

Utility Right of Way Management Program
Notification and Work Approval Requirements
 Last Updated: 11/28/07

Request Type	Description	Notification Time
1	CDOT requires notification prior to any work in the ROW that involves a utility cut of the surface of a street, sidewalk or driveway.	24 hours
2	<p>CDOT requires notification and submittal of a traffic control plan prior to any work in the ROW that involves a utility cut (Request Type 1) and/or any one of the following:</p> <ul style="list-style-type: none"> • Closing of an entire street at anytime (10 day notice) • Closing one or more travel lanes on a thoroughfare. • Near one of the following area hospital emergency room entrances: <ul style="list-style-type: none"> ○ Carolinas Medical Center (Main) ○ Presbyterian Hospital (Main) ○ Mercy Hospital (Main) ○ Carolinas Medical Center – University ○ Presbyterian Hospital – Matthews ○ Mercy Hospital – South • Closing more than one lane of a one-way street • Closing both sidewalks of a street or the only sidewalk on a street • Anytime work is performed in the Central Business District (CBD) 	5 working days
3	<p>CDOT requires notification and submittal of a traffic control plan along with detailed construction plans prior to any work in the ROW that involves the above criteria (Request Type 2) and/or any one of the following:</p> <ul style="list-style-type: none"> a) Any new or relocated sub-surface utility installation occurring on a City Maintained ROW within the City of Charlotte (except service drops or utilization of existing conduit) b) Any aerial installation that affects a signalized intersection 	20 working days
4	Any work in the ROW not addressed above does not require notification or submittal of plans.	N/A

* CDOT requires approval prior to any work in the ROW that deviates from the current Utility Standards and Provision guidelines.

- * Emergency - to be defined as an emergency, the incident must meet one of the following:
- Immediately threatening to life, health, environment or significant loss of property;
 - Have already caused loss of life, health detriments, property damage or environmental damage;
 - Have a high probability of escalating to cause immediate danger to life, health, environment or significant loss of property.