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**WEEK IN REVIEW:**

**Wednesday, August 23**

12:00 p.m.

Housing & Neighborhood Development Committee Mtg., Room CH-14

Agenda: Housing Support Funding Requests (Action Required)

1:30 p.m.

Governance & Accountability Committee Mtg., Room 280

Agenda: Council Speaker Referral Follow Up; City Attorney Evaluation

5:30 p.m.

Metropolitan Transit Commission Meeting, Room 267

**August and September calendars are attached**



Aug-Sept2017.pdf

## UPDATES:

### **Certificate of Achievement for Excellence in Financial Reporting for FY2016**

Staff Resource: Robert Campbell, Management & Financial Services, 704-336-7905, [rcampbell@charlottenc.gov](mailto:rcampbell@charlottenc.gov)

Betty Mattos, Management & Financial Services, 704-336-4940, [bmattos@charlottenc.gov](mailto:bmattos@charlottenc.gov)

The City of Charlotte was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada for its comprehensive annual financial report (CAFR) for the fiscal year ended 2016. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents a significant accomplishment by government management.

The CAFR was judged by an impartial panel to meet the high standards of the program, including demonstration of a constructive “spirit of full disclosure” to clearly communicate its financial story and motivate potential users and user groups to read the CAFR. This is the 32nd consecutive year that the City achieved this prestigious award.

### **Housing and Neighborhood Services Recognizes Neighborhood Matching Grant Recipients**

Staff Resource: Philip Freeman, Housing & Neighborhood Services, 704-336-4594, [philip.freeman@charlottenc.gov](mailto:philip.freeman@charlottenc.gov)

The Neighborhood Matching Grants Program (NMG) awards funds of up to \$25,000 to eligible neighborhood-based organizations to complete community projects that improve neighborhood quality of life. The program funds a broad range of projects including beautification, signage, festivals, safety improvements, community gardens and recreational features. Neighborhoods hosting community-building events were invited to apply for up to \$850 of additional funding through the Community Connections Incentive Program (CCIP). CCIP is a Knight Foundation-funded initiative administered by the City of Charlotte that supports relationship building within and between neighborhoods for community building events occurring between April 1 and December 31, 2017.

NMG Grant applications are accepted three times during the year - on March 1, June 1 and September 1. Eligibility requirements, application instructions and additional project ideas can be found in the [NMG Program Guidelines](#). The following 11 neighborhoods were approved during the June 1, 2017 application cycle.

Organization	Project	Amount Awarded	Volunteer Hours Pledged
<b>Amity Gardens Neighborhood Association</b>	Four decorative signs to brand the neighborhood and designate its boundaries.	\$3,193.00	74 Hours <ul style="list-style-type: none"><li>• Neighborhood Festival</li><li>• Signs dedication</li></ul>
<b>Belmont Community Association</b>	Gather neighbor input, develop ideas on Belmont’s future, and implement a pop-up installation in partnership with Better	\$21,750.00	852 Hours <ul style="list-style-type: none"><li>• Building days</li><li>• Installation of</li></ul>

	Block Foundation.		pop-up pieces
<b>Carmel Village Area 2 HOA</b>	Develop a common area into a community park through the addition of a dog run, two benches, two picnic tables, and horseshoe pits.	\$6,113.59	237 Hours <ul style="list-style-type: none"> <li>• Build horseshoe pits</li> <li>• Window repair day</li> <li>• Seeding dog run</li> <li>• Neighborhood Festival</li> </ul>
<b>Cedar Mill HOA</b>	Safety project to include installation of 4 security cameras at community playground area.	\$10,000.00	489 Hours <ul style="list-style-type: none"> <li>• Back-to-School Event</li> <li>• Playground beautification</li> <li>• Ceremony for recognition of new cameras</li> </ul>
<b>Cheshunt HOA</b>	Community safety improvements including an AED (automated external defibrillator) unit at the clubhouse and the installation of three pet waste stations throughout the neighborhood.	\$2,083.79*	67 Hours <ul style="list-style-type: none"> <li>• Install AED</li> <li>• Train on AED</li> <li>• Install waste stations</li> </ul>
<b>College Downs Community Association</b>	Beautification to include new lettering on first entrance sign, installation of second entrance sign, and landscaping near the new sign.	\$4,130.36	406 Hours <ul style="list-style-type: none"> <li>• Path clean-up</li> <li>• Landscaping</li> <li>• Welcome new students to neighborhood</li> </ul>
<b>Historic West End Neighborhood Association (HWENA)</b>	Support for the HWENA Mentoring Initiative to recruit and train adult volunteers, connect mentors with agencies, provide special programs, and host a mentoring agency fair.	\$14,179.70†	441 Hours <ul style="list-style-type: none"> <li>• Mentor agency fair</li> <li>• Building Future Leaders Academy</li> <li>• Closing ceremony of Mentor Initiative</li> </ul>
<b>Hyde Park Estate Community Association (HPECA)</b>	Develop a youth leadership program that will provide Hornets' Nest Elementary students and parents with educational, cultural, and recreational activities, along with a Winter Academic Camp.	\$10,000.00	223 Hours <ul style="list-style-type: none"> <li>• Back-to-School Event</li> <li>• Winter Academic Camp for students</li> <li>• Courtyard revitalization</li> </ul>

<b>Orchard Trace Owners Association</b>	Safety and beautification improvements including installation of 10 post lights, 800 feet of sidewalk, two retaining walls, and a community garden.	\$25,000.00	1,035 Hours <ul style="list-style-type: none"> <li>• After school programming</li> <li>• Garden build</li> <li>• Garden upkeep</li> </ul>
<b>Rockwell Park Neighborhood Association</b>	Create and improve community-based health and wellness efforts including construction of a community garden and walking trails and to host a Health & Community Festival.	\$10,850.00†	277 Hours <ul style="list-style-type: none"> <li>• Community Day</li> <li>• Building raised beds</li> <li>• Preparing walking trail</li> <li>• Neighborhood Festival</li> </ul>
<b>Westover Hills Neighborhood Association</b>	Community branding project to include 11 post signs and support of a Fall Festival.	\$1,964.20*†	41.5 Hours <ul style="list-style-type: none"> <li>• LOVE Week (clean-ups)</li> <li>• Neighborhood Festival</li> </ul>

\*Denotes community is a first time NMG program participant

† Denotes request included CCIP funding

**Housing & Neighborhood Services and Police Partner to Host Youth Job Fair for Ex-Offenders**

Staff Resources: Jason H. Parker, Housing & Neighborhood Services, 704-336-4998,

[Jason.Parker2@charlottenc.gov](mailto:Jason.Parker2@charlottenc.gov)

Asia Smith, Housing & Neighborhood Services, 704-336-2118, [Asia.Smith@charlottenc.gov](mailto:Asia.Smith@charlottenc.gov)

In response to the community letter’s goal to increase access to good paying jobs, Housing & Neighborhood Services and Charlotte-Mecklenburg Police Department (CMPD) have partnered to coordinate a Youth Job Fair on Friday, August 25 from 1 – 4:00 p.m. at the Charlotte Fire Department (CFD) Headquarters at 500 Dalton Avenue.

The purpose of the fair is to connect youth and young adults between the ages of 16 – 24 who have a pending charge or prior conviction with employers for part-time and full-time employment opportunities. More than 20 employers are expected to participate in the event, including several City departments such as Aviation, CATS, CFD and CMPD.

The event will include additional services designed to reduce the barriers to employment for applicants and participants in the Youth Job Fair - including pre-event coaching sessions and information sessions on the record expungement process. Job applicants should [register online](#) or by phone at 704-336-2188 or 704-336-4998.

### **Housing & Neighborhood Services Partners to Repair Local Homes**

*Staff Resource: Eugene Bradley, Housing & Neighborhood Services, 704-432-1579, [ebradley@charlottenc.gov](mailto:ebradley@charlottenc.gov)*

Consistent with the department's neighborhood revitalization strategy, Housing & Neighborhood Services (HNS) continued its partnerships with two nonprofit organizations to connect volunteers to Charlotte residents in need of home repairs. In July, Catholic HEART Work Camp and Mission Serve completed roof replacements and other minor home repairs for elderly and disabled residents. HNS staff worked with the organizations to help identify and evaluate prospective households, manage the application process and vet the scope of work for each project.

Catholic HEART completed repairs for more than 40 homes. Mission Serve replaced eight roofs and completed other home repairs in the Grier Heights neighborhood. The City provided \$24,000 in Housing CIP funds for building materials while Mission Serve's 140 volunteers provided the labor. This rehabilitation work contributed to the preservation of existing affordable homes in one of the city's most rapidly changing neighborhoods by helping long-time residents who are low-income to remain in their homes.

### **Real Estate Transfer System ("Ledger System") FY2017 Annual Report**

*Staff Resource: Jonathan Wells, Planning, 704-336-4090, [jwells@charlottenc.gov](mailto:jwells@charlottenc.gov)*

In 2001, the City of Charlotte and Mecklenburg County entered into an agreement creating the Real Estate Transfer System (or "Ledger System") wherein certain real estate transactions between the two entities could be entered onto a "Ledger" rather than involving compensation to the owner for the value of the property. The 2001 Ledger agreement requires the Planning Department to furnish each party's governing board with an annual report highlighting the transactions completed during the prior fiscal year and specifying the Ledger balance as of the end of the fiscal year.

Attached below is the Real Estate Transfer System Annual Report for FY2017 covering the period from July 1, 2016 through June 30, 2017. There were no transactions recorded on the Ledger during the report period. As of June 30, the Ledger balance stood at **\$2,049,449** with credit to the City. The report contains more detailed information including the history of all Ledger transactions made to date.



Real Estate Transfer  
System Annual Report

### **National Outstanding Agency Accreditation - Procurement Management**

*Staff Resource: Robert Campbell, Management & Financial Services, 704-336-7905, [rcampbell@charlottenc.gov](mailto:rcampbell@charlottenc.gov)*

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The City of Charlotte joins an elite group of procurement organizations to achieve accreditation for the National Institute of Governmental Purchasing's (NIGP) Outstanding Agency Accreditation Award (OA4). Charlotte is one of only 143 government agencies to attain this distinction nationwide, out of more than 2,000 applicants over the past ten years. The OA4 accreditation formally recognizes excellence in public

procurement through the establishment of a body of standards that indicate sound procurement practice. Agencies assessed against these standards and successfully accredited elevate the standards of practice for the procurement profession, realizing greater agency credibility and recognition.

In order to achieve accreditation, Procurement Management was rated on 132 criteria in the primary areas of:

- Mission and Strategies
- Organization
- Authority and Responsibility
- Planning and Scheduling
- Standards and Specifications
- Personnel and Professional Development
- Best Practices
- Audit and Evaluation
- Property Management
- Cooperative Procurement
- Procurement Technology

# August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> 12:00pm Environment Committee Mtg., Room 280	<b>15</b>	<b>16</b>	<b>17</b> 12:00pm ED&GC Committee Mtg., Room CH-14	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> 12:00pm HAND Committee Mtg., Room CH-14  1:30pm Governance & Accountability Committee Mtg., Room 280  5:30pm MTC Meeting, Room 267	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> 12:00pm City Attorney's Evaluation, Room CH-14  4:00pm Citizens' Forum/Council Business Mtg., Room 267	<b>29</b>	<b>30</b>	<b>31</b>		

2017

# September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4 <b>Labor Day</b>	5	6	7 12:00pm Community Safety Committee Mtg., Room 280	8	9
10	11 12:00pm Environment Committee Mtg., Room 280  2:00pm Transportation & Planning Committee Mtg., Room 280  5:00pm Council Business Mtg., Room 267	12	13 7:30am Neighborhood Leadership Award Nominees Breakfast, TBD  12:00pm HAND Committee Mtg., Room 280	14 12:00pm ED Committee Mtg., Room CH-14	15	16
17	18 12:00pm Council Zoning Briefing (optional), Room 886  1:00pm Intergovernmental Relations Committee Mtg., Room 280  5:00pm Zoning Mtg., Room CH-14	19	20 21 22 <b>NCLM Conference Greenville, NC</b>			23
24	25 12:00pm Governance & Accountability Committee Mtg., Room 280  5:00pm Citizens' Forum/Council Business Mtg., Room 267	26	27 12:00pm HAND Committee Mtg., Room 280  5:30pm MTC Meeting, Room 267	28 12:00pm ED Committee Mtg., Room CH-14	29	30

**2017**





**CHARLOTTE  
MEMORANDUM**

Memo to: Mayor, Members of the City Council and County Commission  
From: Jonathan Wells, Planning Manager/Planning Department  
Subject: FY 2017 Annual Report for the "Real Estate Transfer System"  
Date: August 1, 2017

On October 2, 2001, the City of Charlotte and Mecklenburg County entered into an agreement creating the "Real Estate Transfer System" or "Real Estate Ledger" wherein certain real estate transactions between the two entities could be completed without the need for monetary reimbursement or compensation. The Ledger agreement requires that the Planning Department furnish each party's governing board with an Annual Report highlighting the transactions completed during the previous fiscal year (including specifying the Ledger balance as of the close of the previous fiscal year).

Please find attached the Real Estate Transfer System annual report for FY 2017, representing the period from July 1, 2016 through June 30, 2017. No Ledger transactions were completed during the reporting period, and as of June 30, 2017 the Ledger balance stood at:

**\$2,049,449** (credit to the City).

**CITY OF CHARLOTTE/MECKLENBURG COUNTY  
REAL ESTATE TRANSFER (LEDGER) SYSTEM**

**Annual Status Report**

For the period from July 1, 2016 through June 30, 2017

Number of transactions during reporting period:	0
Ledger Balance as of June 30, 2016:	<b>\$2,049,449</b> (credit to City)
Ledger Balance as of June 30, 2017:	<b>\$2,049,449</b> (credit to City)

Transaction detail during reporting period:

n/a

Please refer to the attached spreadsheet which chronicles the Ledger transactions during the reporting period (and since its inception).

*Note: Real estate transactions between the City and the County which may be described as "minor", such as those involving rights-of-ways, easements, etc. are not included in the Ledger and as such are not included in this report.*