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WEEK IN REVIEW:

Monday, Oct. 16

Noon
Council Zoning Briefing (optional), Room 886

5 p.m.
Zoning Mtg., Room CH-14

Thursday, Oct. 19

Noon
Community Safety Committee Mtg., Room 280

DEPARTMENT UPDATES:

Oct. 9 Business Meeting Follow-Up Report Items

Staff Resource: Rachel Wood, Constituent Services, 704-336-3656, rwood@charlottenc.gov

Constituent Services has created a report detailing follow-up information based on comments and questions received from elected officials at the Oct. 9 council business meeting. The follow-up report is attached below.



Council Meeting
Notes 10-9.pdf

Tiny Houses – Keyo Park West /Coulwood Neighborhood

Staff Resource: Ed McKinney, Planning, 704-336-8307, emckinney@charlottenc.gov

City Council and city staff have received a number of questions regarding the development identified as Keyo Park West in the Coulwood neighborhood that is being marketed as a “tiny house” community.

The Coulwood neighborhood organized a community meeting on Aug. 30 (attended by city staff and elected officials) to express their concerns and questions regarding this development. In addition, speakers have expressed their concerns and questions at City Council’s public forums on Sept. 25 and Oct. 2. Concerns have been raised specific to the size of the homes to be constructed in this development relative to the size of existing homes and the potential impact to the character of the neighborhood.

A small house (approximately 500 square feet) has been constructed by Keyo Park West in Coulwood. This house is considered a single-family residential unit in an R3 zoning district. The Charlotte zoning ordinance has no minimum square footage requirement for single family dwelling units, as long as the unit is built to state building code standards. Manufactured or mobile homes are only allowed in specific manufactured housing zoning districts (Manufactured Housing District: R-MH and Manufactured Home Overlay: MH-O).

This topic was referred to the Transportation and Planning (TAP) Committee on Sept. 11 by the City Manager’s Office. The TAP Committee discussed this topic at their Sept. 25 meeting and is scheduled for follow-up and additional review at their Nov. 13 TAP Committee meeting.

The Sept. 25 TAP presentation is attached at the end of this memo.

Open Streets 704 and Neighborhood Traffic Circles

Staff Resources: Scott Curry, Transportation, 704-432-2648, spcurry@charlottenc.gov

David Harrison, Transportation, 704-432-5237, dharrison@charlottenc.gov

Open Streets 704

Grab your bicycle or favorite pair of shoes and join the fun at the fourth [Open Streets 704](#) event this Sunday, Oct. 15 from 1 – 5 p.m. [The 5.5-mile route](#) will be within walking and biking distance of neighborhoods such as Madison Park, Selwyn Park, Montford Park, Freedom Park, Myers Park, Ashbrook, LoSo and Colonial Village. The event will feature approximately 110 different activities in four different activity zones. Festivities will begin at 1 p.m. in the backlot of the Park Road Shopping Center with an opening ceremony featuring the city and county managers as special guest speakers.

This is the last of a four-event series made possible by a grant from the Charlotte Knight Foundation and a title sponsorship from Blue Cross Blue Shield of North Carolina. Open Streets 704 has grown in popularity over the past two years, drawing a total of 50,000 participants over the past three events. Event organizers are working to secure a combination of city, county and private funding to continue this important community tradition. Learn more at www.openstreets704.com.

Neighborhood Traffic Circles Pilot Project

As a part of the Open Streets 704 event, city staff will temporarily install two neighborhood traffic circles or “mini-roundabouts” at the following intersections: Belrose Lane at Castlewood Road and Jameston Drive at Irby Drive. These neighborhood traffic circles will be evaluated for their effectiveness as a traffic calming and placemaking device to make neighborhood streets safer for all users, particularly those walking and biking. The neighborhood traffic circles will be temporarily marked with paint and defined with removable tubular plastic delineator posts. Open Streets 704 offers an exciting opportunity for neighbors to help paint the interior of the traffic circles, contribute to a creative placemaking effort and learn about the benefits of traffic calming. During the temporary pilot phase of this project, city staff will collect feedback from stakeholders - particularly residents living in the surrounding area - to help gauge public opinion on this form of traffic calming.

CATS Public Meetings for LYNX Red Line and LYNX West Corridor

Staff Resource: Jason Lawrence, CATS, 704-336-4106; jlawrence@charlottenc.gov

CATS is hosting several upcoming public meetings to take a fresh look at the most effective rapid transit mode and alignment that matches the region’s current land-use and transit values.

The public meetings will inform the community on the study’s goals and will provide citizens with an opportunity to provide feedback.

The LYNX Red Line (north corridor) public meetings will occur on the following dates:

<p>Tuesday, Oct. 17 Cornelius Town Hall 21445 Catawba Ave., Cornelius, N.C. 6 - 7:30 p.m.</p>	<p>Thursday, Oct. 19 Camp North End 1776 Statesville Road, Charlotte, N.C. 6 - 7:30 p.m.</p>	<p>Tuesday, Oct. 24 Charlotte Water- Dukes Treatment Plant 7980 Babe Stillwell Farm Road Huntersville, N.C. 6 - 7:30 p.m.</p>
<p>Thursday, Nov. 9 Charles Mack Citizen Center 215 N. Main St. Mooresville, N.C. 28115G 6 - 7:30 p.m.</p>	<p>Wednesday, Nov. 15 CharMeck Library 310 N. Tryon St., Charlotte, N.C. 11:30 a.m. - 1 p.m.</p>	<p>Thursday, Nov. 16 Mecklenburg County Bar Association 2850 Zebulon Ave., Charlotte, N.C. 6 - 7:30 p.m.</p>

The LYNX West Corridor public meetings will occur on the following dates:

<p>Thursday, Nov. 2 Dorothy Waddy Building- Clanton Park (West Corridor) 3132 Manchester Road, Charlotte, N.C. 6 - 7:30 p.m.</p>	<p>Tuesday, Nov. 14 Goodwill Opportunity Campus 5301 Wilkinson Blvd., Charlotte, N.C. 6 - 7:30 p.m.</p>	<p>Wednesday, Nov. 15 CharMeck Library (Uptown) 310 N. Tryon St., Charlotte, N.C. 11:30 a.m. - 1 p.m.</p>	<p>Thursday, Nov. 16 Mecklenburg County Bar Association 2850 Zebulon Ave., Charlotte, N.C. 6 - 7:30 p.m.</p>
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Charlotte Receives Statewide Urban Planning Award for Charlotte WALKS Pedestrian Plan

Staff Resource: Scott Curry, Transportation, 704-432-2648, spcurry@charlottenc.gov

The City of Charlotte was recently recognized with a “Marvin Collins Outstanding Planning” award from the North Carolina chapter of the American Planning Association (NCAPA). Each year the NCAPA gives awards for the best urban planning projects in the state. This year, Charlotte received the Comprehensive Planning award in the large community category for its Charlotte WALKS: Pedestrian Plan. One of the NCAPA awards committee members called Charlotte WALKS “...the most comprehensive pedestrian plan I have ever seen.”

The Charlotte WALKS Pedestrian Plan was unanimously adopted by city council on Feb. 27, 2017. Over the past 8 months, city staff has worked on implementing the high priority action items from the plan. The APA North Carolina chapter presented the award to city staff at the annual NCAPA conference in September.

More information on Charlotte WALKS can be found at <http://charmeck.org/city/charlotte/Transportation/PedBike/Pages/CharlotteWALKS.aspx>.

TreesCharlotte Getting Ready for 5th Planting Season

Staff resource: Erin Oliverio, Engineering & Property Management, 704-432-2925, eoliverio@charlottenc.gov

Tree plantings, giveaways continue through Dec. 9

This fall TreesCharlotte and the city have scheduled nine tree planting events across our community. In addition, Workday Wednesdays are scheduled throughout the season to go back to previous years' events and steward the trees.

TreesCharlotte is the civic/private collaborative that supports and leverages city council's goal of "a 50% Tree Canopy by 2050," using council's tree planting budget and the work of dedicated volunteers. TreesCharlotte works to achieve the "50x50" goal by raising private dollars to plant trees, educate, create awareness and energize the community.

For each of these events, the city partners with TreesCharlotte to manage logistics, with the city providing expertise in neighborhood outreach, tree selection and creation of planting plans. The city pays for incidentals such as mulch, with TreesCharlotte raising funds to purchase trees and provide community leadership, volunteer meals, tools and water bottles for the events. Please visit TreesCharlotte.org for details on each of these events:

Friday, Oct. 6: Police Memorial Garden at Nevin Community Park

- Sponsored by NASCAR Green
- 6000 Statesville Road
- 66 trees planted at Police Memorial Garden

Saturday, Oct. 7: TreeDay at Sealed Air Headquarters

- Sponsored by Sealed Air
- 2415 Cascade Pointe Blvd.
- 89 trees planted

Saturday, Oct. 14: TreeDay at McClintock Middle School

- Sponsored by AXA Insurance
- 1925 Rama Road
- 353 trees planted at the school
- Volunteers from the AXA and the community

Tuesday, Oct. 17: TreeDay at Freedom Park

- Sponsored by Lexmark and PGA
- 715 Hartford Avenue
- Volunteers from Charlotte Water
- 26 trees will be planted

Saturday, Oct. 21: TreeDay at Rivergate Elementary

- Volunteers from the community
- 15340 Smith Road
- 9 - 11:30 a.m.
- 250 trees will be planted

Saturday, Oct. 28: Prosperity Village Area Association NeighborWoods Event

- Sponsored by Wells Fargo
- 5332 Prosperity Church Road
- 9 - 11 a.m.
- 300 trees will be given away to residents and planted in common areas

Saturday, Nov. 4: TreeDay at Southwest Middle School

- 13624 Steele Creek Road
- Sponsored by Carolinas Healthcare System
- 9 a.m. – noon; 1-3 p.m.
- 750 trees will be planted
- Volunteers from various Veterans groups, Carolinas Healthcare system and community volunteers

Saturday, Dec. 2 TreeDay at Barringer Academic Center

- 1546 Walton Road
- 9 - 11 a.m.
- Volunteers from the community
- 250 trees will be planted


Saturday, Dec. 9: City Wide Large Maturing Tree Store

- 701 Tuckaseegee Road
- 9 - 11 a.m.
- Southwood Corporation
- 400 large maturing trees will be given away to Charlotte residents

At NeighborWoods events, residents learn about tree planting and tree care, and select trees to take home and plant. At TreeDay events, volunteers, neighbors and staff from the city and TreesCharlotte help residents plant trees on approved common property. Council Members are encouraged to attend all of the above events and have a speaking role at the TreeDays. If you plan to attend any event, please contact Erin Oliverio.

Follow Up Items
City Council Dinner Briefing and Council Business Meeting
Monday, October 9, 2017

Agenda Item Number	Agenda Item Title	Mayor and Council Questions	Agenda Coordinator/ Staff Resource	Department Response
4/17	Cross Charlotte Trail Pedestrian Bridge 2017 TIGER Grant	Council previously approved 38 million for the 26 mile trail project. What is the revised total project estimate? Please provide a timeline of when revised costs will be presented to City Council	Liz Babson Vivian Coleman Tamara Blue Kristen Behlke	<p>City Council approved \$35M in bond funding for the 26-mile Cross Charlotte Trail (XCLT) in 2014 and 2016. In 2016, Council also approved \$3M for the XCLT – South Charlotte Connector. This segment connects the XCLT to the Ballantyne area.</p> <p>The original \$35M cost was based on a preliminary estimate using County greenway costs from approximately 2012. Since that time, construction costs have increased significantly. In addition, the City has completed the XCLT Master Plan and is developing more refined cost estimates as segments move into design. Staff will bring updated cost information regarding the XCLT to City Council during the winter/spring budget process.</p> <p>The community continues to express strong support for advancing the XCLT.</p>

Agenda Item Number	Agenda Item Title	Mayor and Council Questions	Agenda Coordinator/ Staff Resource	Department Response
28	Lease of City-owned Property at the Charlotte Transportation Center	Do we currently have the right mix of retail and commercial uses at the Charlotte Transportation Center?	John Lewis Mike Davis Tony Korolos Lavernia Boyd	As leases come up for renewal in the next two years, additional opportunities will be available to support a healthy mix of retail and commercial uses.
29	Snow/Ice Removal Services for City Maintained Streets	How many contracts does the City have and how many are with Blythe Construction?	Liz Babson Charles Jones Tamara Blue	<p>Blythe Construction is used when the City cannot handle work involving snow/ice removal. The attached spreadsheet lists all current contracts the City has with Blythe Construction.</p>  <p>Copy of Blythe Development and Bly!</p>
29	Snow/Ice Removal Services for City Maintained Streets	How can we insure that contractors are treating their workers fairly?	Kim Eagle Bob Hagemann	A response to this request will be included in the Oct. 19 Council-Manager Memo.

Agenda Item Number	Agenda Item Title	Mayor and Council Questions	Agenda Coordinator/ Staff Resource	Department Response
22	Mayor and City Council Topics	Please pull together a task force of Charlotte residents to review recommendations from the 21 st Century Policing Strategy, Police Foundation Report, and other assessments to ensure the City is doing all it can to help reduce the homicide rate in the community.	Danny Pleasant	A stakeholder group is being convened to review and develop recommendations related to the Police Foundation's Critical Incident Review Draft, the President's Task Force on 21 st Century Policing, the 2008 Mecklenburg County Justice and Public Safety Task Force, and the 2005 Homicide Task Force. The Community Safety Committee and full Council will receive periodic progress updates from the stakeholder group.
22	Mayor and City Council Topics	Recommendation to the Governance & Accountability regarding Contract Award Threshold. Recommendation that City Manager is authorized approval of contracts up to \$500,000 from the current \$100,000.	Randy Harrington	This item has been referred to the Governance & Accountability Committee and will be discussed at a future committee meeting.
22	Mayor and City Council Topics	Recommendation for the Housing & Neighborhood Development Committee to review current residents' protections as multi-family developments are redeveloped.	Danny Pleasant	The HAND Committee discussed this item at their Oct. 11 meeting. This item, along with similar referrals made on Sept. 25, will be discussed by the HAND Committee over the next several committee meetings.



CHARLOTTE

**CHARLOTTE-MECKLENBURG
PLANNING**

Tiny Houses

(Keyo Park West / Coulwood Neighborhood)

Transportation & Planning Committee

September 25, 2017

Background

- Council and City Staff have received a number of questions regarding a proposed development (Keyo Park West) that is being marketed as a “tiny home” community in the Coulwood Neighborhood.
- A Community Meeting occurred on August 30th 2017
- City Manager referred this issue to the Transportation & Planning Committee on September 11th.

Background: Keyo Park West



Existing Development

- 3 lots on Cathey Rd. subdivided consistent with R-3 zoning
- A small (approx. 500 s.f.) house has been constructed on one lot.



Proposed Development

- 18.9 acre parcel
- No plans have been submitted for site plan or subdivision approval

Issue:

*Small houses built
on residential lots*

Existing Regulations

- Zoning Ordinance has no minimum square footage requirement for single family dwelling units
- Manufactured or mobile homes are only allowed in a mobile home zoning district

Next Steps

Questions & Issues to be Considered:

- Education – Tiny Houses: what are they? Other national examples.
- *What are the challenges & impact?*
- *How have other communities addressed?*
- *What can we regulate? (State Legislation)*
- *How should we regulate?*

Next Steps

October

- Staff research on questions

November

- TAP Committee review & discussion on questions/issues
- Identify potential next steps



Discussion & Questions