CHARLOTTE.

SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

ADDENDUM

Invitation to Bid HNS18-37

Documents included in Package:

1) Instruction to Bidders
2) Specs by Location/Trade (Scope of Work)
3) Subcontractor Certifications (if applicable)
4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

Project Address: **2420 Celia Ave** Call project manager for full address	**LEADSAFE CHARLOTTE** **HEALTHY HOMES**
Bid Walk: **4/12/2018 at 10:00 am**	
Bid Opening: **4/19/2018 at 2:00 pm**	
Client Name:	Contact Number:
Project Manager: John Sutton	Contact Number: 704-361-3881

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

If you are going to be late the policy is the following:
Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at John Sutton (cell # 704-361-3881).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the above due date and time.

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SAFE HOME
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NEIGHBORHOOD & BUSINESS SERVICES

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 2420 Celia Ave., to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Dollars ($)

Written total

Specs Dated: 4/10/2018	Number of Pages: 1 LBP and 2 Healthy Homes
Addenda # 1 Dated: 4/12/2018	Number of Pages: 1 LBP and 2 Healthy Homes
Addenda # 2 Dated:	Number of Pages:

Project start date:

Project Completion Date:

Please Print and Sign:

Company Name/Firm:

Authorized Representative Name:

Signature: Date:

Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

1) Is a licensed general contractor in the State of North Carolina;
2) Has an Renovate, Repair & Paint Certification (http://www2.epa.gov/lead/renovation-repair-and-painting-program);
3) Is not listed on a local, state or federal debarment list;
4) Carries an appropriate amounts of insurance;
5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

1) Submit all requested documentation on time;
2) Meet the above requirements for responsibility at the time of bid submittal;
3) Have the capacity to meet the required schedule for the project.
4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

John Sutton
Rehabilitation Specialist
City of Charlotte
Neighborhood and Business Services
600 E. Trade St.
Charlotte, NC 29202
PH: (704) 336-5296
Fax: (704) 336-3489

LEAD ABATEMENT SCOPE OF WORK & INSTRUCTIONS TO BIDDERS

Address: **2420 Celia Ave**

Complete the following scope of work:

Location	Feature	Method	Count	unit price	COST
Interior	Room 1 - Living Room – Window Sills	Stabilize: interim control mearures such as a general cleaning by wet wiping and HEPA vacuum should be performed. Prep and Paint.			
Interior	Room 1 - Living Room – Door Frame	Replace damaged components			
Interior	Room 3 - Enclosed Porch - Floor	Stabilize: interim control mearures such as a general cleaning by wet wiping and HEPA vacuum should be performed. Prep and Paint.			
Interior	Room 3 - Enclosed Porch - Door Frame	Stabilize: interim control mearures such as a general cleaning by wet wiping and HEPA vacuum should be performed. Prep and Paint.			
Interior	Room 8 - Door Frame	Stabilize: interim control mearures such as a general cleaning by wet wiping and HEPA vacuum should be performed. Prep and Paint.			
			total		

Contractors may submit an occupant protection plan on the form provided.

1 Contact EI if an additional form is needed. Phone 704-593-1640
Complete all interior work in a unit in a single day.
2 Allow for replacement of 50 board feet of rotted wood.
3 Unless otherwise noted any window or door removal and replacement
4 includes frame and trim on both sides.
In lieu of complete removal, window frames may be enclosed with vinyl on
5 exterior in accordance with all project manual requirements
6 Contact Jim Roy to conduct inspections prior to repainting or other putback and after vinyl siding installation.
Use tempered glass where required by Code.

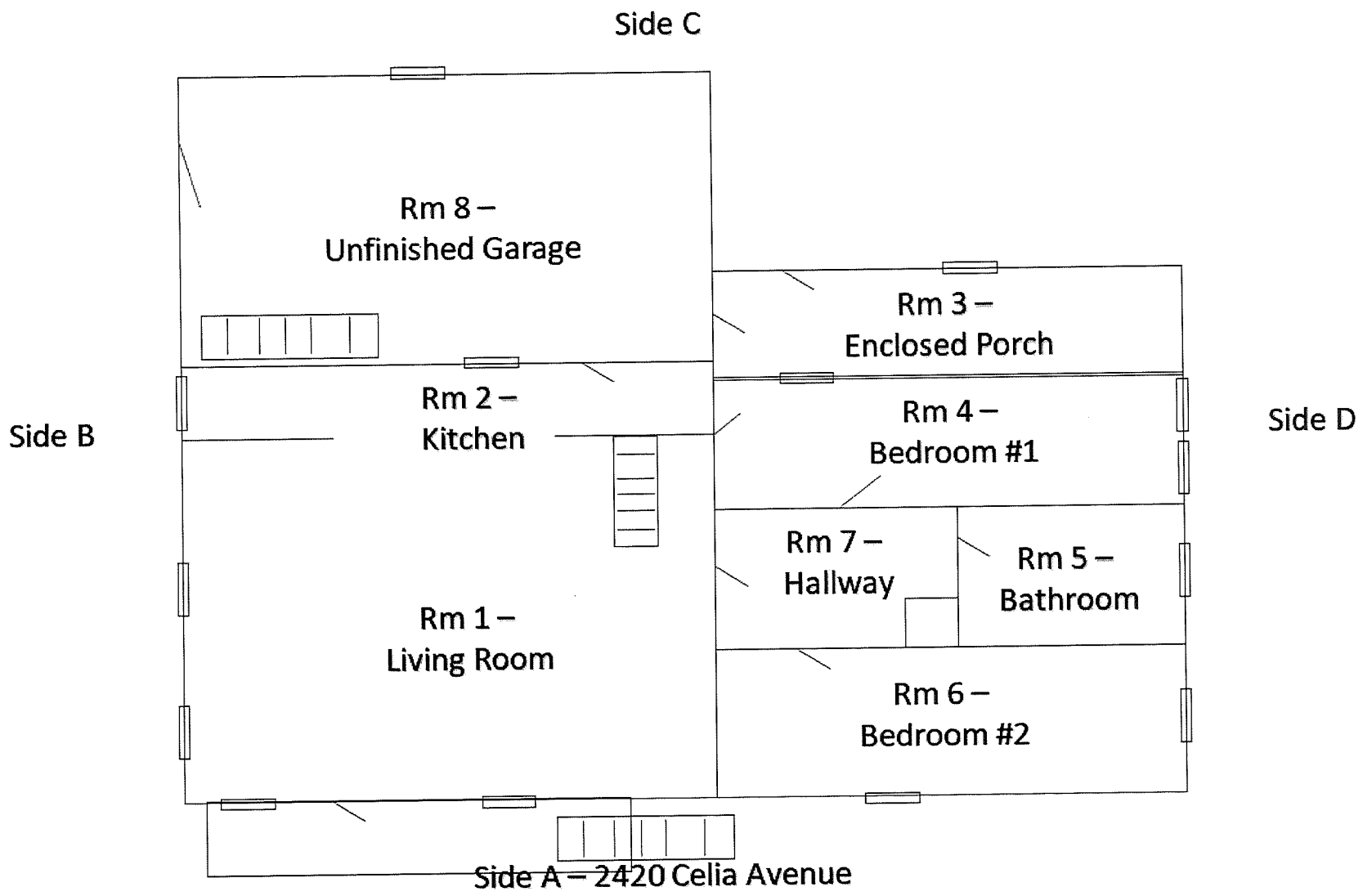
Total Bid $ _____

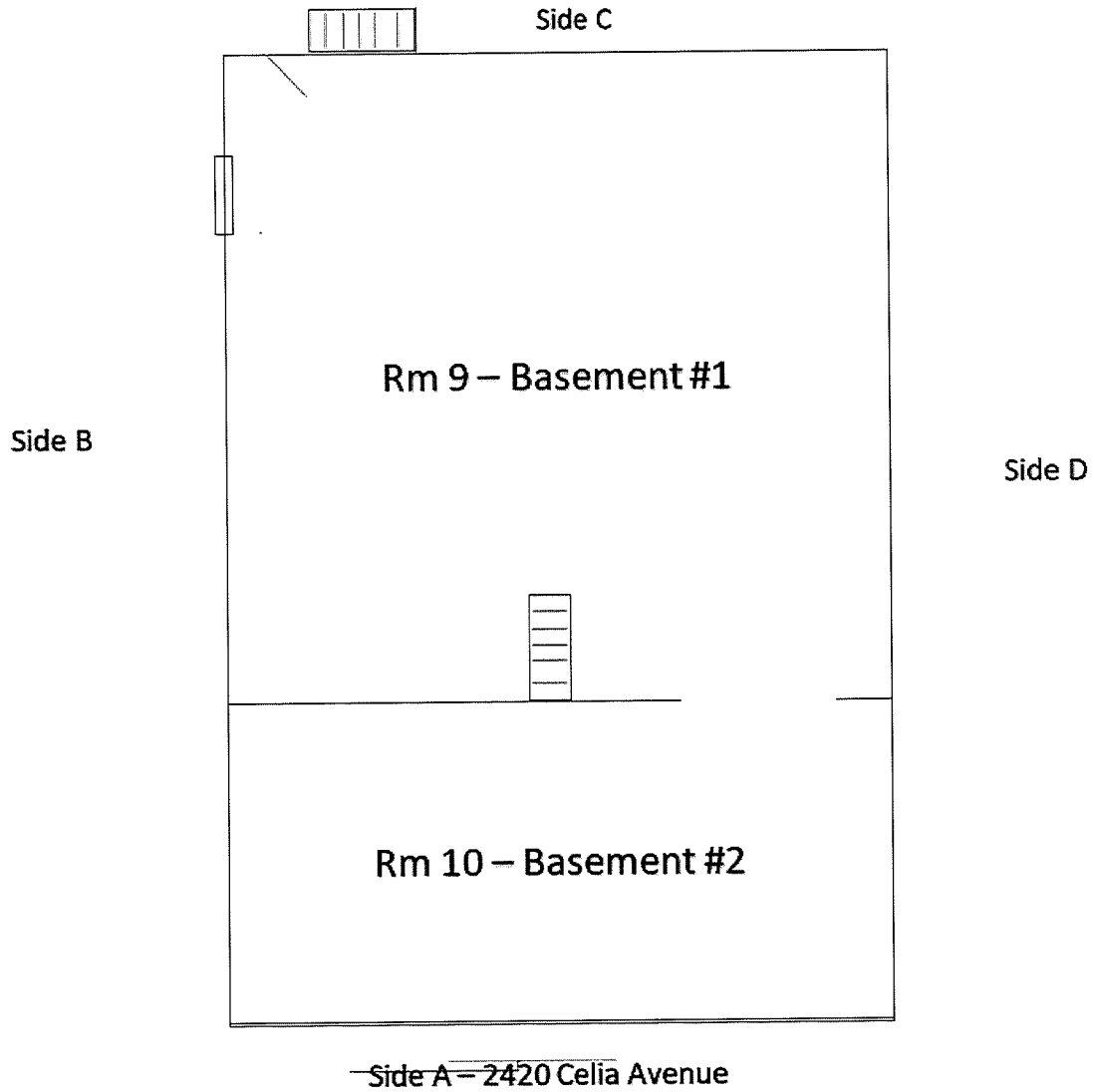
Acknowledgement of Addenda (if any):

Addendum#	Date

The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative	
Contractor Submitting Bid:	
Address:	
Phone:	


Side C
Rm 8 –
Unfinished Garage
Rm 3 –
Enclosed Porch
Side B
Rm 2 –
Kitchen
Rm 4 –
Bedroom #1
Side D
Rm 7 –
Hallway
Rm 5 –
Bathroom
Rm 1 –
Living Room
Rm 6 –
Bedroom #2
Side A – 2420 Celia Avenue


Side C
Rm 9 – Basement #1
Side B
Side D
Rm 10 – Basement #2
Side A – 2420 Celia Avenue

Work Specification

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address:	2420 Celia Ave Charlotte, NC 28216	Owner:	Evelyn Barrett
		Owner Phone:	Cell: (704) 332-6698
Structure Type:	Single Unit	Program(s):	LeadSafe 2016
Square Feet:	1184		
Year Built:	1950		
Property Value:	57800		
Tax Parcel:	06909624		
Census Tract:			
Property Zone:			

Repairs

Description	Floor	Room	Exterior

SUMP PUMP

Supply and install a sump pump in the existing crock. Add all wiring and plumbing required for this install. Discharge water is to be piped outside to flow away from house.
INCLUDE NEW DESIGNATED CIRCUIT.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

REMOVE OLD ATTIC STAIRS

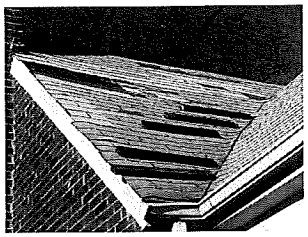
REMOVE OLD ATTIC STAIRS, CLOSE OPENING WITH FRAMING, INSULATION AND DRYWALL. PREP AND PAINT REPAIRED AREA MATCH EXISTING IN COLOR. ADD SCUTTLE HOLE ACCESS TO ANOTHER LOCATION DETERMINED AT PRE-CONSTRUCTION MEETING.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Work Specification

Shingle Repairs

Replace damaged or missing shingles ON HOUSE, INCLUDING AREA OVER REAR PORCH.



Bid Cost: _____ X _____ = _____

Base **Quantity** **Total Cost**

Certification

Contractor Name: _____ **Total Cost:** _____

Signature: _____ **Date:** _____

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Bid Walk & Bid Opening:

Project Address: **2826 Columbus Cir.** Call project manager for full address	**LEADSAFE CHARLOTTE**
Bid Walk: **4/12/2018 at 11:00 am**	
Bid Opening: **4/19/2018 at 2:00 pm**	
Client Name:	Contact Number:
Project Manager: John Sutton	Contact Number: 704-361-3881

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SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 2826 Columbus Cir., to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

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John Sutton
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600 E. Trade St.
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PH: (704) 336-5296
Fax: (704) 336-3489

LEAD ABATEMENT SCOPE OF WORK & INSTRUCTIONS TO BIDDERS

Address: **2826 Columbus Circle**

Complete the following scope of work:

Location	Feature	Method	Count	unit price	COST
Exterior	Side A- Soffit	Cover with Tyvek and aluminum or vinyl.	1.00	1,500.00	$1,500.00
			total		$1,500.00

Contractors may submit an occupant protection plan on the form provided.

1 Contact The EI Goup if an additional form is needed. Phone : 704- 237- 8150
Complete all interior work in a unit in a single day.
2 Allow for replacement of 50 board feet of rotted wood.
3 Unless otherwise noted any window or door removal and replacement
4 includes frame and trim on both sides.
In lieu of complete removal, window frames may be enclosed with vinyl on
5 exterior in accordance with all project manual requirements
6 Contact Jim Roy to conduct inspections prior to repainting or other putback and after vinyl siding installation.
Use tempered glass where required by Code.

Total Bid $ _____

Acknowledgement of Addenda (if any):

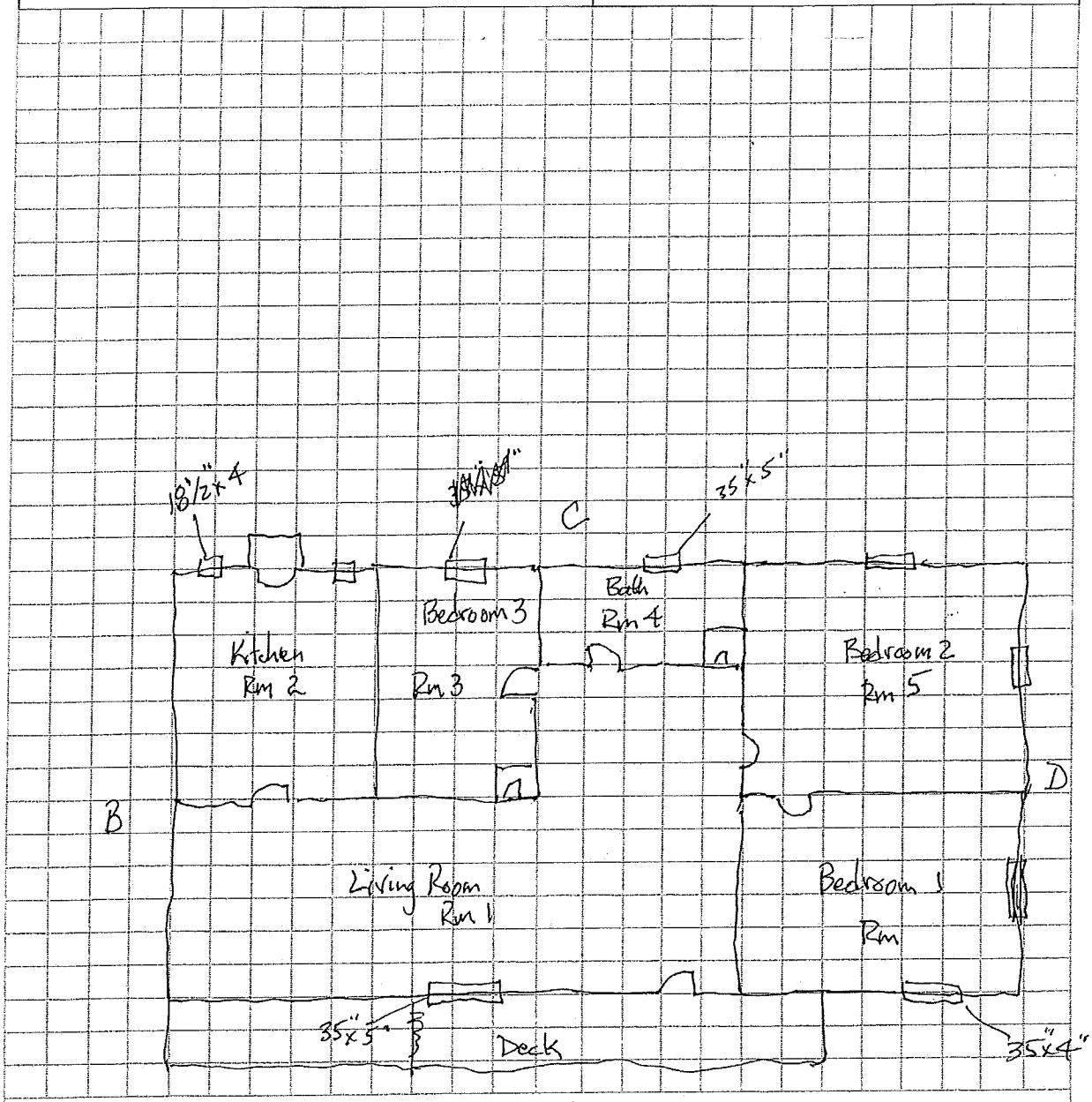
Addendum#	Date

The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative	

Contractor Submitting Bid:	
Address:	
Phone:	

Field Notes



Site Location

A

← 2826 Columbus Circle →

Work Specification

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address:	2826 Columbus Cir. Charlotte, NC 28208	Owner:	Lizzie Aaron
		Owner Phone:	(704) 393-2363
Structure Type:	Multi-Unit	Program(s):	Tested- HAS LEAD LeadSafe 2016
Square Feet:	1846		
Year Built:	1953		
Property Value:	89000		
Tax Parcel:	06707316		
Census Tract:			
Property Zone:	Council District 3		

Repairs

Description	Floor	Room	Exterior

Floor System Repair HALLWAY AT BATHROOM

Remove all fixtures not built in. Dispose of damaged/unsafe components of floor assembly. Work may include installation of 2"x 10" joists hung 16" on center, plywood or tongue and groove subfloor. Include replacing all deteriorated band joists and insulating floor to code.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Exterior Handrails

Remove existing handrails. Dispose of properly. Re-install handrails to current building code- specified metal or treated lumber. Size & dimensions to code.

Bid Cost: _____ X _____ = _____
Base **Quantity** **Total Cost**

Certification

Contractor Name: _____ **Total Cost:** _____

Signature: _____ **Date:** _____