existing screw base (A-Type) lamps throughout the house with LED screw based omnidirectional (A-Type) lamps. Contractor to field verify quantity needed.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Install Light fixture KITCHEN

Install a LED light fixture over kitchen sink, behind window valence.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Floor System Repair - UTILITY ROOM Healthy Homes

Remove water-tank. Shore-up furnace or engineer a supporting sub-floor while Utility Room floor decayed joist/girders/plates/wall studs are being removed/installed. Replace any subflooring. level entire room and prep fro resiliant flooring installation. Dispose of damaged/unsafe components of floor assembly. Work may include installation of 2"x 8" joists hung 16" on center, plywood or tongue and groove subfloor. Include replacing all deteriorated band joists and insulating floor to code.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Resilient Flooring - UTILITY ROOM Healthy Homes

Install 25 year warrantied resilient floor covering per manufacturer's specifications. Include transitions and painted or stained wood quarter-round at all perimeters to complete installation.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Drywall replace and paint

Repair wall finish by removing drywall at washer box wall and replace it.. Patch drywall or plaster holes in wall greater than one inch. All others use an adhesive mesh and mud over the mesh with the appropriate material. Wet sand smooth. Paint.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Floor System Repair - 1st Floor Bath Healthy Homes

Remove all fixtures not built in. Dispose of damaged/unsafe components of floor assembly. Work may include installation of 2"x 8" joists hung 16" on center, plywood or tongue and groove sub-floor. Include replacing all deteriorated band joists sill, wall studs and insulating floor/wall to code.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Work Specification

Pedestal Sink - Complete 1st Story Bath

Install a vitreous china pedestal lavatory complete with single handled metal faucet with drain and pop-up , p-trap, supply lines, full port ball type shut-off valves & escutcheon plates. All materials and work shall comply with the Construction Standards and the Plumbing Code.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Resilient Flooring- 1st Story Bath Healthy Homes

Remove existing floor tile.
Install 25 year warrantied resilient floor covering per manufacturer's specifications. Include transitions and painted or stained wood quarter-round at all perimeters to complete installation.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

17" Height Commode Replace - 1st Story Bath

Install a 17" height, 2 piece, close coupled, white, vitreous china commode with a maximum water usage per flush of 1.6 gallons. Include plastic or pressed wood white seat, supply pipe, shut-off valve, flap valve and wax seal.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Grab Bars - 1st Story Bath

Install 1 1/2" diameter S/S Grab Bars on 3 walls at height of 36" (include wood blocking in wall. Each bar must hold 300 pounds). Owners choice of locations.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Bath Mirror - 1st Story Bath

Install mirror sized at the width of vanity by 36" high. Use adhesive manufactured for this purpose and apply to sound backing.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Accessory Set - 3 Piece Chrome - 1st Story Bath

Install a chrome plated steel bathroom accessory set consisting of a 24" towel bar, hand towel ring, and toilet paper holder.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Work Specification

1st Story Bath1st Story Bath

1. Re-locate wall supply vent. Use new boot and diverter cover and Insulate.
2. Re-locate wall switch, use new system.
3. Replace window with DH Window, wrap exterior exposure with coil stock
4. Remove interior window sill, apron & trim- replace all with PVC product and Paint.
5. Remove shower head, wand, and hardware.
6. Remove and replace steel tub with a fiberglass tub and hardware.
7. Remove wall board and replace with drywall. Replace interior door trim with 2.5 in. caseing.
8. Install 4 in. wall tile at 3 bath walls to ceiling.
9. Paint all, including interior side of door

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Handrail Install- Metal.

Remove existing metal handrail. Install new handrail for interior stairs on open side of the stairwell to Code.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Staircase Landing renovation Healthy Homes

Replace bottom staircase window sashes with tempered glass. Increase height of bottom staircase landing to second step height. Replace wall trim to match. Replace stair carpet. Increase landing size by increasing deck by 12 inches.New steps to match existing steps rise/run and configuration.
New handrail to follow new height, turn and termination per Code.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

-Second Story

1. Install bedroom battery operated Smoke Detectors.
2. Install hallway Smoke/CO2 Detector
3. Hall light switch inoperable-troubleshoot. Replace hall ceiling light and remove homeowner smoke detector wiring and install matching ceiling lights.
4. Replace Master bedroom light switch with standard wall switch/plate.
5. Master bedroom , Install plug cover plates
6. Master bedroom , replace ceiling lights

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Accessory Set - 3 Piece Chrome - Second Story Bath

Install a chrome plated steel bathroom accessory set consisting of a 24" towel bar, hand towel ring, and toilet paper holder.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Work Specification

Bath Mirror - Second Story Bath

Install mirror sized at the width of vanity by 36" high. Use adhesive manufactured for this purpose and apply to sound backing.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

17" Height Commode Replace - Second Story bath

Install a 17" height, 2 piece, close coupled, white, vitreous china commode with a maximum water usage per flush of 1.6 gallons. Include plastic or pressed wood white seat, supply pipe, shut-off valve, flap valve and wax seal.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Steel Bathtub - Remove and Replace with Fiberglass Tub

Install a 5' white, formed fiberglass bathtub complete with slip-resistant surface, lever operated pop-up drain and overflow, PVC waste, single lever tub/shower diverter with water-saving shower head.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Pedestal Sink - Complete - Second Story Bath

Install a vitreous china pedestal lavatory complete with single handled metal faucet with drain and pop-up , p-trap, supply lines, full port ball type shut-off valves & escutcheon plates. All materials and work shall comply with the Construction Standards and the Plumbing Code.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Floor System Repair - Second Story Bath

Remove all fixtures not built in. Dispose of damaged/unsafe components of floor assembly. Work may include installation of 2"x 8" joists hung 16" on center, plywood or tongue and groove subfloor. Include replacing all deteriorated band joists , sills, wall studs and insulate wall to code.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Resilient Flooring - Second Story Bath

Install 25 year warrantied resilient floor covering per manufacturer's specifications. Include transitions and painted or stained wood quarter-round at all perimeters to complete installation.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Work Specification

Prep & Paint Room Semi Gloss Second Story Bath

Remove or cover hardware and accessories not to be painted. Scrape loose, peeling, cracked and blistered areas. Clean oil, grease, fungus, dirt, and dust from surfaces. Fill holes and cracks. Prime all new materials and spot prime existing with acrylic latex. Top coat with owner's choice of low VOC acrylic SEMI-GLOSS latex. Painting shall include walls and any associated trim. Replace or uncover hardware, fixtures and accessories. Any moving of furniture required shall be included.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Light Fixture Replace Second Story Bath

Replace or install a ceiling mounted 2 bulb or wall mounted 4 bulb strip, UL approved, LED light fixture with shade and lamps.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Light Fixture Replace - 1st Story Bath

Replace or install a ceiling mounted 2 bulb or wall mounted 4 bulb strip, UL approved, LED light fixture with shade and lamps.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Drywall Room - SECOND STORY BATH

Remove any gypsum, paneling, lathe and plaster or miscellaneous wall coverings to expose framing. Add insulation as required by code. Glue, nail and screw new drywall. Apply tape and 3 coats of joint compound to achieve a professional finish. Wet sand ready for paint.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Certification

Contractor Name: _____ **Total Cost:** _____

Signature: _____ **Date:** _____

Internal COST ESTIMATE

Address 2109 St John Street

Date 7/12/2018

Item #	Feature	Method	Number	Cost Per Unit	COST
1	Rm 2-1; B Side Door Case	Replace- Remove & dispose of the component. Replace component similar in size, style, and dimension. Prime coat and finish coat any new unpainted wood. Paint surrounding case lumber.			

Total Cost Estimate

Selective Rehab Team/Forms/Bid Forms/Led Bid Scope/Blank Jim Roy Bid Sheet

Enter item in box B5, and scope for that item in C5....items will copy into the Bid Sheet. Sheet, allow Fit Sheet on one

Settings

Print Active Sheets
Only print the active sheets

Pages: to

Print on Both Sides
Flip pages on long edge

Collated
1,2,3 1,2,3 1,2,3

No Staples

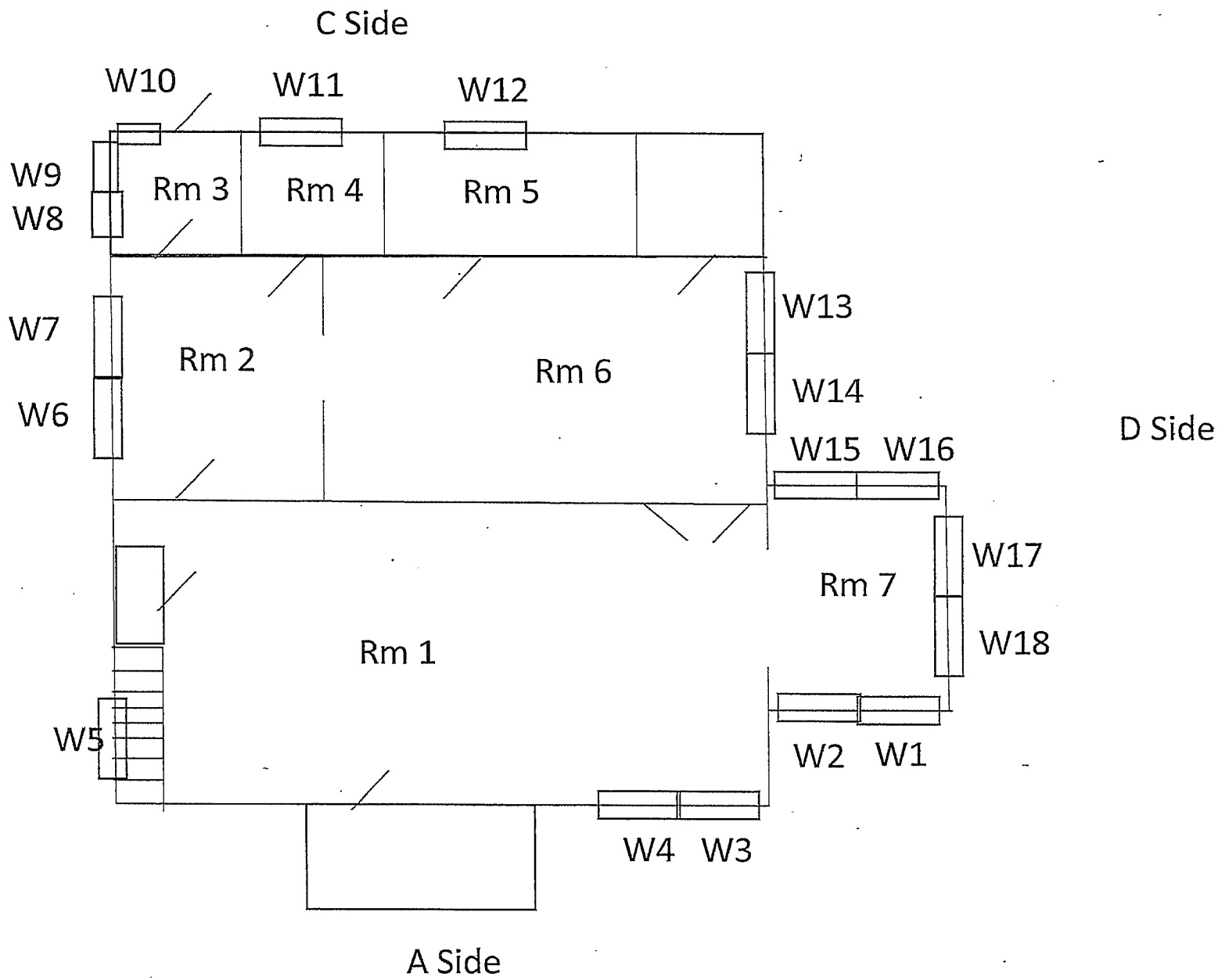
Portrait Orientation

Letter (8.5" x 11")
8.5" x 11"

Normal Margins
Left: 0.7" Right: 0.7"

Fit Sheet on One Page
Shrink the printout so that it fits on one page

Page Setup



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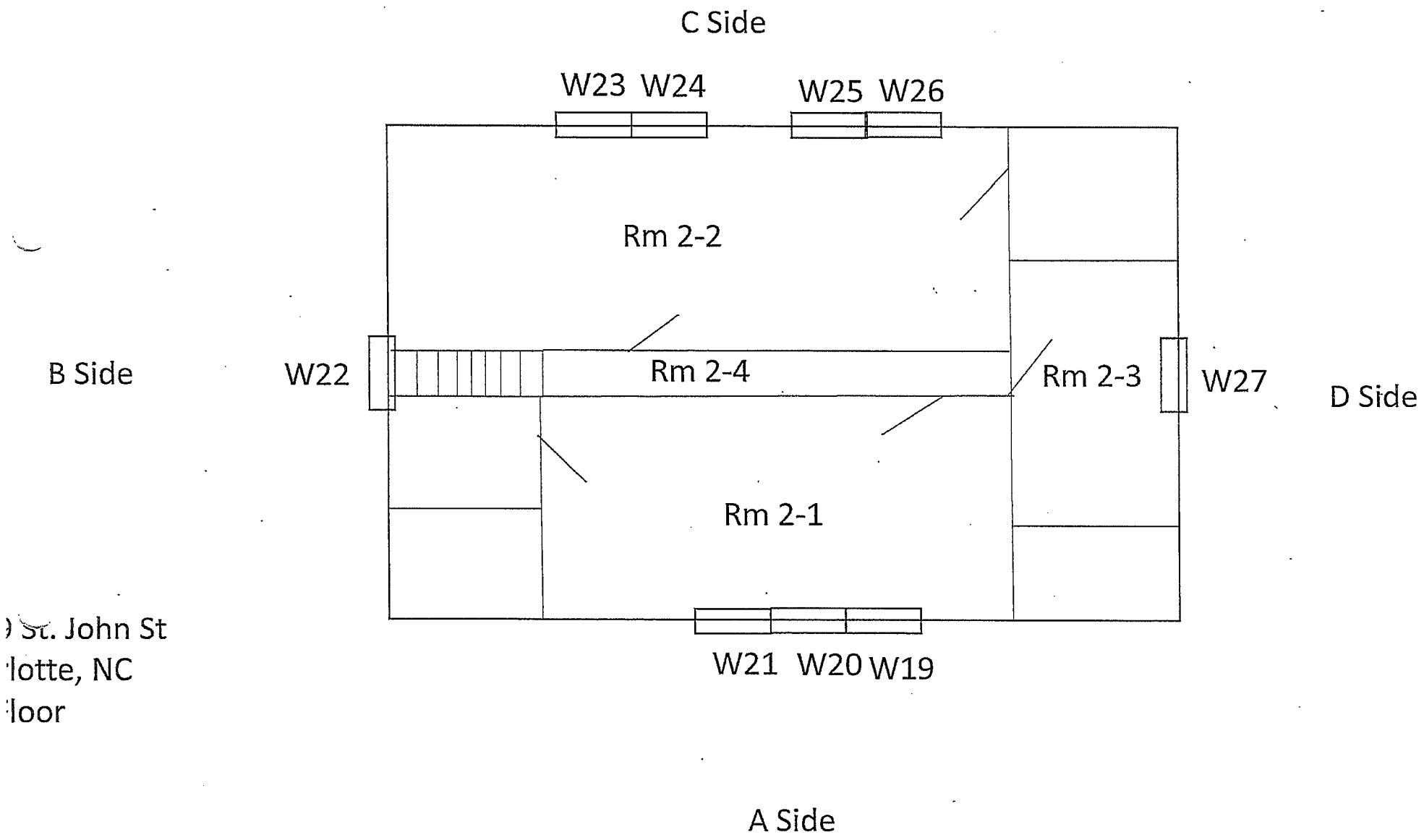

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