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City of Charlotte, City Clerk's Office
Monday, July 9, 1984
CITY COUNCIL MEETING

12:00 Noon - Council-Manager Luncheon
Training Center
  o Presentation of Plan for
  further Computerization
  of the Traffic Signal
  System

2:00 PM - Citizens Hearing

2:30 PM - Council Discussion
  o Municipal Information
  Advisory Board (MIAB)
  Annual Report

3:00 PM - City Council Meeting
Council Chamber

ITEM NO.

1. INVOCATION BY THE REVEREND IVAN A. STEPHENS OF CENTRAL UNITED
   METHODIST CHURCH.

2. CONSIDER APPROVAL OF MINUTES OF THE ZONING HEARING ON JUNE 18, 1984.

3. SERVICE PIN AWARDS.

PUBLIC HEARINGS

4. A. CONDUCT A PUBLIC HEARING ON THE CONFIRMATION OF AN ASSESSMENT
   ROLL FOR STORM DRAINAGE IMPROVEMENTS MADE IN THE FOXCROFT MEDIAN
   BETWEEN RED FOX TRAIL AND SEDLEY ROAD.

   B. ADOPT AN ASSESSMENT ROLL THAT ASSIGNS THE ACTUAL COST OF ALL
   PROJECT MATERIALS, TOTALING $97,205.71, AGAINST THE 29 PROPERTY
   OWNERS AT THE RATE OF $24.13 PER FOOT OF FRONTAGE.

Mayor Harvey B Gantt     Mayor Pro Tem Minette Conrad Trosch
Charlie S Dannelly        Paul Francis Juneau
Laura Page Frech          Ron Leeper
Ann Hammond               Sue Myrick
                           Pamella G Patterson
                           Herbert Spaugh, Jr
                           Richard Vinroot
                           Velva W Woollen
City Council approved this project and assessed the cost of materials to the owners of property fronting on the improvements in a public hearing held on February 14, 1983. The cost of materials was estimated to be $116,200. Installation of 1810 feet of storm drainage pipe to enclose the median was begun in October 1983. Construction and landscaping have now been completed at a total expense of $166,582.99. Of this, the actual cost of all materials ($97,205.71) is to be assessed to the twenty-nine (29) involved property owners at the rate of $24.13 per foot of frontage.

It is recommended City Council adopt a resolution confirming the assessment roll and directing that the cost of materials for the storm drainage improvements made in the Foxcroft Road median between Red Fox Trail and Sedley Road be assessed upon the twenty-nine (29) properties along the improved street frontage.

The City's share of this project was funded by the Storm Sewer Bonds approved in 1978. The cost assessed to the involved property owners is payable within thirty (30) days of publication by the Mecklenburg County Tax Collector, or in ten annual installments accruing 8% interest on the unpaid balance.

The petition was signed by eighteen of twenty-nine property owners representing 62% of those subject to assessment. Notice of the public hearing has been sent by certified mail to the owner of each property subject to assessment.

A copy of the resolution and the assessment roll are attached.

Attachment No. 1

POLICY AGENDA

5. A. CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE 1984–85 BUDGET ORDINANCE APPROPRIATING $16,500 FROM GENERAL FUND CONTINGENCY AND $8,250 FROM MECKLENBURG COUNTY TO FUND A PROPOSED CONTRACT WITH THE NATIONAL CONFERENCE OF CHRISTIANS AND JEWS FOR THE ADMINISTRATION OF A YOUTH PROGRAM.

B. CONSIDER APPROVAL OF A CONTRACT FOR $24,750 WITH THE NATIONAL CONFERENCE OF CHRISTIANS AND JEWS TO DEVELOP AND ADMINISTER A YOUTH PROGRAM TO BE KNOWN AS THE CHARLOTTE-MECKLENBURG YOUTH INVOLVEMENT COUNCIL. THE FUNDING OF THIS CONTRACT WOULD BE SHARED WITH THE BOARD OF COUNTY COMMISSIONERS ON A ONE-THIRD/ TWO-THIRDS BASIS (CITY – $16,500/COUNTY – $8,250).
C. MAKE NOMINATIONS TO FILL TWO-TWO YEAR POSITIONS ON THE YOUTH INVOLVEMENT COUNCIL ADVISORY BOARD.

City Council is asked to consider approval of a one-year contract for
$43,750 with the National Conference of Christians and Jews (NCCJ) to
develop and administer the Charlotte-Mecklenburg Youth Involvement
Council (YIC). The City and the County will share the funding of
this program (1/3 County = $8,250, 2/3 City = $16,500) on the basis
of City and County students in the Charlotte-Mecklenburg school
system. The Board of County Commissioners has already approved
participation in this effort in their annual budget.

The proposed contract, NCCJ will provide skills training and
experience that enable youth to identify and develop projects that benefit
the community as a whole. Specifically, they will form and orient
an advisory board, conduct a school-wide representation, provide initial
student training and orientation, and complete at least three local community projects.

City Council is also being requested to make nominations to fill two
spots on the YIC's Advisory Board. The Advisory Board's role is
to provide the YIC with counsel, support and assistance as requested
by the YIC in achieving the organization's goals and objectives.

The Youth Advisory Board (YAB), the forerunner of the YIC, was
created on October 4, 1976 in an attempt to address the needs of
youth of the community. However, the YAB has become inactive due to
a lack of issue direction, full time staff support, and widespread
community support. A study made of the most successful youth programs
nationwide, revealed that North Carolina has some of the most successful youth
organizations in the nation, and that their success hinges primarily
upon the commitment of government officials to full time staff
resources.

The purpose of the YIC will be to involve youth in local government;
conduct programs that benefit youth and the community; and train the
youth in various organizational experiences so that all program
aspects are performed by the youth participants.

Program goals to be achieved by the YIC include: identifying community
and youth problems and developing appropriate projects, presenting
ideas and programs to local officials, serving on local advisory
boards and task forces, conducting programs which benefit the youth
of the community, and developing a positive awareness of self and others.

The composition of the Advisory Board, as suggested by the NCCJ, is as follows:

3 members appointed by the Mayor and City Council;
3 members appointed by the County Commission;
2 members appointed by the Chairman of the Charlotte-Mecklenburg Board of Education
2 members appointed by the Chairman of the Greater Charlotte Chamber of Commerce; and,
2 members of the Youth Involvement Council.

The NCCJ is recommended as the contractor to administer this program because they have maintained a similar organization over the last several years, have a history of successful youth organizations, i.e., Project Aries; and, have been a strong advocate of reactivating an improved youth organization.

Adoption of the proposed budget ordinance will leave a balance of $192,500 in the General Fund Contingency.

BUSINESS AGENDA

6. RECOMMEND APPROVAL OF AMENDMENTS TO CHAPTER 19, ARTICLE I OF THE CODE OF THE CITY OF CHARLOTTE, REGARDING TAXICABS.

At City Council's request, the City Manager's staff has met twice with representatives of taxicab owner-operators and taxicab companies to discuss taxicab ordinances recommended by the Manager on June 11. A meeting was held on June 19 with about 30 persons and a follow up meeting with 7 representative was held on June 26. The following concerns were addressed in the June 19 meeting.

- The taxicab representatives overwhelmingly opposed the 5 year vehicle age stipulation in the June 11 recommendation. They asked for "stiffer but clearer" guidelines without an age limit for taxicab vehicles.

- The representatives made only limited comment about the requirement for "uniforms and driver's name tags".

- The opinion was divided in the group with regard to denial of an operator's permit to a person who has been convicted of a felony in the past five years.

- Major concern was expressed about the taxicab fare from Charlotte-Douglas Airport to the Central City area, although this matter was not addressed in the June 11 recommendations.
After a review of the list of offenses classified as felony charges,

Dental or Permits to Persons convicted of a Felony in Past Five Years.

Vehicle must meet North Carolina vehicle safety requirements
Vehicle must meet clear vision,
which reduces clear vision,
breaks, scuffs, scratches, pitting, abrasions and other conditions
windshield and window glass shall be maintained free of
conditions,
the vehicle shall comply with the manufacturer's specifica-
support specifica.
specifica,
Springs or other support materials in passenger seats
condition,
Exterior paint work shall be maintained in good
specification,
Vehicle body shall conform to the manufacturer's
taxicab service,
meet these requirements, the may order the vehicle removed from
Every vehicle used as a taxicab shall meet the following

The changes recommended here were revealed on June 26 with

Age and condition of taxicab vehicles

After a review and evaluation of the representations of the Government, it

ITEM NO.
The City Attorney advises that guidelines might be prepared for use by the Taxicab Inspector in making decisions regarding applicants who are felons. If Council adopts the ordinance as proposed, these guidelines will be prepared by the City Manager's Office and the City Attorney.

Uniforms and Name Tags for Drivers

This recommendation is made as a means of providing guidelines on the appearance of taxicab drivers. The name tag proposal is made to help customers identify the taxi driver at times when he is outside his vehicle and soliciting customers.

Fare from Airport to Central City Area to be Flat Rate $10

Although this matter was not addressed in the June 11 recommendations, it is recommended that the taxicab ordinance be changed to increase the fare from the Airport to the Central City area. This fare is addressed in the ordinance and presently states that "a fixed rate will be charged from the Municipal Airport to the Central City area of Charlotte. This rate shall not exceed the metered fare to the intersection of Trade and Tryon Streets", if the metered fare charge has been used for the most direct route.

The Airport to Central City fare has varied from $8.40 to $9.40, depending upon the route taken. The present Airport to Central City fare system has resulted in a number of complaints of "over-charge". This amendment will establish the taxicab fare from Charlotte-Douglas Airport to the Central City area of Charlotte at $10.

ATTACHED IS A BRIEF SUMMARY OF THE PROCEDURAL CHANGES CONTAINED IN THE PROPOSED ORDINANCE.

Attachment No. 2

7. RECOMMEND APPROVAL OF CHANGE ORDER NO. 1 TO THE TRYON STREET MALL CONTRACT WITH WEISS BROTHERS CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF $162,000.00 TO REVISE THE COMPLETION DATE TO NOVEMBER 21, 1984, FOR ALL WORK UNDER PHASE II.

BACKGROUND
On November 22, 1983, City Council awarded a contract in the amount of $7,590,022.58 to Weiss Brothers Construction Company, Inc. for construction of the Tryon Street Mall. The work was divided into two phases, with different completion dates for each phase. Phase I, which includes roadway and sidewalk construction, is scheduled for completion by November 21, 1984. Phase II, which includes installation of the bus shelters, kiosks, benches, bollards, trash
In the project continuity account to handle the increased cost, 
that the change order for $762,000 be approved. Funds are available 
additional reductions can be made, and recommendations to the City County 
After recommending the documents supplied, the City Commissioners have no 
$762,000.00 to complete the project by the specified earlier date. 
 demonstrate the need for overtime and additional manpower, and to 
with excess savings and they have provided the documentation that 
The proposed change order has been discussed in considerable detail.

4. Pay phone connections - Service to the railway system is being 

5. Complete their work by November 21. 

6. Street lighting and other electrical connections - The street 

7. Paint free plantings - The cream depends upon the weather conditions 

8. Project will be excepted.

9. What items - Replacement of broken or damaged paving, occasion.

Explanation of Request

- Item 7, 1983.

- Item No.
8. A. RECOMMEND APPROVAL TO AWARD A FIVE-YEAR ZONE WRECKER CONTRACT TO FOUR WRECKER COMPANIES. HUNTER AUTO & WRECKER SERVICE, S & R WRECKER SERVICE, BEATY'S WRECKER SERVICE AND KISER WRECKER SERVICE.

B. RECOMMEND ADOPTION OF AN ORDINANCE AMENDING CHAPTER 20 "TRAFFIC" OF THE CITY CODE INCREASING THE INSURANCE REQUIREMENTS FOR ZONE WRECKERS.

The City of Charlotte is divided into 4 zones in which wrecker services are provided for vehicles involved in accidents and other police related matters. Within each zone one wrecker company is under contract with the City to provide wrecker service for the zone. Whenever a police officer requests towing of a motor vehicle, the cost for towing and storage of the vehicle is the responsibility of the owner. These rates, governed by the City Council, are currently set at $35 for towing, $3 per day for storage and $10 for each associated additional service. No rate increase is requested in this request for action by Council.

Since the rates for zone wrecker services is set by Council, a bid for contracts by the companies do not involve a proposal or bid on cost of service. This is necessary to make the selection on the basis of other factors related to quality and level of service, including response time and customer satisfaction.

In order to establish a means of identifying and evaluating these factors, the City established in 1979 a set of criteria for ranking the competing companies. The only change in the criteria used in the 1984 evaluation was in assigning an equivalent weight to complaints and experience, thereby weighing each of the 14 criteria according to its relationship to quality of service and level of customer satisfaction. The weights are assigned to the criteria prior to review and evaluation of proposals.

The proposals submitted by the companies are ranked according to their scores on the weighted criteria. The top ranking company for each zone is then selected for recommendation to Council for contract.

In April, the City Manager appointed a Zone Wrecker Review Committee composed of representatives from Operations, Police, and Motor Transport to review and evaluate applicant companies for new five (5) year contracts. Thirty-five (35) wrecker companies were contacted and fifteen (15) companies asked that they be sent requests for proposals. Of these fifteen (15), only five (5) companies responded by submitting proposals. The companies were instructed to apply for one of the four wrecker zones.

Only one company applied for each of these zones, Hunter Wrecker Service in the East zone; Beaty's Wrecker Service in the West zone;
Attachment No. 3

When $1,000,000.

meres, including Employees' Liability Insurance for an amount not less

Worker's Compensation is also necessary to meet statutory require-

mates. The type of insurance coverage, $500,000, all major companies doing business with the city now

increase the insurance coverage from $50,000/$300,000 to $100,000/$500,000.

increase the insurance coverage for Carefree Keeper, Policy, and Garbage Liability

Insurance coverage for Carefree Keeper, Policy, and Garbage Liability

insurance and Risk Management Agency

increase the Insurance Reimbursements for Zone Wrecker service

increase the number of Zone Wrecker service each of the four zones makes up approximately 25% of the City Code

Service Levels.

personnel and selling costly equipment which was purchased to maintain
reduce the amount of their business. Thus, necessary is the addition of
zone, the companies identified that an additional zone would significantly
problems of service and acceptable response time. In shorter distances-
put forth additional equipment and added personnel to maintain

is the City Code increased in size, each Zone Wrecker company has

zones is not recommended.

previous discussion with the companies, an increase in number of
the possible addition of a fifth Wrecker Zone. However, based on
rankings on the criteria, the Zone Wrecker Review Committee explored
are shown in greater detail in the attached schedule with each company's

The highest possible ranking is 157 points. The evaluation procedures

Bettina (North Zone)
Kaiser (North Zone)
S & R (South Zone)
Beatty's (West Zone)
Hunter (East Zone)

The rankings are as follows:

Therefore recommended for contract in the North Zone.

recommended, for contract in the South Zone.

S & R Wrecker Service and Kaiser Auto and Wrecker

The three companies are

Page - 9
9. RECOMMEND APPROVAL OF A LAST RESORT GRANT IN THE AMOUNT OF $15,100 FOR MRS. FRANKIE ADAMS TO ENABLE THE COMMUNITY DEVELOPMENT DEPARTMENT TO ASSIST THIS HOMEOWNER IN PURCHASING A REPLACEMENT HOUSE AT 400 MCDONALD AVENUE.

BACKGROUND
Last resort housing assistance is authorized under Section 206 of the Uniform Relocation Assistance and Real Property Act of 1970 (P.L. 91-646) to allow a displacing agency broad latitude in the provision of replacement housing opportunities in cases where the assistance otherwise available under the Uniform Act is determined to be insufficient. On June 11, 1984, City Council approved a second extension of the March 22, 1982 policy for optional coverage relocation payments, which authorized payment of last resort assistance under certain circumstances, because it has been an effective tool in removing people from the relocation workload. All requests for last resort assistance must be approved by the City Council on a case-by-case basis.

Under the City’s policy, Mrs. Frankie Adams of 619 Sparrow Street is eligible for last resort assistance as a homeowner displaced from Five Points as a result of acquisition activities. Mrs. Adams was added to the workload in May 1984. Mrs. Adams has lived in Five Points all of her 74 years and her family has owned the property at 619 Sparrow Street since 1928. Mrs. Adams would like to acquire a replacement house located at 400 McDonald Avenue but because of her fixed income is unable to assume any debt.

The purchase price for the house is $38,500, and Mrs. Adams currently has $23,400 to contribute toward this purchase price ($8,400 from the sale of her Sparrow Street property to the City and $15,000 as a relocation replacement housing payment). In order to purchase the 400 McDonald Avenue property free-and-clear, Mrs. Adams needs last resort assistance in the amount of $15,100 to complete the sale.

Replacement Housing Payments under Last Resort are an eligible Community Development Block Grant expense. The total Replacement Housing Payment will be paid at the time of the closing.

10. RECOMMEND ADOPTION OF A RESOLUTION AMENDING THE COMMUNITY DEVELOPMENT REVOLVING LOAN TRUST FUND GUIDELINES AND PROCEDURES SO THAT EXISTING FUNDS MAY PLAY A MORE IMPORTANT ROLE IN STIMULATING THE CREATION AND RETENTION OF JOBS FOR LOW AND MODERATE INCOME PERSONS LIVING IN THE ASSISTED AREAS.

BACKGROUND
In October 1978, an ordinance was adopted by City Council establishing the Community Development Revolving Loan Trust Fund in the
Background:

Local citizens who possess diversified banking and business

Reason for Change:
The approved committee is composed of seven citizens

made by the City Manager last summer.

This amendment would simply formalize the change

created a loan committee made up of City staff plus one banker,

members of the Community Development Department who approved and

committee comprised of seven persons appointed by the City

recommendation and collection decisions with a citizens

Amendment: Place authority for making loan approved

for each $1,000 of City monies borrowed.

Amendment: Add a loan requirement that one job be created

Explanation of Request

Loan fund administration:

proposes that create or retain, at a maximum, one job per $15,000 of

merged to be merged toward the Plateau area. To accomplish this

loan funds in a manner that will enable it to play an important

need to utilize the enhanced economic development assistance area. The board of directors

the City Manager's loan committee approved by the City Manager, the

The proposed amendments in the loan procedures and guidelines conform

amount of $980,000 for the purpose of making low interest

ITEM NO.
3. **Amendment:** Add a 1% origination fee to be collected at loan settlement.

**Reason for Change:** This fee will be used to cover the legal expenses of title examinations, filing fees and credit reports. (The interest rate will stay at 6% annually.)

4. **Amendment:** Establish as a guideline that each loan applicant fund at least 50% of their total project cost from private sources and invest 10% from personal funds.

**Reason for Change:** Private participation will allow City funds to be leveraged thereby doubling the number of projects assisted. The financial risk to the City is also decreased by limiting the City's participation to 40% of any given project.

5. **Amendment:** Expand the geographic eligibility from 20 to 36 census tracts that display family income less than 80% of the median for the City, consistent with the geographic area eligible for housing rehabilitation loans.

**Reason for Change:** The new area comprises only 25% of the city-wide civilian work force but contains nearly half of the City's unemployed population.

6. **Amendment:** Addition of a loan collection procedure to be administered in the resolution of all delinquent loans with the intent of collecting or writing off uncollectible loan balances.

**Reason for Change:** A standard collection policy is needed to provide legal options and support for collecting delinquent accounts.

11. **RECOMMEND APPROVAL OF A JOINT VENTURE BETWEEN MECKLENBURG COUNTY, THE CITY OF CHARLOTTE AND THE SCHOOL BOARD TO LIGHT THE BASEBALL FIELDS AT EAST MECKLENBURG, WEST MECKLENBURG, AND WEST CHARLOTTE HIGH SCHOOLS, AT A COST TO THE CITY OF $45,000.**

A program to provide lighting at the ten area high school baseball fields was spearheaded in the early 1970's by former County Commissioner Pete Peterson and former City Councilman Jim Whittington. Funding was to be provided through a joint venture between the Mecklenburg County Board of Education, the City Council, and the County Commission. To date, lights have been installed at Harding, Myers Park, Garinger, Independence, North Mecklenburg, Olympic and South Mecklenburg High Schools.
Chautauqua

Authorize the public/private transportation partnership in up pron.

Amsterdam CBD's existing tax-exempt loan program.

Pursue the development of the Marketplace Center in First Ward.

North Tyrone Street Area.

Pursue the construction of a short-term parking facility in the

Pursue:

Legal Department. The estimates of the proposed work program are as
Revised and approved by the City Council. The estimated of work, and budget in the
amount of $162,000 for Fiscal 1983. These estimates have been successful.

Each year the Chautauqua Annual Budget and Program of work with the
negotiated a contract for promoting and assisting development in the

The Chautauqua Upwork Development Corporation (Chao) was established

Fiscal 1982.

The recommended approval of a contract and budget in the amount of

Bill Field Lighting.

Funds are available in the capital budget account for high school.

Absorb any cost overrun.

County will be billed for $4,500 each and the School Board will
be paid in monthly equal installments. The City will be paid in the
amount of $15,000 each as of the project is ready. The City, therefore, would allocate
$15,000 to the School District. This is subject to the cost of the Lighting fixtures. At this time, the School System and the County Commission have already committed

The school system and the County Commission have already committed

For youth athletic associations in all areas throughout the county.

The County will be billed for $4,500 each and the School Board will

at East Meadowbank, West Meadowbank, and Meadowbank High

School. This would create equal athletic opportunities at all

Schools. This would create equal athletic opportunities at all

Schools. This would create equal athletic opportunities at all

these three locations. This has resulted in a competitive

School district and Sports facilities, athletic director for the school system.

In recent months, Fred Tegler, Principal at West Meadowbank High

Page - 13

Item No.
Pursue the recommendations of the Housing, Office Space/Retail and Industrial Committees.

Work toward the completion of the 2005 Land Use Plan as it applies to uptown development.

Assist and support the City and the Central Charlotte Association with the promotion of the Transit Mall.

Continue to support capital improvements uptown.

Continue to explore the development of the CUDC block.

Recognize individuals and businesses who contribute to the economic development of uptown.

A copy of the Budget and Evaluation report on performance under the 1983-84 contract is attached.

Attachment No. 4

13. RECOMMEND THE FOLLOWING ACTIONS TO CONTINUE PROVIDING CRIME PREVENTION PROGRAMS AT FAIRVIEW HOMES, PIEDMONT COURTS, EARLE VILLAGE, AND BOULEVARD HOMES THROUGH THE CHARLOTTE HOUSING AUTHORITY:

A. ADOPTION OF A BUDGET ORDINANCE TRANSFERRING $75,000 TO THE POLICE DEPARTMENT'S SPECIAL SERVICES BUREAU BUDGET.

B. APPROVAL OF A CONTRACT BETWEEN THE CITY AND THE CHARLOTTE HOUSING AUTHORITY IN THE AMOUNT OF $75,000.

The Charlotte Housing Authority Crime Prevention Program is an effort to involve community residents in crime prevention efforts. Activities are designed to instill in residents a sense of "community awareness, develop a greater willingness to report crimes and share information with the police, and use the new community awareness and heightened self-esteem to coordinate with other social programs which would benefit the entire area."

The Crime Prevention Program developed and implemented by the Housing Authority was begun in 1979 with funds from a Housing and Urban Development (HUD) Interagency Anti-Crime Grant. This program was created to address the inadequacy of traditional law enforcement procedures in lowering the high crime rate within local housing projects. The enforcement efforts were found to be unsuccessful in part, because of environmentally produced factors. The Crime Prevention Program was initially implemented in Fairview Homes and achieved success in several areas, including a significant reduction in the incidence of assaults. It was then extended to other housing units.
Housing Authority.

Police Department will then administer the contract through the budget of the Police Department's Special Services Bureau. The funds will be transferred from the City's General Fund balance into the

The $75,000 needed to implement the program in Fiscal Year 1985.

small step is expected to cover expenses connected with the programs. Another $75,000 was expected to cover expenses of the project.

The program started with several small steps to prevent crime. The targeted neighborhoods included a total of 750 residents. In each neighborhood, the number of reported crimes decreased by 30% in the first year, with a 2% increase in the second year.

1. To reduce the number of repeat domestic and neighborhood burglaries.

2. To successfully mediate 50% of all domestic disputes as an alternative to court or police intervention.

3. To establish new neighborhood programs to reduce crime in targeted neighborhoods, run by residents, with 30% increase in the first year.

The goals and objectives of these programs are.

and revert.

(6) Employment counseling and referral; (7) Information and Referral; (8) Assistance and Prevention; (9) Support groups, and Information and Referral;

(1) Alternatives for victims of violence, (2) Victims and their families assistance, (3) Education for the public;

(4) Operation 1.D. neighborhood watch. (5) Crime Alert, (6) Community involvement, by the participation in community programs. If the program has succeeded in helping to reduce crime rate in the city, it is being asked to provide funds to continue them.

The Federal government. For these crime prevention programs has ended and

In 1983, during the last quarter of 1984, as compared to the same period

- ITEM NO.
RECOMMEND THE ACTIONS SHOWN BELOW TO COMPLETE THE CONSOLIDATION OF WATER AND SEWER SYSTEMS UNDER THE AUTHORITY OF THE CHARLOTTE-MECKLENBURG UTILITY DEPARTMENT. FOLLOWING CITY COUNCIL APPROVAL, THE UTILITIES DIRECTOR WILL CONTINUE TO WORK WITH THE SMALL TOWNS TO COORDINATE THE ADMINISTRATIVE DETAILS TO EFFECT THE FINAL PROPERTIES TRANSFER AND ESTABLISHMENT OF THE DATE REDUCED RATES BEGIN.

A. EXECUTION OF AGREEMENTS RELATED TO THE MERGER OF UTILITY SYSTEMS OF THE SMALL TOWNS IN MECKLENBURG COUNTY WITH THE CITY SYSTEM.

- Pineville and Matthews - water and sewer systems.
- Cornelius, Davidson, and Huntersville - sewer systems only.
- Mint Hill - authorizes extension into the corporate limits.

These agreements, comprised of the main agreement, the parachute agreement, and the annexation agreement, were previously authorized by City Council in concept. The action before City Council today formally establishes the mechanism for the system merger. Exhibits which detail the actual physical properties to be transferred in the merger are available in the City Clerk's Office.

B. APPROVAL OF LEGAL PROPERTY DESCRIPTIONS DESCRIBING THE ANNEXATION AGREEMENTS.

The metes and bounds descriptions are available in the City Clerk's Office. A sphere of influence map is attached.

C. APPROVAL OF AN AMENDMENT TO THE 1972 UTILITY MERGER AGREEMENT BETWEEN THE CITY AND THE COUNTY.

One of the requirements of the utility merger agreements between the City and the Towns of Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville is the approval by the City and County of an amendment to the 1972 Utility Agreement between the City and County. This amendment provides for approval by each of the Towns for extensions of services into the spheres of influence adjacent to the Town as defined in the annexation agreements approved by the City and Town. The existing merger agreement provides for extension of utility services anywhere within the City of Charlotte or unincorporated portions of Mecklenburg County without individual Town approval.

This amendment has been approved by the Mecklenburg Board of County Commissioners.

Attachment No. 5
The contract is divided into six separate tasks, each with a cost

performed the proposed enhancements/services.

perform the proposed enhancements/services.

utility department staff members have worked closely with the CHZM

control, study handling, and improvements in brickyard treatment.

This process is intended to expand the Water Resource Project by 10

CHZM HII has completed the preliminary engineering work and has

To exceed 81,444.69. 

Hill Southeast, Inc., to finish engineering services for design

B. Approval of a contract between the City of Charlotte and CHZM

The bond funds for this project are sold.

$1,444,690.00 from the water-sewer operating fund balance until

asked to authorize the Finance Director to lend the sum of

be provided to allow funds of the design contract and

same sum to be used, a total amount of $21,400,000.00 was

study has been completed and awarded to the design consultant to the

11,116,193.45, acquired through another proposal/selection

711,493.45,960.00 to the Water-Sewer Operating Fund Balance until

percent contribution of the project. Therefore, City Council is

the 1983 bonds have not been sold, an interagency funding mechanism

Hill Southeast, Inc. to administer the McAlpine Creek Water Resource Project.

In November 1983, Charlotte-Mecklenburg Utilities entered into a contract with CHZM Hill Southeast, Inc., for the


continent.

The McAlpine Creek Watershed Treatment Plant.

The Water-Sewer Appropriations and 1986 Operating Fund Balance to the

Enforcement services account for the McAlpine Creek Watershed

The McAlpine Creek Watershed and sewer operating and expansion of the

15. 

ITEM NO.
Sludge, Processing Facilities, Mechanical Composting Facilities, Geotechnical Investigation, Survey and Mapping, and Grant Assistance.

This project will take approximately one year to design, followed by a construction period of approximately 18 months. The source of funding for this contract and subsequent construction is the 1983 Bond Funds. Any federal grant monies that may be obtained will be used to offset local funding.

During the preliminary engineering study CH2M Hill used Minority Business Enterprise subcontractors for 25% of labor costs, and they have agreed to the same level of minority involvement for the design contract.

16. RECOMMEND APPROVAL OF A CONTRACT IN THE AMOUNT OF $60,000 WITH ALFRED STUART TO PROVIDE EMPLOYMENT PROJECTIONS, HOUSEHOLD CHARACTERISTICS AND HOUSING UNIT ESTIMATES FOR THE "2005 GENERALIZED LAND PLAN."

City Council and the County Commission have authorized a total of $80,000 for consultant services to provide data information and analysis for use in preparation of the 2005 Generalized Land Plan (GLP). These funds were authorized in response to concerns expressed during the 2005 Plan Workshops and Urban Renaissance Conference regarding the timing and credibility of data base assumptions.

The main focus of this data base is on population, housing and employment characteristics and projections that will become the basis of the growth assumptions report. This report must be objective and credible to build a community consensus regarding the 2005 Plan.

Dr. Alfred W. Stuart is Chairman of the Department of Geography and Earth Sciences at UNCC and is recognized as an objective and highly qualified researcher and analyst. He has served as Chairman of the Greater Charlotte Chamber of Commerce's Research Action Council, overseeing the Chamber's research data collection and has directed an Industrial Targeting study for the Greater Charlotte Economic Development Council. He is editor and co-author of the Metrolina Atlas, The Charlotte-Mecklenburg Atlas and the N. C. Atlas. Working with him as consultant for this contract will be other members of the University Community including Dr. Jim Clay, Dr. Wayne Walcott, Dr. Sallie Ives and others. Dr. Walcott has extensive experience in modelling and Dr. Ives, in small area projections. Dr. Stuart and his team were specifically selected for their proven expertise and objectivity in this area.

Services to be provided under this contract will include providing employment projections to 2005 for county and eight sub-areas by ten sectors, an analysis of future household size and characteristics and an estimate of future housing type and ownership patterns by county.
SEPARATELY.
REQUEST AN ITEM BE DIVIDED AND VOTED ON
MOTION, HOWEVER, ANY MEMBER OF CONCILIATION
NO, 18 THROUGH 20 MAY BE CONSIDERED IN ONE
THE CITY ATTORNEY ADVISES THAT AGENDA ITEMS

*** *** ***

...same proceeds for the restoration project. To City funds are involved...
...execute on behalf of the City a letter approving the use of the net...
...city council is requested to authorize the Mayor to...
...the African-American cultural center from revenue generated by...
...Third Ward, the development corporation wishes to construct the...
...to assure the drive to restore the Old Little Rock AME Zion Church...

Community center, recreation facilities, landscaping...
...streets, sidewalks, lighting, parks, common...
...approved by the City within the redevelopment area, including...
...redevelopment area of the North Cottonwood Urban Redevelopment...
...Third Ward neighborhood for redevelopment...
...the development corporation, which property the City would convey to...
...the committee to restore and preserve this Ward, Inc., and area

Little Rock AME Zion Church.

Land to the African-American Cultural Center's drive to restore the Old

RECOMMEND AUTHORIZATION FOR THE THIRD WARD NEIGHBORHOOD DEVELOPMENT

Assumptions Report.

...more specialized study stemming from the results of the growth...
...the remaining $20,000 appropriated for this work will be used for...
...generalized land plan...
...report prior to the preparation by the Planning staff of a draft...
...This map...and data will be used to prepare the "Growth Assumptions"
...live year interest through the year 2000.

...and other sub-areas, and an estimate of expected housing units for...

ITEM NO.
18. RECOMMEND APPROVAL OF THE BID LIST AS SHOWN. THE FOLLOWING CONTRACT AWARDS ARE ALL LOW BID AND WITHIN BUDGET ESTIMATES UNLESS OTHERWISE NOTED. EACH PROJECT OR PURCHASE WAS AUTHORIZED IN THE ANNUAL BUDGET.

BID ITEMS A - H REPRESENT THE ANNUAL PURCHASE OF VARIOUS CHEMICALS REQUIRED BY THE UTILITIES DEPARTMENT TO TREAT THE CITY'S WATER SUPPLY. THE SOURCE OF FUNDING IS THE WATER AND SEWER OPERATING FUND.

A. 140 - Tons Aluminum Sulfate (Ground Alum) Utility Dept.

Recommendation: By Utility Director and Purchasing Director that the low bid, Suffolk Chemical Company, Fayetteville, N.C., in the amount of $72,780.60, be accepted for award of contract on a unit price basis.

B. 760 - Tons Hydrated Lime, Chemical, Bags. Utility Dept.

Recommendation: By Utility Director and Purchasing Director that the low bid, Virginia Lime Company, Ripplemead, Virginia, in the amount of $52,972.00, be accepted for award of contract on a unit price basis.

Due to an oversight, Virginia Lime Company, the low bidder and the City's present supplier failed to sign their bid proposal. They have since furnished signed documentation guaranteeing that they will honor their bid for a full year if awarded a new contract. The Utility Director, Purchasing Director and City Attorney recommend therefore that City Council waive as a technicality the failure to sign the bid proposal and that the contract be awarded to Virginia Lime Company.

C. 100 - Tons Activated Carbon Utility Dept.

Recommendation: By Utility Director and Purchasing Director that the low bid, Husky Industries, Inc., Dunnellon, Florida, in the amount of $56,200.00, be accepted for award of contract on a unit price basis.
of contract on a unit price basis. The low bid, Tennessee Chemical Company, Augusta, Georgia, is recommended. By Utility Director and Purchasing Director

H. 967 - Tons Hydrated Lime

Suitable Alum

on a unit price basis. The low bid, Oxychem Company, Inc., New York, N.Y., is the low bid. The low bid, Tennessee Chemical Company, Augusta, Georgia, is recommended. By Utility Director and Purchasing Director

C. 750 - Tons Aluminium Sulfate

Peroxide, 70%

on a unit price basis. The low bid, Sulfur Chemical Company, Fayetteville, N.C., is the low bid. The low bid, Tennessee Chemical Company, Augusta, Georgia, is recommended. By Utility Director and Purchasing Director

E. 200 - Tons Liquid Hydrogen

Suitable Starch

on a unit price basis. The low bid, Jones Chemicals, Inc., Charlotte, N.C., is the low bid. The low bid, Tennessee Chemical Company, Augusta, Georgia, is recommended. By Utility Director and Purchasing Director

F. 120 - Tons Sodium Starchalcohol

ITEM NO.

D. 450 - Tons Liquid Chlorine

Page - 21
I. Crushed Stone

Recommendation: By Operations Director and Purchasing Director that the low bid, Martin Marietta Basic Products, Aggregates Division, Charlotte, N.C., in the amount of $457,810.00, be accepted for award of contract on a unit price basis.

Product Description: Crushed Stone is used to upgrade the road base and build stronger streets.

BID ITEMS J - M REPRESENT ANNUAL JANITORIAL SERVICE AGREEMENTS FOR NEIGHBORHOOD CENTERS. THE APPARENT LOW BIDDERS AT AMAY JAMES, GREENVILLE, AND BELMONT DID NOT MEET SPECIFICATIONS BECAUSE THEY FAILED TO BID AMOUNTS SUFFICIENT TO MEET FEDERAL MINIMUM WAGE GUIDELINES AND CONSEQUENTLY WOULD NOT HAVE BEEN ABLE TO PROVIDE THE LEVEL OF EFFORT REQUIRED TO MAINTAIN THE SERVICE STANDARDS OUTLINED IN THE REQUEST FOR PROPOSALS. PROPOSALS WERE REQUESTED FOR A 1 YEAR CONTRACT WITH AN OPTION TO RENEW FOR TWO ADDITIONAL 2 YEAR CONTRACTS. ALL CONTRACTORS RECOMMENDED FOR AWARD ARE MINORITY BUSINESS ENTERPRISES. THE SOURCE OF FUNDING IS THE NEIGHBORHOOD CENTERS DEPARTMENT CONTRACTUAL SERVICES ACCOUNT.

J. Janitorial Services, Amay James Center

Recommendation: By Neighborhood Centers Director and Purchasing Director that the low bid meeting specifications, Killian Cleaning Company, Charlotte, N.C., in the amount of $15,600.00, be accepted for award of contract.

Other Information: The bid from Killian Cleaning Company tied with that from Jefferies Janitorial Service. Killian is being recommended because the owner has satisfactorily maintained the Amay James Center as an employee of other firms for the past seven (7) years.

Other Bids Received Not Meeting Specifications: Maintain-It, Inc., Charlotte, N.C., in the amount of $10,560.00, Bratton's Cleaning Service, Charlotte, N.C., in the amount of $12,986.04, and Kingwood Janitorial Service in the amount of $13,284.00. Interviews were held with these companies and each concluded that they could not provide the man hours and materials called for in the specifications for the amount quoted.
The amount quoted:
the mean hours and materials called for in the specifications for
these companies and each concluded that they could not provide
the amount of 744,940. Interviews were held with
the amount of 222,679.80, and Triad Turchey Maintenance, Charlotte,
of 221,766.00. Interview's, cleaning service, Charlotte, N. C., in the
amount of 318,600.00; Janitorial, Inc., Charlotte, N. C., in the amount of
Janitorial Service, Charlotte, N. C., in the amount of

Other bids received not meeting specifications: Jetteeres

**Recommendation:** By Neighborhood Centers Director and

**Belmont Center**

M. Janitorial Services

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**Recommendation:** By Neighborhood Centers Director and

**Alexander Street Center**

L. Janitorial Services

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**Recommendation:** By Neighborhood Centers Director and

Greenlife Center

K. Janitorial Services

Page - 23
ITEM NO.  N. Wastewater Collection Headquarters Utility Dept.

Fuel Island Canopy

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by Carolina B&M Construction Company of Charlotte, N.C., in the amount of $23,450.00, be accepted for award of contract on a unit price basis.

Project Description: Construction of this project will provide a steel canopy to shelter the fuel pumping facilities at the Wastewater Division on Wilmont Road from adverse weather conditions.

Source of Funding: 1984 Capital Improvements Program.

Contracts and Change Orders

19. A. RECOMMEND AUTHORIZATION TO ENTER INTO A CONTRACT WITH CIS LEASING CORPORATION AT A RATE OF $19,285 PER MONTH FOR THIRTY MONTHS FOR THE LEASE OF EQUIPMENT ADDITIONS TO THE CURRENT IBM COMPUTER AND WORD PROCESSING SYSTEMS.

CIS Leasing Corporation is the firm through which the City is currently leasing its IBM computer and word processing equipment. The requested contract is a thirty month schedule which represents an addition to the base contract approved by City Council on June 14, 1982. Approval of this request would bring the total paid to CIS for the lease of IBM equipment to $83,211 per month.

Computer equipment to be covered under this contract includes computer display terminals, printer terminals, additional disk storage and control units, and additional memory for the central computer; all of which are necessary to meet growing department requirements for information and data processing services. This equipment will support new or improved applications in the Finance, Utility, Police, Planning, Personnel, Parks and Recreation, City Clerk, and Transportation Departments in such areas as centralized inventory control, on-line water inspection reports, crime analysis and energy management.

Word processing equipment covered under this contract includes word processing display terminals, terminal connecting ports, and additional memory for the word processing computers. This equipment is in support of the word processing systems located in City Hall, the Law Enforcement Center, and the Cameron Brown Building for tasks such as engineering street indexing and City Council minutes reporting.
neighborhood housing revitalization. The work will be performed
community improvements to be constructed in conjunction with the
This project was approved by City Council as part of the Plaza-Midwood
COMPANY. THE LOW BIDDER, IN THE AMOUNT OF $991,480.
PLACE) DRAWING IMPROVEMENTS PROJECT TO PROVIDE RURAL
COMMUNITY APPROVAL OF A CONTRACT FOR THE PLAZA-MIDWOOD (COMMUNE
for this work are available in the project budget.
Funds with Watson Electric Company from $448,882.00 to $473,060.75. Funds
This change order for $24,178.00 will increase the electrical contract
has resulted in a new and has found it to be acceptable. The architect
complete this work was received from the contractor. The architect
present and execute telephone and computer communications.
Underground conduit that will allow the maximum flexibility for
This change order will provide for the installation of an additional
By Davidson Street.
These separate buildings located on two parcels of land separated
City Council and requests for
Bids for the Transit City Maintenance and Operations Center were
ADDITIONAL WORK ON THE TRANSIT MAINTENANCE AND OPERATIONS
with Watson Electric Company in the amount of $24,178.00 for
This change order for $30,135.00 will increase the general
$4,301,718.00. Funds for this work are available in the project
This change order for $30,135.00 has been re-
This change order would add a new building area and facilitate
ADDITIONAL WORK ON THE MINI MUSEUM EXPANSION.
WITH METRIC CONSTRUCTION: INC. IN THE AMOUNT OF $90,135 FOR
with City Council. The low bid of $90,135.00 has been re-
addition, the general contractor received cost estimates from 7 local
This change order would add a new building area and facilitate
This change order would add a new building area and facilitate
with the Architect and is considered to be a reasonable cost.
additional $170,000. The low bid of $30,135.00 has been re-
addition, the general contractor received cost estimates from 7 local
This change order would add a new building area and facilitate

ITEM NO.
under the Storm Drainage Repair Policy with the property owners' share (1/5 the total cost) being paid from the capital budget program with 1978 Storm Drainage Repair Bond funds. The City has used these bond funds to pay the property owners' share in similar projects in the Grier Heights Neighborhood Strategy Area.

The work includes storm drainage improvements along the rear of several properties fronting on Cochrane Place in the Plaza-Midwood area.

E. RECOMMEND APPROVAL OF A CONTRACT FOR THE WESTERN HEIGHTS STREET IMPROVEMENTS PROJECT TO PROPS T CONSTRUCTION CO., INC., THE LOW BIDDER, IN THE AMOUNT OF $213,623.70.

The Charlotte Housing Authority in a joint venture with the City is constructing 50 public housing units in the Western Heights community of the Five Points Neighborhood Strategy Area. This project will involve installation of curb and gutter, sidewalks and storm drainage construction on Flint, Frazier and Montgomery Streets associated with the housing development. The source of funding is Community Development Block Grant Funds.

F. RECOMMEND APPROVAL OF A CONTRACT FOR THE EAST TRADE STREET BOULEVARD PROJECT TO REA CONSTRUCTION COMPANY, THE LOW BIDDER, IN THE AMOUNT OF $702,762.46.

This project, approved by the Charlotte voters in the April 1981 Bond Referendum, is part of the effort to make Trade Street more desirable for commercial and residential development, and to provide a "gateway" to the City from I-77 into the downtown area. This contract will include the reconstruction and widening of sidewalks on East Trade Street from College Street to McDowell Street. The sidewalk widening will provide planting areas on each side of the street and improve the condition of the curb and sidewalks. Tree and shrub planting will be handled under a separate contract. The Engineering Department has worked with affected property owners to lessen public inconvenience and business interruptions during construction.

Storm Drainage Improvement Project

20. RECOMMEND APPROVAL FOR THE CONSTRUCTION OF THE STORM DRAINAGE IMPROVEMENTS ON PRIVATE PROPERTY FROM 10900 PAMPAS COURT TO 10924 PAMPAS COURT IN ACCORDANCE WITH THE STORM DRAINAGE REPAIR POLICY; AND THAT ONE-FIFTH OF THE COST BE ASSESSED TO THE PROPERTY OWNERS INVOLVED.

In August 1983, the Engineering Department investigated a drainage problem affecting several properties on Pampas Court. The problem
community development department and concludes sufficient information
The loan application has been reviewed by the City loan officer.

under the Program is 9-3/4%.
1981 and amended December 19, 1983. The interest rate on loans
National Bank in the amount of $15,000.00 was approved on December 14,
The third mortgage loan agreement between the city and North Carolina

<table>
<thead>
<tr>
<th>Loan Amount</th>
<th>Property Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>$66,450</td>
<td>241 Cedar Street</td>
</tr>
</tbody>
</table>

Bruce David Hukeman

Resolutions
21. A. RECOMMEND ADOPTION OF RESOLUTIONS AUTHORIZING THE REFUND OF
Bonds.

The City where is available from the 1978 storm drainage report.
the damage, but in accordance with the storm drainage report policy, the City pays
accordance with the storm drainage report policy, the City pays
the estimated cost for this project at $77,027. In
the City of which 30% is required to correct the problem is an item on the list of problems to be
repaired. The City determines if the problem is a problem with the drainage system or
assistance to correct the problem was delayed through the City's
involves flooding of yards and erosion along a poorly defined channel.
B. RECOMMEND APPROVAL OF THE FOLLOWING LOAN FOR PERMANENT FINANCING TO PURCHASE PROPERTY IN THE PLAZA-MIDWOOD REDEVELOPMENT AREA UNDER THE PLAZA-MIDWOOD LOAN PROGRAM.

<table>
<thead>
<tr>
<th>Borrower</th>
<th>Property Address</th>
<th>Amount</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donald L. Duffy &amp; Laura B. Stanley</td>
<td>2015 Thomas Avenue</td>
<td>$43,700</td>
<td>$46,000</td>
</tr>
</tbody>
</table>

The Plaza-Midwood Loan Agreement between the City and First Union National Bank in the amount of $3,000,000 was approved on August 30, 1983. The interest rate on loans under the program is 9-7/8%.

The loan application has been reviewed by the City Loan Officer, Community Development Department, and the loan application contains sufficient information to form the basis for approval of the loan.

Utility Contracts

23. RECOMMEND APPROVAL OF CONTRACTS BETWEEN THE CITY OF CHARLOTTE AND THE APPLICANTS LISTED BELOW:

THESE ARE EXTENSION CONTRACTS FOR NEW SUBDIVISION DEVELOPMENTS IN ACCORDANCE WITH THE WATER/SEWER EXTENSION POLICY. THE APPLICANTS WILL CONSTRUCT THE SYSTEMS AT THEIR OWN COST. THE CITY WILL RETAIN ALL REVENUES. THE UTILITY AND PLANNING DIRECTORS RECOMMEND APPROVAL.

A. John Crosland Company, Inc. to construct 220 linear feet of 8" water main, 1,150 linear feet of 6" water main and 905 linear feet of 2" water main, to serve Norcroft Section I Subdivision, located north of Harris Boulevard and west of Mallard Creek Church Road, outside the Charlotte City Limits. Estimated Cost $26,000.00. Water Contract No. 84-019.

B. Carmel Land Company to construct 1,360 linear feet of 8" water main and 751 linear feet of 2" water main, to serve Sweetwater, Section I Subdivision, located north of W. T. Harris Boulevard and west of Mallard Creek Church Road, outside the Charlotte City Limits. Estimated Cost - $28,000.00. Water Contract No. 84-015.

C. Matthews-Heathers Land Corp. to construct 1,350 linear feet of 8" water main, 400 linear feet of 6" water main and 1,367 linear feet of 2" water main, to serve Braewick Subdivision, located north of Idlewild Road and east of Crosswinds Road, inside the City Limits of Charlotte. Estimated Cost - $37,500.00. Water Contract No. 84-014.
ITEM NO.

- Previous

1. Sandale Executive Park to construct 998 linear feet of 8" sanitary sewer.

   Estimated cost - 564,150.00. sanitary sewer mains to serve Westmeadows subdivision. locate east of C. Highway 51, east of Providence Road and south of Port White Creek outside the Charlotte City Limits. contract 7,492 linear feet of 8" water main and 1,202 linear feet of 6" water main to serve all water valley. to construct 7,492 linear feet of 8" water main to construct 7,492 linear feet of 8" water main.

   Estimated cost - 533,000.00. sanitary sewer mains to serve Downtown Charlotte. locate south of Port White Creek and west of 263 Lane. contract 1,602 linear feet of 6" water main and 1,080 linear feet of 8" water main.

4. The Matchew Company.
   Estimated cost - 268,000.00. sanitary sewer mains to serve Charlotte City Limits. locate south of British Garden Road, north of Charlotte Subdivision Phase III, east of Providence Road, and north of Charlotte Subdivision Phase III. contract 7,492 linear feet of 8" water main.

5. Richardson & Hechmanhatke.
   Estimated cost - 633,475.00. sanitary sewer mains to serve Charlotte City Limits. locate west of Port White Creek and south of British Garden Road, north of Charlotte Subdivision Phase III, east of Camelot Drive, and north of Charlotte Subdivision Phase III. contract 7,492 linear feet of 8" water main.

   Estimated cost - 575,725.00. sanitary sewer mains to serve Crescent Lake Area Subdivision. locate south of English Garden Road, west of Charlotte City Limits.

- Next
ITEM NO.

Condemnation Settlement

24. RECOMMEND APPROVAL FOR AUTHORITY TO DEPOSIT AN ADDITIONAL $74,300 PLUS NOMINAL INTEREST AT 8% FROM JULY 15, 1984 TO THE DATE OF DEPOSIT FOR A TOTAL DEPOSIT OF $200,000 PLUS NOMINAL INTEREST TO SETTLE THE CONDEMNATION ACTION, CITY V. JAMES H. CARSON, JR. ET AL. FOR CONSTRUCTION OF THE TRIYON-COLLEGE STREET CONNECTOR

The City Attorney's Office requests authority to enter into a consent judgment to be effective July 15, 1984, for acquisition of land in City v. James H. Carson, Jr., et al., 83-CVS-11857. The consent judgment would establish $200,000 as total just compensation to the property owner for acquisition of a portion of its land, including demolition at the owner's expense of approximately 2,000 square feet of office and motel space within the right-of-way. This settlement would require the deposit of an additional $74,300 over the original deposit of $125,700 plus interest at 8% on the $74,300 additional deposit from July 15, 1984, to the date the City actually makes the deposit (expected to be the first week in August 1984). The resulting total compensation would be $200,000 plus approximately $200 to $300 in interest. The proposed settlement in turn requires that the property owner have the portion of its building extending into the right-of-way demolished by the first week in August. The property owner has agreed to this settlement and the settlement is recommended by both Legal and Engineering.

Property Transactions

25. RECOMMEND APPROVAL OF THE FOLLOWING RIGHT OF WAY ACQUISITIONS:

A. Acquisition of 13.62 linear feet, at 5006 Harri Ann Drive, from Bob McLemore and Company, Inc., for $1.00, for Sanitary Sewer to serve Harri Ann Drive. (Easement)

B. Acquisition of 906 square feet, at 2000 Ranchwood Drive, from Stephen Wilson, for $1.00, for Storm Drainage Repair in the 2000 Block of Ranchwood Drive. (Permanent Drainage Easement)

C. Acquisition of 800 square feet, at 2012 Ranchwood Drive, from Johnny C. Shipp and Mander B. Shipp, for $1.00, for Storm Drainage Repair in the 2000 Block of Ranchwood Drive. (Permanent Drainage Easement)

D. Acquisition of 19 square feet, at 627 East Trade Street, from NCB National Bank of North Carolina, for $485.00, for East Trade Street Boulevard. (Right Of Way Agreement)

E. Recommend adoption of a resolution of condemnation of 675 square feet of Block 32, Parcel 9, (Owner not known), for $1.00, for West Morehead Neighborhood Strategy Area.
sale. A 10-foot strip along the front of the property has
aesthetic outdoor advertising, which will be accomplished with this
recommendation and City Council approval that the parcel be rezoned
expressed an interest in rezoning the land. The Planning Commission
All city departments were canvassed prior to the sale and none
of the mayor to execute the deed on the city's behalf.
precedes, Inc. (owned by Ada Shapiro and Sol Shapiro), and authorize
of the proposed parking facility for the employment center. The build-
the pituitary sector, generating additional tax revenue.

The site of this property would return surplus city-owned property to
Good Faith Deposits in the amount of 10% of each bid were received.
$33,000.00
C.E. Pooeey
$17,000.00
D. W. Best & H. Haltehemp, Jr.
$14,000.00
Petition W.G. Co., Inc.
$12,500.00

June 1, 1984, your bids were received as follows:

Bids were solicited, and the bid opening was held Friday,
$33,000.00
C.E. Pooeey
$17,000.00
D. W. Best & H. Haltehemp, Jr.
$14,000.00
Petition W.G. Co., Inc.
$12,500.00

SOUTH MAIN STREET TO ADA SHAPIRO AND SOL SHAPIRO FOR $35,000.00.

B. RECOMMENDED APPROVAL FOR THE SALE OR SURPLUS CITY PROPERTY AT 600

A map identifying the property location is attached.

With employee 50-100 professional, skilled, and semiskilled employees.
Widespread advertising, and an 80-foot
presence of warehouses space and a 10% manufacturing rate
from R. & Industrail Products Company, Inc., in the amount of
$2,232,000.00 for 2,275,000 square feet and was acquired in 1990 for the
reasons. On October 20, 1983, only one bid was received at the regular
Bids were received and publicly opened at the regular meeting
The recommended bid on the parcel at 110 Plymouth Street was
The Redevelopment Plan for Greenfield provides for the disposal

26. A. RECOMMENDED APPROVAL FOR THE SALE OF LAND LOCATED AT 110 TERRYTHL

ITEM NO.

- Page 31
been reserved for street widening, and a 15 foot sanitary sewer easement has been retained. No other City Department had an interest in the property.

A map identifying the property location is attached.

Attachment No. 6

Right-of-Way Agreement

RECOMMEND AUTHORIZATION FOR THE MAYOR TO EXECUTE A GAS PIPELINE RIGHT-OF-WAY AGREEMENT BETWEEN PIEDMONT NATURAL GAS COMPANY AND THE CITY OF CHARLOTTE FOR THE INSTALLATION OF AN UNDERGROUND PIPELINE NEAR THE McALPINE CREEK TREATMENT PLANT, FOR A TOTAL COST TO PIEDMONT OF $306.00.

On June 4, 1984, Piedmont Natural Gas Company requested a right-of-way 50 feet wide and 306 feet across a parcel of land owned by the City at 12701 Lancaster Highway known as the McAlpine Creek Treatment Plant under the responsibility of the Charlotte Mecklenburg Utility Department. The gas company is proposing to install an underground pipeline six (6) inches in diameter to provide gas service for area development. Because of the bridge over McAlpine Creek at this location, the North Carolina Department of Transportation is requiring Piedmont Natural Gas to leave the State right of way and install the underground pipeline on adjoining property rather than suspend the line from hangers along the bridge. Piedmont Natural Gas Company will pay the City the standard $1.00 per foot for the easement for a total of $306.00.

Charlotte Mecklenburg Utility Department, City Attorney and Engineering/Real Estate concur in this request.

Supplemental Regulations to the Third Ward Loan Program

RECOMMEND ADOPTION OF THE FOLLOWING SUPPLEMENTAL REGULATIONS TO THE THIRD WARD LOAN PROGRAM:

In December 1981, City Council entered into an agreement with North Carolina National Bank to provide up to $15 million in below-market interest rate mortgage funds for the purchase of newly-constructed or substantially rehabilitated residences in the Third Ward area. In December 1983, City Council amended the loan program to extend the deadline for advancing funds to June 30, 1986 and to reduce the annual interest rate on the mortgage loans from 11 3/4% to 9 3/4%. To date, loans totalling $2,330,000 have been made for the purchase
summarized below:

The proposal for buildings and housing in the area. The needs of the city and other sources and recommendations are:

- The Committee will support development projects consistent with applicable ordinances, codes, and regulations.
- The Committee will not support development projects submitted by developers.
- The Committee will not support development projects submitted by developers, members, and or residents of the Third Ward neighborhood.
and the price of a substantial rehabilitated residence be decreased from $65,230 to $57,480.

- Permit mortgage loan assumptions within the first fifteen years. The original agreement stated that a loan could be assumed by a subsequent purchaser if the resale of the property occurred during the first five years of the original mortgage loan. The Supplemental Regulations permit mortgage loan assumptions beyond the five-year period up to approximately fifteen years after the original note was executed by the bank and the original mortgage holder.

No City funds are required to implement the supplemental regulations.

The proposed regulations have been reviewed by the officials of North Carolina National Bank, the Legal Department, and the Community Development Department.

**In Rem Remedy**

29. **RECOMMEND ADOPTION OF AN ORDINANCE TO RENOVATE THE DUPLEX LOCATED AT 1980-10 GIBBS STREET WHICH HAS BEEN DECLARED UNFIT FOR HUMAN HABITATION, USING THE IN REM REMEDY, AND AUTHORIZE THE CITY MANAGER TO APPROVE CONTRACT FOR SUCH WORK.**

This duplex was inspected on May 26, 1983, and found to be unfit for human habitation. The owner was notified on May 27, 1983, by certified mail that a hearing would be held on June 15, 1983. The owner was ordered to repair the duplex by September 20, 1983. The duplex is now occupied and the owner has not corrected the unfit conditions. The estimated value of the duplex is $16,000.00 and the lowest responsive bid received to repair the duplex is $4,300.00, which is less than 65% of the value of the duplex. Repairs include: replacing bathroom floors, installing rear screen door, painting exterior, replacing wire in eave vents, installing faucets at bathtub, installing water heater, replacing bedroom door, installing access door to crawl space, installing sheet vinyl floorcovering in bathroom, replacing thimble in living room, replacing all defective window screens and replacing defective light fixture in hall.

Funds for this action are available in the Community Development departmental budget; a lien will be placed against this property for costs incurred.
the construction and use of the local government center.

decisions to be used by the City and the County.

The memorandum to be executed by the memorandum.

It is recommended that the City Council execute a Memorandum of Intent

B. RECOMMEND THAT THE CITY MANAGER BE AUTHORIZED TO GIVE WRITTEN

CITY-COUNTY LOCAL GOVERNMENT CENTER.

Government Center

A. RECOMMEND APPROVAL OF A MEMORANDUM OF INTENT WITH MECKLENBURG

Memorandum of Intent on the Construction and Use of the City-County

Page - 35 -
SCHEDULE OF MEETINGS
July 9 - 13, 1984

Monday, July 9
COUNCIL-MANAGER LUNCHEON
Training Center
CITIZENS HEARING
COUNCIL DISCUSSION
COUNCIL MEETING
Council Chamber, City Hall

Tuesday, July 10
TRANSPORTATION COMMITTEE
2nd Floor Conference Room
City Hall
Replacement Housing Payments will be paid at the time of the lease closing. The source of funding is the Community Development Block Grant. The total for demolition, and a potential purchaser for the cleared site has been determined.

The City-owned property in which Ms. Evans currently resides is scheduled to be sold under the Section 8 Rent Subsidy Program. Last Resort Funds are requested to provide the money necessary to offset the costs of these repairs so that the unit at 1950 Woodcrest can be made acceptable.

The property owner is willing to replace the front porch, the front door, and the roof which is acceptable to Section 8, if the City is willing to absorb 50% of the estimated $7,000. The property owner is willing to make the necessary repairs within the Section 8 Guidelines.

Ms. Evans is an elderly West Morfelden resident on a fixed income who has recently been relocated to her personal income and therefore no longer contributes to her work load. Ms. Evans has been unsuccessful in relocating her for several reasons related to her personal income and fixed to the old neighborhood.

Ms. Evans is an elderly West Morfelden resident on a fixed income who has recently been relocated to her personal income and fixed to the old neighborhood. Replacement housing unit to which Ms. Evans can be relocated is not available in the City’s active relocation program. Affordable Replacement Housing Assistance is necessary to enable the City to provide a

TO THE SECTION 8 HOUSING SUBSIDY PROGRAM.

RECOMMEND APPROVAL OF A LAST RESORT CASH IN AWILLING UNIT REPORTED TO BE RED 1,700 TO ENABLE

ADDITION
MUNICIPAL INFORMATION ADVISORY BOARD

ANNUAL REPORT

1983 - 1984
MEMBERS

Dr. Mary Hopper, chairperson

Mr. Wiley Reid, vice chairperson

Ms. Anne Law

Ms. Delsie Maples

Mr. Robert Stephens

Mr. Mike Watson *

Mr. Reginald Withers

* resigned
TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overview</td>
<td>11</td>
</tr>
<tr>
<td>Activities</td>
<td>1</td>
</tr>
<tr>
<td>Concerns</td>
<td>4</td>
</tr>
<tr>
<td>Directions</td>
<td>5</td>
</tr>
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OVERVIEW

The Municipal Information Advisory Board (MIAB) is a seven member board, established by Ordinance 763 of the Code of the City of Charlotte to review the collection, production, retention and use of personal information by the City of Charlotte and to make recommendations to the City Manager and the City Council of actions necessary to limit and control the amount and type of personal information collected, produced, retained and used by the City so as to protect an individual against an invasion of personal privacy to the fullest extent possible within the framework of existing law.

Charlotte, some time ago, participated in a five year, five million dollar effort, to design, develop and implement an integrated municipal information system. During this project, the need for legislation to provide direction for a data access control program was recognized, and the University of North Carolina Institute of Government drafted a proposed ordinance, which, after being refined by Charlotte City officials, was adopted by the City Council in November, 1972. An interim Board operated under that ordinance until the Municipal Information Review Board (MIRB) was established in May, 1974.

The MIRB operated under Ordinance 803 and was the central authority for monitoring all aspects of information collection, storage, usage, and address within the various City departments and agencies. In 1977, the MIRB sought to make Ordinance 803 and the State Public Record Act compatible, and in that year the City Council adopted Ordinance 763 and established the MIAB.
Currently, the Board is composed of Chairperson Mary Hopper, Public Relations Director for the Public Library of Charlotte and Mecklenburg County, Anne Law, Bookkeeper with the Catawba Inter-Presbytery Program, Delsie Maples, Office Manager for Northwestern Mutual Life Insurance, Wiley G. Reid, Systems Analyst for the City of Charlotte, Robert C. Stephens, Attorney, and Reginald Withers, Equipment Engineer with Southern Bell.

Although, as the change in nomenclature implies, the Board's role has changed from one of "review" to "advisory", the MIAB is still concerned with protecting information privacy while assuring proper access to public records. The duties of the Municipal Information Advisory Board include.

(a) Reviewing and making recommendations to the City Manager and City Council concerning the collection, production, retention and use of personal information by the City of Charlotte.

(b) Recommending policies to the City Manager and the City Council to minimize the need for collection of and guard against the misuse of personal information.

(c) Recommending safeguard and security techniques to the City for maintenance for restricted information to the end that such information is accessible to those persons to whom access is permitted and not accessible to those persons to whom access is not legally permitted.

(d) Advising the City Manager and the City Council concerning state and federal laws and regulations relative to information collection and dissemination.

(e) Developing recommendations for the City Manager and the City Council concerning the City's dissemination practices of public records.

Considering the size of the City of Charlotte and the amount of personal information collected, the Board's task is indeed substantial.

"Personal information" is defined by the ordinance to include any information about an individual that identifies or describes any of his or her characteristics, including, but not limited to, his or her education, financial
transactions, medical history, criminal activity, employment record or any other information about an individual that might provide a basis for inferring personal characteristics, such as finger or voice prints or photographs.

In order to meet its responsibilities, the Board has chosen to meet monthly at a regularly scheduled meeting, and the formal functions of the Board are performed either in the course of these regularly scheduled meeting or at special meetings.
The report which follows is divided into three sections outlining the Municipal Information Advisory Board's activities over the past year, its continuing concerns, and its proposed directions for the coming year.

1. ACTIVITIES

MIAB activities for 1983-84 centered in three major areas: records management, complainant identity information release, and setting goals and objectives.

- Records Management

At the end of the previous year, the MIAB began exploring how best to undertake a records management needs assessment. Having recognized that no such expertise presently existed on city staff but that city departments felt there was a need for records management, the Board scheduled a meeting with Assistant City Manager Paul Bobo. After that meeting and subsequent discussion with other city personnel, the Board abandoned its original plan to have a consultant ascertain whether a need
for records management existed. All concerned concurred that the need was there. It was the consensus of those with whom the Board talked that city money would be better spent undertaking a pilot project addressing the records management needs of two or three city departments. To that end, a budget request was submitted by the MIS Department asking for a consultant. MIAB supported such a request in a letter to the City Manager.

The MIAB has spent a major portion of this past year exploring items which might be addressed in such a consultant study and would be eager to assist in any way possible as the study evolves and the solutions emerge.

Complainant Identity Form

MIAB identified the need for a standardized procedure by which complainant information might be released to the public. Much care was taken during this process to balance personal privacy and the public's right to know as well as that equally delicate balance between the work of a citizen's advisory board and the workings of city staff. To effect all those aims, work has progressed over a two year period allowing for departmental input, MIAB refinements, legal guidance from the City Attorney's office, and final approval by and release from the Manager's Office. The policy was released by the City Manager in May, 1984.
MIAB has always been committed to the full involvement of its members devising a goal setting and progress assessment procedure some years back. To that end, Board members were asked to choose one of the directions outlined in last year's annual report and present a plan for moving that goal forward during the year ahead. From that process and the healthy discussion surrounding that work, several new and exciting directions were delineated. Those ideas should provide the framework for further activity in MIAB.

Miscellaneous Activity

Other miscellaneous activity included the orientation of new members and making a slight shift in meeting time from 4:00 p.m. to 4:30 p.m., the fourth Thursday of the month.
2. CONCERNS

The basic concern of the Municipal Information Advisory Board has been and continues to be the maintenance of the delicate balance between the individual citizen's right to privacy and the collective public's right to know as they pertain to information collected, maintained and disseminated by the government of the City of Charlotte. With this concern in mind, the MIAB has several questions currently under discussion.

1. How can we discourage the collection of nonessential personal information?

2. How can we aid the City in devising a plan to insure the periodic purging of outdated personal information?

3. What role can the MIAB play in increasing the general awareness among the employers, administration and elected officials of this city of the concept of privacy and its related implications versus open access?

4. How can the Board aid the City in insuring that all employees involved with records maintenance understand and comply with the municipal records access and control policy?

5. How can the Board more effectively interface with the City staff and the City Council to make itself more accessible and aware of their needs, and keep them informed as to legislative action which may impact upon governmental privacy issues?
3. DIRECTIONS

The Board has defined the directions it will pursue during the coming year. These same directions were projected for 1984, and work accomplished against particular ones is described.

1. Advise the City Manager's Office on the importance of limiting and purging the amount of personal information collected and stored through the development of uniform policies applicable to all City departments.

   Board members addressed the possibility of a records management function with a member of the City Manager's staff.

2. Continue to seek out and complete specialized projects such as the complainant information release procedure and the municipal records access and control policy monitoring usefulness and recommending modifications of same when necessary.

   A standardized guideline for releasing complainant identity information was designed and implemented.

3. Advise City Council on legislative matters attempting to strike a balance between the right-to-privacy and the right-to-know.

   The following steps were suggested as a means of remaining current on relative legislation

   * Develop a listing of organizations (legislative committees, education institutions, lobbyist groups, etc) whose functions might give them knowledge of proposed legislation.

   * Contact aforementioned organizations for assistance in monitoring legislative proposals. Develop ongoing relationship with individuals in organizations to keep abreast of latest information.
Review legislative summaries and periodicals monthly for any pertinent information.

Collect and research any information obtained, and report findings to MIAB as required.

4. Solicit input from City Council and City staff as to how MIAB might be helpful to them.

Members of City Council, who were contacted, suggested the NIAB write a letter to Council with their request in order that the Council as a whole make suggestions rather than on an individual basis.

5. Devise a method to focus interest on the privacy issue concerning personal information collected by City departments.

One suggestion for addressing this direction focused on development of a central complaint unit directed by a unit head of the highest personal qualities, judgement and ability. This person would be making decisions that would reflect the character of the city and our government leaders.

Complaints would be received in this department with each complaint directed to the appropriate department head/supervisor for resolution. (One main reason for the central complaint unit would be that in complaints, as with everything else, there are always a few people and/or groups of people who complain regularly about any and everything—some even because they consider this a hobby.)

If the same person received all complaints, it is hopeful that complainers would choose not to make complaints just for the sake of complaining. Hopefully, after a certain length of time. This would eliminate all except the justified complaints and would, perhaps, cut down on the amount of data that would need to be collected. Also, this would enable the complaint collection unit to learn how to deal with regular complaint callers. There would be times when just being there to listen would be all that is needed, and such complaints would need to go no further, thus eliminating collection of data.

Also, this unit would be responsible for purging data; and guidelines could be established as to what types of data should and could be purged and the appropriate timing. Complaints of a serious nature would be collected and periodic check dates established for follow-up.
### Meetings in July '84

**THE WEEK OF JULY 2 - JULY 6**

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<th>Date</th>
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<td>3</td>
<td>Tuesday, 3:00 p.m.</td>
<td>PROJECT MANAGEMENT TEAM - NCNB Auditorium, 12th Floor</td>
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<td>Tuesday, 4:00 p.m.</td>
<td>SPECIAL CITY COUNCIL MEETING - Training Center, City Hall Annex</td>
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<td>Tuesday, 6:00 p.m.</td>
<td>CHARLOTTE PARKS ADVISORY COMMITTEE - City Hall, 3rd Floor Conference Room</td>
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<td>4</td>
<td>Wednesday</td>
<td>JULY 4TH HOLIDAY - City Offices Closed</td>
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<td>5</td>
<td>Thursday, 7:30 p.m.</td>
<td>CITY-COUNTY CONSOLIDATION STUDY COMMITTEE/Education, Health, Welfare and Human Services and Public Safety Task Force - Gethsemane AME Church, Education Building, 531 Campus Street</td>
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<td>6</td>
<td>Friday, 9:00 a.m.</td>
<td>CIVIL SERVICE BOARD - Hearing, City Hall, Council Chamber</td>
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**THE WEEK OF JULY 9 - JULY 13**

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<th>Date</th>
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<tr>
<td>9</td>
<td>Monday, 8:00 a.m.</td>
<td>TASK FORCE OF THE CHARLOTTE-MECKLENBURG COMMUNITY RELATIONS COMMITTEE - Community Relations Conference Room, 623 E. Trade Street</td>
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<td>Monday, 12 Noon</td>
<td>PLANNING COMMISSION - Cameron-Brown Bldg., 1st Floor Conference Room</td>
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<td>Monday, 2:00 p.m.</td>
<td>CITY COUNCIL MEETING - City Hall, Council Chamber</td>
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<td>10</td>
<td>Tuesday, 8:00 a.m.</td>
<td>AIRPORT ADVISORY COMMITTEE - Charlotte/Douglas International Airport, Conference Room A</td>
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<td>Tuesday, 9:00 a.m.</td>
<td>HISTORIC DISTRICT COMMISSION - Edwin Towers, 1st Floor Conference Room</td>
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<td>Tuesday, 4:00 p.m.</td>
<td>CITY COUNCIL TRANSPORTATION COMMITTEE - City Hall, 2nd Floor Conference Room</td>
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<td>11</td>
<td>Wednesday, 8:00 a.m.</td>
<td>PRIVATE INDUSTRY COUNCIL - Chamber of Commerce, Action Room &quot;A&quot;</td>
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<td>Wednesday, 9:00 a.m.</td>
<td>CIVIL SERVICE BOARD - Hearing, City Hall, Council Chamber</td>
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<td>Wednesday, 7:30 p.m.</td>
<td>HISTORIC PROPERTIES COMMISSION - 2nd Floor Conference Room, City Hall</td>
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<td>12</td>
<td>Thursday, 3:00 p.m.</td>
<td>ALARM CHARLOTTE TOTALLY (ACT) COMMITTEE - Fire Department Conference Room, City Hall Annex</td>
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<td>13</td>
<td>Friday, 12 Noon</td>
<td>MUNICIPAL INFORMATION ADVISORY BOARD/Subcommittee - 825 Lexington Ave</td>
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Continued on Back
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<th>Date</th>
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<tr>
<td>July 30 - July 31</td>
<td>Planning Commission/Executive Committee - Cameron-Brown Bldg., 1st Floor</td>
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<td>June 29 - July 2</td>
<td>Civil Service Board - Meeting, City Hall, 3rd Floor Conference Room</td>
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