February 23, 2019

Potters Glen HOA

Hosted by City of Charlotte Housing & Neighborhood Services at

Goodwill Opportunity Campus
Background

On Saturday, February 23, 2019, the board members of the Potters Glen HOA participated in the Neighborhood Board Retreat facilitated by the City of Charlotte, hosted at the Goodwill Opportunity Campus. The following board members and/or community members participated in the retreat:

- Vinny Evans
- Blease Turner
- Andrea Turner
- Christina Ladonne
- Kadeidre Wilson

The City of Charlotte values citizen leadership and its ability to make an impact in the communities, in which we all live, work, play and shop. With this in mind, the board retreat process was initiated to help neighborhood based organizations develop strategic plans to improve quality of life in their communities.

Purpose

The purpose of the board retreat was to

- Generate meaningful conversations around improving quality of life in our community
- Set clear goals and priorities for the upcoming year(s)
- Develop a vision and strategic priorities for our community

By participating in the retreat, our board earned a $1,500 match credit toward a Neighborhood Matching Grant (NMG) to help execute one of the projects we identified.

To receive this credit we’ll submit our completed Vision to Action Idea Development Plan Workbook with our NMG request. This credit will expire following the March 1, 2020 NMG application deadline.

Process

Our board retreat was conducted by trained facilitators tasked to keep our conversations on-task, productive, and focused on achievable objectives. The process was designed to help capture the best of the past, the best of the present, and how we can add to our strengths to build a better future. The focus was:

- Developing a vision to guide our decision making and activities
- Developing strategic priorities that aligned with our vision
- Developing project ideas
The agenda for the day was as follows:

- Introductions
- Where Have We Been? Where Are We Going?: Arrow Activity
- Where We Want to Be: Vision Statement Exercise
- Seeing the Forest through the Trees: Developing Strategic Priorities
- Working Lunch – The Year Ahead
- Idea Development – Time for participants for develop an action plan for goal achievement

**Where Are We Going, Where Have We Been?**

We began our day with paired interviews using the “Where Are We Going, Where Have We Been?” activity. The activity was intended to help us reflect on:

- What we value
- What are the best things about our community and the people who live here
- What are our past successes
- Where are the potentials and possibilities

After interviewing our partners we shared our discussion with the group, finding commonalities in our conversations.

<table>
<thead>
<tr>
<th>Where We Were: Reflecting on our past, what were some of the best/worst moments?</th>
<th>Where We Are: Why would or wouldn’t a person/business want to move into our community?</th>
<th>Where We Want to Be: If you could make 3 wishes to make our community flourish, what would they be?</th>
</tr>
</thead>
</table>
| **Best**  
- Engagement  
- Good value of home  
- Beautification of entrance  
- Convenient  
- Speed bump installation  
**Worst**  
- Lack of involvement  
- Some crime  
- Traffic  
- Safety concerns  
- Renters (code issues)  
- Parking (code issues; safety)  
- Trash/littering  
| **Would**  
- Location  
- Quiet  
- Attractive  
- Good value of home  
- Schools  
- Access (retail, Uptown)  
- Privacy  
- Family friendly area  
- Low crime  
**Wouldn’t**  
- Access roads leading into neighborhood  
- Disconnected residents  
- Crime  
- Traffic = unsafe  
- Trash/littering  
- Poor yard maintenance (code)  
- No community amenities  
- Schools (low ratings)  
- More involvement (respect for your neighbors)  
- Caring, concerned people  
- School improvements (academic performance, programming)  
- Additional sidewalks  
- Know neighbors better |
Our Vision

Our vision is the unifying statement for our community that will guide our decision making and reminds us of what we are trying to reach. It is based on our shared values and preferences for our community’s future. It combines the best of what was, what is, and what could be.

OUR VISION:

Potters Glen is a beautiful, convenient, and safe community, where neighbors engage to create a welcoming and respectful place to call home.

Strategic Priorities

After committing to a shared vision, the board began to brainstorm on strategic priorities. This is where we began to define what is most important to us in order to achieve our vision. Strategic priorities are initiatives that will help us move closer to our vision of our community. The idea is to focus on a few things and do them very well as opposed to many things and missing the mark.

We started out thinking big and then narrowed down our focus using the Affinity Mapping Process, detailed below:

- Grab some sticky notes from the table. Keeping the vision statement in mind, write down as many of the following as you can think of, one per sticky note:
  - Current action items getting you closer to our vision.
  - Possible priorities/actions items to get us closer to our vision.
- Place the sticky notes on the wall.
- Organize the ideas by natural categories, once everyone agrees on the groups, give each one a name.
This activity led us to the following categories and action items being identified as important within our community:

- **Community Engagement**
  - Community meet and greet, “Meet in the streets”
  - Community yard sale
  - Workshops for neighborhood youth
  - Neighborhood school involvement and support
- **Community Improvements**
  - Community sign at Sugar Creek and Old Potters Entrance
  - Good landscapers, beautification
  - Beautification of yards
  - Benches and pavilion in common area
  - Park installment in common area
  - Community clean-up day with volunteers
- **Community Safety**
  - More active policing and ticketing for parked cars
  - Have code enforcement help get cars off the road; safety issues (narrow, congested streets)
  - Better system for school bus pick up and drop offs (no safe bus stop of waiting area)
  - Neighborhood watch

Each participant was provided three (3) stickers to be used for voting. Stickers could be placed all on one or two items or shared amongst all of the ideas identified. The three categories receiving the most votes are the strategic priorities that are most important for us to begin working on to achieve our vision. Within these three categories, there were three activities selected as most impactful toward achieving our strategic priorities.

The strategic priorities and activities are summarized on the following page.
2019 Neighborhood Board Retreat Summary

Potters Glen HOA

OUR VISION:

Potters Glen is a beautiful, convenient, and safe community, where neighbors engage to create a welcoming and respectful place to call home.

TO HELP US REACH OUR VISION; WE WILL FOCUS ON THREE STRATEGIC PRIORITIES:

1. Community Improvement
2. Community Engagement
3. Community Safety

IN 2019-2020, WE WILL WORK ON THESE ACTIVITIES GUIDED BY OUR PRIORITES:

Apply for a Neighborhood Matching Grant to install an entrance sign by the end of 2019.

Host a community meet and greet (“Meet in the streets” event) by March 2020.

By March 2020, secure yard signs encouraging drivers to slow down and submit request to CDOT for speed survey and additional speed limit signs.
Resources to Get Started: You’ve rolled up your sleeves and established your vision. We have compiled resources that may assist your organization in achieving your goals on our Neighborhood Training Programs and Resources website. We have identified resource categories that may be applicable to your projects below; please do not hesitate to explore more categories as you undertake your work! Links and contact information are provided for information only and are subject to change.

<table>
<thead>
<tr>
<th>Project</th>
<th>Potential Resource Categories of Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apply for a receive a Neighborhood Matching Grant to install an entrance sign by the end of 2019.</td>
<td>Beautification</td>
</tr>
<tr>
<td>Host a community meet and greet (“Meet in the streets” event) by March 2020.</td>
<td>Welcoming &amp; Engaging Neighbors</td>
</tr>
<tr>
<td>By March 2020, secure yard signs encouraging drivers to slow down and submit request to CDOT for speed survey and additional speed limit signs.</td>
<td>Public Safety</td>
</tr>
</tbody>
</table>

Your community is located within Charlotte’s Northwest Service Area. Your staff contacts for following up and community assistance are:

<table>
<thead>
<tr>
<th>Cherie Grant, Northwest Community Engagement Liaison</th>
<th>Randy Harris, Northwest Community Engagement Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:Cherie.Grant@charlottenc.gov">Cherie.Grant@charlottenc.gov</a> or 704-336-3322</td>
<td><a href="mailto:rharris@charlottenc.gov">rharris@charlottenc.gov</a> or 704-432-1579</td>
</tr>
</tbody>
</table>

Please list any parking lot items or additional activities beyond the initial 3 here.

- Keep Charlotte Beautiful (Adopt a Street and utilize tools for community clean ups for possible NMG project)
  - 704-353-1235, or email kcb@charlottenc.gov
- Charlotte Community Toolbank
  - 2513 S. Tryon Street Charlotte, NC 28203, 704.469.5800, Maureen Krueger Executive Director maureen.krueger@toolbank.org
- Entrance sign placement approval
  - Mark Griffin, Zoning, mgriffin@charlottenc.gov, 740-432-0709, for sign permit details
  - Bruce Horldt, Charlotte Department of Transportation (CDOT), bhorldt@charlottenc.gov 704-336-8348, Right of Way (ROW) use approval. Also ask for a Decorative Signage Agreement from CDOT to add to your application.
- Charlotte Department of Transportation
  - Neighborhood traffic management
    - Traffic evaluation (additional speed limit signs, school bus stop considerations)
    - 704-336-7527