



Storm Drain Marking Program
2145 Suttle Avenue
Charlotte, NC 28208-5237

Marking Instructions and Data Sheet

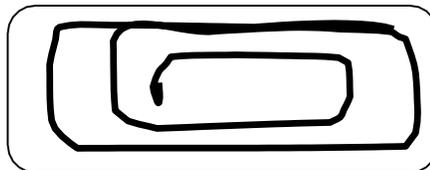
Your completed log form is due back before _____.
See bottom of page for return options

Before Starting Your Storm Drain Marking Project:

1. Each participant should sign the Storm Drain Marking Participation Form . (Completed forms should be returned to **Deania Russo** at the conclusion of the project.)
2. Assemble your team. Participants should wear safety vests and those who will be handling the caulk and storm drain markers should also wear disposable gloves.
3. Assign a task to each participant (i.e. traffic watcher, brushing off storm drain hood and removing trash from storm drain, applying caulk to marker, placing marker on storm drain, and/or logging street name and number of drains marked).

Marking Procedure:

1. Brush off the storm drain hood. (**You might want to bring a wire brush or other scrubber to get dirt/debris off the drain.**) Surface must be clean, dry and free of any loose debris/dirt.
2. Place any garbage or debris that is on or blocking the storm drain in a garbage bag.
3. Make note on the log sheet if the storm drain is blocked with debris/dirt and/or damaged.
4. Apply caulk to the back of the storm drain marker. **Squeeze tube from bottom, to prevent it from breaking.** Apply the caulk on the back of the storm drain marker as shown:



5. Place storm drain marker in the center of the drain hood and gently press down. (If there is raised lettering in the center of the drain hood, then place the storm drain marker to the right of the lettering.)
6. Record the total number of storm drains marked on each street as well as your beginning and ending intersections.

When you have finished your storm drain marking project, please complete all of the information on the Marked Drain Log Sheet on Page 2. *Your completed log sheets are important to us as we use the total number of storm drains marked, the total number of volunteers, and volunteer hours in annual program reports.*

Thank you again for volunteering your time and energy toward improving surface water quality in Charlotte-Mecklenburg.

You may mail, email, or fill out the form online at <http://stormwater.charmeck.org> and click on "Volunteer".

Deania Russo
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Charlotte, NC 28208-5237
980-722-8881
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Thank you for your participation in the Storm Drain Marking Program! Group leaders, parents & guardians should ensure that all participants understand the goals and safety concerns of this program before starting.

Groups/Individuals are asked to:

1. Complete the log below for each storm drain marking session.
2. Accurately record street names and the number of storm drains marked on each street.
3. Record the address(es) of any storm drains that are filled with debris, have visible signs of illegal dumping (oil, yard waste, paint), and/or appear damaged.
4. Remove and bag any trash and/or yard waste (i.e. leaves, grass clippings, twigs/branches) covering/clogging storm drain grates.

Return the completed "Marked Drain Log" and storm drain marking materials. **Do not dispose of left over markers, they are expensive!!!**

Volunteer Group/Individual: _____ No. of Volunteers: _____

Date of Marking Project: _____ Project Hours: _____
 (i.e. 9-11:30 a.m.)

** Please note if street is designated as a street, avenue, road, drive, lane, boulevard, court, cul-de-sac, circle, place etc.*

Neighborhood/ Subdivision	Street Name	Beginning Intersection	Ending Intersection	Drains Marked on that street
Plaza Midwood	Belvedere Ave.	Club Rd.	Chatham Ave.	3

In the space provided below, please list the address and any specific problem(s) with any of the storm drains marked. For example, storm drains that are clogged, damaged, and/or have obvious signs of pollution such as grass clippings/leaves, pet waste, used automotive oil, paint, and/or flow into the storm drain other than from a sprinkler or irrigation system.

THANK YOU FOR BEING PART OF THE SOLUTION TO WATER POLLUTION!
 Return completed Marked Drain Log and Participation Forms to:
 Deania Russo, CMSWS, 2145 Suttle Avenue, Charlotte, NC 28208-5237
Deania.Russo@MecklenburgCountyNC.gov or visit <http://stormwater.charmeck.org> and click Volunteer