

APPLICATION FOR CUSTOMARY HOME OCCUPATION PERMIT

LOCATION / OWNER	STREET #	(N.S.E.W)	STREET NAME	(AV,RD,ST, etc)	PERMIT #
	SUITE/UNIT(S):				JOB #
	TAX PARCEL #				USDC #
					OCC. TYPE
	ZONING				ACCOUNT #
	OWNER / APPLICANT		ADDRESS		
CITY	STATE	ZIP	PHONE #		
BUSINESS NAME		DESCRIPTION OF BUSINESS			

**City of Charlotte-Mecklenburg County
 CUSTOMARY HOME OCCUPATION COMPLIANCE FORM**

SECTION 12.408 A customary home occupation shall be permitted as an accessory to any dwelling unit in accordance with the following requirements:

1. The home occupation must be clearly incidental to the residential use of the dwelling and must not change the essential residential character of the dwelling.
2. Use of the dwelling for all customary home occupations must be limited to 25 percent of the total floor area of the principal building, or 500 square feet, whichever is less. Areas used for storage of materials shall be included in determining the percentage of the structure devoted to the customary home occupation. Incidental storage of 50 square feet, or less, shall not count toward determining the percentage devoted to the customary home occupation. If a portion of a room is being used, the entire room will be measured, not just the portion.
3. No accessory building or outside storage may be used in connection with the home occupation.
4. No chemical, mechanical, electrical, construction, paint, landscaping equipment and materials/supplies that are not normally a part of domestic or household equipment may be used or stored, with two exceptions:
 - (a) Medical, dental, and office equipment used for professional purposes may be used.
 - (b) A single trailer with a cargo area/work platform shall not exceed a length of 14' (not including step bumpers less than 18" in length or the moving hitch or tongue), attached to a vehicle at all time used in the customary home occupation may be stored on the premise overnight, but no construction or industrial equipment can be stored on the trailer.
5. Machinery that causes noises, vibration, glare, fumes, odors, dust, detectable at the property line is prohibited. Machinery that causes electrical interference with radio or television reception is also prohibited.
6. No internal or external alterations inconsistent with the residential use of the building will be permitted. There shall be no evidence on the exterior of the premises or visible from the exterior of the premises that the property is used in any way other than for a dwelling.
7. Only residents of the dwelling may be engaged in work activities at the residence. If the customary home occupation has other employees, those employees may not come to the residence for work purposes, including pick-up of materials, vehicles, assignments, or similar purposes.
8. No display of products shall be visible from the street.
9. The number of vehicles used by clients or business related visitors to any home occupation shall be limited to two at any given time.
10. Vehicles used in connection with the conduct of the customary home occupation shall comply with the requirements of Section 12.218, "Commercial vehicle parking in residential areas".
11. No detached signs or wall signs shall be permitted for the customary home occupation.
12. Clients or business related visitors shall be by appointment only.
13. Hours of operation for deliveries, clients, and operation of mechanical or electrical equipment shall be limited to 7:00 am to 8:00 pm.

TOTAL FEE \$

I HAVE READ AND UNDERSTAND THE ABOVE MENTIONED REGULATIONS AND AGREE TO COMPLY WITH THESE REGULATIONS. I UNDERSTAND THAT FAILURE TO COMPLY COULD RESULT IN A NOTICE OF VIOLATION, CITATION, FINES AND/OR JUDICIAL REMEDIES.

APPLICANT'S SIGNATURE	DATE	PRINT APPLICANT'S NAME	METHOD OF PAYMENT	
			<input type="checkbox"/> CASH <input type="checkbox"/> CHECK	
CITY OF CHARLOTTE - NEIGHBORHOOD & BUSINESS SERVICES		700 N. TRYON ST. • CHARLOTTE, NC 28202 • 704/336-3569		
B-89		PROCESSED BY	APPROVED BY	VALIDATED BY