

**PETITIONER'S PROCEDURES FOR
REQUESTING THE CLOSING OF DEDICATED STREETS AND ALLEYWAYS**

1. To initiate the process to close a street or alley, or any portion thereof, shall be filed between the hours of 8:00am and 5:00pm, Monday through Friday with the:

Charlotte Department of Transportation
Development Services Division
600 East Fourth Street
Charlotte, NC 28202-2858
Telephone No. 704-336-2562

A sample of a petition is attached as an example only.

2. The following documents shall be included with the petition:
 - (a) A legal survey identifying the area to be abandoned. The boundaries of the right-of-way shall be described on the survey map. Include a note on the survey map giving the source of the boundary information. Dimensions shall be shown which clearly define the location of the right-of-way subject to abandonment. The survey map shall also show the names of all abutting/adjoining property owners to the abandonment area. The original survey map should be labeled "Exhibit A" and be on 8 ½" x 11" paper. The legal description (metes/bounds) should be labeled "Exhibit B". In the event that multiple streets/alleyways are submitted, the original survey maps should be labeled "Exhibits A-1, A-2..." and the legal descriptions (metes/bounds) labeled "Exhibits B-1, B-2..."
 - (b) An agreement of understanding (attached) signed by the owners of all abutting/adjoining property to the area proposed for abandonment.
3. If this abandonment petition is affiliated with a proposed development project, the following information must be provided under item #1:
 - (a) Development project name (if subdivision, provide subdivision approval date)
 - (b) Type of Project (Single family, Multi-family, Commercial)
 - (c) Rezoning petition number/Council approval date
4. The petition is to be typed on 8 ½" x 11 white paper with a cover letter giving the name, address and telephone number of the person to be contacted if additional information is required.
5. The application fee required to begin the abandonment process review is \$3,325.00 for one (1) street or alleyway. Petitions consisting of multiple streets or alleyways will be charged \$3,325.00 for the first street or alleyway plus \$1,660.00 for each additional street or alleyway. This filing fee, once submitted, is non refundable.

STATE OF NORTH CAROLINA

COUNTY OF MECKLENBURG

PETITION

**TO THE MEMBERS OF THE CITY COUNCIL OF THE CITY OF CHARLOTTE,
MECKLENBURG COUNTY, NORTH CAROLINA**

(name of petitioner) _____ respectfully files this Petition
and requests that (a portion or all of),

(name of street or location of alley) _____

lying (general description of location) _____

_____ as shown on the map attached hereto
and made a part hereof marked "Exhibit A", be closed and abandoned in accordance with the
provisions of Chapter 160A, Section 299, subsection (a) of the General Statutes of North
Carolina.

In support of this Petition, your petitioner respectfully alleges that:

1. (give reason for requested closing) _____

2. The closing of _____ Street is not
contrary to the public interest.

3. No individual, partnership or corporation owning property in the vicinity of
_____ Street or in the subdivision in which it is located will be deprived of
reasonable means of ingress and egress to his or its property by virtue of the closing.

4. The street (or portion thereof) which petitioner requests be closed and
abandoned is more particularly described by interested bounds in "Exhibit B", attached hereto
and made a part hereof.

5. The street (or portion there of), requested to be closed and abandoned has not
been previously accepted by the North Carolina Department of Transportation for
maintenance.

Wherefore, petitioner respectfully requests the City Council of the City of Charlotte
consider this Petition and set the time for public hearing upon this matter as required by law.

Respectfully submitted the _____ day of _____, _____

(signature of petitioner)

(Print Name)

Address: _____

Telephone Number: _____

