

ORDINANCE NO. 5251-X

O-36

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE PROVIDING AN APPROPRIATION FOR REGIONAL PLANNING ACTIVITIES ON BEHALF OF THE CHARLOTTE REGIONAL TRANSPORTATION PLANNING ORGANIZATION (CRTPO)

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$616,448 is hereby estimated to be available from a Federal Highway Administration Grant through the North Carolina Department of Transportation

Section 2. That the sum of \$147,859 is hereby estimated to be available from the following CRTPO Member Jurisdictions:

Cornelius	\$ 7,848
Davidson	\$ 3,644
Fairview	\$ 1,041
Huntersville	\$ 15,260
Indian Trail	\$ 10,496
Iredell County	\$ 10,414
Marshville	\$ 868
Marvin	\$ 1,747
Matthews	\$ 8,517
Mecklenburg County	\$ 237
Mineral Springs	\$ 826
Mint Hill	\$ 8,907
Monroe	\$ 10,610
Mooresville	\$ 21,539
Pineville	\$ 3,603
Stallings	\$ 4,332
Statesville	\$ 10,101
Troutman	\$ 3,523
Union County	\$ 14,068
Waxhaw	\$ 3,087
Weddington	\$ 2,962
Wesley Chapel	\$ 2,393
Wingate	\$ 1,833

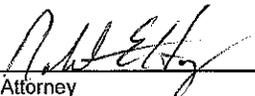
Section 3. That the sum of \$764,307 is hereby appropriated in the Grant Fund (0413) in Center 522.05

Section 4. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 5. All ordinances in conflict with this ordinance are hereby repealed.

Section 6. This ordinance shall be effective upon adoption.

Approved as to form:



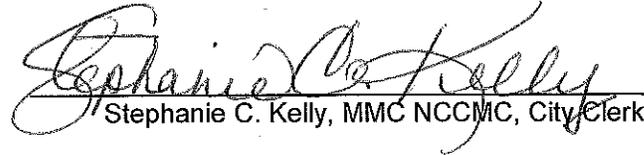
City Attorney

November 25, 2013
Ordinance Book 58, Page 556

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of an Ordinance adopted by the City Council of the City of Charlotte, North Carolina, in regular session convened on the 25th of November, 2013 the reference having been made in Minute Book 135, and recorded in full in Ordinance Book 58, Page(s) 555-556.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.


Stephanie C. Kelly, MMC NCCMC, City Clerk



ORDINANCE NO. 5252-X O-37

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE APPROPRIATING \$89,437 IN GRANT FUNDS FROM THE 2013 STATE HOMELAND SECURITY GRANT PROGRAM

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$89,437 is hereby estimated to be available from the 2013 State Homeland Security Grant Program to be used to purchase generators and light towers for regional response and recovery missions in Domestic Preparedness and Readiness Region Seven.
- Section 2. That the sum of \$89,437 is hereby appropriated to the Public Safety Grant Fund (0413) Center 0053360.
- Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.
- Section 5. All ordinances in conflict with this ordinance are hereby repealed.
- Section 6. This ordinance shall be effective upon adoption.

Approved as to form:



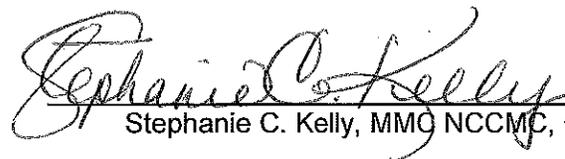
City Attorney

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WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.





Stephanie C. Kelly, MMC NCCMC, City Clerk

ORDINANCE NO. 5253-X O-38

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE APPROPRIATING \$168,400 IN GRANT FUNDS FROM THE NORTH CAROLINA SOLAR CENTER GRANT PROGRAM

BE IT ORDAINED, by the City Council of the City of Charlotte;

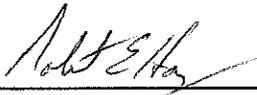
Section 1. That the sum of \$168,400 is hereby estimated to be available from the North Carolina Solar Center for the purchase of five compressed natural gas refuse vehicles.

Section 2. That the sum of \$168,400 is hereby appropriated to Capital Equipment Fund 2211, Center 5203314.

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

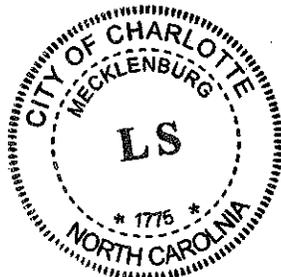


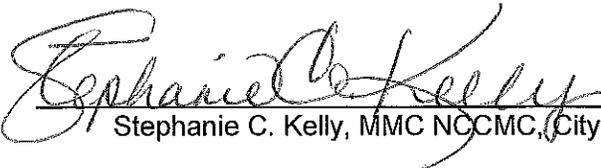
City Attorney

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WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.




Stephanie C. Kelly, MMC NCCMC, City Clerk

ORDINANCE NO. 5254-X O-39

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE PROVIDING AN APPROPRIATION FOR ADVANCE PLANNING FOR BOND REFERENDA PROJECTS

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$1,800,000 is hereby estimated to be available from the General Capital Investment Fund (2010), Future Road Planning/Design Program (47400)
- Section 2. That the Finance Director or his designee is hereby authorized to advance the sum of \$4,400,000 from revenues in the Municipal Debt Service Fund to the Advance Planning for Bond Referenda project (Fund 2010/47550) until permanent financing is approved in the November 2014 G.O. Bond Referendum. When permanent financing is approved, the advance to the project shall revert to its original source. If permanent financing is not approved in the November 2014 G.O Bond Referendum, the advance shall become the permanent source of financing for the project.
- Section 3. That the sum of \$6,200,000 is hereby appropriated in the General Capital Investment Fund (2010) Advance Planning for Bond Referenda project (Fund 2010/47550)
- Section 4. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.
- Section 5. All ordinances in conflict with this ordinance are hereby repealed.
- Section 6. This ordinance shall be effective upon adoption.

Approved as to form:



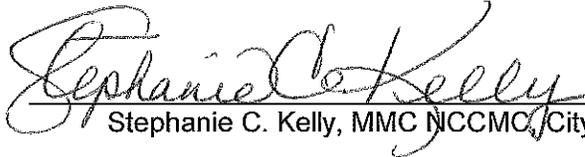
City Attorney

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WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.





Stephanie C. Kelly, MMC NCCMC, City Clerk

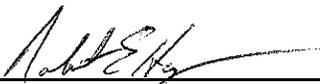
ORDINANCE NO. 5255-X O-40

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE APPROPRIATING \$216,205 FROM MECKLENBURG COUNTY FOR DESIGN AND CONSTRUCTION OF THE WALKERS FERRY ROAD WATER LINE

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$216,205 is hereby estimated to be available from Mecklenburg County Community Development Block Grant
- Section 2. That the sum of \$216,205 is hereby appropriated to the Water Sewer Capital Improvement Fund (2071) to Center 0063579 to fund the Walkers Ferry Road Water Line
- Section 3. All ordinances in conflict with this ordinance are hereby repealed.
- Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

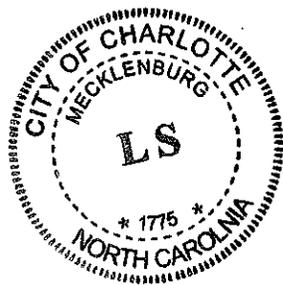


City Attorney

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WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.





Stephanie C. Kelly, MMC NCCMC, City Clerk

ORDINANCE NO. 5256-X

O-41

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE, APPROPRIATING \$2.5 MILLION WITH LANDRUM & BROWN TO PREPARE AN AIRFIELD CAPACITY ENHANCEMENT PLAN

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$2.5 million is available from the Airport Discretionary Fund for the contract with Landrum & Brown to prepare an Airfield Capacity Enhancement Plan

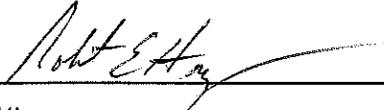
Section 2. That the sum of \$2.5 million is hereby appropriated to the Aviation Capital Investment Plan Fund: 2084 - 529.87

Section 3. That the existence of the project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the program and funds are to be carried forward to subsequent fiscal years until all funds are expended.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:



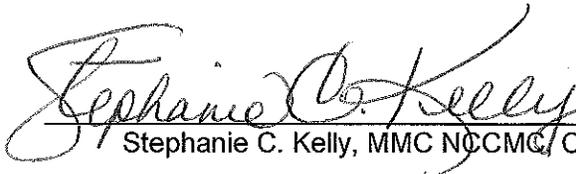
City Attorney

CERTIFICATION

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WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.




Stephanie C. Kelly, MMC NCCMC, City Clerk

ORDINANCE NO. 5257-X O-42

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE, APPROPRIATING \$410,000 TO FUND THE PRORATED COST FOR CONTRACTS WITH FRASCA & ASSOCIATES AND NEWTON & ASSOCIATES FOR PROVIDING VARIOUS FINANCIAL SERVICES

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$410,000 is available from the Airport Discretionary Fund for the contracts with Frasca & Associates and Newtown & Associates for various financial services. The \$410,000 is a prorated cost to fund the contracts for the remainder of FY2014.

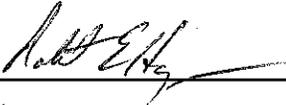
Section 2. That the sum of \$410,000 is hereby appropriated to the Aviation Operating Fund:
7402 - 576.93

Section 3. That the existence of the project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the program and funds are to be carried forward to subsequent fiscal years until all funds are expended.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

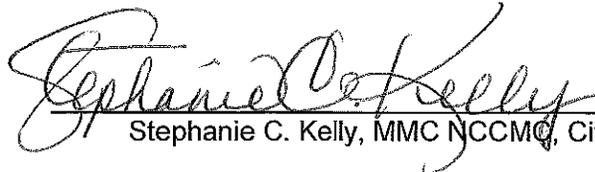


City Attorney

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of an Ordinance adopted by the City Council of the City of Charlotte, North Carolina, in regular session convened on the 25th of November, 2013 the reference having been made in Minute Book 135, and recorded in full in Ordinance Book 58, Page(s)562.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.



Stephanie C. Kelly, MMC NCCMC, City Clerk

ORDINANCE NO. 5258-X

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5127-X, THE 2013-2014 BUDGET ORDINANCE, APPROPRIATING \$220,500 TO PROVIDE PROFESSIONAL AND DESIGN SERVICES FOR TAXIWAY AND RAMP EXPANSIONS

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$220,500 is available from the Airport Discretionary Fund to provide professional design services for taxiway and ramp expansions.

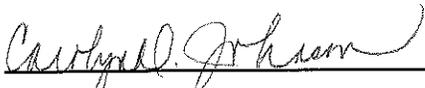
Section 2. That the sum of \$220,500 is hereby appropriated to the Aviation Capital Investment Plan Funds:
2084 - 529.89 - High-speed Taxiway: \$120,000
2073 - 563.39 - Cargo Ramp Expansion: \$100,500

Section 3. That the existence of the project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the program and funds are to be carried forward to subsequent fiscal years until all funds are expended.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:



Deputy City Attorney

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of an Ordinance adopted by the City Council of the City of Charlotte, North Carolina, in regular session convened on the 25th of November, 2013 the reference having been made in Minute Book 135, and recorded in full in Ordinance Book 58, Page(s)563.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.





Stephanie C. Kelly, MMC NOCMC, City Clerk

ORDINANCE NUMBER: 5259

AMENDING CHAPTER 16

**AN ORDINANCE AMENDING CHAPTER 16 OF THE CHARLOTTE CITY CODE
ENTITLED "POLICE"**

BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that:

Section 1. Article II, Division 2 of Chapter 16 of the Charlotte City Code is amended as follows:

DIVISION 2. - CITIZENS REVIEW BOARD

Sec. 16-56. - Creation; composition; terms; compensation; appointments; vacancies; quorum; removal.

Sec. 16-57. - Meetings.

Sec. 16-58. - Duties and responsibilities.

Sec. 16-59. - Appeal procedure Request for appeal hearing.

Sec. 16-60. - Necessity for hearing Hearing.

Sec. 16-61. - Hearing procedures Reserved.

Sec. 16-62. - Action by chief of police and city manager.

Sec. 16-63. - City clerk's duties; meeting places; staff.

Sec. 16-64. - Reports Miscellaneous.

Sec. 16-56. - Creation; composition; terms; compensation; appointments; vacancies; quorum; removal.

- (a) There is hereby established a citizens review board to be composed of 11 members: five members to be appointed by the city council, three members to be appointed by the mayor and three to be appointed by the city manager. The appointing authorities shall ensure that the members of the board are representative of the community.
- (b) Members must be continually domiciled within the county and must be registered to vote within the county.
- (c) Board members shall attend and successfully complete the Charlotte-Mecklenburg Police Department's Citizens' Academy and receive training on relevant legal and policy and cultural awareness issues as required by the city manager. This training must be completed prior to any board appointee serving as a member of the board.
- (d) Individuals with a felony conviction or a class A1 misdemeanor conviction shall not be eligible to serve on the board. In addition, individuals with a class 1 or class 2 misdemeanor conviction within three years of their nomination for appointment shall be ineligible to serve. Further, conviction of or a plea of nolo contendere to a felony, a class A1 misdemeanor, a class 1 misdemeanor, or a class 2 misdemeanor during the term of office shall automatically terminate membership on the board, irrespective of any appeals. Board members charged with a felony, a class A1 misdemeanor, a class 1 misdemeanor, or a class 2 misdemeanor during a term of office shall be automatically suspended until disposition of the charge, and a quorum shall be established from the remaining membership.

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- (e) Prior to serving, each board member must sign a confidentiality agreement that is satisfactory to the city and which shall require that members maintain as confidential any information classified as confidential by state law or otherwise classified as confidential by the city.
- (f) The members shall serve staggered terms of office for three years, with no member serving more than two consecutive terms.
- (g) The board shall elect a chairperson and vice-chairperson from the membership.
- (h) When a vacancy occurs, the original appointing authority shall appoint a person to serve for the unexpired term of the vacant position.
- (i) Six members shall constitute a quorum in order to hold business meetings and hearings. Members are required to attend all business meetings and hearings in accordance with the attendance policies promulgated by the city council. Vacancies resulting from a member's failure to attend the required number of meetings shall be filled as provided in this section.
- (j) All members shall serve without compensation.
- (k) Members of the board shall be subject to removal from office by a two-thirds vote of the city council.

Sec. 16-57. - Meetings.

- (a) The citizens review board shall hold regular meetings as scheduled by resolution of the board. The affirmative vote of a majority, a quorum being present, shall be required before any recommendation is made on any matter considered. A majority vote shall be required for any decision made by the board.
- (b) Special meetings may be called by the chairperson to carry out any duties described in section 16-58 by giving each member notice in writing, by providing personal notice, or by leaving notice at the member's residence not less than 72 hours prior to the time set for the meeting.

Sec. 16-58. - Duties and responsibilities.

- (a) The citizens review board shall:
 - (1) Serve as an advisory board to the chief of police, the city manager, and the city council.
 - (2) Review~~Hear~~ appeals by the citizens who filed complaints of disciplinary dispositions imposed by the chief of police or his designee relating to allegations of misconduct against a sworn police officer. The board may hear appeals of complaints regarding alleged violations of the following rules: use of force, unbecoming conduct, and arrest, search and seizure. In addition, the disposition of the review of any discharge of a firearm by an officer which results in the death or injury of a person may be appealed to this board by the person injured or the next of kin if death occurs. When a death results and there is no next of kin, any member of the city council or the chairperson of the community relations committee may file an appeal pursuant to section 16-59. The disciplinary actions that may be reviewed shall include the findings of the chief of police that an allegation has been categorized as: sustained, not sustained, exonerated, or unfounded. The dispositions that may be reviewed for the discharge of firearms shall include: justified, not justified, or accidental. The board may review only appeals of citizen complaints arising from incidents that occur after the effective date of the ordinance from which this section derives. The board may not review appeals of decisions of the city manager or the civil service board. No hearing conducted under this division is intended to supplant civil or criminal remedies or proceedings, nor civil service proceedings under section 4.61 of the city charter.
 - (3) ~~Determine whether to hold an appeal hearing. The board may hold an appeal hearing only when it appears, based upon a preponderance of the evidence, that the disposition of the disciplinary charges entered by the chief of police constituted an abuse of, in its discretion by the chief of police.~~

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- (4) ~~Conduct appeal hearings, which include receiving and evaluating testimony and issuing findings of fact and, also may make recommendations to the chief of police and the city manager. The duty and power of the board is to conduct an appeal hearing and to determine whether, by a preponderance of the evidence, the chief of police abused his discretion by:~~
- a. ~~Finding in a disciplinary action that allegations were sustained, not sustained, exonerated concerning policies, procedures or unfounded; or training of police officers.~~
 - b. ~~Finding in connection with the discharge of a firearm that the officer's action was justified, not justified, or accidental.~~
- (5) ~~(4) As required by state law, maintain as confidential all personnel information to which the members gain access as a member of the board. In addition, board members shall be required to execute and adhere to a confidentiality agreement that is satisfactory to the city.~~
- (b) The citizens review board shall promulgate rules and regulations to effect its exercise of authority under this division and shall keep such rules and regulations on file with the city clerk.

Sec. 16-59. – Appeal procedure Request for appeal hearing.

- (a) Under this division, all complaints will be investigated by the police department. Upon completion of an investigation, the chief of police shall, consistent with state law, notify the complainant by certified letter of the disposition of the complaint. The complainant also shall be informed of his right to appeal the decision of the department to the citizens review board.
- (b) All appeals to the citizens review board must be made on a form approved by the board and filed in writing with the city clerk's office. The request must state the reason for the appeal and the nature of the incident and the basis on which the complainant contends that the action taken by the chief of police was in error. The citizen may seek the assistance of the community relations committee in drafting and filing his appeal. The citizen must file this appeal within seventy (70) calendar days of receiving written notice of the disposition of the complaint. The citizen must provide a valid current address for the purpose of all notifications required to be made pursuant to this division.
- (c) Upon receiving a request for an appeal hearing, the chairperson of the board shall direct the chief of police to prepare a summary of deliver the entire internal affairs case and forward the summary file to the chairperson-city clerk for delivery to the members of the citizens review board. A meeting of the board will be held to discuss the The chairperson may request for appeal, additional information from the complainant if deemed necessary.

Sec. 16-60. – Necessity for hearing.

- (a) ~~(d) The board may elect not to hear an appeal under this division if civil, criminal or civil service proceedings are instituted and pending.~~

Sec. 16-60. Hearing.

- (a) Upon receiving a request for an appeals hearing, a meeting of the board will be held shall hold a hearing within 30forty-five (45) calendar days of the request. Notwithstanding the foregoing, the board may elect not to hear an appeal under this division if civil, criminal or civil service proceedings are instituted and pending.
- (b) (b) In The hearing shall be conducted in closed session to ensure compliance with all applicable laws, including those related to the confidentiality of criminal information or intelligence and personnel matters. The parties may be represented at the hearing by counsel or any other person of their choice.
- (c) The hearing will begin with the complainant and the department respectively, each in the absence of the other and the other's representatives, presenting statements of facts to the board. Following

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receipt of the statements of facts, the board may, in its discretion, request additional statements, material, or information from the complainant and/or the department. After receiving the parties' statements and any additional material or information provided, the board shall conduct deliberations in the absence of the complainant and the department.

- (d) Following the deliberations contemplated in subsection (c), in a public session, and consistent with section 16-58(a)(4), the chairperson shall indicate whether the board has decided to hold a hearing conduct additional evidentiary fact-finding and, if so, shall announce the date, time and place of the hearing proceedings. In order to conduct additional evidentiary fact-finding, the board must determine that there is substantial evidence of error regarding the disposition of the disciplinary charges entered by the chief of police. The chairperson shall notify the complainant and other involved parties in writing of the decision and, if a hearing is evidentiary fact-finding proceedings are to be held, also shall advise all parties in writing of the reasons for the decision to hold a hearing evidentiary fact-finding proceedings.

(e) Sec. 16-61. -- Hearing procedures.

- (a) If the citizens review board decides to conduct a hearing, it evidentiary fact-finding proceedings, those proceedings shall be concluded within 30 forty-five (45) calendar days of the date of the decision to hold an appeal hearing, them pursuant to section 16-60. Should the complainant or the department desire a hearing to continue the evidentiary fact-finding proceedings to a date other than that set by the board, the complainant or the department shall submit a written request for a change of the hearing date of the proceedings, stating the reason for the request. The chairperson shall approve or disapprove such request, provided that such request is received by the board at least seven calendar days prior to the date of set for the hearing. evidentiary fact-finding proceedings. For good cause, the chairperson may continue the hearing proceedings from time to time, but all appeals must be concluded within 30 sixty (60) calendar days from the date of the decision to hold an appeal hearing. The hearing shall be conducted in a closed session, with at least six members of the board present evidentiary fact-finding proceeding.

- (b) f) Evidentiary fact-finding proceedings shall be conducted as follows:

(1) All witnesses must testify under oath.

(e2) All of the proceedings before the board shall be recorded.

(d3) All parties involved shall have the right to be represented by counsel or any other person of their choice.

(e) 4) The board shall receive and evaluate evidence which may include testimony of the complainant, officers, and other witnesses, and documentary and physical evidence. The complainant shall offer evidence first in support of his appeal. The department and officer shall have the right to cross examine the complainant and his witnesses. Thereafter, the department and officer shall have the right to offer evidence, and the complainant shall have the right to cross examine the department's and officer's witnesses. At the conclusion of all the evidence, the complainant or his representative, followed by the department and officer, may make a closing statement.

(f5) Members of the board may question witnesses or request additional information or further investigation at any point in the process.

(g6) Members who, in a particular case, have a conflict of interest shall not attend or participate in the hearing proceedings and decision-making process.

- (h) Within ten calendar days after (g) At the conclusion of the hearing evidentiary fact-finding proceedings, the board shall issue its written findings determine whether, by the greater weight of fact to the evidence, the chief of police and the city manager along clearly erred by:

(1) Finding in a disciplinary action that allegations were sustained, not sustained, exonerated or unfounded; or

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~~(2) Finding in connection with a recommendation. The findings the discharge of fact must a firearm that the officer's action was justified, not justified, or accidental.~~

~~(h) Upon conclusion of the appeal process, the complainant shall be supported by a preponderance of the evidence and approved by a majority notified in writing of the decision of the board who were present at the hearing.~~

~~and, to the extent permitted by applicable law, the reasons for the decision.~~

Sec. 16-61. Reserved.

Sec. 16-62. - Action by chief of police and city manager.

- (a) The chief of police shall review the determination and findings of fact of the citizens review board and any other information at his disposal. The chief of police shall take such action as he deems appropriate, consistent with state law and city policy. The chief of police will then, within seven calendar days of the receipt of the board's recommendations, report his decision to the city manager.
- (b) The city manager shall review the decision of the chief of police and, within seven calendar days of the receipt of the decision of the chief of police, take such action as he deems appropriate, consistent with state law, and shall advise the chief of police of any intended action.
- (c) The city manager shall notify all parties, including the citizens review board, of the decision of the city manager consistent with state law and city policy. The city manager also shall advise the city council of the outcome of the appeal. Notifications made under this subsection must be made within seven calendar days of the date that the decision of the city manager was initially communicated to the chief of police.

Sec. 16-63. - City clerk's duties; meeting places; staff.

- (a) Under this division the city clerk shall:
 - (1) Act as secretary to the citizens review board;
 - (2) Keep the minutes of its meetings;
 - (3) Be custodian of all papers and records pertaining to the business of the board; and
 - (4) Perform such other duties as the board may require.
- (b) The city council shall provide sufficient and reasonable rooms and use of public buildings for meetings and hearings of the board as may be necessary.
- (c) The city manager shall assign staff to support the functions of the citizens review board.

Sec. 16-64. -Reports Miscellaneous.

- (a) The citizens review board shall make a semiannual and an annual report of its actions for each preceding year. These reports shall be kept in the files of the board and a copy delivered to the chief of police, city manager, city council and the community relations committee.
- (b) The board shall receive annually a report from the police chief concerning all complaints against department personnel and the disposition of such complaints.
- (c) The board shall recommend changes to the citizens review process to city council as deemed appropriate and approved by a majority of the board.

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- (d) The board shall promote its visibility within the community by adopting procedures to educate citizens about the board process, and enhance citizen participation through process and procedural changes as deemed appropriate.
- (e) The board shall conduct legal, policy and cultural awareness training for its members, in addition to that provided pursuant to section 16-56(c), on a continuing basis as deemed appropriate.

Section 2. This ordinance is effective immediately and shall apply to all appeals to the Citizens Review Board filed after the effective date.

Approved as to form: Carolyn D. Johnson
Senior Deputy City Attorney

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of an Ordinance adopted by the City Council of the City of Charlotte, North Carolina, in regular session convened on the 25th of November, 2013 the reference having been made in Minute Book 135, and recorded in full in Ordinance Book 58, Page(s) 569.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the 25th day of November, 2013.

Stephanie C. Kelly
Stephanie C. Kelly, MMC NCCMC, City Clerk

