



Charlotte City Council
**Council-Manager
Relations Committee**
Meeting Summary for November 26, 2012

COMMITTEE AGENDA TOPICS

I. **Subject:** Discussion of Mayor and Council Annual Retreat
Action: None.

II. **Subject:** Discussion of 2013 Meeting Schedule and Next Meeting Date
Action: The Committee agreed to continue to meet the 4th Monday of each month at 11:45 a.m. through 2013.

To continue discussion on the Mayor and Council Annual Retreat, they set a follow up meeting for Monday, December 3, 2012 at 11:30 a.m.

COMMITTEE INFORMATION

Present: Mayor Anthony Foxx, Council members Warren Cooksey, David Howard, Patsy Kinsey, and James Mitchell
Time: 11:45 a.m. to 1:00 p.m.

ATTACHMENTS

1. Agenda Package
2. 2013 City Council Retreat – Potential Retreat Locations

Council-Manager Relations Committee

Meeting Summary for November 26, 2012

Page 2

DISCUSSION HIGHLIGHTS

Committee Discussion:

Vice Chair Warren Cooksey called the meeting to order.

I. Discussion of Mayor and Council Annual Retreat

Julie Burch advised the Committee that the main discussion for today's meeting centers around confirming a location for the Mayor and Council Annual Retreat.

Kim Oliver provided the Committee with a handout (attached) of potential retreat locations with a reminder that the location for this Retreat would be "in-town." Staff was asked to try and find a location in South Charlotte (District 7) as that area has not been visited in some time. Ms. Oliver advised that more information will need to be determined, but first staff needs to confirm the date and location.

The dates for the Retreat are currently scheduled for February 7-8.

Council member Cooksey noted that the Elevation-Blakeney location was about as far south as Council could go; which could be good for Retreat purposes. Council member Kinsey hoped to meet a little closer in town; like Whitehead Manor.

The Committee pondered other locations in District 7, but could not come up with any alternatives.

Ms. Oliver said the Elevation location would work well; there are breakout rooms; a large auditorium; second floor meeting space, but no kitchen onsite. However, they do allow food to be brought in.

The Committee briefly discussed facilitator options. Council member Cooksey felt that Mike Whitehead's group did not produce a summary at the end that encompassed the discussion last year. Council member Howard felt that type of Retreat was hard to summarize but noted the facilitator could be asked to provide a more suitable document.

The Committee continued to discuss locations in District 7. Council member Kinsey was concerned Elevation is a church; Council member Cooksey was concerned about going to the Ballantyne Resort given the attention given when the County Retreat was held there.

Council-Manager Relations Committee

Meeting Summary for November 26, 2012

Page 3

Kim Oliver advised that Whitehead Manor provides one stop shopping – facilitator; parking; reception space; breakout facilities; Wi-Fi. Council member Mitchell asked if it was possible to use a different facilitator at their space.

The Committee asked Council member Cooksey if he could provide some alternative locations in his district for staff to investigate and bring back costs. The Committee discussed getting back together on Monday as most everyone would be at the Government Center for various other Committee meetings. They agreed to meet at 11:30.

At that meeting, the Committee would like the costs for Whitehead Manor and Elevation Church along with checking the availability of Mike Whitehead and Nicholas Beamon as facilitators for February 7-8.

[Mayor arrives] The Committee quickly brought the Mayor up to speed. The Mayor asked if the Committee wanted to consider other dates for the Retreat given the search process for City Manager has not started. The Committee felt the dates were fine as the Retreat was for them and would be a blueprint for the new City Manager.

The Committee hoped the Retreat could be held in District 7. They felt that was important. Council member Kinsey re-expressed her concern for holding the Retreat in a church. Council member Cooksey reminded the Committee there are not a lot of public facilities south of Highway 51.

Council member Mitchell made a motion to ask staff to look at Elevation Church, Whitehead Manor and for Council member Cooksey to provide a third location and look at cost and facilitator to bring back for review on December 3. Howard – Second; Motion passed unanimously.

II. Discussion of 2013 Meeting Schedule and Next Meeting Date

The Committee was provided a preliminary look at the full 2013 Council calendar. Council member Mitchell asked staff to include dates for key Chamber events, if possible, and other financial partners.

The Committee agreed to meet the 4th Monday of each month at 11:45 a.m. noting that special meetings could be called as needed.

The next meeting was scheduled for Monday, December 3, 2012 at 11:30 a.m.

Council-Manager Relations Committee

Monday, November 26, 2012 – 11:45 a.m.

****Room 280****

Committee Members: Anthony Foxx, Chair
Warren Cooksey, Vice Chair
James Mitchell
David Howard
Patsy Kinsey

AGENDA

I. Discussion of Mayor and Council Annual Retreat
Staff Resource: Julie Burch and Kim Oliver

Preliminary discussion of 2013 Mayor and Council Annual Retreat locations and dates (currently February 6-8, 2013).

II. Discussion of 2013 Meeting Schedule and Next Meeting Date

Due to the Christmas holiday, there is not a December meeting scheduled at this time.

Attachment

Council-Manager Relations Committee
****Proposed****
2013 Meeting Schedule

4th Monday from 11:45 a.m. to 1:00 p.m. in Room 280

January 28

February 25

March 25

April 22

Tues., May 28*

June 24

July 22

August 26

September 23

October 28

November 25

Notes:

May 27 is Memorial Day, moving meeting to Tuesday

No December meeting pending new Committee assignments

Council-Manager Relations Committee Meeting

Monday, November 26, 2012 – 11:45 am

Discussion of Mayor and Council Annual Retreat

2013 CITY COUNCIL RETREAT - POTENTIAL RETREAT LOCATIONS

FACILITY	Availability February 7-8, 2013	Food Vendor Required
Ballantyne Hotel	No	No
Elevation Church, Blakeney	Yes	Yes
Harris YMCA	No	Yes
Marriott Southpark	Yes	No
Providence Country Club	Yes	No
Raintree Country Club North Course	Yes	No
Tournament Players Club/Piper Glen	Yes	No
Whitehead Manor	Yes	No

PRIOR COUNCIL RETREAT LOCATIONS (IN TOWN)

FACILITY	DATE OF COUNCIL RETREAT
Johnson C. Smith University (JCSU)	January 31 – February 1, 2011
US Whitewater Center	February 5 – February 6, 2009
UNC Charlotte (Harris Alumni Ctr.)	January 31 – February 2, 2007