

In accordance with the City of Charlotte Sidewalk Retrofit Policy adopted by the Charlotte City Council on June 13, 2011, residents can request a sidewalk to be constructed on a City street. The policy is available on the City of Charlotte website at <http://walkcharlotte.charmeck.org>.

The purpose of this form is to show neighborhood support for the project in order to have the project ranked by the City. Please note that submittal of a valid nomination form does not guarantee that a sidewalk will be constructed by the City.

### **Requesting Sidewalks**

- Residents can contact the City of Charlotte at 311 to request a sidewalk. City staff will investigate the request and notify the resident of the tier that the sidewalk request falls under and will advise of the appropriate process to follow.
- Sidewalk requests on thoroughfares do not require a nomination form. Staff will evaluate the sidewalk request and place on the Sidewalk Priority List.
- Sidewalk requests on non-thoroughfares must submit nomination form.
- A sidewalk request will be placed on the priority list by the City when a valid nomination form is submitted which contains the signatures of at least 25% of property owners or tenants on both sides of the street.

We, the undersigned, request that the City of Charlotte install a sidewalk in our neighborhood at the location indicated below.

In accordance with the City's sidewalk policy, sidewalk requests on non-thoroughfare are subject to submittal of a nomination form to be placed on the Sidewalk Ranking List. As a project nears the top of the ranking list, CDOT will hold two public information meetings to provide residents with information about the project. After the public meetings are held, a petition will be circulated to determine support for the proposed project. CDOT will build sidewalks along street sections with the highest rating as funding becomes available.



## SIDEWALK REQUEST NOMINATION FORM & INSTRUCTIONS

We, the undersigned, request that sidewalk be installed on the following street and with the following starting and ending points:

**NAME OF STREET WHERE SIDEWALK IS REQUESTED:**

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**LIMIT A (beginning point):**

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**LIMIT B (ending point):**

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**NAME OF LEAD PETITIONER:** \_\_\_\_\_  
**ADDRESS:**

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**TELEPHONE NUMBER:**

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**PLEASE MAIL COMPLETED NOMINATION FORM TO THE FOLLOWING ADDRESS:**

Charlotte Department of Transportation  
Attn: Public Service Division  
600 East Fourth Street  
Charlotte, NC 28202

