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**WEEK IN REVIEW:**

<b>Mon (12/7)</b>	<b>Tues (12/8)</b>	<b>Wed (12/9)</b>	<b>Thurs (12/10)</b>	<b>Fri (12/11)</b>
5:30 PM Council Gathering, Room CH-14	10:30 AM First Ward Park Dedication, 301 E. 7 <sup>th</sup> . St.			10:00 AM Charlotte Transit Center 20 <sup>th</sup> Anniversary, Charlotte Transit Center
7:00 PM Organizational Meeting, Meeting Chamber and Lobby	6:00 PM Neighborhood Revitalization Listening Tour, 2415 Lester Ave.			

## CALENDAR DETAILS:

### **Monday, December 7**

- 5:30 PM Council Gathering, Room CH-14
- 7:00 PM Organizational Meeting (Swearing-In Ceremony and Reception), Meeting Chamber and Lobby

### **Tuesday, December 8**

- 10:30 AM First Ward Park Dedication Ceremony, 301 E. 7<sup>th</sup> St.
- 6:00 PM Neighborhood Revitalization Listening Tour, 2415 Lester St.

### **Friday, December 11**

- 10:00 AM Charlotte Transit Center 20<sup>th</sup> Anniversary Celebration, Charlotte Transit Center

December and January calendars are **attached**.



Dec-Jan.pdf

## INFORMATION:

### **December 7 – Oath of Office Reception, Ceremony, and Program**

*Staff Resource: Kim Oliver, City Manager's Office, 704-336-2180, [koliver@charlottenc.gov](mailto:koliver@charlottenc.gov)*

As a follow up to the November 18 Council-Manager Memo that provided information regarding the Oath of Office Ceremony this coming Monday, December 7, this is a friendly reminder about festivities and logistics for that evening.

Beginning at 5:30 – 6:30 p.m., the City will host a pre-ceremony reception in honor of the Mayor-elect, Council-elect and retiring Mayor and Council members in Room CH-14. Heavy hors d'oeuvres and non-alcoholic beverages will be provided for elected officials and their guests. Elected officials and their guests should plan to arrive as early as possible. Mayor and Council members are welcome to invite family and special guests to attend this pre-ceremony reception at 5:30 p.m.

The guests to whom the Mayor and Council provided invitations will be given priority access to the Meeting Chamber to ensure choice seating. If anyone is in need of special accommodations please let the Council Team know immediately. Citizens who attend the ceremony who cannot find seating in the Chamber will be able to view it in the designated overflow rooms on the second floor and in the lobby. The ceremony will also be televised.

Please note:

- **Parking will be at a premium that evening.** Should the parking deck fill up, guests may use the First Baptist Church private parking lot located behind the church on Third Street between the church building and Marshall Park. There will be no charge for parking. The First Baptist Church lot at the corner of Caldwell and Third Street is available with \$7.00 non-refundable charge. Staff strongly encourage guests to arrive early for the best parking.
- Council members who have gold City pins, from previous swearing-in ceremonies, should remember to wear them (staff will make pins available for those who need them).
- The three newly-elected officials (the two Council members-elect and the Mayor-elect) will receive their pins at the reception.
- If elected officials would like to use personal Bibles for the oath of office, please be sure to bring it to the ceremony. (The City Clerk will make Bibles available for those who need them.)
- For the official Council photograph, please avoid wearing clothing with patterns or colors that may clash.
- Following the ceremony, Corporate Communications staff will direct the Mayor and Council to the appropriate location in the lobby for interviews with the media.

Attached is the Oath of Office Ceremony program for review. As with the previous years' program, the Mayor will be inviting the children of Council members to lead the Pledge of Allegiance.



Oath program.pdf

Following the ceremony, a public reception will be held in the main lobby with dessert and non-alcoholic beverages. For additional questions or concerns, please contact Kim Oliver at 704-336-2180 or [koliver@charlottenc.gov](mailto:koliver@charlottenc.gov).

### **Surface Transportation Program Reauthorization**

*Staff Resource: Dana Fenton, City Manager's Office, 704-336-2009, [dfenton@charlottenc.gov](mailto:dfenton@charlottenc.gov)*

Passage of a long-term federal surface transportation program is a legislative priority of the City of Charlotte and Metropolitan Transit Commission. On Thursday, December 3, the US House and Senate passed a bill reauthorizing the program for five years. The bill, HR 22, is entitled Fixing America's Surface Transportation Act (FAST Act) and is effective from October 1, 2015 through September 30, 2020. The FAST Act authorizes the expenditure of nearly \$300 billion for Federal-aid highways, highway safety, and public transportation programs over the same period of time. In the area of public transportation, the FAST Act increases expenditure authority for the Capital Investment Grants program by 20%. The program funds New Start, Small Start, and Core Capacity projects. The LYNX Blue Line Extension is considered a New Start project and Phase 2 of the CityLYNX Gold Line is proposed as a Small Start project. The President has indicated he will sign the bill into law.

The Congress will now pivot quickly towards completing work on the FY 2016 appropriations bill. The appropriations bill needs to be enacted by Friday, December 11, or Congress will have

to extend the continuing resolution keeping the Federal government open for business beyond that date. Transportation appropriations requests made by the City and Metropolitan Transit Commission for the LYNX Blue Line Extension and Phase 2 of the CityLYNX Gold Line are expected to be considered in the appropriations bill. Staff will keep Mayor and Council apprised of any developments with respect to the disposition of these funding requests.

**MyClinic Update**

*Staff Resource: Christina Fath, HR, 704-336-6509, [cfath@charlottenc.gov](mailto:cfath@charlottenc.gov)*

Human Resources staff is preparing for the MyClinic launch for 2016. MyClinics will provide a near-site health clinic option available to individuals covered under the City’s health plan. Four of the five locations will open in January with the fifth location opening mid-February. A full list of locations along with hours of operations is below. A full communication campaign, to all employees and their families, is underway.

Clinic services will be available to employees, spouses, non-Medicare retirees and dependents (ages 6 and up) enrolled in the City’s medical plan. The MyClinic model offers a total wellness approach, including: primary care, urgent care, pediatric urgent care, wellness services (such as screenings and health coaching), 80+ common acute/maintenance medications, general labs, and online tools.

There are five MyClinic locations throughout Charlotte, listed below:

<b>Location</b>	<b>Clinic</b>	<b>Hours of Operation</b>	<b>Opening Date</b>
North	MyClinic @ Northlake - 10216 Perimeter Parkway, Unit C, Charlotte, NC, 28216	8AM - 6PM, M - F (lunch closure 1 - 2PM) 8AM - 12PM, Sat	1/6/2015
West	MyClinic @ Wilkinson Blvd - 4000 Wilkinson Blvd, Ste A, Charlotte, NC, 28208	8AM - 6PM, M - F (lunch closure 1 - 2PM)	1/6/2015
Uptown	MyClinic @ 4th & McDowell - 901 E 4th Street, Ste D, Charlotte, NC, 28204	7AM - 5PM, M - Th 7AM - 12PM, F (no lunch closure)	1/6/2015
South	MyClinic @ Tower Place - 8700 Pineville Matthews Road, Suite 350, Charlotte, NC, 28226	10AM - 7PM, M - Th 10AM - 5PM, F (lunch closure 1 - 2PM)	1/28/2015
East	MyClinic @ Albemarle Road - 9020 Albemarle Road, Suite E, Charlotte, NC, 28227	8AM - 5PM, M - F (lunch closure 12 - 1PM)	2/11/2015

## **Diesel Fuel Discharge Into Little Sugar Creek**

*Staff Resource: Craig Miller, E&PM, 704-336-7605, [cmmiller@charlottenc.gov](mailto:cmmiller@charlottenc.gov)*

On November 24, approximately 1,000 gallons of diesel fuel leaked from a generator fuel supply system at the NASCAR Plaza building (500 S. Caldwell St.), which is owned by Parkway Properties. The fuel went from the building's roof, through the storm drainage system and into Little Sugar Creek.

A fuel smell was reported by residents the morning after the discharge. A fuel sheen was observed as far as 11 miles downstream. Several ducks, turtles, and fish died from fuel exposure, and a number of waterfowl and turtles were rescued and treated by Carolina Waterfowl Rescue, a non-profit. Impacts were most apparent along the Little Sugar Creek greenway from the Midtown area to Park Road Shopping Center.

County Storm Water Services staff were first responders and assisted the Charlotte Fire Department in locating the source of the fuel. The County works under contract for City Storm Water Services to investigate and assist with communication about pollution incidents. City Storm Water Services coordinate with the County on incident response. The City leads enforcement against violators under the authority of the City's stormwater permit.

Warning signs are typically posted along waterways either when pollution incidents occur in waters where swimming is a designated use, such as a lake cove, or where a combination of the type of pollutant and long-term exposure pose a significant threat to human health. Regarding this incident, a press conference was held with wide media coverage of the event. Citizens were advised to not contact the water or allow their pets to do so. The fuel smell was also quite apparent and was a natural deterrent to contacting the water. For this incident, signs were not posted along the creek affected by the fuel discharge.

Parkway Properties was directed to hire an environmental cleanup company and is responsible for paying all cleanup costs. The cleanup has been completed. An estimated 90% of the fuel was recovered from the creek. Parkway Properties also voluntarily donated \$5,000 to Carolina Waterfowl Rescue.

Parkway Properties may be issued a fine under the City's Storm Water Pollution Control Ordinance. Fines issued under this ordinance are used to incentivize compliance, and the process for determining fine amounts is consistent with other local ordinances, including the City's Sedimentation and Erosion Control Ordinance. The fine amount will be determined once the investigation is completed and will be issued based on the City's Storm Water Pollution Control Penalty/Enforcement Guidance Manual. Some factors in determining fine amounts include the violator's compliance history, the amount and type of material released, environmental impacts, and the violator's cooperation and responsiveness once the violation was identified.

## ATTACHMENT:

City Council Follow-Up Report:



4--December.pdf

--Parkwood Avenue and The Plaza

--Charlotte-Mecklenburg Stormwater Services Backlog of Projects

# December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		<b>1</b> <b>8:30am</b> ReThink CLT-2 Town Hall Mtg., Room 267	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> <b>5:30pm</b> Council Gathering, CH-14  <b>7:00pm</b> Organizational Meeting (Swearing- In Ceremony and Reception), Meeting Chamber and Lobby	<b>8</b> <b>10:30am</b> First Ward Park Dedication Ceremony, 301 E. 7 <sup>th</sup> St.  <b>6:00pm</b> Neighborhood Revitalization Listening Tour, 2415 Lester St.	<b>9</b>	<b>10</b>	<b>11</b> <b>10:00am</b> Charlotte Transit Center 20th Anniversary Celebration, Charlotte Transit Center	<b>12</b>
<b>13</b>	<b>14</b> <b>12:00pm</b> Agenda Review (optional), 15 <sup>th</sup> Floor Large Conf. Room  <b>4:00pm</b> Combined Zoning & Business Meeting, Room CH-14  <b>6:30pm</b> Neighborhood Revitalization Listening Tour, 2000 Milton Rd.	<b>15</b>	<b>16</b> <b>5:30pm</b> MTC Meeting, Room 267	<b>17</b> <b>4:00pm</b> Continued Zoning Mtg., Meeting Chamber	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> Christmas Holiday	<b>25</b> Christmas Day	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

**2015**

# January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1 New Year's Day	2
3	4 5:00pm Council Workshop/Citizens' Forum, Room 267	5	6	7	8	9
10	11 12:00pm Council Agenda Briefing (optional), 15 <sup>th</sup> Floor LCR  5:00pm Council Business Mtg., Room 267	12	13	14	15	16
17	18 Martin Luther King, Jr. Holiday	19 5:00pm Zoning Meeting, Room CH-14  6:00pm Neighborhood Revitalization Listening Tour, East Meck High School – 6800 Monroe Rd.	20	21	22	23
24	25 12:00pm Council Agenda Briefing (optional), 15 <sup>th</sup> Floor LCR  5:00pm Citizens' Forum/Council Business Mtg., Room 267	26	27 28 29 City Council Retreat TBD			30
31						

2016

# OATH OF OFFICE CEREMONY

MONDAY, DECEMBER 7, 2015



<b>Music Processional</b>	Charlotte Fire Department Pipe & Drum Band
<b>Call to Order</b>	Mayor Daniel G. Clodfelter
<b>Invocation</b>	Reverend Ollie Rencher St. Peter's Episcopal Church
<b>Posting of Colors</b>	Charlotte Fire Department and Charlotte-Mecklenburg Police Department Honor Guards
<b>Pledge of Allegiance</b>	Led by Council Members' Children
<b>Musical Medley</b>	Charlotte Community Voices
<b>Awards and Recognition</b>	Mayor Daniel G. Clodfelter
<b>Confirmation of Municipal Election Results</b>	Stephanie Kelly, City Clerk
<b>Presentation to Retiring Council Members</b>	Mayor Daniel G. Clodfelter
<b>Presentation to Retiring Mayor</b>	Michael D. Barnes
<b>Oath of Office Administered to Mayor-Elect</b>	Judge Paige McThenia Mecklenburg County District Courts
<b>Remarks</b>	Mayor Jennifer Watson Roberts
<b>Oath of Office Administered to Council-Elect</b>	Mayor Jennifer Watson Roberts
<b>Remarks</b>	City Council
<b>Election of Mayor Pro Tem</b>	City Council
<b>Adoption of Meeting Schedule</b>	City Council

*Reception in lobby immediately following ceremony*

# Oath of Office

I, (elected official), do solemnly and sincerely swear/affirm that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of said State, not inconsistent with the Constitution of the United States, and that I will discharge the duties of my office as (Mayor/City Council Member) of the City of Charlotte, North Carolina, to the best of my knowledge and ability; so help me God.

**City of Charlotte  
Mayor Retiree  
2014 - 2015**

Daniel G. Clodfelter

**City of Charlotte  
Council Retirees  
2013 - 2015**

Michael D. Barnes  
David L. Howard

**City of Charlotte  
Mayor-Elect**

Jennifer Watson Roberts

**City of Charlotte  
Council-Elect  
2015-2017**

John Autry  
Alvin "Al" Austin  
Edward Driggs  
Julie Jacobus Eiselt  
Claire Fallon  
Patsy Kinsey  
Vi Lyles  
LaWana Mayfield  
James E. Mitchell, Jr.  
Greg Phipps  
Kenny Smith



**CHARLOTTE™**

**City Council  
Follow-Up Report**

**December 4, 2015**

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**November 23, 2015 – City Council Business Meeting**

**Parkwood Avenue and The Plaza**

*Staff Resource: Danny Pleasant, CDOT, 704-336-3879, [dpleasant@charlottenc.gov](mailto:dpleasant@charlottenc.gov)*

During the Citizen's Forum, five residents spoke regarding their concerns about traffic safety issues along Parkwood Avenue and The Plaza. These streets traverse through the Optimist Park, Belmont, Villa Heights and Plaza-Midwood communities. Citing speeding and traffic collisions (including a recent cyclist fatality), the residents asked that the City consider road diets for both Parkwood Avenue and The Plaza as a way of improving safety and the overall travel environment. The five speakers are among the signees of an on-line petition requesting these changes. The petition garnered 576 signatures.

In response, CDOT is taking the following actions:

- Since the November 23 meeting, CDOT has followed up with the primary point of contact identified by the residents.
- CDOT is collecting traffic, speed, and accident data for the two corridors to better understand patterns, options, and tradeoffs.
- CDOT will meet with a broad representation of the neighborhood to hear more about their ideas, test corridor options, discuss the pros/cons of each option, balance the tradeoffs associated with making changes to the two corridors, and discuss funding availability.

Staff will ensure that those who spoke at the meeting will receive a copy of this information.

**Charlotte-Mecklenburg Storm Water Services Backlog of Projects**

*Staff Resource: Jennifer Smith, Engineering & Property Management, 704-336-7924, [jasmith@charlottenc.gov](mailto:jasmith@charlottenc.gov)*

During the Council meeting, Council member Fallon requested the status of Storm Water's existing backlog and list of sewer repairs.

As of December 1, Storm Water Services has a backlog of 1,028 projects with high and medium classifications:

- 41 - AI classification (high) – For example, projects addressing stormwater infrastructure failures within a city-maintained street.
- 446 - A classification (high) – For example, projects addressing flooding of city-maintained streets, living space, and failure of stormwater infrastructure near a house or commercial building.

- 541 - B classification (medium) – For example, projects addressing flooding of a crawl space or basement, driveway, furnace, air conditioner, or interior of an accessory structure such as a garage.

Of these 1,028 projects, 198 are “assigned,” meaning they are actively being worked on (survey, design, real estate acquisition, or utility coordination) and 830 have not been assigned yet. An additional 176 projects are currently in or awaiting construction. The Lyndhurst Storm Drainage Improvement Project approved at Council’s November 23 meeting was on the backlog list, but can now be constructed.

In addition to these 1,028 projects with high and medium classifications there are approximately 6,000 C classification (low) requests awaiting service. Per Council’s direction, staff is gathering information to estimate potential workload and funding needs to address these requests. The information will be shared with Council during fiscal year 2017 budget discussions.

Between 2011 and 2014 the backlog of projects grew by approximately 600 as requests for service outpaced existing resources. As qualifying requests for service continue to come in, staff has increased the number of projects evaluated and designed per year. Due to the increase in staff productivity, the backlog remains fairly steady at this point in time.