

E-RECORDING INSTRUCTIONS

Thank you for your interest in electronically recording documents with the Mecklenburg County Register of Deeds. E-recording offers time and cost saving benefits when compared to recording paper documents in person or through the mail. You will need to work through one of our authorized electronic recording vendors to send the documents from your location to our office. The basic process is as follows:

- Sign up with one of Mecklenburg County's authorized electronic recording vendors:
 - Simplifile www.simplifile.com - 1-800-460-5657
 - Corporation Services Company www.erecording.com 1-866-652-0111
 - Indecomm Global Services www.indecomm.net Contact Randall Haupt at 651-766-2350
 - EPN (E-recording Partners Network) <https://new.erecordingpartners.net/GOePN/> 1-888-325-3365
- Submit document data and upload images through the vendor's secure website.
- Within minutes, your document package will appear in our electronic recording queue for review. Once we have determined your document(s) has a good image and meets our statutory recording requirements, it will be placed on record and immediately available to view in the temporary index on our web site at <http://meckrod.manatron.com>. You will also receive confirmation via the vendor that your document package has been successfully recorded.

If you have additional questions please Contact Teresita Byrum 980-314-4908 or Tonya Goodman at 980.314.4912.