

**Charlotte-Mecklenburg Continuum of Care
Request for Letter of Interest
Emergency Solution Grant funds**

Due Thursday, July 18, 2019

The Charlotte- Mecklenburg Continuum of Care is charged by the NC Department of Health and Human Services (NC DHHS) to submit a community-wide application for Emergency Solution Grant (ESG) funds.

This announcement serves as the opportunity for agencies to submit a Letter of Interest (LOI) for funding through this ESG funding Competition.

Information about ESG activities and requirements can be found at HUD Exchange, Emergency Solutions Grant Program. (www.hudexchange.info/esg/)

INTRODUCTION

Eligible Activities:

- *Street Outreach*
- *Emergency Shelter*
- *Rapid Re-Housing assistance*
- *Homelessness Prevention*
- *Homeless Management Information System (or comparable database if Domestic Violence Provider).*
**eligible activity only if in conjunction with another eligible activity*

Note: Project must be ready to proceed in January 2020.

ESG FUNDED PROJECTS ARE DESIGNED TO:

- Engage homeless individuals and families living on the street;
- Help operate emergency shelters for homeless individuals and families;
- Provide essential services to shelter residents;
- Rapidly re-house homeless individuals and families; and
- Prevent families and individuals from becoming homeless

Submission of a Letter of Interest does not constitute an application nor does it constitute approval for funding by the CoC or by NC DHHS.

The CoC anticipates that NC DHHS will allow the Charlotte-Mecklenburg CoC to apply for approximately **\$450,000** in this competition.

WHO CAN SUBMIT A LETTER OF INTEREST

Agencies that:

- Serve persons residing in Mecklenburg County
- Utilizes a Housing First Approach
Housing First is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold).
- Is prepared to utilize or already utilizing the Homeless Management Information System to record client level data (or comparable database if Domestic Violence Provider).

PROCESS

Step 1: All Interested agencies must submit LOI form and certification. Additionally, if you are interested in applying for Rapid Re-Housing (RRH) funds you must submit RRH project eligibility information.

Step 2: LOIs will be reviewed and evaluated in response to this announcement. Agencies will be notified if they were or were not recommended to submit a full application for funding consideration.

Step 3: Agencies recommended will receive an invitation via email to submit a full project application.

Agencies that are not recommended will be provided a written explanation for the reason(s) for not being recommended and will be offered support and technical assistance to improve deficiencies identified during the letter of interest process. Agencies have the right to appeal funding recommendation decisions by submitting a formal written letter within two business days of being notified.

SUBMISSION INSTRUCTIONS

All LOIs must be received electronically no later than **Thursday, July 18, 2019** to rpfeiffer@charlottenc.gov. LOIs submitted after the deadline will not be reviewed or considered.

CONTACT INFORMATION

Questions may be directed to Rebecca Pfeiffer, CoC Coordinator at rpfeiffer@charlottenc.gov or by phone at 704.336.2266.

LETTER OF INTEREST FORM

Agency:

Contact Name:

Contact information (phone & email):

Project Name:

Target Population:

Project Description (include how project fills a community need/gap and utilizes a Housing First approach):

Agency Description of involvement with Continuum of Care Committee and activities:

Amount to be requested:

Eligible Activity	Requested Funding
Street Outreach	
Emergency Shelter	
Homelessness Prevention	
Rapid Re-Housing	
HMIS	
Total	

CERTIFICATION LIST

Please initial all boxes to indicate organizational capacity.

- Agency can demonstrate that the project will provide a 100% match of the total ESG awarded amount.
- Agency can demonstrate that the project would be ready to begin in January 2020.
- Agency has experience in providing housing and/or services to individuals or families experiencing homelessness.
- Agency is prepared to participate in Coordinated Entry process approved by Continuum of Care committee.
- Agency is prepared to utilize Homeless Management Information System to capture client-level data on all clients in the program (or comparable database if Domestic Violence Provider).
- Agency is prepared to follow Charlotte-Mecklenburg Written Standards which covers all ESG eligible activities.
- Agency is prepared to prioritize eligible households based on the CoC's identified prioritization process.

To the best of my knowledge and belief, all information submitted in this Letter of Interest is true and correct.

Signature of Authorized Official

Date