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INFORMATION:

Paperless eAgenda Tutorial for Council Members

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As presented at the December 9 Dinner Briefing, City staff is going “paperless” where possible. This evening, an “eAgenda” for the January 13 Council Business Meeting will be e-mailed to the City Council and staff, and will also be found on the City Clerk’s website. Hard copies will continue to be available in the Council packets upon request, as well as for the public at the entryway of the Meeting Chamber.

Council is invited to drop in for an informal session on the functionality of the “eAgenda” at the follow dates, times, and locations:

- Friday, January 10, 11:30 a.m. -12:30 p.m., Budget & Evaluation Conference Room #1587
- Monday, January 13, 3:00-5:00 p.m., Manager’s Office Large Conference Room #1592

To allow for electronic annotating and other note-taking, staff recommends that Council download the iPad application “PDF Expert” prior to attending the tutorial or the Council Business Meeting. The download will be charged to the user’s iTunes account, but is eligible for reimbursement from the City. A link to the application is below:

<https://itunes.apple.com/us/app/pdf-expert-professional-pdf/id323133888?mt=8>.

Additionally, staff is available to schedule time with Council members outside the sessions listed above.

ATTACHMENTS:

[November 7 Economic Development Committee Summary](#)