CHARLOTTE.

SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

Invitation to Bid HNS 19-33 (Addendum)

NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the City's Rehabilitation Specialist.

Documents included in Package:

1) Instruction to Bidders
2) Specs by Location/Trade (Scope of Work)
3) Subcontractor Certifications (if applicable)
4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

Project Address: **9223 Old Moores Chapel Rd** Call project manager for full address	**SAFE HOME CHARLOTTE** **LEADSAFE CHARLOTTE**
Bid Walk: **12/13/18 at 9:00 am**	
Bid Opening: **12/20/18 at 3:00 pm**	
Client Name: D'Marjarica Wallace	Contact Number:
Project Manager: Chuck Hitsman	Contact Number: 704-336 3495

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

If you are going to be late the policy is the following:
Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at Charles Hitsman(cell # 704-622 1685).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the

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above due date and time.

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 9223 Old Moores Chapel Rd. to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:
All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

_____ Dollars ($ _____)
Written total

Specs Dated: 09/27/18	Number of Pages: 9
Addenda # 1 Dated:	Number of Pages:
Addenda # 2 Dated:	Number of Pages:

Start Date :

Completion Date:

Please Print and Sign:

Company Name/Firm:

Authorized Representative Name:

Signature: Date:

G:\SELECTIVE REHAB TEAM\forms\bid forms and documents\Invitation to bid WARREN

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Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

1) Is a licensed general contractor in the State of North Carolina;
2) Has an Renovate, Repair & Paint Certification (http://www2.epa.gov/lead/renovation-repair-and-painting-program);
3) Is not listed on a local, state or federal debarment list;
4) Carries an appropriate amounts of insurance;
5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

1) Submit all requested documentation on time;
2) Meet the above requirements for responsibility at the time of bid submittal;
3) Have the capacity to meet the required schedule for the project.
4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

Charles Hitsman
Rehabilitation Specialist
City of Charlotte
Neighborhood and Business Services
600 E. Trade St.
Charlotte, NC 29202
PH: (704) 336 3495
Fax: (704) 336-3489

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Instructions to Bidders

Explanations to Bidders

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
- No bid will be considered unless all individual work items on the Bid Form including any addendums are priced. The sum of all work items must equal to the Total Bid Amount.
- Unless called for, alternate bids will not be considered
- Modification of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids

Submittal of Bids

- Sealed bids will be submitted to the Safe Home Program Office as directed in the invitation to bid prior to or at the appointed bid opening time
- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative

- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
  - Scope of Work
  - Addenda Acknowledgement
  - Itemized Work Sheet
  - Subcontractor Certifications (if applicable)

Work Specification

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address:	9223 Moores Chapel Rd ((ADDENDUM)) Charlotte, NC 28214	Owner:	D'Marjarica Wallace
		Owner Phone:	Home: (704) 361-6236
Structure Type:	Single Unit	Program(s):	Tested- HAS LEAD LeadSafe 2016 Healthy Homes LBP 2016 SH2019 Eligible if LBP found SHFY19- Not Ranked
Square Feet:	1424		
Year Built:	1930		
Property Value:	90700		
Tax Parcel:	0511113		
Census Tract:			
Property Zone:	Council District 3		

Repairs

Description	Floor	Room	Exterior

Portable Toilet

Provide temporary toilet facilities from job start until approval of permanent facilities.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Permits Required

The contractor is responsible obtaining and paying for all permits required. Said permits shall include all items in this scope of work.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

See Attached Lead Scope

All work shall be performed in accordance with applicable regulations and shall meet all applicable building codes. Building permits will be obtained as appropriate. Mecklenburg County requires building permits for Lead Hazard Reduction if the work involves activities subject to permitting under general conducts.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Work Specification

Dumpster

After procuring all required permits, place AS MANY roll-off dumpsters as needed without damaging the site. Collect construction debris using dust control methods. Remove dumpster and repair any evidence of the dumpsters use. Contractor may haul debris away daily using dump trailers.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Crawl Space Access Door

Install a 3/4" pressure treated plywood access door in a 2" x 4" pressure treated frame. Provide galvanized iron hinges and hasp.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Replace/ Refasten Any Loose/ Missing Or Decayed Exterior Lumber

Remove & replace any decayed wood products to be painted under paint scope of work or covered over by vinyl product or coil stock. Refasten any loose wood products with proper fasteners. Replace all improper siding., trim, fascia & moldings. Prep and paint all these surfaces to match existing siding.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Water Heater 40 Gallon Electric

Install a 40 gallon, glass lined, high recovery insulated to R-7, double element, electric water heater with 10 year warranty. Include pressure and temperature relief valve, expansion tank, discharge tube to within 6" of floor or to outside of structure, shut-off valve and electric supply. If it is located on an upper floor or if there is no floor drain, install a catch pan drained to the exterior. Dispose of old water heater appropriately.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Floor System Repair - Resiliant flooring replacement

Mud Room (water tank room)
Kitchen
Center Hall
Bathroom
Any other seperate or adjoining area(s)
Remove all fixtures not built in. Dispose of damaged/unsafe components of floor assembly. Work may include installation of 2"x 8" joists hung 16" on center, plywood or tongue and groove subfloor. Include replacing all deteriorated band joists and insulating floor to code.
Finish with 25 year resiliant flooring

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Work Specification

Replace Entire Electrical System to Current Code

Completely remove all existing electrical equipment and accessible wiring. Wiring concealed in walls and inaccessible locations may be cut off as short as possible and abandoned in place.

Install a new complete and fully functioning electrical system with 200 amp service meeting all requirements of the current NC Electrical Code and the Construction Specifications.

This installation shall include the provision and installation of new lighting fixtures per the room schedule in the Construction Specifications.

Include GFCI,, Hard-wired smoke detectors and hard-waired CO2 detectors and all upgrades and shut-off's

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Demo and Rebuild Bathroom - Complete

Completely demo the existing bathroom. Remove all plumbing and electrical fixtures, doors and trim, and ceiling, wall, and floor coverings to the framing. Repair or replace all framing as necessary to meet the requirements of the Construction Specifications and the Building Code.

Rebuild the bathroom complete with all the following features:
*floor, wall, and ceiling insulation at locations required by the Construction Specifications
*ceiling mounted fan vented through the roof
*switched light fixture over the pedistal sink
*GFCI outlet per Code
* fiberglass tub with- low curb-
*white ceramic tile on window wall, back tub wall and water supply side wall. Extend 1 tile past vertical tub edge and extend to 5 ft tall.
*drywall and finish walls and ceiling
*vinyl sheet goods flooring over 1/4" underlayment
*prehung six panel door and hardware
*baseboard and shoe mold at standard locations
*1.6 gpf commode - 16.5 " high
*Pedistal sink and single handle faucet
*3 piece bath hardware set (towel bar, paper holder, and towel ring)
*mirror over pedistal sink
*walls and ceiling painted semi-gloss per Construction Specifications.
Move pedistal sink to supply side of tub surround, at new wall.

All materials and construction methods shall meet the requirements of the relevant Construction Specifications and the NC Codes.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Double Bowl Sink Complete

Install a 18 gauge 33" x 22" x 8" double bowl, stainless steel, self rimming kitchen sink including a single handle metal body faucet, rated at 2.0 GPM or less, with a 15 year drip- free warranty, P-trap, supply lines, full port ball type shut-off valves & escutcheon plates on all supply & drain lines. No copper compression fittings.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Work Specification

Cabinets Base

Replace base cabinets. Cabinets to be constructed of solid maple and plywood. No particle board allowed. See contractor's manual guidelines & specifications for full requirements.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Counter Tops Replace

Screw to base cabinet a square edged plastic laminate counter top. Provide end-caps and cutout for sink. Caulk counter top to adjoining walls with low VOC caulking to match wall color. Owner's choice of in-stock color and texture.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Cabinets Wall

Replace wall cabinets. Cabinets are to be constructed of solid maple and plywood. No particle board allowed. See contractor's manual guidelines & specifications for full requirements.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Prehung Door Interior- Left Rear Bedroom

Install a 1- 3/8" prehung, door including casing both sides and lockset. Match existing style and finish.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Replace all electrical Heat registers throughout home

Replace, to Code, a electric base board system per Mecklenburg County Building Standards

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Kitchen

Remove existing door, frame and threshold. Install new Energy Star rated pre-hung exterior door. Insulate cavity. Install mortised dead bolt and lever handled door hardware keyed alike. Install wide peep sight. New casing and shoe molding will match existing. Apply primer and topcoat. This installation to include repairing any damaged header, door framing, to include wall framing, sub-floor, floor joists and sill.

Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Work Specification

Certification

Contractor Name: _____ **Total Cost:** _____

Signature: _____ **Date:** _____

Lead Based Paint Scope
& INSTRUCTIONS TO BIDDERS
Address 9223 Old Moore
Complete the following scope of work:

Item #	Feature	Method	Numb	COST
1	Exterior - Side A through Side D - white wood walls and corner boards and white brick foundation	Scrape loose paint and re-paint		
2	Exterior - Side A through Side D - white wood soffits, rafters, trim boards, roof brackets and attic air vents and frames	Scrape loose paint and re-paint		
3	Exterior - Side A through Side D - white wood window casings, headers and sills	Scrape loose paint and re-paint		
4	Exterior - Side A Porch - white wood ceiling, crown moldings, ceiling support beams and trim boards	Scrape loose paint and re-paint		
5	Exterior - Window A5 - white wood window casings, header and sills and black wood window sashes and well	Replace wood window sashes, well, sills, casings and header. Prep and paint.		
6	Exterior - Window D1 - black wood window sash and white wood frame	Scrape loose paint and re-paint (non-movable)		
7	Exterior - Door A1 (to Room 1) - gray and white wood door casings, header, jambs and stops	Make smooth and operable, scrape loose paint and re-paint		
8	Door A2 (to Room 3) - white wood door, casings, header, jambs and stops.	Make smooth and operable, scrape loose paint and re-paint		
9	Exterior - Side D white plastic-covered electric wires and white metal-covered (spiral covers) electric wires	Replace (verify correct wires from Risk Assessor)		
10	Exterior - Side A through Side D - paint chips along drip line, on Side A porch floor and Side C entry floor	Remove paint chips and clean porch and entry components (verify correct area size from Risk Assessor)		
11	Interior - Room 1, Room 2, Room 4, Room 9 and Room 11 - Side A through Side D - white wood baseboards	Replace		

12	Interior - Room 1, Room 2, Room 3, Room 4, Room 9 and Room 11 - Side A through Side D - white wood window casings, headers, aprons and sills and white wood door casings, header, jambs and stops including closets.	Replace door jambs and stops and scrape loose paint and re-paint door casings and headers and window casings, header, aprons and sills.
13	Interior - Room 3 - Window A1 - white wood window sashes	Replace
14	Interior - Room 8 - Side A through Side D and Ceiling - white wood walls and trim board, white wood ceiling, white wood ceiling support columns and wood frame boards (2" x 4 " & 2" x 6")	Scrape loose paint and re-paint
15	Interior - Room 8 - Door A1 - white wood door casings, header, jambs and stops	Replace white wood door casings, header, jambs and stops
16	Interior - Room 8 - Window A1 - white wood window casings, header, sill, sashes and well.	Replace
17	Interior - Room 8 - Window D1 - black wood window sash and white wood frame	Replace
18	Interior - Room 9 Window C1 - white wood window casings, header, apron, sills, sashes and well	Replace
19	Interior - Room 3 - Door A1 and Window B2 - white vinyl mini-blinds (lead contained within the matrix of the vinyl)	Remove
20	Interior - Throughout - elevated lead dust levels	Complete specialized cleaned throughout house.

Contractors may submit an occupant protection plan on the form provided.

1 Contact Jim Roy to conduct inspections prior to repainting or other putback and Complete all interior work in a unit in a single day.

2 Allow for replacement of 50 board feet of rotted wood.

3 Unless otherwise noted any window or door removal and replacement

4 includes frame and trim on both sides.

In lieu of complete removal, window frames may be enclosed with vinyl on

5 exterior in accordance with all project manual requirements
6 Contact Jim Roy to conduct inspections prior to repainting or other putback and after vinyl siding installation.
Windows being placed in a bathroom need to be tempered glass.

Total Bid
Acknowledgement of Addenda (if any):

Addendum#		
		Date

The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative

Contractor Submitting Bid:
Address:
Start date : Completion date :

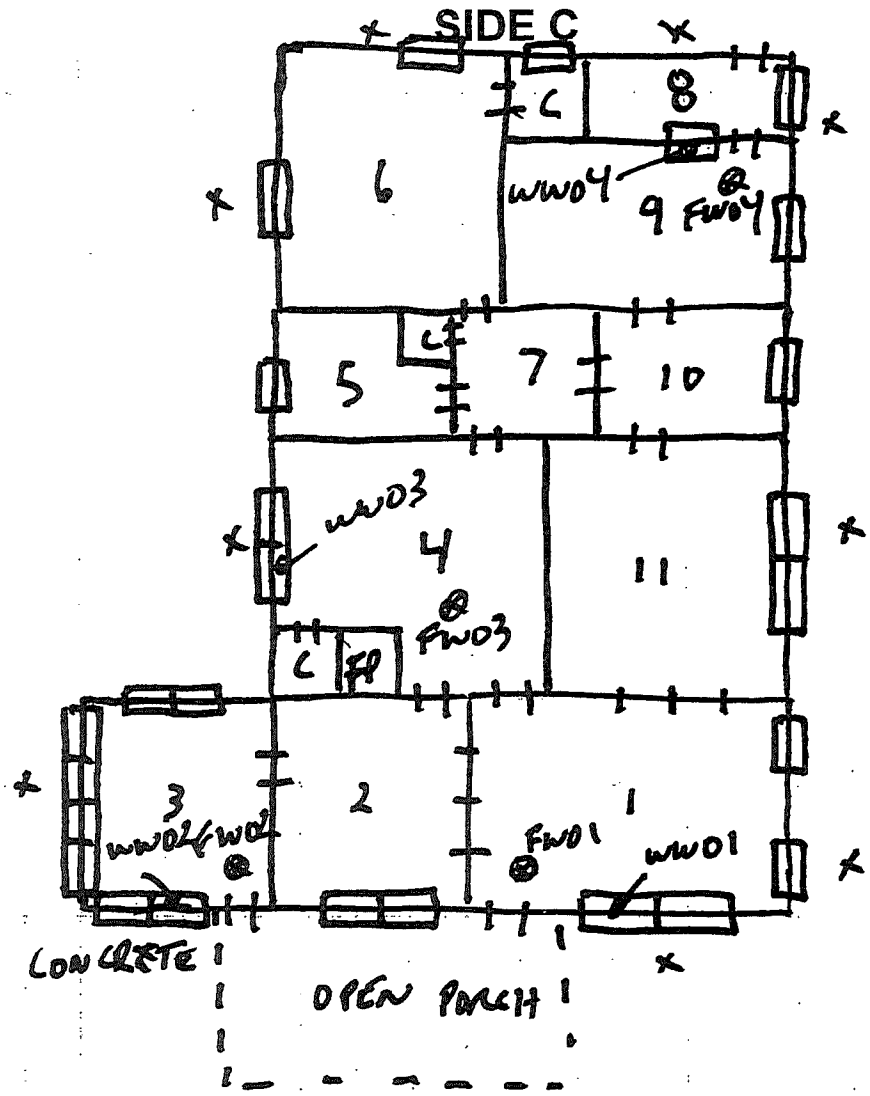
Phone:

ROY CONSULTING GROUP CORPORATION

Providing integrated environmental and geotechnical solutions

9223 Old Moores Chapel Road

Charlotte, NC 28214



Legend

= Window

= Door

X = Soil Sample Location

NOT TO SCALE