Meeting Agenda

Monday, October 26, 2015

Council Chambers

City Council Business Meeting

Mayor Daniel Clodfelter
Mayor Pro Tem Michael Barnes
Council Member Al Austin
Council Member John Autry
Council Member Ed Driggs
Council Member Claire Fallon
Council Member David Howard
Council Member Patsy Kinsey
Council Member Vi Lyles
Council Member LaWana Mayfield
Council Member Greg Phipps
Council Member Kenny Smith
Monday, October 26, 2015, 5:00 P.M.

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CITY COUNCIL MEETING
Monday, October 26, 2015
In addition to the previously advertised public hearing items, Departments have asked that the time
sensitive items listed below not be deferred.

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Mayor and Council Consent Item Questions

Staff Resource(s):
Carol Jennings, City Manager’s Office

Time: 5 minutes

Synopsis:
Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.
Eastland Redevelopment Strategy Update

Staff Resource(s):
Patrick Mumford, Neighborhood & Business Services
Ed McKinney, Planning
Todd DeLong, Neighborhood & Business Services

Time: 20 minutes

Explanation
- The purpose of the presentation is to provide an update on the redevelopment process for the former Eastland Mall site, share planning concepts for the site, and discuss potential partnerships for redeveloping the site in a strategic and market-based manner.
- The concept plan was presented to the Economic Development and Global Competitiveness Committee in February and May 2015.

Future Action
The City Council is asked to express support for the redevelopment concept and proposed next steps, which includes:
- Complete the agreement with Charlotte-Mecklenburg Schools;
- Rezone the property associated with the Charlotte-Mecklenburg Schools transaction;
- Assess site development needs for private development; and
- Continue collaborative efforts with Park and Recreation to examine park concepts on the property.
Towing and Booting Business Ordinance Amendment

Staff Resource(s):
Rich Austin, Police
Rusty Perlungher, Police

Time: 15 minutes

Explanation

The dinner briefing presentation will cover the following topics:

- The purpose and intent of the Ordinance;
- The North Carolina Supreme Court case, which determined that municipalities lack authority to regulate fees charged by businesses for nonconsensual towing from private parking lots; and
- Suggested revisions to the Ordinance, which includes the following:
  - Notices/signs on private parking lots posted must contain:
    - The amount of fees charged for services;
    - A statement that credit and debit cards may be used for payment; and
    - The amount or percent of additional fees and charges for the use of credit and debit cards.
  - Adds a definition for “booting service” and requires employee identification and motor vehicle marking for booting services; and
  - Increases the maximum amount of the fine upon criminal conviction for a violation of the Ordinance to $500.
- The Community Safety Committee discussed this item during their September 10 meeting. Also, staff has spoken to representatives in the towing industry about the Ordinance.

Future Action

The Ordinance amendment will be brought to the City Council for consideration on a future Council Business Meeting Agenda.
Answers to Mayor and Council Consent Item Questions

Staff Resource(s):
Carol Jennings, City Manager’s Office

Time: 10 minutes

Synopsis
Staff responses to questions from the beginning of the dinner meeting.
Closed Session

Action:

Adopt a motion pursuant to North Carolina General Statute 143-318.11(a)(4) to go into closed session to discuss matters relating to the location of an industry or business in the City of Charlotte, including potential economic development incentives that may be offered in negotiations.
Recognition of Woodstone Apartments and the North Division Officers, Charlotte-Mecklenburg Police Department

Mayor Clodfelter will recognize Rindy Kirkman, Manager of the Woodstone Apartments and the North Division Officers of the Charlotte-Mecklenburg Police Department for their weekly youth reading and mentoring program developed during the summer of 2015.
Recognition of Rohan Handa, USA National Baseball Team

Council member Gregg Phipps will recognize Rohan Handa, the only player from North Carolina, who was a member of the 15U USA National Baseball Team winning the Gold Medal for the USA in the Confederaciòn Panamericana de Béisbol Games in Aguascalientes, Mexico.
National Apprenticeship Week Proclamation

Mayor Clodfelter will read a proclamation recognizing the week of November 2 - 6, 2015, as National Apprenticeship Week in Charlotte.
Public Hearing on a Resolution to Close an Unopened Portion of Whitten Street

Action:
A. Conduct a public hearing to close an unopened portion of Whitten Street, and
B. Adopt a Resolution to close Whitten Street.

Staff Resource(s):
Jeff Boenisch, Transportation

Explanation
- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk’s Office.
- The unopened portion of Whitten Street is located in Council District 1.

Petitioners
Charlotte-Mecklenburg Housing Partnership - Julie Porter

Right-of-Way to be abandoned
An unopened portion of Whitten Street located within the vicinity of the Druid Hills Neighborhood Association, and Edison Street Block Association.

Reason
To incorporate the right-of-way into land owned by the petitioner in order to create a more viable parcel for future development.

Notification
As part of the City’s notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s) - None

Neighborhood/Business Association(s)
Druid Hills Neighborhood Association - Notified/No response
Edison Street Block Association - Notified/No response
Private Utility Companies - No objections

City Departments
Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes
  - Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

Attachment
Map
Resolution
CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION
Development Services Division

Right-of-Way Abandonment Petition 2015-07

Right-of-Way Abandonment Area
An unopened portion of Whitten Street
RESOLUTION CLOSING AN UNOPENED PORTION OF WHITTEN STREET IN THE CITY OF CHARLOTTE, MECKLENBURG COUNTY, NORTH CAROLINA

WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close an unopened portion of Whitten Street, which calls for a public hearing on the question; and,

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close an unopened portion of Whitten Street to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S. 160A-299; and

WHEREAS, the city may reserve its right, title, and interest in any utility improvement or easement within a street closed pursuant to G.S. 160A-299; and

WHEREAS, an easement shall be reserved in favor of Charlotte-Mecklenburg Utilities over, upon, and under the area petitioned to be abandoned for ingress, egress, and regress to access its existing facilities for the installation, maintenance, replacement, and repair of water lines, sewer lines, conduit, and related equipment, as shown on the attached maps marked “Exhibit A”; and

WHEREAS, the public hearing was held on the 26th day of October, 2015, and City Council determined that the closing of an unopened portion of Whitten Street is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of October 26, 2015, that the Council hereby orders the closing of an unopened portion of Whitten Street in the City of Charlotte Mecklenburg County, North Carolina as shown in the map marked “Exhibit A”, and is more particularly described by metes and bounds in the document marked “Exhibit B”, all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.
City of Charlotte

Agenda Date: 10/26/2015

Agenda #: 10. File #: 15-1685 Type: Policy Item

City Manager’s Report
Prequalification Policy for Construction Projects

Action:
Adopt a prequalification policy per North Carolina General Statute 143-135.8, which allows a government entity to prequalify bidders for construction or repair work projects.

Staff Resource(s):
Maria Miles, Engineering & Property Management
Lina James, City Attorney’s Office

Explanation
- Effective October 1, 2014, the North Carolina General Statute 143-135.8 on prequalification was amended to now require specific new procedural requirements for when and how the City may prequalify bidders on construction and repair contracts.
- Prior to 2014, cities had more discretion because the law simply stated, “Bidders may be prequalified for any public construction project.”
- These new requirements also apply to the prequalification of first-tier subcontractors on construction manager at risk projects.
- The amended statute requires that City Council adopt an objective prequalification policy that is applicable to construction or repair contracts, in which the City elects to prequalify bidders. Prequalification of bidders is not mandatory for any construction or repair contracts let by the City.
- Under the amended law, prequalification is defined as, “a process of evaluating and determining whether potential bidders have the skill, judgment, integrity, sufficient financial resources, and ability necessary to the faithful performance of a contract for construction or repair work.”
- Although the City uses prequalification infrequently, by having this policy in place the City may prequalify bidders on future projects with unusual constraints, such as complex traffic control and coordination or aggressive completion dates tied to federal or state funding.
- Timely adoption of the policy is critical for upcoming construction manager at risk projects (i.e., Time Warner Arena upgrades, Airport terminal upgrades), where construction managers at risk must select first-tier subcontractors using the City’s Council-adopted prequalification policy.
- The focus of these new requirements is to ensure that a prequalification process is conducted transparently using criteria that relate to the specific project being bid and which are applied objectively and fairly to all bidders.
- The statute requires that the prequalification policy that is adopted by City Council must contain the following criteria:
  1. Must be uniform, consistent and transparent;
  2. Must allow bidders who meet the prequalification criteria to be prequalified on the project;
  3. Clearly state the prequalification criteria,
4. Clearly state the assessment process of the criteria to be used,
5. Establish a process for a denied bidder to protest denial of prequalification, and
6. Outline a process by which the denial of prequalification will be communicated.
   - Prequalification may not be used for contracts in which qualification based selection is used. Examples include architectural, engineering, surveying, and any alternate construction methods.

Attachment
Prequalification Policy for Construction Contracts
CITY OF CHARLOTTE

PREQUALIFICATION POLICY FOR BIDDERS ON CONSTRUCTION PROJECTS

(October 26, 2015)

A. General

This Prequalification Policy is in effect for all prequalification of bidders on construction or repair projects let by the City. The Prequalification Policy applies to separate-prime, single-prime and dual bidding delivery methods and to first-tier subcontractors under construction management at risk contracts. The City is not required to prequalify bidders for a particular project, however, a bidder shall not be allowed to submit a bid on a construction project subject to prequalification unless the bidder has been prequalified in accordance with the Prequalification Policy. The prequalification of a bidder shall not preclude the City from subsequently concluding that the bidder is not the lowest responsible, responsive bidder under applicable law. Prequalification of a bidder for a project shall only apply to the individual project. The City designates the Contracts Officers Community of Practice (COCOP) group to administer the Prequalification Policy.

All construction and repair contracts shall be awarded to the lowest responsive and responsible bidder, taking into consideration quality, performance, and the time specified in the bids for the performance of the contract. Prequalification is prohibited for contracts for architectural, engineering, surveying, construction management at risk services, design-build services, and public-private partnership construction services.


The prequalification law requires the governing body of the governmental entity to “adopt an objective prequalification policy applicable to all construction or repair work prior to the advertisement of the contract for which the governmental entity intends to prequalify bidders.”

This Council-adopted policy satisfies this requirement for the City. Specifically, prequalification is defined as, “a process of evaluating and determining whether potential bidders have the skill, judgment, integrity, sufficient financial resources, and ability necessary to the faithful performance of a contract for construction or repair work.” If the City opts to prequalify bidders, bids submitted by any bidder not prequalified shall be deemed nonresponsive and shall be rejected accordingly.

Pursuant to G.S. 143-128.1, a construction manager at risk under contract with the City shall use the process outlined in this Prequalification Policy for prequalification and acceptance of bids of first-tier subcontractors. The construction manager at risk and the City shall jointly develop the assessment tool and criteria for that specific project, including the prequalification scoring values and minimum required score for prequalification on that project.

C. Requirements for Prequalification Criteria Form and Assessment

1. Uniform, consistent, and transparent in its application to all bidders.
2. All bidders who meet the prequalification criteria to be prequalified are allowed to bid on the construction or repair work project.
3. Criteria must be rationally related to construction or repair work.
4. The bidder is not required to have been previously awarded a construction or repair project by the City.
5. Bidders are permitted to submit history or experience with projects of similar size, scope or complexity.
6. Assessment process of prequalification is stated in this policy.
7. A process for a denied bidder to protest is stated below in this policy.
8. A process for notifying a denied prequalified bidder is stated below in this policy.

D. Application Process

1. **Prequalification Committee** – The City department administering the project, and construction manager at risk when utilized, shall agree upon the members of the project’s prequalification committee. The project prequalification committee will review and score prequalification applications submitted by bidders and will determine whether each bidder is prequalified for the project.

2. **Review of Application** – The prequalification committee shall use objective assessment criteria and a prequalification application developed for the project. The prequalification application shall, at a minimum, include the following assessment criteria: organizational structure; classification; project-specific experience; financial history; litigation/claims; capacity; and legal authorization. The prequalification committee shall approve or deny applications in accordance with the assessment criteria and scoring system established for the project.

3. **Notice of Decision** – All bidders that submitted prequalification applications shall be promptly notified by e-mail of the prequalification committee’s decision. Notices of denial should include an explanation for the denial. Notices of decision shall be sent within three (3) business days of the prequalification committee’s decision.

E. Appeals Procedure

1. **Appeal** – A bidder denied prequalification may protest the prequalification committee’s decision by filing a written appeal via hand-delivery or e-mail to the City department head administering the project or his/her designee (Appeal Representative) within three (3) business days of receiving the notice of decision that the bidder has been denied prequalification. The Appeal Representative shall not be a member of the prequalification committee. The date of receipt of the notice of decision shall be deemed to be the date the notice of decision was emailed to the bidder.

The written appeal shall clearly articulate the reasons why the bidder is contesting the denial (i.e., explains how the bidder satisfied all assessment criteria in its prequalification application) and attach all documents supporting the bidder’s appeal. The Appeal Representative may contact the bidder for additional information prior to ruling on the appeal, but is not required to do so. The Appeal Representative must notify the denied bidder of his/her final decision on the appeal in writing before the advertisement of the project. In the event the Appeal Representative is unable to review the appeal within this timeframe, he/she may designate another Appeal Representative who is not a member of the prequalification committee to decide the appeal. If the Appeal Representative is satisfied that the bidder
should be prequalified, the bidder shall be notified via email that it is prequalified to bid on the project and allowed to participate in the bid process. If the Appeal Representative upholds its denial, the bidder shall be promptly notified in writing via e-mail.

2. **Decision on Appeal** – The decision of the Appeal Representative on the appeal shall be final, and the bidder shall be promptly notified of the decision via email.

3. **General Rules for Protests and Appeals** – Bidders submitting prequalification applications shall be provided an e-mail address for communication with the City and/or construction manager at risk during the appeal process. The bidder shall provide at least two (2) e-mail addresses for use by the City and/or construction manager at risk in communicating decisions regarding an appeal with the bidder. In the event the Appeal Representative is unable to render a decision on the appeal prior to the advertisement date, the bidder shall be allowed to submit a bid on the project subject to a final decision on the appeal. Bids received from bidders who have been disqualified shall not be opened and shall be returned to the bidder. A bidder’s failure to comply with any requirements of the appeals procedures under this Prequalification Policy shall result in the bidder’s appeal being denied.
Revised Code of Ethics for Boards, Committees and Commissions

Action: Adopt a Resolution adopting a revised Code of Ethics for Members of Boards, Committees, and Commissions of the City of Charlotte as recommended by the Governance and Accountability Committee.

Committee Chair: David Howard, Chairman, Governance and Accountability

Staff Resource(s): Bob Hagemann, City Attorney

Explanation

- On January 24, 1983, the City Council adopted a Conflict of Interest Policy for members of City Boards, Committees, and Commissions (hereinafter “Boards”).
- On May 24, 2010, the City Council adopted a Council of Code of Ethics.
- On October 28, 2013, the City Council adopted a resolution repealing the 1983 policy and established a Code of Ethics for Boards similar to the Council’s Code.
- On February 23, 2015, the City Council amended its Code of Ethics to include a gift policy, disclosure requirements, and established a process for receiving and investigating ethics complaints.
- Subsequent to the City Council’s February 23 action, the Governance and Accountability Committee considered whether and to what extent the City Council’s policies on gifts, disclosure, and complaints/investigations should be made applicable to Boards, including seeking input from the board chairs.
- On September 28, 2015, the Governance and Accountability Committee voted unanimously (Howard, Mayfield, Autry & Phipps present; Kinsey was absent) to recommend that the Code of Ethics for Members of Boards, Committees, and Commissions be amended to 1) establish a process for receiving and investigating ethics complaints by the City Attorney’s Office against members of all City Boards, and 2) add a Gift Policy and Disclosure Requirements for members of the following Boards:
  - Historic District Commission,
  - Planning Commission,
  - Zoning Board of Adjustment,
  - Housing Appeals Board,
  - Passenger Vehicle for Hire Board,
  - Airport Advisory Committee,
  - Charlotte Water Advisory Committee,
  - Storm Water Advisory Committee,
  - Business Advisory Committee, and
  - Privatization/Competition Advisory Committee.
The Resolution shall be effective January 1, 2016.

Attachment
Resolution
A RESOLUTION OF THE CHARLOTTE CITY COUNCIL AMENDING THE CODE OF ETHICS FOR MEMBERS OF BOARDS, COMMITTEES, AND COMMISSIONS OF THE CITY OF CHARLOTTE

Section 1. The October 28, 2013 Resolution of the Charlotte City Council Establishing a Code of Ethics for Members of Boards, Committees, and Commissions of the City of Charlotte, North Carolina recorded at Resolution Book 44, Page 760 is hereby amended to read as follows:

Code of Ethics Gift Policy, and Disclosure Requirements for Members of Boards, Committees, and Commissions of the City of Charlotte, North Carolina

WHEREAS, the Constitution of North Carolina, Article I, Section 35, reminds us that a “frequent recurrence to fundamental principles is absolutely necessary to preserve the blessings of liberty,” and

WHEREAS, a spirit of honesty and forthrightness is reflected in North Carolina’s state motto, Esse quam videri, “To be rather than to seem,” and

WHEREAS, Section 160A-86 of the North Carolina General Statutes requires local governing boards to adopt a code of ethics and, pursuant to Section 160A-86, the Charlotte City Council has previously adopted a Code of Ethics for the Mayor and City Council, and

WHEREAS, it is appropriate that members of City boards, committees, and commissions, as well as Mayoral and City Council appointees to non-City bodies (hereinafter “Board Members”), also adhere to a Code of Ethics.

NOW THEREFORE, in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of the City of Charlotte, and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we the City Council do hereby adopt the following General Principles and Code of Ethics to guide Boards Members in their lawful decision-making.

GENERAL PRINCIPLES UNDERLYING THE CODE OF ETHICS

• The stability and proper operation of democratic representative government depend upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials.

• Governmental decisions and policy must be made and implemented through proper channels and processes of the governmental structure.

• Board Members must be able to act in a manner that maintains their integrity and independence, yet is responsive to the interests and needs of those they represent.
• Board Members must always remain aware that they may, at various times, play different roles:
  - As advisors, who balance the public interest and private rights in considering and recommending, among other things, ordinances, policies, and decisions
  - As decision-makers, who arrive at fair and impartial determinations.

• Board Members must know how to distinguish among these roles, to determine when each role is appropriate, and to act accordingly.

• Board Members must be aware of their obligation to conform their behavior to standards of ethical conduct that warrant the trust of the Mayor and City Council and the citizens of Charlotte. Each Board Member must find within his or her own conscience the touchstone by which to determine what conduct is appropriate.

A. CODE OF ETHICS

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for Board Members and to help determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a member’s best judgment.

Section 1.

Board Members should obey all laws applicable to their official actions. Board Members should be guided by the spirit as well as the letter of the law in whatever they do.

At the same time, Board Members should feel free to assert policy positions and opinions without fear of reprisal from fellow Board members or citizens. However in doing so, Board Members:
  (a) shall be mindful that they were appointed by the Mayor or City Council, or by another appointing authority to a City Board, Committee, or Commission and, therefore, if they are advising or advocating a position that is contrary to a Council policy, that they notify the Mayor and Council of such as soon as practicable;
  (b) who serve in an advisory capacity shall be mindful that their chief responsibility is to advise the Mayor and Council or other decision-making body rather than to advocate to the public at large, particularly when the position of advocacy is contrary to a Council policy;
  (c) shall understand that they hold a position of trust on behalf of the City and its citizens; and
  (d) shall assert policy positions and opinions on matters within or related to the jurisdiction and subject matter of the body on which they serve only through the transparency of official proceedings of the body or in a capacity and manner appropriate for a member of such body. Board Members shall not represent their individual views as being representative of the full body unless they have been formally authorized by the body to do so.
These guidelines are especially important to Chairpersons who must recognize that they are often viewed as speaking for the body.

To declare that a Board Member is behaving unethically because one disagrees with that official on a question of policy (and not because of the Board Member’s behavior) is unfair, dishonest, irresponsible, and itself unethical.

Section 2.

Board Members should act with integrity and independence from improper influence as they exercise the duties of their offices. Characteristics and behaviors consistent with this standard include the following:

• Adhering firmly to a code of sound values

• Exhibiting trustworthiness

• Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner

• Remaining incorruptible, self-governing, and unaffected by improper influence while at the same time being able to consider the opinions and ideas of others

• For Board Members who act in a quasi-judicial capacity, disclosing contacts and information about issues that they receive outside of public meetings and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves

• Treating other Board Members and the public with respect and honoring the opinions of others even when the board members disagree with those opinions

• Showing respect for their offices and not behaving in ways that reflect badly on those offices

• Recognizing that they are part of a larger group and acting accordingly

• Recognizing that individual Board Members are not generally allowed to act on behalf of the body but may only do so if the body specifically authorizes it, and that the body must take official action as a body
Section 3.a.

Board Members should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach and they should not use their official position for personal gain. Although opinions may vary about what behavior is inappropriate, the Council will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the Board Member’s action would conclude that the action was inappropriate.

Section 3.b.

If a Board Member believes that his or her actions, while legal and ethical, may be misunderstood, the official should seek the advice of the City Attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it (such as consulting with the attorney).

Section 4.

Board Members should faithfully perform the duties of their offices. They should act as the especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Board Members should faithfully attend and prepare for meetings.

Board Members should be willing to bear their fair share of the body’s workload. To the extent appropriate, they should be willing to put the City’s interests ahead of their own.

Section 5.

Board Members should conduct the affairs of the board in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public’s trust. They should remember when they meet that they are conducting the public’s business. They should also remember that local government records belong to the public and not to them or City employees.

In order to ensure strict compliance with the laws concerning openness, the Mayor and Council members have made it clear that an environment of transparency and candor is to be maintained at all times in the governmental unit. They should take deliberate steps to make certain that any closed sessions held by the body are lawfully conducted and that such sessions do not stray from the purposes for which they are called.
B. GIFT POLICY

Definitions

“Gift” – Anything of monetary value given or received without valuable consideration. The following shall not be considered gifts:

1. Anything for which fair market value, or face value if shown, is paid by the Covered Member.
2. Commercially available loans made on terms not more favorable than generally available to the general public in the normal course of business.
3. Contractual arrangements or commercial relationships or arrangements made in the normal course of business.
4. Academic or athletic scholarships based on the same criteria as applied to the public.
5. Anything of value properly reported as required under Article 22A of Chapter 163 of the General Statutes (North Carolina Campaign Contributions Law).
6. Expressions of condolence related to a death of an individual, sent within a reasonable time of the death, if the expression is one of the following:
   a. A sympathy card, letter, or note.
   b. Flowers.
   c. Food or beverages for immediate consumption.
   d. Donations to a religious organization, charity, the State or a political subdivision of the State, not to exceed a total of two hundred dollars per death per donor.

“Extended family” – Spouse, lineal descendant, lineal ascendant, sibling, spouse's lineal descendant, spouse's lineal ascendant, spouse's sibling, and the spouse of any of these individuals.

“Covered Member” – a member of any of the following Boards, Committees, and Commissions:

1. Land use and other regulatory bodies
   - Historic District Commission
   - Planning Commission
   - Zoning Board of Adjustment
   - Housing Appeals Board
   - Passenger Vehicle for Hire Board

2. Non-transit public enterprise advisory boards
   - Airport Advisory Committee
   - Charlotte Water Advisory Committee
   - Storm Water Advisory Committee

3. Business
   - Business Advisory Committee
   - Privatization/Competition Advisory Committee
**Gift Ban**

No Covered Member shall knowingly accept a gift unless the gift falls within one of the exceptions set forth below.

A prohibited gift shall be promptly declined, returned, paid for at fair market value, or donated to charity or the City.

**Exceptions**

These prohibitions shall not apply to any of the following:

1. Gifts from the Covered Member’s extended family, or a member of the same household.

2. Gifts given or received as part of a business, civic, religious, fraternal, personal, or commercial relationship provided that the gift is made under circumstances that a reasonable person would conclude that the gift was not given to influence or attempt to influence official action.

3. Nominal gifts having a value of less than $50.

4. Anything generally made available or distributed to the general public without charge.

5. A memento such as a commemorative shovel, plaque, figurine, trinket, or novelty item related to a civic occasion or event.

6. Informational materials relevant to the duties of the Covered Member.

7. Food and beverages for immediate consumption in connection with any of the following:
   a. A meeting of the Covered Body, provided that the meeting is properly noticed under Article 33C of Chapter 143 of the General Statutes.
   b. Business meetings so long as the food and beverages are of incidental value.
   c. Neighborhood or community meetings.
   d. A gathering of ten or more individuals that is open to the general public, provided that the Covered Member pays the same amount, if any, that the general public is charged to attend.

8. Tickets or admittance to, and food and beverages for immediate consumption at, an event where the Covered Member is clearly representing the City and where the City has a legitimate purpose in being represented at the event. By way of illustration but not limitation, this would include events sponsored by the Charlotte Regional Visitors Authority, the Charlotte Chamber of Commerce, the Foundation for the Carolinas, Charlotte Center City Partners, the Regional Partnership, the United Way, the Arts & Science Council, colleges, universities, and other educational institutions, and similar organizations.
(9) Food and beverages for immediate consumption and related transportation provided all of the following conditions are met:
   a. The food, beverage, or transportation is provided during a conference, meeting, or similar event and is available to all attendees of the same class as the recipient.
   b. The Covered Member is a director, officer, governing board member, employee, or independent contractor of one of the following:
      1. The entity giving the food, beverage, or transportation.
      2. A third party that received the funds to purchase the food, beverages, or transportation.

(10) An expense appropriate for reimbursement by the City if it had been incurred by the Covered Member personally. Such a gift shall be considered a gift accepted by or donated to the City, provided that the gift and its value are reported in writing to the City Clerk within two weeks of receipt.

C. DISCLOSURE REQUIREMENTS

By February 1 of each year, Covered Members shall file with the city clerk a statement of economic interest using the form set forth in Exhibit A attached hereto. The statements required by this section are public records available for inspection and copying by any person during normal business hours.

D. COMPLAINTS, INVESTIGATIONS, AND SANCTIONS

1. Complaints
   a. Any individual may file a complaint alleging a violation of this policy. Complaints shall be filed with the City Clerk on a form provided by the City Clerk. Complaints shall: (i) identify the complainant; (ii) state with specificity the facts that form the basis for the alleged violation; and (iii) cite the provision that has allegedly been violated.
   b. Upon receiving a complaint, the City Clerk shall forward the complaint to the City Attorney.
   c. The City Attorney shall review the complaint to determine whether it provides the information required in subsection a. If the City Attorney determines that the complaint fails to provide the information required by subsection (a), the complainant shall be so informed and afforded an opportunity to provide the required information. If the City Attorney determines that a complaint does provide the required information, the complaint shall be investigated.
2. Investigations

a. Investigations will be conducted by the City Attorney’s Office unless there is a conflict or significant political concerns that warrant investigation by an independent third party.

b. In the event that the complaint is determined to be either: (i) frivolous; or (ii) does not state a claim of a violation even if the facts alleged are true, that conclusions shall be communicated to the complainant, the subject of the complaint, and the Mayor.

c. In the event that the complaint is determined to not be frivolous and does state a claim of a violation if the facts alleged are true, the complaint shall be investigated and written findings as to the truthfulness of the factual allegations and conclusions as to whether a violation has occurred shall be prepared. The written findings and conclusions shall be provided to the complainant, the subject of the complaint, the Mayor, and the City Council.

3. Sanctions

Upon receipt of written findings and conclusions pursuant to Section 2.c., the Covered Member who was the subject of the investigation may be sanctioned. Potential sanctions include the adoption of a Resolution of Censure and any other lawful sanction within the Council or Mayor’s power.

Section 2. This Resolution shall be effective January 1, 2016.
City of Charlotte

Statement of Economic Interest

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<tr>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
<th>Suffix</th>
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Mailing Address, City, State, Zip

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<th>Address</th>
<th>City</th>
<th>State</th>
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Home Address, City, State, Zip

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<th>Address</th>
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Same as Mailing Address [ ]

Current Employer

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Nature or Type of Business

Daytime Phone Number

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<th>Alternate Phone Number</th>
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### $10,000 PLUS DISCLOSURES

If you, your spouse, or members of your immediate family\(^1\) have assets or liabilities with a market value of at least $10,000 in the following categories, please provide the requested information as of December 31\(^{st}\) of the preceding year unless another time period is specified in the question.

- Do not list the actual value of those assets or liabilities.
- Do not list assets or liabilities held in a blind trust\(^2\) established by or for the benefit of you or an immediate family member.

#### 1. Do you, your spouse, or members of your immediate family have an ownership interest in any real estate located in the City of Charlotte or the City’s extraterritorial planning jurisdiction with a market value of $10,000 or more? **This may include your home/residence. Do not list actual value.**

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<thead>
<tr>
<th>Owner of Real Estate</th>
<th>% Ownership Interest</th>
<th>Location by City</th>
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#### 2. Do you, your spouse, or members of your immediate family lease or rent to or from the City real estate with a market value of $10,000 or more? **Do not list actual value.**

<table>
<thead>
<tr>
<th>Name of Lessor</th>
<th>Name of Lessee (Renter)</th>
<th>Location by City</th>
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#### 3. Within the preceding two years, have you, your spouse, or members of your immediate family sold to or bought from the City personal property with a market value of $10,000 or more? **Do not list actual value.**

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<tr>
<th>Name of Purchaser</th>
<th>Name of Seller</th>
<th>Type of Property</th>
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#### 4. Do you, your spouse, or members of your immediate family currently lease or rent to or from the City personal property with a market value of $10,000 or more? **Do not list actual value.**

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<thead>
<tr>
<th>Name of Lessor</th>
<th>Name of Lessee (Renter)</th>
<th>Type of Property</th>
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\(^1\) **Immediate family** includes your spouse (unless legally separated), minor children, and members of your extended family (your and your spouse's adult children, grandchildren, parents, grandparents, and siblings, and the spouses of each of those persons) **that reside in your household.**

\(^2\) **Blind trust** is a trust that meets all of the following criteria: (a) the owner of the trust’s assets has no knowledge of the trust’s holdings and sources of income, (b) the individual or entity managing the trust’s assets ("the trustee") is not a member of the official’s extended family and is not associated with or employed by the official or his or her immediate family, and (c) the trustee has sole discretion to manage the trust’s assets.
5(a). Do you, your spouse, or members of your immediate family own interests (generally stock) valued at $10,000 or more in a publicly owned company that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

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<th>Owner of Interest</th>
<th>Full Name of Company (Do not use a ticker symbol)</th>
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5(b). Do not list ownership interests in a widely held investment fund (including mutual funds, regulated investment companies, or pension or deferred compensation plans) if (i) the fund is publicly traded or its assets are widely diversified and (ii) neither you nor an immediate family member are able to control the assets held in the mutual fund, investment company, or pension or deferred compensation plan.

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<th>Owner of Interest</th>
<th>Full Name of Company (Do not use a ticker symbol)</th>
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6(a). Do you, your spouse, or members of your immediate family hold stock options valued at $10,000 or more in a company or business that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

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<th>Owner of Stock Option</th>
<th>Full Name of Company (Do not use a ticker symbol)</th>
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6(b). Do you, your spouse, or members of your immediate family have financial interests valued at $10,000 or more in a non-publicly owned company or business entity (including interests in sole proprietorships, partnerships, limited partnerships, joint ventures, limited liability companies, limited liability partnerships, and closely held corporations) that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties? **Do not list actual value.**

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<tr>
<th>Owner of Interest</th>
<th>Name of Business Entity</th>
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6(b). For each of those non-publicly owned companies or business entities identified in question 6(a) (the “primary company”), please list the names of any other companies in which the primary company owns securities or equity interests valued at over $10,000, if known. **Do not list actual value.**

<table>
<thead>
<tr>
<th>Non-Publicly Owned Company (the Primary Company)</th>
<th>Other Companies in which the Primary Company Owns Security or Equity Interests</th>
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☐ None or Not Known

This entire document and any attachments are public record.
6(c). If you know that any company or business entity listed in 6(a) or (b) above has any material business dealings or business contracts with the City, or is regulated by the City, provide a brief description of that business activity.

<table>
<thead>
<tr>
<th>Name of Company or Business Entity</th>
<th>Description of Business Activity with the City</th>
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<tbody>
<tr>
<td>None or Not Known</td>
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II. OTHER DISCLOSURES

7(a). During the preceding calendar year, were you, your spouse or members of your immediate family a director, officer, governing board member, employee, or independent contractor of a nonprofit corporation or organization operating in the City primarily for religious, charitable, scientific, literary, public health and safety, or educational purposes that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties?

▶ Do not list organizations of which you are a mere member or subscriber.

<table>
<thead>
<tr>
<th>Name of Person</th>
<th>His/Her Position</th>
<th>Name of Nonprofit Corporation or Organization</th>
<th>Nature of Business or Purpose of Organization</th>
</tr>
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<tbody>
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</table>
7(b). If the listed nonprofit corporations or organizations do business with the City or receive City funds, please provide a brief description of the nature of that business, if known, or with which due diligence could reasonably be known.

<table>
<thead>
<tr>
<th>Name of Nonprofit Corporation or Organization</th>
<th>Describe City Business or City Funding</th>
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<tr>
<td>☐ None or Not Known</td>
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8. Have you ever been convicted of a felony for which you have not received either (i) a pardon of innocence or (ii) an order of expungement regarding that conviction?

☐ Yes  ☐ No

<table>
<thead>
<tr>
<th>Offense</th>
<th>Date of Conviction</th>
<th>County of Conviction</th>
<th>State of Conviction</th>
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9(a). List the name of each business with which you are associated where you or a member of your immediate family is an employee, director, officer, partner, proprietor, or member or manager and that you know or have reason to know: (1) is doing or is seeking to do business of any kind with the City; or (2) has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of your official duties.

<table>
<thead>
<tr>
<th>Name of Person</th>
<th>Relationship to Filer</th>
<th>Name of Company</th>
<th>Role of Person</th>
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9(b). If you know that any company or business entity listed in 9(a) above has any material business dealings or business contracts with the City, or is regulated by the City, provide a brief description of that business activity.

<table>
<thead>
<tr>
<th>Name of Company or Business Entity</th>
<th>Description of Business Activity with the State</th>
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<tbody>
<tr>
<td>☐ Not applicable (No entities listed on #14a) ☐ No relationship / Not known</td>
<td></td>
</tr>
<tr>
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<td></td>
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<td></td>
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<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AFFIRMATION

I affirm that the information provided in this Statement of Economic Interest and any attachments hereto are true, complete, and accurate to the best of my knowledge and belief.

I also certify that I have not transferred, and will not transfer, any asset, interest, or property for the purpose of concealing it from disclosure while retaining an equitable interest.

I understand that my Statement of Economic Interest and any attachments or supplements thereto are public record.

☐ I Agree

Printed Name

Signature Date

Submit SIGNED, ORIGINAL documents.
The Learning Collaborative Facility Grant

Action:
Approve the Housing & Neighborhood Development Committee’s recommendation to award $250,000 of Community Development Block Grant funding to Crossroads Community Development Corporation for the rehabilitation of a facility that will house The Learning Collaborative.

Committee Chair:
Patsy Kinsey

Staff Resource(s):
Pamela Wideman, Neighborhood & Business Services
Warren Wooten, Neighborhood & Business Services

Explanation
- The Learning Collaborative (TLC), a non-profit early childhood development and family empowerment center, is currently housed at 3045 North Davidson Street, in a building owned by the YMCA. The YMCA has notified TLC that they will be terminating the lease and reclaiming the building for YMCA use.
- TLC has been in operation for more than 25 years helping families find an educational path out of poverty. One of the ways this occurs is by providing tuition free, high quality preschool education, and family empowerment training to at-risk families earning 60% ($40,320) and below the Area Median Income.
- TLC is planning on purchasing a former shopping center in the Grier Heights community (3200 Sam Drenan Road) to relocate their center. Receipt of grant funding is contingent on the property purchase.
- This relocation will assist in addressing a current gap in early childhood education resources and family empowerment, while supporting the opportunity for economic mobility. The location of this facility in the Grier Heights neighborhood also supports the City’s mission to create successful neighborhoods where people of diverse backgrounds and incomes can build successful lives.
- TLC will partner with CrossRoads Community Development Corporation, Billingsville Elementary School, and Thompson Child and Family Focus to service the needs of children and families in the neighborhood.
- Crossroads Community Development Corporation has requested $250,000 of Community Development Block Grant funding for the rehabilitation of the facility.
- Providing high-quality early childhood education is part of Crossroads Community Development Corporation’s holistic development strategy that also includes afterschool activities, housing and job training.
- If approved, the City’s investment will be leveraged by $1.08 million in private funding achieving a...
1:4 leverage ratio of public funds to private funds. To date, private sector commitments have been made from Crowder Construction Company, The Levine Foundation, and Myers Park Presbyterian Church. Pending commitments include: Mecklenburg County, The Foundation from the Carolinas, Christ Episcopal Church, Covenant Presbyterian Church, and Bank of America.

- The City currently partners with Crossroads Community Development Corporation on projects in the Grier Heights Community including new home construction and infrastructure improvements.

**Housing & Neighborhood Development Committee Discussion**
- On September 23, 2015, the Housing & Neighborhood Development Committee unanimously (Kinsey, Austin, Autry, Driggs, Mayfield) approved the award of $250,000 of Community Development Block Grant funding to Crossroads Community Development Corporation.

**Fiscal Note**

Funding: Not Applicable

**Attachment**

Housing and Neighborhood Development Committee Presentation on September 23, 2015
CrossRoads Community Development Corporation and the Learning Collaborative
Housing & Neighborhood Development Committee

September 23, 1015
Funding Request

- Crossroads Community Development Corporation, in partnership with The Learning Collaborative, requests $250,000 of Community Development Block Grant (CDBG) funding for the rehabilitation of a facility to provide family empowerment and early childhood education center.

- If approved, the City’s investment will be leveraged by $1,080,000 in private funding (1:4 leverage).
Plan Consistency

• The requested activity is eligible for CDBG funding.

• The request is consistent with one of the approved City of Charlotte Consolidated Plan objectives
  – Increase neighborhood sustainability though public facility investment.

• The request is consistent with the City’s Focus Area Plan
  – Facilitate public/private partnerships, which integrate education, recreation, employment, and housing resources in Community Investment Plan redevelopment areas.
## Grier Heights Neighborhood Statistics (2013 data)

<table>
<thead>
<tr>
<th></th>
<th>Grier Heights</th>
<th>County Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employment</td>
<td>71%</td>
<td>89%</td>
</tr>
<tr>
<td>High School Graduation</td>
<td>53%</td>
<td>81%</td>
</tr>
<tr>
<td>Household Income</td>
<td>$20,388</td>
<td>$63,798</td>
</tr>
<tr>
<td>Proximity to Early Care and Education</td>
<td>5%</td>
<td>66%</td>
</tr>
<tr>
<td>Elementary Test Proficiency</td>
<td>9.5%</td>
<td>36.5%</td>
</tr>
</tbody>
</table>
Grier Heights Investments

- Holistic community revitalization approach
The Learning Collaborative (TLC) provides tuition free, high quality preschool education and family empowerment to at-risk families earning 60% and below the area median income.

The TLC’s vision is that children and parents working together can overcome at-risk circumstances through early educational intervention and family empowerment.
## Funding Commitments

<table>
<thead>
<tr>
<th>Organization</th>
<th>Commitments</th>
<th>Pending Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crowder Construction</td>
<td>$ 50,000</td>
<td></td>
</tr>
<tr>
<td>Levine Foundation</td>
<td>$100,000</td>
<td></td>
</tr>
<tr>
<td>Myers Park Presbyterian Church</td>
<td>$250,000</td>
<td></td>
</tr>
<tr>
<td>Wells Fargo</td>
<td>$100,000</td>
<td></td>
</tr>
<tr>
<td>City of Charlotte</td>
<td></td>
<td>$250,000</td>
</tr>
<tr>
<td>PNC Bank</td>
<td></td>
<td>$550,000</td>
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<tr>
<td>Mecklenburg County</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Foundation for the Carolinas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christ Episcopal Church</td>
<td></td>
<td></td>
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<tr>
<td>Covenant Presbyterian Church</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank of America Foundation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Requested Action and Next Steps

- Consider approval of a $250,000 grant to Crossroads Community Development Corporation for the renovation of the Learning Collaborative center.

- If approved, City Council approval will be scheduled for the October 26, 2015 City Council Business Meeting.
Agenda #: 14. File #: 15-1474 Type: Business Item

Business Investment Grant for Albemarle Corporation

Action:
Approve the City’s share of a Business Investment Grant to Albemarle Corporation for a total estimated amount of $75,711 over three years (Total City/County grant estimated at $204,722).

Staff Resource(s):
Bill Cronin, Neighborhood & Business Services

Explanation

- Albemarle Corporation (Company) is headquartered in Baton Rouge, Louisiana. The Company develops, manufactures, and markets consumer electronics, flame retardants, metal processing, plastics, pharmaceuticals, agriculture, and custom chemistry products.
- The Company currently employs approximately 6,900 people and serves customers in 100 countries.
- On August 25, 2015, the Company announced its decision to relocate its headquarters in Charlotte and restructure the organization due to a recent acquisition. The Company will lease space at Capitol Towers in SouthPark.
- The Company received competitive offers for expansion of its current headquarters facility in Louisiana, and relocation proposals from Dallas, Irving, and Plano, Texas.
- The project will include the following:
  - $12.9 million in capital investment (up-fitting 30,000 sq. ft. of office space and purchasing office furniture, computers, and an aircraft).
  - 120 new jobs over three years with an average annual wage of $187,350 (387% of the regional average wage)
  - Up to 84 jobs could be relocated from the Baton Rouge headquarters
  - Jobs will be in the areas of administration, finance, legal, human resources, business development, chemical research, and executive leadership.

Business Investment Grant

- The project meets each of the City Council-approved criteria for a three-year, 50% Headquarters Grant.
- On August 24, 2015, the City Council, in a closed session, indicated its intent to approve a Business Investment Grant to the Company.
- On August 4, 2015, the Mecklenburg County Board of Commissioners, in a closed session, indicated its intent to approve a Business Investment Grant to the Company, and approved their portion of the grant in public session on October 20, 2015.
- The State of North Carolina has awarded the Company a $2.0 million Job Development Investment Grant.
- The general terms and conditions of this grant include:
  - A portion of the grant must be repaid if the company moves this investment from Charlotte within three years of the end of the grant term.
  - Actual grant payments are based on the value of the investment as appraised by the
Agenda #: 14. File #: 15-1474 Type: Business Item

Mecklenburg County Tax Office.
- All property taxes due from the company must be paid before a grant payment is made.

Fiscal Note
Funding: Business Investment Grant

Attachment
Business Investment Grant Analysis
### Business Investment Grant Analysis – Albemarle Corporation

<table>
<thead>
<tr>
<th></th>
<th>Estimated Business Investment Grant Paid</th>
<th>Estimated City Taxes Paid</th>
<th>Net Revenue to City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>$27,875</td>
<td>$55,749</td>
<td>$27,874</td>
</tr>
<tr>
<td>Year 2</td>
<td>$25,146</td>
<td>$50,292</td>
<td>$25,146</td>
</tr>
<tr>
<td>Year 3</td>
<td>$22,690</td>
<td>$45,381</td>
<td>$22,691</td>
</tr>
<tr>
<td>Year 4</td>
<td></td>
<td>$41,015</td>
<td>$41,015</td>
</tr>
<tr>
<td>Year 5</td>
<td></td>
<td>$37,195</td>
<td>$37,195</td>
</tr>
<tr>
<td>Year 6</td>
<td></td>
<td>$33,921</td>
<td>$33,921</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 75,711</strong></td>
<td><strong>$263,553</strong></td>
<td><strong>$187,842</strong></td>
</tr>
</tbody>
</table>
Airport Area Strategic Development Plan

Action:
A. Approve a contract for up to $900,000 with MXD Development Strategist for the creation of an Airport Area Strategic Development Plan,

B. Authorize the City Manager to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved, and

C. Approve a budget ordinance appropriating $900,000 from the Aviation Excluded Discretionary Fund to the Aviation Community Investment Plan Fund.

Staff Resource(s):
Brent Cagle, Aviation

Explanation
- The Airport Strategic Development Plan was published in 1997 - the objectives have largely been achieved and it is appropriate to reconsider the development strategy of the area around Charlotte Douglas International Airport (CLT Airport).
- The Airport Area Strategic Development Plan (AASDP) will serve as a revised counterpart to the original Airport Strategic Development Plan. It will be a multi-phased project with the following objectives:
  - Enhance the role of CLT Airport and the airport area as a regional economic engine;
  - Strengthen competitiveness by identifying commercial and economic development opportunities;
  - Leverage intermodal and real estate opportunities to stimulate air route growth, international investment, and non-aeronautical revenues; and
  - Create jobs.
- On May 19, 2015, the City issued a Request for Qualifications for Airport Area Development Strategy services; six submissions were received from interested service providers.
- The Selection Committee, consisting of staff from City Manager's Office, Aviation, Planning, and Mecklenburg County Economic Development selected MXD Development Strategists based on their innovative process, experience with development plans for other airports, and worldwide reputation.

Charlotte Business INClusion
The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1
(h) of the Charlotte Business INClusion Policy). For this contract, MXD Development Strategist has committed 8.78% ($79,000) of the total contract amount to the following certified firm:

- Lyerly Agency, Inc. (WBE) ($79,000) (stakeholders consultations and strategic communication)

**Fiscal Note**
Funding: Aviation Community Investment Plan

**Attachment**
Budget Ordinance
ORDINANCE NO. ______________________

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF $900,000 FOR THE CONTRACT TO MXD DEVELOPMENT STRATEGIST FOR THE CREATION OF AN AIRPORT AREA STRATEGIC DEVELOPMENT PLAN

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of $900,000 is hereby appropriated from the Aviation Discretionary Fund for contract to MXD Development Strategist

Section 2. That the sum of $900,000 is hereby appropriated in the Aviation Community Investment Plan Fund

Fund 6064
Project 4020901611
Source 6000
Type 60006001
Year 0000

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

__________________________________________
City Attorney
Nominations to the Bicycle Advisory Committee

Action: Nominate citizens to serve as specified.

Staff Resource(s):
Stephanie Kelly, City Clerk

Explanation
- Two appointments for three-year terms beginning January 1, 2016, and ending December 31, 2018.
  - Haley Beaupre is eligible and interested in being considered for reappointment.
  - Andrew Pike has completed two full terms of service; therefore, he is not eligible for reappointment.

Attachment
Bicycle Advisory Committee Applicants
MEMBERSHIP BREAKDOWN

- 3 by Mayor
- 6 by City Council
- 2 by County Commission

MEETING INFORMATION

- Meeting Day: 4th Tuesday monthly
- Meeting Time: 6:00 p.m.
- Meeting Location: Government Center Building/600 East 4th Street
- Time Commitment: 1 to 2 hours per month

ENACTING RESOLUTION

WEBSITE

ADDITIONAL INFORMATION

Membership - City Council approved this committee on September 13, 1999, by virtue of approving the Charlotte-Mecklenburg Bicycle Transportation Plan. Initial terms will be staggered with future terms being for three years. Members shall be residents of Mecklenburg County. It is desirable that members be interested in bicycling as a form of transportation. Staff shall poll the following organizations to solicit interested members and make names available to the Mayor, City Council and County Commission: The Planning Commission; Mecklenburg-Union MPO; The North Carolina Bicycle Committee; The Mecklenburg County Parks Commission.

Responsibilities - This committee will be an advisory body to City Council. This committee will review bicycle plans and make recommendations on implementing related policies and policy strategies; recommend, from time to time, any amendments and/or modifications to adopted bicycle plans deemed appropriate and/or necessary for the purpose of keeping the plans timely and properly updated; and make any other recommendations deemed appropriate and/or necessary to promote safe bicycle ridership.

CONTACT

Ken Tippette
(704) 336-2278
ktippette@ci.charlotte.nc.us
Profile

Leigh
First Name

Altman
Last Name

Email Address: altmanadvocate@gmail.com

Please provide your mailing address below:

PO Box 33412
Street Address

Charlotte, NC, 28233
City, State, Postal Code

Is your mailing address the same as your home address?

Yes ☐ No ☑

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 763-2856
Primary Phone

Mobile: (704) 763-2856
Alternate Phone

District 1
City Council District

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Gender

08/02/1972
Date of Birth

Are you a registered voter?

Yes ☐ No ☑

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee, Planning Commission

Why are you interested in serving on these boards/committees?

Most of my career has been in public service. My first six years, as an assistant attorney general, I represented Georgia’s consumer protection agency. I continued as a consumer attorney in private practice and then became a staff attorney at the Council for Children’s Rights. I have stepped back from a busy law practice but still want to contribute to my community.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am a licensed attorney in North Carolina and Georgia and bring 17 years of experience as a lawyer and litigator.
None
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
Profile

Charles A. Castle
Email Address: cacastle7@gmail.com

Are you a registered voter?

- Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/committees?

I am an avid cyclist and regular bicycle commuter. I also financially support bicycle advocacy organizations and participate in local and regional races and charity rides. I am very interested in expanding both bicycle and pedestrian infrastructure within Charlotte and increasing access, education and safety regarding bicycling in the community.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am an attorney by trade and have participated in the drafting of
Duke Energy
Current Employer:

6
Years in current position:

Associate General Counsel
Job Title:

Brief description of duties:
I work as counsel in the state regulatory group supporting the regulated utility operations in the Carolinas for Duke Energy. I represent the company on rates and regulatory matters before the Public Service Commission of South Carolina and the North Carolina Utilities Commission.

Other employment history:
Prior to joining Duke Energy, I was in private practice in northern New Jersey representing clients on government affairs and regulatory matters.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☒ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☒ No

If yes, please explain conflict:
Are you a registered voter?

- Yes  - No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/C)

Why are you interested in serving on these boards/committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.
University of North Carolina at Charlotte
Current Employer:

7
Years in current position:

Facilities Management-Design Services, Project Manager
Job Title:

Brief description of duties:

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No
Profile

Terry Lansdell
First Name Middle Initial Last Name

tl Lansdell@gmail.com
Email Address

Please provide your mailing address below:

1508 Worthington Ave
Street Address

Charlotte NC 28203
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (980) 213-6446
Primary Phone Alternate Phone

District 1
City Council District

Prefer not to Answer
Ethnicity

Democrat
Political Party

Male
Gender

05/29/1966
Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee, Transit Services Advisory Committee

Why are you interested in serving on these boards/committees?

I ended 2 terms as co chair of TSAC which meant extra monthly meetings to set agendas and report to the MTC. In my 6 years of service I exceeded all attendance requirements. My interest in service is to provide a voice for our community in making the charlotte area transit system the best multimodal system for sustaining business development and personal advancement for all its users.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have experience with budgeting, service changes, all major CATS facilities, leaders in all divisions, the systemic growth of CATS, transit funding from the federal, state and local perspectives, fuel budgeting, long range transit planning and other aspects of transit management. I understand the permitting, planning, infrastructure and importance of economically sustainable transportation.
Clean Air Carolina
Current Employer:

1
Years in current position:

Medical Advocates for Healthy Air
Program Manager
Job Title:

Brief description of duties:
Manage, coordinate and advance medical advocates voice on public health issues across the state of North Carolina.

Other employment history:
Safe Routes to School National Partnership State Advocacy manager.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
### Profile

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catherine</td>
<td>B</td>
<td>M2Laurin</td>
<td>2athym2aurinG bellsouthnet</td>
</tr>
</tbody>
</table>

### Address

- **Street Address**: 554 Laveside Dr
- **City**: Charlotte
- **State**: NC
- **Postal Code**: 1150

### Other Information

- **Date of Birth**: 55\(\frac{7}{15}\)
- **Are you a registered voter?**  
  - Yes ☑ No ❌
- **List any boards you are currently serving on:**  
  - NC Charlotte Athleti2Ambassadors
- **List any boards you have served on in the past:**  
  - Charlotte Me2venbur* Parv and Re2reation ad@sory 2ommittee
- **Which Boards would you like to apply for?**  
  - Bi2y2le Adasyarakat 2omitee
- **Why are you interested in serving on these boards/ committees?**  
  - I feel that bi2y2lins is a d@my important part in alternate transportation in CharlotteMy husband and I spend a la7e part of our k eeveands ridin’ the c reenk ays0not only here in Charlotte0but in other toks 02ties and states0g

### Contact Information

- **Primary Phone**: 438. H (7) 
- **Alternate Phone**: 438. 4, (0H)

- **City Council District**: 2
- **Ethnicity**: Ca2asianNon- ispani2
- **Political Party**: Demo2rat
- **Sex**: Female

### Other Comments

As a retired tea2her from CMS0I had to ser@ on se@ral 2ommittees k h2n in@d a @riety of issues0g
Retired

Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Charlotte Me2Vlenbur * S2hool System Charlotte Liberty Insurance Company

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

- Yes  No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

- Yes  No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions  
Application Form  
Submit Date: Sep 15, 2015  
Status: submitted  

Profile  

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Peter</td>
<td></td>
<td>Norris</td>
<td></td>
</tr>
</tbody>
</table>

Email Address: prorris@gmail.com  

Please provide your mailing address below:  

9404 Shadow Rock Court  
Charlotte, NC 28270  

Is your mailing address the same as your home address?  

☐ Yes ☐ No  

If your home address differs from your mailing address, please provide your home address in the field below:  

Home: 7044934688  
Alt. Home: 7044934688  

District 6  
City Council District  

Caucasian/Non-Hispanic  
Ethnicity  

Democrat  
Political Party  

Male  
Gender  

02/08/1951  
Date of Birth  

Are you a registered voter?  

☐ Yes ☐ No  

List any boards you are currently serving on:  

List any boards you have served on in the past:  

Which Boards would you like to apply for?  

Bicycle Advisory Committee  

Why are you interested in serving on these boards/committees?  

It would be a natural extension of my lifelong interest in cycling and cycling safety. I was appointed to this Board previously, but poor health made it impossible for me to serve.  

Please describe any background or abilities that qualify you to serve on these boards/committees.  

I have been involved in commuting, clubs, writing a newsletter, long distance bicycle touring and racing and design. I am very familiar with any form of cycling that occurs on road. Off road, not so much.
n/a retired
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:
manufacturers representative, Miami, Florida

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
Profile

Robert Padgett
First Name Middle Initial Last Name

robert.d.padgett@gmail.com
Email Address

Please provide your mailing address below:

5308 Lynville Ave.
Street Address

#5
Suite or Apt

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 531-0862
Primary Phone Alternate Phone

District 5
City Council District

American Indian/Alaskan Native Aleutian
Ethnicity

Democrat
Political Party

Male
Gender

Are you a registered voter?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee, Citizens' Transit Advisory Group

Why are you interested in serving on these boards/committees?

I am interested in the Charlotte Housing Authority primarily because I am disabled, living on a small Social Security stipend, and over half of my monthly check goes to pay rent. The serious lack of affordable housing in Charlotte has been a concern of mine since I left a nursing home in 2010, after the amputation of my right leg.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I spent over 40 years working as a photojournalist/reporter in the Newspaper and Wire Service. The final 18 years, prior to becoming disabled in 2008, I was employed by Reuters, the international wire service, as their photographer for NS/SC/TN. My undergraduate degrees are in Journalism and Political from Indiana University (1978).
disabled
Current Employer:

6 years
Years in current position:

Photojournalist for Reuters
Newspictures
Job Title:

Brief description of duties:

I was responsible for providing daily coverage of professional sports, and breaking news in the tri-state area. Assignments included Susan Smith, Hurricane Floyd, coverage of the visits of U.S. Presidents George H.W. Bush and William J. Clinton to North Carolina, South Carolina, and Tennessee. Nominated for Pulitzer Prize for Feature Photography in 1980.

Other employment history:

I was hired by my hometown paper, Tipper In Tribune at the age of 15. I provided pictures to UPL. I was awarded the Hilton U. Brown Scholarship to attend Butler. I was hired by the AP covering Southern Indiana, while finishing my degrees at IU.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Oct 07, 2015
Status: submitted

Profile

David A. Raskoskie

daraskoskie@gmail.com

Please provide your mailing address below:

4200 Dunwoody Dr
Charlotte, NC 28215

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 771-0178

Caucasian/Non-Hispanic

Democrat

Male

Business: (704) 988-5450

Alternate Phone

District 1

City Council District

Ethnicity

Political Party

Gender

04/30/1987

Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee

Why are you interested in serving on these boards/committees?

Cycling is one of my passions for several reasons. The first is that, as a native Charlottean, I am excited for and committed to Charlotte’s growth as a world-class city. A critical part of that development is safe, efficient transportation for all citizens. Cycling is an important element of transportation choice: it provides freedom to individuals and is a tool for climbing the socioeconomic ladder. Cycling empowers and equalizes. I am also a strong believer in and champion of the power of exercise to protect and heal the body and mind. Riding a bike is a fun and accessible means of exercise. If citizens feel that cycling is safe and convenient, they will be more likely to embrace this form of outdoor activity and receive its physical and mental benefits. Finally, sustainability is among the most critical issues facing us in the twenty-first century. A healthy environment and clean air are critical to the health and happiness of our citizens. Bicycles are among the cleanest and most efficient means of transportation. They reduce reliance on oil and run on muscle. Getting more people on bikes is key to protecting Charlotte’s beautiful natural environment. I love cycling and believe in its potential to contribute positively to the quality of life in Charlotte and the larger global community. Charlotte is already a good place to ride a bicycle. My desire is to help make it better.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have both the cycling experience to recognize needs and community advocacy experience to implement them. I am a graduate of the Cycling Savvy program, and I have been involved in several Charlotte-area rides,
occasionally leading one of them. I have been active on several political campaigns, registered voters, helped organize (and currently serve as secretary of) Precinct 61 in east Charlotte, and am a board member of the Holiday Hills Neighborhood Association. Additionally, my professional qualifications in adult learning and performance support provide me with experience in communicating for change and determining effective methods for learning. My ability to recognize problems and recommend solutions has been proven during both internal projects and work for major clients. I believe this would be a valuable tool if utilized on the BAC.

TIAA-CREF
Current Employer:

1
Years in current position:

Instructional Designer II
Job Title:

Brief description of duties:

- Designs and develops training and performance support for the Individual Advisory Services and Individual Business groups.
- Consults with business partners to determine business needs and goals and create learning solutions to effect measurable change.

Other employment history:

- ACI Worldwide - AXA Equitable - S1 Corporation

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:
Profile

Jeffrey M Wells

jm.wells@live.com

Please provide your mailing address below:

2029 Sugarbush Drive
Charlotte NC 28214

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 936-9271

District 2 City Council District

Ethnicity

Political Party  Male

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

Tree Advisory Commission

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee, Historic Landmarks Commission (O)

Why are you interested in serving on these boards/committees?

I'm passionate about historic architecture, walkability, livability, the viability of bicycling and improved urbanism and urban life.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Bachelor of Science in Public Administration, Urban Planning minor, deep interest of historic architecture
2 months
Years in current position:

Notary
Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Nominations to the Business Advisory Committee

Action: Nominate citizens to serve as specified.

Staff Resource(s):
Stephanie Kelly, City Clerk

Explanation
- One appointment for an unexpired term beginning immediately and ending April 28, 2017.
  - Edward Peugh has failed to meet the City Council attendance policy requirement.

Attachment
Business Advisory Committee Applicants
MEMBERSHIP BREAKDOWN

2 by Mayor; 6 by City Council (12 City Council appointments with recommendations from the following: 1 Carolinas Asian-American Chamber of Commerce recommendation, 1 Charlotte-Mecklenburg Black Chamber of Commerce recommendation, 1 Charlotte-Mecklenburg Latin-American Chamber of Commerce recommendation, 1 Hispanic Contractors Association recommendation, 1 Metrolina Minority Contractors Association recommendation, 1 National Association of Women Business Owners recommendation, 5 Chamber of Commerce recommendations)

MEETING INFORMATION

Meeting Day - 3rd Friday monthly
Meeting Time - 8:00 a.m.

On December 13, 2010, City Council changed the structure of the Committee to add a specific focus on small business. These changes increased the committee members from thirteen (13) to twenty (20) with membership from designated industry sectors, including energy, financial services, health care, technology and transportation/logistics. The seats held by Arrowood Association and the Manufacturer's Council were removed with their representation now thru either the chamber or the industry sectors. The focus on small businesses was increased by adding members from the Hispanic Contractors Association. Additional small business focus includes representation from the National Association of Women Business Owners, Charlotte-Mecklenburg Black Chamber of Commerce, Charlotte-Mecklenburg Latin-American Chamber of Commerce, the Carolinas Asian-American Chamber of Commerce and the Metrolina Minority American Association.

Responsibilities -

Provide recommendations and advice to Council on ways the City can help business in Charlotte, with a particular emphasis on small businesses; Provide a forum for businesses to raise issues, discuss and have input into City policy responses to these issues; Provide input and recommendations on the City's Economic Development Focus Area Plan, with a particular emphasis on small business development; city contracting programs; revitalization of distressed business districts; business recruitment, retention and expansion efforts; public/private partnership projects; and business customer service; Keep City Council and City Department Managers abreast of conditions in the business community and how these conditions might affect business-government relations and needs for public services.
ENACTING RESOLUTION

ADDITIONAL INFORMATION
<table>
<thead>
<tr>
<th>Name</th>
<th>Start Date</th>
<th>End Date</th>
<th>Office</th>
<th>Position</th>
<th>Category</th>
<th>Appointed By</th>
</tr>
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<tbody>
<tr>
<td>VIRGINIA DEATLEY</td>
<td>Apr 29, 2015</td>
<td>Apr 28, 2018</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended by The Charlotte Chamber Of Commerce</td>
<td>City Council</td>
</tr>
<tr>
<td>SEAN GAUTAM</td>
<td>Apr 29, 2014</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category None</td>
<td>City Council</td>
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<tr>
<td>DEALVA W GLENN</td>
<td>May 27, 2014</td>
<td>Apr 28, 2016</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category None</td>
<td>City Council</td>
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<tr>
<td>ROBERT GRAJEWSKI</td>
<td>Apr 29, 2015</td>
<td>Apr 28, 2018</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended by The Charlotte Chamber Of Commerce</td>
<td>City Council</td>
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<tr>
<td>THOMAS HSIAO</td>
<td>Apr 13, 2015</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended by The Charlotte Chamber Of Commerce</td>
<td>City Council</td>
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<tr>
<td>G.WESLEY JONES</td>
<td>Jun 28, 2010</td>
<td>Apr 28, 2016</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended by The Charlotte Chamber Of Commerce</td>
<td>City Council</td>
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<tr>
<td>EDWARD PEUGH</td>
<td>Apr 29, 2014</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended by The Charlotte Chamber Of Commerce</td>
<td>City Council</td>
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<tr>
<td>JOHNNY PHILIPS</td>
<td>Aug 25, 2015</td>
<td>Apr 27, 2016</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category None</td>
<td>Mayor</td>
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<tr>
<td>WILL RUSSELL</td>
<td>Apr 27, 2015</td>
<td>Apr 28, 2018</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category None</td>
<td>Mayor</td>
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<td>LESTER SELBY</td>
<td>Apr 29, 2014</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended by The Black Chamber Of Commerce For Appointment By City Council</td>
<td>City Council</td>
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<table>
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<tr>
<th>Name</th>
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<th>End Date</th>
<th>Office</th>
<th>Position</th>
<th>Category</th>
<th>Appointed By</th>
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<tr>
<td>MILAGRITOS AGUILAR</td>
<td>May 12, 2014</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Certified Site Recommended By Hispanic Contractors Association For Appointment By City Council</td>
<td>City Council</td>
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<tr>
<td>JULIE AYERS</td>
<td>May 12, 2014</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended By The National Association Of Women Business Owners For Appointment By City Council</td>
<td>City Council</td>
</tr>
<tr>
<td>WALTER BAUCOM II</td>
<td>Feb 14, 2011</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended By The Metrolina Native American Chambers Association For Appointment By City Council</td>
<td>City Council</td>
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<tr>
<td>MANUEL BETANCUR</td>
<td>Aug 25, 2015</td>
<td>Apr 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category None</td>
<td>Mayor</td>
</tr>
<tr>
<td>NIMISH BHATT</td>
<td>Jan 24, 2011</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended By The Asian American Chamber Of Commerce For Appointment By City Council</td>
<td>City Council</td>
</tr>
<tr>
<td>EDWARD BRYANT</td>
<td>Apr 29, 2014</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Certified Site Recommended By Metrolina Contractors Association For Appointment By City Council</td>
<td>City Council</td>
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<tr>
<td>LEE M COCHRAN</td>
<td>Apr 27, 2015</td>
<td>Apr 28, 2018</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category None</td>
<td>Mayor</td>
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<tr>
<td>JULIO COLMENARES</td>
<td>Jan 24, 2011</td>
<td>Apr 28, 2017</td>
<td>Office Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>Category Recommended By The Latin American Chamber Of Commerce For Appointment By City Council</td>
<td>City Council</td>
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</tbody>
</table>
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Jun 25, 2015
Status: submitted

Profile

Corey
First Name

R
Middle Initial

Alexander
Last Name

coreyalexander@xceni.com
Email Address

Please provide your mailing address below:

7404 Crestside Ln
Street Address

Charlotte
City

NC
State

28227
Postal Code

Are you a registered voter?

Yes ☐ No ☑

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee

Why are you interested in serving on these boards/committees?

I am interested in serving on these boards because I am invested in the City of Charlotte and I want to give back to the community. I want the ability to be a catalyst for change in the city for the betterment and benefit for all citizens of Charlotte and Mecklenburg County.

Please describe any background or abilities that qualify you to serve on these boards/committees.

My experience as a business owner and recruiter has given me the ability to understand the necessity for people to come together to make changes and make a difference to enhance their surroundings. I have had the ability to network and serve on other boards and committees which has given me the desire to continue serving at the city level.
Xcentri
Current Employer:

9 months
Years in current position:

Staffing Manager
Job Title:

Brief description of duties:
I recruit primarily within the office services field looking for individuals who excel at law, accounting, customer service, sales, project management, administration, HR, and much more.

Other employment history:
The Ross Center (November 2010 - June 2014) YMCA (May 2005 - Present)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

○ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

○ Yes  ☐ No

If yes, please explain conflict:
# Profile

<table>
<thead>
<tr>
<th>Name</th>
<th>Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jaye</td>
<td>M</td>
<td>Alexander</td>
</tr>
</tbody>
</table>

Email: jayealexander@att.net

**Please provide your mailing address below:**

<table>
<thead>
<tr>
<th>Address</th>
<th>Suite #</th>
</tr>
</thead>
<tbody>
<tr>
<td>216 Orange Street</td>
<td>4</td>
</tr>
</tbody>
</table>

City: Charlotte, NC 28205

**Is your mailing address the same as your home address?**

- [ ] Yes  
- [ ] No

**If your home address differs from your mailing address, please provide your home address in the field below:**

<table>
<thead>
<tr>
<th>Home Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>216 Orange Street</td>
<td>(704) 372-5990</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mobile Phone</th>
<th>Alternate Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>(980) 318-3326</td>
<td></td>
</tr>
</tbody>
</table>

**District 1**

City Council District

**Ethnicity**

African American

**Political Party**

Independent

**Gender**

Male

**Date of Birth**

07/01/1965

**Are you a registered voter?**

- [x] Yes  
- [ ] No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

- Business Advisory Committee, Charlotte Community Capital Loan Fund

**Why are you interested in serving on these boards/committees?**

Jaye is extremely passionate about finance, access to capital markets, commercial markets. Jaye's formal education (BS, BBA, and MBA) with a foundation in Accounting, Finance, Commercial Financing, Equipment Leasing, Federal Tax Specialist.

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

focus on commercial mortgages for the investor, raising capital, private equity for main street America. entrepreneurship shining brightly the engine of capitalism moving, mezzanine funding, private placement financing for small and mid-sized firms,
J.M. ALEXANDER, LLC
Current Employer:

21
Years in current position:

President / Director
Job Title:

Brief description of duties:

MALEXANDER, is a financial and mortgage brokerage source with a clear focus on the business to business markets. We can provide funding only in the commercial arena staff. We are focused on commercial mortgages financing, factoring.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
**City Of Charlotte Boards & Commissions**  
**Application Form**

<table>
<thead>
<tr>
<th>Kyle</th>
<th>Bender</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Middle Initial</td>
</tr>
</tbody>
</table>

Email Address: kyle.m.bender@gmail.com

**Profile**

Are you a registered voter?  
- [ ] Yes  
- [x] No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?  
- Business Advisory Committee, Charlotte Community Capital Loan Fund, Planning Commission

Why are you interested in serving on these boards/committees?  
- I'd like to use my knowledge to help others and learn more about the city

Please describe any background or abilities that qualify you to serve on these boards/committees.

- My business is residential real estate where I own and operate a property management company and a real estate sales team

Submit Date: Jun 24, 2015  
Status: submitted

03/03/1984  
Date of Birth

City: Charlotte  
State: NC  
Postal Code: 28209

1020 Montford Dr  
Street Address

Is your mailing address the same as your home address?  
- [ ] Yes  
- [ ] No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 942-6316  
Primary Phone

Alternate Phone

District 6  
City Council District

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Male  
Gender
Scarlett Properties
Current Employer:

10
Years in current position:

President
Job Title:

Brief description of duties:

Manage Business, People, Sales, Properties

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
<table>
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<tr>
<th>City Of Charlotte Boards &amp; Commissions</th>
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<td>Status: submitted</td>
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**Profile**

<table>
<thead>
<tr>
<th>Laurence</th>
<th>E. Bibbs</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Middle Initial</td>
</tr>
</tbody>
</table>

laurence.bibbs@forwersolutions.com  
Email Address

Please provide your mailing address below:

5711 Cedars east CT.  
APT#3  
Charlotte  
NC  
28212  
City  
State  
Postal Code

Are you a registered voter?  
- [ ] Yes  
- [ ] No

List any boards you are currently serving on:  
N/A

List any boards you have served on in the past:  
N/A

Which Boards would you like to apply for?  
Business Advisory Committee, Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O)

Why are you interested in serving on these boards/ committees?  

Please describe any background or abilities that qualify you to serve on these boards/ committees.

<table>
<thead>
<tr>
<th>District 5</th>
<th>African American</th>
<th>Democrat</th>
<th>Male</th>
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<td>City Council District</td>
<td>Ethnicity</td>
<td>Political Party</td>
<td>Gender</td>
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<table>
<thead>
<tr>
<th>Mobile: (704) 562-3761</th>
<th>Home:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Phone</td>
<td>Alternate Phone</td>
</tr>
</tbody>
</table>
Carolinas Healthcare System
Current Employer:

Technical Analyst
Job Title:

Brief description of duties:

- Resolve computer hardware and systems software issues; recommend cloud management tools to clients
- Liaises with IS managers and project managers to coordinate delivery and testing schedules
- Perform with a solid understanding of business practices and project management
- Evaluate system specifications for business requirements
- Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity
- Work closely with management to prioritize business goals and information needs
- Conduct implementation, support and inventory control of applications used
- Provide the highest level of quality service that exceeds expectations
- Possess a high level of technical expertise and clear insights into current business practice

Other employment history:

Laurence Bibbs, Charlotte, NC 28212
Cell (704) 562-3761 bibbs.business@gmail.com
Core Qualifications:
- Adept at database analysis, computer troubleshooting and upgrading hardware and software.
- Keen attention to detail in the identification of potential glitches and threats to performance and security for new applications.
- Highly efficient in managing and coordinating multiple tasks simultaneously.
- Exceptional communication skills: ability to understand and interpret the operational needs of business at all levels.
- In-depth knowledge of private and public cloud architectures.
- Sharp strategic thinking and problem solving skills with the ability to adapt.
- Strong leadership skills; coach and train others on business processes along with technical and system issues.
- Highly skilled in Microsoft Word, Excel, Access, PowerPoint, Publisher, Outlook, Active Directory, networking, building, and troubleshooting computers.

Education:
ITT Technical Institute, Maumee, OH
• Associate of Applied Science—Computer Network Systems
• Bachelor of Applied Science—Information Systems Security

Work Experience: Carolinas Healthcare Systems, Charlotte, NC:
- IT Systems Analyst (November 2013 – current)
- Resolve computer hardware and systems software issues; recommend cloud management tools to clients
- Liaises with IS managers and project managers to coordinate delivery and testing schedules
- Perform with a solid understanding of business practices and project management
- Evaluate system specifications for business requirements
- Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity
- Work closely with management to prioritize business goals and information needs
- Conduct implementation, support and inventory control of applications used
- Provide the highest level of quality service that exceeds expectations
- Possess a high level of technical expertise and clear insights into current business practices

College
- Provided technical consultancy across work streams pertaining to security, networking, and service management
- Established objectives, identified priorities and completed assigned work in a timely manner
- Monitored technical standards of projects and ensured work stream migration was achievable
- Troubleshot components, identified worn or broken parts and implemented replacement strategies as needed

ITT Technical Institute, Maumee, OH
- System Support Technician (January 2010 – June 2011)
- Troubleshot errors or malfunctioning and upgraded the systems regularly
- Provided high levels of technical support; monitored, maintained and troubleshot workstations
- Collaborated with team members to anticipate technical limitations and glitches and effect smooth system deployments
- Parker Enterprises, LLC, Toledo, OH:
- Technology Manager (January 2009 – January 2011)
- Researched and analyzed specific, complex technical issues and implemented resolutions.
- Designed strategies to achieve optimal outcomes
- Managed efficiency of hardware and software components
- Managed residential and commercial wiring

installation • Lead the implementation and delivery of multiple large scale projects

Projects:
- Internships: Owens Community College, Toledo, OH
- Lab Assistant (December 2005)
- Provided computer hardware and software support to Institute students, faculty, and staff.
- Troubleshot and diagnosed basic problems with computer equipment.
- Performed minor maintenance and repair on equipment, as necessary.
- Analyzed work efficiency of the computer hardware components to ensure efficiency.
- Utilized data recovery talents.
- MGM Communications, Maumee, OH
- Network Infrastructure Lead
- Custom engineered servers and workstations to fit customer needs
- Provided data recovery and data backup solutions
- Managed firewall and router configuration and supported network maintenance and troubleshooting
- Conducted Microsoft Windows Server, Microsoft Exchange server setup and support

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:

College

If you selected ‘Other’ for education, please specify below:

Additional Education History:

Agenda Packet Page 86 of 381
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Jun 24, 2015
Status: submitted

Profile

Mary
First Name

Boyd
Last Name

boydacctax@gmail.com
Email Address

Please provide your mailing address below:

1028 Coliseum Dr
Street Address

Charlotte
City

NC
State

28205
Postal Code

Is your mailing address the same as your home address?

☐ Yes  ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

02/20/1958
Date of Birth

Are you a registered voter?

☐ Yes  ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Community Capital Loan Fund

Why are you interested in serving on these boards/committees?

I want to use my knowledge in helping Charlotte-Mecklenburg government.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Mobile: (980) 395-5648

Primary Phone

Alternate Phone

District 1
City Council District

African American
Ethnicity

Democrat
Political Party

Female
Gender
Boyd's Acctax Consulting LLC

2 years

Licence Public Accountant

Brief description of duties:

Developed business start up for accounting, taxation and payroll

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City of Charlotte Boards & Commissions

Application Form

Submit Date: J 21 4, 01450
Status: submitted

Profile

Amanda
First Name
BG
Middle Initial
BroKna
Last Name

barkerbroKna. @ 8mail.com
Email Address

Are you a registered voter?
• Yes ○ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?
Business Advisory Committee 0Community Relations Committee 0 3

Why are you interested in serving on these boards/committees?

As a 2tiwen of Charlotte I am keenly interested in the e2onomi2 and

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have Korked in publi2 edu2ation for 30 years and corporate Ameri2a for 55 years. I understand the importance of edu2ation for our youn8 people as Kel! as the 2riti2al need for e2onomi2 opportunities for them. I ur youn8 people should see Charlotte as a pla2e where they may make their dreams 2ome true.

Agenda Packet Page 89 of 381
KPMc LLP

Current Employer:

55
Years in current position:

- 7 Manager
Title Title:

Brief description of duties:

Work with partners and managers in assimilation and integration

Other employment history:

Fulton County Schools: Atlanta 0c A/ hi8h s2hool so2al studies tea2her and middle s2hool 2ounselor

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
 DOES NOT FIT DESIGNATED INDUSTRY SECTORS

City Of Charlotte Boards & Commissions

Submit Date: Aug 10, 2015
Status: submitted

Profile

Robyn A. Crigger
First NameMiddle NameLast Name

r crigger@compasscareer.com
Email Address

Please provide your mailing address below:

8509 Crown Crescent Court
Street Address

Charlotte NC 28227
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Business: (704) 849-2500
Primary Phone

Home: (704) 882-6332
Alternate Phone

District 6
City Council District

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Female
Gender

08/29/1949
Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/committees?

As a business owner in Charlotte for over 21 years, I'd like to do what I can to help other budding business owners and improve areas to benefit employers and the community at large.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have been the President of the National Association of Women Business Owners, been on the Board of the Metropolitan Business & Professional Women, as well as a Board Member of the Aldersgate Retirement Community. I have also been involved in the Charlotte Chamber East Area Council in the past and am registered as an MWBE. When owner of Sedona Staffing, we supported the Mayor’s Youth Summer Work Program. Also, a member of the Charlotte Economic Club.
Compass Career Mgmt Solutions
Current Employer:

21+
Years in current position:

CEO
Job Title:

Brief description of duties:
Develop programs and services for clients, work with Controller to manage funds, Market services to employers and individuals, Provide Job Search Support Group for HR Professionals, Service clients (Coaching, Training, etc.), arrange for advertising, etc.

Other employment history:
Have held business administrative positions for real estate firms in Atlanta, GA and Moline, IL. Substitute teacher for CMS in 1980’s.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Jun 24, 2015
Status: submitted

Profile

Kerri
First Name
DeBoo
Last Name

Email Address: terrideboo.com

Please provide your mailing address below:

241@Miro Pl
Street Address
Charlotte
City
NC
State
29226
Postal Code

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/committees?

I am always interested in serving our city and believe in giving back and input on all issues.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am currently the Business Resource Issues Committee Chair for the Charlotte Chamber of Commerce and believe this would create synergy for both entities. I am also, a member of the Board of Directors and many local business activites in town and of boards and leadership roles.

Primary Phone: 984-7211212
Alternate Phone: 984-95117

District: 
City Council District

Caucasian/Non Hispanic
Ethnicity

Other
Political Party

Female
Gender
Kerri DeBoo Keask w orv
Current Employer:

2
Years in current position:

Business Coach thAd3isor
Job Role:

Brief description of duties:

I help businesses build stable businesses for th. OfferinHbusinesses ne to Charlotte help assimilatinH inteHatinH, acculturatinH, and acclimatatinH into the city. And, eIstinHbusinesses Ho/ through strateHc planninH, traininH, and connectinH.

Other employment history:

All American WoofinH, Flame industries, Mary Kay Cosmetics, Columbia SusseT Corporation

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Aug 11, 2015
Status: submitted

Profile

Elizabeth Frere
First Name Middle Initial Last Name

efrere@gmail.com
Email Address

Please provide your mailing address below:

1313 Westover St
Street Address Suite or Apt
Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (252) 341-2345 Home:
Primary Phone Alternate Phone

District 1
City Council District

Ethnicity

Political Party

Female
Gender

Date of Birth

Are you a registered voter?

☒ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/C)

Why are you interested in serving on these boards/ committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.
Facilities Management-Design Services, Project Manager

7

Years in current position:

Brief description of duties:

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

- Yes  - No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

- Yes  - No
**Profile**

<table>
<thead>
<tr>
<th>Mark</th>
<th>Frietch</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Last Name</td>
</tr>
</tbody>
</table>

mark.frietch@icloud.com

Email Address

**Please provide your mailing address below:**

<table>
<thead>
<tr>
<th>715 N Church St Unit 213</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
</tr>
<tr>
<td>Suite or Apt</td>
</tr>
<tr>
<td>Charlotte</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>NC</td>
</tr>
<tr>
<td>28202</td>
</tr>
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</table>

**Is your mailing address the same as your home address?**

- [ ] Yes  - [ ] No

If your home address differs from your mailing address, please provide your home address in the field below:

**Home:** (704) 965-9117

<table>
<thead>
<tr>
<th>Primary Phone</th>
<th>Alternate Phone</th>
</tr>
</thead>
</table>

**District 2**

City Council District

Caucasian/Non-Hispanic

Ethnicity

Republican

Political Party

Male

Gender

**Date of Birth**

01/26/1973

**Are you a registered voter?**

- [ ] Yes  - [ ] No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

- [ ] Business Advisory Committee
- [ ] Privatization/Competition Advisory Committee

**Why are you interested in serving on these boards/committees?**

I am interested in the boards I selected because of my interest in helping Charlotte remain competitive and attractive to organizations looking to relocate here. I also believe the boards have a strong impact on the safety and lives of the citizens. I would welcome the opportunity to serve Charlotte and have an impact on how we grow.

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

I have a background in building value propositions for organizations that help them stay competitive in the talent acquisition industry. I feel this background and living in the downtown area provide a perspective that the boards of interest can utilize.
Capital One (Contract Role)
Current Employer:

Less than 1
Years in current position:

Recruiter
Job Title:

Brief description of duties:

Recruit Loan Officers to join Capital One in a variety of geographic markets.

Other employment history:

Recruiting projects since 2009. Worked with Companies such as TWC, Wells Fargo, and Ingersoll Rand.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
Agenda Packet Page 99 of 381
Charlotte Water
Current Employer:

2.5
Years in current position:

Environmental Program Inspector
Job Title:

Brief description of duties:

• Exercise strategic problem solving skills on a daily basis
• Serves as a liaison & facilitates communications between the department and outside contractors
• Observe & record economic activity to gain an understanding of the process of our water and distribution services
• Provide excellent customer service by promptly addressing the needs & concerns of customers

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:

I work for the City of Charlotte
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Jun 19, 2015
Status: submitted

Profile

Martin
First Name
Jospeh
Middle Initial
Last Name
mmcneese@technikone.com
Email Address

Please provide your mailing address below:

9425 Long Creek Green Drive 307
Street Address

Charlotte
City
NC
State
28216
Postal Code

01/28/1975
Date of Birth

Are you a registered voter?

Yes ☐ No ☐

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Keep Charlotte Beautiful

Why are you interested in serving on these boards/committees?

Having lived in Charlotte for nearly 16 years and seen this city transform before my eyes, I want to get more involved in the community from a civic viewpoint.

Business: (704) 332-4921
Primary Phone
Alternate Phone

District 2
City Council District

African American
Ethnicity

Independent
Political Party

Male
Gender

Please describe any background or abilities that qualify you to serve on these boards/committees.

I've operated my own business for 14 years and have formed a number of local relationships with those in the Charlotte-Mecklenburg community. I understand the need for new ideas and to provide leadership to the community from which I make a living.
TechnikOne
Current Employer:

14 years
Years in current position:

Partner
Job Title:

Brief description of duties:
Digital marketing agency where I oversee business operations and creative execution for all client projects

Other employment history:
Capital markets auditor for NationsBank (now Bank of America)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

Nathaniel Lewis
First Name Last Name

nathaniel.lewis@gmail.com
Email Address

Please provide your mailing address below:

715 North Graham ST STE 510
Street Address

Charlotte, NC 28202
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (860) 997-0265
Primary Phone Alternate Phone

District 2
City Council District

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

Submit Date: Jun 24, 2015
Status: submitted

06/01/1981
Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Transit Services Advisory Committee

Why are you interested in serving on these boards/ committees?

To put my professional experience to good use in the city I plan to call home for the rest of my life.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

- Columbia Business School MBA - Over 10 years of consulting experience as part of IBM’s business transformation group
Current Employer: ____________________________

Years in current position: ____________________

Associate Partner

Brief description of duties: ____________________

Other employment history: ____________________

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

☐ Yes  ☐ No

If yes, please explain complete disposition: _______________________________________________________

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?  

☐ Yes  ☐ No

If yes, please explain conflict: _________________________________________________________________
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Oct 09, 2015
Status: submitted

<table>
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<tr>
<th>Profile</th>
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<tbody>
<tr>
<td>Craig</td>
</tr>
<tr>
<td>M</td>
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<tr>
<td>Morgan</td>
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*Email Address: craig@mcgrathspieberger.com*

<table>
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<th>Please provide your mailing address below:</th>
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<tbody>
<tr>
<td>7529 Stonecroft Park Drive</td>
</tr>
<tr>
<td>Suite or Apt</td>
</tr>
<tr>
<td>City</td>
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<tr>
<td>State</td>
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<th>Is your mailing address the same as your home address?</th>
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<th>If your home address differs from your mailing address, please provide your home address in the field below:</th>
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<tr>
<th>Mobile: (304) 904-7183</th>
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<td>Primary Phone</td>
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<td>Alternate Phone</td>
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<tr>
<td>City Council District</td>
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<tr>
<th>Caucasian/Non-Hispanic</th>
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<th>Republican</th>
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<tr>
<th>Male</th>
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<tbody>
<tr>
<td>Gender</td>
</tr>
</tbody>
</table>

**10/10/1981**
Date of Birth

- **Are you a registered voter?**
  - Yes  No

**List any boards you are currently serving on:**

- Charlotte Chamber of Commerce - Public Policy, Land Use Committee

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

- Business Advisory Committee

**Why are you interested in serving on these boards/ committees?**

As a proud Charlottean, I want to contribute to our continued growth. I know and love business and want to assist Charlotte in a meaningful way. As a small business and real estate attorney, I have the professional skill set necessary to be a positive and influential contributor to the Business Advisory Committee.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Professionally, my occupation is to counsel and advise - ultimately, that is the stock and trade of an attorney. Specifically, my practice is focused upon serving the needs of the small business client. My niche is real estate law. Beyond my legal practice, I am an entrepreneur. My business interests have spanned the gamut, and, through this experience, I have an understanding of the small-business person. Through the aggregate of this experience, I have the requisite ability to serve well on the Business Advisory Committee.
At McGrath & Spielberger, my duty is to develop meaningful client relationships. In my practice, I vertically integrate the needs of the small business client, as I am a transactional and litigation attorney. The practical aspect of this is to afford my clients an all-inclusive legal resource.

Other employment history:

Millsaps & Bratton, PLLC. Please view my LinkedIn profile for further information.  
https://www.linkedin.com/in/craigmorganlaw

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
Date of Birth

Are you a registered voter?

☐ Yes  ☐ No

List any boards you are currently serving on:

VP Finance - Carolinas American-Asian Chamber of Commerce Campaign Direct - Vietnamese Association of Charlotte

List any boards you have served on in the past:

President - Vietnamese Association of Charlotte

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O), Charlotte Mecklenburg Public Access Corporation

Why are you interested in serving on these boards/committees?

Please describe any background or abilities that qualify you to serve on these boards/committees.

Name:

Binh Phu

Email Address:
biph@yaahoo.com

Address:

12420 Lanier Islands Cir

Charlotte, NC 28278

Telephone:

Mobile: (704) 975-3889

Home: 

District 7

City Council District

Asian or Pacific Islander

Ethnicity

Prefer Not to Say

Political Party

Male

Gender
American City Business Journals, Inc

Current Employer:

3

Years in current position:

Business Intelligence Analyst

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

Justin
First Name

Trinca
Last Name

Email Address
justin.trinca@gmail.com

Profile

11/09/1988
Date of Birth

Are you a registered voter?

Yes ☐

No ☐

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/committees?

These would be great opportunities to be a part of the decisions made in Charlotte that affect our community. I also think I could provide a different perspective and possibly have a longer outlook into the future since I am relatively young. I plan to be in Charlotte for a long time and would be able to look past just the present and see the potential in the future.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I graduated from Queens University with a Bachelor's Degree in Business. I then attended Charlotte School of Law while working for a small law firm. Currently I work for Aigas maintaining compliance with local, state, and federal regulations. I also attend Queens University completing my MBA with a concentration in Finance. I am also in the process of building an online business.

Mobile: (919) 451-2838
Primary Phone

Alternate Phone

District 1
City Council District

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Male
Gender
1

Years in current position:

Regulatory Compliance

Brief description of duties:

Maintain compliance with regulatory programs at the local, state, and federal levels including: EPA, DHS, OSHA, and DENR.

Other employment history:

Please visit my page on LinkedIn at: www.linkedin.com/in/justinrinca/ for previous job history, education, and volunteer work.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
### Application Form

#### Profile

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen</td>
<td></td>
<td>Vaughan</td>
</tr>
</tbody>
</table>

**Email Address:** svaughanca@gmail.com

Please provide your mailing address below:

9435 Ardrey Woods Drive  
Charlotte, NC 28277

**Is your mailing address the same as your home address?**  
☐ Yes  ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

---

**Date of Birth:** 08/21/1970

**Are you a registered voter?**  
☐ Yes  ☐ No

**List any boards you are currently serving on:**

---

**List any boards you have served on in the past:**

---

**Business Advisory Committee**

**Why are you interested in serving on these boards/committees?**

Being a native of Charlotte, I have a vested interest in being sure all citizens have a fair opportunity to present their case and be heard. However, I also believe that anyone selected to review these issues must be able to be objective and knowledgeable to be able to appreciate both sides of the issue and review the evidence impartially to come to a just conclusion.

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

Alumni of the CMPD, FBI, and Sheriff’s Office Citizens’ academies; 20+ year career as a CPA and certified fraud examiner means I am logical, analytical, and trained to look for the truth; Married to a woman of a different race, and with members of my own family of multiple races gives me experience of relating to multiple cultures.

---

**McArthur, McKeiver, & Vaughan,**
PLLC
Current Employer:

5
Years in current position:

Senior Member
Job Title:

Brief description of duties:

Staff training & development, process monitoring, client management, financial statement, tax, consulting, and forensic engagements

Other employment history:

Stephen F Vaughan, CPA, PA President 2 years; Clayton S Parsons, CPA, PA 8 years; Gleberman, Spears, Shepherd & Mennaker 1 year; Scharf Pera & Co. 9 years

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Nominations to the Charlotte Housing Authority

Action:
Nominate citizens to serve as specified.

Staff Resource(s):
Stephanie Kelly, City Clerk

Explanation
- Two appointments for three-year terms beginning December 18, 2015, and ending December 17, 2018.
  - Shirley Fulton and William Scurry are both eligible and interested in being considered for reappointment.
- One appointment for a low income housing resident for a three-year term beginning December 18, 2015, and ending December 17, 2018.
  - Lucy Brown is eligible and interested in being considered for reappointment.

Attachment
Charlotte Housing Authority Applicants
Membership - Appointed for three-year terms (changed by General Assembly from five to three-years terms effective July 3, 1990, Senate Bill No. 1346). Per Council's policy, effective February 10, 1997, a background check will be conducted on all nominees to this committee.

Responsibilities - The Charlotte Housing Authority serves those Charlotte families from diverse social and economic backgrounds with housing needs requiring the services provided by the Authority. Its mission is to support and assist these families to enhance their quality of life while requiring those who are capable or who can develop capability to transition from dependency to self sufficiency and economic independence.
# BOARD ROSTER

<table>
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<tr>
<th>Name</th>
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<th>Position</th>
<th>Category</th>
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<tbody>
<tr>
<td>Dimple Ajmera</td>
<td>Jan 26, 2015 - Dec 17, 2016</td>
<td>400 East Boulevard</td>
<td>Board Member</td>
<td>None</td>
<td>City Council</td>
</tr>
<tr>
<td>Lucy Brown</td>
<td>Jul 22, 2013 - Dec 17, 2015</td>
<td>400 East Boulevard</td>
<td>Board Member</td>
<td>Low Income Housing Resident</td>
<td>City Council</td>
</tr>
<tr>
<td>Nancy Crown</td>
<td>Dec 18, 2014 - Dec 17, 2017</td>
<td>400 East Boulevard</td>
<td>Board Member</td>
<td>None</td>
<td>Mayor</td>
</tr>
<tr>
<td>Shirley L Fulton</td>
<td>Apr 14, 2014 - Dec 17, 2016</td>
<td>400 East Boulevard</td>
<td>Board Member</td>
<td>None</td>
<td>City Council</td>
</tr>
<tr>
<td>Sheila Jones</td>
<td>Dec 18, 2014 - Dec 17, 2017</td>
<td>400 East Boulevard</td>
<td>Board Member</td>
<td>None</td>
<td>City Council</td>
</tr>
<tr>
<td>William Scarry</td>
<td>Dec 18, 2012 - Dec 17, 2015</td>
<td>400 East Boulevard</td>
<td>Board Member</td>
<td>None</td>
<td>Mayor</td>
</tr>
<tr>
<td>Geraldine Sumter</td>
<td>Dec 18, 2012 - Dec 17, 2015</td>
<td>400 East Boulevard</td>
<td>Board Member</td>
<td>None</td>
<td>Mayor</td>
</tr>
</tbody>
</table>
Profile

Laurence ______________________ E ______________________ Bibbs ______________________
First Name Middle Initial Last Name

laurence.bibbs@forwedsolutions.com
Email Address

Please provide your mailing address below:

5711 Cedars east CT. ______________________ APT#3 ______________________
Street Address Suite or Apt

Charlotte ______________________ NC _______ 28212
City State Postal Code

Is your mailing address the same as your home address?

☒ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

12/21/1984
Date of Birth

Are you a registered voter?

☒ Yes ☐ No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O)

Why are you interested in serving on these boards/committees?

Please describe any background or abilities that qualify you to serve on these boards/committees.

District 5
City Council District

African American
Ethnicity

Democrat
Political Party

Male
Gender
Carolinas Healthcare System
Current Employer:

4
Years in current position:

Technical Analyst
Job Title:

Brief description of duties:

• Resolve computer hardware and systems software issues; recommend cloud management tools to clients
• Liaises with IS managers and project managers to coordinate delivery and testing schedules • Perform with a solid understanding of business practices and project management • Evaluate system specifications for business requirements • Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity • Work closely with management to prioritize business goals and information needs • Conduct implementation, support and inventory control of applications used • Provide the highest level of quality service that exceeds expectations • Possess a high level of technical expertise and clear insights into current business practice

Other employment history:

Laurence Bibbs Charlotte, NC 28212 Cell (704) 562-3761 bibbs.business@gmail.com Core Qualifications: • Adept at database analysis, computer troubleshooting and upgrading hardware and software. • Keen attention to detail in the identification of potential glitches and threats to performance and security for new applications • Highly efficient in managing and coordinating multiple tasks simultaneously • Exceptional communication skills; ability to understand and interpret the operational needs of business at all levels • In-depth knowledge of private and public cloud architectures • Sharp strategic thinking and problem solving skills with the ability to adapt • Strong leadership skills; coach and train others on business processes along with technical and system issues • Highly skilled in Microsoft Word, Excel, Access, PowerPoint, Publisher, Outlook, Active Directory, networking, building, and troubleshooting computers Education: ITT Technical Institute, Maumee, OH • Associate of Applied Science—Computer Network Systems • Bachelor of Applied Science—Information Systems Security Work Experience: Carolinas Healthcare Systems, Charlotte, NC: IT Systems Analyst (November 2013 - current) • Resolve computer hardware and systems software issues; recommend cloud management tools to clients • Liaises with IS managers and project managers to coordinate delivery and testing schedules • Perform with a solid understanding of business practices and project management • Evaluate system specifications for business requirements • Develop, implement, and prepare most efficient and cost effective solutions to improve business efficiency and productivity • Work closely with management to prioritize business goals and information needs • Conduct implementation, support and inventory control of applications used • Provide the highest level of quality service that exceeds expectations • Possess a high level of technical expertise and clear insights into current business practices Carolinas Healthcare Systems (Associate Staffing), Charlotte, NC: Project Technician (September 2011 – November 2013) • Provided technical consultancy across work streams pertaining to security, networking, and service management • Established objectives, identified priorities and completed assigned work in a timely manner • Monitored technical standards of projects and ensured work stream migration was achievable • Troubleshoot components, identified worn or broken parts and implemented replacement strategies as needed ITT Technical Institute, Maumee, OH: System Support Technician (January 2010 – June 2011) • Troubleshoot errors or malfunctioning and upgraded the systems regularly • Provided high levels of technical support; monitored, maintained and troubleshoot workstations • Collaborated with team members to anticipate technical limitations and glitches and effect smooth system deployments Parker Enterprises, LLC, Toledo, OH: Technology Manager (January 2009 – January 2011) • Researched and analyzed specific, complex technical issues and implemented resolutions • Designed strategies to achieve optimal outcomes • Managed efficiency of hardware and software components • Managed residential and commercial wiring installation • Lead the implementation and delivery of multiple large scale projects Internships: Owens Community College, Toledo, OH Lab Assistant (December 2005) • Provided computer hardware and software support to Institute students, faculty, and staff • Troubleshot and diagnosed basic problems with computer equipment. Performed minor maintenance and repair on equipment, as necessary • Analyzed work efficiency of the computer hardware components to ensure efficiency • Utilized data recovery talents. MGM Communications, Maumee, OH Network Infrastructure Lead • Custom engineered servers and workstations to fit customer needs • Provided data recovery and data backup solutions • Managed firewall and router configuration and supported network maintenance and troubleshooting • Conducted Microsoft Windows Server, Microsoft Exchange server setup and support

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:
**Application Form**

**Profile**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wanda</td>
<td></td>
<td>Gothie Braswell</td>
</tr>
</tbody>
</table>

**Email Address**

redewine12@gmail.com

**Please provide your mailing address below:**

1718 Oakdale Green Drive  
City: Charlotte  
State: NC  
Postal Code: 28216

**Date of Birth**

**Are you a registered voter?**

- [ ] Yes  
- [x] No

**List any boards you are currently serving on:**

N/A

**List any boards you have served on in the past:**

N/A

**Which Boards would you like to apply for?**

Charlotte Housing Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I would like to work with the community to assist our neighbors with housing and to learn more about housing concerns.

**Home:** (704) 399-4783

**Home:** Alternate Phone

**District 2**  
City Council District  
African American  
Ethnicity  
Independent  
Political Party  
Female  
Gender

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a community investment volunteer with United Way.
City of Charlotte
Current Employer:

1
Years in current position:

Administrative Officer
Job Title:

Brief description of duties:

manage calendar of the chief transit technology officer; travel arrangements; etc

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
INCUMBENT
LOW INCOME HOUSING REPRESENTATIVE

City Of Charlotte Boards & Commissions

Application Form

Profile

Lucy
First Name

Brown
Middle Initial

Brown
Last Name

Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

704-606-6592
Primary Phone

Alternate Phone

District 5
City Council District

African American
Ethnicity

Political Party

Female
Gender

Which Boards would you like to apply for?

Why are you interested in serving on these boards/committees?

Please describe any background or abilities that qualify you to serve on these boards/committees.
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
Profile

Linda Carr
First Name  Middle Initial  Last Name

Incarr2009@gmail.com
Email Address

Please provide your mailing address below:

7528 Monarch Birch Lane
Street Address

Charlotte, NC 28215
City  State  Postal Code

Are you a registered voter?
☒ Yes  ☐ No

List any boards you are currently serving on:
None at this time

List any boards you have served on in the past:
N/A

Which Boards would you like to apply for?
Charlotte Area Fund Board Of Directors (O), Charlotte Housing Authority (B/O), Charlotte International Cabinet, Community Relations Committee (O), Domestic Violence Advisory Board (O), Planning Commission (O)

Why are you interested in serving on these boards/ committees?

I am one that gives back and grew up mentoring those within reach. After relocating from Boston Massachusetts, I fell in love with Charlotte, NC and made it my home. I would like to serve and pour into those what I have learned along the way as well as utilize my skills and resources to assist in the process. I am also a Domestic Violence Advocate, Certified Mediator for the state of North Carolina and on the Women's Advisory Board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I grew up a preacher's daughter and was taught to always give back. I am used to dealing with diverse people from all backgrounds and I also Chaired an Outreach Ministry as well as a Women's Ministry. I have always been passionate about people in general especially those underserved, and or persons that have experienced trauma/domestic violence. I look forward to serving this great City of Charlotte.
Wireless Communications, Inc.
Current Employer:

10 Years 3 Mo.
Years in current position:

Credit Analyst
Job Title:

Brief description of duties:

• Corporate Liaison between client and various departments for five companies and 6 branches in order to streamline and eliminate time consuming issues. • Manage a database of 2,500 customers for five companies and 6 retail stores that include: commercial collections of state, local, federal governments, and hospitals, cash application, and credit memos, while controlling bad debt. • Ability to assess historical financial performance, cash flow, industry and competitive analysis and projections. • Oversees the approval, establishment, and entering of accounts for potential clients by verifying bank and trade references, financial statements, including Dun & Bradstreet along with other 3rd party reports and references. • Perform credit risk assessments and approve/authorize the release of credit hold and accounts exceeding credit limits. • Analyze inquiries for project management, engineering, maintenance, and consulting/training invoicing. • Provide extensive knowledge concerning auditing of customers account. • Develop client relations with potential and existing clients to further utilize mediation/conflict resolution skills which will improve the overall client experience.

Other employment history:

Vice President • Intricately involved in company's start-up and ensured the efficiency of the day-to-day running of all business operations including: Business development Negotiations Risk Management Team Building Diversity Evaluate Processes Organize and promote Empowered employees Leadership Dev. Time Management • Identify deficiencies and potential opportunities, and develop innovative and cost-effective solutions for enhancing competitiveness. • Establishment and implementation of workflow patterns and operating standards for multiple branches. • Recruitment, training, evaluation, and discipline of support staff consisting of 60. • Participation in strategic budget planning, policy development, and implementation. • Ability to foster a cooperative work environment. • Successfully implemented a structure that taught Managers and Supervisors, how to be more effective leaders, communicate effectively, and how to eliminate waste in the workplace. Pinpoint by hands on approach which increased employee commitment to the organization. • Addressed a complexity of issues requiring immediate attention and resolution. • Led a team of approximately 60 employees within 40 branches in North and South Carolina. • Self directed work teams which enabled the company to increase employee commitment to the ability to attract and retain the best people to the organization and improved quality, productivity and service. • Directed all planning, budget spend 20 percent of their time in ongoing training, forecasting, finance and administration initiatives. This requires planning, training, facilitating and team-building skills. • Human capital

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:

None

College
Education:

If you selected 'Other for education, please specify below:

Additional Education History:

N/A

Spouse's Name:

Spouse's Employer:

Spouse's Job Title:

Word of Mouth
How did you find out about the Charlotte Boards and Commissions vacancies?
### Profile

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
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</thead>
<tbody>
<tr>
<td>Todd</td>
<td></td>
<td>Collins</td>
</tr>
</tbody>
</table>

**todd@redhilventures.com**

**Email Address**

**Please provide your mailing address below:**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Suite or Apt</th>
</tr>
</thead>
<tbody>
<tr>
<td>309 E. Morehead Suite 150</td>
<td></td>
</tr>
</tbody>
</table>

**City** | **State** | **Postal Code**
|Charlotte | NC | 28202 |

**Is your mailing address the same as your home address?**

- [ ] Yes  - [ ] No

**If your home address differs from your mailing address, please provide your home address in the field below:**

**Mobile:** (202) 276-5690  
**Business:** (704) 233-3726

**District 6**  
City Council District: 

**African American**  
Ethnicity: 

**Democrat**  
Political Party: 

**Male**  
Gender:

---

**Date of Birth:** 05/08/1973

**Are you a registered voter?**

- [ ] Yes  - [ ] No

**List any boards you are currently serving on:**

---

**List any boards you have served on in the past:**

---

**Which Boards would you like to apply for?**

- Charlotte Housing Authority (B/O)

---

**Why are you interested in serving on these boards/ committees?**

As a resident of the city and owner/operator of over 800 units of urban multi-family communities, I realize the importance of providing housing options for low-moderate income families in our city. I've experienced the positive impact that proper housing and professional management can have on a community. Service as a CHA board member would be an extension of the mission my firm aims to achieve.

---

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

My background in commercial real estate includes investing, developing, operating and managing multi-family communities and office buildings. As a former senior manager in a global consulting firm, I have extensive technical design and project management skills; and years of experience with federal, state and local government clients.
Redhill Ventures
Current Employer:

9
Years in current position:

CEO
Job Title:

Brief description of duties:
Acquisition, oversight and management of multi-family communities. Creation and distribution of technical solutions used to simplify and automate court transactions nationally.

Other employment history:
Accenture: 1995-2004

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?
☐ Yes ☐ No

If yes, please explain conflict:
**City Of Charlotte Boards & Commissions**  
**Application Form**

<table>
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<th>Profile</th>
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</thead>
<tbody>
<tr>
<td>Marcia Conston</td>
<td></td>
</tr>
<tr>
<td>First Name</td>
<td>Middle Initial</td>
</tr>
</tbody>
</table>

marcia@ston@cpcc.edu  

Please provide your mailing address below:

<table>
<thead>
<tr>
<th>v. 03 Brookfield Place</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>Suite or Apt</td>
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<tr>
<td>Charlotte</td>
<td>NC</td>
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<table>
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<tr>
<td>Yes</td>
<td>No</td>
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</tbody>
</table>

If your home address differs from your mailing address, please provide your home address in the field below:

<table>
<thead>
<tr>
<th>800: ( 04) 7v48-42v</th>
<th>Business: ( 04) 7708v70</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Phone</td>
<td>Alternate Phone</td>
<td></td>
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<table>
<thead>
<tr>
<th>District</th>
<th></th>
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<tbody>
<tr>
<td>City Council District</td>
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</table>

<table>
<thead>
<tr>
<th>African American</th>
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<tr>
<td>Ethnicity</td>
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<table>
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<tr>
<th>Democrat</th>
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<tr>
<td>Political Party</td>
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<tr>
<td>Gender</td>
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<table>
<thead>
<tr>
<th>Are you a registered voter?</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Housing - Authority (BH6)

Why are you interested in serving on these boards/committees?

I want to contribute my time to the Charlotte community, specifically to help persons in need of housing to gain access to social services to ensure that children live in safe homes. I have opportunities to advance their educational, financial, and social success. Also, I would like to promote pro-rams that address these issues.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have a background in social work and have worked in Mississippi during the 1970s. I have observed and experienced the transition from pol-icy to social acceptance and economic success. I feel that it is important to help promote pro-rams and services to advance others.

Central Piedmont Community
Colle: e  
Current Employer:  

17  
Years in current position:  

ICE President for Enrollment and  
Student Services  

Brief description of duties:  

I am the senior officer for all enrollment and service functions for students. I currently serve as the chief enrollment officer, 0,000 students in the Charlotte and surrounding areas. I am in charge of financial aid, enrollment management and numerous other areas for our six campuses.  

Other employment history:  

Benedict College in Columbia, S.C. as vice president for institutional effectiveness, where I was in charge of financial aid, enrollment management, and numerous other areas of the college. Benedict is a small historically black liberal arts college.  

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

☐ Yes ☐ No  

If yes, please explain complete disposition:  

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?  

☐ Yes ☐ No  

If yes, please explain conflict:
**Profile**

<table>
<thead>
<tr>
<th>Shirley</th>
<th>L</th>
<th>Fulton</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Middle Initial</td>
<td>Last Name</td>
</tr>
</tbody>
</table>

**Email Address**

sJultonCFB@outlook.com

**Please provide your mailing address below:**

<table>
<thead>
<tr>
<th>Ycc S&amp;Summit Agence</th>
<th>Suite or Apt</th>
</tr>
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<tbody>
<tr>
<td>Charlotte</td>
<td>NC f T C T</td>
</tr>
</tbody>
</table>

**City**

Charlotte

**State**

NC

**Postal Code**

List any boards you are currently serving on:

Charlotte GousinDAuthority

List any boards you have served on in the past:

Charlotte 6ousinDAuthority v2 : 3

**Which Boards would you like to apply for?**

**Why are you interested in serving on these boards/ committees?**

I am aHare oJhe su@tantial nee oBr aJbrda@e housinDn this 0mmunityAserGnD on the @ard oJhe Charlotte 6ousinDAuthority Iould proGde me an opporunni ty to Oinue my serGde to the 0mmunity in an area that I am passiona te a@ut that I haGe some / noHedDe oJhe su@nt area and I @nD some s/ lies that I thinI Hould @r @meJhIal to the @ard

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am an attorney i0ensed to pra00e laH in NC aGe serGed the Charlotte Community and the state oJNC as a prose0oty rDDegeNhood adGhate and Goluteer sin0e 97TF &

**Consultant Firm/Charlotte School DJ**

LaH and President oJz adsHorth
Estate

Current Employee

and 9f respecfully

earn in current positions

Consultant and President

Brief description of duties:

I Horr Hith Charlotte SolHool oJlah as manaDer oJhe 2 oard oJk isitorsj manaDe CSL's relationship Hith the
historiOaly @Ral 0olleDes in NC as Well as its relationship Hith q S and state representatiOes & oMorsee the
oQral operation oJxhe z ads Horr Estate

Other employment history:

PraOnn attorne y f cc8(f cc T) superior Oourt asDec 97T(1 cc8j di striO Oourt asDec 97T) (97T) assistant
di striO attorne y 97T (97T)

Has any formal charge of professional misconduct ever been sustained against you in any
jurisdiction?

☐ es  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or
perceived) if appointed?

☐ es  ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

Douglas K Gentile
First Name Middle Name Last Name

dkcpa@bellsouth.net
Email Address

Please provide your mailing address below:

9319 Hanlin Court
Street Address
Charlotte NC 28277
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 541-6806 Business: (704) 543-1611
Primary Phone Alternate Phone

District 7
City Council District

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

12/16/1949
Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

I was the Chairman of the Brockton Retirement Board, Brockton, MA. That Board administered the Retirement System for all the City of Brockton employees. That included simple retirements based on years of service to complex disabilities requiring drawn out hearings.

Which Boards would you like to apply for:

Charlotte Housing Authority (B/O), Civil Service Board (B/O)

Why are you interested in serving on these boards/ committees?

I previously worked at the Authority as the Director of Administration and spent 20 years in the Public Housing Authority. I believe my experience would be an asset to the Authority. Having spent many years a Public Employee I believe that the activities and responsibilities of the Civil Commission would interest me.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Former Director of Finance, Brockton Housing, Former Director of Administration Charlotte Housing Authority, Practicing CPA in Charlotte. I believe my experience with the Brockton Retirement Board would lend itself well to the Civil Service commission.

Self Employed CPA, Douglas Kent
Gentile, CPA
Current Employer:

20
Years in current position:

Owner
Job Title:

Brief description of duties:
Management of Practice

Other employment history:
Teacher, Brockton Public Schools, Director of Finance, Brockton Housing Authority. Director of Administration, Charlotte Housing Authority

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions  
Application Form  

Submit Date: Jun 24, 2015  
Status: submitted  

Profile  

Monique  
First Name  
Jenkins  
Last Name  

mlassociates123@gmail.com  
Email Address  

Please provide your mailing address below:  

215 Rook Road  
Street Address  
Charlotte  
City  
NC  
State  
29216  
Postal Code  

Is your mailing address the same as your home address?  

Yes  
No  

If your home address differs from your mailing address, please provide your home address in the field below:  

Home: (704) 713-0332  
Primary Phone  
District 3  
City Council District  
Asian or Pacific Islander  
Ethnicity  
Democrat  
Political Party  
Female  
Gender  

05/16/1983  
Date of Birth  

Are you a registered voter?  
Yes  
No  

List any boards you are currently serving on:  

List any boards you have served on in the past:  

Which Boards would you like to apply for?  
Charlotte Housing Authority (B/O)  

Why are you interested in serving on these boards/ committees?  

I am interested in serving this board because I want to help make a difference in the housing programs.  

Please describe any background or abilities that qualify you to serve on these boards/ committees.  

Miami Dade county housing board.
M&L Associates LLC
Current Employer:

3
Years in current position:

Owner
Job Title:

Brief description of duties:

Debt collection

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
## Profile

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Binh</td>
<td></td>
<td>Phu</td>
</tr>
</tbody>
</table>

**Email Address:** biphu@yahoo.com

Please provide your mailing address below:

**12420 Lanier Islands Cir**  
**Charlotte, NC 28278**

Is your mailing address the same as your home address?  
- [ ] Yes  - [ ] No

If your home address differs from your mailing address, please provide your home address in the field below:

<table>
<thead>
<tr>
<th>Primary Phone</th>
<th>Alternate Phone</th>
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<tbody>
<tr>
<td>(704) 975-3889</td>
<td></td>
</tr>
</tbody>
</table>

**District 7**  
City Council District

**Asian or Pacific Islander**  
Ethnicity

**Prefer Not to Say**  
Political Party

**Male**  
Gender

---

**Date of Birth**

Are you a registered voter?  
- [ ] Yes  - [ ] No

List any boards you are currently serving on:

- VP Finance - Carolinas American-Asian Chamber of Commerce Campaign Direct - Vietnamese Association of Charlotte

List any boards you have served on in the past:

- President - Vietnamese Association of Charlotte

Which Boards would you like to apply for?

- Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O), Charlotte Mecklenburg Public Access Corporation

Why are you interested in serving on these boards/committees?

Please describe any background or abilities that qualify you to serve on these boards/committees.
American City Business Journals, Inc

Current Employer:

3

Years in current position:

Business Intelligence Analyst

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
**Profile**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Willie</td>
<td></td>
<td>Ratchford</td>
</tr>
</tbody>
</table>

watchford@charlottenc.gov  
Email Address

Please provide your mailing address below:

600 East Trade Street  
Street Address

Charlotte  
City

NC  
State

28202  
Postal Code

Is your mailing address the same as your home address?  

- [ ] Yes  
- [x] No

If your home address differs from your mailing address, please provide your home address in the field below:

---

**Home:** (704) 573-3079  
Primary Phone

**Business:** (704) 336-2195  
Alternate Phone

**District 1**  
City Council District

**African American**  
Ethnicity

**Democrat**  
Political Party

**Male**  
Gender

---

**Date of Birth**  
07/21/1953

**Are you a registered voter?**  

- [ ] Yes  
- [x] No

List any boards you are currently serving on:

---

List any boards you have served on in the past:

---

Which Boards would you like to apply for?

Charlotte Housing Authority (B/O)

Why are you interested in serving on these boards/ committees?

I actually grew up in public housing in Charlotte and had a very positive experience. Have worked for City government almost 40 years and have partnered with CHA on many occasions in various venues. Work to administer the City and County fair housing ordinances and so I have extensive housing experience in this community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Executive Director with the Community Relations Committee for 20 years. Certified mediator, conciliator, fair housing trainer and facilitator. Our staff works with CHA on mediations between the agency and its tenants.

---

City of Charlotte - Community
Relations Committee
Current Employer:

20
Years in current position:

Executive Director
Job Title:

Brief description of duties:

 Responsible for developing, directing and implementing programs and activities to maintain and improve community relations in Charlotte-Mecklenburg, ameliorate the current effects of past discrimination and promote community harmony.

Other employment history:

 Have worked for the City of Charlotte for 39 years, including 24 years in the Community Relations Committee

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

William Scury
First Name Middle Initial Last Name

bill@scuryandassociates.com
Email Address

Please provide your mailing address below:

4308 Dianne Drive
Street Address

Charlotte, NC 28215
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Which Boards would you like to apply for?

Why are you interested in serving on these boards/committees?

Please describe any background or abilities that qualify you to serve on these boards/committees.

Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

704-618-6904 704-593-2264
Primary Phone Alternate Phone

District 4
City Council District

African American
Ethnicity

Political Party

Male
Gender
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
Profile

Kalin

Are you a registered voter?

List any boards you are currently serving on:

None

Please provide your mailing address below:

Charlotte, NC 28202

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Charlotte Rousin Advisory Board of Charlotte

Why are you interested in serving on these boards/committees?

Please describe any background or abilities that qualify you to serve on these boards/committees.

City Council District

African American

Independent

Male
Gike Praise Properties
Current Employer:

4
Years in current position:

Bro@r
with 7 date:

Brief description of duties:
Directed activities as Bro@r in charge for Full Service (real Estate Bro@r9e) Supervised services in home sales and purchasing. Or9ined transactions under provisions of [S Code Section 904] Prepared contracts for commercial transactions Conducted relocation services for residential clients

Other employment history:
AppleOne Transition Team Leader 09g04T 0g, q ilerson and Associates NC (real Estate Bro@r0- T 002) 00g, National Institute of Mental Health Ethics Associate 0- T 005) 002

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

N/A

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:

N/A
Profile

Stephanie
First Name
Tyson
Last Name
styson6808@gmail.com
Email Address

Please provide your mailing address below:

5808 Linden Ridge Lane
Street Address
Charlotte
City
NC
State
28216
Postal Code

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Housing Authority (B/O)

Why are you interested in serving on these boards/committees?

I have community service background and expertise serving the families that CHA service.

Home: (980) 938-0036
Primary Phone
District 2
City Council District
African American
Ethnicity

Business: (704) 563-3336
Alternate Phone

Female
Gender

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have served CHA residents since 2000. I can help CHA leverage public and private services to help move families to self-sufficiency.
Resourceful Solutions II
Current Employer:

Since 2008
Years in current position:

President
Job Title:

Brief description of duties:
Managing Day to Days Operations in Offices in SC, and NC

Other employment history:
Family Preservation Services

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

- Yes  - No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

- Yes  - No

If yes, please explain conflict:
Nominations to the Charlotte International Cabinet

Action: Nominate citizens to serve as specified.

Staff Resource(s): Stephanie Kelly, City Clerk

Explanation
- One appointment for an Airport staff representative for a three-year term ending June 30, 2018. 
  - Vacancy is due to restructuring of the Cabinet.
- Two appointments for Cultural/Ethnic representatives for three-year terms ending June 30, 2018. 
  - Xin Zhang is eligible and interested in being considered for reappointment.
  - Additional vacancy is due to restructuring of the Cabinet.
- One appointment for an International Business representative for a three-year term ending June 30, 2018. 
  - Vacancy is due to restructuring of the Cabinet.
- One appointment for an Education/Non-profit representative for a three-year term ending June 30, 2018. 
  - Jian Zhang is eligible and interested in being considered for reappointment.
- Two appointments for At-Large representatives for three-year terms ending June 30, 2018. 
  - Larken Egleston is eligible and interested in being considered for reappointment.
  - Additional vacancy is due to restructuring of the Cabinet.

Attachment
Charlotte International Cabinet Applicants
<table>
<thead>
<tr>
<th>Name</th>
<th>Term Start/End</th>
<th>Position/Board/Category</th>
<th>Email Address</th>
<th>Term Start/End</th>
<th>Position/Board/Category</th>
<th>Email Address</th>
<th>Term Start/End</th>
<th>Position/Board/Category</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>MADELYN &quot;MADDY&quot; BAER</td>
<td>Jul 01, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:gardenaer@hotmail.com">gardenaer@hotmail.com</a></td>
<td>Nov 25, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td>yolanda.perry@ charlotte.gov</td>
<td>Jul 01, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:troy.pelshak@gmail.com">troy.pelshak@gmail.com</a></td>
</tr>
<tr>
<td>CINDY BARNES</td>
<td>Jul 01, 2014 - Jun 30, 2017</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:cindy.barnes@at.com">cindy.barnes@at.com</a></td>
<td>JIAN ZHANG</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:JIAN.ZHANG@charlotte.gov">JIAN.ZHANG@charlotte.gov</a></td>
<td>Jul 01, 2012 - Jun 30, 2015</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:xin.zhang@charlotte.gov">xin.zhang@charlotte.gov</a></td>
</tr>
<tr>
<td>NANCY CARTER</td>
<td>Jul 01, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:carter.nancy64@gmail.com">carter.nancy64@gmail.com</a></td>
<td>VACANCY</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td></td>
</tr>
<tr>
<td>LARKEN M EGGLESTON</td>
<td>Jul 01, 2012 - Jun 30, 2013</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:Larkin@comcast.net">Larkin@comcast.net</a></td>
<td>VACANCY</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td></td>
</tr>
<tr>
<td>LOREN FAUCHIER</td>
<td>Nov 25, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:Loren.Fauquier@charlotte.gov">Loren.Fauquier@charlotte.gov</a></td>
<td>VACANCY</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td></td>
</tr>
<tr>
<td>SEAN GAUTAM</td>
<td>Jul 01, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:sean.gautam@integrity.com">sean.gautam@integrity.com</a></td>
<td>VACANCY</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td></td>
</tr>
<tr>
<td>AL KILLEFFER</td>
<td>Nov 27, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:killeff@gmail.com">killeff@gmail.com</a></td>
<td>VACANCY</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td></td>
</tr>
<tr>
<td>CANDACE MURRAY</td>
<td>Jul 01, 2013 - Jun 30, 2016</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td><a href="mailto:candace.murray@ymcacharlotte.org">candace.murray@ymcacharlotte.org</a></td>
<td>VACANCY</td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td>VACANCY</td>
<td></td>
</tr>
<tr>
<td>TROY PELSHAK</td>
<td></td>
<td>Office Government Center Building, 600 E 4th Street Board Member Category At-Large</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Submit Date: Sep 03, 2015  
Status: submitted

Profile

Gina  
M  
Bonfiglio  

Email Address: gina.m.bonfiglio@gmail.com

Please provide your mailing address below:

3035 Rock Springs Road  
Charlotte  
NC  
28226

Is your mailing address the same as your home address?  

☐ Yes  ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (847) 567-2608  
District 6  
Caucasian/Non-Hispanic  
Female

Home:  
Alternate Phone

Date of Birth: 05/09/1969

Are you a registered voter?  

☐ Yes  ☐ No

List any boards you are currently serving on:

NA

List any boards you have served on in the past:

NA

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/committees?

My professional experience is rich with international educational, professional and living experiences. I have grown into a worldly-cultivated professional and wish to share my experiences with a growing city. My passions for international business, travel, language, and culture will partner in my daily cabinet work. The ethnic diversity in which we live and work today, is one to be embraced. I aspire for my work on the International Cabinet to assist in building understanding and tolerance of the increasing cultures populating our city. The understanding of International political economy is also an important basic of business success in the global marketplace.

Please describe any background or abilities that qualify you to serve on these boards/committees.

The understanding of International political economy is also an important basic of business success in the global marketplace. The ethnic diversity in which we live and work today is one to be embraced. My passions for international business, travel, language, and cultures will partner in my daily work. I aspire for my work on the International Cabinet to assist in building understanding and tolerance of the increasing cultures populating our city.
Parent Volunteer - St. Gabriel Catholic School
Current Employer:

3

Years in current position:

Junior Disciples Club, Parent Advisor/Student Advocate

Job Title:

Brief description of duties:


Other employment history:

*Please refer to the attached resume*

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
**Application Form**

**Profile**

Linda                                      N  Carr
First Name  Middle Initial  Last Name

incarr2009@gmail.com
Email Address

Please provide your mailing address below:

7528 Monarch Birch Lane
Street Address

Charlotte  NC  28215
City  State  Postal Code

Is your mailing address the same as your home address?

- Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

PO Box 217122 Charlotte, NC 28221

Mobile: (704) 605-3281  Home: (704) 605-3281
Primary Phone  Alternate Phone

**District 5**
City Council District

**African American**
Ethnicity

**Other**
Political Party

Female
Gender

**Date of Birth**
06/03/1968

**Are you a registered voter?**
- Yes  No

**List any boards you are currently serving on:**
None at this time

**List any boards you have served on in the past:**
N/A

**Which Boards would you like to apply for?**
Charlotte Area Fund Board Of Directors (O), Charlotte Housing Authority (B/O), Charlotte International Cabinet, Community Relations Committee (O), Domestic Violence Advisory Board (O), Planning Commission (O)

**Why are you interested in serving on these boards/committees?**
I am one that gives back and grew up mentoring those within reach. After relocating from Boston Massachusetts, I fell in love with Charlotte, NC and made it my home. I would like to serve and pour into those what I have learned along the way as well as utilize my skills and resources to assist in the process. I am also a Domestic Violence Advocate, Certified Mediator for the state of North Carolina and on the Woman's Advisory Board.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I grew up a preacher's daughter and was taught to always give back. I am used to dealing with diverse people from all backgrounds and I also Chaired an Outreach Ministry as well as a Women's Ministry. I have always been passionate about people in general especially those underserved, and or persons that have experienced trauma/domestic violence. I look forward to serving this great City of Charlotte.
Wireless Communications, Inc.  
Current Employer:  

10 Years 3 Mo.  
Years in current position:  

Credit Analyst  
Job Title:  

Brief description of duties:  

• Corporate Liaison between client and various departments for five companies and 6 branches in order to streamline and eliminate time consuming issues. • Manage a database of 2,500 customers for five companies and 6 retail stores that include commercial collections of state, local, federal governments, and hospitals, cash application, and credit memos, while controlling bad debt. • Ability to assess historical financial performance, cash flow, industry and competitive analysis and projections. • Oversees the approval, establishment, and entering of accounts for potential clients by verifying bank and trade references, financial statements, including Dun & Bradstreet along with other 3rd party reports and references. • Perform credit risk assessments and approve/authorize the release of credit hold and accounts exceeding credit limits. • Analyze inquiries for project management, engineering, maintenance, and consulting/training invoicing. • Provide extensive knowledge concerning auditing of customers account. • Develop client relations with potential and existing clients to further utilize mediation/conflict resolution skills which will improve the overall client experience.

Other employment history:  

Vice President • Intricately involved in company’s start-up and ensured the efficiency of the day-to-day running of all business operations including: Business development, Negotiations, Risk Management Team Building, Diversity Evaluation, Processes, Organize and promote Empowered employees Leadership Dev. Time Management • Identify deficiencies and potential opportunities, and develop innovative and cost-effective solutions for enhancing competitiveness. • Establish and implementation of workflow patterns and operating standards for multiple branches. • Recruitment, training, evaluation, and discipline of support staff consisting of 60. • Participation in strategic budget planning, policy development, and implementation. • Ability to foster a cooperative work environment. • Successfully implemented a structure that taught Managers and Supervisors, how to be more effective leaders, communicate effectively, and how to eliminate waste in the workplace. Pinpoint by hands on approach which increased employee commitment to the organization. • Addressed a complexity of issues requiring immediate attention and resolution. • Led a team of approximately 60 employees within 40 branches in North and South Carolina. • Self directed work teams which enabled the company to increase employee commitment to the ability to attract and retain the best people to the organization and improved quality, productivity and service. • Directed all planning, budget spend 20 percent of their time in ongoing training, forecasting, finance and administration initiatives This requires planning, training, facilitating and team-building skills. • Human capital

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
○ Yes  ○ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?  

O Yes  ○ No

If yes, please explain conflict:  

None

College  
Education:  

If you selected 'Other' for education, please specify below:  

Additional Education History:  

N/A

Spouse’s Name:  

Spouse’s Employer

Spouse’s Job Title

Word of Mouth  

How did you find out about the Charlotte Boards and Commissions vacancies?
City Of Charlotte Boards & Commissions
Application Form

Profile

Submit Date: Oct 05, 2015
Status: submitted

Larken M Egleston
First Name Middle Initial Last Name

10/26/1982
Date of Birth

Are you a registered voter?

☐ Yes ☐ No

List any boards you are currently serving on:
Charlotte International Cabinet & Charlotte-Mecklenburg Historic Landmarks Commission

List any boards you have served on in the past:

Is your mailing address the same as your home address?

☐ Yes ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

1517 Landis Avenue
Suite or Apt
Charlotte NC 28205
City State Postal Code

Mobile: (704) 519-7128
Home:

District 1
City Council District

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

10/26/1982

Agenda Packet Page 151 of 381
Company
Current Employer:

5
Years in current position:

Brand Ambassador
Job Title:

Brief description of duties:
Sales and marketing representative for multiple international spirits brands.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?  
☐ Yes  ☐ No

If yes, please explain conflict:
**Application Form**

**Profile**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ngongo</td>
<td>E</td>
<td>Musafiri</td>
</tr>
</tbody>
</table>

**Email Address**
dmgongepiere@gmail.com

**Please provide your mailing address below:**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Suite or Apt</th>
<th>City</th>
<th>State</th>
<th>Postal Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>2617 Midland Avenue</td>
<td></td>
<td>Charlotte</td>
<td>NC</td>
<td>28208</td>
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</table>

**Is your mailing address the same as your home address?**

- [ ] Yes  - [ ] No

**If your home address differs from your mailing address, please provide your home address in the field below:**

<table>
<thead>
<tr>
<th>Mobile: (980) 318-6193</th>
<th>Home:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary Phone</td>
<td>Alternate Phone</td>
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</table>

**Mecklenburg County Towns**

City Council District

<table>
<thead>
<tr>
<th>Mecklenburg County Towns</th>
<th>City Council District</th>
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<tbody>
<tr>
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</table>

**Other**

Ethnicity

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<tr>
<th>Other</th>
<th>Ethnicity</th>
</tr>
</thead>
<tbody>
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**Democrat**

Political Party

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<th>Political Party</th>
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</table>

**Male**

Gender

<table>
<thead>
<tr>
<th>Male</th>
<th>Gender</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Date of Birth**

09/02/1954

**Are you a registered voter?**

- [ ] Yes  - [ ] No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

Mayor of Charlotte International Cabinet

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/committees?**

Committee

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

Ma in economics De in veterinary medicine. Research expert Community Development project expert worked with study and planning bureau/drcongo

<table>
<thead>
<tr>
<th>Other</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>private/neminternational/congolesse</td>
</tr>
</tbody>
</table>
Current Employer:

15
Years in current position:

president
Job Title:

Brief description of duties:

Import-export-consulting and général development twining of cities and other community structures

Other employment history:

Général Director Manager National Livestock Development Office/drcongo. Social Fon ding of Republic Chief/drcongo Study and Planing Bureau/Agriculture Department/drcongo

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Sep 17, 2015
Status: submitted

Profile

<table>
<thead>
<tr>
<th>Kimberly</th>
<th>Sanders</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Last Name</td>
</tr>
</tbody>
</table>

kdsanders04@gmail.com

Email Address

Please provide your mailing address below:

1714 Piccadilly Drive

Street Address

Charlotte

City

NC

State

28211

Postal Code

Is your mailing address the same as your home address?

- Yes
- No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 798-3192

Home: (704) 798-3192

Primary Phone

Alternate Phone

District 6

City Council District

Caucasian/Non-Hispanic

Ethnicity

Democrat

Political Party

Female

Gender

01/25/1982

Date of Birth

Are you a registered voter?

- Yes
- No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte International Cabinet, Tree Advisory Commission, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/committees?

I am interested in serving on the International Cabinet and on the Tree Advisory Council as much of my studies have revolved around international issues and environmental issues, both as an undergrad and in law school. I have studied abroad three times, and studied International Law at Cambridge University. I am very interested in international affairs, exchange programs, Sister City programs, and travel in general. This year I traveled to Thailand, and am planning a trip to Sweden in 2016. I am interested in serving on the Zoning Board because this is an area that is often overlooked until something comes along that enrages people and makes the news. Currently, the issue of rezoning the block of businesses in Southend that include Common Market and the location of Food Truck Friday, to allow for a tall commercial building, is a very big issue in the Dilworth and Southend communities. Zoning boards need people who understand not only the law, but the voice of the locals affected. Most of all, I am interested in serving my fellow residents through our local government.

Please describe any background or abilities that qualify you to serve on these boards/committees.
DiscoverReady
Current Employer:

6
Years in current position:

Contract Attorney
Job Title:

Brief description of duties:
Reviewing documents, such as contracts and emails, to determine potential liability in mass litigation lawsuits.

Other employment history:
I am currently completing a Master of Public Administration at UNC-Chapel Hill, through their online program. As part of UNC’s degree requirements, I am currently interning with Sustain Charlotte, a local nonprofit organization focused on environmental sustainability. I also

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No
City Of Charlotte Boards & Commissions
Application Form

Submit Date: Aug 17, 2015
Status: submitted

Profile

Brian
First Name
G
Middle Initial
Withrow
Last Name

bwithrow62@gmail.com
Email Address

Please provide your mailing address below:
803 Herrin Ave
Street Address

Charlotte
City
NC
State
28205
Postal Code

Is your mailing address the same as your home address?

Yes ☐ No ☑

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?
Charlotte International Cabinet, Keep Charlotte Beautiful

Why are you interested in serving on these boards/committees?

I would like to serve on both boards because of the passion for inclusion and diversity within the Charlotte community and the purpose of presenting the city in the best way. These boards will allow suggestions to be made that will shape the future of Charlotte’s through agriculture and cultural demographics.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Throughout my life I have participated in international events and organizations that have allowed me to travel the world domestically and internationally. These experiences have given me perspectives on the world that are used in my every understanding of society being able to learn new languages such as French, Spanish, and Japanese and use these languages to navigate social difficulties. I also am an alumni of the NC Cooperative Extension where I have studied, learned, and applied agricultural concepts to improve a particular location. Through working with various farms, herb societies, and landscapers I’ve learned how to be sustainable and how it affects everyday life.
The Home Depot
Current Employer:

3
Years in current position:

Merchandiser
Job Title:

Brief description of duties:

• Supervised and delegated tasks to 5-12 associates each day improving efficiency by 50%.
• Reduced costs by saving $75,000 by increasing productivity among 5-12 associates.
• Created and developed strategies to maximize sales revenue, and eliminate inaccuracies during inventory.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

Steve
First Name

H
Middle Initial

Yim
Last Name

steveyim@kw.com
Email Address

Please provide your mailing address below:

5223 Gallant Fox Way
Street Address

Apt 222
Suite or Apt

Charlotte
City

NC
State

28277
Postal Code

Is your mailing address the same as your home address?

Yes ☐ No ☐

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 737-2424
Primary Phone

Home: ( )
Alternative Phone

City Council District

Asian or Pacific Islander
Ethnicity

Political Party

Male
Gender

11/08/1974
Date of Birth

Are you a registered voter?

Yes ☐ No ☐

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/committees?

As an Asian American and a Korean American, I would love to promote Charlotte as an international city. There are many small business owners that are Asian currently in Charlotte but I envision a bigger and brighter future for our city competing for the mid-size and larger international companies. With what Charlotte has to offer in terms of location, our international airport and our business-friendly atmosphere, I would be honored to help develop our great city.

Please describe any background or abilities that qualify you to serve on these boards/committees.
Keller Williams Ballantyne
Current Employer:

3
Years in current position:

Realtor/Broker
Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

Jian
First Name
Zhang
Last Name
jozhang@uncc.edu
Email Address

Are you a registered voter?
• Yes • No

List any boards you are currently serving on:
1. Charlotte International Cabinet
2. Carolinas Asian American Chamber of Commerce
3. Chinese American Association of Charlotte

List any boards you have served on in the past:
American Red Cross Charlotte Chapter

Which Boards would you like to apply for?
Charlotte International Cabinet

Why are you interested in serving on these boards/committees?
I want to have a voice by representing the Asian community.

Home: 7045108888
Primary Phone

Mobile: (704) 906-8686
Alternate Phone

District 2
City Council District

Asian or Pacific Islander
Ethnicity

Independent
Political Party

Male
Gender

10/25/1957
Date of Birth
UNCC
Current Employer:

20 years
Years in current position:

Associate Professor
Job Title:

Brief description of duties:

Teaching and research

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
 INCUMBENT  
 CULTURAL/ETHNIC  

City Of Charlotte Boards & Commissions  
Application Form  

Status: reapplying  

Profile  

Xin  
First Name  
Zhang  
Last Name  

xzh ang1035@yahoo.com  
Email Address  

Are you a registered voter?  

☐ Yes  ☐ No  

List any boards you are currently serving on:  

List any boards you have served on in the past:  

Is your mailing address the same as your home address?  

☐ Yes  ☐ No  

Which Boards would you like to apply for?  

Why are you interested in serving on these boards/committees?  

If your home address differs from your mailing address, please provide your home address in the field below:  

Primary Phone  
Alternate Phone  

Other  
City Council District  
Ethnicity  
Political Party  

Gender  

Please describe any background or abilities that qualify you to serve on these boards/committees.
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
Nominations to the Citizens’ Transit Advisory Group

Action: 
Nominate citizens to serve as specified.

Staff Resource(s):
Stephanie Kelly, City Clerk

Explanation
- One appointment for an unexpired term beginning immediately and ending June 30, 2017.
  - Joe Randolph has resigned.

Attachment
Citizens’ Transit Advisory Group Applicants
MEMBERSHIP BREAKDOWN

1 Co-Chair by Mayor; 2 by City Council; 1 Co-Chair by County Commission; 2 by County Commission; 1 by Board of Education; 6 by Mecklenburg County Towns

MEETING INFORMATION

Meeting Day - 3rd Tuesday monthly (as needed)
Meeting Time - 7:30 a.m.
Meeting Location - Government Center Building/600 East 4th Street
Time Commitment - 2 hours bi-monthly

CONTACT

Wanda Braswell
(704) 336-7245
wbraswell@ci.charlotte.nc.us

OVERVIEW

SIZE 13 Seats
TERM LENGTH 2 Year
TERM LIMIT 2 Terms

Responsibilities - This committee will be an advisory body to The Metropolitan Transit Commission (the MTC members are mayors and Managers from the municipal and county elected bodies that are parties to the Interlocal Agreement.) This committee will review the Chief transit official’s proposed two-year operating programs and second-year program adjustment 2004, this committee will perform a comprehensive governance review which shall consider the effectiveness of the Interlocal Agreement and the governance structure established in the Interlocal Agreement as well as other possible governance structures including various forms of transit authority.

Membership - After the initial term, all terms will be for two years. No publicly elected office holder may serve on this committee. No member may serve more than two consecutive full terms.

The initial terms of the appointees of the Mecklenburg County Board of Commissioners, the Charlotte City Council, the Charlotte-Mecklenburg Board of Education, and the Mayor of the City of Charlotte shall end on June 30, 2001. The initial terms of the appointees of the Towns and the Chairman of the Mecklenburg County Board of Commissioners shall end on June 30, 2002.
<table>
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<tr>
<th>Name</th>
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<th>End Date</th>
<th>Office</th>
<th>Position</th>
<th>Category</th>
<th>Appointed By</th>
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<tbody>
<tr>
<td>TREVOR BEAUFORD</td>
<td></td>
<td>Jul 01, 2015 - Jun 30, 2017</td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
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<td>None</td>
<td>Board of Education</td>
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<td>JENNIFER BRAGANZA</td>
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<td>Mar 01, 2014 - Jun 30, 2016</td>
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<td>Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>None</td>
<td>Town of Pineville</td>
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<tr>
<td>FREDDIE BROWN</td>
<td></td>
<td>Jul 01, 2015 - Jun 30, 2017</td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>None</td>
<td>County Commission</td>
</tr>
<tr>
<td>MATT COVINGTON</td>
<td></td>
<td>Jul 01, 2015 - Jun 30, 2017</td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>None</td>
<td>County Commission</td>
</tr>
<tr>
<td>JANE DUNNE</td>
<td></td>
<td>Jul 01, 2015 - Jun 30, 2017</td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>None</td>
<td>Town of Mint Hill</td>
</tr>
<tr>
<td>FRANK KRETSCMER II</td>
<td></td>
<td>Jul 01, 2015 - Jun 30, 2017</td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>None</td>
<td>City Council</td>
</tr>
<tr>
<td>JOE RANDOLPH</td>
<td></td>
<td>Jul 01, 2015 - Jun 30, 2017</td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>None</td>
<td>City Council</td>
</tr>
<tr>
<td>TODD STEISS</td>
<td></td>
<td>Jul 01, 2015 - Jun 30, 2017</td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
<td>Board Member</td>
<td>None</td>
<td>Town of Huntersville</td>
</tr>
<tr>
<td>ROB WATSON</td>
<td></td>
<td></td>
<td></td>
<td>Government Center Building, 600 E 4th Street</td>
<td>Co-Chair</td>
<td></td>
<td></td>
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</tbody>
</table>
City Of Charlotte Boards & Commissions
Application Form

Profile

John
First Name

Ashby
Last Name

John.c.ashby@gmail.com
Email Address

Please provide your mailing address below:

13206 Shanagary Dr
Street Address

Charlotte
City

NC
State

28278
Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 649-1870
Primary Phone

Alternate Phone

District 3
City Council District

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Male
Gender

05/22/1979
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Citizens’ Transit Advisory Group

Why are you interested in serving on these boards/committees?

As a long-term citizen of Mecklenburg County, I have a vested interest in issues related to transit and personal transportation. As an experienced technology professional, I believe I can provide insight into the tools being used to develop new markets for passenger transportation. As a former user of CATS/LYNX, I also have valuable input regarding mass transit in the city.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am an experienced technical professional, which provides insights into the particulars of the technologies being used to create the new drivers-for-hire market. I also have done software development in the logistics field, which is closely related. As a former rider of CATS/LYNX, I also have input on ways to improve customer service in mass transit.
Bank of America
Current Employer:

1
Years in current position:

Application Support Engineer
Job Title:

Brief description of duties:

Technical support of a wide array of applications.

Other employment history:

Wells Fargo, SSI Schaefer, RedPrairie

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
01/01/1977  
Date of Birth

Are you a registered voter?  
- Yes - No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Citizens’ Transit Advisory Group, Transit Services Advisory Committee

Why are you interested in serving on these boards/committees?

My family and I moved to Charlotte in 2012. I have had the opportunity to grow and love Charlotte. I’m intimately involved with my neighborhood, my work community and with the Y-guides. I feel now that I have an opportunity to serve my community and help improve the quality of life for all Charlotte Residents. I am passionate about improving transit and making the arts accessible to all.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have been with Bank of America for 13 years, and currently lead a team responsible for “big data” analytics focused on satisfaction. In prior roles I have used behavioral customer data to improve marketing strategy and profitability. I’m happy to share my organizational leadership to support the services that Charlotte provides to all.
Bank of America
Current Employer:

3
Years in current position:

Senior Vice President, Customer Analytics
Job Title:

Brief description of duties:

Delivering analytic insights and strategy development to improve customer experience in the on-line and mobile environments.

Other employment history:

Have been with Bank of America for 13 years, and have held a variety of positions leading teams in Business Development, Operations, and Marketing Strategy

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Are you a registered voter?

- Yes  ○ No

List any boards you are currently serving on:

List any boards you served on in the past:

Which Boards would you like to apply for?

Citizens' Transit Advisory Group, Transit Services Advisory Committee

Why are you interested in serving on these boards/committees?

I have over 7 years experience in the Transportation to include transit, charter bus service, car share, bicycle share and disability transport. I relocated to Charlotte, NC in 2012 for a promotion and have gained a deep appreciation for the city and the people of Charlotte. Therefore, I would like to take a more active role in helping the city to grow and prosper.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am a retired US Air Force Veteran and I did serve on Airman of the Month Boards to select the most outstanding Airman from a group of 12. In the transportation business, I have be a Safety Manager, Operations Manager, and a General Manager. I understand the inner workings of transit and have working knowledge of the rules and regulations which govern interstate and intrastate commerce.

University of North Carolina at
Charlotte
Current Employer:

5
Years in current position:

Transportation Manager
Job Title:

Brief description of duties:

Monitor and evaluate CATS and SafeRide data to provide trend and use data for distribution. Work with the car share provider to ensure that vehicles are maintained and safe at all times. Collect vehicle usage data from vendor and submit to Director. Monitor employee work and conduct. Comply with all federal, state, and local requirements for equipment and ADA regulations.

Other employment history:


Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Are you a registered voter?

- Yes
- No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

- Citizens’ Transit Advisory Group
- Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/committees?

As a social worker who has worked in home healthcare for the past 9 years, I have seen the challenges many of the frail and elderly citizens of Mecklenburg county face. I would like to use my voice as well as my social work skills to create change with the transit services and housing options available to them.

Please describe any background or abilities that qualify you to serve on these boards/committees.
Advanced Homecare

Current Employer:

2

Years in current position:

Medical social worker

Job Title:

Brief description of duties:

Connect homecare patients with community resources. Conduct home visits to ensure patient safety. Interact with nonprofit agencies in the community to create partnerships for patient care.

Other employment history:

Carolinas Healthcare System

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

- Yes  - No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

- Yes  - No

If yes, please explain conflict:
**Profile**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jonathan</td>
<td>Dausman</td>
</tr>
</tbody>
</table>

Email Address: daus318@gmail.com

**Please provide your mailing address below:**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Suite or Apt</th>
<th>City</th>
<th>State</th>
<th>Postal Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020 Lyndhurst Ave</td>
<td></td>
<td>Charlotte</td>
<td>NC</td>
<td>28203</td>
</tr>
</tbody>
</table>

**Are you a registered voter?**

- [ ] Yes  
- [x] No  

**List any boards you are currently serving on:**

- Meck County Zoning Board of Adjustment

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

- Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/committees?**

I believe serving on the Transit board is a way I can help make a difference and improve the Charlotte community.

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

I have personal experience as a daily Lynx rider.
Bank of America
Current Employer:

10
Years in current position:

Finance Manager
Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Jun 24, 2015
Status: submitted

Profile

Jeffrey
First Name
Davis
Middle Initial
Last Name

jeffrey.davis@ncourts.org
Email Address

Please provide your mailing address below:

187115 Ronceverte Drive
Street Address

Cornelius
City
NC
State
28031
Postal Code

Is your mailing address the same as your home address?

☐ Yes  ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 894-0771
Primary Phone

Mobile: (704) 778-5063
Alternate Phone

Mecklenburg County Towns
City Council District

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Gender

04/11/1965
Date of Birth

Are you a registered voter?

☐ Yes  ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Citizens’ Transit Advisory Group, Community Relations Committee

Why are you interested in serving on these boards/committees?

I feel as though I have good people skills, am a good listener and I’m able to remain calm when things get heated. I also have a willingness to serve our community in this volunteer role.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Previously served on ZBA from 2003-2011, served last three years as chairman. I have very good knowledge of the applicable city codes/ordinances that the ZBA deals with.
District Attorney's Office

13

Assistant District Attorney

Brief description of duties:

Supervise 7 assistant DA's in prosecuting felony drug cases.

Other employment history:


Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Are you a registered voter?

- Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/C)

Why are you interested in serving on these boards/committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.
University of North Carolina at Charlotte

7

Years in current position:

Facilities Management-Design Services, Project Manager

Job Title:

Brief description of duties:

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☑ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☑ No
City Of Charlotte Boards & Commissions

Application Form

Profile

Albeiro
First Name
Loaiza
Last Name

loaizapm14@gmail.com
Email Address

Please provide your mailing address below:

424 Bubbling Well Rd
Street Address

Mathews
City

NC
State
28105
Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 309-8052
Primary Phone
Alternate Phone

District 5
City Council District

Hispanic
Ethnicity

Democrat
Political Party

02/04/1962
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Water Advisory Committee, Citizens' Transit Advisory Group

Why are you interested in serving on these boards/committees?

Charlotte is a beautiful City that is growing very well. I have received multiple benefits for the City and I would like to give back. Help in its develop.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I'm Civil Engineer with 30 years of experience participating in multiple private and governments projects. I have experience also as Project Manager. And the fact that I'm Latino I can identify issues and help to solve them since Charlotte right now is a multicultural City.
SEPI Engineering Group
Current Employer:

1.5
Years in current position:

Structural Inspector
Job Title:

Brief description of duties:
Review of the execution of construction projects, quality control. Check project plans for conformance with contract requirements and authorize execution.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

○ Yes  ○ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

○ Yes  ○ No

If yes, please explain conflict:
# Agenda Packet Page 184 of 381

**City Of Charlotte Boards & Commissions**  
**Application Form**  
**Submit Date: Jun 24, 2015**  
**Status: submitted**

## Profile

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<thead>
<tr>
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<th>Initial</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel</td>
<td></td>
<td><a href="mailto:daniel@danielmacrae.com">daniel@danielmacrae.com</a></td>
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<td>2000 Arrowcreek Dr Apt 301</td>
<td></td>
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</tr>
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<table>
<thead>
<tr>
<th>City</th>
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<th>Zip Code</th>
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</thead>
<tbody>
<tr>
<td>Charlotte</td>
<td>NC</td>
<td>28273</td>
</tr>
</tbody>
</table>

**Are you a registered voter?**
- Yes  
- No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**
- Citizens’ Transit Advisory Group

**Why are you interested in serving on these boards/committees?**
I have been a life long rider of CATS, have an understanding of the system's strengths and weaknesses and have many ideas for improvement.

**Home:** (704) 837-7778  
**Mobile:** (704) 665-7666

**District 3**  
**City Council District**

**African American**  
**Ethnicity**

**Democrat**  
**Political Party**

**Male**  
**Gender**
Aon Hewitt
Current Employer:

Years in current position:

Human Resources/Insurance
Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

- [ ] Yes  [ ] No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

- [ ] Yes  [ ] No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions
Application Form

Profile

Erik
First Name

A
Middle Initial

Moreno
Last Name

charlottewayat@gmail.com
Email Address

Please provide your mailing address below:

10705F Huntersville Commons Dr.
Street Address

Huntersville
City

NC
State

28070
Postal Code

Is your mailing address the same as your home address?

☐ Yes  ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 208-9588
Primary Phone

Alternate Phone

District 1
City Council District

Hispanic
Ethnicity

Independent
Political Party

Male
Gender

06/29/1992
Date of Birth

Are you a registered voter?

☐ Yes  ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Citizens’ Transit Advisory Group, Development Review Board, Planning Commission

Why are you interested in serving on these boards/committees?

I believe that a Charlotte and Mecklenburg county the plans for the future will ensure continued prosperity for the entire Charlotte region. It is very important that developments not only add residents to neighborhoods but that they also have great street presences and adds a positive impact to the overall neighborhood to continue to attract people, jobs and talent.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have an excellent concept of how urban planning, how walkable areas not only make the city a better place for residents, but can also attract conventions, corporate relocations and talented workers.
Petco  
Current Employer:  

4  
Years in current position:  

Inventory Manager  
Job Title:  

Brief description of duties:  

Responsible for appropriately staffing and managing the store effectively. Ensured all merchandise was appropriately accounted for and to make sure the customer experience was as quick and convenient as possible. • Lowered overhead cost, excess payroll cost and decreased inventory loss to the lowest levels in the district.  

Other employment history:  

Family Dollar - Store Manager  

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  

☐ Yes  ☐ No  

If yes, please explain complete disposition:  

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?  

☐ Yes  ☐ No  

If yes, please explain conflict:
Are you a registered voter?

- Yes  - No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee, Citizens' Transit Advisory Group

Why are you interested in serving on these boards/committees?

I am interested in the Charlotte Housing Authority primarily because I am disabled, living on a small Social Security stipend, and over half of my monthly check goes to pay rent. The serious lack of affordable housing in Charlotte has been a concern of mine since I left a nursing home in 2010, after the amputation of my right leg.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I spent over 40 years working as a photojournalist/reporter in the Newspaper and Wire Service. The final 18 years, prior to becoming disabled in 2008, I was employed by Reuters, the international wire service, as their photographer for NS/SC/TN. My undergraduate degrees are in Journalism and Political from Indiana University (1978).
disabled
Current Employer:

6 years
Years in current position:

Photojournalist for Reuters
Newspictures
Job Title:

Brief description of duties:

I was responsible for providing daily coverage of professional sports, and breaking news in the tri-state area. Assignments included Susan Smith, Hurricane Floyd, coverage of the visits of U.S. Presidents George H.W. Bush and William J. Clinton to North Carolina, South Carolina, and Tennessee. Nominated for Pulitzer Prize for Feature Photography in 1980.

Other employment history:

I was hired by my hometown paper, Tipton IN Tribune at the age of 15. I provided pictures to UPI. I was awarded the Hilton U. Brown Scholarship to attend Butler. I was hired by the AP covering Southern Indiana, while finishing my degrees at IU.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

---

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
**Profile**

<table>
<thead>
<tr>
<th>Name</th>
<th>Initial</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kimberly</td>
<td></td>
<td>Rothwell</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Email Address**

jkrothwell@att.net

**Are you a registered voter?**

- [ ] Yes  - [ ] No

**List any boards you are currently serving on:**

List any boards you have served on in the past:

- [ ] Which Boards would you like to apply for?
  - Citizens' Transit Advisory Group, Development Review Board, Planning Commission

**Why are you interested in serving on these boards/committees?**

I have time, I care and I have lived through some of the challenges that are facing our city now. I grew up in Newport Beach, California in the 1960-1970's and raised four children from 1979-2011 when it too was growing very fast. I think I can help.

Please describe any background or abilities that qualify you to serve on these boards/committees.

- [ ] B.S. from the University of Southern California, I would bring some very good insights, knowledge and wisdom to a changing and growing Charlotte as I grew up in a very similar area and experienced an area that grew quickly.
Self Real Estate Investor
Current Employer:

36 years
Years in current position:

Managing Partner
Job Title:

Brief description of duties:
Research, analysis and report on industrial commercial properties. Partake is the decision making to buy and maintain properties. Manage individual properties and write monthly investment reports.

Other employment history:
Property Management - Delta I Trust, CA; Property Manager -Zen Labs, Irvine, CA; Research and Analysis - Boureston Company, CA; Self Employed

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Profile

Eric Sanderson
First Name Middle Initial Last Name

rick.sanderson@ae.com
Email Address

Please provide your mailing address below:

4930 Pine Ridge Road
Street Address

Charlotte NC 28226
City State Postal Code

Is your mailing address the same as your home address? Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 779-8234
Business: (704) 556-5049
Primary Phone Alternate Phone

District 6
City Council District

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Male
Gender

07/26/1966
Date of Birth

Are you a registered voter? Yes No

List any boards you are currently serving on:
City of Charlotte Zoning Board of Adjustment Mecklenburg County Industrial Facilities & Pollution Control Financing Authority

List any boards you have served on in the past:
Transit Services Advisory Committee

Which Boards would you like to apply for?
Citizens' Transit Advisory Group

Why are you interested in serving on these boards/committees?
I am interested in helping the community evaluate and improve transit/transportation systems throughout the City and County. I have served on TSAC and am serving on the Transit Funding Working Group and am involved in other volunteer activities to improve the infrastructure in Charlotte to meet our transportation and development needs.

Please describe any background or abilities that qualify you to serve on these boards/committees.
I am civil engineer with over 27 years experience working on transit/transportation/infrastructure/development projects in and around Charlotte and I have a passion for this City to help it become a greater world class city.
AECOM
Current Employer:

9
Years in current position:

Program Director
Job Title:

Brief description of duties:

I manage civil and environmental engineering projects throughout the southeastern United States.

Other employment history:

I have worked for several other engineering firms in Charlotte and worked for the City of Charlotte from 1988 to 1993.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

MARK
First Name
parrot@bellsouth.net
Email Address

SHOW
Middle Initial
Last Name

Are you a registered voter?
• Yes  ◯ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?
Citizens’ Transit Advisory Group, Transit Services Advisory Committee

Why are you interested in serving on these boards/committees?
Being a frequent user of mass transit at all times of the day as well as weekends and holidays, I feel that I can bring a different perspective to the advisory group or committee.

Please describe any background or abilities that qualify you to serve on these boards/committees.
A long time user of mass transit in a variety of cities and a keen eye for observation.
Various  
Current Employer:  

25+  
Years in current position:  

various  
Job Title:  

Brief description of duties:  
As a stagehand who works in the greater Charlotte area, I have a variety of job titles and duties, depending on the type of production.

Other employment history:  

Various including retail and film work.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?  
☐ Yes ☐ No

If yes, please explain complete disposition:  

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?  
☐ Yes ☐ No

If yes, please explain conflict:
### Profile

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackie</td>
<td></td>
<td>Slaugenhaupt</td>
</tr>
</tbody>
</table>

**Email Address**

jackie.slaugenhaupt@gmail.com

**Please provide your mailing address below:**

2105 Yadkin Avenue  
Charlotte, NC 28205

**City**  
**State**  
**Postal Code**

**Are you a registered voter?**

- [ ] Yes  
- [x] No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

- Citizens' Transit Advisory Group

**Why are you interested in serving on these boards/committees?**

I am interested in serving on this board because I believe in Charlotte. I believe that transportation is an extremely vital part of a city's future growth and long term success. I am passionate about making Charlotte an amazing place to live for generations to come. What better way to do that than to become actively involved in public service?

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

I am an expert in community engagement with deep ties to organizations in our area. I have broad experience as an advocate and public speaker. I have been selected on several occasions to serve as spokesperson for various Board initiatives. As a member of this board, I will willingly volunteer time, energy and ideas.
Merrill Lynch/Bank of America

Current Employer:

15

Years in current position:

Marketing Strategist

Job Title:

Brief description of duties:

Responsible for strategically planning sponsorships, client events and community engagement with return on investment oversight. Over 15 years of communications, marketing and business strategy experience.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Nominations to the Housing Advisory Board of Charlotte-Mecklenburg

Action:  Nominate citizens to serve as specified.

Staff Resource(s):
Stephanie Kelly, City Clerk

Explanation
  - One appointment for a Community representative for a three-year term ending June 30, 2018.
  - Ken Szymanski has completed two full terms of service; therefore, he is not eligible for reappointment.

Attachment
Housing Advisory Board of Charlotte-Mecklenburg Applicants
Membership - The community-based board to implement the ten-year plan to end and prevent homelessness was approved by City Council at their May 24, 2010 meeting.

Initial terms shall be staggered and subsequent terms will be for three years. Members will serve no more than two consecutive full terms with initial terms counting as a full term.

Mayor shall appoint the first Chair who shall serve as Chair for three years. Appointment of Chair shall rotate between City, County and Foundation of the Carolinas.

The City Council (on July 28, 2014) and the Mecklenburg County Board of Commissioners (on August 5, 2014) approved the expansion of the Coalition and amended the responsibilities to include serving as the Governing Board for the Charlotte-Mecklenburg Continuum of Care to be in compliance with the HEARTH Act of 2009.

Mayor shall appoint representatives of non-profit, corporate/economic development and faith-based groups. City Council shall appoint representatives of the general community, affordable housing, donors, financial, real estate, legal, hospitals and a homeless or formerly homeless individual. County Commissioners shall appoint representatives of public safety, education, human services, veterans and school districts. Ex-officio members shall be the Neighborhood and Business Services Director (City), Community Support Services Director (County) and Charlotte Housing Authority CEO.

Effective June 8, 2015, the Charlotte City Council approved to change the Board name from Charlotte-Mecklenburg Coalition for Housing to the Housing Advisory Board of Charlotte-Mecklenburg.

Responsibilities - Principal functions of the Board are to ensure implementation of the Ten Year Plan, which is mandated by HUD and to serve as the governing board for Charlotte-Mecklenburg Continuum of Care. Goals of the Ten Year Plan include facilitating safe and permanent housing for homeless families and individuals; encouraging intensive outreach and engagement; and promoting housing stability for those most at-risk of becoming homeless. Goals of the Continuum of Care include promoting community-wide planning and strategic use of resources to address homelessness; improve coordination and integration with mainstream resources and other programs targeted to people experiencing homelessness; improve data collection and performance measurement; and optimize self-sufficiency among individuals and families experiencing homelessness.
Time Commitment - 4 to 6 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION

WEBSITE

ADDITIONAL INFORMATION  Staff asked (in June) that the City Clerk’s office hold off on advertising for Ken’s position.
<table>
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<th>NICOLE MARTIN</th>
<th>Office</th>
<th>Various Locations</th>
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<tr>
<td></td>
<td></td>
<td>Appointed</td>
<td>By Mayor</td>
</tr>
<tr>
<td>DENNIS BOOTHE JR.</td>
<td>Jul 01, 2014 - Jun 30, 2017</td>
<td>Email: <a href="mailto:dennisj@bamt.com">dennisj@bamt.com</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>JOANNE MAZZAFERRO</td>
<td>Email: <a href="mailto:jozieherethor@gmail.com">jozieherethor@gmail.com</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. FULTON MEACHEM, JR.</td>
<td>Email: <a href="mailto:fmeachem@cha-nc.org">fmeachem@cha-nc.org</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PATRICK MUMFORD</td>
<td>Email: <a href="mailto:pmumford@charlottenc.gov">pmumford@charlottenc.gov</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>JOE PENNER</td>
<td>Office</td>
<td>Various Locations</td>
</tr>
<tr>
<td></td>
<td>MIKE RIZER</td>
<td>Office</td>
<td>Various Locations</td>
</tr>
<tr>
<td></td>
<td>MELANIE SIZEMORE</td>
<td>Email: <a href="mailto:msizemore@email.com">msizemore@email.com</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>KIMBERLY STEPHENS</td>
<td>Email: <a href="mailto:kimberly.stephens3@nc.gov">kimberly.stephens3@nc.gov</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>ANNABELLE SUDDRETH</td>
<td>Email: <a href="mailto:audresearch@childplace.org">audresearch@childplace.org</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td>KEN SZYMANSKI</td>
<td>Email: <a href="mailto:kenzymanski@gmail.com">kenzymanski@gmail.com</a></td>
<td></td>
</tr>
</tbody>
</table>

Agenda Packet Page 201 of 381
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Jun 24, 2015
Status: submitted

Profile

Natasha
First Name
Corley
Last Name

natasha.corley@yahoo.com
Email Address

Please provide your mailing address below:

14330 Tribute Place Dr
Street Address

#405
Suite or Apt

Huntersville
City

NC
State
28078
Postal Code

Is your mailing address the same as your home address?

☐ Yes  ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 942-7512
Primary Phone
Alternate Phone

District 1
City Council District

African American
Ethnicity

Democrat
Political Party

Female
Gender

12/14/1980
Date of Birth

Are you a registered voter?

☐ Yes  ☐ No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Citizens’ Transit Advisory Group, Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/committees?

As a social worker who has work in home healthcare for the past 9 years, I able to see the challenges many of the frail and elderly citizens of Mecklenburg county face. I would like to use my voice as well as my social work skills to create change with the transit services and housing options available to them.

Please describe any background or abilities that qualify you to serve on these boards/committees.
Advanced Homecare

Current Employer:

2

Years in current position:

Medical social worker

Job Title:

Brief description of duties:

Connect homecare patients with community resources. Conduct home visits to ensure patient safety. Interact with nonprofit agencies in the community to create partnerships for patient care.

Other employment history:

Carolinas Healthcare System

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Jun 24, 2015
Status: submitted

Profile

Melissa L Gaston
First Name Middle Name Last Name

mellow3@yahoo.com
Email Address

Please provide your mailing address below:

1833 Stroud Park Ct
Street Address
Charlotte NC 28206
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 344-6654 Mobile: (704) 890-5017
Primary Phone Alternate Phone

District 2 City Council District

African American Ethnicity

Independent Political Party

Female Gender

02/14/1968
Date of Birth

Are you a registered voter?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board

Why are you interested in serving on these boards/committees?

Since my youth, I have been interested in helping the under-served population. My passion is to help this vulnerable population become self-sufficient. I believe that everyone should have a home.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Through my employer I am actively involved in volunteer opportunities. I am an active member of the Charlotte Mecklenburg Housing Partnership’s Resident Leadership council. I am the current president of HOA for my community, The Park at Oaklawn which is a mixed income community. I not only believe in mix-income housing, I live it everyday.
Carolina HealthCare System
Current Employer:

3
Years in current position:

HR Specialist
Job Title:

Brief description of duties:

I assist teammates with issues concerning leave, FMLA, ADA and employee relations issues.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☑ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions
Application Form

Profile

Sharon
First Name
Geter
Middle Initial
Last Name

sgeter51@gmail.com
Email Address

Please provide your mailing address below:

2008 LaSalle Street
Street Address
Charlotte
City
NC
State
28216
Postal Code

Is your mailing address the same as your home address?

Yes ☐
No ☐

If your home address differs from your mailing address, please provide your home address in the field below:

09/01/1960
Date of Birth

Are you a registered voter?

Yes ☐
No ☐

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Keep Charlotte Beautiful

Why are you interested in serving on these boards/committees?

I would like to be a part of the changes taking place in the community I live in. I know there are good law abiding citizens who want and need the reputation to change for the North side of Charlotte.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have the ability to get out and talk to people from all walks of life. I've worked with my church group to walk through disadvantaged neighborhoods and speak/pray with people who live there and may be going through hard times. We did this every other Saturday for a month just to show people someone cares.
Rotech Medical
Current Employer:

2
Years in current position:

Job Title:

Brief description of duties:

Patient Accounts Rep. Verify insurance for patients accounts, contacting doctors office for medical records, speaking with patients concerning their DME and verifying their personal information on file.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No
If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No
If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Profile

Karen  Henning
First Name  Last Name

henning60@aol.com
Email Address

Please provide your mailing address below:

6203 Knightsgate Court  NC  28269
Street Address  City  State  Postal Code

Is your mailing address the same as your home address?

Yes  No

Mobile: (704) 562-2825
Business: (704) 947-3830

District 1
City Council District

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Female
Gender

05/13/1960
Date of Birth

Are you a registered voter?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/committees?

I am currently in the Multifamily Industry. I am interested in working to assist families with their housing needs and with my experience I believe I can assist in helping to improve the quality of life for those that have a need.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have been in Residential Housing Management for 30 years. I am a Certified Property Manager and have a passion in helping Families fulfill their housing needs.
Regency Windsor Management
Current Employer:

2003 - Present
Years in current position:

VP of Operations
Job Title:

Brief description of duties:

Management & Leasing Training, Software implementation and Data Entry.

Other employment history:

I have been Employed with Regency Windsor Management since 11/22/88. I worked my way from Asst. Manager to Manager to Regional Manager to my current position. Prior was with Idlewild Apartments 1985-1988 Asst. Manager to Manager within 3 months.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Cedric McCorkle

mccorklealty@yahoo.com

3009 Tifton Grass Lane

City: Charlotte

State: NC

Postal Code: 28269

Home: (704) 510-0034

Business: (704) 604-2203

District 4

City Council District

African American

Ethnicity

Democrat

Political Party

Male

Gender

02/19/1970

Date of Birth

Yes ☐ No ☐

Are you a registered voter?

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Planning Commission

Why are you interested in serving on these boards/committees?

I am a native Charlottean with a passion for seeing Charlotte continually move forward. I have over 20 years experience locally and regionally on Real Estate and Affordable Housing Development practices. I am a licensed Real Estate Broker in NC, SC and GA and know the area real estate market and trends very well.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am a license Real Estate Broker in North Car., Georgia an South Carolina I am a real estate investor an hold a real estate portfolio of properties in Charlotte and surrounding areas. I have previously worked for the Enterprise Foundation and the Charlotte Housing Authority where I have participate in the development of both residential and retail real estate development in and around our city.
Tricon American Homes

Current Employer:

2

Years in current position:

Broker In Charge

Job Title:

Brief description of duties:

Responsible for the management and oversight of 7 licensed Real Estate Agents affiliated with Tricon American Homes. Responsible for the management of 1,023 properties in Charlotte/Mecklenburg County.

Other employment history:


Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions
Submit Date: Sep 21, 2015
Status: submitted

Profile

Julie A Porter
First Name Middle Name Last Name

jporter@cmhp.org
Email Address

List any boards you are currently serving on:

List any boards you have served on in the past:

Prior to coming to Charlotte: Choice Neighborhood Advisory Team, City of Kansas City Housing Task Force, City of Kansas City Foreclosure Task Force, Google High-Speed Implementation Team, Healthy Food Access Task Force, Homeless Task Force, Sustainable Communities Advisory Board, United Way Income Impact Council, 2nd Chance Foundation Board of Directors, Central Bank New Markets Tax Credit Advisory Board, and Downtown Council of Kansas City (partial list)

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/committees?

I am an advocate for affordable housing in the community and my agency directly impacts the availability of workforce, senior and supportive housing in Charlotte.

Business: (704) 343-4680
Primary Phone Alternate Phone

District 6
City Council District

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Female
Gender

Are you a registered voter?

Yes ☑ No ☐

If your home address differs from your mailing address, please provide your home address in the field below:

Is your mailing address the same as your home address?

Yes ☑ No ☐

06/23/1962
Date of Birth

Agenda Packet Page 213 of 381

Please describe any background or abilities that qualify you to serve on these boards/committees.

I have worked in the affordable housing industry - as lender, developer, grant maker and advocate - and have held executive-level positions in the neighborhood and community development industry for over 15 years. I have expertise in Low Income Housing Tax Credits, 4% Bond transactions and other means of financing affordable housing. The Housing Partnership owns over 1,500 units of affordable housing in Charlotte and has a pipeline of over 300 additional units. In 2014 and 2015 we placed an additional 168 units in service including 20 units of supportive housing for Veterans.
Charlotte Mecklenburg Housing Partnership, Inc.

2.5

Years in current position:

President

Job Title:

Brief description of duties:

As President of the Housing Partnership I oversee all operations and implementation of the strategic plan with the help of a 33-member staff and 24-member Board of Directors. The Housing Partnership revitalizes neighborhoods, develops affordable housing and provides individuals the opportunity for strong futures by providing programs aimed at education for 1st-time homebuyers and financial literacy. We also provide foreclosure counseling and administer the down payment assistance program for the city of Charlotte.

Other employment history:

Executive Director - Greater Kansas City Local Initiatives Support Corp (LISC) 2006-2013 Senior Program Officer - LISC 2001-2006 Vice President - Real Estate Lending- Mercantile Bank of Kansas City (now U.S. Bank) - 1993-2001

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☑ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☑ Yes ☐ No

If yes, please explain conflict:
**Profile**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delores</td>
<td>Reid-Smith</td>
<td></td>
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<table>
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<tr>
<th>Email Address</th>
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<tbody>
<tr>
<td><a href="mailto:delores_reid_smith@carolina.rr.com">delores_reid_smith@carolina.rr.com</a></td>
</tr>
</tbody>
</table>

**Address**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Suite or Apt</th>
</tr>
</thead>
<tbody>
<tr>
<td>6725 Pencade lane</td>
<td></td>
</tr>
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</table>

**City**

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
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<tbody>
<tr>
<td>Charlotte</td>
<td>NC</td>
<td>28215</td>
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**Date of Birth**

<table>
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<th>Date of Birth</th>
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<tr>
<td>01/17/1957</td>
</tr>
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</table>

**Are you a registered voter?**

- Yes
- No

**List any boards you are currently serving on:**

- Community Relations Committee

**List any boards you have served on in the past:**

- Residential Rental Property Review Board

**Which Boards would you like to apply for?**

- Community Relations Committee (O), Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/committees?**

As a Certified Property Manager and a National Leasing Professional, I believe my skills and knowledge would benefit this board. I have managed diverse populations and would bring a unique prospective to this board. I have served on the Community Relations Committee's Dr. Martin Luther King, Jr. Planning Committee for many years.

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

Past Treasurer PTA Council for Mecklenburg County Past Member of the Carolina Youth Commission Past Chair of the Char/Meck Martin Luther King, Jr. Planning Committee Residential Rental Property Review Board, City of Charlotte 2011 Graduate of Civic 101 Completed Creating Sustainable Community & Faith Based Programs/HUD Fair Housing/NC Housing Coalition & Charlotte Apartment Association
Retired
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Volunteer Coordinator/Democratic National Convention Director of Operations/Property Manager/St. Peter’s Homes Office Administrator/Executive Assistant/Community School of the Arts Administrative Manager/Johnson C. Smith University

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Are you a registered voter?

- Yes
- No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/committees?

I am interested in serving on the boards and committees of my choice because I am passionate in serving my community. I seek to be a voice for undeserved populations of people. So, I believe serving on a board will be my footstool of advocacy for the community. Through currently volunteering in organizations, I seek to be well-rounded on the board that I may be selected to serve on.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Through my volunteer work and serving as an intern at certain organizations, I have developed great communication and teamwork skills. Also, through schooling, I have the proper training and development in vocality of expressing my ideas and knowledge.
Student
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions
Application Form

Submit Date: Jun 25, 2015
Status: submitted

Profile

Vernon
First Name
L
Middle Initial
Sadler
Last Name

vsadler1@carolina.rr.com
Email Address

Please provide your mailing address below:

12620 Devish Lane
Street Address

Charlotte
City
NC
State
28269
Postal Code

Is your mailing address the same as your home address?

Yes ☐ No ☐

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 992-1308
Primary Phone
Alternate Phone

District 4
City Council District

African American
Ethnicity

Democrat
Political Party

Male
Gender

04/21/1970
Date of Birth

Are you a registered voter?

Yes ☐ No ☐

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/committees?

I am interested in serving on these boards because I feel that I can be an asset to the community. I believe these boards have the ability to impact our communities in a positive way and that individual involvement is key.

Please describe any background or abilities that qualify you to serve on these boards/committees.

Masters degree in Public Administration

Transportation Security
Administration
Current Employer:

12
Years in current position:

Behavior Detection Officer
Job Title:

Brief description of duties:

*Observe and engage the public to determine if individuals may be involved in harmful activities against transportation systems, diffuse volatile, and stressful situations with composure. *Identify and rectify safety hazards regarding crime, theft, fire, terrorism, and public safety. *Design, coordinate, and facilitate training curriculum for Behavioral Detection Officers.

Other employment history:

Former small business owner, insurance claims adjuster and real estate agent

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions  
**Application Form**  
Submit Date: Jun 25, 2015  
Status: submitted  

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<tbody>
<tr>
<td>Rodney</td>
<td>S</td>
<td>Sadler, Jr.</td>
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</tr>
<tr>
<td>First Name</td>
<td>Middle Initial</td>
<td>Last Name</td>
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rsadler@upsem.edu  
Email Address  

**Please provide your mailing address below:**  

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<tr>
<th>5902 Marshbank Lane</th>
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<td>Postal Code</td>
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**Are you a registered voter?**  
- Yes  
- No  

**List any boards you are currently serving on:**  

**List any boards you have served on in the past:**  

**Which Boards would you like to apply for?**  
Community Relations Committee, Housing Advisory Board of Charlotte-Mecklenburg  

**Why are you interested in serving on these boards/committees?**  
I am concerned about the significant converging crises that affict the poor in our city. Homelessness often involves problems with access to healthcare, with issues of incarceration and the aftermath thereof, and with concerns about opportunity and access to jobs and the lack thereof. I think we need to look at these issues as interrelated. I hope to work to end to this blight in Charlotte.  

**Please describe any background or abilities that qualify you to serve on these boards/committees.**  
I am a minister concerned with notions of social justice and the Scriptural impetus to address economic inequality. I have worked on issues of homelessness from my youth and am committed to ending this disease in our society.
Union Presbyterian Seminary

Current Employer:

12

Years in current position:

Associate Professor of Bible

Job Title:

Brief description of duties:

Teach biblical Hebrew, Greek, Old and New Testament courses, electives in social justice and race studies; serve on faculty committees; serve on external boards; advise students; serving as a seminary representative in the community and at local churches.

Other employment history:

Prior to Union I served as: Director of the Office of Black Church at Duke Divinity; taught at Duke, UNC-Chapel Hill, and Wm and Mary; Asst Pro Dir w/ the Con of Nat Bla Chur; Consultant with the Joint Center, ES Inc, and the OTI with HHS.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☑ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☑ No

If yes, please explain conflict:
**City Of Charlotte Boards & Commissions**

**Application Form**

**Submit Date:** Oct 09, 2015  
**Status:** submitted

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<tr>
<td>Teresa</td>
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<tr>
<th>Email Address</th>
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<tbody>
<tr>
<td><a href="mailto:tsandman@carolina.rr.com">tsandman@carolina.rr.com</a></td>
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<th>Please provide your mailing address below:</th>
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<tbody>
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<tr>
<td>Charlotte, NC 28227</td>
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| If your home address differs from your mailing address, please provide your home address in the field below: |

<table>
<thead>
<tr>
<th>Mobile: (704) 506-0817</th>
<th>Mobile: (704) 506-0817</th>
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<tr>
<th>Are you a registered voter?</th>
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<tr>
<td>Yes</td>
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<table>
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<tr>
<th>List any boards you are currently serving on:</th>
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<tbody>
<tr>
<td>Apartment Association of North Carolina – serving on executive board in the position Treasurer National Apartment Association with Affordable Housing Committee National Apartment Association Curriculum Development Booster Club for my daughter’s dance studio with a non-profit 501(C) 3 as Treasurer Alexa Residential, LLC – family owned property management company as President Chairperson for the Apartment Association of North Carolina 2015 Legislation &amp; Education conference – largest multifamily event within North Carolina in 2015 Greater Apartment Association of Charlotte – Government Affairs, Green Committee and Education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>List any boards you have served on in the past:</th>
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<tbody>
<tr>
<td>Greater Charlotte Apartment Association PTA Carmel Christian School BNP Residential – VP of Property Management (public company)</td>
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<table>
<thead>
<tr>
<th>Which Boards would you like to apply for?</th>
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<tbody>
<tr>
<td>Housing Advisory Board of Charlotte-Mecklenburg</td>
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<table>
<thead>
<tr>
<th>Why are you interested in serving on these boards/ committees?</th>
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<tbody>
<tr>
<td>Over the past few years I have focused on affordable housing properties and renovating older apartment communities for work force housing residents. One such apartment community is located off on Central Ave called Central Pointe Apartments – this property has gone through renovation and offers the local neighborhood a safe, clean and affordable place to call home. Even though Central Pointe is considered work force housing the City of Charlotte has a greater need for preventing homelessness and my background of property management will assist the Coalition for Housing in reaching their long-term for preventing homelessness as I truly understand the barriers homeless families are faced with in housing. My background of knowing owner / operators within the multifamily industry and the processes of obtaining housing, working with the community to offer support to homeless families, and the methods involved with the eviction process (courts) can create strategic relationships with the coalition goals.</td>
</tr>
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<tr>
<th>Please describe any background or abilities that qualify you to serve on these boards/ committees.</th>
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<tbody>
<tr>
<td>As a Director of Property Manager I have an extensive background with multifamily housing with focus on affordable housing, tax credit and Section 8 placement. I can assist the committee in bridging the gap between landlords and the long-term goals of the committee. I have worked in the past with local groups in placing homelessness families, Room at the Inn and have worked with Birthday Blessings to bring birthday</td>
</tr>
</tbody>
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*Agenda Packet Page 223 of 381*
celebrations into the school system for homeless children. For the big picture I find it is not enough to move people out of homelessness so we must also focus on keeping people living in market rate properties into falling into homelessness. When households do not have sufficient resources to cover housing cost and live in high cost housing locations such as Charlotte the need to focus on comprehensive solutions are far more effective and cost-efficient than a temporary fix.

Retired Sept 2015 from Ginkgo Residential
Current Employer:

23 years in property mgmt
Years in current position:

Former Director of Property Mgmt
Job Title:

Brief description of duties:
Managed the overall operations for up to 28,500 units of Class A, B, C and affordable housing properties. Duties include developing and overseeing operating budgets and large capital renovations. Prepare forecasts and projections to determine potential of renovation budgets in efforts to position older properties into safe and affordable work force housing. Conducted site inspections and work hand-in-hand with onsite teams for community outreach to improve neighborhood conditions through advocacy, education and legislation.

Other employment history:
Through my relationships within the multifamily industry I have been able to concentrate on housing services to include the following areas for low income residents: summer lunch programs, YMCA swimming programs, mobile dentistry, English as a second language, how to understand the signs of gang activity with young children, computer training for young children and placement on homeless families within apartment communities. Outside of the multifamily industry I have worked with my children’s school PTA board on social outreach through volunteering time for community improvement such as feeding the hungry, neighborhood improvement and more. I am also currently working with my children’s dance studio as their treasurer for their non-profit.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?
☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

If yes, please explain conflict:

Graduate School
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

I am a firm believer in continued education and in 2015 went through the training and test to receive my Housing Credit Certified Professional (HCCP) designation to better understand the process with affordable & tax credit housing. With RIEM I have earned my Certified Property Manager license (CPM) and with the National Apartment Association have earned designations to include Certified Apartment Manager (CAM) and Certified Apartment Supervisors (CAPS). Continued education within the real estate industry has allowed me to receive my broker’s license for North Carolina, South Carolina, Georgia and Tennessee. Focus on smoke free living within the multifamily industry has allowed me to receive any awards and work alongside many noted industries within North Carolina to educate others on how to remove second hand smoke & potential fire issues within rental properties. In addition to smoke free living I have worked to move rental properties to focus on GREEN initiatives and have won awards from Mecklenburg County "Wipe Out Waste Ambassadors".

Scott Sandman
Spouse’s Name:

Barrington Place Apartments
Spouse’s Employer:

Property Mgr
Spouse’s Job Title:

Recruited by current Committee Member
How did you find out about the Charlotte Boards and Commissions vacancies?
**City Of Charlotte Boards & Commissions**

**Application Form**

**Submit Date: Jun 19, 2015**

**Status: submitted**

**Profile**

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<tr>
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<th>Initial</th>
<th>Last Name</th>
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<tbody>
<tr>
<td>Ryon</td>
<td></td>
<td>Smalls</td>
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**Email Address**

smallsr@students.charlottelaw.edu

Please provide your mailing address below:

**805 Cates Street Unit G**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Suite or Apt</th>
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**Charlotte**

<table>
<thead>
<tr>
<th>City</th>
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<tr>
<td></td>
<td>NC</td>
<td>28202</td>
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Is your mailing address the same as your home address?

- [ ] Yes
- [ ] No

**Mobile:** (864) 346-8650

<table>
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<th>Primary Phone</th>
<th>Alternate Phone</th>
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**District 2**

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**African American**

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**Democrat**

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**Gender**

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**06/25/1989**

Date of Birth

- [ ] Yes
- [ ] No

List any boards you are currently serving on:

List any boards you have served on in the past:

**Which Boards would you like to apply for?**

Housing Advisory Board of Charlotte-Mecklenburg, Keep Charlotte Beautiful

**Why are you interested in serving on these boards/committees?**

I am interested in serving on these boards/committees as they will allow me to be an assistance to Charlotte's most vulnerable citizens. I believe that my youthful energy, creativity, and ability to analyze situations will be beneficial in serving those that need our help most.

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

I have a passion for working with underprivileged citizens and have experience doing so as an intern for the Urban League of the Upstate. My leadership skills of discipline, coordinating, teamwork and public speaking have been well enhanced by my military training. Furthermore, I have demonstrated the ability to spot issues, analyze and apply ideas through legal research in my current studies.

United States Army Reserve -
National Guard
Current Employer:

7 months
Years in current position:

Second Lieutenant
Job Title:

Brief description of duties:
A manager, supervisor, and leader of 22 soldiers. Managing and delegating tasks that I have developed in order to complete orders that have been assigned to me.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

- Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

- Yes  ☐ No

If yes, please explain conflict:
**City Of Charlotte Boards & Commissions**

**Application Form**

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<tbody>
<tr>
<td><strong>Kalvin A. Stafford</strong></td>
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<tr>
<td><a href="mailto:kalvin@givepraiseproperties.com">kalvin@givepraiseproperties.com</a></td>
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**Profile**

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<tbody>
<tr>
<td>Kalvin</td>
<td>A</td>
<td>Stafford</td>
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**Submit Date:** Sep 17, 2015  
**Status:** submitted

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**List any boards you are currently serving on:**  
None

**List any boards you have served on in the past:**  
None

**Which Boards would you like to apply for?**
- Charlotte Housing Authority (B/O), Housing Advisory Board of Charlotte-Mecklenburg

**Why are you interested in serving on these boards/committees?**

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

<table>
<thead>
<tr>
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Agenda Packet Page 227 of 381
Give Praise Properties
Current Employer:

3
Years in current position:

Broker
Job Title:

Brief description of duties:

Directed activities as Broker in Charge for Full Service Real Estate Brokerage  Supervised services in home sales and purchasing  Organized transactions under provisions of IRS Code Section 1031  Prepared contracts for commercial transactions  Conducted relocation services for residential clients.

Other employment history:

AppleOne Transition Team Leader 01/2010-03/2012  Wilkerson and Associates NC Real Estate Broker 08/2007-06/2012  National Institute of Mental Health Ethics Associate 08/2005-06/2007

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

N/A

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:

N/A
**Agenda #: 22. File #: 15-1655 Type: Nomination**

**Nominations to the Neighborhood Matching Grants Fund Review Team**

**Action:**
Nominate citizens to serve as specified.

**Staff Resource(s):**
Stephanie Kelly, City Clerk

**Explanation**
- One appointment for a Neighborhood representative for an unexpired term beginning immediately and ending April 15, 2016.
  - William Land has failed to meet the City Council attendance policy requirement.

**Attachment**
Neighborhood Matching Grants Fund Review Team Applicants
Membership - 3 Neighborhood representatives (e.g. neighborhood organization, community development corporation, business association), 2 non-profit sector representatives, 1 school system employee (recommended by the Superintendent of the Charlotte-Mecklenburg School System), 1 City staff representative (recommended by the City Manager's Office). On July 27, 1998, City Council approved the expansion of the City Wide Review Team for large grants from seven (7) members to eleven (11) members. The four new members must include two business representatives and two neighborhood representatives from within the program boundaries.

Responsibilities - To review applications and determine awards, four times per year, for grants between $10,001 and $25,000 and to act as an advisory group on issues affecting the Neighborhood Matching Grants Fund.
# Neighborhood Matching Grants Fund

## Board Roster

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>MICHELLE ALLEN</td>
<td><a href="mailto:michelle.mallen@consulting.com">michelle.mallen@consulting.com</a></td>
</tr>
<tr>
<td>KELLIE ANDERSON</td>
<td><a href="mailto:kellie.anderson@gmail.com">kellie.anderson@gmail.com</a></td>
</tr>
<tr>
<td>THOMAS BURCH</td>
<td><a href="mailto:citwe@hot.com">citwe@hot.com</a></td>
</tr>
<tr>
<td>CLAIRE CRAIG-LANE</td>
<td><a href="mailto:claircraig@msn.com">claircraig@msn.com</a></td>
</tr>
<tr>
<td>PATRICK DOIEL</td>
<td><a href="mailto:patrickn.doeil@cns.x12.nc.us">patrickn.doeil@cns.x12.nc.us</a></td>
</tr>
<tr>
<td>KIM GRAHAM</td>
<td><a href="mailto:kgraham@cmtp.org">kgraham@cmtp.org</a></td>
</tr>
<tr>
<td>DOUG JONES</td>
<td></td>
</tr>
<tr>
<td>KAREN LABOVITZ</td>
<td><a href="mailto:melandkaren64@yahoo.com">melandkaren64@yahoo.com</a></td>
</tr>
<tr>
<td>WILLIAM LAND</td>
<td></td>
</tr>
</tbody>
</table>

## Board Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>Position</th>
<th>Category</th>
<th>Appointed By</th>
</tr>
</thead>
<tbody>
<tr>
<td>MICHELLE ALLEN</td>
<td>Apr 16, 2015 - Apr 15, 2017</td>
<td>Old City Hall</td>
<td>Business Representative</td>
<td>City Council</td>
</tr>
<tr>
<td>KELLIE ANDERSON</td>
<td>Apr 16, 2014 - Apr 15, 2016</td>
<td>Old City Hall</td>
<td>Non Profit Organization</td>
<td>City Council</td>
</tr>
<tr>
<td>THOMAS BURCH</td>
<td>May 12, 2014 - Apr 15, 2016</td>
<td>Old City Hall</td>
<td>Neighborhood Organizational Leader</td>
<td>City Council</td>
</tr>
<tr>
<td>CLAIRE CRAIG-LANE</td>
<td>Apr 16, 2014 - Apr 15, 2016</td>
<td>Old City Hall</td>
<td>Non Profit Organization</td>
<td>City Council</td>
</tr>
<tr>
<td>PATRICK DOIEL</td>
<td>May 12, 2014 - Apr 15, 2016</td>
<td>Old City Hall</td>
<td>School Superintendent</td>
<td>City Council</td>
</tr>
<tr>
<td>KIM GRAHAM</td>
<td>Apr 16, 2014 - Apr 15, 2016</td>
<td>Old City Hall</td>
<td>Business Representative</td>
<td>City Council</td>
</tr>
<tr>
<td>DOUG JONES</td>
<td>Apr 16, 2015 - Apr 15, 2017</td>
<td>Old City Hall</td>
<td>Neighborhood Representative</td>
<td>City Council</td>
</tr>
<tr>
<td>KAREN LABOVITZ</td>
<td>Apr 16, 2014 - Apr 15, 2016</td>
<td>Old City Hall</td>
<td>Neighborhood Representative</td>
<td>City Council</td>
</tr>
<tr>
<td>WILLIAM LAND</td>
<td></td>
<td>Old City Hall</td>
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<td></td>
</tr>
</tbody>
</table>
City Of Charlotte Boards & Commissions Application Form

Submit Date: Sep 18, 2015 Status: submitted

Profile

Ryan J Deal
First Name Middle Name Last Name

ryandeal24@gmail.com
Email Address

Please provide your mailing address below:

4018 Abbeydale Dr
Street Address

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

☐ Yes  ☐ No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 575-0508
Primary Phone Alternate Phone

District 1
City Council District

Caucasian/Non-Hispanic Ethnicity

Democrat Political Party

Male Gender

12/24/1981
Date of Birth

Are you a registered voter?

☐ Yes  ☐ No

List any boards you are currently serving on:

North Carolina Theatre Conference

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O), Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/committees?

Please describe any background or abilities that qualify you to serve on these boards/committees.

As a creative individual myself and an employee of the Arts & Science Council for the past 6 years, I will bring a perspective on the role of arts and creativity to address some of our cities most challenging opportunities through both the Community Relations Committee and the Neighborhood Matching Grants Fund. My role at ASC includes primary oversight of our agencies $17 million+ grant making portfolio which includes everything from Operating Grants to major institutions, to small project grants supporting culturally specific events that seek to build appreciation and tolerance of difference throughout the neighborhoods and towns of Mecklenburg County. I am a graduate of the Leadership Development Initiative (a program of CBI) and seek to influence for equity wherever I am able. I have profound respect for difference and believe that increasing my own understanding of alternative narratives makes me a better leader.
5.5
Years in current position:

Vice President, Cultural & Community Investment
Job Title:

Brief description of duties:

In this role, I am responsible for planning and facilitation of the agencies $7+ million grant making portfolio which includes general operating support, community project grants, project support for individual artists, and organizational capacity building grants. Additionally, I curate and facilitate the delivery of a menu of workshop and training opportunities that seek to build the capacity of nonprofit arts and culture organizations and entrepreneurial skills for creative individuals in the region.

Other employment history:

Prior to working at ASC, I was employed in the corporate sector in various sales and service positions. These included multifamily real estate management for Crosland, restaurant management for Ruby Tuesday, and a year as a Flight Attendant for US Airways. While I am happy to have found a home working in the nonprofit sector advancing community work that I feel quite passionate about, I carry with me valuable sales and service learnings from the corporate sector; life skills that transcend any one professional position.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

~6.5/7 years ago I was charged with a misdemeanor regarding a bad check. This was due to a singular occurrence for a check less than $100 that I had written for groceries during a period of unemployment. I worked through the Community Relations office to address the charge and it was dismissed prior to conviction. This event actually catapulted me to take command of my personal finance narrative and I am proud to say that I have since cleared all bad debt from my credit report. I hope that this unfortunate occurrence, turned learned opportunity, will not negatively influence my request for public service.

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No
Lucille Frierson

Email Address: lucilefrierson@gmail.com

Please provide your mailing address below:

11631 Retriever Way
Charlotte, NC 28269

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Civil Service Board, Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/committees?
I am interested in serving on the boards/committees because I feel that I can add value to them as I have a wealth of experience in the education, health and business arena. This opportunity will allow me to foster my engagement with our community.

Please describe any background or abilities that qualify you to serve on these boards/committees.
I am skilled in method development, validation and facilitation training and evaluation measurements. I have also been a commissioned/non-commissioned public speaker for conventions and workshops which has afforded me opportunities to establish connections and build long lasting relationships. My position in the business arena coupled with my education and experience as a best fit candidate.

Amerisourcebergen Specialty
Group
Current Employer:

2.5 years
Years in current position:

Program Manager
Job Title:

Brief description of duties:

Leads and manages a team of 45 in-house and remote associates and provides day-to-day instructions to team members on job responsibilities; conducts performance reviews and rewards positive behavior. Supports associates in their efforts for growth and development. Designs project task plan and standard operating procedures; analyzes progress of tactical issues. Drafts client proposals.

Other employment history:

Identified, developed and conducted team training session, responsible for measuring return on investment via internal company metrics. Prepared and presented reports and analysis relating to billing and reimbursement to clients.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

○ Yes  □ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

○ Yes  □ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Submit Date: Oct 09, 2015
Status: submitted

Profile

William Hughes
First Name Middle Initial Last Name

william.h.hughes@gmail.com
Email Address

Please provide your mailing address below:

1513 Russell Ave
Street Address
Charlotte, NC 28216
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 343-9532 Mobile: (704) 299-4420
Primary Phone Alternate Phone

District 2
City Council District

Asian or Pacific Islander
Ethnicity

Democrat
Political Party

Male
Gender

Are you a registered voter?

Yes No

List any boards you are currently serving on:

This may not qualify as a “board.” But if it does, I am the President of our neighborhood organization-Oaktawn Park Community Improvement Organization.

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/committees?

I’m interested in working on this board because, as a native Charlottean, I am fascinated by the opportunities that exist to make our neighborhoods and communities even greater. And I would love to be a member of the board to ensure the communities of our beloved city reach their full potential.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I’ve had the pleasure of being the President of my neighborhood’s organization and I enjoy the “diverse intelligence” that only working within a group setting can offer. I have been recognized over the years for being the consummate team player.
goodmortgage.com

Current Employer:

6

Years in current position:

Mortgage Loan Officer

Job Title:

Brief description of duties:

Responsible for ensuring clients are in the perfect mortgage loan for their unique scenario to maximize their net tangible benefit. I help people realize the dream of home ownership!

Other employment history:

I've been in the mortgage industry for over 12 years. I've also worked in food sales and in a management program with Enterprise rent-a-car

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☐ No

If yes, please explain conflict:
**City Of Charlotte Boards & Commissions**  
**Application Form**  

**Profile**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frank (Gus)</td>
<td></td>
<td>Kretschmer</td>
</tr>
</tbody>
</table>

**Email Address**: kretschmereg@hotmail.com

**Are you a registered voter?**

- [ ] Yes  
- [x] No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

- Citizens’ Transit Advisory Group, Neighborhood Matching Grants Fund

**Why are you interested in serving on these boards/committees?**

I would like to give back some of my time back to make Charlotte a better place to live, work, play. It is my civic responsibility.

**Home**: (704) 393-6070  
**Alternate Phone**:  

**District**: 2  
**City Council District**:  

**Ethnicity**: Caucasian/Non-Hispanic

**Political Party**: Independent

**Gender**: Male

**Please describe any background or abilities that qualify you to serve on these boards/committees.**

Completed my first term on the Citizens Transit Advisory Group and look forward to another term and possible serve on another board/committee.
Engineering
Current Employer:

3
Years in current position:

Utility Coordination Manager
Job Title:

Brief description of duties:

Supervise utility coordinators, CAD technicians & manage sub-consultants to coordinate relocation of aerial & underground utilities for Design/Build Road/Bridge Projects. Coordinate railroad agreements for Right-of-Entry. Preliminary Engineering and Construction Agreements for Road/Bridge Projects.

Other employment history:

Project engineer for road/bridge projects, retired US Army.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
City Of Charlotte Boards & Commissions

Application Form

Submit Date: Sep 16, 2015
Status: submitted

Profile

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Initial</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon</td>
<td></td>
<td>McKnight</td>
</tr>
</tbody>
</table>

Email Address

shannonmcknight1@gmail.com

Please provide your mailing address below:

1208 Fordham Road
City: Charlotte
State: NC
Postal Code: 28208

Is your mailing address the same as your home address?

- Yes
- No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 605-2136

Primary Phone

District 3
City Council District

African American
Ethnicity

Democrat
Political Party

Female
Gender

Are you a registered voter?

- Yes
- No

List any boards you are currently serving on:

- none

List any boards you have served on in the past:

Community Relations

Which Boards would you like to apply for?

- Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/committees?

As an active member of my newly formed neighborhood association, I'd like to have the opportunity to be more involved in activating other neighbors to impact. My neighborhood has been a Charlotte Staple since the early 1940's and I have been a resident of my neighborhood for 15 years. I am very interested in maintaining other neighborhood's charm and integrity through city/county resources they may not know about.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am a fundraiser and grant writer by trade, I am a Charlotte native with a penchant for Community service. I have worked in non-profit environments for over 10 years.
The Learning Collaborative
Current Employer:

6 months
Years in current position:

Director of Development and Communications
Job Title:

Brief description of duties:
Manage Donor relations and acknowledgements; cultivate and maintain corporate and individual donor partners; manage communications and fundraising events, grant writing and identification of funding opportunities,

Other employment history:
Urban League of Central Carolinas (8 years) Concentric Marketing (2 years) McKnight Management (4 Years)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes ☐ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes ☐ No

If yes, please explain conflict:
Profile

James C. White III
Email: jcurtwhite@gmail.com

Please provide your mailing address below:

1215 Green Oaks Lane
Charlotte, NC 28205

Is your mailing address the same as your home address?

Yes ☐ No ☐

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7045915690
Home: 7045915690

Why are you interested in serving on these boards/committees?

As a former city employee, I got to see the impact of neighborhood matching grants first-hand. I even worked with several communities to apply for and receive grants. I believe they are an excellent way of encouraging civic engagement, while improving neighborhoods and quality of life for all citizens. I would like to give back to the City of Charlotte by helping with the program through service on the board.

Please describe any background or abilities that qualify you to serve on these boards/committees.

I am a former Neighborhood and Business Services employee who understands the program, its history, and its impact. I have seen a great number of grant projects and spearheaded the grant for a District 1 neighborhood in 2014-5. I am current on Charlotte news and acquainted the culture of its many neighborhoods, with extensive experience in the Southeast and Northeast quadrants of the city. I also serve on my HOA Board and have experience in finance and budget evaluation.
Town of Waxhaw
Current Employer:

0.2
Years in current position:

Main Street Manager
Job Title:

Brief description of duties:
Engage downtown stakeholders to strengthen downtown businesses through problem-solving, marketing and promotions, and small business education. Recruit new businesses to the town through market studies, retail recruitment, and general marketing.

Other employment history:
City of Charlotte, Neighborhood and Business Services, Northeast Service Area Leader-2012-2015.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

☐ Yes  ☑ No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

☐ Yes  ☑ No

If yes, please explain conflict:
The only potential conflict would be if a grant were targeted for my own neighborhood, at which point I would
Agenda #: 23. File #: 15-1656 Type: Nomination

Nominations to the Passenger Vehicle for Hire Board

Action: Nominate citizens to serve as specified.

Staff Resource(s):
Stephanie Kelly, City Clerk

Explanation
- One appointment for a Category 2 representative (driver or chauffer) for a three-year term ending July 1, 2018.
  - Andrew Thompson has completed two full terms of service; therefore, he is not eligible for reappointment.
- One appointment for a Category 4 representative (one user of passenger vehicles for hire) for a three-year term ending July 31, 2018.
  - Carolyn Carr is eligible but not interested in being considered for reappointment.

Attachment
Passenger Vehicle for Hire Applicants
Membership - This committee was approved by City Council on May 8, 2000. Initial terms will be staggered with all future terms being for three years.

The Mayor's appointments shall be as follows: Category #1- one (1) taxicab, limousine or other vehicle for hire company owner; Category #2- one (1) shall be a driver or chauffeur; Category #3- one (1) representative of the Hospitality & Tourism Industry. The Mayor shall designate one of the 11 members as chairman.

The City Council's appointments shall be as follows: Category #1- one (1) taxicab, limousine or other vehicle for hire company owner; Category #2- one (1) is the vehicle owner of a passenger vehicle for hire or limousine; Category #3- one (1) representative of the Hospitality & Tourism Industry; Category #4- one (1) a user of passenger vehicles for hire; Category #5- one (1) person with a disability or a representative from an organization that represents persons with disabilities.

The three (3) members appointed by the City Manager shall be citizens with no financial interest or business affiliation with either the passenger vehicle for hire, limousine or hospitality/tourism industries.

All members are required to live in Mecklenburg County and a local background check will be conducted on all nominations.

Responsibilities - Ensure to preserve the safety, welfare and proper of the visitors, and citizens of Charlotte using passenger vehicles for hire and limousines through the enforcement and regulations of the policies and provisions within the Passenger Vehicle for Hire Ordinance.

the duties include: 1) hearing and ruling on appeals as submitted to the board from company owners, drivers and others as outlined within the ordinance; 2) review, establish, and monitor taxicab rates (through industry information and public hearings); 3) review and monitor the number of company, vehicle, and driver permits to ensure proper servicing of the public by the passenger vehicles for hire industry (results of which would be recommendations to City Council).
NO APPLICATIONS RECEIVED
Agenda Date: 10/26/2015

Agenda #: 24. File #: 15-1687 Type: Business Item

Mayor and City Council Topics
The City Council members may share information and raise topics for discussion.
Agenda #: 25. File #: 15-1684 Type: Consent Item

Consent agenda items 25 through 77 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.

Consideration of Consent Items shall occur in the following order:

A. Consideration of consent Items that have not been pulled, and
B. Consider of Consent Items with citizens signed up to speak to the item.
Public Hearings for Renewal of Annexation Agreements with Midland, Concord, and Harrisburg

Action:

Set public hearings for November 23, 2015, to consider entering into annexation agreements with Midland, Concord, and Harrisburg.

Staff Resource(s):
Jonathan Wells, Planning
Terrie Hagler-Gray, City Attorney’s Office

Explanation
- On January 1, 2016, the City’s Annexation Agreements (Agreements) with Midland, Concord, and Harrisburg are set to expire.
- The Agreements, last updated in 2006, provide that Charlotte will not annex into Cabarrus County and that Midland, Concord, and Harrisburg will not annex into Mecklenburg County.
- The new Agreements are proposed to be renewed for another 10-year term.
- The Agreements will assist Charlotte and the Cabarrus County municipalities with planning for growth and development in unincorporated areas in proximity to their municipal boundaries.
- State statutes require that each municipality planning to enter into an Agreement must first hold a public hearing.
- Public hearings were held on September 8 in Midland and on October 12 in Harrisburg. The public hearing date for Concord will be held on November 12.
- Midland voted to approve the Agreement with Charlotte on September 8; Harrisburg is scheduled to vote on the Agreement November 9 and Concord is scheduled to vote on November 12.

Fiscal Note
Funding: Not applicable

Attachment
Map
Justice and Mental Health Collaboration Program Grant

Action:

A. Authorize the City Manager to accept a grant from the Federal Bureau of Justice Assistance in the amount of $199,434 to fund a Justice and Mental Health Collaboration Program,

B. Adopt a budget ordinance appropriating $199,434 in funds from the Federal Bureau of Justice Assistance,

C. Approve a Memorandum of Understanding with Mecklenburg County in the amount of $151,210 for client services by a mental health licensed clinician for the term of two years, and

D. Authorize the City Manager to renew the Memorandum of Understanding for up to two additional, one-year terms, with possible price adjustments, if required.

Staff Resource(s):
Diego Anselmo, Police
James Wilson, Police

Explanation

- The Charlotte-Mecklenburg Police Department (CMPD), in collaboration with the Trauma & Justice Partnerships and the Mecklenburg County Criminal Justice Service, has been awarded a Justice and Mental Health Collaboration Program grant from the Federal Bureau of Justice Assistance.

- The two-year grant will be used for CMPD’s “Mentally Ill and Trauma Impacted Jail Diversion Program.”

- Trauma impacted includes an exposure to violent crimes, such as homicide or child abuse.

- Grant funding will:
  - Expand the current CMPD Crisis Intervention Team (CIT) Program to a Mentally Ill and Trauma Impacted Jail Diversion Program to include a mental health licensed clinician (hired by Mecklenburg County) and funding for two CIT certified CMPD officers’ overtime.
  - CMPD will develop a Memorandum of Understanding with Mecklenburg County for the provision of client services by the mental health clinician.
  - The mental health clinician would assist two CMPD CIT certified officers by providing referral and follow-up for the program’s target populations, diverting them from jail time, and referring them towards the most appropriate community services.
  - Fund hours of overtime for two CMPD CIT certified officers, and
  - Include an evaluation of the program by the University of North Carolina at Charlotte.

- Since 2010, the number of positive screenings for a history of mental illness increased from 4% in...
2010 to 12% of all bookings in 2014 for the Mecklenburg County jail.
- The diversion of those who are mentally ill, trauma impacted, or veterans from jail towards community support resources is fundamental to the community’s safety and quality of life.
- The grant award is $199,434.
- The grant period is from October 1, 2015, through September 30, 2017.
- The grant requires an in-kind match of $25,004.

**Fiscal Note**
Funding: Police Operating Budget and Bureau of Justice Assistance Grant.
CMPD will use operating funds to cover matching costs for overtime, and expenses associated with program evaluation by UNC Charlotte and travel required by the grant for orientation and training.

**Attachment**
Budget Ordinance
ORDINANCE NO. ________________

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE APPROPRIATING $199,434 FROM THE DEPARTMENT OF JUSTICE’S BUREAU OF JUSTICE ASSISTANCE

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of $199,434 is hereby estimated to be available from the US Department of Justice Bureau of Justice Assistance

Section 2. That the sum of $199,434 is hereby appropriated to the General Grants and LTD Project Fund (2600), project 3040190003; 2600-30-30-3090-304019-000000-000-530500

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

__________________________________________
City Attorney
2015 Urban Areas Security Initiative Grant Acceptance

Action: Authorize the Homeland Security Director (Charlotte Fire Chief) to accept a grant for $2.4 million from the United States Department of Homeland Security for the 2015 Urban Area Security Initiative Grant Program, and

Staff Resource(s): Richard Granger, Fire

Explanation

- The 2015 Urban Areas Security Initiative (UASI) Grant Program allowed eligible applicants to apply for funding to aid in the prevention, protection, response, and recovery from terrorist attacks.
- The City of Charlotte was awarded the grant by the United States Department of Homeland Security based on risks and threats to the Charlotte Region.
- In developing a regional approach, as mandated by the grant guidelines, the following 10 counties were included as part of a regional implementation concept: Cabarrus, Catawba, Gaston, Iredell, Lincoln, Lancaster (SC), Mecklenburg, Stanly, Union, and York (SC).
- The total amount of the grant awarded to the Charlotte UASI was $3.0 million.
  - The North Carolina Division of Emergency Management is eligible to retain up to 20% of the funds under the program guidelines. The Division elected to retain the full 20% for the management and administration of the grant program and provide continued support to the North Carolina Voice Interoperability Plan for Emergency Responder radio system.
- Funds will be used for terrorism preparedness activities, such as equipment acquisition, planning, training courses, and drills. Equipment specifics include:
  - Equipment to supplement existing Urban Search and Rescue (USAR) and Hazardous Materials (HAZMAT) capabilities, including replacement of expired Bomb Squad personal protective equipment;
  - Equipment to continue the expansion of the regional radio system;
  - Interface software to consolidate the multiple camera systems throughout the city/county;
  - HAZMAT and Urban Search/Rescue training; and
  - Purchase of lab equipment for Charlotte Water.
- There are no City matching funds required for this grant.

Fiscal Note
2015 Urban Area Security Initiative Grant
HouseCharlotte Home Inspections for Fiscal Year 2016

Action:

A. Approve a one-year contract for home inspection services with each of the following firms:
   - HMO Home Inspections LLC, in an amount not to exceed $50,000, and
   - Redfish Inspections LLC, in an amount not to exceed $50,000, and

B. Authorize the City Manager to approve up to two additional, one-year renewals with possible price adjustments at the time of renewal based on satisfactory performance and current support needs of the system.

Staff Resource(s):
Pamela J. Wideman, Neighborhood & Business Services
Ronald Mason, Neighborhood & Business Services

Explanation
- The HouseCharlotte program provides down payment assistance to low and moderate-income households, earning up to $73,900, towards purchasing a home in an eligible neighborhood.
- The U.S. Department of Housing & Urban Development requires each home purchased through the HouseCharlotte down payment assistance program, funded through the federal HOME Program, be inspected to meet minimum housing standards.
- The City contracts with independent home inspectors licensed in North Carolina to perform Minimum Housing Standards inspections according to Chapter 11 of the Charlotte Code of Ordinances.
- Inspectors are hired by the City through a Request for Proposals (RFP) issued every three years.
- On June 10, 2015, the City posted a RFP; four independent inspection companies submitted proposals.
- The criteria for evaluation included the firms:
  - Experience in providing similar services for similar projects;
  - Availability of key team members; and
  - Familiarity with local conditions, codes, and practices.
- The City evaluated the proposals and selected HMO Home Inspections LLC, and Redfish Inspections LLC, as best meeting the City’s needs in terms of the evaluation criteria.

Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INClusion Policy). One of the firms selected, HMO Home Inspections LLC, is a City SBE.

Fiscal Note
Funding: Innovative Housing
Citywide Opinion Survey Services

Action:

A. Approve a contract with The Jackson Group for opinion survey services for an initial term of three years, and

B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contracts consistent with the City’s business needs and the purpose for which the contracts were approved.

Staff Resource(s):
Robert Campbell, Management & Financial Services
Janice Quintana, CharMeck 311
Victoria Garland Johnson, Solid Waste Services

Explanation
- The City periodically conducts resident surveys to measure perceptions, awareness, satisfaction, and effectiveness of City communications and services in many different areas.
- Departments use professional survey services to assist with survey methodology, design, and administration as well as data collection, reporting, and survey analysis.
- The Jackson Group met the criteria required by the following departments:
  - CharMeck 311 - survey recent 311 callers to assess the quality of customer service representatives. These surveys will be conducted by phone.
  - Solid Waste Services - survey citizens on refuse and recycling perceptions and awareness. These surveys will be conducted by phone.
- Yearly survey costs by department are as follows:
  - CharMeck 311: $16,000
  - Solid Waste Services: $18,000
- The contract is designed to be flexible in allowing other departments to initiate surveys in the future. Should other departments require the services, a price would be negotiated with the service provider at that time and amended into the contract.
- On June 3, 2015, the City issued a Request for Proposal survey services; four proposals were received from interested service providers.
- The Project Team, consisting of staff from the City Manager’s Office, Human Resources, Management & Financial Services, and Solid Waste Services, evaluated the proposals and determined that The Jackson Group best meets the City’s needs in terms of qualifications,
Agenda #: 30. File #: 15-815 Type: Consent Item

- experience, cost, and responsiveness to Request for Proposal requirements.
  - Staff anticipates renewing the contract for up to two additional, one-year terms at prices to be negotiated based on market conditions.
  - The current estimated contract expenditure is $34,000 annually.

**Charlotte Business INClusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INClusion Policy).

**Fiscal Note**

Funding: Various Departments’ Operating Budgets
Traffic Control Devices

Action:

A. Award a unit price contract to the lowest bidder, RAI Products Inc., for the purchase of Pelco Traffic Control Devices for a term of three years, and

B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved.

Staff Resource(s):
Ronnie Ashburner, Transportation

Explanation

- The contract will provide various types of traffic signal and sign hardware, such as signal hangers, sign hangers, camera hardware, pedestrian poles, and bases.
- The hardware will be used in maintenance, replacement, and new installations of traffic signals and signs.
- The use of Pelco brand is necessary to ensure standardization of materials and compatibility with existing parts inventory.
- On August 21, 2015, an Invitation to Bid was issued for Pelco Traffic Control Devices; only one bid was received.
- On September 22, 2015, a second Invitation to Bid was issued for the devices; three responsive bids were received from interested service providers.
- RAI Products, Inc. was the lowest responsive, responsible bidder.
- The annual expenditures are estimated to be $213,000.

Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: Transportation Operating Budget
Infrastructure Reimbursement Agreement - Crescent Communities, LLC

Action:

Authorize the City Manager to negotiate and execute an infrastructure reimbursement agreement with Crescent Communities, LLC up to a maximum of $487,000 for construction of 35th Street Extension, including an at-grade rail crossing.

Staff Resource(s):
Ron Kimble, City Manager’s Office
Jim Keenan, Engineering & Property Management

Explanation

- On April 20, 2015, the City Council approved Rezoning Petition 2015-009 by Crescent Communities, LLC (Developer) for a commercial mixed use site (Crescent Noda).
- Crescent Noda will redevelop the parcel bounded by the Blue Line Extension (BLE), East 36th Street and the AC&W rail line. This new development will be directly adjacent to the BLE and includes plans for public access to the transit station.
- A public connection of 35th Street to the development will allow the public much improved access between the NODA activity center and the transit station; however, such off-site improvements are not a requirement of the development.
- City staff has determined, based on cost estimates and the development schedule, that it would be beneficial to the City for the Developer to design and construct the infrastructure improvements, integral with other development construction.
- Therefore, City staff recommends entering into a developer infrastructure reimbursement agreement, whereby the City will reimburse the Developer up to a maximum of $487,000 in order to complete construction of all the improvements.

Background

- The North Carolina law authorizes the City to enter into reimbursement agreements with private developers for the design and construction of municipal infrastructure improvements.
- City Code Section 2-2 allows reimbursement for certain infrastructure improvements if the City determines that the cost to the City will not exceed the estimated cost to the City through a public contract let pursuant to applicable statutes. Furthermore, the developer will be required to publicly advertise and open bids and comply with the City’s Charlotte Business INClusion Program.
- The public improvements consist of both street improvements and replacement of a deteriorated at-grade railroad crossing.

Charlotte Business INClusion

Prior to the City Manager executing the infrastructure reimbursement agreement, the CBI Office will negotiate at least a 10% MSBE subcontracting goal on all work tied to this agreement except that
performed sole source by Norfolk Southern (Part G, Section 2.7 of the Charlotte Business INClusion Policy).

**Fiscal Note**
Transportation Community Investment Plan

**Attachment**
Map
Location Map: Developer Infrastructure Reimbursement Agreement (Council District 1)
Central Processing Unit Cards for Traffic Signal Controllers

Action:

A. Approve an initial purchase of 700 Central Processing Unit Cards, as authorized by the sole source exemption of G.S. 143-129 (e)(6),

B. Approve a contract with Econolite Group, Inc. for the purchase of 1C Central Processing Unit cards for traffic signal controller for the term of three years, and

C. Authorize the City Manager to renew the contract for up two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved.

Staff Resource(s):
Charles Abel, Transportation

Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.

- Sole sourcing is necessary for this contract because compatibility is the overriding consideration.
- The City Council must approve purchases made under the sole source exception.

Explanation

- The 1C Central Processing Unit cards from Econolite is designed for traffic signal controllers to run traffic signal software.
- The City of Charlotte currently uses Econolite ASC3 software in all of its traffic signal controllers.
- The Central Processing Unit cards are being purchased for immediate and future upgrades to increase memory, improve reporting features and expanded functionality, allowing for the best traffic flow under varying conditions.
- Initial year expenditure is estimated to be $400,000.
- Total contract expenditure is estimated to be $660,000.

Charlotte Business INClusion
This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: Transportation Community Investment Plan
Private Developer Funds Appropriation

Action: Adopt a budget ordinance appropriating $14,500 in private developer funds for traffic signal improvements with Circle K Stores, Inc.

Staff Resource(s):
Scott Putnam, Transportation

Explanation
- The $14,500 is restricted to traffic signals, upgrades, and related work to the developer project listed below.
- The following developer is fully funding traffic signal installations and improvements to mitigate traffic impacts around their respective development project:
  - Circle K Stores, Inc. contributed $14,500 for signal modification at the intersection of Idlewild Road and East W.T. Harris Boulevard.
- Payment made by the developer is in response to an estimate of work prepared by the Charlotte Department of Transportation and supplied to the developer.
- Any funding contributed by developers for signal projects that is unused by the City will be refunded after project completion.

Fiscal Note
Funding: Private Developer Contributions

Attachment
Map
Budget Ordinance
ORDINANCE NO. _______________________

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING
AN APPROPRIATION OF $14,500 FOR TRAFFIC SIGNAL IMPROVEMENTS

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of $14,500 hereby estimated to be available from the following private developer
sources: Circle K Stores, Inc.

Section 2. That the sum of $14,500 is hereby appropriated in the General Capital Investment Fund (4001)
into the following projects:
   Idlewild and East WT Harris Signal Modifications - 4292000202 ($14,500)

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this
ordinance will remain in effect for the duration of the project and funds are to be carried forward to
subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

____________________________________
City Attorney
Agenda #: 35. File #: 15-1601 Type: Consent Item

Metropolitan Planning Program Grant Municipal Agreement

Action: Approve a resolution authorizing the City Manager to execute a municipal agreement with the North Carolina Department of Transportation to support transit-planning activities for the Charlotte Regional Transportation Planning Organization.

Staff Resource(s):
Jayne Peterson, Transportation
Phil Reiger, Transportation

Explanation
- The Federal Transit Administration (FTA) awarded the Fiscal Year 2016 Metropolitan Planning Grant to the City of Charlotte in September 2015.
- The City of Charlotte has received this grant for many years as the lead planning agency for the Charlotte Regional Transportation Planning Organization and as the major fixed-route transit operator for the urban area. The Charlotte Department of Transportation and CATS are responsible for the deliverables associated with this grant.
- The total FTA planning budget for the City of Charlotte is $557,200, of which $445,760 (80%) consists of federal funds, $55,720 (10%) of state funds, and $55,720 (10%) of local funds.
- The North Carolina Department of Transportation requires grant recipients to enter into a new Municipal Agreement to receive the annual allocation.
- The City must use the funds to support transit-planning activities. The Charlotte Department of Transportation will use these funds for travel demand modeling and other activities related to transit.

Fiscal Note
Funding: Federal and State Transportation Assistance Planning Grant

Attachment
Resolution
RESOLUTION PASSED BY THE CITY COUNCIL
OF THE CITY OF CHARLOTTE, NORTH CAROLINA ON OCTOBER 26, 2015

A motion was made by _______________________________ and seconded by _______________________________ for the adoption of the following Resolution, and upon being put to a vote was duly adopted:

WHEREAS, this Municipal Agreement is to provide for the undertaking of public transportation studies described in each cycle of the Planning Work Program; and,

WHEREAS, the NCDOT will reimburse the City up to $501,480 for FY 2016; and,

WHEREAS, the format and cost sharing philosophy is consistent with past municipal agreements; and,

WHEREAS, the City Manager and City Clerk are hereby empowered to sign and execute the Agreement with the North Carolina Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Agreement between the North Carolina Department of Transportation and the City of Charlotte Department of Transportation is hereby formally approved by the City Council of the City of Charlotte.
Agenda #: 36  File #: 15-1581  Type: Consent Item

Amendment to Edinmeadow Drive Bridge Municipal Agreement

Action: Adopt a resolution amending a municipal agreement with the North Carolina Department of Transportation for the construction of the Edinmeadow Drive Bridge over Interstate-485 from $2,242,100 to $2,384,137.16.

Staff Resource(s):
Matt Magnasco, Transportation

Explanation
- On July 25, 2011, the City Council authorized the Charlotte Department of Transportation Director to execute a municipal agreement with the North Carolina Department of Transportation (NCDOT) in the amount of $2,242,100 to fund construction of the Edinmeadow Drive Bridge over Interstate-485 in Northeast Charlotte.
  - The Bridge has been built by NCDOT as part of Interstate-485 construction, and connects Johnston-Oehler Road to Jimmy Oehler Road near Mallard Creek High School.
- Municipal agreements require the City to pay the actual costs of items, but are negotiated based on only estimated costs. The estimated cost of the bridge at the time was $2,242,100.
- Field conditions required changes to the design of the bridge. Also, the contractor encountered more rock than anticipated in the initial assessment.
- The final cost for the bridge is $2,384,137.16; the City has been invoiced for this amount.

Fiscal Note
Funding: Transportation Community Investment Plan

Attachment
Map
Resolution
RESOLUTION PASSED BY THE CITY COUNCIL OF
THE CITY OF CHARLOTTE, NORTH CAROLINA, ON OCTOBER 26, 2015

A motion was made by ________________________ and seconded by
________________________ for the adoption of the following Resolution, and upon being put
to a vote, was duly adopted:

WHEREAS, on July 25, 2011, the City Council adopted a resolution authorizing the Director of
Transportation to execute a municipal agreement with the North Carolina Department of
Transportation (NCDOT) in an amount not to exceed $2,242,100 for design and construction of
the Edinmeadow Drive Bridge, as part of TIP Project R-2248E, and;

WHEREAS, the executed municipal agreement was negotiated based on estimated costs at the
time, and;

WHEREAS, the executed municipal agreement specified that the City was responsible for actual
costs, and;

WHEREAS, change orders and other cost increases have caused the cost of the project to
increase to $2,384,137.16, exceeding the previous authorization;

NOW, THEREFORE, BE IT RESOLVED that the authority granted to the Director of Transportation
under the July 27, 2011, municipal agreement is hereby amended to be $2,384,137.16.

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, do HEREBY CERTIFY that the foregoing is a
true and exact copy of a Resolution adopted by the City Council of the City of Charlotte, North Carolina, in regular
session convened on the 26th day of October, 2015, the reference having been made in Minute Book ___ and
recorded in full in Resolution Book ____, Page ____.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this _____ day of _____.

____________________________________
Stephanie C. Kelly, MMC, City Clerk
Community House Road Widening - Phase 2

Action:

Award a contract in the amount of $2,830,886.11 to the lowest responsive bidder Red Clay Industries for the Community House Road Widening - Phase 2 project.

Staff Resource(s):
Tim Greene, Engineering & Property Management
Derrel Poole, Engineering & Property Management

Explanation
- The project involves intersection improvements on Community House Road from Providence Road West to Bryant Farms Road.
- The work will include:
  - Grading,
  - Storm drainage,
  - Concrete sidewalks,
  - Curb and gutter,
  - Wheelchair ramps and driveways,
  - Intersection improvements,
  - Asphalt paving,
  - Pavement markings,
  - Traffic control,
  - Traffic Signal, and
  - Utility related work.
- Phase 1, between Ardrey Kell Road and Providence Road West, was completed in 2014.
- Phase 1, between Ardrey Kell Road and Providence Road West, was completed in 2014.
- On August 20, 2015, the City advertised an Invitation to Bid; four bids were received from interested service providers.
- Red Clay Industries was the lowest responsive, responsible bidder.
- The contract was advertised with the provision of incentive payments because on-time completion of this project is critical to the opening of Terwilliger Pappas’ adjoining 194-unit apartment complex and 15,000 square feet of retail. Also, with Hawk Ridge Elementary, Community House Middle, and Ardrey Kell High School nearby it is also a priority to complete the project in advance of the 2016-17 school year.
- If the contractor can complete two key milestones ahead of schedule, incentives totaling $60,000 is available and included in this award amount.
- Funding for this project was included in the 2008 and 2010 Transportation bonds.
- Construction is expected to be complete by third quarter 2016.

Charlotte Business INClusion
Established SBE Goal: 17.00%
Committed SBE Goal: 17.50%
Red Clay Industries, Inc. exceeded the established SBE subcontracting goal, and has committed 17.50%
($484,828.41) of the base bid amount of $2,770,886.11 to the following certified firms (Part B: Section 3 of the Charlotte Business INClusion Policy):
- Pavers, Walls and Stamped Concrete, LLC (SBE, MBE) ($129,600) (stamped concrete)
- Express Logistics Services, Inc (SBE, MBE) ($111,000) (hauling)
- Harvest Environmental Services, Inc (SBE) ($107,150) (subsurface drainage)
- Ram Pavement Services, Inc (SBE) ($62,278.41) (pavement markings)
- Fast Signs Matthews Ballantyne, Inc (SBE) ($40,000) (fabrication and installation)
- Concrete Core Drilling and Sawing LLC (SBE) ($12,900) (saw cutting of asphalt)
- Major Contractors, Inc (SBE, WBE) ($11,900) (conduit, pull boxes)
- SAFETYMART (SBE) ($10,000) (traffic control)

Established MBE Goal: 4.00%
Committed MBE Goal: 4.01%
Red Clay Industries, Inc. exceeded the established MBE subcontracting goal, and has committed 4.01% ($111,000) of the base bid amount of $2,770,886.11 to the following certified firms (Part B: Section 3 of the Charlotte Business INClusion Policy):
- Express Logistics Services, Inc. (SBE, MBE) ($111,000) (hauling)

Fiscal Note
Funding: General Transportation Community Investment Plan

Attachment
Map
Location Map: Community House Road – Phase II (Council District 7)
Agenda Date: 10/26/2015

Agenda #: 38. File #: 15-1362 Type: Consent Item

Interstate-85 South Bridge and University Pointe Boulevard Project

Action:

A. Award a contract in the amount of $13,307,797.84 to the lowest responsive bidder Blythe Construction, Inc. for the University Pointe Boulevard project, and

B. Adopt a resolution authorizing the use of the City’s Crown Logo within North Carolina Department of Transportation right-of-way on the University Pointe Boulevard Bridge over Interstate-85.

Staff Resource(s):
Dan Leaver, Engineering & Property Management
Matt Magnasco, Charlotte Department of Transportation

Explanation

- The project was funded with the 2014 Bond Referendum and is the first major transportation project to go to construction.
- The project will provide east-west connectivity between University Research Park, Belgate/IKEA developments, and the CATS Blue Line Extension on North Tryon Street.
- On July 27, 2015, the City Council approved an interlocal agreement between the City of Charlotte and the Charlotte-Mecklenburg Board of Education for the real estate acquisition and construction of the project.
- The scope includes a new bridge across Interstate-85 (South Bridge), extending University Pointe Boulevard from its terminus near Ikea Boulevard to IBM Drive. In addition, site improvements will be made to the Charlotte-Mecklenburg Schools (CMS) property containing Martin Middle School and Vance High School. The roadway will tie into the portion of University Pointe Boulevard built as part of the Belgate development and will replace the existing CMS driveway into Martin Middle School.
- The work will include:
  - Grading,
  - Paving,
  - Storm Drainage,
  - Bridge Structure,
  - Concrete sidewalks,
  - Curb and gutter,
  - Wheelchair ramps and driveways,
  - Erosion control,
  - Traffic control,
  - Pavement markings, and
  - Water and sanitary sewer installation.
- On August 20, 2015, the City advertised an Invitation to Bid; five bids were received from interested service providers.
- Blythe Construction, Inc. was the lowest responsive, responsible bidder.
- The contract was advertised with the provision of incentive payments because on-time completion
of this project is critical to the operations of the school site.

- If the contractor can complete five key milestones ahead of schedule, incentives totaling $600,000 is available and included in this award amount.
- The bridge will contain a brick façade, including inlays of the City’s Crown Logo on the bridge abutments and the central pier.
- The City’s Corporate Communications & Marketing Department approved the use of the Crown Logo on the bridge in November 2014.
- With the logo to be located within North Carolina Department of Transportation (NCDOT)-maintained right-of-way, NCDOT requires a resolution for its installation.
- Construction is expected to be complete by first quarter 2017.

Charlotte Business INClusion
Established SBE Goal: 17.00%
Committed SBE Goal: 17.25%
Blythe Construction, Inc. exceeded the established SBE subcontracting goal, and has committed 17.25% ($2,192,318) of the base bid amount of $12,707,797.84 to the following certified firms (Part B: Section 3 of the Charlotte Business INClusion Policy):

- Express Logistics Services, Inc. (SBE, MBE) ($564,609) (hauling)
- B & B Concrete Construction of Charlotte, Inc (SBE) ($499,764) (curbs/sidewalk)
- Fuller & Co. Construction, LLC (SBE) ($458,913) (utilities)
- BKP Trucking, LLC (SBE, MBE) ($230,000) (hauling)
- Lopez Rebar (SBE) ($223,554) (rebar)
- Martin Landscaping Co. (SBE, WBE) ($119,447) (seeding)
- On Time Construction, Inc. (SBE, MBE) ($44,070) (masonry)
- Border Rebar LLC (SBE, MBE) ($37,429) (rebar)
- Mid Atlantic Erosion Control, Inc. (SBE, MBE) ($14,532) (erosion control)

Established MBE Goal: 7.00%
Committed MBE Goal: 7.01%
Blythe Construction, Inc. exceeded the established MBE subcontracting goal, and has committed 7.01% ($890,640) of the base bid amount of $12,707,797.84 to the following certified firms (Part B: Section 3 of the Charlotte Business INClusion Policy):

- Express Logistics Services, Inc. (SBE, MBE) ($564,609) (hauling)
- BKP Trucking, LLC (SBE, MBE) ($230,000) (hauling)
- On Time Construction, Inc. (SBE, MBE) ($44,070) (masonry)
- Border Rebar LLC (SBE, MBE) ($37,429) (rebar)
- Mid-Atlantic Erosion Control (SBE, MBE) ($14,532) (erosion control)

Fiscal Note
Funding: General Transportation Community Investment Plan

Attachment
Map
Photo of Bridge
Resolution of Use of City Logo
Location Map: University Pointe Boulevard Project (Council District 4)
RESOLUTION
SUPPORTING THE CITY’S APPLICATION FOR ARCHITECTURAL DETAILS ON THE UNIVERSITY POINTE CONNExION BRIDGE SPANNING I-85 IN ACCORDANCE WITH NORTH CAROLINA DEPARTMENT OF TRANSPORTATION POLICY

A motion was made by ______________________________ and seconded by ______________________________ for the adoption of the following Resolution and upon being put to a vote was duly adopted:

Whereas, the University Pointe Boulevard Bridge will span I-85 and will serve as a distinctive gateway for travelers heading to and from Charlotte along the interstate; and

Whereas, in an effort to enhance the architectural details and general aesthetic of the University Pointe Boulevard Bridge, the project team has included the City of Charlotte crown logo in the exterior design of the bridge; and

Whereas, the North Carolina Department of Transportation (NCDOT) adopted the North Carolina Public Art on the Right of Way Policy in December 2010, recognizing that aesthetic enhancements to transportation facilities including architectural and design features, public art, and/or other visual interests provide cultural benefits to communities that can potentially result in positive economic development and tourism both locally and throughout North Carolina;

Whereas, NCDOT provides that local government agencies may request aesthetic enhancements to transportation facilities on NCDOT rights of way, provided the local government conforms to the NCDOT policies and procedures, to include, but not limited to financial responsibility for the construction and maintenance of the architectural details, and an adopted local resolution.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015 that it supports the City’s application to NCDOT for enhancing the architectural details of the University Pointe Boulevard Bridge in accordance with NCDOT Policy.
Fire Station 1 HVAC Equipment Replacement

Action: Award a contract in the amount of $192,950 to the lowest responsive bidder Jeff Hargett Mechanical, Inc. for the Fire Station 1 HVAC Equipment Replacement project.

Staff Resource(s):
William Haas, Engineering & Property Management
Kevin Gordon, Charlotte Fire Department

Explanation
- The project involves the replacement of the 25 year-old HVAC equipment and controls system at Fire Station 1 located at 221 North Myers Street.
- The existing equipment has reached the end of its useful life and must be replaced.
- The work will include:
  - Removal of existing HVAC equipment,
  - One chiller,
  - Two boilers,
  - Three pumps,
  - HVAC control system, and
  - Three air handling units.
- The new equipment will improve the energy efficiency of the facility and provide better occupant comfort.
- Funding for the project is included in the General Facilities Community Investment Plan for building maintenance and equipment.
- On September 9, 2015, the Engineering & Property Management Department advertised Invitations to Bid.
  - On September 16, 2015, a pre-bid conference and walk-through was conducted on site to actively solicit participation and discuss with potential bidders the scope of work.
  - On October 1, 2015, three bids were received from interested mechanical contractors.
- Jeff Hargett Mechanical, Inc. was selected as the lowest responsive, responsible bidder.
- Construction is scheduled to be complete first quarter 2016.

Charlotte Business INClusion
Construction contracts estimated to be less than $300,000 are informal and exempt from the goal setting process (Part A: Section 3.1 of the Charlotte Business INClusion Policy).
Agenda #: 39. File #: 15-1542 Type: Consent Item

Fiscal Note
Funding: General Facilities Community Investment Plan

Attachment
Map
Location Map:  Fire Station 1 HVAC Equipment Replacement (Council District 1)
Development Agreement with PRSC Holdings (EDENS), LLC for a Connector to the Cross Charlotte Trail

Action:

Authorize the City Manager to negotiate and execute a development agreement with PRSC Holdings (EDENS), LLC for sharing the cost of design and construction for a bridge connection to the Cross Charlotte Trail from Woodlawn Road adjacent to the Park Road Shopping Center over Little Sugar Creek at Brandywine Road.

Staff Resource(s):
Joe Frey, Engineering & Property Management
Dan Gallagher, Charlotte Department of Transportation

Explanation

- As part of the Cross Charlotte Trail, the City is designing an approximate 1.4-mile extension of Little Sugar Creek Greenway (north side of Brandywine Road to Tyvola Road).
- In January 2015, more than 200 residents attended a public meeting and expressed interest in having the Trail connect to the Park Road Shopping Center, located at the intersection of Park and Woodlawn Roads, across Little Sugar Creek.
- Residents also commented that the Brandywine Road Bridge does not safely or adequately accommodate pedestrians and cyclists for crossing the creek.
- EDENS purchased the Park Road Shopping Center in 2010 and intends to invest a total of $26 million in upgrades to the Center by 2017, including $3.5 million in enhancements to the back side of the development facing the greenway.
- EDENS has indicated to City staff the enhancements to the backside of the development are in response to the Cross Charlotte Trail. EDENS is also willing to help fund a better connection from the Trail to the Shopping Center.
- City staff and the City’s consultant, Kimley-Horn and Associates, Inc. have studied connection options, and recommend construction of a pedestrian bridge over the creek just north of Brandywine Road, that would connect to the sidewalk on Woodlawn Road as well as the rear parking lot of the Shopping Center (conceptual plan and rendering attached).
- EDENS is in agreement with this plan for the bridge and is willing to contribute $12,500 upfront toward design and an additional $112,500 toward construction for a total contribution of $125,000.
- Kimley-Horn and Associates, Inc. has estimated cost of design at $25,000 and cost of construction of the bridge at $500,000.

Background

- The Cross Charlotte Trail is a project in the City’s current General Community Investment Plan, with $5 million allocated from the 2014 Bond Referendum and an additional $30 million included in the proposed 2016 Bond Referendum.
Once completed, residents will be able to bike or hike seamlessly from one end of Charlotte to the other. Approximately 98,000 jobs and 80,000 residents will be within a half-mile of the proposed trail.

Fiscal Note
Funding: Transportation Community Investment Plan
Attachment
Schematic Rendering
Map
Location Map: Development Agreement with PRSC Holdings (EDENS), LLC for a Connector to the Cross Charlotte Trail (Council District 6)
Cross Charlotte Trail Planning and Design Services

Action: Approve a contract in the amount of $978,179 with Kimley-Horn and Associates, Inc. for engineering services for three components of the Cross-Charlotte Trail planning and design services.

Staff Resource(s): Joe Frey, Engineering & Property Management

Explanation
- On August 25, 2014, City Council approved the initial contract for planning services for the Cross Charlotte Trail (Brandywine Road to Tyvola Road) with Kimley-Horn and Associates, Inc.
- Kimley-Horn and Associates, Inc. is now nearing completion with the planning phase for the Brandywine-Tyvola segment, and this contract will carry their efforts through to complete design of this segment (including a bridge connector over Little Sugar Creek to Park Road Shopping Center).
- In addition, this contract will include:
  - Planning phase services for a segment of the trail at Davidson Street to 25th Street along Little Sugar Creek;
  - Design of a connector from the Cross Charlotte Trail to McMullen Creek Greenway in South Charlotte; and
  - Developer coordination as needed in these and other segments.
- On March 20, 2014, a Request for Qualifications was advertised for creation of a Master Plan for Cross-Charlotte Trail and preliminary design of one or more high priority trail segments; five proposals were received from interested service providers.
- Kimley-Horn and Associates, Inc. was selected pursuant to the Council-approved, qualifications-based selection process.

Background
- The Cross Charlotte Trail is a project in the City’s current General Community Investment Plan, with $5 million allocated from the 2014 Bond Referendum and an additional $30 million included in the proposed 2016 Bond Referendum.
- Once complete, residents will be able to bike or hike seamlessly from one end of Charlotte to the other. Approximately 98,000 jobs and 80,000 residents will be within a half-mile of the proposed trail.

Charlotte Business Inclusion
The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INClusion Policy). For this contract, Kimley-Horn and Associates, Inc. has committed 18.09% ($177,000) of the total contract amount to the following certified firms:
- CES Group Engineers, LLP (SBE, WBE) ($75,000) (survey)
Agenda #: 41. File #: 15-1518 Type: Consent Item

- Boyle Consulting Engineers (SBE) ($62,000) (geotechnical)
- Hinde Engineering, Inc. (SBE) ($19,000) (utility coordination)
- CMW Design Strategies, PLLC (SBE) ($12,000) (planning)
- Carolina Wetland Services, Inc. (SBE, WBE) ($9,000) (environmental & ecological services)

Fiscal Note
Funding: Transportation Community Investment Plan

Attachment
Map
Location Maps: Cross Charlotte Trail Planning and Design Services
(page 1 of 2)

Davidson Street to 25th Street along Little Sugar Creek (Council District 1)

Tyvola Drive to Brandywine Road along Little Sugar Creek (Council District 6)
Connecting Trail to McMullen Creek Greenway (Council District 7)
CATS Bus Batteries

Action:

A. Award a unit price contract to the lowest responsive bidders, Battery Service, Inc., for the purchase of bus batteries for a three-year term, and

B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract is approved.

Staff Resource(s):
Larry Kopf, CATS
Edward Pullan, CATS

Explanation
- Various parts are required for the ongoing maintenance and repair of the CATS bus fleet.
- On September 1, 2015, CATS issued an Invitation to Bid; six responsive bids were received from interested providers.
- Bus batteries will be purchased on an as-needed basis under the contract terms. The unit prices are set forth in the proposed contract and are available upon request.
- Staff anticipates renewing the contract for up to two additional, one-year terms at prices to be negotiated based upon market conditions.
- Annual expenditures for the contract are estimated to be $100,000.

Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: CATS Operating Budget
City of Charlotte

Agenda Date: 10/26/2015

Agenda #: 43. File #: 15-1557 Type: Consent Item

CATS Blue Line Extension Contract 12: North Yard Building

Action: Award a contract to the lowest, responsive bidder, New Atlantic Contracting, Inc. for the construction of the North Yard Building (CATS Rail Service and Inspection Building) in an estimated amount of $11,305,399.83.

Staff Resource(s):
John Lewis, Jr. CATS
Danny Rogers, CATS

Explanation
- The North Yard Building will be located at 1911 North Brevard Street on the Blue Line Extension (BLE).
- The project consists of two buildings: 1) the Operations wing, and 2) the Services and Inspection wing.
  - The Operations wing includes a training room, locker rooms, break area, offices, and parts storage.
  - The Service and Inspection wing - the first floor consists of Light Rail Vehicle repair area, tool storage, and service pit. The second floor consists of parts storage, utility rooms, and a supervisor's office. A mezzanine level is included to facilitate Light Rail Vehicle repairs from above.
- On June 24, 2015, CATS advertised an Invitation to Bid (ITB) for the North Yard Building with Service and Inspection wing included as an “add alternate”; no bids were received.
- On August 3, 2015, CATS re-advertised the ITB for the North Yard Building with the Service and Inspection wing included as part of the total bid (no longer an “add alternate”); two bids were received from interested service providers.
- The lowest bid received exceeded the independent cost estimate of $9,518,000 by 20%. Pursuant to Federal Acquisition Regulation Section 14.404-1 the invitation to bid was cancelled and negotiations were entered into with the responsive, responsible bidders.
- City Staff evaluated the proposals and negotiated with both firms. After Edifice withdrew from consideration, a negotiated agreement was reached with New Atlantic Contracting, Inc.

Disadvantage Business Enterprise (DBE)
DBE participation goal was set for this contract pursuant to the City’s federally required and approved DBE program.

Established DBE Goal: 7.50%
Committed DBE Goal: 7.52%

New Atlantic Contracting, Inc. exceeded the established DBE goal, and has committed 7.52% ($848,503) of the total contract amount to the following certified firms (49 CFR Part 26):
- Unitary Systems Inc. (DBE, State WBE) ($196,533) (Plumbing & HVAC supplies)
- Oliver Paving Company (DBE, WBE, SBE) ($138,669) (Asphalt Paving)
- Willis Carroll dba Carroll Small Repairs (DBE, State MBE) ($126,573) (Framing/Drywall/Acoustical)
Agenda #: 43. File #: 15-1557 Type: Consent Item

- Driggers Electric and Control (DBE, SBE) ($119,000) (Electrical)
- United Painting Services, Inc. (DBE, MBE, SBE) ($73,960) (Painting)
- All Points Trucking (DBE, SBE) ($70,000) (Trucking)
- A-1 Fence Company (DBE) ($56,282) (Fencing)
- JMD Building Products (DBE, State WBE) ($47,593) (Pipe supplies)
- CES Group Engineers, LLP (DBE, WBE, SBE) ($10,000) (Surveying)
- Mekki Modular Systems, Inc. (DBE, MBE, SBE) ($9,893) (Flooring)

**Fiscal Note**
Funding: CATS Community Investment Plan
Blue Line Extension Track and Systems Change Order

Action: Approve Change Order # 9 in the amount of $7,000,000 with Balfour Beatty Infrastructure, Inc. for the LYNX Blue Line Extension project - Track and Systems construction.

Staff Resource(s):
John Lewis, CATS
Danny Rogers, CATS

Explanation

- On April 14, 2014, the City Council awarded a construction contract to Balfour Beatty Infrastructure Inc. for $130,805,444.31 to perform Track and Systems construction for the Blue Line Extension (BLE) and the Blue Line Capacity Expansion projects.
- Eight change orders have been processed to date for design changes that used contract contingency and did not require additional funds. Change order #9 in the amount of $7,000,000 will add funds for additional work items to be constructed by the Track and Systems contractor.
- On August 24, 2015, the City Council approved an amendment to the State Full Funding Grant Agreement to provide additional improvements to the BLE Light Rail project, including an expanded maintenance capacity at the North Yard maintenance facility. The expanded maintenance facility is included in the North Yard Building contract. In addition, the North Yard expansion requires a change to the Track and Systems contract to add additional traction power substations and storage tracks.
- In addition, since the award of the Track and Systems contract, staff has identified several key improvements that would provide significant benefits for safety and operational efficiency. These changes would be funded with project contingency within the Full Funding Grant Agreement funded BLE project budget.
  - Pedestrian gates would be added at intersections along North Tryon Street where trains are crossing at high speeds to improve pedestrian safety.
  - A track would be added at the North Yard to provide additional maneuverability and operational flexibility.
  - Hands-on training equipment would be added for rail systems maintenance, including train control, power supply, communications, vehicle interface, and track. As the only light rail operation in the state, this training tool is needed to allow technicians to learn and practice required skills. This training will improve system recovery time when equipment fails or requires adjustment.
- The total estimated cost for these changes is $7,000,000. If the final cost of these changes is below this estimate, the amount will remain in contract contingency to be used if needed during construction.
- The $7 million that is requested to be added to this contract will come from overall existing project
contingency funds. The BLE project remains within budget.

- The new total value of the contract is $137,805,444.31.

**Disadvantaged Business (DBE) Opportunity**
The additional $7 million in contract scope authorized by this change order will be held to the original contract DBE goal of 9.2%.

**Fiscal Note**
Funding: CATS Community Investment Plan
CATS Scheduling Software Upgrade

Action: Approve a contract with Giro, Inc. for an upgrade to the HASTUS system including new modules to provide additional functionality for scheduling bus and light rail service for a total not to exceed $1,127,425.

Staff Resource(s): Larry Kopf, CATS

Sole Source Exemption
- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Sole source is necessary as Giro, Inc. is the only source available to upgrade the existing HASTUS system.
- The City Council must approve purchases made under the sole source exception.

Explanation
- The HASTUS System is the primary tool CATS uses to maximize efficiencies affecting its largest cost driver, operator wages.
- Giro, Inc. will upgrade the existing HASTUS system and provide additional software modules to automate some functions currently handled manually, such as the unionized operator assignment bidding.
- The HASTUS System serves as the foundation software that most of CATS’ other technology systems coordinate with, including its customer service phone system and website, its bus stop database, and its Automatic Vehicle Location system.
- An upgrade of the Hastus System software is needed as the existing 2008 version is not supported on a current server operating system.

Charlotte Business INClusion
This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: The project is included in the CATS Community Investment Plan budget for Fiscal Year 2016 and Fiscal Year 2017 and in the Federal Formula grants for Fiscal Year 2015 and Fiscal Year 2016.
Water Meter Yokes and Brass Accessories

Action: Award a unit price contract to the lowest responsive bidder Fortiline Waterworks Inc. for the purchase of Water Meter Yokes and Brass Accessories for the term of two years.

Staff Resource(s): Barry Shearin, Charlotte Water

Explanation
- Water meter yokes and brass accessories are fittings required for the installation and repair of residential and commercial water meters.
- Water meter yokes and brass accessories include couplings, valves, and other fittings used to connect approximately 140 new service installations annually.
- On July 17, 2015, the City issued an Invitation to Bid; four bids were received from interested service providers.
- Fortiline Waterworks Inc. was selected as the lowest responsive, responsible bidder.
- The company will be paid the unit prices set forth in the contract, copies which are available upon request.
- The annual expenditures are estimated to be $750,000.

Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: Charlotte Water Operating Budget
Water Meter Copper Tubing

Action:

A. Award a unit price contract to the lowest responsive bidder Murray Supply Company for the purchase of copper tubing for a term of three years, and

B. Authorize the City Manager to renew the contract for up to two additional, one-year terms.

Staff Resource(s):
Barry Shearin, Charlotte Water

Explanation

- Different sizes of copper tubing are used for installation and repair of water services. Inventory is purchased on an as-needed basis and is priced per linear foot. Copper is preferable over other piping materials because of its long life expectancy and durability.
- On August 21, 2015, the City issued an Invitation to Bid; six bids were received from interested service providers.
- Murray Supply Company was selected as the lowest responsive, responsible bidder.
- The annual expenditures are estimated to be $200,000.
- Price adjustments will be based on the Comex Price Index, on a quarterly basis due to the highly elastic nature of the copper market.

Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: Charlotte Water Operating Budget
Laboratory Microbiology Analytical Supplies Contract

Action:

A. Approve the purchase of laboratory supplies, as authorized by the sole source exemption of G.S. 143-129 (e)(6),

B. Approve a contract with Idexx Distribution, Inc. for the purchase of microbiological laboratory supplies for the term of three years, and

C. Authorize the City Manager to renew the contract for one, two-year term with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved.

Staff Resource(s):
Barry Shearin, Charlotte Water

Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Idexx Distribution, Inc. is the sole manufacturer of Idexx analytical supplies and the sole supplier for both Idexx and Dynal analytical supplies.
- The City Council must approve purchases made under the sole source exception.

Explanation

- Charlotte Water Laboratory Services conducts more than 250,000 water quality tests per year to protect public health and the environment.
- Staff uses a specific set of complex, proprietary analytical laboratory testing equipment and materials from Idexx and Dynal to fulfill these responsibilities.
- The requested Idexx and Dynal supplies are required to retain the laboratory’s regulatory agency certifications that ensure compliance with state and federal mandated water quality standards.
- Annual expenditures under the contract are estimated to be $135,000.

Charlotte Business INClusion

This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INClusion Policy).

Fiscal Note
Agenda #: 48. File #: 15-1205 Type: Consent Item

Funding: Charlotte Water Operating Budget
Action:

A. Approve the purchase of Bison 300 Sewer Degreaser by piggybacking on a previously bid contract as authorized by G.S. 143-129(g),

B. Approve a contract with TP Environmental Products & Services LLC for the purchase of Bison 300 Sewer Degreaser for the term of one year, and

C. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved.

Staff Resource(s):
Barry Shearin, Charlotte Water

Piggybacking Exemption
- G.S. 143-129(g) allows local governments to purchase from any supplier that has, within the past 12 months, contracted to furnish the item to any federal, state or local agency.
- The contract must be one that was entered into following a public, formal bid process substantially similar to the one set forth in the North Carolina statutes, and the vendor must be willing to provide the items to the City at the same or more favorable terms.

Explanation
- Grease in sewer lines continues to be one of the most common causes of sanitary sewer overflows.
- Sewer line cleaning for grease involves washing the sewer lines via a high pressure water nozzle pulled through the sewer lines. Degreasers added to the wash water have shown to aid in providing for a more effective cleaning process.
- Charlotte Water has tested several degreasers for effectiveness in dissolving grease in sewer lines during cleaning processes. The Bison product has been effective and was the lowest cost.
- On December 2, 2014, the City of Raleigh issued an Invitation to Bid and awarded a contract to TP Environmental Products & Services LLC on December 9, 2014.
- TP Environmental Products & Services LLC is willing to provide sewer degreaser to the City at the same or better terms as are provided in its contract with the City of Raleigh.
- Staff has researched the market and believes the price and terms offered under the contract are competitive and that it is in the City’s best interest to procure Bison 300 Sewer Degreaser through the contract.
- The company will be paid $16.35 per gallon for the initial term.
- Annual expenditures are estimated to be $110,000.
This contract is being purchased off an existing contract as a piggybacking contract, and is exempt (Part A: Appendix 1.27 of the Charlotte Business INClusion Policy).

**Fiscal Note**

Funding: Charlotte Water Operating Budget
Phosphate Feed System Chemical Storage Tanks

Action: Award a contract in the amount of $116,480 to the lowest responsive bidder Edwards Fiberglass Inc. for the purchase of Phosphate Feed System Chemical Storage Tanks.

Staff Resource(s): Barry Shearin, Charlotte Water

Explanation

- Charlotte Water conducted a year-long pilot study on different types of water treatment chemicals to maintain compliance with updated drinking water regulations with emphasis on improving corrosion characteristics of the water for the EPA Lead and Copper Rule.
- Based on the study results, Charlotte Water plans to implement a new process for treating water to lessen the corrosion characteristics of the water on the pipes in the system and homes. The existing process used over the past several decades was to raise the pH of the water; the new process will be the addition of a phosphate compound in lieu of the higher pH.
- In response to recent changes in the lake water quality whereby increased bromide levels have increased the level of disinfection by-products being formed in the finished water, the implementation of this project is being accelerated. This will allow a lower pH in the drinking water improving both the corrosion characteristics and the disinfection by-products levels in the water.
- This proposed phosphate treatment process is currently used by approximately 40% of the water plants in the State of North Carolina and is considered a Best Available Technology for corrosion treatment. This process change will improve overall water quality and also provide for additional improvements in meeting other federal regulations.
- On September 9, 2015, the proposed process change was presented to the Environment Committee as part of a presentation on water quality.
- The process change will require nine tanks, ranging in size from 400 gallons to 15,000 gallons, for chemical storage.
- In an effort to reduce the overall project schedule, the tanks, which have a long lead time, are being procured now to ensure their availability at the time of construction.
- The construction and chemical contracts will be presented to the City Council in early 2016.
- On September 23, 2015, the City issued an Invitation to Bid for the phosphate feed system chemical storage tanks; four bids were received from interested providers.
- Edwards Fiberglass Inc. was selected as the lowest responsive, responsible bidder.

Charlotte Business INClusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: Charlotte Water Community Investment Plan
Agenda #: 51. File #: 15-1389 Type: Consent Item

Water and Wastewater Chemical: Hydrated Lime

Action: Award a unit price contract to the lowest responsive bidder Lhoist North America, Inc. for the purchase of hydrated lime for up to nine months.

Staff Resource(s): Barry Shearin, Charlotte Water

Explanation
- The contract will provide hydrated lime to Charlotte Water for the purpose of adjusting the alkalinity and pH of treated, potable water in order to achieve optimal corrosion control within the water distribution system.
- The use of hydrated lime to adjust pH in drinking water is an industry standard treatment method and improves overall water quality.
- The proper dosage of hydrated lime protects the interior surface of the pipes within the distribution system, enabling Charlotte Water to comply with the specifications of the Environmental Protection Agency’s Lead and Copper Rule and associated water quality parameters.
- Charlotte Water estimates 1,800 tons will be required over the course of the next nine months.
- On September 21, 2015, the City issued an Invitation to Bid; three bids were received from interested chemical providers.
- Lhoist North America, Inc. was selected as the lowest responsive, responsible bidder.
- The company will be paid the unit cost of $144.76 per ton as set forth in the contract.
- Estimated expenditures for the nine months are $260,568.
- The contract is only being established for up to nine months because Charlotte Water will be consolidating all chemical contracts and will re-solicit for best unit price next calendar year.

Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: Charlotte Water Operating Budget
Flow Monitoring Services and Procurement

Action:

A. Approve a contract with Frazier Engineering, P.A. for temporary and permanent flow monitoring services and procurement for an initial term of two years, and

B. Authorize the City Manager to renew the contract for up to three additional, one-year terms and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved.

Staff Resource(s):
Barry Shearin, Charlotte Water

Explanation

- The contract provides for the supply, installation, maintenance, monitoring, and reporting of flow meters and rain gauges at temporary and permanent locations throughout the sanitary sewer system.
- Flow monitoring is a vital component of regulatory compliance that ensures adequate sanitary sewer system capacity is maintained.
- The company will be paid the unit prices set forth in the contract, which are available upon request.
- On September 9, 2015, the City issued a Request for Proposal (RFP) for temporary and permanent flow monitoring services and procurement. In response to the RFP, the City received three proposals from interested service providers.
- Charlotte Water staff evaluated the proposals and determined that Frazier Engineering, P.A. best meets the City’s needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Estimated contract expenditures are $1,200,000 for the first term and $500,000 per renewal thereafter.

Charlotte Business INClusion

The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INClusion Policy). For this contract, Frazier Engineering, P.A. has committed 7.00% ($84,000) of the initial contract term to the following certified firm:

- Gavel and Dorn Engineering, PLLC (SBE) ($84,000) (field operations and analysis assistance)

Fiscal Note

Funding: Charlotte Water Community Investment Plan
On-Call Fencing Installation and Repair Services

Action:

A. Approve contracts with the following companies for on-call fencing installation and repair services for an initial term of three years:
   - Hartsell Brothers Fence Company, Inc.,
   - Maybury Fencing, Inc., and

B. Authorize the City Manager to renew the contracts for up to two additional, one-year terms with possible price adjustments and to amend the contracts consistent with the City’s business needs and the purpose for which the contracts were approved.

Staff Resource(s):
Robert Campbell, Management and Financial Services
Jack Christine, Aviation
Barry Gullet, Charlotte Water

Explanation
- The City requires on-call fencing installation and repair services for the Charlotte Douglas International Airport, the Charlotte Water Department, and other City Departments.
- Fencing installation and repair services are needed to meet security requirements and ensure the protection of facilities and property while also providing safety in areas with limited or prohibited access.
- Fencing installation and repair services may also be required from time to time in association with right-of-way projects.
- On August 4, 2015, the City issued a Request for Proposals (RFP) and received three proposals from interested service providers.
- The Project Team, consisting of staff from the Aviation Department, Charlotte Water Department, and Management and Financial Services evaluated the proposals and determined that Hartsell Brothers Fence Company, Inc. and Maybury Fencing, Inc. best meet the City’s needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Multiple contracts for on-call fencing installation and repair services are recommended to ensure adequate resources are available to meet the City’s needs.
- The companies will be required to respond on site within six hours of receiving notification by the City for all emergency security issues that require repair or installation of fence and/or gates.
- It is anticipated that emergency security issues will constitute approximately 10% of the overall scope of the work to be completed.
Agenda #: 53. File #: 15-885 Type: Consent Item

- All other repairs or installations require a 24-hour response.
- The companies will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- Materials pricing with the currently proposed Aviation contract decreased 22% in comparison to the previous contract.
- Staff anticipates renewing the contract for up to two additional, one-year terms at prices to be negotiated based on market conditions.
- Estimated contract expenditures for all contracts are $320,000 annually.

Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INClusion Policy). One of the firms selected, Maybury Fencing Inc., is a City SBE and WBE.

Fiscal Note
Funding: Various Departments’ Operating and Capital Budgets
Airport Firefighting Vehicle Acquisition

Action:

A. Award a unit price contract to Oshkosh Airport Products LLC for the purchase of Airport Rescue Firefighting Vehicles for the term of three years,

B. Authorize the City Manager to renew the contract for up to two, one-year extensions with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved, and

C. Adopt a budget ordinance appropriating $636,782 from the Aviation Discretionary Fund to the Aviation Community Investment Plan Fund.

Staff Resource(s):
Jack Christine, Aviation

Explanation

- The Airport is required by Federal Aviation Regulations (FAR) to provide Aircraft Rescue and Fighting (ARFF) equipment on the airfield for aircraft operations. Charlotte Fire Department staffs the two stations located on the Airport’s airfield.
- The amount of ARFF equipment required is determined by an index based on the size and frequency of aircraft operating at the airport. Based on current operations, the Airport is required to have at least three ARFF vehicles on scene with a combined water capacity of at least 4,000 gallons and 500 lbs. of extinguishing agent. In an emergency, the first vehicle must arrive at the scene within three minutes and the other two vehicles within four minutes.
- The current ARFF vehicle being replaced is over 20 years old and has reached the end of its useful life.
  - This vehicle was approved as part of the City’s Fiscal Year 2016 Capital Equipment Replacement List.
  - The total estimated cost per unit during the five year period is less than $800,000.
- On August 12, 2015, the Aviation Department issued an Invitation to Bid for the ARFF vehicles; two bids were received from interested service providers.
- Oshkosh Airport Products LLC was the lowest responsive, responsible bidder.
- The unit prices are set forth in the proposed contract and are available upon request.
- The Airport intends to seek reimbursement for 75% of the equipment cost from a Federal Aviation Administration Airport Improvement Program Grant. The remainder will be paid for with Passenger Facility Charges (PFC) and/or airport discretionary funds.
Charlotte Business INClusion
No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INClusion Policy).

Fiscal Note
Funding: Aviation Community Investment Plan
The Aviation Department intends to seek Federal Aviation Administration approval to use PFC funds to pay for the additional PFC-eligible costs of this projects in PFC Application #6.

Attachment
Budget Ordinance
ORDINANCE NO. ________________

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF $636,782 FOR THE UNIT PRICE CONTRACT TO OSHKOSH AIRPORT PRODUCTS, LLC FOR THE PURCHASE OF AIRPORT RESCUE FIREFIGHTING VEHICLES

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of $636,782 is hereby appropriated from the Aviation Discretionary Fund for contract to Oshkosh Airport Products, LLC

Section 2. That the sum of $636,782 is hereby appropriated in the Aviation Community Investment Plan Fund
   Fund 6064
   Project 4020901522
   Source 6000
   Type 60006001
   Year 0000

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

_____________________________________________________

City Attorney
Airport Passenger Facility Charge Application #5 Appropriation

Action: Adopt a budget ordinance appropriating $18,376,723 from the Passenger Facility Charge Fund to the Aviation Community Investment Plan for approved projects in application number 15-05-C-00-CLT.

Staff Resource(s)
Brent Cagle, Aviation

Explanation
- In accordance with Federal Aviation Regulations, the Federal Aviation Administration (FAA) issued a Final Agency Decision on December 23, 2014, authorizing Charlotte Douglas International Airport (CLT) to impose a $3.00 Passenger Facility Charge (PFC) for projects approved in its 5th PFC Application (application number 15-05-C-00-CLT).
- The PFC Application #5 included the approval to impose and use $67,659,044 in Passenger Facility Charge revenues on 26 projects on a pay-as-you-go basis. The City Council has previously approved a total of $49,282,321 for appropriation through budget ordinances tied to contracts.
- The FAA has approved the Airport to collect the PFC through the estimated expiration date of March 1, 2023, or until the total net PFC revenue collected plus interest thereon equals the allowable costs of the approved projects for all outstanding PFC Applications.
- Projects included in PFC Application #5, which require appropriation by this proposed action, include:
  - Taxiway A Rehabilitation;
  - Taxiway D Rehabilitation;
  - Taxiway M North Rehabilitation;
  - Master Plan Update - Airfield Capacity Enhancement Plans;
  - Noise Exposure Maps;
  - Baggage Makeup Improvements;
  - ARFF Quick Response Vehicles;
  - Security Access Improvements;
  - Concourse E Jet Bridges;
  - PFC Application Development; and
  - Passenger Boarding Bridges.

Attachment
Budget Ordinance
ORDINANCE NO. ____________________________

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF $18,376,723 IN PASSENGER FACILITY CHARGE FUNDS FOR APPROVED AVIATION COMMUNITY INVESTMENT PLAN PROJECTS IN APPLICATION NUMBER 15-05-C-00-CLT

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of $18,376,723 is hereby appropriated from the Passenger Facility Charge Fund for approved Aviation Community Investment Plan projects.

Section 2. That the sum of $18,376,723 is hereby appropriated in the Aviation Community Investment Plan Fund to the following projects:

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Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney
Airport Project Management Services

Action:

A. Approve a professional services contract with T.Y. Lin International for project management and construction administration for a term of three years,

B. Authorize the City Manager to renew the contract for up to two additional, one-year extensions with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved, and

C. Adopt a budget ordinance appropriating $3,100,000 from the Aviation Discretionary Fund to the Aviation Community Investment Plan Fund.

Staff Resource(s):
Jack Christine, Aviation

Explanation
- The contract will provide three project managers to assist Aviation with the implementation of the Aviation Capital Improvement Program.
- This will be a three year contract with two one-year extensions.
- On August 31, 2015, Aviation issued a Request for Qualifications for project management services; three proposals were received from interested service providers.
- The Aviation Department selected T.Y. Lin International for this project based on their past project management experience with similar airport projects.
- The project will be funded with Aviation Discretionary Funds, which will be reimbursed with Passenger Facility Charge revenues based on eligibility.
- The total estimated amount of the contract over the initial term is $3,100,000.

Disadvantaged Business Enterprise
No goal was set for this contract because there are no subcontracting opportunities

Fiscal Note
Funding: Aviation Community Investment Plan
The Aviation Department intends to seek Federal Aviation Administration approval to use Passenger Facility Charge (PFC) funds to pay for the additional PFC-eligible costs of these projects in PFC Application #6.

Attachment
Budget Ordinance
ORDINANCE NO. ____________________________

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF $3,100,000 FOR A PROFESSIONAL SERVICES CONTRACT TO T.Y. LIN INTERNATIONAL FOR PROJECT MANAGEMENT AND CONSTRUCTION ADMINISTRATION

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of $3,100,000 is hereby appropriated from the Aviation Discretionary Fund for contract to T.Y. Lin International

Section 2. That the sum of $3,100,000 is hereby appropriated in the Aviation Community Investment Plan Fund

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Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

______________________________
City Attorney
Vacall Equipment Original Equipment Manufacturing Parts and Service

Action:

A. Approve the purchase of Vacall Equipment Parts and Service, as authorized by the sole source exemption of G.S. 143-129 (e)(6),

B. Approve a contract with Rodders and Jets Supply Company, for the purchase of Vacall Equipment Parts and Service for the term of three years and,

C. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City’s business needs and the purpose for which the contract was approved.

Staff Resource(s):
Chris Trull, Management and Financial Services

Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because there is only one supply source.
- The City Council must approve purchases made under the sole source exception.

Explanation

- The City currently operates multiple Vacall Combination Jet & Vacuum Trucks that are used for maintaining water and sewer lines.
- The equipment is specialized and cannot be serviced or maintained without the proper parts, training, and tooling.
- Vacall warranties require original equipment manufacturer (OEM) parts for all maintenance and repairs. OEM parts are also required to retain factory training, failure analysis, and diagnostic/technical support.
- Rodders and Jets Supply Company is the exclusive authorized distributor of Vacall equipment parts and warranty services for the Charlotte area.
- Annual expenditures under the contract are estimated to be $150,000.

Charlotte Business INClusion
This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INClusion Policy).
Agenda #: 57. File #: 15-1603 Type: Consent Item

Fiscal Note
Funding: Management and Financial Services Operating Budget
Refund of Property Taxes

Action: Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessor error in the amount of $29,714.77.

Staff Resource(s):
Robert Campbell, Management & Financial Services

Explanation
Notification of Property Tax refunds due to clerical or assessor error are provided to the City by Mecklenburg County.

Pearson Review Update

- In accordance with the ordinance approved by the City Council on August 25, 2014, and North Carolina law, a list of refunds, which have been paid since the last City Council Business Meeting as a result of the Pearson Review, is available at the City Clerk’s Office upon request.
- The amount of Pearson Review refunds paid since the last City Council Business Agenda Meeting on September 28, 2015, totaled $1,435,925.53.

Fiscal Note
Funding: Not Applicable

Attachment
List of Property Tax Refunds and Resolution
### Property Tax Refund Requests

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$ 29,714.77
A RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES

Reference is made to the schedule of "Taxpayers and Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected property taxes from the taxpayers set out on the list attached to the Docket.

2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.

3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 26th day of October 2015 that those taxpayers listed on the schedule of "Taxpayers and Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.
Resolution of Intent to Abandon an Unopened Alleyway off of N. Davidson Street

Action:

A. Adopt a Resolution of Intent to abandon an unopened alleyway off of N. Davidson Street, and

B. Set a public hearing for November 23, 2015.

Staff Resource(s):
Jeff Boenisch, Transportation

Explanation
- The unopened alleyway off of N. Davidson Street is located in Council District 1.

Attachment
Map
Resolution
Right-of-Way Abandonment Petition 2015-06

Right-of-Way Abandonment Area
An Unopened Alleyway off of N. Davidson Street
RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE an unopened alleyway off of N. Davidson Street in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, Mr. Scott Wellmon has filed a petition to close an unopened alleyway off of N. Davidson Street in the City of Charlotte; and

Whereas, an unopened alleyway off of N. Davidson Street is a 10-foot wide right-of-way that begins at its intersecting point with N. Davidson Street and continues westward for approximately 280 feet to its terminus within a property currently or formerly owned by Wellmon Family, LP (Deed Book 11115, Page 375), and consists of approximately 2,266 square feet, as shown in the maps marked “Exhibit A” and is more particularly described by metes and bounds in the document marked “Exhibit B” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close an unopened alleyway off of N. Davidson Street and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23rd day of November 2015, in CMGC meeting chamber, 600 East 4th Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.
Resolution of Intent to Abandon an Unopened Portion of Oak Street

Action:
   A. Adopt a Resolution of Intent to abandon an unopened portion of Oak Street, and
   B. Set a public hearing for November 23, 2015.

Staff Resource(s):
Jeff Boenisch, Transportation

Explanation
- The unopened portion of Oak Street is located in Council District 2.

Attachment
Map
Resolution
CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION
Development Services Division

Right-of-Way Abandonment Petition 2013-12

Right-of-Way Abandonment Area
A residual portion of Oak Street
RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE a portion of Oak Street in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, Mr. John Maxwell has filed a petition to close a portion of Oak Street in the City of Charlotte; and

Whereas, an a portion of Oak Street is a 40-foot wide right-of-way that begins at its intersecting point with Fred D. Alexander Boulevard and continues southeastwardly for approximately 244 feet to its terminus at a property currently or formerly owned by Mecklenburg County (Deed Book 28807, Page 49), and consists of approximately 9,610 square feet, as shown in the maps marked “Exhibit A” and is more particularly described by metes and bounds in the document marked “Exhibit B” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close a portion of Oak Street and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23rd day of November 2015, in CMGC meeting chamber, 600 East 4th Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.
Resolution of Intent to Abandon Cecil Street

Action:

A. Adopt a Resolution of Intent to abandon Cecil Street, and

B. Set a public hearing for November 23, 2015.

Staff Resource(s):
Jeff Boenisch, Transportation

Explanation
- Cecil Street is located in Council District 1.

Attachment
Map
Resolution
RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE Cecil Street the City of Charlotte, Mecklenburg County, North Carolina

Whereas, Midtown Partners II, LLC, has filed a petition to close Cecil Street in the City of Charlotte; and

Whereas, Cecil Street begins at its intersecting point with Baxter Street and continues approximately 420 feet north to its terminus at Luther Street and S. Kings Drive, and consisting of 15,529 square feet, as shown in the maps marked “Exhibit A-1 through A-6” and are more particularly described by metes and bounds in the documents marked “Exhibit B-1 through B-6” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close Cecil Street and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23rd day of November, 2015, in CMGC meeting chamber, 600 East 4th Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.
Resolution of Intent to Abandon a Portion of Greenwood Cliff

Action:
A. Adopt a Resolution of Intent to abandon a portion of Greenwood Cliff, and
B. Set a public hearing for November 23, 2015.

Staff Resource(s):
Jeff Boenisch, Transportation

Explanation
- The portion of Greenwood Cliff is located in Council District 1.

Attachment
Map
Resolution
CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION
Development Services Division

Right-of-Way Abandonment Petition 2015-08

Right-of-Way Abandonment Area
A portion of Greenwood Cliff
RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE a portion of Greenwood Cliff in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, Mr. Peter Pappas has filed a petition to close a portion of Greenwood Cliff in the City of Charlotte; and

Whereas, a portion of Greenwood Cliff is a 40-foot wide right-of-way that begins approximately 20 feet northwest of its intersecting point with Kenilworth Avenue, continuing approximately 482 feet in a northwestward direction to its terminus that is adjacent to the western most boundary of a property currently or formerly owned by Charlotte Regional Realtor® Association (Deed Book 6862, Page 179), and consists of 19,366 square feet, as shown in the maps marked “Exhibit A Sheet 1 of 2” and “Exhibit A Sheet 2 of 2” and is more particularly described by metes and bounds in the document marked “Exhibit B” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of October 26, 2015, that it intends to close a portion of Greenwood Cliff and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 23rd day of November 2015, in CMGC meeting chamber, 600 East 4th Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.
Meeting Minutes

Action:

Approve the titles, motions, and votes reflected in the Clerk’s record as the minutes of:
- September 28, 2015, Business Meeting and Citizens’ Forum

Staff Resource(s):
Bianca Payne, City Clerk’s Office
In Rem Remedy: 2827 Lake Avenue

For In Rem Remedy, the public purpose and policy are outlined here.

Public Purpose:
- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

Policy:
- Housing & Neighborhood Development and Community Safety

The In Rem Remedy items were initiated from 3 categories:
1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

The In Rem Remedy item is listed below by category identifying the street address and neighborhood.

Field Observation: 2827 Lake Avenue

Action:
Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 2827 Lake Avenue (Neighborhood Profile Area 293).

Attachment
ORDINANCE


WHEREAS, the dwelling located at 2827 Lake Avenue in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 2827 Lake Avenue in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

_________________________
Senior Assistant City Attorney
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<td>Neighborhood</td>
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</table>

| KEY FACTS                                               |         |
| Focus Area                                               | Housing & Neighborhood Development & Community Safety Plan |

| CODE ENFORCEMENT INFORMATION                            |         |
|♦ Reason for Inspection:                                 | Field Observation |
|♦ Date of the Inspection:                                | 10/16/2013 |
|♦ Title report received, revealing parties in interest:  | 10/23/2013 |
|♦ Owner(s) and parties in interest notified of Complaint and Notice of Hearing by advertisement and certified mail by: | 8/29/2014 |
|♦ Held hearings for owner(s) and parties in interest by: | 9/26/2014 |
|♦ Owner(s) and parties in interest attend hearing:       | No      |
|♦ Owner(s) and parties in interest ordered to demolish structure by: | 6/15/2015 |
|♦ Filed Lis Pendens:                                     | 7/17/2015 |
|♦ Owner(s) has not repaired, or complied with order to demolish. |         |
|♦ Structure occupied:                                   | No      |
|♦ Demolition cost:                                       | $6,100  |
|♦ Lien will be placed on the property for the cost of Demolition. |         |
NOTIFICATION TO OWNER

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

OPTIONS

<table>
<thead>
<tr>
<th>IN-REM REPAIR</th>
<th>REHAB TO CITY STANDARD</th>
<th>REPLACEMENT HOUSING</th>
<th>DEMOLITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated In-Rem Repair Cost: $40,000</td>
<td>Acquisition &amp; Rehabilitation Cost</td>
<td>New Replacement Structure Cost</td>
<td>Demolition Cost</td>
</tr>
<tr>
<td></td>
<td>(Existing structure: 1,126 sq. ft. total)</td>
<td>(Structure: 1,126 sq. ft. total)</td>
<td>$6,100</td>
</tr>
<tr>
<td></td>
<td>Economic Life: 15-20 years</td>
<td>Economic Life: 50 years</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Estimated cost-$159,996</td>
<td>Estimated cost-$187,490</td>
<td></td>
</tr>
</tbody>
</table>

In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.

In-Rem Repair:
- **Cost:** $56,300
- **Outstanding Loans:** $27,000
- **Property Taxes owed:** $8,214
- **Interest on Taxes owed:** $4,382
  - **Total:** $95,896

Rehab to City Standard:
- **Acquisition:**
  - **Tax values:**
    - **Structure:** $54,100
    - **Land:** $10,000
  - **Total Acquisition:** $64,100

Estimated Rehabilitation Cost:
- **Cost:** $54,100

Replacement Housing:
- **New structure:** $77,694
- **Demolition:** $6,100
- **Outstanding Loans:** $27,000
- **Property Taxes owed:** $8,214
- **Interest on Taxes owed:** $4,382
  - **Total:** $123,390

RECOMMENDATION FOR DEMOLITION

Demolition is recommended because:
- Estimated In-Rem Repair cost of: $40,000 ($35.52 /sq. ft.), which is 73.937% of the structure tax value, which is $54,100.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- The building is 79 years old and consists of 1,126 square feet total.
- A new 1,126 sq. ft. structure can be built for $77,694.
In Rem Remedy: 3715 Oakwood Road

For In Rem Remedy, the public purpose and policy are outlined here.

Public Purpose:
- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

Policy:
- Housing & Neighborhood Development and Community Safety

The In Rem Remedy items were initiated from 3 categories:
1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

The In Rem Remedy item is listed below by category identifying the street address and neighborhood.

Field Observation: 3715 Oakwood Road

Action:
Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 3715 Oakwood Road (Neighborhood Profile Area 237).

Attachment
ORDINANCE


WHEREAS, the dwelling located at 3715 Oakwood Road in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 3715 Oakwood Road in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

_________________________________
Senior Assistant City Attorney
### GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Property Address</th>
<th>3715 Oakwood Road</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neighborhood</td>
<td>Neighborhood Profile Area #237</td>
</tr>
<tr>
<td>Council District</td>
<td>#2</td>
</tr>
<tr>
<td>Owner(s)</td>
<td>Harold L. Kuchenbrod Jr., Brain J. Kuchenbrod, Henry Jerome Smith, Lawrence D. Smith, Heirs of Katie O. Smith</td>
</tr>
<tr>
<td>Owner(s) Address</td>
<td>3715 Oakwood Road Charlotte, NC 28269</td>
</tr>
</tbody>
</table>

### KEY FACTS

<table>
<thead>
<tr>
<th>Focus Area</th>
<th>Housing &amp; Neighborhood Development &amp; Community Safety Plan</th>
</tr>
</thead>
</table>

### CODE ENFORCEMENT INFORMATION

<table>
<thead>
<tr>
<th>♦ Reason for Inspection:</th>
<th>Field Observation</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ Date of the Inspection:</td>
<td>7/25/2014</td>
</tr>
<tr>
<td>♦ Title report received, revealing parties in interest:</td>
<td>10/10/2014</td>
</tr>
<tr>
<td>♦ Owner(s) and parties in interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:</td>
<td>10/31/2014</td>
</tr>
<tr>
<td>♦ Held hearings for owner(s) and parties in interest by:</td>
<td>11/13/2014</td>
</tr>
<tr>
<td>♦ Owner(s) and parties in interest attend hearing:</td>
<td>No</td>
</tr>
<tr>
<td>♦ Owner(s) and parties in interest ordered to demolish structure by:</td>
<td>12/15/2014</td>
</tr>
<tr>
<td>♦ Title search updated revealing no change:</td>
<td>4/27/2015</td>
</tr>
<tr>
<td>♦ Filed Lis Pendens:</td>
<td>7/8/2015</td>
</tr>
<tr>
<td>♦ Owner(s) have not repaired, or complied with order to demolish.</td>
<td></td>
</tr>
<tr>
<td>♦ Structure occupied:</td>
<td>No</td>
</tr>
<tr>
<td>♦ Demolition cost:</td>
<td>$4,155</td>
</tr>
<tr>
<td>♦ Lien will be placed on the property for the cost of Demolition.</td>
<td></td>
</tr>
</tbody>
</table>

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*Agenda Packet Page 343 of 381*
NOTIFICATION TO OWNER

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

OPTIONS

<table>
<thead>
<tr>
<th>IN-REM REPAIR</th>
<th>REHAB TO CITY STANDARD</th>
<th>REPLACEMENT HOUSING</th>
<th>DEMOLITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated In-Rem Repair Cost: $44,070</td>
<td>Acquisition &amp; Rehabilitation Cost (Existing structure: 1,053 sq.ft. total) Economic Life: 15-20 years Estimated cost-$119,400</td>
<td>New Replacement Structure Cost (Structure: 1,053 sq.ft. total) Economic Life: 50 years Estimated cost-$143,562</td>
<td>Demolition Cost $4,155</td>
</tr>
<tr>
<td>In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.</td>
<td>Acquisition: Tax values: - Structure: $34,400 - Storage: $1,000 - Land: $17,600 Total Acquisition: $53,000</td>
<td>Acquisition: Tax values: - Structure: $34,400 - Storage: $1,000 - Land: $17,600 Total Acquisition: $53,000</td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION FOR DEMOLITION

Demolition is recommended because:
- Estimated In-Rem Repair cost of: $44,070 ($41.85 /sq. ft.) which is 128.110% of the structure tax value, which is $34,400.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- The building is 60 years old and consists of 1,053 square feet total.
- A new 1,053 sq. ft. structure can be built for $72,657.
Agenda #: 66. File #: 15-1595 Type: Consent Item

In Rem Remedy: 7409 Pence Road

For In Rem Remedy, the public purpose and policy are outlined here.

Public Purpose:
- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

Policy:
- Housing & Neighborhood Development and Community Safety

The In Rem Remedy items were initiated from 3 categories:
1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

The In Rem Remedy item is listed below by category identifying the street address and neighborhood.

Public Safety: 7409 Pence Road

Action:
Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 7409 Pence Road (Neighborhood Profile Area 162).

Attachment
ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 7409 PENCE ROAD PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF CENTRO CRISTIANO ELOHIM CHURCH 7517 PENCE ROAD CHARLOTTE, NC 28215

WHEREAS, the dwelling located at 7409 Pence Road in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 7409 Pence Road in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

_________________________
Senior Assistant City Attorney
## GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Property Address</th>
<th>7409 Pence Road</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neighborhood</td>
<td>Neighborhood Profile Area 162</td>
</tr>
<tr>
<td>Council District</td>
<td>#5</td>
</tr>
<tr>
<td>Owner(s)</td>
<td>Centro Cristiano Elohim Church</td>
</tr>
<tr>
<td>Owner(s) Address</td>
<td>7517 Pence Road Charlotte, NC 28215</td>
</tr>
</tbody>
</table>

## KEY FACTS

<table>
<thead>
<tr>
<th>Focus Area</th>
<th>Housing &amp; Neighborhood Development &amp; Community Safety Plan</th>
</tr>
</thead>
</table>

## CODE ENFORCEMENT INFORMATION

<table>
<thead>
<tr>
<th>Reason for Inspection:</th>
<th>Public Agency (Charlotte Fire Department)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of the Inspection:</td>
<td>10/7/2014</td>
</tr>
<tr>
<td>Title report received, revealing party in interest:</td>
<td>10/21/2014</td>
</tr>
<tr>
<td>Owner(s) notified of Complaint and Notice of Hearing by advertisement and certified mail by:</td>
<td>11/13/2014</td>
</tr>
<tr>
<td>Held hearings for owner(s) by:</td>
<td>12/15/2014</td>
</tr>
<tr>
<td>Owner(s) attend hearing:</td>
<td>Yes</td>
</tr>
<tr>
<td>Party in Interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:</td>
<td>5/6/2015</td>
</tr>
<tr>
<td>Filed Lis Pendens:</td>
<td>5/8/2015</td>
</tr>
<tr>
<td>Owner(s) ordered to demolish structure by:</td>
<td>6/1/2015</td>
</tr>
<tr>
<td>Held hearing for Party in Interest by:</td>
<td>6/2/2015</td>
</tr>
<tr>
<td>Party in Interest attend hearing:</td>
<td>No</td>
</tr>
<tr>
<td>Party in Interest ordered to demolish structure by:</td>
<td>7/6/2015</td>
</tr>
<tr>
<td>Owner(s) have not repaired, or complied with order to demolish.</td>
<td>No</td>
</tr>
<tr>
<td>Structure occupied:</td>
<td>No</td>
</tr>
<tr>
<td>Demolition cost:</td>
<td>$6,675</td>
</tr>
<tr>
<td>Lien will be placed on the property for the cost of Demolition.</td>
<td></td>
</tr>
</tbody>
</table>
NOTIFICATION TO OWNER

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

OPTIONS

<table>
<thead>
<tr>
<th>IN-REM REPAIR</th>
<th>REHAB TO CITY STANDARD</th>
<th>REPLACEMENT HOUSING</th>
<th>DEMOLITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated In-Rem Repair Cost: $46,200</td>
<td>Acquisition &amp; Rehabilitation Cost (Existing structure: 1,214 sq. ft. total) Economic Life: 15-20 years Estimated cost-$568,911</td>
<td>New Replacement Structure Cost (Structure: 1,214 sq. ft. total) Economic Life: 50 years Estimated cost-$598,652</td>
<td>Demolition Cost $6,675</td>
</tr>
<tr>
<td>In-Ren Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.</td>
<td>In-Ren Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Acquisition: Tax values:</td>
<td>Acquisition: Tax values:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Structure: $ 63,100</td>
<td>- Structure: $ 63,100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Storage: $ 1,900</td>
<td>- Storage: $ 1,900</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Land: $ 125,700</td>
<td>- Land: $ 125,700</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Acquisition: $ 190,700</td>
<td>Total Acquisition: $ 190,700</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Estimated Rehabilitation Cost: $ 60,700</td>
<td>Estimated Rehabilitation Cost: $ 60,700</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outstanding Loans: $ 315,000</td>
<td>Outstanding Loans: $ 315,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Taxes owed: $ 2,511</td>
<td>Property Taxes owed: $ 2,511</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest on Taxes owed: $ 0</td>
<td>Interest on Taxes owed: $ 0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total: $ 378,211</td>
<td>Total: $ 378,211</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION FOR DEMOLITION

Demolition is recommended because:
- Estimated In-Rem Repair cost of: $46,200 ($38.05/sq. ft.), which is 73.217% of the structure tax value, which is $63,100.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural and electrical violations: Walls and ceiling framing fire damaged. Exterior siding and trim fire damaged. Interior ceiling and wall covering fire damaged. Windows fire damaged. Roofing and sheathing fire damaged. Electrical wiring fire damaged.
- The building is 57 years old and consists of 1,214 square feet total.
- A new 1,214 sq. ft. structure can be built for $83,766.
In Rem Remedy: 8233 Four Sisters Lane

For In Rem Remedy, the public purpose and policy are outlined here.

Public Purpose:
- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

Policy:
- Housing & Neighborhood Development and Community Safety

The In Rem Remedy items were initiated from 3 categories:
1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

The In Rem Remedy item is listed below by category identifying the street address and neighborhood.

Public Safety: 8233 Four Sisters Lane

Action:
Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 8233 Four Sisters Lane (Neighborhood Profile Area 242).

Attachment
ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 8233 FOUR SISTERS LANE PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF LESLIE TAYLOR 8233 FOUR SISTERS LANE CHARLOTTE, NC 28215

WHEREAS, the dwelling located at 8233 Four Sisters Lane in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 8233 Four Sisters Lane in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

_________________________
Senior Assistant City Attorney
## GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Property Address</th>
<th>8233 Four Sisters Lane</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neighborhood</td>
<td>Neighborhood Profile Area 242</td>
</tr>
<tr>
<td>Council District</td>
<td>#5</td>
</tr>
<tr>
<td>Owner(s)</td>
<td>Leslie Taylor</td>
</tr>
<tr>
<td>Owner(s) Address</td>
<td>8233 Four Sisters Lane</td>
</tr>
<tr>
<td></td>
<td>Charlotte, NC 28215</td>
</tr>
</tbody>
</table>

## KEY FACTS

| Focus Area                        | Housing & Neighborhood Development & Community Safety Plan |

## CODE ENFORCEMENT INFORMATION

<table>
<thead>
<tr>
<th>Reason for Inspection</th>
<th>Public Agency (Charlotte Fire Department)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of the Inspection</td>
<td>6/18/2015</td>
</tr>
<tr>
<td>Title report received, revealing parties in interest:</td>
<td>6/18/2015</td>
</tr>
<tr>
<td>Owner(s) and parties in interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:</td>
<td>8/3/2015</td>
</tr>
<tr>
<td>Held hearings for owner(s) and parties in interest by:</td>
<td>8/17/2015</td>
</tr>
<tr>
<td>Owner(s) and parties in interest attend hearing:</td>
<td>No</td>
</tr>
<tr>
<td>Owner(s) and parties in interest ordered to demolish structure by:</td>
<td>9/8/2015</td>
</tr>
<tr>
<td>Filed Lis Pendens:</td>
<td>9/10/2015</td>
</tr>
<tr>
<td>Owner(s) have not repaired, or complied with order to demolish.</td>
<td></td>
</tr>
<tr>
<td>Structure occupied:</td>
<td>No</td>
</tr>
<tr>
<td>Demolition cost:</td>
<td>$10,888</td>
</tr>
<tr>
<td>Lien will be placed on the property for the cost of Demolition.</td>
<td></td>
</tr>
</tbody>
</table>
NOTIFICATION TO OWNER

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

OPTIONS

<table>
<thead>
<tr>
<th>IN-REM REPAIR</th>
<th>REHAB TO CITY STANDARD</th>
<th>REPLACEMENT HOUSING</th>
<th>DEMOLITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated In-Rem Repair Cost: $105,025</td>
<td>Acquisition &amp; Rehabilitation Cost (Existing structure: 3,521 sq. ft. total) Economic Life: 15-20 years Estimated cost-$590,940</td>
<td>New Replacement Structure Cost (Structure: 3,521 sq. ft. total) Economic Life: 50 years Estimated cost-$668,727</td>
<td>Demolition Cost $10,888</td>
</tr>
</tbody>
</table>

In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.

<table>
<thead>
<tr>
<th>Acquisition:</th>
<th>Total Acquisition: $176,800</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Tax values:</td>
<td></td>
</tr>
<tr>
<td>- Structure:</td>
<td>$150,400</td>
</tr>
<tr>
<td>- Land:</td>
<td>$26,400</td>
</tr>
<tr>
<td>Estimated Rehabilitation Cost:</td>
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</tr>
<tr>
<td>Outstanding Loans:</td>
<td>$235,759</td>
</tr>
<tr>
<td>Property Taxes owed:</td>
<td>$2,331</td>
</tr>
<tr>
<td>Total:</td>
<td>$414,140</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Acquisition:</th>
<th>Total Acquisition: $176,800</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Tax values:</td>
<td></td>
</tr>
<tr>
<td>- Structure:</td>
<td>$150,400</td>
</tr>
<tr>
<td>- Land:</td>
<td>$26,400</td>
</tr>
</tbody>
</table>

| New structure: | $242,949 |
| Demolition: | $10,888 |
| Outstanding Loans: | $235,759 |
| Property Taxes owed: | $2,331 |
| Interest on Taxes owed: | $0 |
| Total: | $491,927 |

RECOMMENDATION FOR DEMOLITION

Demolition is recommended because:

- Estimated In-Rem Repair cost of: $105,025 ($29.82 /sq. ft.), which is 69.830% of the structure tax value, which is $150,400.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, heating and electrical violations: Wall framing fire damaged. Exterior siding and trim fire damaged. Interior ceiling and wall covering fire damaged. Windows fire damaged. Roofing and sheathing fire damaged. Heating equipment fire damaged. Electrical wiring fire damaged.
- The building is 9 years old and consists of 3,521 square feet total.
- A new 3,521 sq. ft. structure can be built for $242,949
In Rem Remedy: 1809/1811 Vinton Street

For In Rem Remedy, the public purpose and policy are outlined here.

Public Purpose:
- Eliminate a blighting influence.
- Reduce the proportion of substandard housing.
- Increase tax value of property by making land available for potential infill housing development.
- Support public safety initiatives.

Policy:
- Housing & Neighborhood Development and Community Safety

The In Rem Remedy items were initiated from 3 categories:
1. Public Safety - Police and/or Fire Dept.
2. Complaint - petition by citizens, tenant complaint or public agency referral
3. Field Observation - concentrated code enforcement program

The In Rem Remedy item is listed below by category identifying the street address and neighborhood.

Field Observation: 1809/1811 Vinton Street

Action:
Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at 1809/1811 Vinton Street (Neighborhood Profile Area 311).

Attachment
ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 1809/1811 VINTON STREET PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF PROPERTY MANAGEMENT EXPERTS INCORPORATED 7527 MIDDLEBURY PLACE CHARLOTTE, NC 28212

WHEREAS, the dwelling located at 1809/1811 Vinton Street in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 1809/1811 Vinton Street in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

Senior Assistant City Attorney
## GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Property Address</th>
<th>1809/1811 Vinton Street</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neighborhood</td>
<td>Neighborhood Profile Area 311</td>
</tr>
<tr>
<td>Council District</td>
<td>#2</td>
</tr>
<tr>
<td>Owner(s)</td>
<td>Property Management Experts Incorporated</td>
</tr>
<tr>
<td>Owner(s) Address</td>
<td>7527 Middlebury Place Charlotte, NC 28212</td>
</tr>
</tbody>
</table>

## KEY FACTS

<table>
<thead>
<tr>
<th>Focus Area</th>
</tr>
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<tbody>
<tr>
<td>Housing &amp; Neighborhood Development &amp; Community Safety Plan</td>
</tr>
</tbody>
</table>

## CODE ENFORCEMENT INFORMATION

- **Reason for Inspection:** Field Observation
- **Date of the Inspection:** 9/24/2014
- **Owner(s) notified of Complaint and Notice of Hearing by advertisement and certified mail by:** 10/21/2014
- **Held hearings for owner(s) by:** 11/17/2014
- **Owner(s) attend hearing:** No
- **Filed Lis Pendens:** 12/5/2014
- **Owner(s) submit letter of intent to repair:** 12/12/2014
- **Owner(s) ordered to demolish structure by:** 12/17/2014
- **Title report received:** 7/8/2015
- **Owner(s) issued Supplemental order on 7/31/15 to repair structure by:** 8/31/2015
- **Owner(s) has not repaired, or complied with order to demolish.**
- **Structure occupied:** No
- **Demolition cost:** $4,225
- **Lien will be placed on the property for the cost of Demolition.**
NOTIFICATION TO OWNER

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

OPTIONS

<table>
<thead>
<tr>
<th>IN-REM REPAIR</th>
<th>REHAB TO CITY STANDARD</th>
<th>REPLACEMENT HOUSING</th>
<th>DEMOLITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated In-Rem Repair Cost: $65,010</td>
<td>Acquisition &amp; Rehabilitation Cost (Existing structure: 1,195 sq. ft. total) Economic Life: 15-20 years Estimated cost-$116,192</td>
<td>New Replacement Structure Cost (Structure: 1,195 sq. ft. total) Economic Life: 50 years Estimated cost-$143,122</td>
<td>Demolition Cost $4,225</td>
</tr>
</tbody>
</table>

In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.

Acquisition:
- Tax values
  - Structure: $44,800
  - Land: $10,000
  Total Acquisition: $54,800

Estimated Rehabilitation Cost: $59,750
Outstanding Loans: $0
Property Taxes owed: $1,579
Interest on Taxes owed: $63
Total: $61,392

Acquisition:
- Tax values
  - Structure: $44,800
  - Land: $10,000
  Total Acquisition: $54,800

New structure: $82,455
Demolition: $4,225
Outstanding Loans: $0
Property Taxes owed: $1,579
Interest on Taxes owed: $63
Total: $88,322

RECOMMENDATION FOR DEMOLITION

Demolition is recommended because:
- Estimated In-Rem Repair cost of: $65,010 ($54.40 /sq. ft.), which is 145.111% of the structure tax value, which is $44,800.
- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- The building is 75 years old and consists of 1,195 square feet total.
- A new 1,195 sq. ft. structure can be built for $82,455.
Aviation Property Transaction - 8219 Douglas Drive

Action: Approve the following property acquisition.

**Project:** Aviation Land Acquisition
**Owner(s):** Chantelle & Derek Loftin
**Property Address:** Vacant Lot Markswood Road
**Total Parcel Area:** .964 acres
**Property to be acquired in Fee:** .964 acres
**Property to be acquired by Easements:** N/A
**Structures/Improvements to be impacted:** Single Family Home
**Landscaping to be impacted:** Trees and shrubs
**Zoned:** R-3
**Use:** Single Family Residential
**Tax Code:** 141-093-02
**Purchase Price:** $188,000
**Council District:** 3
Aviation Property Transaction - 9316 Dorcas Lane

Action: Approve the following property acquisition.

- **Project:** Aviation Land Acquisition
- **Owner(s):** Velda Mae Williams
- **Property Address:** 9316 Dorcas Lane
- **Total Parcel Area:** .470 acres
- **Property to be acquired in Fee:** .470 acres
- **Property to be acquired by Easements:** N/A
- **Structures/Improvements to be impacted:** Single Family Home
- **Landscaping to be impacted:** Trees and shrubs
- **Zoned:** R-3
- **Use:** Single-family Residential
- **Tax Code:** 141-261-76
- **Purchase Price:** $140,000
- **Council District:** N/A
Aviation Property Transaction - 9626 Markswood Road

Action: Approve the following property acquisition.

Project: Aviation Land Acquisition
Owner(s): John & Amanda McVey
Property Address: 9626 Markswood Road
Total Parcel Area: 2.385 acres (1.095 & 1.29 acres)
Property to be acquired in Fee: 2.385 acres (1.095 & 1.29 acres)
Property to be acquired by Easements: N/A
Structures/Improvements to be impacted: Single-family Home
Landscaping to be impacted: Trees and shrubs
Zoned: R-3
Use: Single-family Residential
Tax Code: 141-261-24 & 141-261-88
Purchase Price: $245,900
Council District: N/A
Aviation Property Transaction - Vacant Lot Markswood Road

Action: Approve the following property acquisition.

**Project:** Aviation Land Acquisition  
**Owner(s):** John & Amanda McVey  
**Property Address:** Vacant Lot Markswood Road  
**Total Parcel Area:** 1.123 acres  
**Property to be acquired in Fee:** 1.123 acres  
**Property to be acquired by Easements:** N/A  
**Structures/Improvements to be impacted:** N/A  
**Landscaping to be impacted:** Trees and shrubs  
**Zoned:** R-3  
**Use:** Single-family Residential  
**Tax Code:** 141-261-87  
**Purchase Price:** $20,000  
**Council District:** N/A
Agenda #: 73. File #: 15-1586 Type: Consent Item

Property Transactions - 25th Street Connection, Parcel #2

Action: Approve the following Acquisition: 25th Street Connection, Parcel #2

Project: 25th Street Connection, Parcel #2
Owners: Paul Henry Hochartz
Property Address: 411 East 25th Street
Total Parcel Area: 3,978 sq. ft. (.091 ac.)
Property to be acquired by Fee: 160 sq. ft. (.004 ac.) in Fee Simple
Property to be acquired by Easement: 634 sq. ft. (.015 ac.) in Sidewalk and Utility Easement, plus 3,184 sq. ft. (.073 ac.) in Temporary Construction Easement
Structures/Improvements to be impacted: Single-family dwelling
Landscaping to be impacted: Trees
Zoned: I-2
Use: Industrial
Tax Code: 083-053-05
Purchase Price: $72,450
Council District: 1
Agenda #: 74. File #: 15-1587 Type: Consent Item

Property Transactions - 25th Street Connection, Parcel #3

Action: Approve the following Acquisition: 25th Street Connection, Parcel #3

Project: 25th Street Connection, Parcel #3
Owners: William Caldwell
Property Address: 413 East 25th Street
Total Parcel Area: 3,982 sq. ft. (.091 ac.)
Property to be acquired by Fee: 160 sq. ft. (.004 ac.) in Fee Simple
Property to be acquired by Easement: 555 sq. ft. (.013 ac.) in Sidewalk and Utility Easement, plus 2,448 sq. ft. (.056 ac.) in Temporary Construction Easement
Structures/Improvements to be impacted: Single-family dwelling
Landscaping to be impacted: Trees
Zoned: I-2
Use: Industrial
Tax Code: 083-053-06
Purchase Price: $61,375
Council District: 1
Agenda #: 75. File #: 15-1588 Type: Consent Item

Property Transactions - Lilly Mill Drainage Improvements, Parcel #51

Action: Approve the following Acquisition: Lilly Mill Drainage Improvements, Parcel #51

Project: Lilly Mill Drainage Improvements, Parcel #51
Program: Flood Control
Owners: Steven J. Richards
Property Address: 2830 Huntingtowne Farms Lane
Total Parcel Area: 17,547 sq. ft. (.403 ac.)
Property to be acquired by Easement: 4,485 sq. ft. (.103 ac.) in Storm Drainage Easement, plus 3,107 sq. ft. (.071 ac.) in Temporary Construction Easement
Structures/Improvements to be impacted: None
Landscaping to be impacted: Trees and various plantings
Zoned: R-3
Use: Single-family Residential
Tax Code: 173-221-95
Purchase Price: $15,000
Council District: 6
Property Transactions - Brawley Lane 9600 Sanitary Sewer, Parcel #2

Action: Approve the following Condemnation: Brawley Lane 9600 Sanitary Sewer, Parcel; #2

Project: Brawley Lane 9600 Sanitary Sewer, Parcel #2
Owners: Brawley Farms Homeowners Association, Inc.
Property Address: 9515 Brawley Lane
Total Parcel Area: 64,590 sq. ft. (1.483 acres)
Property to be acquired by Easement: 4,471 sq. ft. (.103 ac.) in Sanitary Sewer Easement, plus 3,288 sq. ft. (.075 ac.) in Temporary Construction Easement
Structures/Improvements to be impacted: None
Landscaping to be impacted: Trees and various plantings
Zoned: R-3 (CD)
Use: Single-family Residential - Common
Tax Code: 111-021-07
Appraised Value: $5,475
Outstanding Concerns: The property owner has no concerns with the project. Their attorney is currently reviewing conveyance documents.
Recommendation: To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available, and if necessary, just compensation can be determined by the court.
Council District: 1
City of Charlotte

Agenda Date: 10/26/2015

Agenda #: 77. File #: 15-1591 Type: Consent Item

Property Transactions - Shamrock Gardens Neighborhood Improvement Project, Parcel #51.1

Action: Approve the following Condemnation: Shamrock Gardens Neighborhood Improvement Project, Parcel #51.1

Project: Shamrock Gardens Neighborhood Improvement Project, Parcel #51.1

Owners: W.D. Austin, Jr.

Property Address: 2826 Palm Avenue

Total Parcel Area: 19,000 sq. ft. (.436 ac.)

Property to be acquired by Easement: 1,950 sq. ft. (.045 ac.) in Storm Drainage Easement, plus 1,370 sq. ft. (.031 ac.) in Temporary Construction Easement

Structures/Improvements to be impacted: None

Landscaping to be impacted: None

Zoned: R-4

Use: Single-family Residential

Appraised Value: $2,050

Property Owner’s Concerns: The property owners are concerned the project will damage their existing septic system and that an existing tree will be impacted during construction. The owners do not feel that the project is warranted.

City’s Response to Property Owner’s Concerns: Staff responded to the property owner explaining that the tree and the septic system will be protected during construction.

Recommendation: To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available, and if necessary, just compensation can be determined by the court.

Council District: 1
Reference - Property Transaction Process

Property Transaction Process Following Council Approval for Condemnation

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.

- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City’s legal representative. Filing of the condemnation documents allows:
  - The City to gain access and title to the subject property so the capital project can proceed on schedule.
  - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.

- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City’s condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
  - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.
Reference - Property Acquisitions and Condemnations

- The City has negotiated in good faith to acquire the properties set forth below.
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
  - Sending introductory letters via regular and certified mail;
  - Making several site visits;
  - Leaving door hangers and business cards;
  - Seeking information from neighbors;
  - Searching the internet;
  - Obtaining title abstracts, and
  - Leave voice messages.
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney’s office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney’s Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine “just compensation.”
- Full text of each resolution is on file with the City Clerk’s Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or “in gross”, such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.
Reference - Charlotte Business INClusion Policy

The following excerpts from the City’s Charlotte Business INClusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INClusion Policy in the business meeting agenda.

Part A: Administration & Enforcement

Appendix Section 20: Contract: For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services), and (d) apparatus, supplies, goods or equipment.
- The term “Contract” shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed “Contracts,” but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INClusion Program Policy.

Appendix Section 27: Exempt Contracts: Contracts that fall within one or more of the following categories shall be “Exempt Contracts” from all aspects of the Charlotte Business INClusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

No Competitive Process Contracts: Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

Managed Competition Contracts: Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

Real Estate Leasing and Acquisition Contracts: Contracts for the acquisition or lease of real estate
shall be Exempt Contracts.

**Federal Contracts Subject to DBE Requirements**: Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

**State Contracts Subject to MWBE Requirements**: Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

**Financial Partner Agreements with DBE or MWBE Requirements**: Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

**Interlocal Agreements**: Contracts with other units of federal, state, or local government shall be Exempt Contracts.

**Contracts for Legal Services**: Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

**Contracts with Waivers**: Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

**Special Exemptions**: Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

**Appendix Section 35: Informal Contracts**: Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

**Construction Contracts Less Than or Equal To $500,000:**

**Service and Commodities Contracts That Are Less Than or Equal To $100,000:**

**Part B: Formal Construction Bidding**

**Part B: Section 2.1**: When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

**Part B: Section 2.3**: No Goals When There Are No Subcontracting Opportunities.

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBES, MBES or WBES (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

**Part C: Services Procurement**
Part C: Section 2.1: When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer’s solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

Part C: Section 2.1: No Goal When There Are No MWSBE Subcontracting Opportunities. The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the scopes of work that the City regards as realistic opportunities for subcontracting.

Part D: Post Contract Award Requirements

Part D: Section 6: New Subcontractor Opportunities/Additions to Scope, Contract Amendments

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.