Council-Manager Memo #01
Wednesday, January 4, 2012

CHARLOTTE.

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AGENDA NOTES:

January 9 Business Meeting
Staff Resource: Julie Burch, City Manager's Office, 704-336-3187, jburch@charlottenc.gov

As there are only two topics scheduled for discussion at the 5:00 p.m. dinner session, the formal business meeting will begin in the Meeting Chamber at 6:30 p.m., rather than 7:00 p.m.

Council Noon Agenda Briefings and New Consent Agenda Procedure Start January 9
Staff Resource: Julie Burch, City Manager's Office, 704-336-3187, jburch@charlottenc.gov

As requested at the November 30 Council-elect organizational meeting, beginning January 9 Agenda Briefings will be held from 11:45 a.m. – 1:30 p.m. on Council business meeting days. The briefings will take place in Room 280 of the Government Center. Lunch will be provided.

Council members will have an opportunity to meet with staff from the City Manager's Office to preview the evening's agenda and to raise any questions. This will also be a time when Council members may indicate if they plan to pull a Consent item. Questions will be addressed by the City Manager's staff or if necessary, an answer to the question will be obtained from the appropriate City staff following the meeting. Council staff will record the questions and responses into a report which will be placed at all Council member seats at the 5:00 p.m. Dinner Briefing.

As a result of this change, there will no longer be "Consent Questions and Answers" on the Dinner Briefing agenda. The Council will consider the Consent agenda at the beginning of the business meeting as the normal practice. However, if a Consent item is pulled by a Council member at the business meeting, it will be held for Council action until the end of the meeting, after all Policy and Business Agenda items have been considered.

Staff will seek Council's feedback on the effectiveness of these changes.

INFORMATION:

***City Source* Tells Stories of Citizen Service**
Staff Resource: Sherry Bauer, Corporate Communications & Marketing, 704-336-2459, sbauer@charlottenc.gov

City Source is the City of Charlotte's unique 30-minute program for citizens to learn about the City's services as well as how its employees serve the community. The program airs the first and third Thursday of each month at 7 p.m. on Cable 16 (Time Warner Cable), AT&T U-verse and is streamed LIVE online at www.charlottenc.gov.

In the January 5 edition, *City Source* will take a look back at some of Charlotte's most interesting and extraordinary people. The episode will also explore why living, working, playing and growing in the Queen City is rewarding and fun. Check out this City Source Flashback episode! The flyer is **attached (see "2. City Source.pdf").**

This information is also promoted in CMail, the City's electronic newsletter emailed to more than 1,100 subscribers and distributed by City departments whose services, programs and employees are featured in an upcoming episode.