



Charlotte City Council  
**COMMUNITY SAFETY  
COMMITTEE**

Meeting Summary for January 8, 2015

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## COMMITTEE AGENDA TOPICS

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- I. Subject:** Review of Emergency Operations Plan  
Action: None
- II. Subject:** 2015 Draft Meeting Schedule  
Action: Unanimously approved 2015 meeting schedule

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## COMMITTEE INFORMATION

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Present: Claire Fallon, Al Austin, Michael Barnes, Greg Phipps, and Kenny Smith  
Time: 12:05 pm – 1:25 pm

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## ATTACHMENTS

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1. Agenda Package

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## DISCUSSION HIGHLIGHTS

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Chairwoman Fallon called the meeting to order and asked everyone in the room to introduce themselves. She then turned it over to Assistant City Manager Ann Wall who introduced Deputy Chief Jeff Dulin.

**I. Review of Emergency Operations Plan**

Deputy Chief Dulin began reviewing the “Emergency Management Update” presentation (copy attached). He reviewed the history of the local legal authorities, North Carolina legal authorities, emergency preparedness and Emergency Management in Charlotte-Mecklenburg.

Fallon: If there is a massive fire on the NC/SC line, can you cross over?

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Dulin: Yes, we can cross state lines.

Barnes: How is that paid for?

Dulin: County to county mutual aid agreement.

Phipps: Do we still have Volunteer Fire Departments?

Dulin: Yes, we have 16 stations.

Barnes: Those are in unincorporated areas.

Fallon: Are you pulled for forest fires?

Dulin: Yes, we send resources. We just did that for Pamlico County.

Smith: If we go into South Carolina, are we compensated for that?

Dulin: Sometimes. We have neighborhoods that are on the line, part is in N.C. the other part is in S.C. and each jurisdiction supports each other.

Fallon: Where do we need a fire house now?

Dulin: We have 5 locations mapped. Annexation used to be the driver, but not anymore. The locations are near Cochrane Jr. High, I-77 and Sunset Blvd., Beatties Ford and Lakewood Dr., Colony and Rea Rd., and we need a ladder at Northlake.

Fallon: Do you have to update your hazmat periodically?

Dulin: Yes, it's in a rotation plan to upgrade and maintain. There are two hazmat stations with eight people 24 hours a day.

Fallon: Who else around us have hazmat?

Dulin: Gastonia, Concord and Monroe.

Phipps: If there is a 3-year shelf life on some of the hazmat items/equipment then what happens if after 3-years the stuff is fine and hasn't been used?

Dulin: It still gets rotated out of service.

Barnes: In 2006-2007 we received money from Homeland Security for equipment. A lot of people thought that the Federal government was just trying to find a way to spend money. With regard to that equipment, is that rotated out?

Dulin: Yes. We still have most of the vehicles, but a lot of the equipment has gone through its

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cycle now. Each third year we replace some of the equipment with the money coming in.

Barnes: If you have a Tahoe with low miles, do you keep it?

Dulin: We do keep it. We have trucks in our system from 2001. What we replace are things that have a definite shelf life and degrade. We are bound by the OSHA standards and the NFPA which certifies the suits for 3 years.

Barnes: Did we put the stations in the CIP or just the land?

Kinniburgh: Only the land.

Barnes: I'm sure we thought through this, but why did we put 6 CMPD stations in and only land for CFD?

Dulin: There was some prioritization that took place at the time and CMPD was the higher priority.

Fallon: Plus the land was cheaper.

Wall: Let me research that and get something back out to you in your packets.

Fallon: Now, in regard to the recent fire truck accident, have all the trucks been inspected for the bolts?

Dulin: Yes, every truck was inspected. We found some issues and have corrected those issues.

Fallon: Is it a manufacturer defect?

Kinniburgh: The manufacturer's design has changed. The shops have been great at looking at the trucks. We found 21 spring hangers that had problems and have been addressed. The truck was a reserve truck in service. We are not claiming anything from Risk Management because it was already a retired truck.

Fallon: Why can a ladder truck not be used as a regular truck?

Dulin: St. Louis had that same thought process. They bought all ladder trucks and spent twice as much money and got half the use out of them. We have a balance of about 30% of engines to ladders. Engines run and do a lot more. We have a good balance. The ladders are now outfitted with rescue equipment also.

Fallon: Do you have a fire boat on the lake?

Dulin: We have one on Lake Wylie, but not Lake Norman.

Mr. Dulin continued reviewing his presentation and discussed the duties of Mayor and Council

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and County Commission Chair and Commissioners in emergency management. He also reviewed the duties of the City, County and Town Managers. Mr. Dulin went on to describe the process of declaring a disaster. He discussed the different emergency declarations and reviewed the responsibilities of the All Hazards Advisory Committee and discussed the Emergency Operations Plan.

Smith: What is the cycle time on the disaster process? When we had the snow storm last year the Governor responded quickly.

Dulin: The Governor is monitoring the storm. We know it is coming ahead of time. The process usually takes about 2 hours. Usually what takes the longest is getting with the Mayor and County Commission Chair.

Fallon: Who handles the atomic plans for the nuclear plants?

Dulin: We do, but the state is the lead authority for making decisions.

Phipps: Do we make appointments to the All Hazards Advisory Committee?

Dulin: No, that is a representative from each agency identified in the All Hazard Plan. There are about 82 agencies on the Committee and they develop subgroups.

Phipps: Does the railroads have any identified hazardous waste people to help out?

Dulin: Yes, they do. It would just take us one call to find out what is on a train.

Barnes: Has there been any change in the last four years to the state funding some of this emergency preparedness?

Dana Fenton: There was some legislation last year that authorized funding for the Hazmat Program.

Mr. Dulin continued reviewing his presentation and discussed the emergency support functions, the activation of command centers, and continuity of operations, the citizen notification system and lastly, the Hazard Mitigation Plan.

Smith: Regarding the citizen notification system, what kind of volume of texts would be coming in if you signed up?

Dulin: That depends on what you sign up for. If it's just for an emergency notification, you probably wouldn't get that many notifications.

Austin: Does the Next Door app tie in?

Dulin: We are trying to bridge over now. Next Door is not tied into CATS routes, etc.

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Wall: Next Door is an email based system, but Charneck Alerts is more for phones.

Barnes: iPhone users get Amber Alerts. Is that part of the Charneck Alerts?

Dulin: Yes we are tied in, but those are controlled by the state and federal agencies.

Fallon: This was a great presentation. Thank you!

## **II. 2015 Draft Meeting Schedule**

The Committee voted and unanimously approved the 2015 meeting schedule (copy attached).

## **III. Future Agenda Items**

Fallon: Does anyone have anything they would like to see on a future agenda?

Austin: I would like to accelerate our exclusionary zone conversation so we can address the issues along Beatties Ford Rd.

Fallon: I'd like to discuss the needs of the Fire and CMPD that the CIP is not covering.

Smith: I'd be interested in the next 6 months to see a 10 minute presentation of why and when the City Manager applies the extraordinary events.

Fallon: Also where we get the police to pull from and to cover down there. We lose in the community during that time.

Barnes: I disagree. When they move someone they back fill to cover the community.

Wall: We have minimum manning standards.

Smith: It can be in a memo instead of a formal presentation here.

Austin: We had a long year of digital dispatch last year; do we have a feel of where we are?

Fallon: No, we have no idea. I went to Raleigh for a meeting and we are waiting for Committees to be appointed and we are still waiting on them to make decisions. I think the feds will eventually come in because there is so much money involved.

Barnes: On that issue, a year ago this time, we talked about us doing something to protect the interest of our community. We deferred to the state in the 4<sup>th</sup> quarter of 2014. In light of things that continue to evolve in that industry, I suggest the Committee take an action to the Council and see what happens. We need to protect the citizens in our community.

Fallon: That is fine, but I'd suggest whatever we are contemplating that we run it by the state first. We don't want to start bumping heads with them.

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Barnes: It's not our job to send preapproval to Raleigh. We can pass whatever we want to pass and they can react. There is no consistent position on what the outcome should be. We should just act within the authority we already have from Raleigh.

Fallon: Okay, flush out what we have the authority to do and bring that back and let's look at it.

Wall: So, I'm hearing for the next meeting we will discuss digital dispatch, exclusionary zones and Focus Area Plan.

Barnes: Let's do Focus Area Plan on March 12 because that will be after the Council Retreat.

Wall: Okay, that's what we will do. We will go ahead and send out the Digital Dispatch stuff to you ahead of time.

Barnes: On the exclusionary zones it would help for the Committee to get background on the prostitution free zones.

Wall: Yes, we will include that.

Meeting adjourned at 1:25 p.m.

**Community Safety Committee**  
**Thursday, January 8, 2015; 12:00 p.m. – 1:00 pm**  
**Room 280**

Committee Members: Claire Fallon, Chair  
Michael Barnes, Vice Chair  
Al Austin  
Greg Phipps  
Kenny Smith

Staff Resource: Ann Wall, Assistant City Manager

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**AGENDA**

**I. Review of Emergency Operations Plan**

*Staff Resources: Deputy Chief Jeff Dulin, CFD*

The Committee will receive a review of the Emergency Operations Plan and City Council's role within, an update on Charneck Alerts Notification System, as well as information on the update of the Hazard Mitigation Plan.

*Action: None required; for information only.*

**II. 2015 Draft Meeting Scheduled**

*Staff Resource: Ann Wall, City Manager's Office*

The Committee is asked to review the draft 2015 meeting schedule attached.

*Action: Approve meeting schedule.*

**III. Future Agenda Items**

*Staff Resource: Ann Wall, City Manager's Office*

- FY2016 Focus Area Plan
- Exclusionary Zones
- Mobile Food Vendors

**Next Meeting:** TBD

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Distribution: Mayor/City Council  
Bob Hagemann  
Jon Hannan

Ron Carlee, City Manager  
Stephanie Kelly  
Thomas Powers

Leadership Team  
Rodney Monroe  
Tracy Evans

**2015 DRAFT Meeting Schedule for City Council Community Safety Committee**

2<sup>nd</sup> Thursday of each month at 12:00 pm  
Room 280 *\*unless other noted\**

**January 8**

**\*February 12 – Staff Conflict  
(Propose 3<sup>rd</sup> Monday, February 16 at 3:30 p.m.)**

**\*March 12 - Staff Conflict  
(Propose 3<sup>rd</sup> Monday, March 16 at 3:30 p.m.)**

**April 9**

**May 14**

**June 11**

**September 10**

**October 8**

**November 12**

**Notes:**

No July or August meetings due to Council's summer schedule  
No December meetings due to pending Committee assignments



## Emergency Management Update

Deputy Chief Jeff Dulin

January 8, 2015



### Local Legal Authorities

- 1953 - County Resolution to place duties of Civil Defense Operations under City Control. City of Charlotte Ordinance Chapter 15, Section 15-28
- 1984 – NC & SC Governors Sign Emergency Preparedness Interstate Preparedness Compact
- 2001 – NC & SC Governors enact State Mutual-Aide Agreement in Charlotte Area. Following 9/11 Events
- 2005 –City & County Resolution Adopting the National Incident Management System for Use in Emergency Situations



## NC Legal Authorities

- North Carolina General Statute 166A , also known as [North Carolina Emergency Management Act of 1977](#)
- 1993 Executive Order 18 established EM Program
- 1994 Executive Order 61 established the SERC
- 2004 North Carolina Statewide Mutual Aid Agreement from County to County



## Emergency Preparedness

- **Robert T. Stafford Emergency Assistance and Disaster Relief Act**
  - Emergency and Disaster Declarations
- **Homeland Security Presidential Directive 5 (HSPD-5)**
  - National Incident Management System (NIMS)
  - National Response Framework (NRF)
- **Homeland Security Presidential Directive 8 (HSPD-8)**
  - National Preparedness



## EM in Charlotte-Mecklenburg

- Unlike other Counties in North Carolina, Emergency Management falls under the Charlotte Fire Department but has a jurisdiction of both City and County, including the 6 Towns of Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville. This was part of the Inter-Local Agreements between the City and County 1953.



## Mayors & County Commission Chair Duties

- Requests emergency sessions of the City Council or County Commission if required.
- Provides guidance to the City/County Manager and senior staff.
- Signs Emergency and Disaster Declarations.
- May serve as Spokesperson for Jurisdiction.
- Works directly with Governor on issues.



### Council and Commissioners Duties

- Requests emergency sessions of the City Council if required.
- Establishes policies and provides guidance to the City/County Managers and senior staff.
- Communicates with the public and provides guidance on responding to an emergency or disaster in coordination with the CMEMO.
- Serves as advocate for recovery efforts.
- Confers with the City/County Managers and other agency heads as appropriate on policy issues related to the response and recovery operations.
- Serves as liaison and coordinates with other elected officials at the county, regional, and state levels regarding resource requirements.



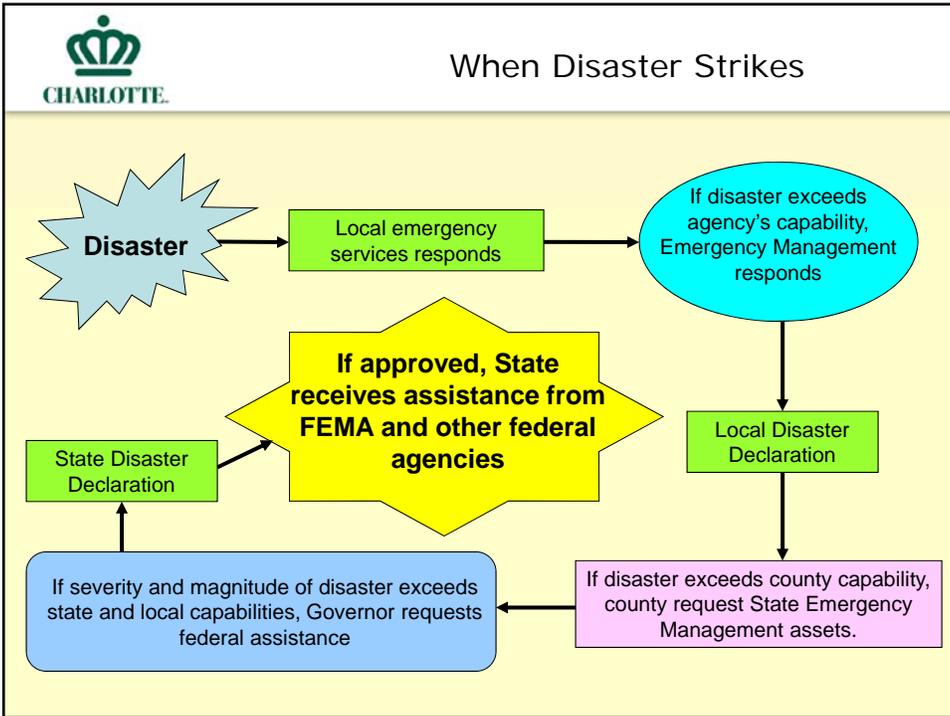
### City, County and Town Managers Duties

- Authorizes emergency procurement and delegates contracting authority as appropriate to the Finance Department to facilitate all necessary procurements essential to the emergency.
- Notifies the Mayor and Chair of the Board of Commissioners of the need for an emergency declaration.
- Serves as liaison with and advises the City Council/County Commissioners throughout the emergency response and recovery operations.
- Ensures coordination with other jurisdictions and all municipalities located within Mecklenburg County.
- Develops long-range response and recovery strategies in coordination with the Emergency Management Director.



### City, County and Town Managers Duties

- Directs and reallocates assets and resources during an emergency.
- Develops or influences mutual aid or reciprocal assistance agreements with other public and private agencies or other localities within the state.
- Coordinates with the CMEMO to recommend an end to the public emergency and advises City Council/County Commissioners of the restoration of services and resumption of routine activities, and areas that require long-term recovery support and mitigation activities.
- Proposes emergency legislation, if necessary.
- Authorizes emergency operations through the regularly constituted government using equipment, supplies, and facilities of existing departments, offices, and agencies to the maximum extent practical.





## Emergency Declarations

- **Local Declaration:** A local emergency declaration activates the Emergency Operations Plan.
- **State Declaration:** A declaration of an emergency by the Governor of North Carolina that includes Mecklenburg County provides the County access to the resources and assistance of the departments and agencies of the state, including the National Guard
- **Federal Declaration:** The Governor of North Carolina may request a federal emergency or major disaster declaration to the President. In the event that Mecklenburg County is declared a federal disaster area, the resources of federal departments and agencies are available to provide resources and assistance to augment those of the County and the state.



## All Hazards Advisory Committee

- Serves as the Local Emergency Planning Commission as required by EPA SARA Title III.
- Public/Private Partnerships for Preparedness of the Community including members from all agencies identified in the Emergency Operations Plan.
- Ongoing assessment of City-County Emergency Operations Plan.
- Being redesigned into Emergency Support Functions Model to focus on more discipline specific capabilities.



## Emergency Operations Plan

- In accordance with North Carolina Emergency Management Act, N.C.G.S. 166A-7(d)(2):
  - County-wide Plan (City, County, Towns)
  - Framework for managing disasters
  - Response Guidelines for the City-County
  - Legal Authorities
  - Hazard Specific Response
  - Emergency Support Functions
  - Available on EM Website



## Emergency Support Functions

<ol style="list-style-type: none"> <li>1. Transportation</li> <li>2. Communications</li> <li>3. Public Works</li> <li>4. Firefighting</li> <li>5. Emergency Management</li> <li>6. Mass Care Human Services</li> <li>7. Health &amp; Medical</li> </ol>	<ol style="list-style-type: none"> <li>9. Search &amp; Rescue</li> <li>10. Hazardous Materials</li> <li>11. Agriculture &amp; Natural Resources</li> <li>12. Energy</li> <li>13. Law Enforcement</li> <li>14. Long Term Community Recovery</li> <li>15. External Affairs/ PIOs</li> </ol>
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### Activation of Command Centers

- On-scene Command
- Mobile Command Post (MCP) Short-term Incidents (Hours)
- Mobile Operations Center (MOC) Longer-term Incidents (days or planned events)
- CMPD Command Center ( Operations Functions )
- Emergency Operations Center (EOC) Emergency Support Functions)



### Continuity of Operations

- City Departments Completed in 2012
- Some County Departments Completed in 2014
- Overall City-County Continuity of Government Plan to be developed over the next year by CMEMO.



## Citizen Notification System

- CHARMECK ALERTS
- Implemented in 2013
- Emergency and Non-emergency notifications
- City, County, and Town Employee Database
- Citizen Self-Registration
- Location Based Alerts
- Text, Email, Phone Messages
- Used Day to Day as well as Disasters



## Hazard Mitigation Plan

### Mitigation Guidelines

- Currently in place and in process of revision.
- County-wide Plan (City, County, and Towns)
- Required every 5 years by FEMA Hazard Mitigation Act of 2000
- Four step approach
  - Hazard Identification
  - Risk Assessment
  - Capability Assessment
  - Hazard Mitigation Action Plan

	Hazard Mitigation Plan
<ul style="list-style-type: none"><li>• Types of hazards<ul style="list-style-type: none"><li>Floods</li><li>Tornados</li><li>Hurricanes</li><li>Ice Storms</li></ul></li> <li>• Types of Mitigation<ul style="list-style-type: none"><li>Property buy outs &amp; floodplain reclamation</li><li>Developing Evacuation Routes</li><li>Alert and Notifications</li><li>Public Education</li></ul></li></ul>	

	Hazard Mitigation Plan
<ul style="list-style-type: none"><li>• Process for Approval<ul style="list-style-type: none"><li>3 Public Participation Meetings</li><li>Public Comment Opportunities<ul style="list-style-type: none"><li>In-person</li><li>Web-based Survey</li></ul></li><li>State Approval</li><li>FEMA Approval</li><li>Presentation to Public Safety Committee (May)</li><li>Adoption by City, County, and Town Councils (June)</li></ul></li></ul>	



Stay Alert - Stay Informed - Stay Safe !

Charlotte-Mecklenburg Emergency Management Office

**2015 Approved Meeting Schedule for City Council Environment Committee**

2<sup>nd</sup> Wednesday of each month at 2:00 pm  
Room 280  
*\*unless otherwise noted*

**January 14**

**February 11**

**March 11**

**Monday, April 6 @ Noon**

(FYI - Budget Workshop starts at 2:00 on April 8 (2<sup>nd</sup> Wednesday))

**Monday, May 11 @ Noon**

(FYI – Budget Adjustments start at 2:00 on May 13 (2<sup>nd</sup> Wednesday))

**June 10**

**September 9**

**October 14**

**November 11**

**Notes:**

No July or August meetings due to Council's summer schedule

No December meeting pending new Committee assignments