

ESSENTIAL JOB FUNCTIONS FOR CHARLOTTE-MECKLENBURG POLICE OFFICERS

1. Effect an arrest, forcibly if necessary, using handcuffs and other restraints; subdue resisting suspects using maneuvers and weapons and resort to the use of hands and feet and other approved weapons in self-defense. Officers must walk and run to provide foot patrol and apprehension of suspects.
2. Prepare investigative and other reports, including sketches, using appropriate grammar symbols and mathematical computations.
3. Exercise independent judgment in determining when there is reasonable suspicion to detain, when probable cause exists to search and arrest and when force may be used and to what degree. Officers are required to handle complex stressful situations such as hostage negotiations, high risk arrests, suicide attempts, hazardous materials, incidents and disaster scenes.
4. Operate a law enforcement vehicle during both the day and night in emergency situations involving speeds in excess of posted limits, in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, rain, ice, and snow.
5. Communicate effectively and coherently over law enforcement radio channels while initiating and responding to radio communications.
6. Gather information in criminal investigations by interviewing and obtaining the statements of victims, witnesses, suspects, and confidential informers.
7. Pursue fleeing suspects and perform rescue operations which may involve quickly entering and exiting law enforcement patrol vehicles; lifting, carrying and dragging heavy objects, climbing over and pulling oneself up over obstacles; jumping over elevated surfaces; climbing through openings; jumping over obstacles, ditches and streams, crawling in confined areas; balancing on uneven and narrow surfaces and using body force to gain entrance through barriers.
8. Load, unload, aim and fire from a variety of body positions handguns, shotguns, and other agency firearms under conditions of stress that justify the use of deadly force and at levels of proficiency prescribed in certification standards.
9. Perform searches of people, vehicles, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time, detaining people, and stopping suspicious vehicles and persons.
10. Conduct visual and audio surveillance for extended periods of time. Officers must work in all types of weather conditions which may involve extreme heat or extreme cold.
11. Engage in law enforcement patrol and investigative functions that include such things as working rotating shifts, walking on foot patrol, running, and physically checking the doors and windows of buildings to ensure they are secure.

12. Effectively communicate with people, including juveniles by giving information and directions, mediating disputes and advising of rights and processes.
13. Demonstrate communication skills in court and other formal settings.
14. Detect and collect evidence and substances that provide the basis of criminal offenses and infractions and that indicate the presence of dangerous conditions.
15. Endure verbal and mental abuse when confronted with the hostile views and opinions of suspects and other people encountered in an antagonistic environment.
16. Perform rescue functions at accidents, emergencies and disasters to include directing traffic for long periods of time, administering emergency medical aid, lifting, dragging and carrying people away from dangerous situations and securing and evacuating people from particular areas. Officers must possess adequate physical agility and endurance to perform the duties of police officer.
17. Process and transport prisoners and committed mental patients using handcuffs and other appropriate restraints.
18. Any Sworn personnel employed by CMPD must have the ability to wear a respirator (gas mask). In order to properly wear a respirator, the following guidelines exist from OSHA: The Employer shall not permit respirators with tight-fitting face pieces to be worn by employees who have facial hair that comes between the sealing surface of the facepiece and the face or that interferes with the valve function. OSHA 1910.134(g)(1), 1910.134(g)(1)(i), 1910.134(g)(1)(i)(A).
19. Extinguish small fires by using a fire extinguisher and other appropriate means.
20. Officers must be able to use and operate all issued equipment at required levels of proficiency.
21. Read and comprehend legal and non-legal documents, including the preparation and processing of such documents as citations, affidavits, and warrants.
22. Process arrested suspects to include taking their photographs and obtaining a legible set of inked fingerprint impressions.