## AGENDA

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<th>Meeting Type:</th>
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<tr>
<td>Date</td>
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**SUBJECT**

City of Charlotte, City Clerk's Office
Council Agenda

November 24, 1986

FILE COPY
Meetings in November '86

THE WEEK OF NOVEMBER 2 - NOVEMBER 8

3 Monday, 4 00 p.m.
CITY COUNCIL (Plaza Park Design Introduction) - City Hall Annex, Training Center

4 Tuesday, 6 30 a.m. - 7 30 p.m.
Tuesday, 8 00 a.m.
ELECTION DAY

4 Tuesday, 6 30 a.m. - 7 30 p.m.
AIRPORT ADVISORY COMMITTEE - Charlotte-Douglas International Airport, Manager's Conference Room

5 Wednesday, 8 00 a.m.
PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg., 1st Floor Conference Room

5 Wednesday, 8 00 a.m.
YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber

6 Wednesday, 7 30 p.m.
PLANNING COMMISSION - Cameron-Brown Bldg., 1st Floor Conference Room

7 Friday, 7:30 a.m.
PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room

THE WEEK OF NOVEMBER 9 - NOVEMBER 15

10 Monday, 12 Noon
PLANNING COMMISSION (Work Session) - Cameron-Brown Bldg, 1st Floor Conference Room

10 Monday, 2 00 p.m.
CITIZENS HEARING - City Hall, Council Chamber

10 Monday, 3 00 p.m.
COUNCIL MEETING - City Hall, Council Chamber

11 Tuesday
VETERANS DAY - City Holiday. All City Government Offices Closed

12 Wednesday, 7 45 a.m.
PRIVATE INDUSTRY COUNCIL - Chamber of Commerce, Action Room A

12 Wednesday, 8 00 a.m.
PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg., 1st Floor Conference Room

13 Wednesday, 8 30 a.m.
CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room

13 Wednesday, 9 00 a.m.
HISTORIC DISTRICT COMMISSION - Edwin Towers, Commission Office

13 Wednesday, 11 30 a.m.
AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY - New Coliseum Site, Billy Graham Parkway

14 Wednesday, 12 Noon
CITY COUNCIL (Coliseum Tour) - Bus leaves from behind City Hall

14 Wednesday, 6 30 p.m.
YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber

14 Wednesday, 7 30 p.m.
HISTORIC PROPERTIES COMMISSION - City Hall, 2nd Floor Conference Room

15 Thursday, 7 30 a.m.
PLANNING COMMISSION (Special Meeting on South Mecklenburg) - Cameron-Brown Bldg., 1st Floor Conference Room

15 Friday, 7 30 a.m.
PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room

16 Friday, 9 30 a.m.
PARADE PERMIT COMMITTEE - City Hall, Dept. of Transportation Conference Room

(Continued on Back)
MEETINGS IN NOVEMBER '86
Page 2

--- THE WEEK OF NOVEMBER 16 - NOVEMBER 22 ---

17 Monday, 5 00 p.m. COUNCIL/MANAGER DINNER - Education Center, Rooms 237-239
   Monday, 6 00 p.m. CITY COUNCIL MEETING (Zoning Hearings) - Education Center, Board Room
18 Tuesday, 6 00 p.m. CHARLOTTE ADVISORY PARKS COMMITTEE - Revolution Golf Course,
                       Club House (Corner Barringer and Remount Roads)
19 Wednesday, 1 00 p.m. HOUSING AUTHORITY - Administrative Office, 1301 South Boulevard
   Wednesday, 2 00 p.m. TECHNICAL COORDINATING COMMITTEE - Dept. of Transportation, City Hall
                          Annex, Conference Room
   Wednesday, 4 30 p.m. COMMUNITY RELATIONS COMMITTEE - Covenant Presbyterian Church
   Wednesday, 7 00 p.m. METROPOLITAN PLANNING ORGANIZATION - Dept of Transportation, City
                          Hall Annex, Conference Room
   Wednesday, 8 00 p.m. PUBLIC MEETING/AIRPORT MASTER PLAN ADVISORY COMMITTEE - West Mecklenburg
                          High School, 7400 Tuckasegee Road, Auditorium
20 Thursday, 8 30 a.m.-5 00 p.m. HOUSING GAP SYMPOSIUM - Radisson Plaza Hotel
   Thursday, 4 00 p.m. PLANNING COMMISSION (Deferred Rezoning) - Cameron-Brown Bldg,
                        1st Floor Conference Room
   Thursday, 7 30 p.m. CHARLOTTE TREE COMMISSION - Park Operations, 701 Tuckasegee Road, Conference Room

--- THE WEEK OF NOVEMBER 23 - NOVEMBER 29 ---

24 Monday, 12 Noon COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center
   Monday, 2 00 p.m. CITIZENS HEARING - City Hall, Council Chamber
   Monday, 3 00 p.m. COUNCIL MEETING - City Hall, Council Chamber
   Monday, 4 00 p.m. PLANNING COMMISSION/Executive Committee - Cameron-Brown Bldg, 1st Floor
                     Conference Room
25 Tuesday, 4 30 p.m. MUNICIPAL INFORMATION ADVISORY BOARD - Cameron-Brown Bldg, 3rd Floor
                     Conference Room
26 Wednesday, 6 30 p.m. YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber.
27 Thursday THANKSGIVING City Holiday. All City Government Offices Closed

These organizations will not meet in November

Advisory Energy Commission
Citizens Advisory Council for Hazardous Materials
Specialized Transportation Advisory Committee
Charlotte Clean City Committee
Community Facilities Committee
Monday, November 24, 1986

12:00 noon . . . . Council-Manager luncheon
   . . . . Baseball
2:00 PM . . . . . . Citizens Hearing
3:00 PM . . . . . Council meeting

ITEM NO.

1. Invocation by the Reverend Timothy Fangmeir of Ascension
   Lutheran Church.

PUBLIC HEARINGS

2. A. Conduct a public hearing to abandon a portion of East
   Seventh Street (unused right of way).

   B. Recommend adoption of a resolution to abandon a portion
   of East Seventh Street (unused right of way).

On April 30, 1986, the Community Development Department
submitted a petition to abandon a portion of the East Seventh
Street right of way between North Myers Street and North
Alexander Street. The right of way is residue resulting from
the realignment of East Seventh Street which was constructed
in December, 1983, as part of the First Ward Redevelopment
Plan improvements. The right of way will be incorporated
into the adjoining parcel presently owned by the City of
Charlotte and leased to the Afro-American Cultural Center.

All City departments, private utility companies and Earle
Village Residents Organization were notified and are in
concurrence with this abandonment.

No City funds are involved.

A map is attached.

Attachment No. 1
ITEM NO. 3

A. **Conduct a public hearing to abandon Blythe Boulevard.**

B. **Recommend adoption of a resolution to abandon Blythe Boulevard.**

Charlotte Memorial Hospital plans to construct a new facility for the Florence Crittenton Home at the south end of Blythe Boulevard, near Lombardy Circle. A medical office building is planned immediately across Blythe Boulevard from the north end of the main hospital building. Both buildings are expected to be under construction in 1987. On August 8, 1986, the Charlotte-Mecklenburg Hospital Authority submitted a petition requesting abandonment of Blythe Boulevard from Scott Avenue to Lombardy Circle (approximately 3,050 feet). The hospital intends to remove approximately 600 feet of the roadway near Lombardy Circle to construct the new Florence Crittenton building. A cul-de-sac will be constructed at the south end of Blythe Boulevard and the rest of the existing street will remain as a private street in use by the public. The existing bus route and bus stop along Blythe Boulevard will be unaffected.

Realignment of a portion of Blythe Boulevard in order to construct the Carolinas Heart Institute has been completed in accordance with the resolution adopted by Council September 9, 1985. In that instance, the hospital dedicated new right of way in order to move the roadway away from the Heart Institute building. The present action would abandon the entire right of way from Scott Avenue to Lombardy Circle; a major portion of the roadway would be left in place with the maintenance of the street the responsibility of the hospital. This action will eliminate zoning setbacks and other restrictions on future hospital development.

The resolution states Blythe Boulevard will continue to be operated as a public street, that the general public shall have the right to use the street until such time as the City gives up that right, and that the petitioner will be responsible for all maintenance and repairs involved on Blythe Boulevard.

All City departments, private utility companies, the Dilworth Community Development Association and the Florence Crittenton Services were notified and are in concurrence with this abandonment.

No City funds are involved.

A map is attached.

Attachment No. 2
4. A. Conduct a public hearing on storm drainage improvements from 386 Ridgewood Avenue to 2936 Westfield Road.

B. Recommend adoption of a resolution to make storm drainage improvements from 386 Ridgewood Avenue to 2936 Westfield Road in accordance with the Storm Drainage Repair Policy and that one-fifth of the cost be assessed to the property owners.

In order to assess a share of the cost of storm drainage improvements upon all parcels in the drainage basin, State law requires that City Council hold a public hearing.

In February, 1986, the Engineering Department conducted an investigation of a drainage problem at 2932-2936 Westfield Road. The problem involved an undersized pipe system beginning at the intersection of Ridgewood Avenue and Westfield Road, continuing across the properties at 2932 and 2936 Westfield Road and discharging into Sugar Creek. The problem qualified for assistance through the City's Storm Drainage Repair Policy, and petition forms were delivered to the involved citizens in July, 1986. In September, 1986, the Engineering Department received a Storm Drainage Assessment Petition signed by more than 50% of the property owners, representing more than 50% of the property in the watershed area.

The work required to correct the problem involves upgrading the storm drainage system within the street right of way at Westfield Road and Ridgewood Avenue and replacing the storm drainage system on private property at 2932 and 2936 Westfield Road. In accordance with the Storm Drainage Repair Policy, the City pays for all improvements in the street right of way ($32,000) and four-fifths of the cost on private property ($38,000). The involved property owners share the remaining one-fifth private property cost ($7,600).

North Carolina General Statute 160A-218 authorizes the City Council to assess a share of the cost of storm drainage improvements upon all lots and parcels of land in the drainage basin contributing runoff to the problem, if a petition is signed by more than 50 percent of the property owners who represent more than 50 percent of the property area. There are 97 property owners in the drainage basin; the petition was signed by 67 property owners representing 60% of the property. All property owners will be assessed and their share will be based on a prorated per acre basis according to benefit zones as authorized by State Statute.

The storm drainage improvements would be funded by the Storm Drainage Repair Account.
5. Consider request by the chairman of the Charlotte Advisory Parks Committee that the committee membership be increased from nine to fifteen.

Mr. D. Roy Alexander, Chairman of the Charlotte Advisory Parks Committee, has written the Mayor requesting the membership of the committee be increased from nine to fifteen. Mr. Alexander's letter is attached. A list of other committees and their membership numbers is also attached.

Attachment No. 3

6. Recommend adoption of a Resolution of Consideration for two areas which are second phase annexations of the originally proposed annexation study areas and to expand the study area boundaries of these two areas.

State law requires that a city must give at least one year's notice before effectively annexing any area. This may be done by adopting a resolution describing the area under consideration for annexation one year before beginning the statutory annexation procedure or by setting the effective date of annexation at least one year after adopting the annexation ordinance.

On December 10, 1984, City Council adopted a Resolution of Consideration describing 17 areas under consideration for annexation. With two exceptions, the Council has completed the statutory procedure for annexing the areas. Those exceptions involve property which could only be annexed after first completing the annexation of intervening property. The Hemphill area cannot be annexed until after the Mineral Springs/University Research Park area is effectively annexed. The Arrowood area cannot be annexed until the Taragate Farms/Arrowood area is effectively annexed. The earlier Resolution of Consideration will expire in December, 1986, if not renewed. Further, additional property in the vicinity of the Hemphill and Arrowood areas can now be considered for annexation. By adopting the recommended resolution, the Council will have the option of annexing each of these areas, as originally identified, as soon as the intervening annexation is effective or annexing the expanded area at a later date of annexation. This approach provides the Council with the greatest flexibility in considering the annexation of either or both of these areas in the future.

Maps are attached.

Attachment No. 4
7. A. **Recommend acceptance of the FY86 M/WBE annual report.**

B. **Recommend an increase in the WBE construction and procurement goals from 2% to 3%.**

C. **Recommend Council authorize staff to develop legislation to be considered as a part of the legislative package to strengthen the City's M/WBE plan.**

The City's Minority and Business Enterprise (M/WBE) plan for construction and procurement programs was adopted in October, 1983 and revised in August, 1985. The FY86 annual report is attached. Some of the highlights are:

- M/WBE's obtained 58% of the number of informal contracts (under $30,000) managed by the Engineering Department. This represented 35% of the dollar value of these contracts.

- M/WBE's construction contracts/subcontracts totaled $9.7 million for FY86, an increase of $5.6 million over FY85 awards.

- M/WBE participation in the Coliseum project totaled 9.8% at the end of the fiscal year; Government Plaza totaled 8.4% to M/WBE's; and the 54" water main project reports 5.3% M/WBE utilization at the end of the fiscal year.

- One WBE firm bid successfully for one section of the City's gas and diesel fuel contract in procurement, estimated at $173,000.

- Nineteen different MBE contractors performed 28 Airport contracts during FY86.

- Four different WBE's performed subcontracts and one WBE manufacturer and supplier had three contracts at the Airport.

- M/WBE's had the opportunity to bid on 103 contracts let by the Engineering department in FY86. This is a 30% increase in the number of prime contracts over the previous year. In addition, the dollar value of these contracts increased from $15 million to $54.5 million. M/WBE's were the successful low bidder in 43 (41.7%) of the 103 prime contracts. This is a 235% increase over the M/WBE award rate of fourteen (17.7%) out of 79 prime contracts in FY85.

The following chart shows the M/WBE participation goals and the participation rate for this year:

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<th>WBE</th>
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<td>Goal</td>
<td>Goal</td>
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<tr>
<td>Construction</td>
<td>10%</td>
<td>2%</td>
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<tr>
<td>Procurement</td>
<td>3%</td>
<td>2%</td>
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<tr>
<td>Participation</td>
<td>5.5%</td>
<td>3.2%</td>
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<tr>
<td>Participation</td>
<td>1.5%</td>
<td>2.4%</td>
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MBE construction project awards exceeded $6 million, (a 62% increase over FY85); WBE awards represent $3.5 million.

While the MBE goals were not met, we feel very good about the M/WBE bidding opportunity and do not recommend a decrease in the goals for next year. We recommend the following goals be set for FY87 construction and procurement. The MBE goal remains the same; the WBE goal is increased from 2% to 3%.

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<th>Construction</th>
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<tr>
<td></td>
<td>10%</td>
<td>3%</td>
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<tr>
<td>Procurement</td>
<td>3%</td>
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We continue to place a good deal of staff effort in working with prime contractors to encourage M/WBE utilization through the "good faith effort" program. Both the Associated General Contractors and Metrolina Minority Contractors have assisted in these efforts.

In addition to accepting the annual report and setting goals for FY87, City Council is also asked to consider resubmitting a legislative proposal to strengthen the M/WBE plan. Without this, we feel unable to substantially increase goal attainment beyond what we have been able to accomplish through persuasion during this past fiscal year. If Council is in agreement, we will bring a proposal back as part of the legislation program.

Attachment No. 5

8.

Consider joining with Mecklenburg County in the naming of a Domestic Violence Citizens Committee, and recommending names to the Mayor of persons to serve.

In July 1985, Mayor Gantt and County Commission Chairman Carla DuPuy appointed a joint City-County Domestic Violence Task Force to investigate problems of domestic violence and make specific recommendations for change. The task force issued a report of its findings to Council and the Commission in April 1986. The report included some 90 recommendations which impacted upon all community agencies which deal with domestic violence issues - the Courts, the Police, the Dispute Settlement Program, etc. One recommendation in particular called upon the City and the County to appoint an ongoing independent committee to review progress made towards implementation of their recommendations.

The City Council Operations Committee reviewed the task force report and made several recommendations which Council approved on June 23. The committee felt: (1) that if such a committee were formed, it would need a clearly defined role and should not be in a position of making policies that would be binding upon any City department;
(2) that the formation of a citizen's committee should not result in the commitment of City staff time to direct the committee's work; and
(3) that the formation of an advisory group composed of representa-
tives of agencies dealing with domestic violence was worth considering and recommended that the County take the lead in forming such a committee with the City appointing representatives from the appro-
priate agencies to serve. At its June 23 meeting, Council asked the Domestic Violence Task Force to reconvene periodically to review the implementation of their suggestions and that they temporarily function as an advisory group in lieu of forming a new committee.

The County Commission has recently agreed to the formation of the Domestic Violence Citizens Committee and City Council is now being asked by the chairman of the task force, Jane Harper, to participate and to recommend names of individuals to serve. The Committee, as proposed, will be composed of nine members jointly appointed by the Mayor, in consultation with the City Council, and the County Commission Chairman, in consultation with the Mecklenburg County Board of Commissioners. The Battered Women's Shelter Board has also established the Domestic Violence Advocacy Council, which is composed of professionals from the various organizations dealing with domestic violence.

The committee's charge would be to: (1) periodically review the status of the implementation of the recommendations of the Domestic Violence Task Force and to report to the City Council and County Commission on the progress made toward implementing these recommendations; (2) make additional recommendations as appropriate regarding existing domestic violence programs or services or the need for additional programs to more effectively meet the needs of domestic violence victims; (3) provide vigorous advocacy for domestic violence victims; and (4) play a key role in raising public consciousness as to the problems of domestic violence and its related costs to victims and the community.

Staff support for the committee will be provided by the Domestic Violence Liaison, housed and funded through the Mecklenburg County Women's Commission. The only City staff time required will be that of Police Department officials who will meet with the committee periodically to discuss their role in the domestic violence process.

Attached is a list of persons recommended by the task force to serve and the committee structure as approved by the County Commissioners. Also attached is the report from the City Council Operations Committee on the task force recommendations. Jane Harper and other task force representatives will be present at the meeting to answer questions.

Attachment No. 6
A. **Recommend payment of economic loss to Action Garbage Service.**

B. **Amend a resolution adopted February 24, 1986 concerning payment of economic loss to qualified waste collection firms. This will authorize payment of $16,680 to Action Garbage Service.**

Nelson O'Neal of Action Garbage Service has requested that the City make an economic loss payment to him to compensate him for a number of his customers in the Sardis Road area who were annexed on June 30, 1986. State statutes require that a municipality must offer a two-year contract or pay the economic loss to a garbage hauler who has at least 50 customers in an annexation area and who gives written notice to the City Clerk that he wishes to continue serving the area. While the City did make economic loss payments to two other haulers, we did not make such payments to Action Garbage Service. Payment was not made to Action Garbage Service because staff did not receive the written request for a contract nor were they aware of his interest in a contract. Mr. O'Neal alleges that proper notification was made. Further information on this situation was sent to Council on November 5, 1986 and a copy is attached.

Economic loss, as defined in the statutes, is equal to 12 times the company's average revenues for the three months prior to passage of the resolution of intent to annex. Since City Council adopted that resolution on February 24, 1986, revenues for November 1985, December 1985 and January 1986 were examined. They are:

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<tr>
<td>November</td>
<td>$1,357.50</td>
</tr>
<tr>
<td>December</td>
<td>$1,394.50</td>
</tr>
<tr>
<td>January</td>
<td>$1,417.50</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$4,169.50</strong></td>
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**Average** $1,390

The economic loss is calculated as follows: $12 \times $1,390 = $16,680

Should Council elect not to make payment to Action Garbage Service, Mr. O'Neal has the option of appealing to the Local Government Commission. There is a possibility that should the Commission rule that Mr. O'Neal did make a sufficient request to the City, the annexation of the Sardis Road areas could be ineffective after the full range of City services has been extended into that area and after property owners have received City tax bills. The City Attorney does not feel that Action Garbage Service took the necessary steps to qualify for an economic loss payment under the applicable statute but there is the possibility that the Local Government Commission could rule in favor of Action Garbage.

If Council chooses to pay Action Garbage, funds are available in the Operations Department-Sanitation Division budget.

Attachment No. 7
10. **A. Recommend approval of an amendment to the agreement with the Charlotte Chamber to accept $700,000.00 from the Chamber for the award of architectural design services and other upfront expenses for the new baseball stadium.**

**B. Recommend adoption of a budget ordinance to appropriate the $700,000.00.**

**C. Recommend approval of an architectural contract for design services with Clark, Tribble, Harris & Li in the amount of $334,500.00.**

Council is asked to approve the following: 1) an amendment to the agreement with the Charlotte Chamber to provide for additional funding necessary to continue the project; 2) the corresponding budget ordinance appropriating $700,000.00 from the Chamber to fund design services and other upfront expenses; 3) a contract with Clark, Tribble, Harris & Li to complete the design and construction administration.

The new baseball stadium was initiated by the Charlotte Chamber and has expanded into a joint venture between the Chamber, Mecklenburg County, and the City of Charlotte. The Chamber is to provide $2 million raised through private donations; the County is to provide $2.7 million in tax money; and the City is to provide property worth approximately $1 million and administer the project.

Prior to the City's involvement in this project, the Chamber hired Clark, Tribble, Harris and Li to perform preliminary conceptual design work. On August 11, 1986, City Council entered into an agreement whereby the Chamber provided funding for the schematic design of the stadium and Council approved a contract with the architectural firm of Clark, Tribble, Harris and Li to provide these design services.

In order for the project to progress to successive phases, a new architectural contract must be awarded. In accordance with the schematic design recommended by the Design Review Committee, this contract will be for design of a 5,000 seat stadium with alternatives to add an additional 2,500 seats. The recommended contract with Clark, Tribble, Harris & Li is for $334,500 and the contract amount includes a lump sum for basic architectural services, and allowances for additional services, reimbursables, and a full-time project representative. This contract will be one of the items funded by the donation from the Charlotte Chamber.
After completion of the project, the stadium will be owned and operated by the City of Charlotte. In order to clearly define the responsibilities associated with funding, design, construction, maintenance, and operation of the facilities, the Mayor and two Councilmembers have been negotiating a contract with the County. Upon its approval by the County Commissioners (scheduled for November 24), City Council will be asked to approve this contract.

One stipulation of the contract with the County is that the City execute a contract with a baseball franchise. On behalf of the City, the Coliseum Authority has been negotiating this contract with the Charlotte O's. City Council will be asked to approve this contract once it is complete.

After the above items are complete and all funding for the project has been committed, Council will be asked to approve two agreements for the acquisition of the property necessary for this project. In February, 1986, the Attorney's office negotiated an agreement with Ms. Elizabeth Price Crockford for the lease-purchase of the majority of the land needed for this project. This agreement will become effective if it is approved by City Council by December 31, 1986. The remainder of the land needed for this project is adjacent to the State Farmer's Market. The Mayor's office has been working with the State to obtain this land. Both of the land acquisition agreements will be presented to Council in a future request for action.

The Mayor's office and the City Attorney's office have reviewed these contracts and concur in their approval.

11. The following nominations have been made for three positions on the Historic Needs Committee:

1) Jerry McMurray, nominated by Councilmember Matthews.
2) Herman Thomas, nominated by Councilmember Hammond.
3) Phillip Cerde, nominated by Councilmember Hammond.
4) Susan Jernigan, nominated by Councilmember Woollen.
5) Kathy Walker, nominated by Councilmember Fenning.

Attachment No. 8
12. **Nominations for Appointment to Tree Advisory Commission.**

The terms of Lorne Boatright, Gary Morgan, Martha Washam, Walter Fields, and Tom Martin expire December 13, 1986. All are eligible for reappointment and have met the attendance requirements. Terms are for three years.

Attachment No. 9

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The City Attorney advises that agenda items no. 13 through 23 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

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**BUDGET ORDINANCES**

13. **Recommend adoption of an ordinance to appropriate $590,000 of Community Development Block Grant (CDBG) funds for funding the amended FY87 "Final Statement of Community Development Objectives and Projected Use of Funds."**

In July, the City was awarded an additional $590,000 in Community Development Block Grant (CDBG) funds and on September 22, 1986, City Council approved an amendment in this amount to the FY87 "Final Statement of Community Development Objectives and Projected Use of Funds."

The Department of Housing and Urban Development accepted the amendment as submitted and this budget ordinance appropriates the $590,000.

14. **Recommend adoption of a budget ordinance appropriating $465,000 to General Capital Improvement Project Account 393.00 – Traffic Signal Improvements to fund the installation and upgrade of traffic signals on State system streets.**

The Charlotte Department of Transportation is responsible for maintaining and upgrading traffic control devices at intersections within the City limits. Some of these intersections are on State roads. When the City upgrades or alters an intersection on the State system, we ask the State to pay for the materials, equipment rental, and labor involved with the project. This payment is made under a municipal agreement between the City and the North Carolina Depart-
ment of Transportation. (Several municipal agreements are included later in this agenda).

Previously appropriated funds to handle municipal agreement projects are nearly depleted and a new budget ordinance is needed to cover future projects. We anticipate the new appropriation will last two or three years. The attached list shows projects which will be funded under the proposed ordinance. By implementing these projects, Charlotte traffic will move in a more safe and efficient manner.

A total of $465,000 is the amount estimated to be reimbursed under municipal agreements for the projects. These revenues are expected to pay about 90% of costs involved with signal installations and upgrades on State system streets. The City's cost occasionally exceeds the reimbursable amount because we need to install more advanced equipment for maximum flexibility and which will tie in with existing computerized equipment. Therefore, the remainder of installation costs, if any, will be paid from Charlotte Department of Transportation operating funds already budgeted.

The Budget and Evaluation Department has reviewed and approved this action.

Attachment No. 10

BID LIST

15. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

A. Athens Place Drainage Improvements Engineering

Recommendation: By the City Engineer that the low bid of $106,576.26, as submitted by Ferebee Corporation, be accepted for award on a unit price basis.

This project will include the construction of storm drainage pipe, concrete curb and drainage structures along Athens Place and Holbrook Drive. Homeowners in the drainage area petitioned for improvements under the City's Storm Drainage Repair Policy. The property owner's share of the cost will be one-fifth of the total cost and the City will pay the remaining four-fifths under the policy.

Source of Funding: General Capital Improvement Fund (Special Storm Drainage Construction - Storm Drainage Bonds).
B. Microcomputer Processing System & Associated Hardware

MIS (Various Depts.)

Recommendation: By the Municipal Information Systems' Director and Purchasing Director that the lowest responsive bidder PC Mart, Inc., Charlotte, N.C., in the amount of $57,437.00 be accepted for award of contract.

Other Bids Received Not Meeting Specifications:
- T.B.M. Corp. Charlotte, N.C. 46,803.14
- Radio Shack Charlotte, N.C. 54,115.88

Both of the above companies failed to quote on the Compaq Portable II or equivalent called for in the proposal. The bid called for a complete equipment purchase and the P. C. Mart, Inc. was the only bidder able to offer all of the specified equipment.

Project Description: The City is expanding the use of microcomputers in a continuing effort to improve productivity and efficiency. Seventeen units and related equipment will be purchased to be used in 12 departments such as Airport, Budget and Evaluation, City Attorney, and Engineering.

Source of Funding: General Fund (Municipal Information Systems) – Lease/Purchase.

C. Water Distribution Project Charlotee-Mecklenburg Utility Department

1986 Annexation
- 6-Inch Water Main to serve Drifter Drive
- 8-Inch Water Main to serve Plantation Road and Maynard Road
- 8-Inch Water Main to serve Smithfield Church Road

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by W. M. Paris & Associates of Charlotte, North Carolina in the amount of $182,977.52 be accepted for award of contract on a unit price basis.

Project Description: This project provides for construction of water lines to serve three annexation areas – Drifter Drive, Plantation Road and Maynard Road, and Smithfield Church Road.

Source of Funding: Water and Sewer Capital Improvement Fund – (Deerhurst).

Water and Sewer Capital Improvement Fund (Plantation Road).

Water and Sewer Capital Improvement Fund (Park Road/Quail Holl).
D. Sanitary Sewer Construction
Sewer to Serve Carmel Acres Drive
Charlotte-Mecklenburg Utility Department

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by New Systems Incorporated of Banner Elk, North Carolina in the amount of $104,889.75 be accepted for award of contract on a unit price basis.

Project Description: This project provides for construction of a sewer line to serve Carmel Acres Drive. The petitioners requesting this sewer extension have deposited the funds required under the City's 50/50 extension program.

Source of Funding: Water and Sewer Fund (Sewer Tapping Privilege Expense).

E. New Coliseum
Landscaping & Irrigation
Engineering

Recommendation: By the City Engineer, based upon the recommendation of Odell Associates and Turner Construction Co., that the negotiated low bid of $480,293.10, as submitted by Davis Landscaping Contractors, Inc., be accepted for award on a lump sum basis. This bid was negotiated down from $609,000.00.

Project Description: The scope of work for the landscaping and irrigation contract involves planted material and irrigation systems.

Negotiations consisted of a reduction in the scope of planting and irrigation systems. The bidder has agreed to extend the prices on the negotiated items and the three alternates to increase the landscaping and irrigation until 10 months after award of this contract in the event that money becomes available at a later date for award of these items.

DESCRIPTION OF ALTERNATES:
Increase the extent of irrigation and extent of planted areas.

<table>
<thead>
<tr>
<th>ALTERNATE 10</th>
<th>ALTERNATE 10A</th>
<th>ALTERNATE 10B</th>
</tr>
</thead>
<tbody>
<tr>
<td>$246,194.55</td>
<td>$158,250.75</td>
<td>$31,032.75</td>
</tr>
</tbody>
</table>

F. Taxi Dispatch Facility, Long-term Parking Lot Toll Plaza and Bus Shelters - General Construction

Recommendation: The Airport Manager recommends that a negotiated contract in the amount of $289,300 be awarded to F. N. Thompson, the low bidder, on a lump sum basis.

Project Description: This contract will provide an enclosed facility to house the dispatcher, the City's taxicab inspector and a lounge and restroom facilities for the taxi drivers. In addition a toll plaza building and shelters for pick-up of passengers by the Airport shuttle bus system will be constructed for the long-term parking lot. Council awarded a contract on August 11, 1986 to prepare the site and pave this lot.


BID REJECTIONS

16. Taxi Dispatch Facility, Remote Parking Lot Toll Plaza and Bus Shelters - Mechanical Construction

Recommendation: The Airport Manager recommends that the only bid received from Ind-Com Electric Company, Inc. in the amount of $28,365 be rejected.

Recommendation: The Airport Manager recommends that the only bid received from Climate Conditioning of Charlotte, Inc. in the amount of $14,580.00 be rejected.

Project Description: Since there was only one bid received for the mechanical and electrical work and the costs are considered extremely highly, this work will be accomplished by Airport personnel.
17. **Recommend adoption of a budget ordinance appropriating funds for a FY 87 Transportation Planning Project.**

18. **Recommend award of a contract for transit corridors study to Barton-Aschman Associates, Inc. for $178,787.**

On May 5, 1986, City Council approved applying to the Urban Mass Transportation Administration (UMTA) for a Section 8 grant for our 1987 planning projects. UMTA approved the $40,000 grant and the North Carolina Department of Transportation approved $5,000 in matching funds. This budget ordinance will provide a mechanism for receipt and expenditure of that money which will complete the funding for the transit corridors study.

The transit corridors study will analyze potential improvements, preliminary locations, and provide feasibility data as part of the transit portion of Charlotte's long-range transportation plan. The five corridors to be studied are the southwest corridor, South Park corridor, Airport corridor, UNCC corridor and the Uptown area.

Proposals were submitted by five consultants. A selection committee comprised of members from the Transportation, Budget, Purchasing, and Legal Departments recommends Barton-Aschman Associates, Inc. perform the study, and Council is requested to approve a contract of $178,787 to Barton-Aschman Associates, Inc.

Funds of $170,000 have already been appropriated under several UMTA/NCDOT grants. The money being appropriated in this action is the $40,000 UMTA grant and the $5,000 match from NCDOT; the City will provide $5,000 in in-kind services from personnel salaries in the Department of Transportation operating budget.

The Budget and Evaluation Department and City Attorney have reviewed this ordinance.

18. **Recommend approval of a one-year extension with Corporate Temporaries, Inc., for Airport public parking cashiers.**

Parking operations at the Airport are managed and supervised by City staff, but cashiers and other line employees are provided under a contract with Corporate Temporaries. The original three-year contract with Corporate Temporaries, a WBE firm, was awarded in January, 1984 after invitations to bid were sent to 39 prospective bidders. The contract expires in January, 1987. The City has the option to renew for three additional one-year terms.
It is requested that Council approve a one-year extension of the contract with Corporate Temporaries, Inc. for parking cashier services at the Airport public parking facility. During the original three-year term Corporate has been responsive to the needs of the Airport and has provided quality service. This one-year extension is based on the same contract terms and conditions as proposed three years ago. The cost of these services is paid on a man hour basis, and is estimated at $250,000.

Funds have been budgeted and are available in the Airport Operating Fund to cover this contract extension.

**ECONOMIC DEVELOPMENT LOAN**

19. **Recommend approval of a loan agreement for $90,000 between the City and J. R. Cole, Sr., d/b/a Southern Technologies, Inc. for the purpose of business expansion.**

Southern Technologies, Inc. and its subsidiaries manufacture identification labels and packaging materials primarily for the computer and pharmaceutical industries. The company was incorporated as Southern Silkscreen, Inc. in 1979, and was changed to Southern Technologies in 1982. J. R. Cole, Sr. is the president and major stockholder in the company.

The company has two manufacturing divisions which are located within the City's "pocket of poverty" area, and have a workforce consisting of 109 employees, many of whom reside within Community Development target areas. The company has experienced rapid growth in the past year, and new equipment as well as a larger plant site is needed to accommodate the expansion.

The company was considering a site in South Carolina. However, because of the availability of low interest rate financing by the City of Charlotte, the company made the decision to remain in Charlotte thereby retaining the existing 109 jobs.

Southern Technologies, Inc. requested a 6%, five-year loan of $90,000 from the City to partially finance a move from their two manufacturing plants located at 235 West Tremont Street and 2917 Youngblood Street to the single location at 1304 Berryhill Road, to purchase new production equipment, and to make leasehold improvements. The new plant site contains 53,821 square feet and will be leased.
The total project cost is $1,815,000. A breakdown of the financing is as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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<tbody>
<tr>
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<td>$1,100,000</td>
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<tr>
<td>Bank</td>
<td>450,000</td>
</tr>
<tr>
<td>Leasehold improvements to be paid by landlord</td>
<td>60,000</td>
</tr>
<tr>
<td>Company funds</td>
<td>115,000</td>
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<tr>
<td>City loan</td>
<td>90,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,815,000</strong></td>
</tr>
</tbody>
</table>

The loan will be secured by production machinery and the personal guarantee of Mr. J. R. Cole, president of Southern Technologies, Inc.

The loan will assist in the retention of the existing 109 jobs and the creation of at least seven new jobs for qualified low-to-moderate income persons.

The loan funds will be drawn from the Community Development Revolving Loan Trust Fund.

The Economic Development Loan Committee approved the loan on October 30, 1986.

B. **Recommend approval of a loan agreement for $20,000 between the City and Tommie Lee Coleman d/b/a Westside Meats to expand its current wholesale/retail meat operation.**

On January 9, 1984, City Council approved a loan of $40,000 to Westside Meats which operates as a wholesaler/retailer of meat and poultry products. At that time the company was building a new facility at 1416 West Trade Street. The total project cost was $247,000 ($182,000 coming from a bank, $40,000 from the City, and $25,000 in owner equity). In connection with the City's loan, the business agreed to create three jobs for low and moderate income individuals.

Westside Meats has continually grown and is now requesting an additional loan of $20,000 for the purpose of purchasing additional equipment and for working capital. The original $40,000 loan to Westside Meats, which is currently outstanding, has a balance of $28,000 and is secured by a deed of trust on the business land and building valued at $306,000. The new $20,000 loan to Westside Meats will be a separate loan and will also be secured by a deed of trust on the building at 1416 West Trade Street. The City loans of $48,000 plus an outstanding loan from NCNB represent only 68% of the building value. Thus, there is adequate value in the property to protect the City's interest.
The Economic Development Loan Committee felt it would be best to make a separate loan to Westside Meats instead of combining the two loans, because the City presently has the first deed of trust due to the refinancing of the first mortgage with another bank. With the bank now being in the second position, the new loan will be in the third position.

In connection with this $20,000 loan, Westside Meats will provide two part-time jobs. This will increase the total number of jobs created to the equivalent of four full-time positions. The company has already hired two persons of low and moderate income, one of which is from our economic development assistance area.

The loan funds will be drawn from the Community Development Revolving Loan Trust Fund.

The Economic Development Loan Committee approved the loan on October 30, 1986.

HOUSING CODE ENFORCEMENT

20. A. Recommend adoption of an ordinance authorizing the use of the in rem remedy to demolish and remove the dwelling at 3921 Amerigo Street.

Date of inspection: December 16, 1985  
Owner(s) notified of hearing: March 18, 1986  
Hearing held: March 26, 1986  
Owner(s) ordered to demolish dwelling by: August 4, 1986  
Estimated value of dwelling: Less than $100  
Estimated repair (which is 65% of estimated value): $23,241

The structure has been damaged by fire. The repairs include: installing roof rafters; roof sheathing; roof shingles; installing ceiling joists; installing exterior and interior stud walls; installing floor joists; installing flooring; installing bathroom fixtures and kitchen fixtures; re-wiring structure; installing windows; installing interior and exterior doors.

Funds for this action are available and a lien will be placed against the property for the costs incurred.
B. **Recommend adoption of an ordinance authorizing the use of the in rem remedy to demolish and remove the dwelling at 812 East 15th Street.**

Date of inspection: May 8, 1986  
Owner(s) notified of hearing: July 24, 1986  
Hearing held: August 18, 1986  
Owner(s) ordered to demolish dwelling by: October 6, 1986  
Estimated value of dwelling: $400  
Estimated repair (which is 65% of estimated value): $24,000

The repairs include: installing roof rafters; ceiling joists; roof sheathing; roof shingles; installing foundation sills; floor joists; stud walls; flooring; installing heating system; installing water heater; installing bathroom fixtures; installing kitchen fixtures; installing water lines; installing windows; installing interior and exterior doors.

Funds for this action are available and a lien will be placed against the property for the costs incurred.

**MUNICIPAL AGREEMENT**

21. A. **Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement between the City of Charlotte and the North Carolina Department of Transportation (NCDOT) for upgrading and interconnecting six existing traffic signals on Freedom Drive.**

The Charlotte Department of Transportation will upgrade existing traffic signals along NC 27 (Freedom Drive) at the following intersections: Ashley Drive, Tuckasegee Road (SR 1662), Bradford Drive, Camp Greene Street, Ledwell Street, and Berryhill Road.

The North Carolina Department of Transportation (NCDOT) will reimburse the City a maximum of $142,100 which is the estimated cost. Interconnected, microprocessor-based equipment will replace existing traffic signal controller equipment. The six intersections should be completed by the middle of 1987.

B. **Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement between the City of Charlotte and the North Carolina Department of Transportation for installation of two upgraded signal controllers and two cabinets at the intersection of the I-85 ramps with Beatties Ford Road.**

With prior approval from the NCDOT, the City has installed two upgraded signal controllers and two cabinets at the intersection of the I-85 ramps with Beatties Ford Road.
The NCDOT will reimburse the City a maximum of $13,000 of the estimated cost of $17,000. All remaining costs are paid from funds already approved in the Charlotte Department of Transportation operating budget. The City's cost exceeds the reimbursable amount because we are installing more advanced microprocessor equipment which will provide a lower maintenance cost, be compatible with similar equipment maintained by the City, and provide greater flexibility for future changes.

C. **Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement between the City of Charlotte and the North Carolina Department of Transportation for installation of a new traffic signal at US 74 (Independence Blvd.) and Sardis Road North.**

With prior approval from the NCDOT, the City has installed a new traffic signal at US 74 (Independence Blvd.) and Sardis Road North.

The NCDOT will reimburse the City a maximum of $16,000 of the estimated cost of $17,572. All remaining costs are paid from funds already approved in the Charlotte Department of Transportation operating budget. The City's cost exceeds the reimbursable because more advanced microprocessor equipment is being installed which will provide a lower maintenance cost, be compatible with similar equipment maintained by the City, and provide greater flexibility for future changes.

D. **Recommend adoption of a resolution authorizing the Mayor to execute a Municipal Agreement between the City of Charlotte and the North Carolina Department of Transportation for installation of a replacement traffic signal at SR 3635 (Johnston Road) and SR 3687 (Park Road).**

With prior approval from the NCDOT, the City has replaced and upgraded the traffic signal controller equipment at Johnston Road and Park Road.

The NCDOT will reimburse the City a maximum of $8,000, which is the estimated cost. Replacing and upgrading the equipment at this intersection will meet the City's objective of improving the safety and efficiency of Charlotte's transportation system.

**SET PUBLIC HEARINGS**

22. **Recommend adoption of a Resolution of Intent to abandon Mill Road, Biddle Street, Sparrow Street and an unnamed street and set a public hearing for January 12, 1987.**
ITEM NO.

TAX REFUND

23. **Recommend adoption of a resolution authorizing the refund of certain taxes in the total amount of $255,526.00 which were assessed through clerical error or illegal levy against a tax account.**

UTILITY CONTRACTS

24. **Recommend approval of contracts between the City of Charlotte and the applicants listed below:**

These are extension contracts for new development in accordance with the Water/Sewer Extension Policy. Item 1 is a 15-year reimbursable contract. The applicant deposited 10% of the estimated cost with the remaining 90% being deposited prior to construction. There is no cost to the City and no funds are needed. Items 2 - 6, the applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed. The Utility and Planning Directors recommend approval.

1. **Martin Development Group, Inc., to construct 4,350 linear feet of 12-inch water main to serve Choate Circle, located east of Steele Creek Road and south of York Road, outside the Charlotte City Limits. Estimated Cost - $131,000.00. Water Contract No. 66-430.**

2. **C & W Development Group, to construct 2,408 linear feet of 8-inch water main, 143 linear feet of 6-inch water main and 445 linear feet of 2-inch water main to serve Amberwood Subdivision, located east of Plott Road, south of Plaza Road Extension and north of Robinson Church Road, outside the Charlotte City Limits. Estimated Cost - $56,000.00. Water Contract No. 86-060.**

3. **John Crosland Company, to construct 1,209 linear feet of 6-inch water main and 1,827 linear feet of 2-inch water main to serve Radley 2 at Touchstone Subdivision, located south of N.C. Highway 51, east of McAlpine Creek and north of Four Mile Creek, outside the Charlotte City Limits. Estimated Cost - $37,000.00. Water Contract No. 86-054.**

4. **Universal Development, L.P., to construct 3,314 linear feet of 8-inch sanitary sewer main to serve Cameron Wood Subdivision, Phase III, located south of Sharon Road West, east of Park Road and west of McMullen Creek, inside the Charlotte City Limits. Estimated Cost - $115,920.00. Sanitary Sewer Job No. 621-86-117.**
5. **John Crosland Company**, to construct 1,060 linear feet of 8-inch sanitary sewer main to serve Krefeld Drive, located west of Independence Boulevard, south of McAlpine Creek and north of Sardis Road North, outside the Charlotte City Limits. **Estimated Cost** - $37,100.00. **Sanitary Sewer Job No. 621-86-156.**

6. **T.M. One, Inc.**, to construct 2,703 linear feet of 8-inch sanitary sewer main to serve Pellyn Wood II Subdivision, located north of Gorham Drive, south of East Barden Road and west of Swan Run Branch, inside the Charlotte City Limits. **Estimated Cost** - $94,605.00. **Sanitary Sewer Job No. 621-86-130.**

**PROPERTY TRANSACTIONS**

25. **Recommend approval of the following property transaction.**

Acquisition of 5,300.307 square feet of right of way plus 160 square feet for permanent down guy easement, 93 square feet of permanent drainage easement and temporary construction easement, at 7700 Providence Road, from Katherine W. Springs, for $29,900.00, for Intersection Improvements - NC 51/NC 16 project. (Right of Way Agreement)
- PENDING MATTERS -

In meeting on Monday, December 8, 1986, City Council will make nominations for appointment to the following Boards and Commissions:

(1) Charlotte Housing Authority - Three terms will expire on December 17, 1986. Two are eligible for reappointment. Terms are for five years.

(2) Zoning Board of Adjustment - One appointment as an alternate member to fill a vacancy caused by a resignation. The term will expire January 30, 1988.
- SCHEDULE OF MEETINGS -
November 24 - December 5, 1986

Monday, November 24
COUNCIL/MANAGER LUNCHEON
City Hall Annex, Training Center
12:00 Noon

CITIZENS HEARING
2:00 p.m.

COUNCIL MEETING
3:00 p.m.
City Hall, Council Chamber

Thursday, November 27
THANKSGIVING DAY
Holiday - All City Government Offices Closed

Saturday, November 29
through

Wednesday, December 3
NATIONAL LEAGUE OF CITIES CONFERENCE
San Antonio, Texas
AND EXPOSITION
NOTE
A PORTION OF NORTH MYERS STREET REMOVED FROM DEDICATION ON JUNE 13, 1983 DEED 4688, PAGE 0687
PROPOSED CUL-DE-SAC, TO BE CONSTRUCTED BY THE HOSPITAL

Charlotte-Mecklenburg Hospital Authority

VICTINITY MAP
NO SCALE

CHARLOTTE
ENGINEERING DEPARTMENT

REVISIONS

JOB NO

DRAWN BY

CHECKED BY

DATE 9/16/1986
SCALE NONE

BLYTHE BOULEVARD

BLYTHE BOULEVARD
October 14, 1986

Mr. Harvey B. Gantt, Mayor
City of Charlotte
600 East Trade Street
Charlotte, North Carolina 28202

Dear Mayor Gantt,

Since established in 1982, the Charlotte Advisor\ Parks Committee has been comprised of nine citizens whose charge has been to "represent all of the park, recreation, and leisure interests of the entire community." Specific aspects of this charge, including "broadening public understanding and commitment to the parks and recreation system", assessing parks needs, and reviewing programs and policies have increased greatly in scope since the inception of the committee.

The commitment of your appointees to the CAPC has been most responsible and dedicated and the role we have played has been effective and beneficial.

Looking to the future, we foresee that the many significant issues in the leisure interests of our community will necessitate an expanded committee. We are each willing to increase the amount of time that we have committed to direct involvement in this cause however, we feel that the community will be best served if additional representation is enlisted.

Accordingly, we request that the membership of the committee be increased to fifteen members, eleven being appointed by Council and four appointed by the Mayor.

Thank you for your prompt attention to this matter.

Cordially,

Dr. Roy Alexander
Chairman

cc Members of Council
   Members of CAPC
   O. Wendell White
   Marvin Billups
BOARD, COMMITTEE, OR COMMISSION

City Appointed:

1. Advisory Board for Citizens with Disabilities -
   TOTAL MEMBERSHIP: 15 = All appointed by the City Manager
2. Airport Advisory Committee -
   7 = 2 Mayor
   5 City Council
3. Auditorium-Coliseum-Civic Center Authority -
   7 = 2 Mayor
   5 City Council
4. Charlotte Boxing Commission -
   3 = 1 Mayor
   2 City Council
5. Citizens Advisory Committee/Convention & Visitors Bureau -
   25 = 9 Mayor
   16 City Council
6. Citizens Advisory Council for Hazardous Chemicals -
   10 = 3 Mayor
   7 City Council
7. Civil Service Board -
   5 = 2 Mayor
   3 City Council
8. Charlotte Clean City Committee -
   20 = 7 Mayor
   13 City Council
9. Historic District Commission, Charlotte -
   8 = 3 Mayor
   5 City Council
10. Housing Appeals Board -
    5 = 2 Mayor
    3 City Council
11. Housing Authority -
    7 = 2 Mayor
    5 City Council
12. Municipal Information Advisory Board -
    7 = 2 Mayor
    5 City Council
13. Parade Permit Committee -
    7 = 1 Mayor
    3 City Council
    3 City Manager
14. Parks Advisory Committee -
    9 = 3 Mayor
    6 City Council
15. Private Industry Council -
    17 = All appointed by the Mayor
16. Safety Action Committee -
    7 = 3 Mayor
    4 City Council
17. Sister Cities Committee -
    25 = 9 Mayor
    16 City Council
18. Taxicab Review Board -
    5 = 1 Mayor
    2 City Council
    2 City Manager
19. Tree Advisory Commission -
    8 = 3 Mayor
    5 City Council
20. Charlotte Uptown Development Corporation - 
   Board of Directors - 

21. Zone Wrecker Review Board - 

22. Zoning Board of Adjustment - 

Jointly Appointed: 
1. Advisory Energy Commission - 

2. Charlotte Area Fund Board of Directors - 

3. Art Commission - 

4. Certified Development Company - 

5. Community Facilities Committee - 

6. Community Relations - 

7. Community Resources Board - 

8. Council on Aging - 

9. Firemen's Relief Board of Trustees - 

13 = 5 Mayor 
   8 City Council 
   (3 Ex-Officio) 

5 = 1 Mayor 
   1 City Council 
   3 City Manager 

5 Regular Members and 
3 Alternates = 
   3 Mayor 
   5 City Council 

9 = 1 Mayor 
   3 Council 
   4 County Commission 
   1 Board of Ed. 

21 = (3 from City Council) 

9 = 1 Mayor 
   2 City Council 
   3 County 
   3 Arts & Science 

27 = 6 Mayor 
   12 City Council 
   9 County 

5 = 2 City Council 
   2 County Commission 
   Chairman appointed 
   by Mayor and County 
   Commission Chairman 

60 = Mayor and County 
   Commission Chairman 

9 = 1 Mayor 
   2 City Council 
   3 County 
   3 UCS 

15 = 2 Mayor 
   3 City Council 
   5 County 
   5 UCS 

5 = 1 Mayor 
   1 City Council 
   2 Fire Department 
   1 State Insurance 
   Commissioner
10. Historic Properties Commission -
11. Insurance Advisory Committee -
12. Mint Museum Board of Trustees -
13. Planning Commission -
14. Specialized Transportation Advisory Committee -
15. Spirit Square Board of Directors -
16. Veterans Service Committee -
17. Youth Involvement Council Advisory Board -

12 = 2 Mayor
   4 City Council
   6 County
6 = 1 Mayor
   2 City Council
   3 County
43 = (3 City appointed)
14 = 2 Mayor
   5 City Council
   7 County
9 = 1 Mayor
   2 City Council
   3 County Commission
   3 UCS
26 = 2 Mayor
   4 City Council
   6 County
   6 Arts & Science Council
   8 Spirit Square
3 = Appointed by City and County Governing bodies

12 = 1 Mayor
   2 City Council
   3 County Commission
   2 Board of Education
   2 Chamber of Commerce
   2 Youth Involvement Council
MINORITY AND WOMEN BUSINESS ENTERPRISE PROGRAM

ANNUAL REPORT

OCTOBER, 1986
EXECUTIVE SUMMARY

The award of three special construction projects (new Coliseum, Governmental Plaza, and 54" Water Main) attracted a predominate share of public interest in the M/WBE Program during FY '86. These projects, with a combined dollar value of approximately seventy million dollars increased regular City construction awards by 38.5% over FY '85. The combination of Airport construction, City projects, and special projects created significant increases in M/WBE certification activity during the year. One hundred eighty-nine M/WBE business owners and contractors were added to City certified bidders' lists, bringing the total number certified to date to 1,500.

City staff worked cooperatively with each of three construction management firms to promote M/WBE participation in the special projects. These joint efforts were successful in providing the necessary orientation to help nonlocal contractors implement the M/WBE Plan. As a result, M/WBE bid activity increased to a level 20% higher than in FY '85. Although certification and bid activity increased, the size, scope, and complexity of the special projects restricted M/WBE bidding as general contractors and created a highly competitive volume of subcontract bids.

MBE construction project awards exceeded six million dollars (62% increase over FY '85), representing 5.5% of the overall goal. WBE awards of three and one-half million dollars show a 7% increase over FY '85 awards and represents a 3.1% participation rate. This exceeds the overall annual goal of 2%.

The most challenging provision of the construction component has been effective interpretation of contractors' "good faith efforts" compliance. Successful management of this requirement depends upon general contractors' willingness to extend subcontract opportunities and to develop more positive working relationships with M/WBE's. Local contractors' organizations (Associated General Contractors and Metrolina Minority Contractors) tend to support the "good faith effort" concept and are generally committed to participate in City efforts to achieve the requirements of this provision.

It should be noted, however, that some of the major project awards during FY '86 included construction firms not as familiar with the "good faith effort" provision and perhaps unaware of the supportive relationships established over time in the community. During the year, considerable amounts of staff resources were expended providing the necessary orientation to the dynamics of this provision, interpretation of plan requirements, and monitoring contractors' performance to assure compliance with the "good faith effort" during the year. Staff will continue to focus on this process during FY '87.

M/WBE participation in the Procurement component of the program was maintained at the same levels as FY '85: MBE = 1.5%, WBE = 2.4%. The Minority business utilization goal of 3% was not achieved, although the WBE of 2% was consistently met throughout the year. Good WBE performance in construction and procurement provides the rationale for recommending an increase in WBE goals for FY '87.

In summary, the M/WBE Program maintained favorable public visibility and credibility during the year. Improvements in the coordination of various staff functions implemented this year should result in more effective management, including data collection, data entry, and data analysis. These improvements will provide a more reliable resource for planning and for preparing Program recommendations.
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SUMMARY OF FY '86 ACTIVITY

Extensive review of the M/WBE Plan, as implemented during FY '86, indicates continued public support for Charlotte's plan. This response is noted from community organizations, contractors, subcontractors, minority and women business owners, and small business advocacy groups in public and private sectors of our community. Through deployment of existing staff, additional resources were made available to promote M/WBE activity in Engineering, Purchasing, and Utility departments. Improvements in M/WBE program management, such as certification, source lists, and computer services for records, have been accomplished as a result of this assistance.

The Program is routinely interpreted, reviewed, and evaluated by the Advisory Committee during monthly meetings with staff from all departments responsible for the administration of construction and procurement contracts.

The Program Director serves as a resource and/or member of fourteen community agencies and organizations to encourage public interest and participation in the Program from minority and women business owners.

The City's support for minority and women-owned business development is also reflected in its annual participation in the Carolinas Minority Suppliers Trade Fair, the Charlotte Chamber's Small Business Training series, the annual Women Business Owners of the Carolinas Conference, and in Minority Enterprise Development Week.

M/WBE Policy and Program Objectives were met for all components of the Plan with improved management coordination and staff performance in the operating and major user departments with the following results:

CERTIFICATION of M/WBE's increased by 150% from FY '85. A total of 247 firms applied for MBE or WBE status, and 189 were approved for the M/WBE Bidders Lists. Of the approved firms, 66% are minority owned and 34% women owned. The M/WBE Directory includes approximately 1,500 firms identified as M/WBE's interested in bidding City contracts: 173 firms in the construction trades, 1,327 suppliers and professional service firms.

NOTICE OF CONTRACT OPPORTUNITIES by direct mail was provided to M/WBE's for 137 construction projects and approximately 84 procurement contracts. Direct mail notices were supplemented by sixteen pre-bid meetings and seven informational meetings and receptions for contractors and business owners to review plans for special projects awarded during the year.

SOURCE LISTS (M/WBE Directory) were edited and reorganized to match the City's revised commodities and business services codes for construction and procurement activity. The new directory provides M/WBE vendors and identification numbers for each of 28 Major Industrial Category Codes used to initiate and process purchase orders. This revision results in greater efficiency and more positive results in seeking M/WBE quotes.
TRAINING AND TECHNICAL ASSISTANCE was utilized by approximately 318 M/WBE's through seminars and workshops. Seventeen training sessions were sponsored by the City in a County-wide cooperative venture with cosponsors representing the Associated General Contractors (Carolinans Branch), the Charlotte Chamber (BON Program), Central Piedmont Community College (Small Business Center), and the Metrolina Association of Minority Contractors. Seven MBE contractors served as instructors for the construction training seminars. One seminar, conducted by the Associated General Contractors (AGC) and titled "Public vs. Private Contracting," was recorded on videotape by the Small Business Center (CPCC) to provide a permanent library resource for contractors.

The Purchasing Department sponsored five seminars for potential M/WBE bidders interested in janitorial/maintenance service contracts, office furnishings and supplies, paper products, and contract sales opportunities.

In addition to these public seminars, approximately 47 M/WBE's requested technical assistance from the operating departments in individual consultations.

M/WBE ADVISORY COMMITTEE

The M/WBE Advisory Committee includes representatives from nine community organizations and agencies, with staff from Purchasing, Community Relations, Engineering, and Utilities departments. The Committee oversees general operation of the Plan and provides leadership for certification and training of M/WBE's.

In addition to regular meetings, the Advisory Committee sponsored three public forums for contractors, business owners, and community organizations for review and evaluation of the City's M/WBE Program's performance. The Committee received regular reports of M/WBE utilization in City construction projects, Airport projects, and special construction projects (Coliseum, Government Plaza, 54" Water Main). Progress reports from three construction management firms were presented to the Committee at regular intervals during the year.

The M/WBE Advisory Committee recognizes improvements in overall M/WBE performance, specifically in the certification process, training, and monitoring of M/WBE compliance requirements. In addition, improvements in the coordination of departmental activity and improved cooperative efforts between City and County M/WBE initiatives should be noted.

These developments result in a staff recommendation that the Advisory Committee meet once per quarter during FY '87 (on a trial basis) This change will allow sufficient time for coordination, preparation, and presentation of comprehensive staff reports from all operating departments.
CONSTRUCTION:

Airport construction projects (3.4% of $19.8 million) attracted more WBE contractors, exceeding the 1% goal by 200% (3.4%). The MBE goal of 14% was not met but achieved 8.7% of Airport contracts. Nineteen different MBE firms were awarded twenty-eight subcontracts for the sixteen projects. Thirty-two MBE's and seven WBE's performed informal contract awards of $76,080.

Engineering contracts/subcontracts awarded to M/WBE's exceeded $6 million, a significant increase over the $1.5 million awarded during FY '85

Increased bid opportunities were created through award of three multi-million dollar projects—the Coliseum, the Governmental Plaza, and the Tyvola Road Extension projects. This construction stimulated M/WBE interest and bid activity but was less successful than expected in contract and subcontract awards to M/WBE's.

WBE's were more competitive in some supply contracts and as subcontractors, which improved their construction participation. WBE participation exceeded the 2% goal for City projects and for special construction. MBE participation did not reach the 10% goal for City projects or for special construction. This result is partly explained by the size and complexity of special projects, which limited MBE bids as general contractors and by highly competitive bidding from all subcontractors.

The Tyvola Road Extension project ($12.6 million) highlights the positive results which are achieved when good cooperation from a prime contractor exists. 84% of subcontract quotes were received from M/WBE's, resulting in awards of $1,114,700 in subcontracts for these contractors (8.8% of the project).

Utilities projects are more limited in M/WBE contract opportunities because a majority of the general contractors performing water and sewer main construction do not routinely subcontract. When subcontracting is included, M/WBE participation is obtained primarily in hauling, seeding, concrete work, and boring/tunneling subcontracts. One WBE firm secured contracts as a materials supplier. After earlier indications of no subcontract opportunities, the department recently negotiated 53% M/WBE participation in the $11.5 million awarded to date for the 54" Water Main project. Indications are that MBE participation will increase further when final subcontracts for this project are awarded.

PROCUREMENTS

WBE participation exceeded the goal of 2% procurement activity for each quarter of FY '86, achieving the highest percentage (5.7%) during the fourth quarter. MBE participation was maintained at the FY '85 level of approximately 1.5%. WBE firms actively bid in fifteen of the twenty-eight major category codes used for procurements. These firms are successful with purchase orders and contracts for temporary help agencies (23%), office supplies (2%), and auto body painting contracts (15%) of all orders.
MBE's were awarded 56% of janitorial and maintenance services contracts, 5% of auto repairs, and 3% office supplies. No M/WBE bids were received for several commodity items considered major purchases. These include industrial tools, trucks, crushed stone and gravel, heavy equipment, clothing and uniforms, and construction equipment.

MBE's were non-competitive in bids for several commodities, including fuel oil and gasoline, motor vehicles, and computer services.
### M/WBE Program Goals
**Fiscal Year 1986**

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>MBE%</th>
<th>WBE%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. CONSTRUCTION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Airport</td>
<td>14%</td>
<td>1%</td>
</tr>
<tr>
<td>Engineering (manages Transportation construction projects with goals for DBE participation in projects using federal funds)</td>
<td>10%</td>
<td>2%</td>
</tr>
<tr>
<td>Utilities</td>
<td>10%</td>
<td>2%</td>
</tr>
</tbody>
</table>

*Disadvantaged Business Enterprises, local contractors are also minority-owned businesses (Goals 10% DBE and 3% WBE)*

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>MBE%</th>
<th>WBE%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>II. PROCUREMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchasing</td>
<td>3%</td>
<td>2%</td>
</tr>
</tbody>
</table>

### M/WBE Utilization
**Fiscal Year 1986**

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>MBE%</th>
<th>WBE%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. CONSTRUCTION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Airport</td>
<td>8.7%</td>
<td>3.4%</td>
</tr>
<tr>
<td>Engineering (including Transportation Department projects)</td>
<td>6.3%</td>
<td>3.5%</td>
</tr>
<tr>
<td>Utilities</td>
<td>2.4%</td>
<td>2.5%</td>
</tr>
<tr>
<td><strong>II. PROCUREMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchasing</td>
<td>1.5%</td>
<td>2.4%</td>
</tr>
</tbody>
</table>
## M/WBE Utilization

**Fiscal Year 1986**

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Awarded</th>
<th>MBE Awarded</th>
<th>MBE %</th>
<th>WBE Awarded</th>
<th>WBE %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. Construction</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Airport</td>
<td>$19,855,267</td>
<td>$1,730,853</td>
<td>8.7%</td>
<td>$667,752</td>
<td>3.4%</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$19,855,267</td>
<td>$1,730,853</td>
<td>8.7%</td>
<td>$667,752</td>
<td>3.4%</td>
</tr>
<tr>
<td>Engineering</td>
<td>$54,509,650</td>
<td>$3,427,707</td>
<td>6.3%</td>
<td>$2,003,085</td>
<td>3.7%</td>
</tr>
<tr>
<td>Utilities</td>
<td>$33,451,654</td>
<td>$721,305</td>
<td>2.2%</td>
<td>$869,344</td>
<td>2.6%</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$87,961,304</td>
<td>$4,149,012</td>
<td>4.7%</td>
<td>$2,872,429</td>
<td>3.3%</td>
</tr>
</tbody>
</table>

**Construction Project Consultants**

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Awarded</th>
<th>MBE Awarded</th>
<th>MBE %</th>
<th>WBE Awarded</th>
<th>WBE %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering</td>
<td>$2,465,167</td>
<td>$138,852</td>
<td>5.6%</td>
<td>----</td>
<td>----</td>
</tr>
<tr>
<td>Utilities</td>
<td>$2,575,780</td>
<td>$150,000</td>
<td>5.8%</td>
<td>$28,960</td>
<td>1.1%</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$5,040,974</td>
<td>$288,852</td>
<td>5.7%</td>
<td>$28,960</td>
<td>0.6%</td>
</tr>
</tbody>
</table>

Total All Construction: $112,857,518 $6,168,717 5.5% $3,569,141 3.2%

**II. Procurement**

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Awards</th>
<th>MBE Awards</th>
<th>MBE %</th>
<th>WBE Awards</th>
<th>WBE %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchasing</td>
<td>$23,625,713</td>
<td>$360,790</td>
<td>1.5%</td>
<td>$561,762</td>
<td>2.4%</td>
</tr>
</tbody>
</table>

Total Procurement: $23,625,713 $360,790 1.5% $561,762 2.4%
CONSTRUCTION

PROCURMENT

* Complete data unavailable
  = MBE
  = WBE
  '82 Half year report only
  '80 and '83 Procurement, no figures available
CUMULATIVE RECORD

M/WBE ACTIVITY - CITY OF CHARLOTTE
1980 - 1986

<table>
<thead>
<tr>
<th>YEAR</th>
<th>TOTAL AWARDED</th>
<th>MBE</th>
<th>%</th>
<th>WBE</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. CONSTRUCTION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1980</td>
<td>$ 13,052,981</td>
<td>$ 331,848</td>
<td>2.5</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>1981</td>
<td>$ 9,200,295</td>
<td>$ 286,798</td>
<td>3.1</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>1982*</td>
<td>$ 5,089,642</td>
<td>$ 25,368</td>
<td>.5</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>1983</td>
<td>$ 9,676,994</td>
<td>$ 399,681</td>
<td>4.1</td>
<td>$ 32,351</td>
<td>.33</td>
</tr>
<tr>
<td>1984</td>
<td>$ 48,028,700</td>
<td>$5,865,605</td>
<td>12.2</td>
<td>$ 282,212</td>
<td>.59</td>
</tr>
<tr>
<td>1985</td>
<td>$ 43,678,285</td>
<td>$3,827,792</td>
<td>8.8</td>
<td>$ 261,464</td>
<td>.60</td>
</tr>
<tr>
<td>1986</td>
<td>$112,857,518</td>
<td>$6,168,717</td>
<td>5.5</td>
<td>$3,569,141</td>
<td>3.2</td>
</tr>
</tbody>
</table>

*The only available data represents half of the year (January, 1982 - June, 1982)*

| **II. PROCUREMENT** | | | | | |
| 1980 | --- | --- | --- | --- | --- |
| 1981 | $ 21,998,945 | $ 118,698 | .54 | $ 159,441 | .72 |
| 1982* | $ 28,461,934 | $ 60,581 | .21 | $ 33,416 | .12 |
| 1983** | --- | --- | --- | --- | --- |
| 1984 | $ 23,499,820 | $ 298,287 | 1.3 | $ 230,810 | .98 |
| 1985 | $ 27,073,261 | $ 381,033 | 1.4 | $ 593,195 | 2.2 |
| 1986 | $ 23,625,713 | $ 360,790 | 1.5 | $ 561,762 | 2.4 |

*The only available data represents half of the year (January, 1982 - June, 1982)*

**Complete data unavailable**
PROGRAM HIGHLIGHTS
FISCAL YEAR 1986

*M/WBE's obtained 58% of the number of informal contracts (under $30,000) managed by the Engineering department. This represented 35% of the dollar value of these contracts.

*M/WBE's construction contracts/subcontracts totaled $9.7 million for FY '86, an increase of $5.6 million over FY '85 awards.

*M/WBE participation in the Coliseum project totaled 9.8% at the end of the fiscal year; Government Plaza totaled 8.4% to M/WBE's; and the 54" Water Main project reports 5.3% M/WBE utilization at the end of the fiscal year.

*One WBE firm bid successfully for one section of the City's gas and diesel fuel contract in Procurement, estimated at $173,000.

*In Purchasing, an automated refueling dispensing system contract ($28,000) was awarded to a WBE firm.

*Nineteen different MBE contractors performed 28 Airport contracts during FY '86. Of those nineteen, nine performed at least two contracts each and one MBE supplier provided materials for two contracts.

*Four different WBE's performed subcontracts and one WBE manufacturer and supplier had three contracts at the Airport. One WBE performed the installation of the baggage conveyor mechanical system, a highly specialized trade, with a contract value of $72,610.

*Thirty-two MBE's performed informal Airport contracts (under $30,000) totaling $71,059, and seven WBE's performed informal contracts valued at $5,021.

*M/WBE's had the opportunity to bid on 103 contracts let by the Engineering department in FY '86. This is a 30% increase in the number of prime contracts over the previous year. In addition, the dollar value of these contracts increased from $15 million to $54.5 million.

*M/WBE's were the successful low bidders in 43 (41.7%) of the 103 prime contracts let through the Engineering department this fiscal year. This is a 235% increase over the M/WBE award rate of fourteen (17.7%) out of 79 prime contracts in FY '85.
RECOMMENDATIONS

I. CERTIFICATION

Certification as a minority-owned business requires a person holding a minimum of 51% ownership routinely responsible for management of a business enterprise to provide the City evidence of United States citizenship and includes the following ethnic groups: American Indian and Alaskan Native, Asian-American, Black Americans, and Hispanic.

The amended policy shall include "and are regarded as such in these communities" following each of these categories to prevent improper claims of minority group membership for the purpose of City M/WBE Certification.

II. GOALS

Include contracts awarded to certified M/WBE materials suppliers in calculating M/WBE utilization.

Maintain MBE goals for construction contracting at current levels: Engineering and Utilities contracts - 10%, Transportation department contracts (*DBE's) - 10%, and MBE goals for procurements at 3%.

Increase WBE goals for construction contracting and for procurements from 2% to 3%.

III. TRAINING

Utilize Public TV announcements to increase advertisement of M/WBE contract opportunities with the City.

Include all City departments with contracting opportunities in each M/WBE seminar (Airport, Community Development, and Transportation will participate in addition to Engineering, Purchasing, and Utilities).

Continue quarterly seminars for discussion of contract opportunities for M/WBE's in addition to technical assistance workshops.

*Disadvantaged Business Enterprise
M/WBE ADVISORY COMMITTEE
FISCAL YEAR 1986 ROSTER

American Association of Black Women Entrepreneurs
(Charlotte Chapter)
Jean M. Henderson

Associated General Contractors of America, Inc.
(Carolina Branch)
Ed Latham

Charlotte Business League
Clayton Lovell

Central Piedmont Community College
(Small Business Center)
Emma Quinn

Charlotte Chamber (Business Opportunity Network -
Small Business Services)
Deborah Saunders

Minority Business Owner
Earl Driggers

Mecklenburg County Women's Commission
Fay Skidmore

Metrolina Association of Minority Contractors
Sam Foster

Minority Business Development Center
Troy Watson

U.S. Small Business Administration
Rose Marie Cotton

City Staff Resources:

M/WBE Program Director
Elizabeth Mills

Administrative Secretary
Rachel Entrekin

Program Assistant
Willie Bullock

Engineering Services
Bennie Aldridge

Community Development
Michael High

Community Relations
Curtis Sims

Purchasing
A. C. Shull

Transportation
Alvin Woods

Utilities
Jack Bullard

City Staff Resources:

George Wallace

William Mouchet

Margaret Swenson

Barry Beamer

Joe Brown

Tom Vandeventer
DOMESTIC VIOLENCE CITIZENS COMMITTEE
Individuals Recommended by the Task Force

Individuals contacted who are willing to serve
1. Dr. Billy Wireman, Queens College
2. Ms. Mary Williams, Task Force Member
3. Ms. Jan Keny, Task Force Member
4. Mr. Joe McKeever, Pastor, First Baptist Church
5. Mr. Neil Williams, Attorney
6. Ms. Bonnie Widenhouse, Realtor

Others not contacted who may be willing to serve
1. Ms. Sarah Stevens, Community Relations
2. Ms. Fannie Brown, Victim
4. Ms. Liz Hair, Businesswoman
5. Mr. Mel Watt, Attorney
DOMESTIC VIOLENCE CITIZENS COMMITTEE

Purpose:

1. To periodically review the status of the implementation of the recommendations of the April 21, 1986 Domestic Violence Report and report to the Charlotte City Council and Mecklenburg County Board of Commissioners on the progress made toward implementing the recommendations.

2. To make additional recommendations as appropriate regarding existing domestic violence programs or services, identified gaps, or need for additional programs or services to meet the needs of domestic violence victims.

3. To provide vigorous advocacy for domestic violence victims.

4. To play a key role in raising public consciousness as to the problems of domestic violence and its related costs to victims and the community.

Guidelines for Operation:

1. The Citizens Committee shall be composed of nine members jointly appointed by the Mayor, in consultation with Charlotte City Council, and the County Commission Chairman, in consultation with the Mecklenburg Board of County Commissioners.

2. Members of the Committee shall be appointed for three-year, staggered terms. To provide continuity, first appointments to the Citizens Committee shall be as follows:
   - Three appointed to serve a one-year term.
   - Three appointed to serve a two-year term.
   - Three appointed to serve a three-year term

3. An individual whose initial appointment was to fill an unexpired term shall be eligible to serve the number of full-length terms other members are eligible to serve.

4. Officers of the Citizens Committee shall consist of a Chairperson and Vice Chairperson elected by members of the Citizens Committee at the first meeting following their appointment. Officers shall be elected for one-year terms, with re-election to succeeding terms subject to a vote of appointed members of the Citizens Committee.

5. The Chairperson shall call and preside at meetings and appoint committees. The Vice Chairperson shall, in the absence of the Chairperson, assume the duties of the Chairperson and perform other duties delegated by the Chairperson. The Chairperson is authorized to appoint such committees as are necessary for the conduct of Citizens Committee business.
6. Regular meetings shall be held on a quarterly basis. Special meetings may be called by the Chairperson or at the request of a majority of the members.

7. A majority of the members shall constitute a quorum for the transaction of business at any meeting.

8. Meetings of the Citizens Committee shall be open to the public in accordance with the laws of the State of North Carolina.

9. Members of the Citizens Committee shall work closely with the Domestic Violence Advocacy Council. A member of the Citizens Committee shall be appointed to serve as a representative to the Advocacy Council.

10. Progress reports on the implementation of the recommendations of the April 21, 1986 Domestic Violence Report shall be presented annually to the Charlotte City Council and the Board of County Commissioners at their regularly scheduled meetings. Interim reports may be presented as deemed appropriate by a majority of the members of the Citizens Committee or as requested by the Charlotte City Council or the Board of County Commissioners.

11. The Domestic Violence Liaison, housed and funded through the Mecklenburg County Women’s Commission, shall serve as liaison and provide staff support to the Citizens Committee to help implement recommendations of the April 21, 1986 Domestic Violence Report. Additional staff support to the Citizens Committee shall be given by the Women’s Commission on an as-needed basis, using part-time temporary help.

It is recommended by the City-County Domestic Violence Task Force that at the end of the first three years following the appointment of the Domestic Violence Citizens Committee, the City Council and the Board of County Commissioners designate a review committee to assess the work of the Citizens Committee to determine the need for its continuation. It is further recommended that the review committee be composed of, but not limited to, members of City Council, the Board of County Commissioners, and no more than two members of the Citizens Committee.
Request for Council Action

To the City Council
From the City Manager

Action Requested: Request Council Approval of a Series of Recommendations of the Operations Committee Regarding the findings of the Domestic Violence Task Force

Responsible Department: City Manager

This request should be organized according to the following categories: Background, Explanation of Request, Source of Funding, Clearances, Bibliography

Background: In July, 1985, Mayor Harvey Gantt and Mecklenburg County Commission Chairperson Carla DuPuy appointed a joint City-County Domestic Violence Task Force to investigate problems of domestic violence, review alternative processes, and make specific recommendations for change. The Task Force presented their findings to City Council and the County Commission on April 21, 1986.

The report contains detailed recommendations for changes in the way domestic violence cases are handled. The report emphasizes the widespread nature of the problem, the need to regard domestic violence as a crime and the changes that need to be made in the policies and procedures of the criminal justice system and social service agencies in order to more effectively meet the needs of domestic violence victims. The Task Force has also stressed that public awareness of the domestic violence problem must be heightened in order to effect the needed changes in the way the problem is addressed.

Most of the recommendations in the Task Force report impacted upon County and State agencies. The only City departments involved in the handling of domestic violence cases are the Police Department and the Community Relations Department. The Operations Committee met on May 22, 1986, to discuss the recommendations regarding these departments and any differences in the Task Force recommendations and City staff response. Several members of the Task Force and Police Chief Killman met with the Committee.

APRIL 3, 1986
JUN 23, 1986
Pat Sharkey
City Clerk
The recommendations regarding Community Relations all centered around not submitting domestic violence cases to their Dispute Settlement Program for mediation. The Task Force felt that mediation did not force the abuser to take responsibility for his actions and did not treat domestic violence as a crime. The Community Relations Department has concurred with this recommendation and no longer accepts domestic violence cases into the Dispute Settlement Program.

Most of the recommendations regarding the Police Department were endorsed by the Police Department and will be adopted. They are detailed in the attachment. The Operations Committee discussed areas where the Police Department and the Task Force differ and makes the following recommendations for adoption as City Policy:

1. All recommendations of the Domestic Violence Task Force that impact upon City departments (see attachment) be accepted as City Policy with the following exceptions:

   A. The Police Department revise its existing report forms to include information on domestic violence cases instead of developing a separate Domestic Violence Reporting Form. The Task Force has indicated that, as long as the pertinent information is captured, they are happy with this solution.

   B. The Police Department to train all officers in responding to domestic violence cases instead of forming a specialized Domestic Violence Unit. The Chief of Police feels that a specialized unit would be an ineffective way to utilize manpower resources since it would be difficult to deploy a specialized unit. Forming this unit would also leave the department short of personnel in other areas. The Operations Committee recommends that the City study the idea of a specialized unit after the Police Department has
conducted their domestic violence study to be funded by a grant from the National Institute of Justice and: (1) determined the most effective way of dealing with domestic violence cases in Charlotte; and, (2) developed a more accurate data base on the number of such cases.

C. The Task Force had recommended that the City and County form an advisory board, composed of representatives of agencies dealing with domestic violence cases, to work toward the provision of comprehensive, coordinated services designed for the prevention and treatment of persons involved in domestic violence situations. The Operations Committee agrees with City staff that any such committee should have a more clearly defined role and not be in the position of making policies that would be binding upon any City department. The Operations Committee recommends that the Domestic Violence Task Force reconvene periodically to review the progress of the implementation of their suggestions and that they temporarily function as an advisory group in lieu of forming a new committee.

The Operations Committee also felt that eventually forming an advisory group made up of representatives from organizations dealing with domestic violence cases was worth considering. The Committee recommends that since most of the agencies involved are under the jurisdiction of the County that the County take the lead in forming such a committee with the City appointing representatives from the appropriate agencies to serve on the committee.

cgm

Attachments
MEMORANDUM

TO:      Tom Finnie
         Deputy City Manager
FROM:    H. Michael Boyd
         Deputy City Attorney
DATE:    November 4, 1986
RE:      Action Garbage Service's Claim for Economic Loss Payment

Nelson O'Neal of Action Garbage Service has raised concerns about the City's failure to make an economic loss payment to him based upon the annexation of a number of his customers on June 30, 1986. The City did make economic loss payments to BPI and Nelson Sanitation Service. No payment was made to Action because of its failure to deliver a written request for a garbage collection contract to the City at least ten (10) days before the public hearing on annexation. Applicable statutes require that any garbage hauler or volunteer fire department who wishes to continue serving annexation areas must deliver a written request to the City Clerk by a specified deadline. If a garbage hauler averages at least 50 customers in an annexation area and requests a service contract, the annexing city must offer a two year contract or pay the garbage hauler's statutory economic loss. The annexations effective on June 30, 1986 were the first annexations in which the City was required to either contract with or make statutory payments to volunteer fire departments or garbage haulers who met statutory criteria. Prior to 1983 for volunteer fire departments and 1985 for garbage collectors, the City was not required to contract with or make any payments to VFD's or garbage haulers because of an annexation.

In 1985, the City staff began detailed work concerning the annexation of a number of different areas. That work resulted in 16 different annexations. Twelve of those areas were effective on June 30, 1986 and contained customers previously served by Action. (Action only averaged 50 or more customers in the Sardis Road Area. The economic loss payment for that Area would have been $16,680.) Much effort was required in identifying affected garbage haulers and securing information necessary to determine their eligibility to request service contracts with the City. The City could not wait to begin this work until after receiving actual requests from affected garbage haulers. There simply was not enough time to gather the necessary information, analyze it, and make the appropriate decisions. Therefore, the City proceeded to gather information in advance from every garbage hauler who had any customers in the annexation areas. This work was undertaken in late 1985 and early 1986 so that the annexations could occur as smoothly as possible.
In order to avoid the possibility of misleading anyone, the City sent a copy of the applicable statute to every affected garbage hauler, including Action, well in advance of the deadline for requesting garbage collection contracts. Mr. O'Neal understood the need to make such a request, since he now alleges that he did mail a written request for a contract to the City. However, that letter was never received. Given the fact that he used the following, incomplete address, it is understandable why such a letter would not have been delivered: "City of Charlotte, Charlotte, North Carolina, Operations Department." Nevertheless, the statute is clear in its requirement that such a request must be "delivered" to the City in a timely manner.

Further investigations of Mr. O'Neal's allegations indicate that he is not being truthful in at least some respects. In a copy of an affidavit (attached hereto) submitted to this office by his attorney, Mr. O'Neal states under oath that he received a letter from the City dated January 20, 1986 concerning his ability to continue serving the annexation areas. He claims that he received this letter on or about January 21, 1986 and that, in response to the City letter, he mailed a written request to the City for a contract dated January 21, 1986. The City letter of January 20, 1986 was mailed by certified mail, return receipt requested. The return receipt shows a delivery date of January 23, 1986, two days after Mr. O'Neal's alleged written request was dated. This pattern of dates establishes that Mr. O'Neal's written request was not prepared on January 21, 1986 but at some later time and dated one day after the City's letter of January 20, 1986, in an effort to lend crediblity to his claim. If such a letter were in fact written in a timely manner, there would have been no reason to use an incorrect date.

Neither Pressly Beaver nor Susan Williams had any discussions with Mr. O'Neal about his desire for a contract. Personnel in the Finance Department who gathered financial information from Mr. O'Neal do not recall any discussions with him about any interest in contracting with the City. However, even if Mr. O'Neal were interested in such a contract and said so, this office is still of the opinion that Action is not entitled to any economic loss payment. City staff proceeded under clear direction to gather the necessary information for all garbage haulers regardless of any expression of interest in a garbage collection contract. Any discussions of interest in continuing to serve an annexation area in early 1986 would have been just as consistent with Mr. O'Neal planning to make a written request for a contract as with Mr. O'Neal having already made such a request. No staff member mislead Mr. O'Neal.

The circumstances under which Mr. O'Neal's letter became known to the City raises additional suspicion. On June 18, 1986,
Mr. O'Neal called the Finance Department to determine when economic loss payments would be made. At that point he was told that his company had not made the necessary request. Mr. O'Neal then delivered a Xeroxed copy of a handwritten letter, a copy of which is attached. Other correspondence received from Mr. O'Neal had been typed.

The staff analysis of whether to contract with qualified garbage haulers or pay their economic loss was undertaken prior to the deadline of April 14, 1986 for requesting contracts. The draft of the staff report dated April 14, 1986 contained a recommendation to pay economic loss to Action but was revised before submission to the Council because Action had not delivered the statutorily-required request for a contract.

If the City's position remains unchanged, Mr. O'Neal's recourse is to appeal to the Local Government Commission. Unfortunately, the statutory provision governing this appeal process is not well drafted and does not contain specific deadlines. If the Local Government Commission entertains an appeal from Mr. O'Neal at this time and determines that Mr. O'Neal did make a sufficient request to the City, the statute provides that "the ordinance shall not become effective until the Local Government Commission finds that such an offer has been made." While the statute appears to assume that any appeal to the Commission will be made before an annexation ordinance becomes effective, the statute does not contain such a requirement on its face. As a result, there remains an arguable basis for Action to appeal this matter to the Commission with the attendant possibility that the annexation of the Sardis Road Area could be held to be ineffective after the full range of services have been extended into that area and after City tax bills have been sent to property owners within the Area. While this office is of the opinion that Action has not taken the necessary steps to qualify for an economic loss payment under the applicable statute, Action could present evidence to the Commission which, if believed, could result in the "de-annexation" of the Sardis Road Area.

If you have any questions about this matter, please do not hesitate to contact me.

HMB:hh

cc: Don Steger
    Pressly Beaver
NORTH CAROLINA

MECKLENBURG COUNTY

APPENDIX

Now comes the undersigned, Nelson O'Neal, a partner of Action Garbage Service, and swears and deposes as follows:

1. This affidavit is in response to a letter dated June 30, 1986, from H. Michael Boyd, City of Charlotte attorney, alleging that his company failed to deliver a letter to the City Clerk at least ten days before the public hearing on the Sardis Road and other annexation areas, and that the City therefore was not obligated to pay his company for its economic loss in the Sardis Road area of $16,680.00.

2. That he received letters from Pressly F. Beaver, Operations Director of the City of Charlotte, in October, 1985, and in January, 1986, informing him that the City of Charlotte planned certain annexations in areas surrounding Charlotte in which his company had garbage collection contracts. These letters informed him that a new North Carolina statute allowed his company to contract with the City to continue pickup in the annexed areas or to be compensated by the City if the City chose to take over said business.

3. On or about January 20, 1986, Pressly F. Beaver, Operations Director for the City of Charlotte, mailed the undersigned a letter informing him of the areas that the City intended to annex, informing him of certain information that he needed to supply to the City, and informing him that his company might have an opportunity to continue providing service in the annexed areas. The undersigned received this letter on or about January 21, 1986, and in response thereto placed in the United States Post Office, duly addressed to the Operations Department of the City of Charlotte postage prepaid, that certain letter dated January 21, 1986, a copy of which is attached hereto as Exhibit "A" and made a part hereof by this reference, informing the City
that his company desired to contract with the City of Charlotte on the proposed
annexed areas.

4. Subsequent to this, on numerous occasions between January 21, 1986, and
June 30, 1986, the undersigned met with various employees of the City of Charlotte,
including, but not limited to, Pressly F. Beaver, Susan H. Williams, Ken Hoffman,
Charles McCollum, and Phillip Reel, and discussed the procedures under the new
annexation statute providing for compensation to garbage collectors, assisted the City
in implementing the new statute by contacting other independent garbage collectors
and helping them provide the information to the City necessary under such statute,
and provided the City with detailed itemized accounts of all of his company's work in
the various annexed areas, and at all times during such conferences, the City employees
were made aware that the undersigned's company was interested in contracting with
the City in the newly annexed areas, and at all times prior to June, 1986, the City
employees never mentioned to the undersigned that they had not received his letter
attached hereto as Exhibit "A" or that he needed to do any other acts under the
statute in order to be in a position to contract with the City for garbage collection in
the newly annexed area.

5. On or about June, 1986, he conferred with Phillip Reel of the City of
Charlotte Finance Department, at which time he was first informed that the City of
Charlotte could not find his letter of January 21, 1986, and requested that he deliver
a copy of the same to Phillip Reel, and this was done by the undersigned on the same
date.

6. At all times herein, he was informed and believed that the new contracts
over garbage collections were a "special project" that was being handled by the
Operations Department of the City of Charlotte and indeed corresponded with said
Department in response to their correspondence to him by mailing the- the letter
attached hereto as Exhibit "A" requesting the opportunity to contract with the City
on the proposed annexation, and further dealt with the Operations Department almost exclusively throughout the period of said "special project",

7. That he is informed and believes that his company is entitled to contract with the City on said annexed areas, or be compensated for the loss of business caused by such annexations.

This the 11th day of July, 1986.

ACTION GARBAGE SERVICE

By: [Signature]
Nelson O'Neal, General Partner

Sworn to and subscribed before me this 11th day of July, 1986.

My Commission Expires: 9/11/90

[Signature]
Notary Public
City of Charlotte
Charlotte, N.C.

Operations Department,

Dear Sir:

In accordance with General Statue 160A-49.3, we would request the opportunity to contract with the City of Charlotte the proposed annexed areas we now serve.

We would appreciated a reply as soon as possible.

Respectfully submitted,

Nelson O'Neal
Action Garbage Service
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Historic Properties Commission

Name Kathy Walker Sex/Race: F District No. 7

Home Address: 5421 Hardison Rd Phone No. 364-2913

Business Address: Phone No.

Education: B.S. Nursing 1963 U. of Missouri
Graduate Studies: UNCC

Present Employer: 
Job Title: Duties:

Business & Civic Experience
President, Meck Medical Society Auxiliary, Spirit Square Auxiliary, Deacon 1st Presbyterian Church, Charlotte Humane Society, Organizer 1st Dollhouse Show for H. Alexander Auxiliary, past member Friends of the Mint, Friend of Charlotte Community School of the Arts, past docent, LaRue Plantation, Past member Mecklenburg Historical Society, Past member Friends of the Mint.

Interests/Skills/Areas of Expertise: Have variety of skills in working with people in various Community Endeavors. I am most conscious that the history of Charlotte must be preserved due to the ambition of a few to make it a "big city." I would like the opportunity to help protect our heritage.

Comments: The Medical Auxiliary is studying the old Medical College of Charlotte as a research project; I am a project I initiated as the present president.

I understand that this application will be maintained in the active file for a period of one year only.

11/12/86 ______________________ Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
TREE ADVISORY COMMISSION

(8 Members)

Membership - Appointments are for three-year terms with service limited to two consecutive full terms. A majority of the membership should be residents of the City of Charlotte. Eight members are appointed by elected officials; the remaining two should be representatives of the Landscaping Division, who serve ex-officio, attending meetings when so requested by the secretary of the Commission.

Responsibility - Make recommendations from time to time to the City Manager or his authorized representative relative to trees and shrubbery in the City.

<table>
<thead>
<tr>
<th>MEMBER</th>
<th>DIST.</th>
<th>BUSINESS/PROFESSION</th>
<th>ORIGINAL APPTMT.</th>
<th>RE-APPTMT.</th>
<th>TERM</th>
<th>EXPIRATION</th>
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<tr>
<td>(C)Lorne Boatright W/F</td>
<td>6</td>
<td>Business Executive</td>
<td>11/14/83</td>
<td>3 yrs</td>
<td>11/13/86</td>
<td></td>
</tr>
<tr>
<td>(C)Gary Morgan W/M</td>
<td>1</td>
<td>Landscape Architect</td>
<td>11/14/83</td>
<td>3 yrs</td>
<td>11/13/86</td>
<td></td>
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<tr>
<td>(C)Martha Washam W/F</td>
<td>6</td>
<td>Freelance Art Dir.</td>
<td>11/14/83</td>
<td>3 yrs</td>
<td>11/13/86</td>
<td></td>
</tr>
<tr>
<td>(C)Walter Fields W/M</td>
<td>5</td>
<td>City/County Planner</td>
<td>11/14/83</td>
<td>3 yrs</td>
<td>11/13/86</td>
<td></td>
</tr>
<tr>
<td>(C)Tom Martin</td>
<td>6</td>
<td></td>
<td>10/25/82</td>
<td>3 yrs</td>
<td>12/13/86</td>
<td></td>
</tr>
<tr>
<td>(M)Susan T. Hunt W/F</td>
<td>6</td>
<td></td>
<td>9/04/86</td>
<td>Unexp.</td>
<td>12/13/86</td>
<td></td>
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<tr>
<td>(M)Ed Evans</td>
<td></td>
<td></td>
<td>12/18/84</td>
<td>3 yrs</td>
<td>12/13/87</td>
<td></td>
</tr>
<tr>
<td>(M)Nita Byrum</td>
<td></td>
<td></td>
<td>12/02/83</td>
<td>3 yrs</td>
<td>12/13/86</td>
<td></td>
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</table>

Ex-Officio:
Landscaping Division (2 representatives)
<table>
<thead>
<tr>
<th>NAME</th>
<th>CHAIRMAN</th>
<th>MEETING DAY &amp; TIME</th>
<th>LOCATION</th>
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<tr>
<td>27.  PRIVATE INDUSTRY COUNCIL Staff Emp. &amp; Training 336-3101</td>
<td>George R Morgan Craftsman Printing Co 12211 Westinghouse Blvd. (28210) 588-2120</td>
<td>2nd Wednesday (Monthly) 7 45 a.m.</td>
<td>Chamber of Commerce 129 W. Trade St</td>
</tr>
<tr>
<td>28.  SAFETY ACTION COMMITTEE Staff Paul Zinkann Police Dept. 336-2311</td>
<td>Mattye B Silverman P. O Box 31144 (28231) 373-1700</td>
<td>2nd Tuesday (Monthly) 8 15 a.m</td>
<td>Law Enforcement Center Third Floor, Large Conference Room</td>
</tr>
<tr>
<td>29.  SISTER CITIES COMMITTEE Staff Gwen P. Harvey Mayor's Office 336-2244</td>
<td>Manuel Zapata 2916 Rockbrook Dr (28211) 373-8697 (office)</td>
<td>Last Thursday (bi-monthly) 7 30 p.m.</td>
<td>Training Center City Hall Annex</td>
</tr>
<tr>
<td>30.  SPECIALIZED TRANSPORTATION ADVISORY COMMITTEE Staff Carolyn L. Davis DOT 336-3860</td>
<td>Robert (Bob) Misfeldt 311 Eastburn Road (28210) 553-0899</td>
<td>4th Monday (Quarterly) 4 30 p.m.</td>
<td></td>
</tr>
<tr>
<td>31.  SPIRIT SQUARE BOARD OF DIRECTORS Staff Sharon Showmar 318 N. Tryon St (28202) 372-9664</td>
<td>Roberto Suarez Knight Publishing Company P. O Box 32188 (28232) 379-6353</td>
<td>2nd Wednesday (Monthly) 12 30 p.m.</td>
<td>Spirit Square</td>
</tr>
<tr>
<td>32.  TAXICAB REVIEW BOARD Staff D. R. Stone Police Dept. 336-2997</td>
<td>D. R. Stone Police Dept. 336-2997</td>
<td>Called as needed</td>
<td>Law Enforcement Center</td>
</tr>
<tr>
<td>33.  TREE ADVISORY COMMITTEE Staff Marmon Thompson Park Operations 333-1261</td>
<td>Gary Morgan 1990 First Union Plaza (28282) 395-6220</td>
<td>3rd Thursday (Monthly) 7 30 p.m.</td>
<td>Park Operations Office Conference Room</td>
</tr>
<tr>
<td>34.  UPTOWN DEVELOPMENT CORPORATION BOARD OF DIRECTORS Staff Angela C Baucom 376-1164</td>
<td>R Malloy McKeithen 227 N Tryon St P. O Box 31247 (28231)</td>
<td>As needed</td>
<td>Generally 7th Floor Conference Room NCNB Tower</td>
</tr>
<tr>
<td>35.  YOUTH INVOLVEMENT COUNCIL ADVISORY BOARD Staff Phillis Shoemaker 700 Parkwood Avenue (28205) 335-1683</td>
<td>Gary Maultsby 1521 E. Morehead St. (28207) 332-1808</td>
<td>Tuesday 6 00 p.m.</td>
<td>City Hall</td>
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</tbody>
</table>
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Charlotte Tree Commission

Name Susan I. Hunt Sex/Race F/W District No. 6

Home Address 1715 Park Road 28203 Phone No. 371-2333
Business Address 300 Charlotte Plaza 200 S College St Charlotte Phone No. 371-7250

Education B.A. Furman University M.L.S. University of Tennessee

Present Employer First Computer Services (First Union Corp.)
Job Title System Developer II
Duties computer systems analyst

Business & Civic Experience
Sierra club newsletter editor, participated in community effort for recycling

Interests/Skills/Areas of Expertise Knowledge of environmental issues
interest in preserving natural beauty of Charlotte

Comments I have loved the trees in Charlotte during the 12 years I've lived here and want to serve my community by helping to

Date 7/28/86 Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte
Application for Appointment

Committee, Commission, Board or Authority: Tree Advisory Commission

Name William H. Hughes, M.D. Sex/Race M/Blk District No. 

Home Address 5816 Edinborough Dr. Charlotte, N.C. Phone No. (704) 398-1824

Business Address Metroview Prof. Bldg. 1900 Randolph Rd. Phone No. (704) 331-0846


Present Employer Self-Employed

Job Title Solo-Practitioner Duties To DX and treat Urologic Disorders and Diseases.

Business & Civic Experience Member of many Professional Medical Organizations
Member of several Local Organizations e.g. Ducks Unlimited, Charlotte Track Club, Business Aspect of a Medical Practice

Interests/Skills/Areas of Expertise Local Gov't Policies in regards to protection and working knowledge of Gov't at the County level.

Comments An available source of consultation in relation to (Brother-n-Law) Head of HUD, Cinn., Ohio. A willing desire to learn and work (Team Player) with other Committee members.

I understand that this application will be maintained in the active file for a period of one year only

10-7-86 Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor’s Office or a City Council member is recommended

PLEASE DO NOT SUBMIT DUPLICATES

City Clerk 1983
City of Charlotte
Application for Appointment

Committee, Commission, Board or Authority: Tree Advisory Commission

Name: Brian Jenest
Sex/Race: M/W
District No.: 3

Home Address: 614 Moravian Lane 28207
Business Address: 114½ West Fifth Street 28202

Phone No.: 376 9779
Phone No.: 372 0116

Education: North Carolina State University 1979
Bachelor of Environmental Design in Landscape Architecture

Present Employer: Dalton Morgan Shook & Partners
Job Title: Land Planning Director
Duties: supervise and participate in large scale master planning, and the preparation of site construction documents which includes storm drainage, erosion control, landscape design and details.

Business & Civic Experience - Former City of Charlotte Landscape Architect (part of Engineering Dept.) -- worked on design/coordination of City projects in conjunction with Park Operations.
- Member of Myers Park Homeowners Association -- involved in preservation of neighborhood
- Member of NC chapter of American Society of Landscape Architects
- Former member of 4th Ward Neighborhood Association.

Interests/Skills/Areas of Expertise: Very concerned with preservation of existing trees as they are affected by new development.
- Concerned with the continued planting of street trees in already established areas to maintain "tree city" image.
- Concerned with the maintenance of trees after developers leave the site -- keeping them alive and healthy.
- I have knowledge of design and maintenance which are both vital parts of planting greenery effectively.

Comments: Upon moving to Charlotte in 1980, I was impressed with this city's commitment to landscaping. I want to see that this greenery is properly maintained and enhanced. I am proud to be a Landscape Architect in Charlotte.

I understand that this application will be maintained in the active file for a period of one year only.

Date: Nov. 1980
Signature of Applicant: Brian Jenest

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Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Council member is recommended.

City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Cindy Dyson Sex/Race F/C District No. 7

Home Address 345 Gaywind Drive Charlotte 28226 Phone No. 366-8482

Business Address 125 Scaleybark Road Charlotte 28209 Phone No. 523-0272

Education B.S.B.A. Butler University Indianapolis, Ind. 1973

Major - Statistical Analysis Minor - Economics

Present Employer Crosland-Erwin - Associates

Job Title Project Manager Duties Real Estate Development

and related special projects

Business & Civic Experience

Director & Treasurer - Charlotte Apartment Association (past)

Secretary - Building Owners and Managers Assoc, Carolinas & Virginias (past)

Secretary - North Carolina Income Properties Assoc (current)

Interests/Skills/Areas of Expertise Real Estate development and management, budgeting/economics,

landscape planning, design and maintenance, communications.

Comments I have been active in business and trade organizations and am anxious to

serve Charlotte and Mecklenburg county through community and civic activities.

I understand that this application will be maintained in the active file for a period of one year only

Date November 10, 1986 Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor’s Office or a City Councilmember is recommended

City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Kelly L. Darden Jr. Sex/Race M/Black

District No. __________

Home Address 4900 Butterwick Lane (28212) Phone No. 563-8643

Business Address 4918 South Blvd. Phone No. 523-6414

Education B.S. Business Administration, Johnson C. Smith University 1977

Present Employer C+T Refinery Inc.

Job Title Laboratory technician Duties Various quality control procedures on edible oils and by-products

Business & Civic Experience None prior

Interests/Skills/Areas of Expertise Love of nature, outdoors, City of Charlotte, camping, hunting, fishing, numerous outdoor activities.

Comments The above mentioned, as well as a true appreciation for trees, giving what no other plant in the plant kingdom contributes to a landscape.

I understand that this application will be maintained in the active file for a period of one year only

11-10-86 Kelly L. Darden Jr. Signature of Applicant

Date

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Free Advisory Commission

Name: Eric L. Ritchie Sex/Race: M/P/ District No. 1

Home Address: 7032 Hilldale Court, Pineville, NC 28134 Phone No. 542-5188

Business Address: 3523 Devine Road, Charlotte Phone No. 546-1372

Education: Associate of Applied Science (Horticulture), Science and Food Science Technology, from North Carolina State University in 1979

Present Employer: Devine Center

Job Title: Coordinator of Horticulture Department
Duties: Providing training to casually-retired adults, fundraising, and raising public awareness of Devine Center.

Business & Civic Experience: Started the first greenhouse used in educational teaching of children. Currently in charge of nursery, gift shop, and landscaping (Renew). Board President of Carmel Garden Club, a newly formed club. Member of American Society for Quality Control. Member of Association of Retired Citizens. Assisted with annual Spring Olympic Games.

Interests/Skills/Areas of Expertise: Getting more of the mobility handicapped population involved in horticulture job opportunities. Enjoy gardening, horseback riding, and jogging. Tolerant of organizational and

Comments: Having lived in Charlotte the past 24 years, I have enjoyed and appreciate its beauty and would like to help preserve the character of our City's streets and neighborhoods.

I understand that this application will be maintained in the active file for a period of one year only.

November 11, 1986
Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Council member is recommended.

City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: **TREE ADVISORY COMMISSION**

Name **PATRICIA (PAT) E RODGERS (MRS. J.J.)** Sex/Race F, W District No. 7

Home Address **4910 CARMEL PARK DRIVE CHARLOTTE 28226** Phone No. 366-5008

Business Address **SAME** Phone No. 366-5008

Education **3 YEARS PENN STATE UNIV. + BOTANY (3 CREDITS) AT UNCC, 18 CREDIT HRS AT CPCC**

Present Employer **SELF EMPLOYED**

Job Title **LANDSCAPE DESIGNER & CONSULTANT** Duties **DESIGN RESIDENTIAL & COMMERCIAL LANDSCAPES, LECTURE TO GARDEN & CIVIC GROUPS, TEAM HORTICULTURE AT QUENN'S COLLEGE CLUB PROGRAM**


Interests/Skills/Areas of Expertise **KNOWLEDGE OF HORTICULTURE & DESIGN, PREVIOUS EXPERIENCE ON TREE COMMISSION, VERY INTERESTED IN CIVIC BEAUTIFICATION & TREE PLANTING & PRESERVATION, HAVE LOCAL KNOWLEDGE OF TREES**

Comments

I understand that this application will be maintained in the active file for a period of one year only

*Nov 3, 1984* **Patricia E Rodgers**

Date Signature of Applicant

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Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte  
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Patricia M Hayden  Sex/Race F  District No. 

Home Address 200 Stillwell Oaks Circle  Phone No. 507-1543

Business Address Dellinger & Deese, COR'S  Phone No. 508-4080

Education U of South Alabama, Mobile, Ala

Present Employer Above

Job Title Senior Accountant Duties Tax Specialist

Business & Civic Experience Cub Scouts, Boy Scouts - 60 years
PTA Board Member
Beta Sigma Phi

Interests/Skills/Areas of Expertise Gardening, Tennis, Sailing

Comments I have an intense interest in the city of Charlotte's development, and would like to play a part in it. Though I am new to the area, I understand that this application will be maintained in the active file for a period of one year only

11/13/86  Patricia M Hayden  Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to the Office of the City Clerk

Office of the City Clerk  
600 East Trade Street  
Charlotte, North Carolina 28202

Please do not submit resumes

A personal contact with the Mayor's Office or a City Council member is recommended

City Clerk  
1983
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Commission

Name Sally Hughes Sex/Race FW District No. 6

Home Address 1633 Beverly Dr Phone No. 376-0344

Business Address Mint Museum 1970 Randolph Rd Phone No. 337-2000

Education Graduate of U. of Georgia with degree in Journalism, Courses at Queens & CPCC

Present Employer Mint Museum - part time

Job Title Campaign secretary Duties Keep records for the capital campaign

Business & Civic Experience Newspaper reporter in Georgia, communications chairman for St. Francis Fund at Christ Episcopal church, museum docent, tutored in adult literacy program, Mint Museum Women Auxiliary board. Winghaven

Interests/Skills/Areas of Expertise Photography - take pictures for church newsletter & bulletin board, and for Mint museum newsletter & scrapbook. Writing, Tennis (no expertise)

Comments I love the Charlotte trees and want to do everything I can to nurture and preserve them.

I understand that this application will be maintained in the active file for a period of one year only

Nov. 14, 1986 Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended

City Clerk 1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink

Committee, Commission, Board or Authority: Tree Advisory Commission

Name Robert C. Parker  Sex/Race W/M  District No.

Home Address 512 Spring St., PO Box 494, Davidson  Phone No. 892-5632

Business Address Latta Plantation Park, Rt. 3, Box 882, Huntersville  Phone No. 875-1391

Education Bachelor of Science in Forestry and Wildlife, Virginia Polytechnic Institute and State University, 1979

Present Employer Mecklenburg County Park and Recreation Department

Job Title Assistant Park Manager  Duties development and facilitation of educational programs and special events; park operations and administration, law enforcement

Business & Civic Experience N C. Recreation and Park Society, Association of Interpretive Naturalists, Wildlife Rehabilitators' Association of N.C., Nature Study Society

Interests/Skills/Areas of Expertise assisting park visitors in developing a personal awareness and appreciation for finite natural resources / technical knowledge of dendrology, silviculture, and forestry operations / development and presentation of educational programs, public relations, public speaking

Comments Concerning the environment: We haven't inherited this from our ancestors, we're borrowing it from our descendants.

I understand that this application will be maintained in the active file for a period of one year only

November 16, 1986  Signature of Applicant

Date

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Charlotte North Carolina 28202

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City Clerk
1983

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City of Charlotte
Application for Appointment

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Committee, Commission, Board or Authority: Tree Advisory Committee

Name Gary L. Stewart Sex/Race White District No. 10

Home Address 3931-60 Cornerwood Lane Phone No. 365-2194

Business Address 8731 Red Oak Boulevard Phone No. 525-60284

Education Bachelor of Science Landscape Architecture Ohio State Univ. 1979
Master of Arts Business Management Central Michigan Univ. 1984

Present Employer Woolpert Consultants

Job Title Manager Landscape Architectural Services Duties Chair
landscape architectural department in our Charlotte office

Business & Civic Experience Member American Society of Landscape Architects
Member North Carolina Recreation and Park Society
Member Historic Preservation Society

Interests/Skills/Areas of Expertise

Interest: all aspects of the landscape architectural profession and city government. Have worked closely with Mr. Hitzeman and Mr. Hitzeman in the past.

Skills/Expertise: have technical knowledge of plant materials and managerial skills of working with committees

Comments: I want to participate in our community I am familiar with city government with my role as project manager on the York Road Preservation Community Park project.

I understand that this application will be maintained in the active file for a period of one year only.

Nov 17, 1986. Gary L. Stewart
Date Signature of Applicant

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City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Tree Advisory Commission City Council

Name Le Croy, Gerald (Jerry) McQuin Sex/Race Male, Cau Distict No. 6

Home Address 5821 Murrayhill Road, Charlotte, NC 28210 Phone No. 704-525.5420 (H)
Charlotte-Mecklenburg Building Standards Department
Business Address 700 N. Tryon Street, Charlotte, NC 2821 Phone No. 704-336-4366

Education High School Graduate, Two Years College

Present Employer Mecklenburg County

Job Title Office Assistant IV Duties Supervisor of
Clerical Division of 6 employees, who handle permits, requests for inspections, etc.

Business & Civic Experience Friends of the Library, Charleston, SC; President, Vice-President, Treasurer, Director, Innkeepers of Charleston; Director, IPA Society of Charleston, Former Asst Innkeeper, Restraunt-Lounge Manager, Motel Auditor; Purchasing Agent for the United States Navy, U.S. Civil Service, Purchasing Agent for the Park Hotel, Charlotte; Supervisory Experience: member, Charleston Historical Association

Interests/Skills/Areas of Expertise I enjoy reading historical and non-fiction novels, hiking, swimming, camping, good conversation, and undertaking good causes. I have only lived in the Charlotte area for three years after living in historical Charleston, SC for 20 years. I feel the Charlotte area is fortunate in preserving, protecting, and planting trees and shrubbery in the city and county. It attracts so many beautiful and unusual species of birds and animals. I have lived in no other area where the falls and springs are so beautiful and colorful, and most of the streets are a pleasure to drive, because of the trees. Comments

I would like to contribute something to my community, and would like the opportunity to serve on this commission. I have the time, talent, and motive to keep nature as a part of our everyday existence, involving our work and play. I understand that this application will be maintained in the active file for a period of one year only.

17 November 1986 Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

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City Clerk
1983

PLEASE DO NOT SUBMIT RESUMES
# PENDING/ANTICIPATED MUNICIPAL AGREEMENT PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Park Rd. &amp; Sharon Rd.</td>
<td>$11,000.00</td>
</tr>
<tr>
<td>2) Old Monroe Rd. &amp; Sardis Rd.</td>
<td>19,100.00</td>
</tr>
<tr>
<td>3) NC 16 (Providence Rd.) and NC 51</td>
<td>8,400.00</td>
</tr>
<tr>
<td>4) Cottonwood St., Graham St. &amp; I-85</td>
<td>27,200.00</td>
</tr>
<tr>
<td>5) Arrowood Blvd. &amp; Red Oak Blvd.</td>
<td>18,000.00</td>
</tr>
<tr>
<td>6) I-85 Ramps with Beatties Ford Rd.</td>
<td>13,000.00</td>
</tr>
<tr>
<td>7) US 74 (Independence Blvd) and Sardis Rd. North</td>
<td>16,000.00</td>
</tr>
<tr>
<td>8) Johnston Rd. &amp; Park Rd.</td>
<td>8,000.00</td>
</tr>
<tr>
<td>9) Freedom Dr. Signal System (6 signals)</td>
<td>142,100.00</td>
</tr>
<tr>
<td>10) Fourth St. &amp; Graham St.</td>
<td>9,000.00</td>
</tr>
<tr>
<td>11) International Dr. &amp; Providence Rd.</td>
<td>11,000.00</td>
</tr>
<tr>
<td>12) Pineville-Matthew Rd. &amp; Raintree Ln.</td>
<td>12,500.00</td>
</tr>
<tr>
<td>13) Airport Connector &amp; Old Dowd</td>
<td>18,000.00</td>
</tr>
<tr>
<td>14) Billy Graham Parkway &amp; Wilmount Rd. (Replacement)</td>
<td>12,400.00</td>
</tr>
<tr>
<td>15) Alexander Rd. - Rea Rd. &amp; NC 16</td>
<td>20,000.00</td>
</tr>
<tr>
<td>16) Future Agreement Requests (7 intersections approx.)</td>
<td>143,711.18</td>
</tr>
</tbody>
</table>

Subtotal $489,411.18

Less Current Balance in 5393.00 -24,411.18

Total $465,000.00

DMB/nn
11/5/86