

# **City of Charlotte**

*Charlotte-Mecklenburg Government Center  
600 East 4th Street  
Charlotte, NC 28202*



## **Meeting Agenda**

**Monday, September 26, 2016**

**Council Chambers**

### **City Council Business Meeting**

*Mayor Jennifer W. Roberts  
Mayor Pro Tem Vi Lyles  
Council Member Al Austin  
Council Member John Autry  
Council Member Ed Driggs  
Council Member Julie Eiselt  
Council Member Claire Fallon  
Council Member Patsy Kinsey  
Council Member LaWana Mayfield  
Council Member James Mitchell  
Council Member Greg Phipps  
Council Member Kenny Smith*



# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

## Meeting Agenda

### City Council Business Meeting

Monday, September 26, 2016

5:00 PM

Council Chambers

#### 5:00 P.M. DINNER BRIEFING, CHARLOTTE MECKLENBURG GOVERNMENT CENTER, ROOM 267

Do Not Defer Items.....	1
1. Mayor and Council Consent Item Questions .....	2
2. Airport/West Corridor - Dixie Berryhill Area Roads Update.....	3
3. City Enterprise Technology Practices .....	4
4. Play Everywhere Challenge Grant for Charlotte-Mecklenburg Government Center Plaza .....	5
5. Answers to Mayor and Council Consent Item Questions.....	6

*Call to Order Roll*

*Call Introductions*

*Invocation*

*Pledge of*

*Allegiance*

#### 6:30 P.M. - CITIZENS' FORUM

6. Consent agenda items 16 through 45 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk. ....	7
---	---

#### PUBLIC HEARING

7. Public Hearing on a Resolution to Close a Portion of Greenwood Cliff.....	8
8. Public Hearing Regarding General Obligation Refunding Bonds .....	10

#### POLICY

9. City Manager's Report .....	46
--------------------------------	----

#### BUSINESS

10. Appointment to the Charlotte International Cabinet .....	47
11. Appointment to the Charlotte Regional Visitors Authority.....	66
12. Appointment to the Community Relations Committee.....	75
13. Appointment to the Housing Appeals Board .....	97
14. Appointments to the Tree Advisory Commission .....	106
15. Mayor and City Council Topics .....	120

**CONSENT**

16.	2016 Justice Assistance Grant .....	121
17.	U.S. Department of Justice DNA Capacity Enhancement and Backlog Reduction Program .....	124
18.	Emergency Rescue Equipment .....	127
19.	Fire Uniform Shirts .....	129
20.	Fire Light Duty Pickup Trucks and Vans .....	130
21.	2045 Metropolitan Transportation Plan for Charlotte Regional Transportation Planning Organization .... .....	132
22.	Cost Estimation Tool for Metropolitan Transportation Plan for Charlotte Regional Transportation Planning Organization.....	134
23.	Metropolitan Planning Program Grant Municipal Agreement .....	136
24.	Municipal Agreement to Widen Lakeview Road .....	138
25.	Intelligent Transportation Systems Project .....	143
26.	Traffic Signal Communication Infrastructure.....	146
27.	Specialized Roadway Construction Services .....	147
28.	Storm Water Incidental Water Quality Services .....	150
29.	Airport Centralized Receiving and Distribution Center.....	152
30.	Airport Long Term Parking Lots 1 and 2 Shuttle Lane Repair .....	154
31.	Airport Terminal Lobby Expansion Phase I .....	155
32.	Blue Line Extension Landscape Installation Contracts.....	158
33.	LYNX Blue Line Extension Maintenance Shops and Exhaust Fans Upfit.....	160
34.	Innovation & Technology Department Training Contract Amendment .....	162
35.	Mail Remittance Depository Services.....	164
36.	Refund of Property and Business Privilege License Taxes .....	165

**PROPERTY TRANSACTIONS**

37. Sale of City Property: 8500 Idlewild Road ..... 170

38. Exchange of Right-of-Way along the LYNX Light Rail Corridor –Atherton Mill LLC ..... 174

39. Airport Property Transactions - Lot on Snow Ridge Lane..... 178

40. Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #54..... 179

41. Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #56..... 180

42. Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #58..... 181

43. Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcels #63 and 65 and 67..... 182

44. Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #69..... 183

45. Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #73..... 184

**REFERENCES**

46. Reference - Charlotte Business INClusion Policy ..... 185

47. Reference - Property Transaction Process ..... 188

48. Reference - Property Acquisitions and Condemnations ..... 189

Adjournment



**Agenda Date:** 9/26/2016

---

**Agenda #:** File #: 15-4089 **Type:** Consent Item

---

**CITY COUNCIL MEETING**  
**Monday, September 26, 2016**

In addition to the previously advertised public hearing items, Departments have asked that the time sensitive items listed below not be deferred.

<b>Item#</b>	<b>Title</b>
40	Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #54
45	Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #73



**Agenda Date:** 9/26/2016

---

**Agenda #:** 1. **File #:** 15-4026 **Type:** Dinner Briefing

---

## **Mayor and Council Consent Item Questions**

**Staff Resource(s):**

Debra Campbell, City Manager's Office

**Time:** 5 minutes

**Synopsis:**

Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 2. **File #:** 15-4059 **Type:** Dinner Briefing

---

## **Airport/West Corridor - Dixie Berryhill Area Roads Update**

### **Staff Resource(s):**

Debra Campbell, City Manager's Office  
Bill Parks, Management & Financial Services

**Time:** 20 minutes

### **Explanation**

- The purpose of the presentation is to provide City Council an update on the progress of preliminary planning for transportation infrastructure in the Dixie Berryhill Area in the area west of the Airport.
- Airport/West Corridor transportation infrastructure investments were originally included in the 2016 and 2018 Bond Referenda as part of the five-year General Community Investment Plan adopted by City Council in Fiscal Year 2015.
- These investments are designed to facilitate economic development as recommended in the *Dixie-Berryhill Area Plan* leverage proposed private investments and support development around the Airport and intermodal facility.
- Funding in the amount of \$44.7 million is programmed in the Community Investment Plan, with the first allocation of \$16.2 million included in the November 2016 Bond Referendum
- During Fiscal Year 2015, an Advance Preliminary Planning Study was conducted and completed in August 2015.
- Staff will present a summary of findings from an Advanced Preliminary Planning Study and describe refinements to the scope of the road projects recommended for the Dixie Berryhill Area.

### **Future Action**

The presentation is for information purposes only.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 3.**File #:** 15-4031 **Type:** Dinner Briefing

---

## **City Enterprise Technology Practices**

### **Staff Resource(s):**

Jeff Stovall, Innovation & Technology

**Time:** 20 minutes

### **Explanation**

- During the Fiscal Year 2017 budget development process, the City Council asked about the City's policies and practices around technology management.
- The purpose of this presentation is to brief the City Council on the current state of technology practices within the City Of Charlotte.
- The Innovation & Technology Department oversees the the City's technology management functions at the enterprise-level. Each City department also allocates resources to its internal technology needs specific to that department (e.g. Charlotte-Mecklenburg Police Department, Solid Waste Services, etc.)
- During the presentation, staff will discuss the City's enterprise-level technology programs in the context of:
  - Public sector norms for technology deployment,
  - How Charlotte enterprise technology operations compares to other cities,
  - Existing technology needs that are critical to maintaining performance and providing optimal City services, and
  - Mechanisms that are necessary to address existing needs and a summary of potential solutions.

### **Future Action**

The presentation is for information only.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 4. **File #:** 15-4069 **Type:** Dinner Briefing

---

## **Play Everywhere Challenge Grant for Charlotte-Mecklenburg Government Center Plaza**

### **Staff Resource(s):**

Gina Shell, Engineering & Property Management  
Monica Holmes, Planning

**Time:** 10 minutes

### **Explanation**

- The Play Everywhere Challenge grant, a national competition of the non-profit KaBoom, was recently awarded to the City of Charlotte for the Charlotte-Mecklenburg Government Center (CMGC) Plaza.
- The Play Everywhere Challenge grant seeks to turn atypical space into places where citizens can play, relax, or create.
- Charlotte applied for The Play Everywhere Challenge grant, seeking funding for a pilot-project on the CMGC Plaza to test possible future enhancements. The vision is to make the CMGC Plaza a more welcoming "front porch" to the government district.
- During the presentation, staff will describe the current condition of the CMGC Plaza and provide an overview of design elements and programming to be supported by the Play Everywhere Challenge grant.

### **Future Action**

The presentation is for information only.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 5. **File #:** 15-4027 **Type:** Dinner Briefing

---

## **Answers to Mayor and Council Consent Item Questions**

**Staff Resource(s):**

Debra Campbell, City Manager's Office

**Time:** 10 minutes

**Synopsis**

Staff responses to questions from the beginning of the dinner meeting.



**Agenda Date: 9/26/2016**

---

**Agenda #:** 6. **File #:** 15-4028 **Type:** Consent Item

---

**Consent agenda items 16 through 45 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.**

Consideration of Consent Items shall occur in the following order:

- A. Items that have not been pulled, and
- B. Items with citizens signed up to speak to the item.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 7. **File #:** 15-4023 **Type:** Public Hearing Item

---

## **Public Hearing on a Resolution to Close a Portion of Greenwood Cliff**

**Action:**

**Continue a public hearing to close a portion of Greenwood Cliff to November 14, 2016. The Pearl Park Tax Increment Grant was/will be considered as follows:**

- **Mecklenburg County Economic Development Committee: September 19, 2016,**
- **Mecklenburg Board of County Commissioners: October 4, 2016.**

**Staff Resource(s):**

Jeff Boenisch, Transportation

**Explanation**

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The abandonment of Greenwood Cliff would allow for an extension of the existing Pearl Park Way (Pearl Park Project).
- There are three primary actions necessary for the Pearl Park Project to move forward:
  - Approval of a proposed Text Amendment, accomplished on February 15, 2016,
  - Decision on the Pearl Park Way Extension Tax Increment Grant (November 14, 2016), and
  - Closing of a portion of Greenwood Cliff (November 14, 2016).
- The resolution to close this portion of Greenwood Cliff contains a contingency statement that requires the construction of Pearl Park Way Extension and Berkley Place Extension to be completed within five years of this action.
- The City intends to keep Greenwood Cliff open to the public until the conditions outlined in the contingency statement are met.
- Greenwood Cliff is located in City Council District 1.

**Petitioners**

Midtown Partners II, LLC

**Right-of-Way to be Abandoned**

Greenwood Cliff is located northwest of Kenilworth Avenue, neighboring the Pearl Street Neighborhood Park.

---

**Agenda #: 7.File #: 15-4023 Type: Public Hearing Item**

---

**Reason**

The closing of a portion of Greenwood Cliff will occur in exchange for the construction of the new Pearl Park Way extension. This first phase of this street connection will occur between Kenilworth Avenue and the remaining portion of Greenwood Cliff. In addition, this street closing will allow a number of abutting properties to be recombined in order to accommodate a new development consisting of mixed housing, office, and commercial uses. The proposed development is consistent with the Midtown-Morehead-Cherry Area Plan.

**Notification**

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s)

Mr. Alan Mayfield - Notified/no response

Mr. James Keenan - Has concerns that the proposed project design will adversely impact remaining properties.

Mr. David Earnhardt - Notified/no response

Mr. Allen James - Notified/no response

Mr. William Turner - No objections

Mr. Chester Helt - Has concerns, which he and the petitioner are working to resolve.

D&R Properties of Charlotte, LLC - Notified/no response

Amy ENT, LLC - Notified/no response

ODOM Family, LLC - Notified/no response

Nameste Properties No. 1, LLC - Notified/no response

Liberty Greenwood Cliff, LLC - Notified/no response

Neighborhood/Business Association(s)

Charlotte Regional Realtor® Association - No objections

Private Utility Companies - No objections

City Departments

Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to their property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 8.**File #:** 15-3881 **Type:** Public Hearing Item

---

## **Public Hearing Regarding General Obligation Refunding Bonds**

**Action:**

- A. Hold a public hearing on issuing long-term General Obligation Refunding Bonds to replace currently outstanding short-term debt issued to fund street and neighborhood improvement projects,**
  
- B. Adopt the bond order and resolution to provide for the issuance of General Obligation Refunding Bonds in the amount not to exceed \$150 million, and**
  
- C. Adopt a resolution to authorize a new construction period financing program for up to \$150 million to be used for projects approved in the 2010 and 2014 referendums.**

**Staff Resource(s):**

Robert Campbell, Management & Financial Services

**Explanation**

- The City issues short-term, variable rate debt during construction periods for transportation and neighborhood improvement projects. Once the total of completed projects reaches approximately \$150 million, the short-term financing is converted to long-term fixed rate debt.
- The combination of short-term construction period debt, which is later converted to long-term debt, is consistent with prior City practice and financial best practices. This approach also results in the lowest cost to taxpayers.
- Actions A and B will complete the process of authorizing the long-term General Obligation Refunding Bonds.
- Action C will authorize a new short-term construction period financing program to be used for projects approved in the 2010 and 2014 Bond Referendums.

**Fiscal Note**

Funding: Municipal Debt Service Fund

**Attachment**

Bond Order  
Bond Resolutions

EXTRACTS FROM MINUTES OF CITY COUNCIL

\* \* \*

A Regular Meeting of the City Council of the City of Charlotte, North Carolina (the “*City Council*”) was duly held in the Meeting Chamber at the Charlotte-Mecklenburg County Governmental Center, 600 East Fourth Street, Charlotte, North Carolina 28202, the regular place of meeting, at 7:00 p.m. on September 26, 2016:

Members Present:

Members Absent:

\* \* \* \* \*  
\* \* \*

The City Clerk reported to the City Council that the bond order titled, “**BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$150,000,000 GENERAL OBLIGATION REFUNDING BONDS OF THE CITY OF CHARLOTTE, NORTH CAROLINA**” was introduced at the regular meeting of the City Council on September 12, 2016, and was published on September 16, 2016, with notice that the City Council would hold a public hearing thereon on September 26, 2016 at 7:00 p.m.

At \_\_\_ p.m., the Mayor announced that the City Council would hear anyone who wished to be heard on the questions of validity of the bond order and the advisability of issuing the General Obligation Refunding Bonds.

After the City Council had heard all persons who requested to be heard in connection with the foregoing questions, Councilmember \_\_\_\_\_ moved that the public hearing be closed. The motion was seconded by Councilmember \_\_\_\_\_ and was unanimously adopted.

Councilmember \_\_\_\_\_ moved that the following bond order be adopted without change or amendment as previously introduced at the meeting of the City Council held on September 12, 2016, and for City Council to direct the City Clerk to publish a notice of adoption of the bond order as prescribed by The Local Government Bond Act:

**BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$150,000,000  
GENERAL OBLIGATION REFUNDING BONDS OF THE CITY OF CHARLOTTE, NORTH  
CAROLINA**

*WHEREAS*, the City of Charlotte, North Carolina (the “*City*”) has issued up to \$150,000,000 aggregate principal amount of its General Obligation Commercial Paper Bonds (the “*Refunded Bonds*”), all of which remains outstanding;

*WHEREAS*, the City Council of the City (the “*City Council*”) deems it advisable to refund all of the outstanding Refunded Bonds;

*WHEREAS*, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting Commission approval of the bonds hereinafter described as required by the Local Government Bond Act, and the Secretary of the Local Government Commission has notified the City Council that the application has been accepted for submission to the Local Government Commission.

*NOW, THEREFORE, BE IT ORDERED* by the City Council of the City of Charlotte, North Carolina, as follows:

Section 1. The City Council deems it advisable to refund all of the outstanding Refunded Bonds.

Section 2. To raise the money required to pay the costs of refunding the Refunded Bonds as set forth above, General Obligation Refunding Bonds of the City are hereby authorized and shall be issued pursuant to the Local Government Bond Act of North Carolina. The maximum aggregate principal amount of such General Obligation Refunding Bonds authorized by this bond order shall be and not exceed \$150,000,000.

Section 3. A tax sufficient to pay the principal of and interest on said General Obligation Refunding Bonds when due shall be annually levied and collected.

Section 4. A sworn statement of the City's debt has been filed with the City Clerk and is open to public inspection.

Section 5. This bond order shall take effect on its adoption.

*PASSED, ADOPTED AND APPROVED* this 26th day of September, 2016.



**BOND ORDER AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$150,000,000  
GENERAL OBLIGATION REFUNDING BONDS OF THE CITY OF CHARLOTTE, NORTH  
CAROLINA**

*WHEREAS*, the City of Charlotte, North Carolina (the “*City*”) has issued up to \$150,000,000 aggregate principal amount of its General Obligation Commercial Paper Bonds (the “*Refunded Bonds*”), all of which remains outstanding;

*WHEREAS*, the City Council of the City (the “*City Council*”) deems it advisable to refund all of the outstanding Refunded Bonds;

*WHEREAS*, an application has been filed with the Secretary of the Local Government Commission of North Carolina requesting Commission approval of the bonds hereinafter described as required by the Local Government Bond Act, and the Secretary of the Local Government Commission has notified the City Council that the application has been accepted for submission to the Local Government Commission.

*NOW, THEREFORE, BE IT ORDERED* by the City Council of the City of Charlotte, North Carolina, as follows:

Section 1. The City Council deems it advisable to refund all of the outstanding Refunded Bonds.

Section 2. To raise the money required to pay the costs of refunding the Refunded Bonds as set forth above, General Obligation Refunding Bonds of the City are hereby authorized and shall be issued pursuant to the Local Government Bond Act of North Carolina. The maximum aggregate principal amount of such General Obligation Refunding Bonds authorized by this bond order shall be and not exceed \$150,000,000.

Section 3. A tax sufficient to pay the principal of and interest on said General Obligation Refunding Bonds when due shall be annually levied and collected.

Section 4. A sworn statement of the City’s debt has been filed with the City Clerk and is open to public inspection.

Section 5. This bond order shall take effect on its adoption.

The foregoing order was adopted on the 26<sup>th</sup> day of September, 2016, and is hereby published on the 27<sup>th</sup> day of September, 2016. Any action or proceeding questioning the validity of the order must be begun within 30 days after the date of publication of this notice. The Chief Financial Officer of the City has filed a statement estimating that the total amount of interest that will be paid on the bonds over the expected term of the bonds, if issued, is \$79,293,750. The estimate is preliminary, is for general informational purposes only, and may differ from the actual interest paid on the bonds.

/s/ Stephanie C. Kelly  
City Clerk  
City of Charlotte, North Carolina

EXTRACTS FROM MINUTES OF CITY COUNCIL

\* \* \*

A Regular Meeting of the City Council of the City of Charlotte, North Carolina was duly held in the Meeting Chamber at the Charlotte-Mecklenburg Government Center in Charlotte, North Carolina, the regular place of meeting, at 7:00 p.m. on September 26, 2016:

The following members of the City Council were absent:

Also present:

Councilmember \_\_\_\_\_ moved that the following resolution be adopted, a summary of which had been provided to each Councilmember, a copy of which was available with the City Clerk and which was read by title:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHARLOTTE, NORTH CAROLINA PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$150,000,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A OF THE CITY OF CHARLOTTE, NORTH CAROLINA**

*WHEREAS*, the Bond Order (as defined below) has been adopted, and it is desirable to make provision for the issuance of the Bonds authorized by the Bond Order;

*WHEREAS*, the City of Charlotte, North Carolina (the “City”) desires to issue its General Obligation Refunding Bonds, Series 2016A (the “Bonds”) and to request that the Local Government Commission (the “Commission”) sell the Bonds through a negotiated sale to Merrill Lynch, Pierce, Fenner & Smith Incorporated and Wells Fargo Bank, National Association (collectively, the “Underwriters”), in accordance with the terms and conditions set forth in a Bond Purchase Agreement to be dated on or about October 7, 2016 (the “Bond Purchase Agreement”) among the City, the Commission and the Underwriters;

*WHEREAS*, copies of the forms of the following documents relating to the transactions described above have been filed with the City and have been made available to the City Council of the City (the “City Council”):

1. the Bond Purchase Agreement; and
2. the Preliminary Official Statement with respect to the Bonds to be dated on or about September 28, 2016, together with the Official Statement with respect to the Bonds to be dated on or about October 7, 2016 (collectively, the “Official Statement”).

*NOW, THEREFORE, BE IT RESOLVED* by the City Council as follows:

**Section 1.** For purposes of this Resolution, in addition to the words defined above, the following words will have the meanings ascribed to them below:

“*Bond Order*” means the Bond Order authorizing the General Obligation Refunding Bonds adopted by the City Council on September 26, 2016 and effective on its adoption.

“*Bonds*” means the City’s General Obligation Refunding Bonds, Series 2016A, authorized under the Bond Order; *provided, however*, the Bonds may be issued in more than one series with appropriate designations made in the name of each series of Bonds.

“*Chief Financial Officer*” means the City’s Chief Financial Officer or Finance Director, or their respective designees.

“*Code*” means the Internal Revenue Code of 1986, as amended. Each reference to a section of the Code herein will be deemed to include the United States Treasury Regulations proposed or in effect with respect thereto.

“*Federal Securities*” means obligations permitted by Section 159-72 of the General Statutes of North Carolina, as may be amended from time-to-time, or any successor statute thereto.

“*Pricing Certificate*” means the certificate of the City’s Chief Financial Officer delivered in connection with the issuance of the Bonds which establishes, with respect to the Bonds, the final maturity amounts, the interest payment dates and the provisions for redemption, all as agreed on in the Bond Purchase Agreement, and such other provisions of the Bonds as are permitted or required by this Resolution.

“*Refunded CP Bonds*” means the outstanding aggregate principal amount of the City’s General Obligation Commercial Paper Bonds, the amount of which will be set forth in the Pricing Certificate.

“*Registrar*” means the bond registrar, or alternate or successor registrars selected by the City pursuant to Section 159E-8 of the Registered Public Obligations Act, Chapter 159E of the General Statutes of North Carolina.

**Section 2.** The City shall issue its Bonds in an aggregate principal amount not to exceed \$150,000,000.

**Section 3.** The Bonds shall be dated as of their date of issuance. The Bonds shall pay interest semiannually on January 1 and July 1, beginning January 1, 2017, unless the City’s Chief Financial Officer establishes different dates in his Pricing Certificate. The Bonds are being issued to refund the Refunded CP Bonds pursuant to and in accordance with the Bond Order in order to fix the City’s debt service costs related to projects financed and refinanced with the Refunded CP Bonds.

**Section 4.** The Bonds are payable in annual installments on July 1 in each year, unless the City’s Chief Financial Officer establishes a different date in his Pricing Certificate. The maturities of the Bonds will be as set forth in the Pricing Certificate.

**Section 5.** The Bonds are to be numbered from “RA-1” (or such other designation as may be appropriate) consecutively and upward and shall bear interest from their date at a rate or rates which will be hereafter determined on the sale thereof computed on the basis of a 360-day year of twelve 30-day months.

**Section 6.** The Bonds are to be registered as to principal and interest, and the Chief Financial Officer of the City is directed to maintain or cause to be maintained the registration records with respect to the Bonds. The Bonds shall bear the original or facsimile signatures of the Mayor or City Manager of the City and the City Clerk or Deputy City Clerk of the City. An original or facsimile of the seal of the City is to be imprinted on each of the Bonds.

**Section 7.** The Bonds will initially be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity will be issued to The Depository Trust Company, New York, New York (“DTC”), and immobilized in its custody. A book-entry system will be employed, evidencing ownership of the Bonds in principal amounts of \$5,000 or integral multiples thereof, with transfers of beneficial ownership effected on the records of DTC and its participants pursuant to rules and procedures established by DTC. Interest on the Bonds will be payable to DTC or its nominee as registered owner of the Bonds in immediately available funds. The principal of and interest on the Bonds will be payable to owners of Bonds shown on the records of DTC at the close of business on the 15<sup>th</sup> day of the month preceding an interest payment date or a bond payment date. The City will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

If (a) DTC determines not to continue to act as securities depository for the Bonds or (b) the Chief Financial Officer for the City determines that the continuation of the book-entry system of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the City will discontinue the book-entry system with DTC. If the City fails to identify another qualified securities depository to replace DTC, the City will authenticate and deliver replacement bonds in accordance with DTC’s rules and procedures.

**Section 8.** If the Pricing Certificate designates a date for the Bonds on and after which the Bonds are subject to redemption, then such Bonds are subject to redemption before maturity, at the option of the City, from any money that may be made available for such purpose, either in whole or in part on any date on or after the date set forth in the Pricing Certificate, at the principal amount of the Bonds to be redeemed, together with interest accrued thereon to the date fixed for redemption, with such redemption premium, if any, designated for the Bonds in the Pricing Certificate.

If the Bonds are subject to optional redemption and if less than all the Bonds are called for redemption, the City shall select the maturity or maturities of the Bonds to be redeemed in such manner as the City in its discretion may determine, and DTC and its participants shall determine which Bonds within a maturity are to be redeemed in accordance with its rules and procedures; *provided, however*, that the portion of any Bond to be redeemed must be in principal amount of \$5,000 or integral multiples thereof and that, in selecting Bonds for redemption, each Bond is to be considered as representing that number of Bonds which is obtained by dividing the principal amount of such Bond by \$5,000. When the City elects to redeem any Bonds, notice of such redemption of such Bonds, stating the redemption date, redemption price and identifying the Bonds or portions thereof to be redeemed by reference to their numbers and further stating that on such redemption date there are due and payable on each Bond or portion thereof so to be redeemed, the principal thereof and interest accrued to the redemption date and that from and after such date interest thereon shall cease to accrue, is to be given not less than 30 days nor more than 60 days before the redemption date in writing to DTC or its nominee as the registered owner of such Bonds, by prepaid certified or registered United States mail (or by such other means as may be permitted by DTC’s rules and procedures), at the address provided to the City by DTC, but any failure or defect in respect of such mailing will not affect the validity of the redemption. If DTC is not the registered owner of the Bonds, the City will give notice at the time set forth above by prepaid first class United States mail, to the then-registered owners of such Bonds or portions thereof to be redeemed at the last address shown on the registration books kept by the City. The City will also mail or transmit by facsimile or electronic submission a copy of the notice of redemption within the time set forth above (1) to the Commission and (2) to the Municipal Securities Rule Making Board (the “MSRB”) in a electronic format as prescribed by the MSRB.

If at the time of mailing of notice of redemption the City has not set aside money sufficient to redeem the Bonds called for redemption, such notice may state that it is conditional on the receipt of the money for the redemption on or before the date of redemption as set forth in the notice. Any notice, once given, may be withdrawn by notice delivered in the same manner as the notice of redemption was given.

**Section 9.** The Bonds and the provisions for the registration of the Bonds and for the approval of the Bonds by the Secretary of the Commission are to be in substantially the form set forth in Appendix A hereto.

**Section 10.** The Chief Financial Officer of the City is hereby authorized to execute a no-arbitrage certificate with respect to the Bonds in order to comply with Section 148 of the Code and the applicable Income Tax Regulations thereunder.

**Section 11.** The Chief Financial Officer shall cause the portion of the proceeds of the sale of the Bonds necessary to discharge the then-outstanding principal amount of the Refunded CP Bonds to be delivered to U.S. Bank National Association, as issuing and paying agent for the Refunded CP Bonds, for deposit in the Debt Service Fund for the Refunded CP Bonds to be used in accordance with written direction from the Chief Financial Officer. The Chief Financial Officer shall deposit the balance of the proceeds of the sale of the Bonds in a special account to be designated "*City of Charlotte, North Carolina General Obligation Refunding Bonds, Series 2016A Cost of Issuance Account*" (the "*Cost of Issuance Account*") and apply such funds to pay the costs of issuance of the Bonds. The Chief Financial Officer shall transfer or cause to be transferred any proceeds of the Bonds remaining in the 2016A Cost of Issuance Account and the Debt Service Fund described above on the 90<sup>th</sup> day after the Bonds are issued to pay the interest on the Bonds on the next interest payment date therefor.

**Section 12.** Actions taken by officials of the City to select paying and transfer agents, and a bond registrar, or alternate or successor agents and registrars pursuant to Section 159E-8 of the Registered Public Obligations Act, Chapter 159E of the General Statutes of North Carolina, are hereby authorized and approved.

**Section 13.** The Commission is hereby requested to sell the Bonds through a negotiated sale to the Underwriters pursuant to the terms of the Bond Purchase Agreement at a true interest cost not to exceed 4.50%. The form and content of the Bond Purchase Agreement is in all respects approved and confirmed, and the Mayor, the City Manager or the Chief Financial Officer of the City is hereby authorized, empowered and directed to execute and deliver the Bond Purchase Agreement for and on behalf of the City, including necessary counterparts, in substantially the form and content presented to the City, but with such changes, modifications, additions or deletions therein as he may deem necessary, desirable or appropriate, the execution thereof to constitute conclusive evidence of the City Council's approval of any and all such changes, modifications, additions or deletions therein, and that from and after the execution and delivery of the Bond Purchase Agreement, the Mayor, the City Manager and the Chief Financial Officer of the City, individually and collectively, are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Bond Purchase Agreement as executed.

**Section 14.** The Mayor, the City Manager, the Chief Financial Officer and the City Clerk or Deputy City Clerk of the City are hereby authorized and directed to cause the Bonds to be prepared and, when they shall have been duly sold by the Commission, to execute the Bonds and to turn the Bonds over to the registrar and transfer agent of the City for delivery through the facilities of DTC to the Underwriters.

**Section 15.** The form and content of the Official Statement are in all respects authorized, approved and confirmed, and the Mayor, the City Manager, the Chief Financial Officer and the City Clerk or Deputy City Clerk of the City are authorized, empowered and directed, individually and collectively, to execute and deliver the Official Statement in substantially the form and content presented to the City Council, but with such changes, modifications, additions or deletions therein as the Mayor, City Manager or the Chief Financial Officer of the City may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the City Council's approval of any and all changes,

modifications, additions or deletions therein from the form and content of the Official Statement presented to the City Council.

**Section 16.** The Mayor, the City Manager, the Chief Financial Officer and the City Clerk or Deputy City Clerk of the City are authorized and directed, individually and collectively, to execute and deliver for and on behalf of the City any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the documents contemplated in this Resolution or as may be deemed necessary or appropriate in order to implement and carry out the intent and purposes of this Resolution.

**Section 17.** The City agrees, in accordance with Rule 15c2-12 (the “*Rule*”) promulgated by the Securities and Exchange Commission (the “*SEC*”) and for the benefit of the registered owners and beneficial owners of the Bonds, to provide to the MSRB, as follows:

(1) by not later than seven months after the end of each Fiscal Year, beginning with the Fiscal Year ended June 30, 2016, the audited financial statements of the City for the preceding Fiscal Year, if available, prepared in accordance with Section 159-34 of the General Statutes of North Carolina, as it may be amended from time to time, or any successor statute, or if such audited financial statements are not then available, unaudited financial statements of the City for such Fiscal Year to be replaced subsequently by audited financial statements of the City to be delivered within 15 days after such audited financial statements become available for distribution;

(2) by not later than seven months after the end of each Fiscal Year, beginning with the Fiscal Year ended June 30, 2016, the financial and statistical data as of a date not earlier than the end of the preceding Fiscal Year for the type of information included under the captions “**THE CITY—DEBT INFORMATION**” and “**—TAX INFORMATION**” (excluding information on overlapping units) in the Official Statement;

(3) in a timely manner not in excess of 10 business days after the occurrence of the event notice of any of the following events with respect to the Bonds:

- (a) principal and interest payment delinquencies;
- (b) non-payment related defaults, if material;
- (c) unscheduled draws on the debt service reserves reflecting financial difficulties;
- (d) unscheduled draws on any credit enhancements reflecting financial difficulties;
- (e) substitution of any credit or liquidity providers, or their failure to perform;
- (f) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
- (g) modification of the rights of the beneficial owners of the Bonds, if material;

- (h) call of any of the Bonds, if material, and tender offers;
- (i) defeasance of any of the Bonds;
- (j) release, substitution or sale of any property securing repayment of the Bonds, if material;
- (k) rating changes;
- (l) bankruptcy, insolvency, receivership or similar event of the City;
- (m) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to such actions, other than pursuant to its terms, if material; and
- (n) appointment of a successor or additional trustee or the change of name of a trustee, if material; and

(4) in a timely manner, notice of the failure by the City to provide the required annual financial information described in (1) and (2) above on or before the date specified.

The City agrees that its undertaking under this Section is intended to be for the benefit of the registered owners and the beneficial owners of the Bonds and is enforceable by any of the registered owners and the beneficial owners of the Bonds, including an action for specific performance of the City's obligations under this Section, but a failure to comply will not be an event of default and will not result in acceleration of the payment of the Bonds. An action must be instituted, had and maintained in the manner provided in this Section for the benefit of all of the registered owners and beneficial owners of the Bonds.

All documents provided to the MSRB as described in this Section shall be provided in an electronic format as prescribed by the MSRB and accompanied by identifying information as prescribed by the MSRB. The City may discharge its undertaking described above by providing such information in a manner the SEC subsequently authorizes in lieu of the manner described above.

The City may modify from time to time, consistent with the Rule, the information provided or the format of the presentation of such information, to the extent necessary or appropriate in the judgment of the City, but:

- (1) any such modification may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law or change in the identity, nature or status of the City;
- (2) the information to be provided, as modified, would have complied with the requirements of the Rule as of the date of the Official Statement, after taking into account any amendments or interpretations of the Rule as well as any changes in circumstances; and
- (3) any such modification does not materially impair the interest of the registered owners or the beneficial owners, as determined by nationally recognized bond

counsel or by the approving vote of the registered owners of a majority in principal amount of the Bonds.

Any annual financial information containing modified operating data or financial information will explain, in narrative form, the reasons for the modification and the impact of the change in the type of operating data or financial information being provided.

The provisions of this Section terminate on payment, or provision having been made for payment in a manner consistent with the Rule, in full of the principal of and interest on the Bonds.

**Section 18.** Those portions of this Resolution other than Section 17 may be amended or supplemented, from time to time, without the consent of the owners of the Bonds if in the opinion of nationally recognized bond counsel, such amendment or supplement would not adversely affect the interests of the owners of the Bonds and would not cause the interest on the Bonds to be included in the gross income of a recipient thereof for federal income tax purposes. This Resolution may be amended or supplemented with the consent of the owners of a majority in aggregate principal amount of the outstanding Bonds, exclusive of Bonds, if any, owned by the City, but a modification or amendment (1) may not, without the express consent of any owner of Bonds, reduce the principal amount of any Bond, reduce the interest rate payable on it, extend its maturity or the times for paying interest, change the monetary medium in which principal and interest is payable, or reduce the percentage of consent required for amendment or modification and (2) as to an amendment to Section 17, must be limited as described therein.

Any act done pursuant to a modification or amendment consented to by the owners of the Bonds is binding on all owners of the Bonds and will not be deemed an infringement of any of the provisions of this Resolution, whatever the character of the act may be, and may be done and performed as fully and freely as if expressly permitted by the terms of this Resolution, and after consent has been given, no owner of a Bond has any right or interest to object to the action, to question its propriety or to enjoin or restrain the City from taking any action pursuant to a modification or amendment.

If the City proposes an amendment or supplemental resolution to this Resolution requiring the consent of the owners of the Bonds, the Registrar shall, on being satisfactorily indemnified with respect to expenses, cause notice of the proposed amendment to be sent to each owner of the Bonds then outstanding by first-class mail, postage prepaid, to the address of such owner as it appears on the registration books; but the failure to receive such notice by mailing by any owner, or any defect in the mailing thereof, will not affect the validity of any proceedings pursuant hereto. Such notice shall briefly set forth the nature of the proposed amendment and shall state that copies thereof are on file at the principal office of the Registrar for inspection by all owners of the Bonds. If, within 60 days or such longer period as shall be prescribed by the City following the giving of such notice, the owners of a majority in aggregate principal amount of Bonds then outstanding have consented to the proposed amendment, the amendment will be effective as of the date stated in the notice.

**Section 19.** Nothing in this Resolution precludes (a) the payment of the Bonds from the proceeds of refunding bonds or (b) the payment of the Bonds from any legally available funds.

If the City causes to be paid, or has made provisions to pay, on maturity or on redemption before maturity, to the owners of the Bonds the principal of the Bonds (including interest to become due thereon) and, premium, if any, on the Bonds, through setting aside trust funds or setting apart in a reserve fund or special trust account created pursuant to this Resolution or otherwise, or through the irrevocable segregation for that purpose in some sinking fund or other fund or trust account with an escrow agent or otherwise, moneys sufficient therefor, including, but not limited to, interest earned or to be earned on Federal Securities, the City shall so notify each rating agency then rating the Bonds and then such Bonds shall be considered to have been discharged and satisfied, and the principal of the Bonds (including

premium, if any, and interest thereon) shall no longer be deemed to be outstanding and unpaid; *provided, however*, that nothing in this Resolution requires the deposit of more than such Federal Securities as may be sufficient, taking into account both the principal amount of such Federal Securities and the interest to become due thereon, to implement any such defeasance.

If such a defeasance occurs and after the City receives an opinion of a nationally recognized verification firm that the segregated moneys or Federal Securities together with interest earnings thereon are sufficient to effect a defeasance, the City shall execute and deliver all such instruments as may be necessary to effect such a defeasance and desirable to evidence such release, discharge and satisfaction. Provisions shall be made by the City, for the mailing of a notice to the owners of the Bonds that such moneys are so available for such payment.

**Section 20.** The intent of the City is that the amount of Bonds that have been authorized, but not issued as part of the plan of refunding set forth in this Resolution will not be used in the future; therefore, the City Council authorizes and directs the Chief Financial Officer of the City to specify in the Pricing Certificate the amount of Bonds that is authorized, but unissued under the Bond Order and such amount is repealed as of the date of the Pricing Certificate.

**Section 21.** All acts and doings of the Mayor, the City Manager, the Chief Financial Officer of the City and the City Clerk or the Deputy City Clerk that are in conformity with the purposes and intents of this Resolution and in the furtherance of the issuance of the Bonds and the execution, delivery and performance of the Bond Purchase Agreement are in all respects approved and confirmed.

**Section 22.** If any one or more of the agreements or provisions herein contained is held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or for any reason whatsoever is held invalid, then such covenants, agreements or provisions are null and void and separable from the remaining agreements and provisions and will in no way affect the validity of any of the other agreements and provisions hereof or of the Bonds authorized hereunder.

**Section 23.** All resolutions or parts thereof of the City Council in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

**Section 24.** This Bond Resolution is effective on its adoption.

*PASSED, ADOPTED AND APPROVED* this 26th day of September, 2016.

\* \* \* \*



APPENDIX A

Form of Bond

No. RA-

\$

UNITED STATES OF AMERICA  
STATE OF NORTH CAROLINA  
CITY OF CHARLOTTE

INTEREST  
RATE

MATURITY DATE  
JULY 1, 20\_\_

DATED DATE  
\_\_\_\_\_, 2016

CUSIP  
161034\_\_

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: DOLLARS

**GENERAL OBLIGATION REFUNDING BOND, SERIES 2016A**

THE CITY OF CHARLOTTE, NORTH CAROLINA (the "City") acknowledges itself indebted and for value received hereby promises to pay to the Registered Owner named above, on the Maturity Date specified above, upon surrender hereof, the Principal Sum shown above and to pay to the Registered Owner hereof interest thereon from the date of this Bond until it shall mature at the Interest Rate per annum specified above, payable on January 1, 2016 and semiannually thereafter on January 1 and July 1 of each year. Principal of and interest on this Bond are payable in immediately available funds to The Depository Trust Company ("DTC") or its nominee as registered owner of the Bonds and is payable to the owner of the Bonds shown on the records of DTC at the close of business on the 15<sup>th</sup> day of the month preceding an interest payment date or a bond payment date. The City is not responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

This Bond is issued in accordance with the Registered Public Obligations Act, Chapter 159E of the General Statutes of North Carolina, and pursuant to The Local Government Finance Act, a bond order adopted by the City Council of the City on September 26, 2016 and effective on the date of its adoption. The Bonds are issued to provide funds to (1) refund \$\_\_\_\_\_ aggregate principal amount of the City of Charlotte, North Carolina General Obligation Commercial Paper Bonds and (2) pay the costs of issuing the Bonds.

The Bonds maturing on or before July 1, 20\_\_ are not subject to redemption before maturity. The Bonds maturing after July 1, 20\_\_ are subject to redemption before maturity, at the option of the City, from any moneys that may be made available for such purpose, either in whole or in part on any date on or after July 1, 20\_\_, at the principal amount of the Bonds to be redeemed, together with interest accrued thereon to the date fixed for redemption.

If less than all of the Bonds are called for redemption, the City shall select the maturity or maturities of the Bonds to be redeemed in such manner as the City in its discretion may determine and DTC and its participants shall determine which of the Bonds within a maturity are to be redeemed by lot; *provided, however*, that the portion of any Bond to be redeemed is to be in principal amount of \$5,000 or integral multiples thereof and that, in selecting Bonds for redemption, each Bond is to be considered as representing that number of Bonds which is obtained by dividing the principal amount of such Bond by

\$5,000. Whenever the City elects to redeem Bonds, notice of such redemption of Bonds, stating the redemption date, redemption price and identifying the Bonds or portions thereof to be redeemed by reference to their numbers and further stating that on such redemption date there shall become due and payable on each Bond or portion thereof so to be redeemed, the principal thereof, redemption premium and interest accrued to the redemption date and that from and after such date interest thereon shall cease to accrue, is to be given not less than 30 days nor more than 60 days before the redemption date in writing to DTC or its nominee as the registered owner of the Bonds, by prepaid certified or registered United States mail (or by such other means as may be permitted by DTC's rules and procedures), at the address provided to the City by DTC, but any failure or defect in respect of such mailing will not affect the validity of the redemption. If DTC is not the registered owner of the Bonds, the City will give notice at the time set forth above by prepaid first class United States mail to the then-registered owners of the Bonds or portions thereof to be redeemed at the last address shown on the registration books kept by the City.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of North Carolina to exist, be performed or happen precedent to or in the issuance of this Bond, exist, have been performed and have happened, and that the amount of this Bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by said Constitution or statutes. The faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

This Bond is not valid or obligatory for any purpose until the certification hereon has been signed by an authorized representative of the Local Government Commission.

*IN WITNESS WHEREOF*, the City has caused this Bond to bear the original or facsimile of the signatures of the Mayor of the City and the City Clerk of the City and an original or facsimile of the seal of the City to be imprinted hereon and this Bond to be dated as of the Dated Date above.

(SEAL)

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Date of Execution: \_\_\_\_\_, 2016

The issue hereof has been approved under the provisions of The Local Government Bond Act.

\_\_\_\_\_  
GREG C. GASKINS  
Secretary of the Local Government Commission

**FORM OF ASSIGNMENT**

**ASSIGNMENT**

*FOR VALUE RECEIVED* the undersigned hereby sells, assigns and transfers unto

---

(Please print or typewrite Name and Address,  
including Zip Code, and Federal Taxpayer Identification or  
Social Security Number of Assignee)

---

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints

---

Attorney to register the transfer of the within Bond on the books kept for registration thereof,  
with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed by:

---

NOTICE: Signature must be guaranteed by a Participant in the Securities Transfer Agent Medallion Program (“*Stamp*”) or similar program.

---

NOTICE: The signature to this assignment must correspond with the name as it appears on the face of the within Bond in every particular, without alteration, enlargement or any change whatever.

**TRANSFER FEE MAY BE REQUIRED**



EXTRACTS FROM MINUTES OF CITY COUNCIL

\* \* \*

A Regular Meeting of the City Council of the City of Charlotte, North Carolina was duly held in the Meeting Chamber at the Charlotte-Mecklenburg Government Center in Charlotte, North Carolina, the regular place of meeting, at 7:00 p.m. on September 26, 2016:

The following members of the City Council were absent:

Also present:

Councilmember \_\_\_\_\_ moved that the following resolution be adopted, a summary of which had been provided to each Councilmember, a copy of which was available with the City Clerk and which was read by title:

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHARLOTTE, NORTH CAROLINA PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$150,000,000 GENERAL OBLIGATION BOND OF THE CITY OF CHARLOTTE, NORTH CAROLINA**

*WHEREAS*, the Bond Orders (as defined in Appendix A) have been adopted, and it is desirable to make provision for the issuance of the Bond authorized by the Bond Orders;

*WHEREAS*, the City of Charlotte, North Carolina (the “City”) desires to issue its General Obligation Bond, Series 2016B in an aggregate principal amount of \$150,000,000 (the “Bond”) and to request that the Local Government Commission (the “Commission”) sell the Bond to PNC Bank, National Association (the “Bank”), in accordance with the terms provided herein and in a Bond Purchase and Advance Agreement to be dated on or about November 1, 2016 (the “Purchase Agreement”) between the City and the Bank;

*WHEREAS*, the City has determined that it is in the best interest of the City to continue to have a commercial paper program to finance and refinance the capital costs of projects authorized by the Bond Orders after the issuance of the Refunding Bonds and discharge of the outstanding Bond Anticipation Notes, as permitted under the terms of the Bond Resolution;

*WHEREAS*, the City has determined to authorize the Bond to evidence its short-term borrowing program to finance capital costs of projects authorized by the Bond Orders;

*WHEREAS*, the City Council has considered and recognizes that variable interest rate debt instruments may subject the City to the risk of higher interest rates but believes that utilizing the short-term financing as an interim source of funding for paying costs of the projects authorized by the Bond Orders lowers the City’s overall cost of capital and therefore is superior to issuing fixed rate bonds for such purpose at this time;

*NOW, THEREFORE, BE IT RESOLVED* by the City Council of the City of Charlotte, North Carolina, as follows:

**Section 1.** For purposes of this Bond Resolution, all capitalized, undefined words have the meanings ascribed to them in Appendix A hereto

**Section 2.** The City is hereby authorized to issue not to exceed \$150,000,000 in total aggregate principal amount of its Bond. The Chief Financial Officer of the City, and his designees, with advice from the City Attorney and bond counsel, is hereby authorized, directed and designated to provide such information as the North Carolina Local Government Commission requests related to the issuance of the Bond.

Although the Bond will be issued in a nominal principal amount of \$150,000,000, because proceeds of the Bond are being drawn down over time and the total principal amount may not be used, it will be the amount of each Advance that will be used for purposes of determining the amount of bonds issued under and against the Bond Orders. The Chief Financial Officer, or his designee, will indicate as part of each Advance the amount to be applied against each Bond Order.

**Section 3.** The Bond shall be issued on the terms set forth in Appendix A. The Bond is being issued to provide funds to pay the capital costs of the Projects authorized by the Bond Orders.

**Section 4.** Each of the Mayor, the City Manager, the Chief Financial Officer, the Finance Director and the City Treasurer, individually or collectively (the “*Authorized Officers*”), are hereby authorized, empowered and directed to do any and all other acts and to execute any and all other documents, which they, in their discretion, deem necessary and appropriate in order to consummate the transactions contemplated by this Bond Resolution and the Purchase Agreement except that none of the above is authorized or empowered to do anything or execute any document which is in contravention, in any way, of (a) the specific provisions of this Bond Resolution, (b) any agreement to which the City is bound, (c) any rule or regulation of the City or (d) any applicable law, statute, ordinance, rule or regulation of the United States of America or the State of North Carolina.

From the adoption of this Bond Resolution until the date of the first issuance of Bond hereunder, the City Manager and the Chief Financial Officer are each hereby authorized, empowered and directed to make any changes, modifications, additions or deletions to Appendix A hereto as shall to them seem necessary, desirable or appropriate that in their opinion may be necessary to implement the intent of this Bond Resolution. Such changes, modifications, additions or deletions to Appendix A shall be set forth in a certificate executed by the City Manager or the Chief Financial Officer on the date of issuance of the Bond hereunder.

**Section 5.** The form and content of the Purchase Agreement be and the same hereby is in all respects approved and confirmed, and each of the Authorized Officers be and they hereby are authorized, empowered, and directed to execute and deliver the Purchase Agreement for and on behalf of the City, including necessary counterparts, in substantially the form and content presented to the City, but with such changes, modifications, additions or deletions therein as shall to them seem necessary, desirable or appropriate, the execution thereof to constitute conclusive evidence of his or her approval of any and all such changes, modifications, additions or deletions therein.

**Section 6.** From and after the execution and delivery of the documents hereinabove authorized, the Authorized Officers and the City Clerk, and their respective designees, are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of said documents as executed, and are further authorized to take any and all further actions to execute and deliver any and all other documents as

may be necessary in the issuance of the Bond and administering the Purchase Agreement such that they continue to serve the purpose for which they were executed and delivered.

The Authorized Officers and the City Clerk are each hereby authorized and directed to prepare and furnish, when the Bond is issued, certified copies of all the proceedings and records of the City Council relating to the Bond, and such other affidavits, certificates and documents as may be required to show the facts relating to the legality and marketability of the Bond as such facts appear on the books and records in such party's custody and control or as otherwise known to them; and all such certified copies, certificates, affidavits and documents, including any heretofore furnished, shall constitute representations of the City as to the truth of all statements contained therein.

All acts and doings of the Authorized Officers and the City Clerk that are in conformity with the purposes and intents of this Bond Resolution and in the furtherance of the issuance of the Bond are in all respects approved and confirmed.

**Section 7.** The Commission is hereby requested to sell the Bond by private sale to the Bank subject to the provisions hereof. The Authorized Officers and the City Clerk are hereby authorized and directed to cause the Bond to be prepared and, when they shall have been duly sold by the Commission, to execute the Bond for delivery to the Bank.

**Section 8.** The Bond Resolution adopted by the City Council on September 29, 2009, as amended by resolutions adopted by the City Council on February 13, 2012 and March 24, 2014, authorizing the issuance, sale and delivery of \$150,000,000 General Obligation Commercial Paper Bonds of the City of Charlotte, North Carolina (the "*GO CP Bonds*") is hereby repealed effective on the date that all the outstanding GO CP Bonds are paid from the proceeds of the City's General Obligation Refunding Bonds, Series 2016A.

**Section 9.** If any one or more of the agreements or provisions herein contained is held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or for any reason whatsoever is held invalid, then such covenants, agreements or provisions are null and void and separable from the remaining agreements and provisions and will in no way affect the validity of any of the other agreements and provisions hereof or of the Bond authorized hereunder.

**Section 10.** All resolutions or parts thereof of the City Council in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

**Section 11.** That this Bond Resolution is effective on the date of its adoption.



---

**APPENDIX A**

to

**CITY OF CHARLOTTE, NORTH CAROLINA**

**BOND RESOLUTION ADOPTED SEPTEMBER 26, 2016**

*Relating to the Issuance of*

*\$150,000,000*

*General Obligation Bond, Series 2016B  
(Draw Program)*

**TABLE OF CONTENTS**

	<u>Page</u>
Article I. Definitions .....	1
SECTION 1.01.    Meaning of Words and Terms .....	1
Article II. Authorization, Form, Issuance, Delivery and Registration of Bond .....	2
Section 2.01.    Authorization Of Financing and Authorization of The Bond .....	2
Section 2.02.    Issuance of the Note .....	2
Section 2.03.    Details of The Bond; Payment .....	2
Section 2.04.    Restriction on Transfer of the Bond .....	3
ARTICLE III. Prepayment of the Bond .....	4
Section 3.01.    Optional Prepayment of the Bond .....	4
Section 3.02.    Mandatory Prepayment of the Bond .....	4
Section 3.03.    Notice of Prepayment .....	4
Section 3.04.    Record of Prepayment .....	4
ARTICLE IV. Advances .....	4
Section 4.01.    Advance of Bond Proceeds .....	4
Section 4.02.    Application of Bond Proceeds .....	5
ARTICLE V. Amendments .....	5
Section 5.01.    Amendments to Bond Resolution .....	5
ARTICLE VI. Miscellaneous Provisions .....	5
Section 6.01.    Headings .....	5
Section 6.02.    Holidays .....	5
Section 6.03.    Report to the Commission .....	6
Section 6.04.    No Recourse Against Members, Officers or Employees of the City or the Commission .....	6
Section 6.05.    Governing Law .....	6
EXHIBIT A    FORM OF BOND	

## ARTICLE I.

### DEFINITIONS

Section 1.01. *Meaning of Words and Terms.* The following terms, except where the context indicates otherwise, have the respective meanings set forth below:

“*Advance*” means all advances of the purchase price of the Bond made by the Purchaser under the Purchase Agreement on or before the Advance Termination Date.

“*Advance Termination Date*” has the meaning assigned to such term in Section 4.01.

“*Amortization Period*” has the meaning assigned in the Purchase Agreement.

“*Appendix A*” means this Appendix A which is attached to, and incorporated in, the Bond Resolution.

“*Bond*” means the up to \$150,000,000 City of Charlotte, North Carolina General Obligation Bond, Series 2016B issued pursuant to the Bond Resolution and this Appendix A.

“*Bond Orders*” means, collectively, (1) the Bond Order authorizing the City to issue general obligation bonds to finance certain public improvements, the Bond Order authorizing the City to issue general obligation bonds to finance certain neighborhood improvements and the Bond Order authorizing the City to issue general obligation bonds to finance certain housing projects, each adopted on August 23, 2010 and approved by a majority of voters at a referendum held on November 2, 2010 and (2) the Bond Order authorizing the City to issue general obligation bonds to finance certain public improvements, the Bond Order authorizing the City to issue general obligation bonds to finance certain neighborhood improvements and the Bond Order authorizing the City to issue general obligation bonds to finance certain housing projects, each adopted on July 28, 2014 and approved by a majority of voters at a referendum held on November 4, 2014.

“*Bond Resolution*” means the Bond Resolution adopted by the City Council of the City on September 26, 2016 with respect to the Bond, which includes this Appendix A, and any amendments or supplements thereto.

“*Business Day*” means, with respect to the Bond, any day other than a Saturday or Sunday or a legal holiday on which commercial banks are authorized or required by law to be closed for business in Charlotte, North Carolina.

“*Chief Financial Officer*” means the Chief Financial Officer of the City, the person performing the duties of the Chief Financial Officer or the official succeeding to the Chief Financial Officer’s principal functions, the Finance Director or the City Treasurer.

“*Code*” means the Internal Revenue Code of 1986, as from time to time amended.

“*Commission*” means the Local Government Commission of North Carolina.

“*Full Funding Date*” means November 1, 2019.

“*Interest Payment Date*” means the first Business Day of each month and any other date that interest is required to be paid on the Note under the Purchase Agreement.

“*Interest Rate*” means the interest rate required to be paid on the Bond as set forth in the Purchase Agreement.

“*Mail*” means first-class United States mail, postage prepaid.

“*Owner*” means the registered owner of the Bond.

“*Prepayment Date*” means the date on which the Bond or any portion thereof has been called for prepayment or is to be prepaid pursuant to this Appendix A.

“*Principal Amount*” means the sum of all Advances less any prepayment of Bond. Advances and prepayments shall be recorded (which records may be electronic) on the Table of Advances and Table of Partial Prepayment attached to the Bond, however failure to record an Advance or prepayment shall not affect the Principal Amount outstanding under the Bond.

“*Projects*” means the public improvements, neighborhood improvements and housing projects financed with the proceeds of the Bond in accordance with the authority under the respective Bond Orders.

“*Purchase Agreement*” means the Bond Purchase and Advance Agreement dated as of November 1, 2016 among the City, the Purchaser and the Commission.

“*Purchaser*” means PNC Bank, National Association, as the initial Owner of the Bond, and its successors and assigns.

“*Stated Principal Amount*” means \$150,000,000.

## ARTICLE II.

### AUTHORIZATION, FORM, ISSUANCE, DELIVERY AND REGISTRATION OF BOND

Section 2.01. ***Authorization of Financing and Authorization of the Bond.*** There is hereby authorized the issuance of a general obligation bond, designated “*City of Charlotte, North Carolina General Obligation Bond, Series 2016B.*” The Bond is being issued to provide funds to pay the Costs of the Projects and costs of issuing the Bond, under and in accordance with the Bond Orders. No Bond may be issued under the provisions of the Bond Resolution, including this Appendix A, except in accordance with this Article. The total principal amount of the Bond that may be issued and Outstanding is hereby expressly limited to the Stated Principal Amount.

Section 2.02. ***Issuance of the Note.*** The Bond will be issuable as fully registered bond in the Stated Principal Amount. The Bond will be numbered R-1 and will be substantially in the form set forth in Exhibit A with such appropriate variations, omissions and insertions as are permitted or required by this Appendix A. The execution and delivery of the Bond by the City under the Bond Resolution is conclusive evidence of the approval of the form of the Bond by the City Council, including any insertions, omissions, variations, notations, legends or endorsements authorized by the Bond Resolution.

Section 2.03. ***Details of the Bond; Payment.***

(a) The Bond will mature, subject to prepayment as set forth herein, on November 1, 2024 and will bear interest at the Interest Rate. Interest payable on the Bond shall be determined

based on the Principal Amount of the Bond. The amount of interest payable on each Interest Payment Date shall be calculated by the Purchaser in accordance with the Purchase Agreement and confirmed by the City. Interest on the Bond will be payable in arrears.

(b) The Bonds are general obligations of the City to the payment of the principal of and interest on which it has pledged its faith and credit.

The Bond shall be registered as to principal and interest, and the Chief Financial Officer, or his designee, is directed to maintain the registration records with respect thereto. Principal of and interest on the Bond shall be payable to the registered owner appearing on the registration records of the City by wire transfer or by check, mailed to such registered owner at its address as it appears on such registration books and shall be received by the registered owner on the date such payment is due.

Actions taken by officials of the Town to select paying and transfer agents, and a bond registrar, or alternate or successor agents and registrars pursuant to Section 159E-8 of the Registered Public Obligations Act, Chapter 159E of the General Statutes of North Carolina, are hereby authorized and approved.

(c) Both the principal of and the interest on the Bond are payable in any lawful coin or currency of the United States of America which on the respective dates of payment thereof is legal tender for the payment of public and private debts. The Bond shall bear interest from its date until the Principal Amount has been paid, but if such Bond has matured or has been called for prepayment and the Prepayment Date has occurred and funds are available for the payment thereof in full in accordance with the terms of the Bond Resolution, such Bond shall then cease to bear interest as of the maturity date or Prepayment Date, as applicable. The Bond will be dated as of its date of issuance, except that a Bond issued in exchange for or on the registration of transfer of the Bond will be dated as of the Interest Payment Date next preceding the date of authentication thereof, unless (1) the date of such authentication precedes the first Interest Payment Date, in which case it will be dated as of the date of the initial issuance of the Bond or (2) the date of such authentication is an Interest Payment Date to which interest on the Bond has been paid in full or duly provided for in accordance with the terms of this Appendix A, in which case it will be dated as of such Interest Payment Date; except that if interest on the Bond is in default, the Bond executed and delivered in exchange for or on registration of transfer of the Bond will be dated as of the date to which interest on the Bond has been paid in full. If no interest has been paid on the Bond, the Bond executed and delivered in exchange for or on the registration of transfer of the Bond will be dated as of the initial issuance of the Bond.

Section 2.04. ***Restriction on Transfer of the Bond.*** This Bond may not be transferred other than to (a) an affiliate of the Owner who is a “*qualified institutional buyer*” as defined in Rule 144A promulgated under the Securities Act of 1933, as amended, (b) a trust or custodial arrangement established by the Owner or one of its affiliates, the owners of the beneficial interests in which are limited to qualified institutional buyers, or (c) to a person that is a qualified institutional buyer that is a commercial bank having a combined capital and surplus, determined as of the date of any transfer pursuant to this Section, of \$5,000,000,000 or more that has executed and delivered to the City an investor letter in the form satisfactory to the City. In no event shall the Bond be transferred to any person or entity who holds the Bond for the benefit of a person or entity that is not a qualified institutional buyer or as part of a pool of assets in which persons that are not qualified institutional buyers may invest, such as a mutual fund or retirement plan.

The City will have no obligation to pay any amounts due on the Bond to anyone other than the Owner of the Bond as shown on the registration books kept by the City.

### ARTICLE III.

#### PREPAYMENT OF THE BOND

Section 3.01. **Optional Prepayment of the Bond.** The City may prepay the Bond, either in whole or in part, on any date at a prepayment price equal to 100% of the principal amount thereof, without premium, plus the accrued interest thereon to the Prepayment Date.

Section 3.02. **Mandatory Prepayment of the Bond.** The City shall prepay the Bond in whole on the Full Funding Date at a prepayment price equal to 100% of the principal amount thereof, without premium, plus the accrued interest thereon to the Prepayment Date, unless the Bond is eligible for the Amortization Period under of the Purchase Agreement, in which case the City will not be required to prepay the Bond on the Full Funding Date and the Bond will continue to be Outstanding and will be prepaid during the Amortization Period as set forth in the Purchase Agreement. If the City provides to the Purchaser written notice by noon on the Full Funding Date of its intent to repay the Bond pursuant to the terms of the Purchase Agreement, accompanied by a certificate signed by the Chief Financial Officer to the effect that the City is, as of the Full Funding Date, in compliance with all conditions set forth in the Purchase Agreement, then the Bond shall be deemed eligible for the Amortization Period under the Purchase Agreement.

Section 3.03. **Notice of Prepayment.** The City will provide written notice of the optional prepayment of the Bond not less than 30 days (or such lesser number of days as the Owner may accept), (1) to the Commission by Mail or electronic transmission, and (2) by Mail (or by such other means as may be permitted by the Owner) to the then-registered Owner of the Bond at the last address shown on the registration books kept by the City.

Failure to provide such notice to the Commission will not affect the validity of any proceedings for such prepayment.

Section 3.04. **Record of Prepayment.** The Owner will record any prepayments of the Bond on the Table of Partial Prepayment attached to the Bond (or otherwise kept on the Owner's official books and records, which may be electronic records).

### ARTICLE IV.

#### ADVANCES

Section 4.01. **Advance of Bond Proceeds.** The City acknowledges and agrees that prior to the earliest to occur of (a) the date when the sum of the aggregate Advances made hereunder equals the Stated Principal Amount, (b) the date on which the Purchaser's obligation to make Advances under the Purchase Agreement terminates or (c) the Full Funding Date (the "*Advance Termination Date*"), the proceeds of the Bond will be disbursed in installments through the making of Advances by the Purchaser in accordance with the Purchase Agreement. The Chief Financial Officer, or his designee, will indicate as part of each Advance the amount to be applied against each Bond Order. The date and amount of each Advance shall be noted on the Table of Advances attached to the Bond (or otherwise kept on the Purchaser's official books and records, which may be electronic records); *provided* that the failure to record any such Advance on the Table of Advances shall not affect the Principal Amount due. In no

event may the total amount of all Advances exceed the Stated Principal Amount. Following the Advance Termination Date, no additional Advances may be made. On the Advance Termination Date, the positive difference, if any, between the Stated Principal Amount and the aggregate principal amount of all Advances made under the Purchase Agreement shall be deemed to have been prepaid automatically and without any further notice or act by the City or any other Person. Any such automatic prepayment of principal shall not be taken into consideration in determining the Principal Amount of the Bond and shall not be recorded on the Table of Partial Prepayment attached to the Bond.

Section 4.02. **Application of Bond Proceeds.** The Chief Financial Officer is hereby directed to create and establish a special fund into which the proceeds from the sale of the Bond will be deposited (the “*Project Fund*”). The proceeds from each Advance will be deposited by the Purchaser with the City, and the City shall deposit such amounts in the Project Fund. The Chief Financial Officer shall invest and reinvest any moneys held in the Project Fund as permitted by the laws of the State of North Carolina and the income, to the extent permitted by the Code, is to be retained in the Project Fund and applied with the proceeds of the Bond to pay the costs of the Projects. The Chief Financial Officer shall keep and maintain adequate records pertaining to the Project Fund and all disbursements therefrom so as to satisfy the requirements of the laws of the State of North Carolina and to assure that the City maintains its covenants with respect to the exclusion of the interest on the Bond from gross income for purposes of federal income taxation.

## ARTICLE V.

### AMENDMENTS

Section 5.01. **Amendments to Bond Resolution.** Portions of the Bond Resolution, including this Appendix A, may be amended or supplemented, from time to time, without the consent of the Owner of the Bond if, in the opinion of nationally recognized bond counsel, such amendment or supplement would not adversely affect the interests of the Owner of the Bond and would not cause the interest on the Bond to be included in the gross income of a recipient thereof for federal income tax purposes. All other amendments or supplements to this Resolution require the consent of the owner of the Bond, including any amendment or supplement that would reduce the principal amount of the Bond, reduce the interest rate payable on it, extend its maturity or the times for paying interest, change the monetary medium in which principal and interest is payable.

Any act done pursuant to a modification or amendment consented to by the Owner of the Bond is binding on all Owners of the Bond and will not be deemed an infringement of any of the provisions of the Bond Resolution, whatever the character of the act may be, and may be done and performed as fully and freely as if expressly permitted by the terms of the Bond Resolution, and after consent has been given, no Owner of the Bond has any right or interest to object to the action, to question its propriety or to enjoin or restrain the City from taking any action pursuant to a modification or amendment.

## ARTICLE VI.

### MISCELLANEOUS PROVISIONS

Section 6.01. **Headings.** Any heading preceding the text of the several articles hereof, and any table of contents or marginal notes appended to copies hereof, are solely for convenience of reference and does not constitute a part of this Appendix A or affect its meaning, construction or effect.

Section 6.02. **Holidays.** Except as otherwise provided herein, whenever any payment or action to be made or taken hereunder is stated to be due on a day which is not a Business Day, such payment or

action will be made or taken on the next following Business Day, and such extension of time will be included in computing interest, if any, in connection with such payment or action.

Section 6.03. **Report to the Commission.** As of June 30 of each year the City will provide to the Commission a report showing the amount of the Bond Outstanding. On request, the City will send a report to the Commission demonstrating anticipated cash flow requirements for the Projects that the City anticipates financing with proceeds of the Bond during the next fiscal year.

Section 6.04. **No Recourse Against Members, Officers or Employees of the City or the Commission.** No recourse under, or on, any statement, obligation, covenant, or agreement contained in the Bond Resolution, in any Bond, or in any document or certification relating to the Bond, or under any judgment obtained against the City or the Commission or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or otherwise or under any circumstances, is to be had against any member, officer or employee, as such, of the City or the Commission, either directly or through the City, the Commission, or otherwise, for the payment for or to the City or the Commission or any receiver of the City or the Commission, or for, or to, any Owner or otherwise, of any sum that may be due and unpaid on any such Bond. Any and all personal liability of every nature, whether at common law or in equity or by statute or by constitution or otherwise, of any such member, officer or employee, as such, to respond by reason of any act or omission on his or her part or otherwise, for the payment for, or to, the City or the Commission or any receiver of the City or the Commission, or for, any Owner or otherwise, of any sum that may remain due and unpaid on the Bond hereby secured or any of them, is hereby expressly waived and released as an express condition of, and in consideration for, the adoption of the Bond Resolution and the issuance of the Bond.

Section 6.05. **Governing Law.** The Bond Resolution, including this Appendix A, is governed by and to be construed in accordance with the laws of the State of North Carolina.

[End of Appendix A]

**EXHIBIT A**  
**FORM OF BOND**

NO OFFERING CIRCULAR OR MEMORANDUM, OFFICIAL STATEMENT OR OTHER DISCLOSURE DOCUMENT HAS BEEN PREPARED OR PROVIDED BY THE CITY IN CONNECTION WITH THE OFFERING AND SALE OF THIS BOND. THIS BOND MAY NOT BE TRANSFERRED OTHER THAN TO (A) AN AFFILIATE OF THE OWNER WHO IS A “QUALIFIED INSTITUTIONAL BUYER” AS DEFINED IN RULE 144A PROMULGATED UNDER THE SECURITIES ACT OF 1933, AS AMENDED, (B) A TRUST OR CUSTODIAL ARRANGEMENT ESTABLISHED BY THE OWNER OR ONE OF ITS AFFILIATES, THE OWNERS OF THE BENEFICIAL INTERESTS IN WHICH ARE LIMITED TO QUALIFIED INSTITUTIONAL BUYERS, OR (C) TO A PERSON THAT IS A QUALIFIED INSTITUTIONAL BUYER THAT IS A COMMERCIAL BANK HAVING A COMBINED CAPITAL AND SURPLUS, DETERMINED AS OF THE DATE OF ANY TRANSFER, OF \$5,000,000,000 OR MORE THAT HAS EXECUTED AND DELIVERED TO THE CITY AN INVESTOR LETTER IN THE FORM OF ACCEPTABLE TO THE CITY. IN NO EVENT SHALL THIS BOND BE TRANSFERRED TO ANY PERSON OR ENTITY WHO HOLDS THIS BOND FOR THE BENEFIT OF A PERSON OR ENTITY THAT IS NOT A QUALIFIED INSTITUTIONAL BUYER OR AS PART OF A POOL OF ASSETS IN WHICH PERSONS THAT ARE NOT QUALIFIED INSTITUTIONAL BUYERS MAY INVEST, SUCH AS A MUTUAL FUND OR RETIREMENT PLAN.

**CITY OF CHARLOTTE, NORTH CAROLINA**  
**GENERAL OBLIGATION BOND, SERIES 2016B**

No. R-1

\$150,000,000

INTEREST RATE  
Variable, as set forth herein

DATED DATE  
November 1, 2016

MATURITY DATE  
November, 2024

**REGISTERED OWNER: PNC BANK, NATIONAL ASSOCIATION**

**STATED PRINCIPAL AMOUNT: ONE HUNDRED FIFTY MILLION DOLLARS**

The City of Charlotte, North Carolina (the “City”), a municipal corporation of the State of North Carolina (the “State”), for value received, promises to pay, but solely from the sources and in the manner hereinafter provided, to the Owner named above the Stated Principal Amount set forth above or the Principal Amount (as hereinafter defined), whichever is less, on the Maturity Date set forth above (or earlier as hereinafter described). This Bond is issued in accordance with the Registered Public Obligations Act, Chapter 159E of the General Statutes of North Carolina, and under The Local Government Finance Act (the “Act”), and the following bond orders: (1) the Bond Order authorizing the City to issue general obligation bonds to finance certain public improvements, the Bond Order authorizing the City to issue general obligation bonds to finance certain neighborhood improvements and the Bond Order authorizing the City to issue general obligation bonds to finance certain housing projects, each adopted on August 23, 2010 and approved by a majority of voters at a referendum held on November 2, 2010 and (2) the Bond Order authorizing the City to issue general obligation bonds to finance certain public improvements, the Bond Order authorizing the City to issue general obligation bonds to finance certain neighborhood improvements and the Bond Order authorizing the City to issue general obligation bonds to finance certain housing projects, each adopted on July 28, 2014 and approved by a majority of voters at a referendum held on November 4, 2014. This Bond is being issued to provide

funds to pay the capital costs of the projects authorized under the above-described Bond Orders. The Bond is issued under a Bond Resolution (as amended or supplemented from time to time, the “*Bond Resolution*”), adopted on September 26, 2016, by the City Council of the City. Reference is hereby made to the Bond Resolution for the rights, duties and obligations of the City and the rights of the Owner of the Bond, and, by the acceptance of this Bond, the Owner hereof assents to all of the provisions of the Bond Resolution. Capitalized terms used herein and not defined have the meaning ascribed to them in the Bond Resolution.

The City further promises to pay such Owner at the address as it appears on the registration books kept by the City interest at the Interest Rate described in the Bond Resolution and the Purchase Agreement on the lesser of (1) the Stated Principal Amount or (2) the sum of the Advances made by the Purchaser pursuant to the Bond Resolution and the Purchase Agreement (less any amount of the Bond prepaid) and as reflected in the “Table of Advances” attached hereto or kept in the Owner’s records (which may be electronic records) (the “*Principal Amount*”). Interest on this Bond will be payable on the first Business Day of each month (each an “*Interest Payment Date*”) from the Interest Payment Date next preceding the date of authentication (unless (1) the date of such authentication precedes the first Interest Payment Date, in which case interest with respect thereto shall be payable from the date of issuance of this Bond or (2) the date of such authentication is an Interest Payment Date to which interest on this Bond has been paid in full or duly provided for in accordance with the terms of the Bond Resolution, in which case interest with respect thereto shall be payable from such Interest Payment Date) until the Principal Amount shall have been paid or provided for in accordance with the Bond Resolution.

The City may prepay this Bond, either in whole or in part, on any date at a prepayment price equal to 100% of the principal amount thereof, without premium, plus the accrued interest thereon to the Prepayment Date.

The City shall prepay this Bond in whole on the Full Funding Date at a prepayment price equal to 100% of the principal amount thereof, without premium, plus the accrued interest thereon to the Prepayment Date, unless this Bond is eligible for the Amortization Period under the Purchase Agreement, in which case the City will not be required to prepay this Bond on the Full Funding Date and this Bond will continue to be Outstanding and will be prepaid during the Amortization Period as set forth in the Purchase Agreement. If the City provides to the Purchaser written notice by noon on the Full Funding Date of its intent to repay the Bond pursuant to the terms of, accompanied by a certificate signed by the Chief Financial Officer to the effect that the City is, as of the Full Funding Date, in compliance with all conditions set forth in the Purchase Agreement, then this Bond shall be deemed eligible for the Amortization Period under the Purchase Agreement.

The City will provide written notice of the optional prepayment of this Bond not less than 30 days (or such lesser number of days as the Owner may accept), (1) to the Commission by Mail or electronic transmission, and (2) by Mail (or by such other means as may be permitted by the Owner) to the then-registered Owner of this Bond at the last address shown on the registration books kept by the City.

Failure to provide such notice to the Commission will not affect the validity of any proceedings for such prepayment.

The Owner will record any prepayments of this Bond on the Table of Partial Prepayment attached to this Bond (or otherwise kept on the Owner’s official books and records, which may be electronic).

This Bond will be non-transferable, except as set forth on the face of this Bond. The City will have no obligation to pay any amounts due on this Bond to anyone other than the Owner of this Bond as shown on the registration books kept by the City.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of North Carolina to exist, be performed or happen precedent to or in the issuance of this Bond, exist, have been performed and have happened, and that the amount of this Bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by said Constitution or statutes. The faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

This Bond is not valid or obligatory for any purpose until the certification hereon has been signed by an authorized representative of the Local Government Commission.

*IN WITNESS WHEREOF*, the City of Charlotte, North Carolina has caused this Bond to be executed with the manual or facsimile signatures of the City Manager and the City Clerk, and has caused the City's official seal or a facsimile thereof to be impressed or imprinted hereon.

**CITY OF CHARLOTTE, NORTH CAROLINA**

By: \_\_\_\_\_  
City Manager

[SEAL]

By: \_\_\_\_\_  
City Clerk

The issue hereof has been approved under the provisions of The State and Local Government Revenue Bond Act.

\_\_\_\_\_  
GREG C. GASKINS  
Secretary of the Local Government Commission

**FORM OF ASSIGNMENT**

**ASSIGNMENT**

*FOR VALUE RECEIVED* the undersigned hereby sells, assigns and transfers unto

---

(Please print or typewrite Name and Address,  
including Zip Code, and Federal Taxpayer Identification or  
Social Security Number of Assignee)

---

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints

---

Attorney to register the transfer of the within Bond on the books kept for registration thereof,  
with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed by:

---

**NOTICE:** Signature must be guaranteed by a participant of the Securities Transfer Agent Medallion Program (“*STAMP*”) or similar program.

---

**NOTICE:** The signature to this assignment must correspond with the name as it appears on the face of the within Bond in every particular, without alteration, enlargement or any change whatever.

**TRANSFER FEE MY BE REQUIRED**







# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

**Agenda Date: 9/26/2016**

---

**Agenda #: 9.File #: 15-4029 Type: Policy Item**

---

## **City Manager's Report**



**Agenda Date:** 9/26/2016

---

**Agenda #:** 10. **File #:** 15-4008 **Type:** Appointment

---

## **Appointment to the Charlotte International Cabinet**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment in the Cultural/Ethnic category for an unexpired term beginning immediately and ending June 30, 2018.
  - Allison Braden, nominated by Council members Fallon and Kinsey
  - Momina Fairdi, nominated by Council members Eiselt and Phipps
  - Padma Nunna, nominated by Council member Driggs
  - Regina Owens, nominated by Council member Mitchell
  - Deepti Panjabi, nominated by Council members Austin and Autry

**Attachment**

Charlotte International Cabinet Applicants



City of Charlotte, NC

# CHARLOTTE INTERNATIONAL CABINET

## BOARD DETAILS

 OVERVIEW

 **SIZE** 21 Seats

 **TERM LENGTH** 3 Year

 **TERM LIMIT** 2 Terms

Membership - Appointed for three year terms in five membership categories: education, non-profit, cultural/ethnic, business and open. Mayor appoints two members in each category, while the City Council appoints four members in each. Mayor selects the Chair and Vice-Chair; Chair selects the remaining five members of the executive committee. City Manager's office staff member remains ex-officio.

Cabinet was created by City Council action on October 27, 2008, effective July 1, 2009, merging Mayor's International Cabinet and Sister Cities.

Cabinet originally had 30 members and was downsized in 2013 to 21 members.

Responsibilities - Create awareness of Charlotte as a international city by promoting exchange between Charlotte and its Sister Cities, welcoming all citizens and visitors, regardless of ethnicity or language skills, supporting global education programs, encouraging further growth of the international business sector and enhancing Charlotte's non-profit international sector.



DETAILS

**MEMBERSHIP BREAKDOWN** 7 by Mayor; 14 by City Council

**MEETING INFORMATION**  
Meeting Day - 3rd Wednesday monthly  
Meeting Time - 7:30 a.m.  
Meeting Location - Government Center Building/600 East 4th Street  
Time Commitment - 5 to 6 hours per month

**ADDITIONAL INFORMATION**  
Website:  
[http://charmeck.org/city/charlotte/cic/getinvolved/pages/charlotte%20international%](http://charmeck.org/city/charlotte/cic/getinvolved/pages/charlotte%20international%20cabinet)



City of Charlotte, NC

# CHARLOTTE INTERNATIONAL CABINET

## BOARD ROSTER

	<b>ANTHONY ATIASE</b> Partial Term   Sep 12, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Charlotte Chamber Appointed by City Council
	<b>CINDY BARNES</b> 2nd Term   Jul 01, 2014 - Jun 30, 2017	Office Government Center Building, 600 E 4th Street Position Board Member Category At-Large Appointed by City Council
	<b>DIANE D. CARTER</b> 1st Term   Dec 14, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Vice Chair Category Airport Staff Member Appointed by City Council
	<b>CHRIS I DOMENY</b> 1st Term   Apr 08, 2016 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category NC Consular Corps Appointed by Mayor
	<b>LARKEN M EGGLESTON</b> 2nd Term   Jul 01, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Chairperson Category At-Large Appointed by City Council
	<b>LESLIE JOHNSON</b> 1st Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Mecklenburg Co Staff Appointed by Mayor
	<b>NALAN KARAKAYA MULDER</b> Partial Term   Apr 25, 2016 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category Cultural / Ethnic Appointed by City Council
	<b>OMAR KAZZAZ</b> 1st Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category International Business Appointed by City Council
	<b>SASHA T. LEVONS</b> 1st Term   Jul 20, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category International Business Appointed by Mayor
	<b>CANDACE C MURRAY</b> 2nd Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Education / Non-Profit Appointed by City Council



**TROY PELSHAK**

2nd Term | Jul 01, 2016 - Jul 01, 2019

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category Cultural / Ethnic  
Appointed by Mayor



**RUTH M PEREZ**

1st Term | Jul 01, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category At-Large  
Appointed by Mayor



**YOLANDA PERRY**

2nd Term | Jul 01, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category At-Large  
Appointed by City Council



**NADJA TREZ\***

1st Term | Jul 19, 2016 - Jun 30, 2019

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category Education / Non-Profit  
Appointed by Mayor



**REINHARD VON HENNIGS**

1st Term | Dec 14, 2015 - Jun 30, 2018

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category At-Large  
Appointed by City Council



**STEVE H YIM\***

1st Term | Oct 26, 2015 - Jun 30, 2018

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category International Business  
Appointed by City Council



**JIAN ZHANG**

2nd Term | Jul 01, 2015 - Jun 30, 2018

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category Education / Non-Profit  
Appointed by City Council



**VACANCY**

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category At-Large  
Appointed by Mayor



**VACANCY**

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category Cultural / Ethnic  
Appointed by City Council



**VACANCY**

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category Charlotte Regional Partnership  
Appointed by City Council



**VACANCY**

Office Government Center Building, 600 E 4th Street  
Position Board Member  
Category Charlotte Regional Visitor's Authority  
Appointed by City Council

**CULTURAL / ETHNIC  
CATEGORY**

**Profile**

Allison M Braden  
First Name Middle Initial Last Name

allisonbraden32@gmail.com  
Email Address

641 N. Alexander St.  
Street Address Suite or Apt

Charlotte NC 28202  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (470) 809-5541 Home:  
Primary Phone Alternate Phone

District 1  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Political Party

Female  
Gender

03/02/1992  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

I am committed to making Charlotte an international city. My education and experience have demonstrated the importance of a city's commitment to fostering an inclusive international community. I believe the board can be instrumental for shaping Charlotte's growth in a way that's beneficial for Charlotte's evolving communities of residents and businesses. Cultivating lucrative international business opportunities and promoting cultural understanding among residents are both vital and complementary components of building Charlotte's reputation as an international city, and I'm committed to both of those aims. My passion for these issues motivates my interest in serving on the board, and that passion is supported by experience and expertise. I would look forward to putting those skills to work in the service of Charlotte.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

My career has been devoted to promoting cultural understanding and international cooperation. While studying for my degree in International Relations and Spanish, I worked in the Americas Program at The Carter Center to understand and promote free and fair elections in Venezuela, and I accompanied The Carter Center's election observation mission there in 2013 along with high-ranking dignitaries and former presidents. I then lived in Bangladesh for a year as a Fulbright scholar, teaching English and cultivating cross-cultural understanding. I'm fluent and familiar with international relations and the regional dynamics of Latin America and Asia, and I have traveled extensively in those regions. Since moving to Charlotte, I have continued my involvement and interest in cross-cultural understanding and making Charlotte a truly international city, with a reputation for hospitality and support of international populations and business. As a young person, I believe I can bring a unique viewpoint to the board that takes into account Charlotte's growing population of young professionals. I'm confident that my distinct perspective plus my experience and knowledge in the field of international relations would bring valuable texture and cultural insight to the board.

WFAE 90.7fm

Current Employer:

1.5

Years in current position:

Membership  
Associate

Job Title:

**Brief description of duties:**

In addition to meeting the needs of existing WFAE members, I work to broaden and diversify WFAE's audience and constituency to ensure that we are providing a compelling and useful public service to all of Charlotte's diverse and evolving communities. I'm also responsible for various aspects of fundraising to ensure that the station's cultural and public service missions are sustainable and cost-effective.

**Other employment history:**

Fulbright Scholar to Bangladesh, 2013-2014 Americas Program, The Carter Center, 2014

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Georgia Institute of Technology, B.S. International Affairs and Spanish

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte  
Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

\_\_\_\_\_  
If you selected 'Other', please explain:

Question applies to Charlotte International Cabinet.  
**Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population**

Which category, if any, do you fall under

\_\_\_\_\_  
If you selected 'Other' please explain

---

### **Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

\_\_\_\_\_  
\_\_\_\_\_  
 I Agree \*

**Please type your name below:**

\_\_\_\_\_  
Allison Braden

**Profile**

Momina Faridi  
First Name Middle Initial Last Name

momis8186@gmail.com  
Email Address

11728 Windy Creek Drive Apt. L  
Street Address Suite or Apt

Charlotte NC 28262  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (828) 674-2906 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

Asian or Pacific Islander  
Ethnicity

Independent  
Political Party

Female  
Gender

08/01/1986  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte International Cabinet, Domestic Violence Advisory Board (B/O), Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board (B/O/E)

**Why are you interested in serving on these boards/ committees?**

Charlotte International Cabinet: I believe we are all part of a global community and we need to think on a global perspective as citizens of the world. I was born in Pakistan, and moved to Brooklyn, NY when I was two. I have since moved to Charlotte, and have called this great city home for 12 years. As a woman with many points of views I know I can provide good insight on the Charlotte International Cabinet. Housing Appeals Board: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I see both sides of this issue. I understand the financial obligations of the lender, while still being able to empathize with the borrowers losing their home. I believe my perspective would be valuable to the Housing Appeals board. Housing Advisory Board of Charlotte-Mecklenburg: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I have counseled people while they are applying for home loans. I have seen how most people are one missed paycheck away from being without a home. Housing and the lack there of is very dear to my heart. I believe that home ownership can be a privilege but having a place to call home is a human right. I would be honored to be a member of the housing advisory board to help solve the issue of homelessness in our neighborhood.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I graduated from UNC Charlotte with a bachelors of science in Psychology. I have worked in the mortgage industry for almost 5 years.

**Wyndham Capital Mortgage**

Current Employer:

1

Years in current position:

Mortgage loan processor

Job Title:

**Brief description of duties:**

At Wyndham Capital, the Loan Processor is responsible for the timely and accurate processing of a pipeline of mortgage loans while consistently meeting closing date deadlines. The pipeline will consist of Conventional, FHA, and VA loans. The Processor is the borrower's primary contact for the loan file upon receipt so excellent communication skills are a must. Wyndham Capital is looking for candidates that have experience performing a variety of duties including understanding underwriter loan conditions, gathering documentation from the borrower to satisfy those conditions, data entry, customer service for all customers both inside and outside of Wyndham, and excellent pipeline management skills.

**Other employment history:**

January 2016 – April 2016 Loan Processor Movement Mortgage Fort Mill, SC - Obtain and accurately analyze all information requested by the underwriter for the purpose of attaining final approval for the loan file based on Conventional, FHA, VA or USDA guidelines. - Data entry of loan information into company system to ensure precise final loan package at closing. - Maintain a pipeline of loans and uphold Movement Mortgage's standards of a 7 day processing average. - Communicate effectively and professionally with borrower, loan officer, and third parties to the reach goal of processing a complete and qualified file. February 2015 – January 2016 Mortgage Repairs Processor Reverse Mortgage Solutions Charlotte, NC - Maintaining contact with borrowers over the phone and through letters. To ensure FHA and HUD guidelines are met for the repair conditions on the loan. Reviewing and obtaining the correct documentation to reimburse the borrower or any contractor involved. - Ordering & processing FHA inspections and appraisals to close out loan. - Maintaining the file in the RMS servicing system, Navigator. - Train new employees on the standard of procedures, and continually train existing employees to any changes in procedure. - Meeting compliance regulations with HUD and FHA. March 2012 – February 2015 Purchase Loan Processor Neighborhood Assistance Corporation of America Charlotte, NC - Originated, reviewed, processed, closed and administered customer loan proposals. - Submitted loan applications to underwriters for verification, recommendation, and approval. - Compiled a database of loan applicants' credit histories, income statements and other financial details. - Successfully closed an average of 15 loans per month.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

None of the

Above

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Which category, if any, do you fall under?

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

\_\_\_\_\_  
\_\_\_\_\_

I Agree \*

**Please type your name below:**

Momina Faridi

If you selected 'Other', please explain:

**Profile**

Padma \_\_\_\_\_ Nunna \_\_\_\_\_  
First Name Middle Initial Last Name

pnunna2002@yahoo.com \_\_\_\_\_  
Email Address

1108 Taranasay Ct \_\_\_\_\_  
Street Address Suite or Apt

Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28269 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

1108 Taranasay Ct Charlotte 28269

Home: (704) 766-1321 \_\_\_\_\_ Mobile: (281) 989-5515 \_\_\_\_\_  
Primary Phone Alternate Phone

Other \_\_\_\_\_  
What district do you live in?

Asian or Pacific Islander \_\_\_\_\_

Ethnicity Prefer Not to Say \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

10/23/1975 \_\_\_\_\_  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

ITSMF Houston, Active Member of Festival of India, NuvYug, Telugu Association of Greater Charlotte Area

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

With my exposure to various global issues and calling Charlotte my home, want to see how I can contribute and influence to bringing that International perspective to the economic growth and broad interests of various ethnic groups calling Charlotte their home

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I grew up on a small island off the main land of India, served in a global operations role with a Fortune 100 firm from the head office in Houston, have a MBA focused on Finance, Strategy and International Business, hold a business leadership role in a Fortune 100 Financial Services firm in Charlotte and have a passion for bringing community together for the greater good of the city.

TIAA \_\_\_\_\_  
Current Employer:

10 \_\_\_\_\_  
Years in current position:

Sr. Director \_\_\_\_\_  
Job Title:

**Brief description of duties:**

Leading large transformative efforts for the firm that are cross-functional and high impact with high visibility.

**Other employment history:**

Prior to TIAA, was with Halliburton Energy Services in Houston and served as a Managing Consultant at Lucent Worldwide services. Work and travels took me around the world and want to bring that experience in business, community and cultural perspective to Charlotte.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

MBA

Raj

Nunna

Spouse's Name:

IBM

Spouse's Employer

Managing  
Consultant

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Referral from Dimple Ajmera

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

**Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population**

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Padma Nunna

---

If you selected 'Other', please explain:

**Profile**

Regina D Owens  
First Name Middle Initial Last Name

reginadowens@gmail.com  
Email Address

5021 Banfshire Road  
Street Address Suite or Apt

Charlotte NC 28215  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

4349 Eaves Lane Charlotte NC 28215

Home: (704) 621-8669 Home: (704) 802-9622  
Primary Phone Alternate Phone

District 1  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

09/15/1984  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

It is my goal to contribute to an effective community of cultural scholars and entrepreneurs, to advance cultural knowledge, projects, approaches, and methodologies throughout Charlotte. The position is an opportunity to meet and network with other professionals who care about having a connected cultural community and discuss current efforts in cultural inclusion in Charlotte.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a long time resident of District 1 which is a underrepresented population although it has the most diverse ethnicity within Charlotte. I have and continue to support multiple businesses within my community that cater to multiple demographics. With my Degree in Travel & Tourism and volunteering at Project 658 I have a great understanding of many ways to connect to this population.

TD Bank  
Current Employer:

1  
Years in current position:

Call Center Customer Service for Merchant Accounts  
Job Title:

**Brief description of duties:**

Assists clients in the set up of bank card accounts and processing systems; responds to issues that may require troubleshooting. Ensures the maintenance of systems and accounts including inquiries regarding billing, payments, and procedural issues.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

UNCG- Bach. of Arts, CPCC- Associate of Arts

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Social Media**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

**Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population**

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Regina Denise Owens

---

If you selected 'Other', please explain:

**Profile**

Deepti Panjabi  
First Name Middle Initial Last Name

drpanjabi@gmail.com  
Email Address

2310 Roswell Avenue, Unit B  
Street Address Suite or Apt

Charlotte NC 28207  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (336) 471-1854 Home:  
Primary Phone Alternate Phone

District 6  
What district do you live in?

Asian or Pacific Islander  
Ethnicity

Political Party

Female  
Gender

04/07/1986  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Education Pioneers, Data Co-Chair

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

As an immigrant, refugee, and native North Carolinian, I am excited about the opportunity to contribute my voice and experiences, as well as elevating voices of others in the international community in Charlotte. I enjoy analyzing data and informing strong recommendations through robust analysis. I'm enthusiastic about contributing to the cabinet's efforts to serve as an advisory body to the Charlotte City Council.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have a strong background in data analysis, research, and training staff on cultural competency. I am able to bring my personal experiences as an immigrant, South Asian, and refugee. I served as an Education Pioneer Fellow to Deputy Superintendent Eileen Nash of Boston Public Schools to inform the strategic direction of students with learning differences. I served on a Diversity & Inclusion Advisory Committee in my current role at OneGoal to increase inclusion in our organization.

OneGoal  
Current Employer:

Years in current position:

Director of Teacher Support

Job Title:

**Brief description of duties:**

Lead and support a team of 9 teachers in 8 NYC public high schools to teach social-emotional learning skills, coach students to improve their academic selectivity, and support students with college preparation, enrollment, and graduation

**Other employment history:**

Teach For America, Education Pioneers, Citizen Schools, and NYC Department of Education More detailed information here: <https://www.linkedin.com/in/deepti-panjabi>

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte

Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

**Cultural/Ethnic Representative - Nominee** will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Deepti Panjabi

---

If you selected 'Other', please explain:



**Agenda Date:** 9/26/2016

---

**Agenda #:** 11. **File #:** 15-4009 **Type:** Appointment

---

## **Appointment to the Charlotte Regional Visitors Authority**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment in the At-large category for an unexpired term beginning immediately and ending June 30, 2019.
  - Peter Grills, nominated by Council members Driggs, Fallon, Phipps, and Smith
  - Matthew Hirschy, nominated by Council members Autry and Kinsey
  - Felicia Hall Allen, nominated by Council members Austin, Eiselt, Lyles, and Mitchell  
(NOMINATION DECLINED BY CANDIDATE)

**Attachment**

Charlotte Regional Visitors Authority Applicants



City of Charlotte, NC

# CHARLOTTE REGIONAL VISITORS AUTHORITY (B/O)

## BOARD DETAILS

OVERVIEW

**SIZE** 13 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

**Membership** - On February 28, 2004, Charlotte City Council approved the merger of Visit Charlotte and the Auditorium-Coliseum-Convention Center Authority to form the Charlotte Regional Visitors Authority. The required approval from the State Legislature in the 2004 Short Session was approved June 17, 2004. Initial terms will be staggered with all future terms being for three years. No member may serve more than two consecutive full terms. The Mayor will appoint three at-large members, and one limited service hotel representative. City Council will appoint five at-large members, one small town representative, one full service hotel representative, one restaurant representative, and one member from the general travel category. Background checks will be conducted on citizens nominated to the committee. At the November 26, 2012 Council meeting, Council voted to change one of their at-large seats for a representative of the rental car industry.

**Responsibilities** - Promote Charlotte as a major convention center, fully capable of providing the physical facilities, exhibit spaces, meeting rooms, hotel rooms, and other suitable amenities. Develop a comprehensive program that will promote and establish Charlotte as a tourist destination.

	<b>MEMBERSHIP BREAKDOWN</b>	4 by Mayor; 9 by City Council
<b>DETAILS</b>	<b>MEETING INFORMATION</b>	<p>Meeting Day - 2nd Wednesday (every other month)</p> <p>Meeting Time - 8:00 a.m.</p> <p>Meeting Location - Convention Center/501 South College Street</p> <p>Time Commitment - 2 hours per month</p>
	<b>ADDITIONAL INFORMATION</b>	Website: <a href="http://www.crva.com/leadership">http://www.crva.com/leadership</a>



City of Charlotte, NC

# CHARLOTTE REGIONAL VISITORS AUTHORITY (B/O)

## BOARD ROSTER

	<b>MARTHA DOCKERY CLARK</b> 1st Term Jul 01, 2016 - Jun 30, 2019	<b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> City Council
	<b>WILLIAM DELOACHE</b> 1st Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> Full Service Hotel <b>Appointed by</b> City Council
	<b>THERESA L FOUST</b> Partial Term Dec 01, 2015 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> Mayor
	<b>ARTHUR J GALLAGHER</b> 1st Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> Restaurant <b>Appointed by</b> City Council
	<b>BRIDGET-ANNE HAMPDEN</b> 1st Term Jul 01, 2015 - Jun 30, 2018	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Vice Chair <b>Category</b> At-Large <b>Appointed by</b> Mayor
	<b>VENESSA HARRISON</b> 2nd Term Jul 01, 2015 - Jun 30, 2018	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Secretary <b>Category</b> At-Large <b>Appointed by</b> City Council
	<b>KEVIN A HENRY</b> Partial Term Jan 21, 2016 - Jun 30, 2017	<b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> Mayor
	<b>THOMAS HENSON</b> Partial Term Jul 01, 2016 - Jun 30, 2019	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Chairperson <b>Category</b> Limited Service Hotel <b>Appointed by</b> Mayor
	<b>PAUL JAMISON</b> 2nd Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Treasurer <b>Category</b> Town Representative <b>Appointed by</b> City Council
	<b>TRACY MONTROSS</b> 1st Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> City Council
	<b>THOMAS H SASSER</b> 1st Term Jul 01, 2016 - Jun 30, 2019	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> General Travel <b>Appointed by</b> City Council



**RUSSELL SIZEMORE**

2nd Term Jul 01, 2014 - Jun 30, 2017

**Office** Convention Center, 501 S. College Street  
**Position** Past Chair  
**Category** At-Large  
**Appointed by** City Council



**VACANCY**

**Position** Board Member  
**Category** At-Large  
**Appointed by** City Council

**Profile**

Peter J Grills  
First Name Middle Initial Last Name

pgrills@theballantynehotel.com  
Email Address

5335 Park Road  
Street Address Suite or Apt

Charlotte NC 28209  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 301-9668 Business: (704) 248-4092  
Primary Phone Alternate Phone

District 6  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity  
Prefer Not to Say  
Political Party

Male  
Gender

04/05/1955  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

NCRLA Charlotte Board, NCRLA State Board HTA Board of Directors CAHA Board of Directors

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Regional Visitors Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I feel I would represent the Hotel industry well as well as the restaurant industry. I am active in the community and the industry and have been and will continue to be an advocate for our industry.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am the current General manager of the Ballantyne Hotel & Lodge, I have worked in the Hospitality Industry all of my life. Have been a resident in Charlotte for over 10 years. I have served and been an active Board of Director on HTA, CAHA and Chaired the NCRLA Charlotte chapter Board for multiple years

The Ballantyne Hotel & Lodge  
(Bissell Companies)

Current Employer:  
GM for 3 years, combined 10 years  
with the Ballantyne)

Years in current position:  
General  
Manager

Job Title:

**Brief description of duties:**

Oversee all aspect of Ballantyne Hotel and Lodge operations including Spa and Golf.

**Other employment history:**

Before joining Bissell Hotels, I managed the food and beverage operations for Bank of America in Charlotte. In addition, he served previously as director of operations at Cornerstone Management and Consulting. In this position, I was responsible for marketing, sales and operations of restaurants and hotels, including one sixtyblue, Michael Jordan's Steakhouses in Connecticut and Washington, DC, and W Hotels in Chicago and Mexico City. Earlier in my career, I was regional manager for Morton's and opened the Uptown Charlotte location.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Dinah  
Grills

Spouse's Name:

Dresslers  
Restaurants

Spouse's Employer

Host

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Bissell Orginazition told me of the opening

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte Regional Visitors Authority (B/O).

Hotel/Convention Representative

Which category, if any, do you fall under?

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Peter Grills

**Profile**

Matthew C Hirschy  
First Name Middle Initial Last Name

hirschy.matt@gmail.com  
Email Address

1714 Thomas Avenue  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 607-9348 Home:  
Primary Phone Alternate Phone

District 1  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

06/21/1989  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

Guilford Green Foundation Quist

**Which Boards would you like to apply for?**

Charlotte Regional Visitors Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I believe we are a diverse, welcoming city. From our beautiful golf destinations in south Charlotte to classic southern food in the west end to the international culture on the east side to the White Water Center and beyond, our city has a lot to offer- and that's just the tip of the iceberg. I believe our city has an incredible opportunity to continue being our state's leader in hosting world class events and conferences. I believe I have the experience needed to assist this board for a three-year term in ensuring that we continue to drive our city and state's economy toward prosperity for everyone. I believe I can uniquely speak to and assist with the negotiations that many of our hotels, event and conference venues and other facilities are having with potential businesses. Beyond this, I find it essential that citizens stay engaged with our city to contribute to economic development measures. I feel it is my duty to the city that I grew up in and have lived in for 20+ years to make sure that everyone, nationally and internationally comes to understand it as the beautiful, diverse, welcoming city I know it to be.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

As an event planner, small business consultant, executive recruiter, and now professional community advocate I have a diverse background and a wealth of unique perspective to bring to this table. I've worked with countless performing acts, and several conferences to encourage them to not only bring their business to Charlotte but to invest in our city and the people that make it great. I've negotiated with top 100 Billboard recording acts such as Mumford and Sons, Duran Duran and others to encourage them to stay, as well as major professional conferences like the APTA conference to ensure that their participants had a meaningful visit and knew that Charlotte was a welcoming city for everyone. Our hourly workforce is the backbone of our local economy, and in order to ensure their success, we must continue to make sure that our city is successful in welcoming events large and small to our economy as well.

---

Equality NC  
Foundation

Current Employer:

2.5

Years in current position:

Director of  
Advancement

Job Title:

**Brief description of duties:**

I joined the Equality NC Foundation in July of 2014. I run the day to day operations of many of their strategic initiatives, including working with various intersectional stakeholders to bolster inclusive workplace policies at Fortune 500 companies while also directing their development work. I am tasked with educating institutions and businesses about the issues facing LGBTQ people, maintaining key relationships, in addition to public education measures. I've worked with state agencies, schools, top recording artists, major facilities and events.

**Other employment history:**

Before joining Equality NC, I worked in various roles as a community relations, executive recruitment, and policy consultant for corporations and non-profits. My work passions include fairness, inclusion, small business/startups, community relations, event planning, environmental stewardship and philanthropy. I have helped to effect major updates in public and private sector policy at the local, state-wide and national level and have raised over 3 million dollars for a variety of causes and issues over the course of my career. I'm a fierce competitor who enjoys sports of all kinds, the outdoors and when not binge-watching "The West Wing", traveling with my fiancé Justin and our Goldendoodle Tebow.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Appalachian State University, class of 2012.

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of  
Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte Regional Visitors Authority (B/O).  
None of the

Above

Which category, if any, do you fall under?

\_\_\_\_\_  
If you selected 'Other' please explain

---

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Matthew C. Hirschy



**Agenda Date:** 9/26/2016

---

**Agenda #:** 12. **File #:** 15-4011 **Type:** Appointment

---

## **Appointment to the Community Relations Committee**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment for an unexpired term beginning immediately and ending June 30, 2019.
  - Alicia Benjamin, nominated by Council member Autry
  - Alyssa Brown, nominated by Council member Kinsey
  - Beverly Corpening, nominated by Council member Fallon
  - Jared Fawley, nominated by Council member Driggs
  - Daniel Freeman, nominated by Council member Driggs
  - Gary Young II, nominated by Council members Austin, Eiselt, Fallon, Mitchel, and Phipps

**Attachment**

Community Relations Committee Applicants



City of Charlotte, NC

# COMMUNITY RELATIONS COMMITTEE (O)

## BOARD DETAILS

OVERVIEW

**SIZE** 45 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

**Membership** - Appointments are for three years terms. On June 8, 1998, Council approved adding 15 members to the Community Relations Committee. The Mayor and the chairman of the Board Of County Commissions shall designate one (1) member as chairperson of the committee and one (1) member as vice-chairperson.

**Responsibilities** - To prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte and Mecklenburg County.

The volunteers who comprise members of the Community Relations Committee are an integral part of the human relations support system for the City of Charlotte and Mecklenburg County. CRC members pursue activities that ensure fair housing practices and access to public accommodations; assist in settling dispute and group conflicts; improve race, ethnic and community relations; prevent discrimination; and improve communication among various community groups and individuals.

CRC's diverse membership is divided into six subcommittees: Programs, Communication, Education, Police-Community Relations, Intercultural Relations and Young Leaders. The subcommittee chairs, along with the CRC chairperson and vice-chairperson, form the CRC Leadership Committee. Recommendations for action or advocacy are made by subcommittee chairs through their participation in the CRC Leadership Committee.



DETAILS

<b>MEMBERSHIP BREAKDOWN</b>	8 by Mayor; 16 by City Council; 21 by County Commission
<b>MEETING INFORMATION</b>	Meeting Day - 3rd Tuesday monthly Meeting Time - 4:00 p.m. Meeting Location - Belmont Center (700 Parkwood Ave.) Time Commitment - 1 to 2 hours per month
<b>ADDITIONAL INFORMATION</b>	Website: <a href="http://charmeck.org/city/charlotte/CRC/committee/Pages/default.aspx">http://charmeck.org/city/charlotte/CRC/committee/Pages/default.aspx</a>



City of Charlotte, NC

# COMMUNITY RELATIONS COMMITTEE (O)

## BOARD ROSTER

	<b>PATRICIA A ALBRITTON</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Chairperson Category None Appointed by City Council
	<b>JOSHUA ARNOLD</b> 1st Term Oct 07, 2014 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>JEANETTE G AYENI</b> Partial Term Jul 01, 2016 - Jun 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>DEMARIO M BAKER</b> Partial Term Nov 05, 2015 - Jun 30, 2018	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>TREVOR BEAUFORD</b> Partial Term Apr 21, 2015 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MARK BOONE</b> 1st Term Jul 21, 2016 - Jul 20, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>CRYSTAL L BROOKS</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>AMANDA B. BROWN</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>KAWANA C DAVIS</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>RYAN J DEAL</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council



**LARRY EDWARDS**  
1st Term Jul 01, 2014 - Jun 30, 2017

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by County Commission



**AVERY FAUCETT**  
1st Term Aug 04, 2016 - Aug 03, 2019

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by Mayor



**DEANGLE GADSDEN**  
Partial Term Sep 06, 2016 - Jul 30, 2017

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by County Commission



**TRYMAINE GAITHER**  
1st Term Aug 05, 2014 - Jul 31, 2017

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by County Commission



**MATTHEW GARDNER**  
1st Term Oct 07, 2014 - Sep 30, 2017

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by County Commission



**PASSION S GRAHAM**  
1st Term Jul 01, 2016 - Jun 30, 2019

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by City Council



**ERIN W HAMRICK**  
Partial Term Jun 30, 2016 - Nov 03, 2018

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by Mayor



**MEL HARTSELL**  
Partial Term Sep 12, 2016 - Jun 30, 2019

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by City Council



**JIBRIL HOUGH**  
2nd Term Oct 01, 2014 - Sep 30, 2017

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by County Commission



**GARY D LEAKE**  
1st Term Jul 01, 2016 - Jun 30, 2019

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by City Council



**ANGELA LINDSAY**  
1st Term Mar 17, 2015 - Jul 31, 2017

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by County Commission



**CHARLEON MACON**  
1st Term Aug 05, 2014 - Jul 31, 2017

Office Belmont Center, 700 Parkwood Avenue  
Position Board Member  
Category None  
Appointed by County Commission

	<b>CHRISTINA NEWCOMB</b> Partial Term Aug 04, 2015 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>KWESI NICHOLS</b> 2nd Term Sep 02, 2016 - Sep 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>AARON ORR SR</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>MELISSA PEACE</b> Partial Term Sep 06, 2016 - Jul 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>BETH PICKERING</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>VALARIE REED</b> 2nd Term Sep 01, 2015 - Aug 31, 2018	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>DELORES REID-SMITH</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>JACQLIN V ROBINSON</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>DIANA SANCHEZ</b> 1st Term Aug 05, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>OMAR SAXTON</b> 2nd Term Mar 17, 2016 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>DANA SIDBERRY</b> 1st Term Jul 01, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MICHAEL E SMALENBERGER</b> Partial Term Nov 05, 2015 - Jun 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor

	<b>JENNIFER STYCZEN</b> 1st Term Jul 01, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MICHAEL E TANCK</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>CARRIE TAYLOR</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>HéCTOR M VACA JR.</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>JUAN J VAZQUEZ BERNAL</b> Partial Term Sep 06, 2016 - Jul 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MICHAEL J WHITENER</b> Partial Term Jul 01, 2016 - Jun 30, 2018	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council

**Profile**

Alicia Benjamin  
First Name Middle Initial Last Name

aliciamichelebenjamin@gmail.com  
Email Address

4800 Harri Ann Drive  
Street Address Suite or Apt

Charlotte NC 28227  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 299-1797 Home:  
Primary Phone Alternate Phone

District 5  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

08/22/1964  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Community Relations Committee (O)

**Why are you interested in serving on these boards/ committees?**

I am interested in serving on the Community Relations Committee because I am committed to improving communications and fostering interaction among the various groups and communities in Charlotte. As an English as a Second Language Instructor for CPCC for several years, I had the privilege of meeting and teaching some of the very courageous and tenacious members of the international community who have made Charlotte their home. I know the importance of helping the immigrant community to integrate into our communities in Charlotte, so that they can thrive and contribute to our diverse and dynamic neighborhoods. As an African American single mother, I also know the importance of fostering mutually beneficial relationships among all groups in Charlotte, especially among our young people. As a student of Nonviolent Communication (also known as Compassionate Communication), I seek to empower all people to be more compassionate in the ways we think, speak, and act, that allows us to move through conflict skillfully, carefully, and without hurting or hating.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have been studying Nonviolent Communication techniques (also known as Compassionate Communication) with the Center for Nonviolent Communication since September 2015. I taught English as a Second Language to students from various countries at CPCC for 3 years.

Inspiration  
Ministries  
Current Employer:

5

Years in current position:

Writer/Editor

Job Title:

**Brief description of duties:**

Write and edit monthly direct mail letters, magazine articles, web copy, advertisements, and other projects that support Inspiration Ministries' outreach and fundraising goals.

**Other employment history:**

PROFESSIONAL EXPERIENCE Inspiration Ministries, Indian Land, S.C. Writer/Editor (August 2011–Present). Write and edit monthly direct mail letters, magazine articles, web copy, advertisements, and other projects that support Inspiration Ministries' outreach and fundraising goals. RR Donnelley, Charlotte, N.C. Legal Proofreader/Copy Editor (January 2010–August 2011). Proofread and edited legal and marketing copy for several international law firms, including White & Case, and Morrison & Foerster. Reviewed and analyzed jobs to set adequate deadlines. Communicated with clients regarding job status and progress. Freelance Writer, Copy Editor and Proofreader (March 2010–December 2011). Charlotte, N.C. Wrote news stories for Charlotte Observer Publications, and other publications. Proofread and edited manuscripts for various clients, including Oxford University Press and McFarland & Company, Inc. Central Piedmont Community College, Charlotte, N.C. English as a Second Language Instructor (September 2007–May 2011). Taught English skills to students. Developed lesson plans that improve students' reading, writing, speaking, and listening skills. Set learning goals for students and assisted them with computer software language programs. The United Methodist Publishing House, Nashville, Tenn. Production Editor (June 2004–June 2007). Edited and proofread manuscripts, including The New Interpreter's Dictionary of the Bible and the Global Bible Commentary. Supervised freelance copy editors and proofreaders. Used The Chicago Manual of Style as a reference. The Freedom Forum/First Amendment Center, Nashville, Tenn. Editor/Writer (2000–2004). Wrote and edited articles about First Amendment and newsroom diversity issues. Used HTML to post articles, photos, and graphics on the Freedom Forum's Web site.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

TESL - Certified to Teach English as a Second Language.

n/a

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Social Media**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

\_\_\_\_\_  
If you selected 'Other' please explain

---

### **Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

\_\_\_\_\_  
\_\_\_\_\_  
 I Agree \*

**Please type your name below:**

\_\_\_\_\_  
Alicia Benjamin

Profile

Alyssa E Brown
First Name Middle Initial Last Name

abrown@charlottechamber.com
Email Address

707 Seigle Avenue #510
Street Address Suite or Apt

Charlotte NC 28204
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (336) 407-1936 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Political Party

Female
Gender

12/05/1990
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

Community relations are a subtle, yet defining characteristic of cities. An integral component of a thriving city is residents that feel welcomed, committed, and like they have a voice in the community they live in. We are seeing the consequences of cities that don't prioritize progressive community relations practices in the media via Ferguson, Baltimore, and now Milwaukee protests. I want to serve on this board to ensure that Charlotte becomes a model city, implementing programs and practices that make all residents feel that they belong to it and are treated fairly.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I recently graduated from UNC Charlotte with a Masters in Public Administration, so I have a thorough working knowledge of ideal local government practices. Learning from local adjunct professors helped me better understand Charlotte's history and current government policies. Additionally, I work for the Charlotte Chamber as a market researcher. I am very familiar with Charlotte's economic strengths and weaknesses, as well as local and national policy issues as they relate to Charlotte. As a researcher, I would bring a unique skill in supplying data and analysis to support recommendations made by the committee.

Charlotte Chamber
Current Employer:

1.5
Years in current position:

Director, Internal  
Research

Job Title:

**Brief description of duties:**

-Perform analysis of internal data metrics to measure organizational trends -Create surveys and facilitate focus groups, interpret and analyze feedback from members and non-members -Perform market research to determine economic trends in the Charlotte region -Create content for all publications, brochures, and fliers -Chair of the Charlotte Chamber Philanthropy Committee

**Other employment history:**

-Research Intern, Charlotte Chamber, 08/2014 - 05/2015 -Research Graduate Assistant, UNCC Urban Institute, 08/2014 - 05/2015 -Office Assistant, Bell, Davis, and Pitt, P.A. (Winston-Salem, NC), 07/2013 - 08/2014 -Government Affairs Intern, Lowe's, Inc., ( Mooresville, NC), 05/2012 - 08/2012

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Masters, Public Administration, UNC Charlotte, 01/2014 - 05/2016 B.A., Political Science, Virginia Tech, 08/2009 - 12/2012

N/A

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

City of Charlotte  
Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Alyssa Brown

**Profile**

Beverly Corpening  
First Name Middle Initial Last Name

bevey4@gmail.com  
Email Address

PO Box 562561  
Street Address Suite or Apt

Charlotte NC 28256  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

556 BLENDWOOD Dr. Charlotte, NC 28215

Mobile: (704) 493-8520 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Community Oversight Board (County board?) Currently serve as chair of state legislated committees

**List any boards you have served on in the past:**

No listed City or County boards

**Which Boards would you like to apply for?**

Community Relations Committee (O), Transit Services Advisory Committee

**Why are you interested in serving on these boards/ committees?**

The Community Relations Board reviews the complaints and suggestions from the public that concern all of us who live in the city or county limits. Issues that cause others to 'not be in a position to succeed' has always been of interest to me. I want to see first hand how the city and county organization's are assisting our residents. At the same time, I want to be able to offer any experience, talents, suggestions, and solutions that will benefit all citizens of Charlotte and Mecklenburg County. I live here, as well as my children and grandchildren, and a host of friends. I am very civic minded and proud to be a responsible, and involved resident of this city. My bold and open approach gets the conversations going! Which most often leads to a viable solution! As a long time transit rider I have first hand knowledge as to problems and concerns with transit issues for riders as well as personnel. I also feel like these experiences have given me special insight to helpful and sensible solutions. I do not have experience with the Charlotte Housing Authority. However; in my service to the community, in other capacities I often get complaints and suggestions from people who do currently have issues, or have had issues in the past. Sometimes a fresh set of eyes and ears can make a difference. Just adding this in. Thank you for your consideration of my application.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have served, or currently serve on several boards, in differing categories as an advocate, including social justice, political areas, elderly and aging issues, children's concerns, homeless and housing, family unit matters, and behavior health related concerns. I have volunteered for the Red Cross, SCAN, Parents for a drug free America, civil rights, and participated in numerous walks, and supportive roles for physical health issues. Wherever I can be of service I am always willing to lend my voice, my hand, my heart, and my experience. I also work as a PT (information transfer agent) during elections, and am also trained to manage the voting machines at election times. I am passionate about doing all I can to enhance the possibility that every human being has the opportunity to a better life experience. If I am not selected to either of the boards, I am still willing to assist in other ways to enhance a positive living experience for any resident or visitor to the Charlotte/Mecklenburg area. I love the city of Charlotte! We are the best! Thank you for your service also.

PREForevergreen of Charlotte, Inc.

Current Employer:

5

Years in current position:

Program Director fir Participants and Community Links

Job Title:

**Brief description of duties:**

Develop programs beneficial to program participants and family/significant other, assist with training set up. Manage office staff. Link participants to community services. Identity grant and other community program opportunities. Match jobs to participants. Assist with participant and family supports.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Other**

Education:

with a degree in Christian Counseling.

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Former Nationally certified EMT. Currently have several CEUs earned in Substance use, Mental Health, forensics, Intellectual/Developmental Disabilities. I love learning. Always looking for 'affordable' opportunity to learn. Psychology and some nursing college credits.

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Other**

How did you find out about the Charlotte Boards and Commissions vacancies?

Received an email after asking about a concern.

If you selected 'Other', please explain:

**Board Specific Questions**

---

Question applies to Charlotte Housing Authority (B/O).

No

Are you a low income housing resident?

Question applies to Transit Services Advisory Committee.  
Disabled citizen using Charlotte

Transit

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

---

### Boards / Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree \*

Please type your name below:

Beverly Corpening

Profile

Jared R Fawley
First Name Middle Initial Last Name

5505 Werburgh Street
Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (419) 206-1759
Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity
Prefer Not to Say
Political Party

Male
Gender

07/09/1986
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

None in Charlotte, NC. I have served as a council member for the Student Bar Association at the University of Toledo College of Law and served as President of the Sports Law Society at the same university.

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I come from a lower middle class background that helped mold the individual I am in a positive manner. My parents had me at age 19 and were incredibly ill equipped to raise my brothers and myself. It is really only in hindsight that I reflect and realize just how much of an impact the "sense of community" I was fortunate enough to experience as a child and young adult had upon the man I would become. A sense of community allowed my parents to figure out how to raise four children, while in their mid twenties, and raise them right. The positive support they experienced can be attributed to the strongly diverse and blue collar neighborhood I was raised in Toledo, OH. Positivity from this background was fostered by the diversity around me. I believe experiencing diversity enriches individuals and can positively shape communities. Too often, as people, our differences are cause for fear and uncertainty when the celebration of these differences strengthen communities and help shape young citizens to be productive adults. Getting involved in the community relations committee became a goal as I feel my background provides a unique angle on how a city's positive relationship with all of its citizens, no matter their cultural, ethnic or socioeconomic background, can enrich the community and help enable success for all. While not originally a Charlotte local, I feel this outside perspective can help enrich this committee and bring ideas tom improve our community, as great as it already is (why else would I have moved here!).

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a licensed attorney in NC and work in Management for Bank of America.

Bank of America  
Current Employer:

1  
Years in current position:  
Vice President, Senior Enterprise Compliance Manager  
Job Title:

**Brief description of duties:**

I help manage and drive a culture of compliance with federal, state and local regulations applicable to the financial industry.

**Other employment history:**

Audit Leader for Wells Fargo (2013-2015)

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

Graduate School

Education:

I have a JD and an MBA

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Licensed attorney in NC

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte

Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Jared Richard Fawley

**Profile**

Daniel F Freeman PhD  
First Name Middle Initial Last Name

doc@freeman-pr.org  
Email Address

6025 Amos Smith Road  
Street Address Suite or Apt

Charlotte NC 28214  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (413) 627-7339 Business: (980) 202-2936  
Primary Phone Alternate Phone

District 3  
What district do you live in?

Other  
Ethnicity

Republican  
Political Party

Male  
Gender

11/02/1968  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Commissioner, North Carolina Governor's Human Relations Committee, Raleigh, NC 6/2015-Present  
Member, Mecklenburg County Board of Commissioners - Small Business and Entrepreneurship Advisory Board, Charlotte, NC 6/13-Present

**List any boards you have served on in the past:**

Member, North Carolina Governor's Statewide Youth Advisory Council, Raleigh, NC 8/13-12/14 Member, Town of Huntersville Planning Board, Huntersville, NC 3/13-2/15

**Which Boards would you like to apply for?**

Business Advisory Committee, Community Relations Committee (O)

**Why are you interested in serving on these boards/ committees?**

I am a small business owner in the Charlotte-Mecklenburg area. Ethnically/Culturally I am a mix of Black, Latino and Native American and thus have different obstacles to overcome as a small business owner and as well work within each of these communities in Charlotte-Mecklenburg.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I serve on the Mecklenburg County Small Business/Entrepreneurship Board and the State of North Carolina Human Relations Committee. I bring with me 8 years o military experience and 15 years of Corporate experience as an Senior Executive for a global company; and as a Consultant for the last 7 years. I am also very active within the communities that I mentioned earlier with business support and human relations work.

Freeman Public Relations Group  
Current Employer:

7  
Years in current position:

Managing Director, Public Relations

Job Title:

**Brief description of duties:**

Provides communications work as an intermediary between the public and an organization, business and/or political campaign/committee.

**Other employment history:**

VP, PR & Communications, COSS Development Corporation, Huntersville, NC, 5/06 – 3/09  
Communications Manager, Branch Banking & Trust Corporation, Raleigh, NC, 7/03 – 5/06  
Director, Communications/Public Affairs, Dataradio Corporation, Atlanta, GA, 10/99 - 6/03  
Senior Marketing Specialist, GE Ericsson Communications Inc., RTP, NC, 7/96 - 10/99  
Supervisor, Administrative Services, United States Army, Washington, DC, 7/89 - 7/96

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Other**

Education:

PhD - Organizational Management

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

D. Franklin Freeman PhD

**Profile**

Gary L Young, II  
First Name Middle Initial Last Name

gary.young@cmbcc.org  
Email Address

72 7214 Williams Reynolds Dr  
Street Address Suite or Apt

Charlotte NC 28215  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

7214 Williams Reynolds Dr

Mobile: (704) 231-0894 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

11/01/1984  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Charlotte-Meck Black Chamber of Commerce

**List any boards you have served on in the past:**

National Association of Black Sports Professionals - Charlotte Chapter

**Which Boards would you like to apply for?**

Business Advisory Committee, Community Relations Committee (O)

**Why are you interested in serving on these boards/ committees?**

I have a sincere interest in the development, and betterment of the communities in Charlotte as a whole. As a leader in the Black business community, I want to help my sector understand the importance of doing business with others, the right way.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

+Born and raised in Charlotte +8 year member of Black Chamber of Commerce; 3 year Board member +Director of Economic Development for Black Chamber of Commerce +Political Science Background

**Self**

Current Employer:

Years in current position:

Job Title:

**Brief description of duties:**

**Other employment history:**

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

---

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

---

Yes  No

**If yes, please explain conflict:**

---

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

---

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

---

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

---

---

I Agree \*

Please type your name below:

---

Gary Linn Young, II



**Agenda Date:** 9/26/2016

---

**Agenda #:** 13.**File #:** 15-4014 **Type:** Appointment

---

## **Appointment to the Housing Appeals Board**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment in the City Within a City Tenant category for an unexpired term beginning immediately and ending December 31, 2016, and then continuing for a full three-year term beginning January 1, 2017, and ending December 31, 2019.
- THE FOLLOWING APPLICANTS DO NOT FALL UNDER THE REQUIRED CATEGORY:
  - Momina Faridi, nominated by Council member Fallon
  - Regina Tisdale, nominated by Council member Autry

**Attachment**

Housing Appeals Board Applicants



City of Charlotte, NC

## HOUSING APPEALS BOARD (B/O/E)

### BOARD DETAILS



OVERVIEW

**SIZE** 5 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

Membership - One member shall be a tenant from a City Within a City Neighborhood, One shall be a homeowner from A City Within A City Neighborhood, One shall represent the Housing Industry, and Two shall be at large members. The Mayor shall appoint the City Within a City homeowner and one at large member. Council shall appoint the City Within a City tenant, the Housing Industry representative and one at large member. Initial terms will be staggered and subsequent terms will be for three years. Per Council's policy, effective February 10, 1997, a background check will be conducted on all nominees to this committee.

Responsibilities - To hear appeals from decisions or orders of the Code Enforcement Official, related to Chapter 11 (Housing) and Chapter 5 Article II (Non-Residential Building Code), as provided in Chapters 5 and 11 of the City Code.



DETAILS

**MEMBERSHIP BREAKDOWN** 2 by Mayor; 3 by City Council

**MEETING INFORMATION**  
Meeting Day - 2nd Tuesday monthly  
Meeting Time - 1:00 p.m.  
Meeting Location - Old City Hall  
Time Commitment - 2 to 3 hours per month

**ADDITIONAL INFORMATION** Website: None



City of Charlotte, NC

## HOUSING APPEALS BOARD (B/O/E)

### BOARD ROSTER



**JAMIE ANN BANKS**

**1st Term** Nov 27, 2013 - Dec 31, 2016

**Office** Old City Hall  
**Position** Board Member  
**Category** At-Large  
**Appointed by** Mayor



**CHRISTOPHER DENNIS**

**Partial Term** Apr 04, 2016 - Dec 31, 2019

**Office** Old City Hall  
**Position** Board Member  
**Category** City Within A City Homeowner  
**Appointed by** Mayor



**AMANDA S KITTS\***

**Partial Term** Jan 01, 2015 - Dec 31, 2018

**Office** Old City Hall  
**Position** Board Member  
**Category** At-Large  
**Appointed by** City Council



**TIMOTHY O'NEIL**

**1st Term** Jan 01, 2014 - Dec 31, 2017

**Office** Old City Hall  
**Position** Chairman  
**Category** Housing Industry Representative  
**Appointed by** City Council



**VACANCY**

**Office** Old City Hall  
**Position** Board Member  
**Category** City Within A City Tenant  
**Appointed by** City Council

**THE FOLLOWING APPLICANTS  
DO NOT FALL UNDER THE  
REQUIRED CATEGORY**

**Profile**

Momina Faridi  
First Name Middle Initial Last Name

momis8186@gmail.com  
Email Address

11728 Windy Creek Drive Apt. L  
Street Address Suite or Apt

Charlotte NC 28262  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (828) 674-2906 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

Asian or Pacific Islander  
Ethnicity

Independent  
Political Party

Female  
Gender

08/01/1986  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte International Cabinet, Domestic Violence Advisory Board (B/O), Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board (B/O/E)

**Why are you interested in serving on these boards/ committees?**

Charlotte International Cabinet: I believe we are all part of a global community and we need to think on a global perspective as citizens of the world. I was born in Pakistan, and moved to Brooklyn, NY when I was two. I have since moved to Charlotte, and have called this great city home for 12 years. As a woman with many points of views I know I can provide good insight on the Charlotte International Cabinet. Housing Appeals Board: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I see both sides of this issue. I understand the financial obligations of the lender, while still being able to empathize with the borrowers losing their home. I believe my perspective would be valuable to the Housing Appeals board. Housing Advisory Board of Charlotte-Mecklenburg: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I have counseled people while they are applying for home loans. I have seen how most people are one missed paycheck away from being without a home. Housing and the lack there of is very dear to my heart. I believe that home ownership can be a privilege but having a place to call home is a human right. I would be honored to be a member of the housing advisory board to help solve the issue of homelessness in our neighborhood.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I graduated from UNC Charlotte with a bachelors of science in Psychology. I have worked in the mortgage industry for almost 5 years.

**Wyndham Capital Mortgage**

Current Employer:

1

Years in current position:

Mortgage loan processor

Job Title:

**Brief description of duties:**

At Wyndham Capital, the Loan Processor is responsible for the timely and accurate processing of a pipeline of mortgage loans while consistently meeting closing date deadlines. The pipeline will consist of Conventional, FHA, and VA loans. The Processor is the borrower's primary contact for the loan file upon receipt so excellent communication skills are a must. Wyndham Capital is looking for candidates that have experience performing a variety of duties including understanding underwriter loan conditions, gathering documentation from the borrower to satisfy those conditions, data entry, customer service for all customers both inside and outside of Wyndham, and excellent pipeline management skills.

**Other employment history:**

January 2016 – April 2016 Loan Processor Movement Mortgage Fort Mill, SC - Obtain and accurately analyze all information requested by the underwriter for the purpose of attaining final approval for the loan file based on Conventional, FHA, VA or USDA guidelines. - Data entry of loan information into company system to ensure precise final loan package at closing. - Maintain a pipeline of loans and uphold Movement Mortgage's standards of a 7 day processing average. - Communicate effectively and professionally with borrower, loan officer, and third parties to the reach goal of processing a complete and qualified file. February 2015 – January 2016 Mortgage Repairs Processor Reverse Mortgage Solutions Charlotte, NC - Maintaining contact with borrowers over the phone and through letters. To ensure FHA and HUD guidelines are met for the repair conditions on the loan. Reviewing and obtaining the correct documentation to reimburse the borrower or any contractor involved. - Ordering & processing FHA inspections and appraisals to close out loan. - Maintaining the file in the RMS servicing system, Navigator. - Train new employees on the standard of procedures, and continually train existing employees to any changes in procedure. - Meeting compliance regulations with HUD and FHA. March 2012 – February 2015 Purchase Loan Processor Neighborhood Assistance Corporation of America Charlotte, NC - Originated, reviewed, processed, closed and administered customer loan proposals. - Submitted loan applications to underwriters for verification, recommendation, and approval. - Compiled a database of loan applicants' credit histories, income statements and other financial details. - Successfully closed an average of 15 loans per month.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

None of the

Above

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O/E).

None of the

Above

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Which category, if any, do you fall under?

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree \*

Please type your name below:

Momina Faridi

**Profile**

Regina E Tisdale  
First Name Middle Initial Last Name

rtisdale44@yahoo.com  
Email Address

1615 E 35th Street #B  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

Is your mailing address the same as your home address?

Yes  No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 712-0883 Home: (704) 712-0883  
Primary Phone Alternate Phone

District 1  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes  No

List any boards you are currently serving on:

List any boards you have served on in the past:

housing appeals

Which Boards would you like to apply for?

Housing Appeals Board (B/O/E)

Why are you interested in serving on these boards/ committees?

I am interested in serving on this board because I like helping people save there property

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have served and would like to complete what I started before

HealthPort Inc  
Current Employer:

3  
Years in current position:

Release of Information Specialist  
Job Title:

Brief description of duties:

Copy medical records for various clinics and hospital

**Other employment history:**

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

---

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

---

Yes  No

**If yes, please explain conflict:**

---

**College**

Education:

---

If you selected 'Other' for education, please specify below:

**Additional Education History:**

---

Spouse's Name:

---

Spouse's Employer

---

Spouse's Job Title

---

**Email**

How did you find out about the Charlotte Boards and Commissions vacancies?

---

If you selected 'Other', please explain:

---

**Board Specific Questions**

---

Question applies to Housing Appeals Board (B/O/E).

None of the

Above

Which category, if any, do you fall under?

---

If you selected 'Other' please explain

---

**Boards / Commissions Disclaimer**

---

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

---

---

I Agree \*

Please type your name below:

---

Regina Tisdale



**Agenda Date:** 9/26/2016

---

**Agenda #:** 14. **File #:** 15-4016 **Type:** Appointment

---

## **Appointments to the Tree Advisory Commission**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment for a three-year term beginning September 17, 2016, and ending September 16, 2019.
- One appointment for an unexpired term beginning immediately and ending December 13, 2018.
  - Tarik Hameed, nominated by Council members Autry, Fallon, and Kinsey
  - Mitchell Hughes, nominated by Council members Austin, Driggs, Phipps, and Smith
  - Robbie Kirk, nominated by Council members Kinsey and Phipps
  - J. Mark Smith, nominated by Council members Austin, Driggs, and Smith

**Attachment**

Tree Advisory Commission Applicants



City of Charlotte, NC

## TREE ADVISORY COMMISSION

### BOARD DETAILS



OVERVIEW

**SIZE** 10 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

Membership - Appointments are for three years with service limited to two consecutive full terms. A majority of the membership should be residents of the City of Charlotte. Ten members are appointed by elected officials; the remaining two should be representatives of the Engineering & Property Management Department, who serve ex-officio, attending meetings when so requested by the secretary of the Commission.

Responsibilities - Review and make judgement upon variance requests for the Charlotte Tree Ordinance. Promote the preservation and enhancement of Charlotte's urban forest and landscape.



DETAILS

**MEMBERSHIP BREAKDOWN** 3 by Mayor; 7 by City Council

**MEETING INFORMATION**  
Meeting Day - 3rd Tuesday monthly  
Meeting Time - 5:00 p.m.  
Meeting Location - Government Center Building  
Time Commitment - 3 to 15 hours monthly

**ADDITIONAL INFORMATION**  
Website:  
<http://charmeck.org/city/charlotte/epm/Services/LandDevelopment/trees/TreeComr>



City of Charlotte, NC

## TREE ADVISORY COMMISSION

### BOARD ROSTER



**JAY D BANKS**

**1st Term** Oct 28, 2015 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**CHRIS BREEDLOVE**

**1st Term** Mar 01, 2016 - Feb 28, 2019

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**FRANK E LORCH**

**Partial Term** Oct 28, 2015 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**JANET NELSON**

**2nd Term** Dec 14, 2013 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**KIMBERLY SANDERS**

**1st Term** Jan 11, 2016 - Dec 13, 2018

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**ALEXANDER VUCHNICH**

**1st Term** Dec 14, 2013 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**JEFFREY WELLS**

**1st Term** Dec 14, 2014 - Dec 13, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**JOE ZUYUS**

**2nd Term** Dec 15, 2014 - Dec 13, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Chairperson  
**Category** None  
**Appointed by** City Council



**VACANCY**

**Position** Board Member  
**Category** None  
**Appointed by** City Council



**VACANCY**

**Position** Board Member  
**Category** None  
**Appointed by** City Council

**Profile**

Tarik M Hameed  
First Name Middle Initial Last Name

tarikhameed@gmail.com  
Email Address

3413 Draper Avenue  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 649-1753 Home:  
Primary Phone Alternate Phone

District 1  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Gender

Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

UNC Charlotte Alumni Association

**List any boards you have served on in the past:**

Optimist Park Neighborhood Association

**Which Boards would you like to apply for?**

Bicycle Advisory Committee, Domestic Violence Advisory Board (B/O), Planning Commission (O), Tree Advisory Commission

**Why are you interested in serving on these boards/ committees?**

To participate in the City and apply my passion and skill set from being a member of the architecture community in Charlotte. As a native Charlottean, I appreciate the opportunity to serve people and the community at large.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Business management, marketing and design over the past ten years in local architecture firms. Having traveled extensively and been exposed to various cultures, I am able to negotiate with a pragmatic optimism within the committee setting.

Morris-Berg Architects  
Current Employer:

2  
Years in current position:

Project Manager  
Job Title:

**Brief description of duties:**

Firm Culture Implementation, Project Management, proposal writing, contract negotiations, client management, design, production and construction administration.

**Other employment history:**

2006-2014 - Clark Nexsen Architecture and Engineering

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

UNC Charlotte - College of Architecture - Bachelors of Arts in Architecture - 2006 CPCC - Associate in Arts - Architectural Technology

Kara  
Hameed

Spouse's Name:

Gaston County Schools

Spouse's Employer

Special Education

Instructor

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

AIA Charlotte Young Architects

Forum Leadership Program

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Tarik Hameed

---

If you selected 'Other', please explain:

**Profile**

Mitchell K Hughes  
First Name Middle Initial Last Name

mkhughes4009@hotmail.com  
Email Address

4009 Welling Avenue  
Street Address Suite or Apt

Charlotte NC 28208  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 954-9718 Home: (704) 681-7259  
Primary Phone Alternate Phone

District 7  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

09/29/1969  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

YMCA-Columbia, SC

**Which Boards would you like to apply for?**

Keep Charlotte Beautiful, Tree Advisory Commission

**Why are you interested in serving on these boards/ committees?**

I have a passion for nature and caring for the blessing of this beautiful planet we live on and enjoy.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have a long history of being involved with nature, landscaping, and caring for trees and the earth.

Unemployed and seeking  
Current Employer:

N/A  
Years in current position:

N/A  
Job Title:

**Brief description of duties:**

N/A

**Other employment history:**

Belks of Southpark 11/2011-3/2014

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

N/A

**Single**

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

**Other**

How did you find out about the Charlotte Boards and Commissions vacancies?

City Mayor Asst. to community

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

---

---

I Agree \*

Please type your name below:

---

Mitchell Kelly Hughes

---

If you selected 'Other', please explain:

**Profile**

Robbie \_\_\_\_\_ Kirk \_\_\_\_\_  
First Name Middle Initial Last Name

robbie.m.kirk@gmail.com \_\_\_\_\_  
Email Address

1632 Logie Ave \_\_\_\_\_  
Street Address Suite or Apt

Charlotte \_\_\_\_\_ NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 620-8845 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
What district do you live in?

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

09/09/1983 \_\_\_\_\_  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Tree Advisory Commission

**Why are you interested in serving on these boards/ committees?**

I am a practicing civil engineer, responsible for various infrastructure improvements which often seem to promote the built environment, at the expense of our urban tree canopy. By serving on the Tree Advisory Commission, I hope to 1) give back to my community by supporting the efforts of the Urban Forestry Staff in reducing storm water runoff and increasing air pollutant capture and 2) gain personal and professional understanding of ways I can help in my day-to-day life.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

As a civil engineer, I am familiar with the Tree Ordinance and the CMLDS Manual and its application. I have also worked on projects in other municipalities in the state. That said, I do not expect to come to the commission as an expert, but rather anticipate the experience to teach me a great deal personally and professionally.

SEPI Engineering & Construction \_\_\_\_\_

Current Employer:

1.5 \_\_\_\_\_  
Years in current position:

Roadway Project Manager \_\_\_\_\_

Job Title:

**Brief description of duties:**

Serves as project manager and supplements design staff on roadway design projects in Charlotte and surrounding markets. Assists with the Raleigh, NC and Wilmington, NC markets as required.

**Other employment history:**

STV Inc. - 7 years - Civil Designer on the LYNX Blue Line Extension, the Turbine Interchange of I-485 / I-85 and I-485 Widening in Pineville, NC. US Army - 8 years - Corps of Engineers Captain, with deployments to Iraq and Afghanistan.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

If a project I am working on or client I wished to pursue came before the Commission, a conflict could be perceived - in which case, I would of course announce the conflict and not vote on or speak for or against the issue.

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

BA - Political Science from The Citadel BS - Civil Engineering from UNC Charlotte

Martha Spears Kirk

Spouse's Name:

Bank of America

Spouse's Employer

Vice President

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Robbie Kirk

---

If you selected 'Other', please explain:

Profile

J. Mark Smith
First Name Middle Initial Last Name

m.smith@edlnc.com
Email Address

1100 Rocky River Road West
Street Address Suite or Apt

Charlotte NC 28213
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Business: (704) 597-2193 Business: (704) 598-7202
Primary Phone Alternate Phone

District 4
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity
Prefer Not to Say
Political Party

Male
Gender

09/05/1961
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

I am passionate about sustainability and the city's landscape. I want to share my 40 years' experience working with urban and community landscape and provide leadership in my field of expertise. I have noticed from years of maintaining landscapes that there was an incredible amount of waste in traditional design, so I have set out to help innovative thinkers improve the environment.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Over 40 years experience in Landscape Maintenance and Management Founder, Carolina Green Industry Network Fully Licensed Landscape Contractor & General Contractor Author, Design with the End In Mind Developed and trademarked E-design™ a strategic landscape plan that is both economically and environmentally sound. Combining sophisticated land use analysis, with plant life cycle data, we create a customized design and a maintenance schedule that requires less time and fewer natural resources. The analysis includes but is not limited to stakeholder interviews, budgeting, landscape value creation assessment, plant life cycle analysis, and long term service prediction (of labor and equipment usage). Superior curb appeal is created and maintained with lower property management and landscape maintenance costs. Additionally, the common practice of wasting water and creating excessive air pollutants is eliminated. Member of Greater Charlotte Apartment Association and serve on numerous boards. Own and manage Environmental Design Landscape, Inc. (www.edlnc.com)

Environmental Design Landscape, Inc

Current Employer:

19

Years in current position:

Owner/President

Job Title:

**Brief description of duties:**

Own and manage a landscape company that specializes in the multi-family and commercial markets.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

Other

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Born and raised in North Carolina, I attended classes in a formal institution but quickly developed interests outside of traditional continuing education, such as Jim Rohn's business and life philosophy, Strategic Coach Inc. Mastery level of practical thinking and tools, as well as Enlighten Million Wealth Institute led by Mark Victor Hansen. I have earned professional designations such as Certified Landscape Professional and Certified Plant Professional, and hold North Carolina General Contractor License, Landscape Contractor License and held a Irrigation Contractor license. At the core, I am an entrepreneur with a greater good mission to transform the real estate and service industries. Married with four children ages 10-20, I enjoy spending time with family, gardening and racing mountain bikes.

Michelle Smith

Spouse's Name:

Environmental Design Landscape, Inc.

Spouse's Employer

Director of Business Development

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

J. Mark Smith

---

If you selected 'Other', please explain:



# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

**Agenda Date:** 9/26/2016

---

**Agenda #:** 15. **File #:** 15-4030 **Type:** Business Item

---

## **Mayor and City Council Topics**

The City Council members may share information and raise topics for discussion.



**Agenda Date: 9/26/2016**

---

**Agenda #: 16.File #: 15-4020 Type: Consent Item**

---

## **2016 Justice Assistance Grant**

### **Action:**

- A. Accept a grant from the U.S. Department of Justice in the amount of \$493,021, from the Justice Assistance Grant Program, and**
- B. Adopt a budget ordinance appropriating \$493,021 in grant funds from the U.S. Department of Justice.**

### **Staff Resource(s):**

Vicki Foster, Police  
Jeff Estes, Police  
Paul Paskoff, Police  
Rachel Vanhoy, Mecklenburg County Sheriff's Office

### **Explanation**

- Each year, the City applies for and receives grant funds from the Justice Assistance Grant Program administered by the U.S. Department of Justice.
  - The grant funds must be used for law enforcement purposes.
  - The grant award amount is determined from an index based on reported violent crime rates.
- The enabling legislation for the grant requires that the City share a portion of the funds with Mecklenburg County, as the service provider for the incarceration of offenders.
- The formula for distribution is 75/25, with the City receiving 75% of the funds and Mecklenburg County (Sheriff's Office) receiving 25% of the awarded funds.
- The City's share of the funds will be \$369,766; Mecklenburg County will receive \$123,255.
- CMPD will use the grant funds for three purposes:
  - \$194,750 will be used for overtime for patrol officers to address crime problems at the neighborhood level, including responding to emerging crime trends, identifying and targeting suspects, and working with partners to address the enablers of crime.
  - \$20,000 will be used to cover overtime for Crime Lab employees to complete evidence analysis in priority cases and to address any backlogs in evidence analysis.
  - \$155,016 will be used to fund the Police Cadet Program, in which college students majoring in criminal justice gain exposure to police work while they perform tasks that do not require the expertise of sworn police officers.
- The grant does not require any matching funds from the City.
- The grant period runs from October 1, 2015, to September 30, 2019.

---

**Agenda #:** 16.**File #:** 15-4020 **Type:** Consent Item

---

**Fiscal Note**

Funding: Justice Assistance Grant

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE APPROPRIATING \$493,021 GRANT FUNDS FROM THE U. S. DEPARTMENT OF JUSTICE FOR JUSTICE ASSISTANCE

---

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$493,021 is hereby estimated to be available from the U. S. Department of Justice for Justice Assistance:  
Fund: 2600  
Source: 1100  
Type: 11004200  
Year: 2017  
Munis String: 2600-30-30-0000-000000-000000-000-421101

Section 2. That the sum of \$493,021 is hereby appropriated to:  
General Grants and LTD Project Fund:  
Project: 30500000087  
Munis String: 2600-30-30-3090-305000-000000-000-530500

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney



**Agenda Date:** 9/26/2016

---

**Agenda #:** 17. **File #:** 15-4019 **Type:** Consent Item

---

## **U.S. Department of Justice DNA Capacity Enhancement and Backlog Reduction Program**

### **Action:**

- A. Accept a grant from the U.S. Department of Justice in the amount of \$306,102 to continue funding four existing DNA positions and a quality assurance audit in the Charlotte-Mecklenburg Police Department DNA Crime Laboratory Division, and**
- B. Adopt a budget ordinance appropriating \$306,102 in grant funds from the U.S. Department of Justice and an estimated \$20,000 generated from program income through agreements between the Charlotte-Mecklenburg Police Department and other Mecklenburg County police agencies to process DNA samples.**

### **Staff Resource(s):**

Bruce Bellamy, Police  
Matthew Mathis, Police

### **Explanation**

- Annually, since 2006, the Charlotte-Mecklenburg Police Department (CMPD) has received a grant from the U.S. Department of Justice DNA Capacity Enhancement and Backlog Reduction Program.
- The U.S. Department of Justice DNA Backlog Reduction grant for Fiscal Year 2015 currently funds four existing grant positions.
- By October 21, 2016, the City of Charlotte must accept the Fiscal Year 2016 DNA Capacity Enhancement and Backlog Reduction Program grant award for the performance of DNA analysis on current and active cases.
- The Biology Unit of CMPD's Crime Laboratory Division continues to experience an increase in the demands for DNA testing. Currently, the Biology Unit tests cases including, but not limited to, homicides, rapes, robberies, and property crimes (e.g. burglaries).
- DNA Backlog Reduction grant funds will allow the Biology Unit to process more DNA samples, thereby helping to reduce the number of forensic DNA and DNA database samples awaiting analysis.
- The grant funds are to be used to help decrease the backlog of cases with DNA evidence by providing:
  - \$134,388 will fund two Criminalist DNA Analysts for 12 months.
  - \$50,729 will fund one DNA Analyst Trainee for 12 months. At the completion of the training period, the DNA Analyst Trainee will be qualified to assume full DNA analysis duties.
  - \$46,358 will fund a DNA Laboratory Technician for 12 months. The DNA Laboratory Technician reviews requests for DNA analysis, conducts quality control checks of instruments, makes necessary repairs, and prepares reagents (chemicals) for testing.

---

**Agenda #: 17.File #: 15-4019 Type: Consent Item**

---

- \$65,827 will fund the benefits for the four positions during the grant period.
- \$8,800 will fund a quality assurance audit that is required by the Federal Bureau of Investigation for all laboratories participating in the Combined DNA Index System (CODIS).
- As of April 5, 2016, beginning with the Fiscal Year 2016 DNA Capacity Enhancement and Backlog Reduction Program Grant, "Program Income" must be identified on the Federal Financial Reports.
  - For an agency receiving federal grant funds, to increase its capacity to solve backlogged cases, the allocated federal amount of crime laboratory revenue generated must be added to the grant amount and used to further increase solving backlogged DNA cases.
  - Program income would be used to purchase equipment specific to the Biology Unit such as, centrifuge and DNA testing supplies.
  - CMPD may generate an estimated \$20,000 in program income through agreements with police agencies in Mecklenburg County to process DNA samples associated with high-profile crimes. This service will be provided upon request and charged at an hourly rate.
- The 24-month grant period is from January 1, 2017, to December 31, 2018.

**Fiscal Note**

Funding: U.S. Department of Justice DNA Capacity Enhancement and Backlog Reduction Program Grant

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE APPROPRIATING GRANT FUNDS AND PROGRAM INCOME FROM THE U. S. DEPARTMENT OF JUSTICE FOR THE DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM

---

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$306,102 is hereby estimated to be available from the U. S. Department of Justice for funding the DNA Capacity Enhancement and Backlog Reduction Program:  
Fund: 2600  
Source: 1100  
Type: 11004200  
Year: 2017  
Munis String: 2600-30-30-0000-000000-000000-000-421101

That the sum of \$20,000 is hereby estimated to be program income generated for the DNA Capacity Enhancement and Backlog Reduction Program:  
Fund: 2600  
Source: 5000  
Type: 50009000  
Year: 0000  
Munis String: 2600-30-30-0000-000000-000000-000-421101

Section 2. That the sum of \$326,102 is hereby appropriated to:  
General Grants and LTD Project Fund:  
Project: 3040220008  
Munis String: 2600-30-30-3090-304022-000000-000-530500

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

---

City Attorney



**Agenda Date:** 9/26/2016

---

**Agenda #:** 18.**File #:** 15-4003 **Type:** Consent Item

---

## **Emergency Rescue Equipment**

**Action:**

- A. Approve the purchase of Hurst Jaws of Life products, as authorized by the sole source exemption of G.S. 143-129 (e)(6),**
  
- B. Approve a contract with Municipal Emergency Services Inc. for the purchase of Hurst Jaws Of Life products for the term of three years, and**
  
- C. Authorize the City Manager to renew the contract for up to two, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

**Staff Resource(s):**

Kevin Gordon, Fire

**Sole Source Exemption**

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract to ensure standardization of equipment on all emergency vehicles.
- The City Council must approve purchases made under the sole source exception.

**Explanation**

- After tests and equipment evaluations, the Charlotte Fire Department (CFD) has determined that Hurst Jaws of Life tools best fit the needs for emergency rescue purposes.
- The tools are used to free trapped occupants from motor vehicle collisions, machinery accidents, and other rescue incidents. The tools breach, spread, cut, and displace metal and other materials.
- Currently, all ladder companies and rescue trucks are equipped with Hurst Rescue tools.
- The contract with Municipal Emergency Services, Inc. allows CFD to purchase replacement tools and upgrade the rescue tools during the apparatus replacement cycle.
- All CFD fire and rescue employees are trained on Hurst equipment.
- Municipal Emergency Services Inc. is the exclusive distributor for this equipment in the Charlotte metro region.
- Annual expenditures under the contract are estimated to be \$100,000.

**Charlotte Business INclusion**

This is a sole source contract and is exempt (Part A: Appendix 27 of the Charlotte Business INclusion Policy).

---

**Agenda #:** 18.**File #:** 15-4003 **Type:** Consent Item

---

**Fiscal Note**

Funding: Fire Department Operating Budget



**Agenda Date:** 9/26/2016

---

**Agenda #:** 19.**File #:** 15-3700 **Type:** Consent Item

---

## **Fire Uniform Shirts**

### **Action:**

- A. Award unit price contracts to the following lowest responsive bidders for the purchase of fire uniform shirts for the initial term of three years:**
- **MES Carolinas**
  - **Reads Uniforms, and**
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### **Staff Resource(s):**

Kevin Gordon, Fire

### **Explanation**

- The Charlotte Fire Department has required uniforms to include job shirts and polo shirts.
  - Job shirts are heavyweight, long-sleeved collared shirts designed to pullover an employee's polo shirt, primarily in the winter months. Job shirts include a front half zipper, hand warmers, and elbow reinforcements.
  - Polo shirts are a simple, short or long sleeved collared three button shirt. Firefighters wear these shirts daily during their scheduled shift.
- The items are purchased in bulk several times a year to ensure adequate stock when issuing uniforms to new recruits and to other employees for replacement of worn and/or contaminated items.
- On June 1, 2016, Management & Financial Services issued an Invitation to Bid; four bids were received from interested service providers.
- MES Carolinas was selected as the lowest responsive, responsible bidder for job shirts.
- Reads Uniforms was selected as the lowest responsive, responsible bidder for polo shirts.
- Combined annual expenditures are estimated to be \$200,000.
- Fire anticipates purchasing an estimated 1,150 job shirts and an estimated 3,675 polo shirts in Fiscal Year 2017.

### **Charlotte Business INclusion**

No subcontracting goal is established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

### **Fiscal Note**

Funding: Fire Operating Budget



**Agenda Date: 9/26/2016**

---

**Agenda #: 20.File #: 15-3911 Type: Consent Item**

---

## **Fire Light Duty Pickup Trucks and Vans**

### **Action:**

- A. Award a unit price contract to the lowest responsive bidder Ben Mynatt Chevrolet for the purchase of light duty pickup trucks and passenger vans for one year, and**
  
- B. Authorize the City Manager to renew the contract for up to four additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### **Staff Resource(s):**

Chris Trull, Management & Financial Services

### **Explanation**

- Management & Financial Services collaborates with other City departments on an annual basis to assess vehicles and equipment in determining replacement needs based on a rating of vehicle usage, age, maintenance costs, and condition.
- The Charlotte Fire Department has an immediate need to purchase pickup trucks, SUVs, and passenger vans with specialized equipment and utility bodies to provide essential and emergency services. The vehicles were approved by the City Council as part of the Fiscal Year 2017 General and Enterprise Capital Equipment Lists.
- All equipment and utility bodies are not currently provided on previously approved state, cooperative, or City contracts.
- On August 9, 2016, Management & Financial Services issued an Invitation to Bid; three bids were received from interested service providers.
- The company will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- Management & Financial Services anticipates renewing the contract for up to four additional, one-year terms at prices to be negotiated based on market conditions and model year price adjustments provided by the manufacturers.
- The City anticipates purchasing an estimated 11 vehicles in Fiscal Year 2017 based on available funds approved on the Capital Equipment Replacement List.
- Estimated annual expenditures are \$450,000, which includes the cost of the vehicle outfitted with equipment and accessories necessary to provide emergency response services.

### **Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

---

**Agenda #:** 20.**File #:** 15-3911 **Type:** Consent Item

---

**Fiscal Note**

Funding: General Capital Equipment Replacement Fund



**Agenda Date:** 9/26/2016

---

**Agenda #:** 21.**File #:** 15-3930 **Type:** Consent Item

---

## **2045 Metropolitan Transportation Plan for Charlotte Regional Transportation Planning Organization**

**Action:**

**Approve a contract in the amount of \$1,032,761 on behalf of the Charlotte Regional Transportation Planning Organization with RS&H Architects-Engineers-Planners, Inc. for assistance with the preparation of the 2045 Metropolitan Transportation Plan.**

**Staff Resource(s):**

Robert Cook, Planning

**Explanation**

- The City of Charlotte is the lead planning agency for the Charlotte Regional Transportation Planning Organization (CRTPO), the Metropolitan Planning Organization (MPO) for the Charlotte urbanized area.
- City staff supports the regional transportation planning process by providing complex, multi-dimensional activities covering a range of transportation planning and engineering needs.
- The Metropolitan Transportation Plan is a federally required, long-range plan that must be updated every four years. The consultant will be responsible for the following tasks:
  - Overall project management and coordination,
  - Data collection and research,
  - GIS mapping,
  - Conduct outreach to low-income and minority communities,
  - Scenario planning to evaluate the relationship between land use, urban form and travel behavior,
  - Project evaluation and ranking of an estimated 300 highway projects,
  - Incorporate newly-required performance-based planning requirements,
  - Update the congestion management element,
  - Lead public involvement efforts, including:
    - Branding the MTP process,
    - Staffing three, large-format public meetings,
    - Organizing 20 vendor booths,
    - Creating and updating a project website template,
    - Preparing materials, such as brochures, surveys, fliers, maps, and comment cards,

---

**Agenda #: 21.File #: 15-3930 Type: Consent Item**

---

- Preparing a Geographic Information Systems online mapping tool, and
  - Final document preparation.
- The Cost Estimation Tool for Metropolitan Transportation Plan for CRTPO, agenda item number 22, will be used to generate the planning level roadway estimates for all candidate projects. The Cost Estimation Tool will help the CRTPO create the most accurate planning level cost estimates for the preparation of the plan.
- The complexity of this project will result in the work being spread out over fiscal years 2017, 2018 and 2019.
- On December 22, 2015, the City issued a Request for Qualifications (RFQ) for the 2045 Metropolitan Transportation Plan. In response to the RFQ, the City received three proposals from interested service providers.
- The Project Team, consisting of staff from Planning, the Charlotte Department of Transportation, the North Carolina Department of Transportation, and the towns of Stallings and Troutman, evaluated the proposals and in February determined that RS&H Architects-Engineers-Planners, Inc. best meets CRTPO's needs in terms of qualifications, experience, cost, and responsiveness to RFQ requirements.
- Due to the wide-range and complexity of the tasks associated with the development of a Metropolitan Transportation Plan, a final scope of work was not completed until July 2016.

**Small Professional Services Firm (SPSF) Opportunity**

No subcontracting goal was established, however, the following SPSF firms will be utilized:

- City Explained, Inc. for public involvement 10%
- Kimley-Horn and Associates, Inc. for federal policy coordination 15%
- Tupponce Enterprises II, Inc. for outreach to low-income and minority communities 5%

**Fiscal Note**

Funding: Federal Planning Grant



**Agenda Date:** 9/26/2016

---

**Agenda #:** 22.**File #:** 15-3989 **Type:** Consent Item

---

## **Cost Estimation Tool for Metropolitan Transportation Plan for Charlotte Regional Transportation Planning Organization**

**Action:**

**Approve a contract on behalf of the Charlotte Regional Transportation Planning Organization in the amount not-to-exceed \$400,000 with HNTB of North Carolina, P.C. for the development of a cost estimation application to be used in the preparation of the 2045 Metropolitan Transportation Plan and other transportation planning tasks in the Charlotte region.**

**Staff Resource(s):**

Candice Rorie, Planning  
Robert Cook, Planning

**Explanation**

- The City of Charlotte is the lead planning agency for the Charlotte Regional Transportation Planning Organization (CRTPO) and the Metropolitan Planning Organization (MPO) for the Charlotte urbanized area.
- City staff supports the regional transportation planning process by providing a wide range of transportation planning and engineering needs.
- The CRTPO is required to update its Metropolitan Transportation Plan (MTP) every four years.
- HNTB of North Carolina, P.C. will develop a software application that automates the development of roadway projects as well as future transportation planning tasks. The application will include the following elements:
  - Planning level roadway construction cost estimates,
  - Right-of-way cost estimates,
  - Utility cost estimates, and
  - Environmental mitigation cost estimates.
- Due to the federal regulations requiring the Metropolitan Transportation Plan be fiscally constrained, planning level estimates for all candidate roadway projects are necessary to evaluate and rank projects that will be included in the 2045 Metropolitan Transportation Plan (reference agenda item "2045 Metropolitan Transportation Plan for Charlotte Regional Transportation Planning Organization").
- On December 22, 2015, the City issued a Request for Qualifications (RFQ) for Cost Estimation Application Development for CRTPO. In response to the RFQ, the City received one proposal from an interested service provider.
- The Project Team, consisting of staff from Planning, the Charlotte Department of Transportation, the North Carolina Department of Transportation, and the towns of Stallings and Troutman,

---

**Agenda #:** 22.**File #:** 15-3989 **Type:** Consent Item

---

evaluated the proposal and determined that HNTB of North Carolina, P.C. best meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFQ requirements.

**Small Professional Services Firm (SPSF) Opportunity**

No subcontracting goal was established for this contract because there are no opportunities.

**Fiscal Note**

Funding: Federal Planning Grant



Agenda Date: 9/26/2016

---

Agenda #: 23.File #: 15-3912 Type: Consent Item

---

## Metropolitan Planning Program Grant Municipal Agreement

### Action:

**Adopt a resolution authorizing the City Manager to execute a municipal agreement with the North Carolina Department of Transportation to support transit-planning activities for the Charlotte Regional Transportation Planning Organization.**

### Staff Resource(s):

Jayne Peterson, Transportation  
Phil Reiger, Transportation

### Explanation

- The Federal Transit Administration (FTA) awarded the Fiscal Year 2017 Metropolitan Planning Grant to the City of Charlotte in August 2016.
- The City of Charlotte has received this grant for many years as the lead planning agency for the Charlotte Regional Transportation Planning Organization and as the major fixed-route transit operator for the urban area.
- The Charlotte Department of Transportation and CATS are responsible for the deliverables associated with this grant, including:
  - The federally compliant travel demand model required for transportation planning and air quality conformity, and
  - Updating the Transit Element of the Metropolitan Transportation Plan, developing transit travel demand forecasts, conducting ridership surveys and monitoring and updating the Transportation Improvement Program as necessary to advance projects and ensure compliance with federal regulations.
- The total FTA planning budget for the City of Charlotte is \$556,000, of which \$444,800 (80%) consists of federal funds, \$55,600 (10%) of state funds, and \$55,600 (10%) of local funds.
- The North Carolina Department of Transportation requires grant recipients to enter into a new Municipal Agreement to receive the annual allocation.
- The Charlotte Department of Transportation will use these funds for travel demand modeling.

### Fiscal Note

Funding: Federal and State Transportation Assistance Planning Grant and the Charlotte Department of Transportation Operating Budget

### Attachment

Resolution

**RESOLUTION PASSED BY THE CITY COUNCIL  
OF THE CITY OF CHARLOTTE, NORTH CAROLINA ON SEPTEMBER 26, 2016**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for the adoption of the following Resolution, and upon being put to a vote was duly adopted:

WHEREAS, this Municipal Agreement is to provide for the undertaking of public transportation studies described in each cycle of the Planning Work Program; and,

WHEREAS, the NCDOT will reimburse the City up to \$500,400 for FY 2017; and,

WHEREAS, the format and cost sharing philosophy is consistent with past municipal agreements; and,

WHEREAS, the City Manager and City Clerk are hereby empowered to sign and execute the Agreement with the North Carolina Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Agreement between the North Carolina Department of Transportation and the City of Charlotte Department of Transportation is hereby formally approved by the City Council of the City of Charlotte.



**Agenda Date: 9/26/2016**

---

**Agenda #: 24.File #: 15-3992 Type: Consent Item**

---

## **Municipal Agreement to Widen Lakeview Road**

### **Action:**

- A. Adopt a resolution to authorize the City Manager to execute a Municipal Agreement with the North Carolina Department of Transportation and accept \$9,000,000 in Bonus Allocation funding for improvements along Lakeview Road in association with North Carolina Department of Transportation Lakeview Direct Connect Interchange project, and**
- B. Adopt a budget ordinance appropriating \$9,000,000 in North Carolina Department of Transportation funds.**

### **Staff Resource(s):**

Norm Steinman, Transportation  
Johanna Quinn, Transportation

### **Explanation**

- The state of North Carolina provides Bonus Allocation funds for projects in counties that implement high-occupancy managed lane projects. The Strategic Transportation Investments (STI) legislation contains incentives for local funds contributions and the acceptance of managed lanes projects, in order to reduce the cost of a project to NCDOT.
  - The incentives are referred to as Bonus Allocations and are distributed off the top of the State's Transportation Program, thus not affecting expected funding distributions that a region or NCDOT Division would normally receive.
  - These funds are allocated directly to MPOs that have accepted managed lanes projects, and these funds do not require a local match.
- The CRTPO selected the projects in 2014 and 2015 through a competitive process.
- There are two projects in Charlotte: Lakeview Road Direct Connect Interchange and the Lakeview Road Widening projects.
  - The North Carolina Department of Transportation (NCDOT) will construct an interchange at Lakeview Road with direct connections to the I-77 Managed Lanes.
    - The new interchange will replace the existing grade separated bridge and will include ramps that connect directly with the I-77 Managed Lanes. The direct connect interchange will be constructed in conjunction with NCDOT's I-77 Managed Lanes project.
  - The Lakeview Road Widening project, funded at \$9,000,000, will be managed by the City. This project will focus on increasing vehicular capacity at key intersections along Lakeview Road to facilitate movement to and from the Lakeview Direct Connect Interchange. The project limits are from I-77 east to approximately Old Statesville Road.
- The Lakeview Road Widening construction is expected to begin in 2020.

---

**Agenda #:** 24.**File #:** 15-3992 **Type:** Consent Item

---

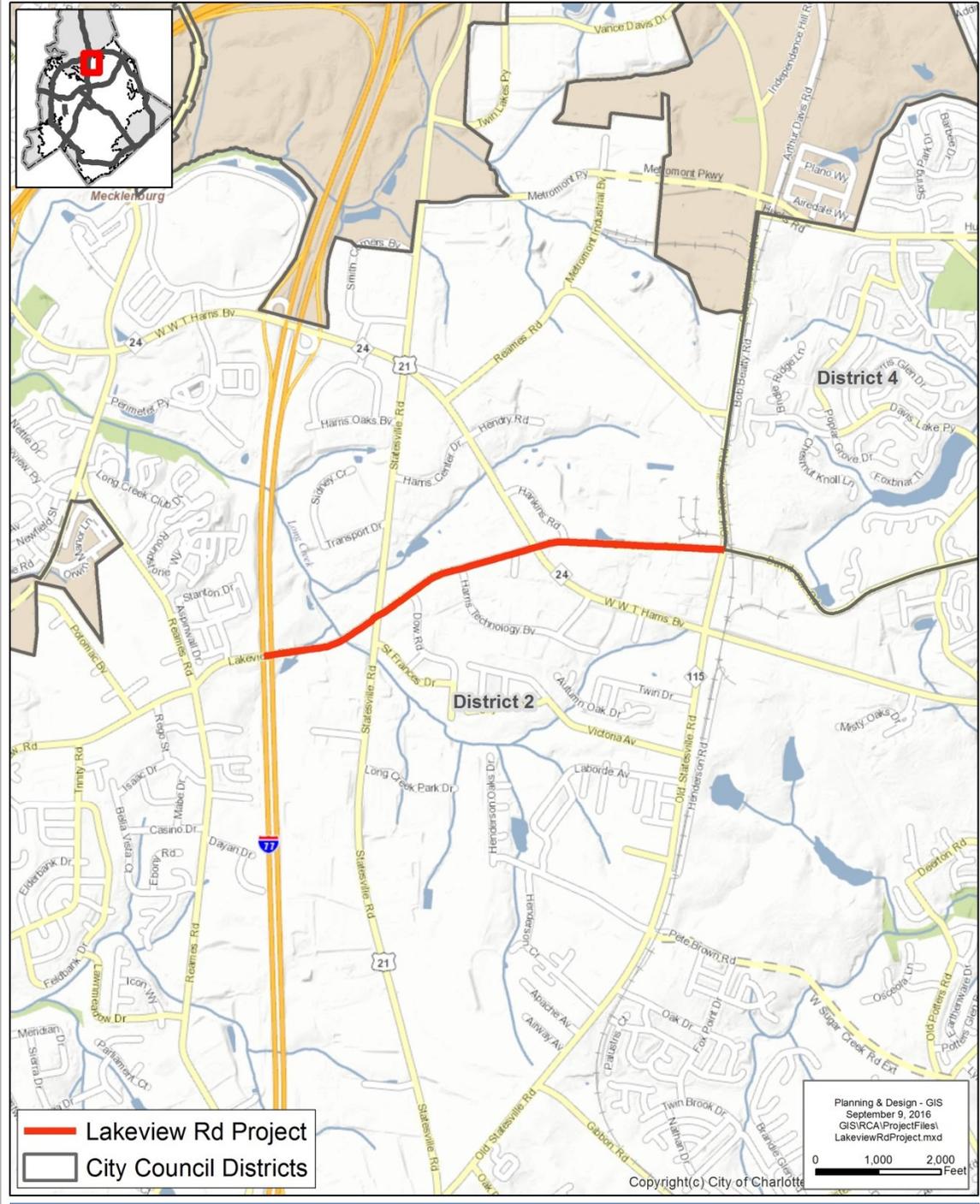
**Fiscal Note**

Funding: North Carolina Department of Transportation Bonus Allocation

**Attachment**

Map  
Budget Ordinance  
Resolution

# Lakeview Rd Project



Planning & Design - GIS  
September 9, 2016  
GIS\RCA\ProjectFiles\LakeviewRdProject.mxd  
0 1,000 2,000 Feet

Copyright(c) City of Charlotte

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$9,000,000 FOR THE LAKEVIEW DIRECT CONNECT INTERCHANGE PROJECT**

---

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$9,000,000 hereby estimated to be available from the North Carolina Department of Transportation
- Section 2. That the sum of \$9,000,000 is hereby appropriated in the General Capital Investment Fund (4001) into the project Lakeview FTM Planning - 4288200057
- Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.
- Section 4. All ordinances in conflict with this ordinance are hereby repealed.
- Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney

**RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF  
CHARLOTTE, NORTH CAROLINA ON SEPTEMBER 26, 2016.**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for the adoption of the following Resolution and upon being put to a vote was duly adopted:

WHEREAS, The State of North Carolina awards Bonus Allocation funds to regions that implement high occupancy toll lane projects; and,

WHEREAS, A total of \$144,500,000 in Bonus Allocation funded projects have been awarded to Mecklenburg and Iredell Counties because of the 26-mile managed lane project on I-77 between Charlotte and Mooresville; and,

WHEREAS, Bonus Allocation projects awarded to the City of Charlotte are the Lakeview Road Direct Connect Interchange Bridge and Lakeview Road Widening; and,

WHEREAS, The Lakeview Road project, funded at \$9,000,000 and managed by the City, will focus on increasing vehicular capacity at key intersections along the corridor to facilitate movement to and from the Lakeview direct connect interchange; and,

WHEREAS, The City Manager is asked to approve a Municipal Agreement between the City and NCDOT to receive \$9,000,000 in Bonus Allocation funding.

NOW, THEREFORE, BE IT RESOLVED that this resolution authorizing the City Manager to execute a municipal agreement with the NCDOT to accept \$9,000,000 in Bonus Allocation funding for improvements along Lakeview Road in association with the North Carolina Department of Transportation Lakeview Direct Connect Interchange Project is hereby formally approved by the City Council of the City of Charlotte, and the Director of Transportation and Clerk of this Municipality are hereby empowered to sign and execute the Agreement with the aforementioned groups.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 25.**File #:** 15-3906 **Type:** Consent Item

---

## **Intelligent Transportation Systems Project**

**Action:**

**Award a contract in the amount of \$1,528,198.89 to the lowest responsive bidder Whiting Construction Co., Inc. for the Intelligent Transportation Systems Project.**

**Staff Resource(s):**

Ashley Boenisch, Transportation

**Explanation**

- The Intelligent Transportation Systems (ITS) project is part of the implementation of the Intelligent Transportation System Master Plan described in the Transportation Action Plan.
- Traffic signals and traffic management cameras are major components of an Intelligent Transportation System and connecting them with fiber optic cable provides the ability to monitor and remotely adjust traffic signals to improve traffic flow.
- The ITS project extends communications from Dalton Avenue into the Uptown area and includes:
  - Installation of approximately 8.28 miles of fiber optic cable,
  - Connections to 50 existing traffic signals, and
  - 12 traffic management cameras.
- On August 5, 2016, the City issued an Invitation to Bid; two bids were received from interested service providers.
  - In accordance with the North Carolina General Statute 143-132, if three bids are not received from reputable and qualified contractors, then the project must be re-advertised.
  - On August 30, 2016, the City re-advertised the Invitation to Bid; three bids were received from interested service providers.
- Whiting Construction Co., Inc. was selected as the lowest responsive, responsible bidder.
- The anticipated completion date is the fourth quarter of 2017.

**Charlotte Business INclusion**

Established SBE Subcontracting goal: 7.00%

Committed SBE Subcontracting goal: 7.15%

Whiting Construction Co. met the established subcontracting goal, and has committed 7.15% (\$109,266.22) of the base bid amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- MH Graves Construction, (SBE) (\$109,266.22) (concrete work, underground utility work)

**Fiscal Note**

Funding: General Transportation Community Investment Plan

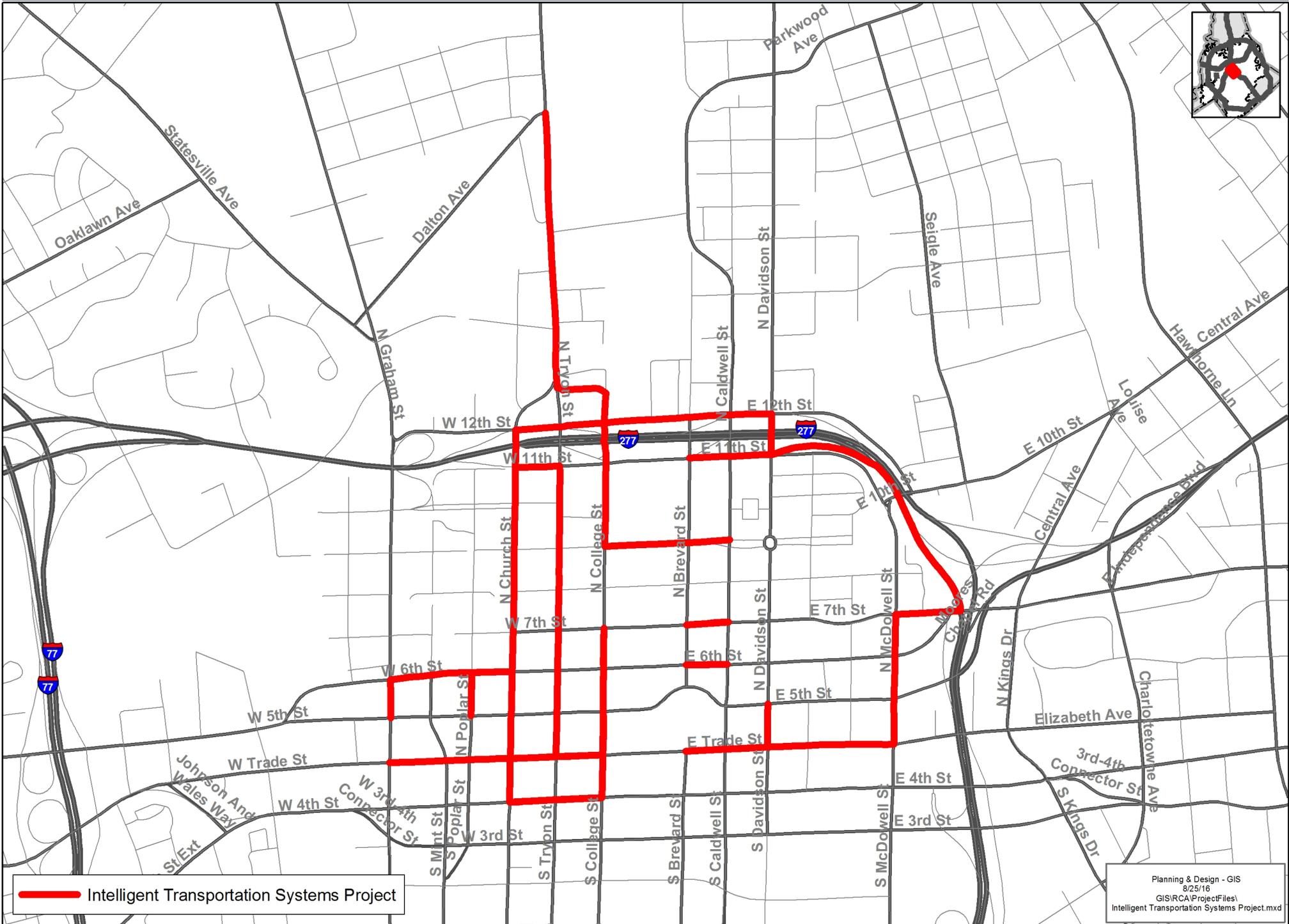
---

**Agenda #:** 25.**File #:** 15-3906 **Type:** Consent Item

---

**Attachment**  
Map

# Intelligent Transportation Systems Project



Planning & Design - GIS  
8/25/16  
GIS\RC\ProjectFiles\  
Intelligent Transportation Systems Project.mxd



**Agenda Date:** 9/26/2016

---

**Agenda #:** 26.**File #:** 15-3985 **Type:** Consent Item

---

## **Traffic Signal Communication Infrastructure**

**Action:**

**Award a contract in the amount of \$188,922 to the lowest responsive bidder Whiting Construction Co., Inc. for traffic signal construction activities.**

**Staff Resource(s):**

Jimmy Rhyne, Transportation

**Explanation**

- The contract with Whiting Construction Co., Inc. is for miscellaneous traffic signal communications infrastructure construction, including boring conduits under roadways, installing poles, and anchors.
  - A contractor performs this type of work because the City does not have the specialized equipment.
- On August 3, 2016, the City issued an Invitation to Bid; four bids were received from interested service providers.
- Whiting Construction Company, Inc. was selected as the lowest responsive, responsible bidder.
- The contracted services will be used on an as-needed basis.

**Charlotte Business INclusion**

Construction contracts estimated to be less than \$300,000 are informal and are exempt from the goal setting process (Part A: Section 3.1 of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: General Transportation Community Investment Plan



**Agenda Date:** 9/26/2016

---

**Agenda #:** 27. **File #:** 15-3977 **Type:** Consent Item

---

## **Specialized Roadway Construction Services**

**Action:**

- A. Award a contract in an amount not-to-exceed \$4,852,550 to the lowest responsive bidder Zoladz Construction Co., Inc. for Specialized Roadway Construction Services (Fiscal Year 2017 C),**
  
- B. Award a contract in an amount not-to-exceed \$500,000 to the lowest responsive bidder B & N Grading., Inc. for Specialized Roadway Construction Services (Fiscal Year 2017 D),**
  
- C. Award a contract in an amount not-to-exceed \$2,272,137.50 to the lowest responsive bidder Red Clay Industries Inc. for Specialized Roadway Construction Services (Fiscal Year 2017 E), and**
  
- D. Authorize the City Manager to approve up to two renewals and to amend the contract consistent with the City's business needs and the purpose for which the contracts were approved.**

**Staff Resource(s):**

Bryan Tarlton, Engineering & Property Management

**Explanation**

- The purpose of these contracts is to provide specialized roadway construction services on an as-needed basis for roadway needs that may require additional resources from a contractor. The Fiscal Year 2017 C-E reference is for recordkeeping purposes only.
- The work could include:
  - Traffic Control,
  - Erosion control,
  - Clearing and grading,
  - Asphalt paving,
  - Pavement markings,
  - Concrete curb,
  - Sidewalk,
  - Driveways,
  - Wheelchair ramps, and

---

**Agenda #: 27. File #: 15-3977 Type: Consent Item**

---

– Utility adjustments.

- The total amount bid is based on the sum of total unit prices competitively bid for items typically used during construction for the services listed above.
- Work will be funded from various project budgets.

Action A

- On August 2, 2016, the City issued an Invitation to Bid for Specialized Roadway Construction Services Fiscal Year 2017 C; four bids were received from interested service providers.
- Zoladz Construction Co., Inc. was selected as the lowest responsive, responsible bidder.

Action B

- On August 9, 2016, the City issued an Invitation to Bid for Specialized Roadway Construction Services Fiscal Year 2017 D; five bids were received from interested service providers.
- B & N Grading, Inc. was selected as the lowest responsive, responsible bidder.

Action C

- On August 11, 2016, the City issued an Invitation to Bid for Specialized Roadway Construction Services Fiscal Year 2017 E; five bids were received from interested service providers.
- Red Clay Industries, Inc. was selected as the lowest responsive, responsible bidder.

**Charlotte Business INclusion**

Action A

Established MSBE Goal: 18.00%

Committed MSBE Goal: 18.00%

Zoladz Construction Co., Inc. has identified MSBEs on its project team, and for each work order issued, committed 18% of the total contract amount to the following certified firms:

- Pavers, Walls and Stamped Concrete, LLC (SBE, MBE) (concrete)
- Trull Contracting, LLC (SBE, WBE) (asphalt)

Action B

Established MSBE Goal: 12.00%

Committed MSBE Goal: 12.00%

B & N Grading, Inc. has identified MSBEs on its project team, and for each work order issued, committed 12% of the total contract amount to the following certified firms:

- Jones Grading & Fencing, Inc. (SBE, MBE) (hauling, fence and grading)
- L. Carranza Dumptruck Service Company (SBE) (hauling)
- R.R.C. Concrete Inc (SBE) (concrete)

B & N Grading, Inc. is a City (SBE)

Action C

Established MSBE Goal: 18.00%

Committed MSBE Goal: 18.00%

Red Clay Industries Inc. has identified MSBEs on its project team, and for each work order issued,

---

**Agenda #: 27.File #: 15-3977 Type: Consent Item**

---

committed 18% of the total contract amount to the following certified firms:

- B & B Concrete Construction of Charlotte, Inc. (SBE) (site concrete)
- Express Logistics Services, Inc. (SBE, MBE) (trucking)
- Harvest Environmental Services, Inc. (SBE) (storm drainage)

**Fiscal Note**

Funding: Transportation Community Investment Plan



**Agenda Date:** 9/26/2016

---

**Agenda #:** 28.**File #:** 15-3984 **Type:** Consent Item

---

## **Storm Water Incidental Water Quality Services**

**Action:**

- A. Award a contract in an amount not to exceed \$1,325,645.82 to the lowest responsive bidder Onsite Development, LLC for the Storm Water Incidental Water Quality Services Fiscal Year 2017 project, and**
  
- B. Authorize the City Manager to approve up to two renewals and to amend the contract consistent with the City's business needs and the purpose for which the contracts were approved.**

**Staff Resource(s):**

Marc Recktenwald, Engineering & Property Management

**Explanation**

- The Storm Water Incidental Water Quality Services contract will be used to address maintenance and repair needs of water quality enhancement projects.
- The total contract amount is based on the sum of total unit prices competitively bid for items typically used during construction of stream restoration, pond retrofits, and other stormwater control measures.
- On July 29, 2016, the City issued an Invitation to Bid; three bids were received from interested service providers.
- Onsite Development, LLC was selected as the lowest responsive, responsible bidder.

**Charlotte Business INclusion**

Established MSBE Goal: 16.00%

Committed MSBE Goal: 16.02%

Onsite Development, LLC has identified MSBEs on its project team, and for each work order issued, committed 16.2% of the total contract amount to the following certified firms:

- Axiom Foundations, LLC (SBE) (foundation protection)
- B & N Grading, Inc. (SBE) (paving)
- JV Trucking, LLC (SBE) (hauling)
- L. Carranza Dumptruck Service Company (SBE) (hauling)
- Landmark Materials, LLC (SBE, MBE) (hauling)
- MTS Trucking Inc. (SBE, MBE) (hauling)
- On Time Construction, Inc. (SBE, MBE) (masonry)
- R.R.C. Concrete Inc (SBE) (concrete)
- Streeter Trucking Company, Inc. (SBE, MBE) (hauling)

---

**Agenda #:** 28.**File #:** 15-3984 **Type:** Consent Item

---

**Fiscal Note**

Funding: Storm Water Operating Budget



**Agenda Date:** 9/26/2016

---

**Agenda #:** 29.**File #:** 15-3997 **Type:** Consent Item

---

## **Airport Centralized Receiving and Distribution Center**

**Action:**

- A. Approve contract in the amount of \$360,150 to LS3P Associates, LTD for project planning and scope services for a centralized receiving and distribution center, and**
  
- B. Adopt a budget ordinance appropriating \$360,150 from the 2016 Bond Anticipation Notes Proceeds to the Aviation Community Investment Plan Fund.**

**Staff Resource(s):**

Jack Christine, Aviation

**Explanation**

- Aviation's concession tenants provide food, beverage, and retail concessions to passengers in the Terminal building.
- These concessionaires currently use one loading dock and basement storage facilities in the Terminal building.
- As passenger numbers continue to grow, the volume of deliveries and demand for storage space exceeds current capacity.
- The contract with LS3P Associates, LTD will provide planning and project scope services for a centralized receiving and distribution center located on the Air Cargo Center on the south side of the Airport.
- On June 14, 2016, the City issued a Request for Qualifications for the centralized receiving and distribution center design services; three firms submitted a proposal.
- Aviation staff evaluated the proposals and selected LS3P Associates, LTD based on its extensive experience in distribution centers of this type, particularly as it relates to large hub airports.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Aviation Community Investment Plan

Initial project funding is 2016 Bond Anticipation Notes. Aviation anticipates the ultimate funding sources will be a combination of Passenger Facility Charges Funds and General Airport Revenue Bonds.

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$360,150 FROM 2016 BOND ANTICIPATION NOTES PROCEEDS FOR THE A CENTRALIZED RECEIVING AND DISTRIBUTION CENTER

---

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$360,150 is available from the 2016 Bond Anticipation Notes proceeds for the contract with LS3P Associates, LTD for project planning and scope services

Section 2. That the sum of \$360,150 is hereby appropriated in the Aviation Community Investment Plan Fund to the following project(s):

Fund	6072
Project	4020901733
Source	3500
Type	35001000
Year	2016

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

---

City Attorney



**Agenda Date:** 9/26/2016

---

**Agenda #:** 30.**File #:** 15-3839 **Type:** Consent Item

---

## **Airport Long Term Parking Lots 1 and 2 Shuttle Lane Repair**

**Action:**

**Award a contract in the amount of \$351,125.25 to the lowest responsive bidder, The Lane Construction Corporation for the long-term parking lot reclamation project.**

**Staff Resource(s):**

Jack Christine, Aviation

**Explanation**

- The Aviation Department provides approximately 10,000 long-term public parking spaces and associated shuttle bus transportation to the Terminal.
- The pavement in the shuttle bus lanes is deteriorated in Long Term Parking Lots 1 and 2.
- The project will rehabilitate the deteriorated pavement in the bus lanes by milling the existing pavement and adding a new layer of pavement.
- On August 11, 2016, the City issued an Invitation to Bid for Long Term Parking Lots 1 and 2 Shuttle Lanes; four bids were received from interested service providers.
- The Lane Construction Corporation was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by third quarter of fiscal year 2017.

**Charlotte Business INclusion**

Established SBE Goal: 7.00%

Committed SBE Goal: 7.55%

The Lane Construction Company exceeded the established subcontracting goal, and has committed 7.55% (\$26,500) of the total contract amount to the following certified firm (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Silverback Brothers (SBE, MBE) (\$26,500) (hauling)

**Fiscal Note**

Funding: Aviation Community Investment Plan



**Agenda Date:** 9/26/2016

---

**Agenda #:** 31. **File #:** 15-3810 **Type:** Consent Item

---

## **Airport Terminal Lobby Expansion Phase I**

**Action:**

- A. Approve a contract in the amount of \$4,962,659 with GS&P/NC, P.C. for programming and design services for the Terminal Lobby Expansion, and**
  
- B. Adopt a budget ordinance appropriating \$4,962,659 from 2016 Bond Anticipation Notes Proceeds to the Aviation Community Investment Plan Fund.**

**Staff Resource(s):**

Jack Christine, Aviation

**Explanation**

- Over the last 10 years, local passenger traffic has increased 41%, resulting in increased demand on the Terminal lobby, baggage claim, and security checkpoints.
- Aviation's Community Investment Plan includes an expansion of the Terminal lobby and baggage claim to accommodate current and future demand.
- In Phase I, GS&P/NC, P.C. will provide planning, programming, scoping services, and will provide Aviation a final cost of the project.
- Future Phase II will include complete design and construction administration services, and is anticipated to begin in spring 2017, at which that time staff will seek City Council consideration to award the contract.
- On March 31, 2016, the City issued a Request for Qualifications for the Terminal Lobby Expansion design services; seven firms responded with a proposal.
- A selection committee comprised of Aviation staff and a member of the Charlotte Regional Visitors Authority selected GS&P/NC, P.C for Phase I and II, based on its extensive aviation experience, particularly as it relates to large hub airports with projects of this magnitude.

**Charlotte Business INclusion**

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1(h) of the Charlotte Business INclusion Policy).

GS&P/NC, P.C. has committed 13.59% (\$674,401.28) of the total contract amount to the following certified firms:

- DAS Architecture, Inc (SBE) (\$520,565) (architecture)
- Laurene, Rickher and Sorrell, PC (SBE) (\$153,826.28) (structural engineering)

**Fiscal Note**

Funding: Aviation Community Investment Plan

Initial project funding is 2016 Bond Anticipation Notes. Aviation anticipates the ultimate funding sources will be a combination of Passenger Facility Charges funds and General Airport Revenue Bonds.

---

**Agenda #:** 31.**File #:** 15-3810 **Type:** Consent Item

---

**Attachment**  
Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$4,962,659 FROM 2016 BOND ANTICIPATION NOTES PROCEEDS FOR THE TERMINAL LOBBY EXPANSION.

---

BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$4,962,659 is available from the 2016 Bond Anticipation Notes proceeds for the contract with GS&P/NC, P.C. for programming and design services
- Section 2. That the sum of \$4,962,659 is hereby appropriated in the Aviation Community Investment Plan Fund to the following project(s):
- |         |            |
|---------|------------|
| Fund    | 6072       |
| Project | 4020901729 |
| Source  | 3500       |
| Type    | 35001000   |
| Year    | 2016       |
- Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.
- Section 4. All ordinances in conflict with this ordinance are hereby repealed.
- Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

---

City Attorney



**Agenda Date:** 9/26/2016

---

**Agenda #:** 32.**File #:** 15-3905 **Type:** Consent Item

---

## **Blue Line Extension Landscape Installation Contracts**

**Action:**

**Award the contracts to the lowest responsive bidder, Champion Landscapes, Inc. for Landscape Installation as part of the Blue Line Extension project:**

- **\$384,947 for Segment B,**
- **\$485,280 for Segment C, and**
- **\$183,320 for Old Concord Road Park and Ride Lot.**

**Staff Resource(s):**

Jill Brim, CATS  
Kourtne Vincent, Engineering & Property Management

**Explanation**

- These contracts provide landscape installation services and warranty of the plant material in Segments B and C along North Tryon Street and for the Old Concord Road Park and Ride lot as part of the LYNX Blue Line Extension light rail project.
- Work on Segment B will consist of two phases.
  - Phase I will include planting street trees in planting strips on North Tryon Street from Old Concord Road to University City Boulevard, as well as on other public streets throughout the corridor from November 2016 to January 2017.
  - Phase 2 will include planting of shrubs, groundcover, perennials, ornamental grasses, and bulbs in medians on North Tryon Street from Old Concord Road to University City Boulevard from October 2017 through December 2017.
- Work on Segment C will consist of two phases.
  - Phase I will include planting street trees in planting strips on North Tryon Street from University City Boulevard to Barton Creek Drive, as well as on other public streets throughout the corridor from November 2016 to January 2017.
  - Phase 2 will include planting of shrubs, groundcover, perennials, ornamental grasses and bulbs in medians on North Tryon Street from University City Boulevard to Barton Creek Drive from October 2017 through December 2017.
- Work on Old Concord Road Park and Ride for the BLE project includes:
  - Installing trees, shrubs, grass, a groundcover, and
  - Planting perennials and bulbs.
- Due to the quantity of plant material required, previous contracts were approved for plant growing services to ensure that an adequate number of plants were available for the BLE project. These plant growing contracts were approved on July 15, 2015. These plants will be provided to the installation contractors.

---

**Agenda #: 32.File #: 15-3905 Type: Consent Item**

---

- On August 15, 2016, the City issued Invitations to Bid (ITBs) for landscape installation services for Segment B, Segment C, and Old Concord Road Park and Ride. In response to the ITBs, the City received three bids per contract from interested service providers.
- Champion Landscapes, Inc. was selected as the lowest responsive, responsible bidder.
- These contracts are anticipated to be complete by winter 2017.
- Staff anticipates bidding and awarding additional contracts in fall 2016 for other areas of the Blue Line Extension project, including parking garages, platform trees, and the North Yard Building.

**Disadvantage Business Enterprise**

DBE participation goal was set for this contract pursuant to the City's federally required and approved DBE program.

Established DBE goal: 5.2%

Committed DBE goal are as follows:

Segment B

Champion Landscapes, Inc. has committed 10.1% (\$38,770) of the total contract amount for Segment B in the following certified DBE firms: Grants Creek Nursery

Segment C

Champion Landscapes, Inc. has committed 10.2% (\$49,300) of the total contract amount for Segment C to the following certified DBE firms: Grants Creek Nursery

Old Concord Road Park and Ride Lot

Champion Landscapes, Inc. has committed 7.1% (\$13,100) of the total contract amount for the Old Concord Rd Park and Ride Lot to the following certified DBE firms: Grants Creek Nursery

**Fiscal Note**

Funding: Transit Community Investment Plan



Agenda Date: 9/26/2016

---

Agenda #: 33.File #: 15-3311 Type: Consent Item

---

## LYNX Blue Line Extension Maintenance Shops and Exhaust Fans Upfit

### Action:

**Award a contract in the amount of \$2,665,999.60 to the lowest responsive bidder China Construction America of South Carolina, Inc. for the construction of the Maintenance Shops and Exhaust Fans Upfit project.**

### Staff Resource(s):

John Lewis, CATS  
Jill Brim, CATS

### Explanation

- The Maintenance Shops and Exhaust Fans Upfit project includes modifications to the first and second floors of the CATS South Boulevard Light Rail Facility (SBLRF), located at 3200 South Boulevard.
- On April 13, 2015, the City Council awarded a contract in the amount of \$3,640,521.90 to BPM Construction, Inc. (BPM) for the South Boulevard Light Rail Facility (SBLRF) Upfit project. The Maintenance Shops and Exhaust Fans were contained within this scope of work.
- The City terminated its contract with BPM for several performance issues, which are now being resolved through litigation. City Council was informed of the termination in the Council-Manager Memo dated February 17, 2016.
- Performance issues with BPM included its failure to:
  - Initiate work in a timely manner,
  - Provide required submittals in a timely manner,
  - Provide appropriate staffing, and
  - Provide work in compliance with contract specifications.
- In order to maintain the overall schedule of the Blue Line Extension (BLE), staff subdivided the original contract work into separate phases. The Maintenance Shops and Exhaust Fans Upfit is the second phase to be re-bid:
  - On July 1, 2016, the Engineering & Property Management Department formally advertised Invitations to Bid for the Maintenance Shops and Exhaust Fans Upfit project.
  - On July 12, 2016, a pre-bid conference was held on site to actively solicit participation and to familiarize potential bidders with the project. On August 25, 2016, three bids were received from interested service providers. China Construction America of South Carolina, Inc. was the lowest responsive, responsible bidder.
  - The upfit of this facility is critical to the operations and schedule for the Blue Line Extension project.

---

**Agenda #: 33.File #: 15-3311 Type: Consent Item**

---

- City Council awarded Phase I of the SBLRF project on June 13, 2016.
- The City intends to advertise Phase III of the SBLRF project the first quarter of 2017, which includes completion of the electronics shop, turntable installation, and mezzanine extension.
- The project is expected to be complete by second quarter of 2017.

**Disadvantaged Business Enterprise (DBE)**

DBE participation goal was set for this contract pursuant to the City's federally required and approved DBE program.

Established DBE Goal: 4.00%

Committed DBE Goal: 4.00%

China Construction meant the established DBE subcontracting goal, and has committed 4.00% (\$106,991) of the total contract amount, to the following certified firm:

- Lewaro Interiors, DBE (\$106,991)(demolition, construction services)

**Fiscal Note**

Funding: CATS Community Investment Plan



Agenda Date: 9/26/2016

---

Agenda #: 34.File #: 15-3685 Type: Consent Item

---

## Innovation & Technology Department Training Contract Amendment

### Action:

- A. Approve contract amendment #1 in the estimated amount of \$125,000 with OneTeam Leadership, LLC for continued consulting services, and**
  
- B. Authorize the City Manager to renew the contract for one additional, one-year term with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### Staff Resource(s):

Jeffrey Stovall, Innovation & Technology  
Austin Faulk, Innovation & Technology

### Explanation

- The Innovation & Technology (I&T) Department is a new City department that was created by combining the Office of the Chief Information Officer and the Technology Management Division of Shared Services. The two entities had very different cultures and direction - one group was strategy focused while the other group concentrated on day-to-day operations and supporting customer needs.
- These conflicting missions and work cultures limited the effectiveness of the new department to deliver efficient and effective services to the City organization.
- Recognizing the need for outside assistance in creating a high performing unified department capable of meeting the City's expanding needs for innovation and technology services, I&T talked with Human Resources Office of Organizational Development and Leadership about a strategic approach to developing a high performing organization.
- I&T considered several different firms that specialize in these types of organizational transformation.
- On September 14, 2015, I&T contracted with OneTeam Leadership, LLC (OneTeam) for \$48,000 to provide organizational development and executive advisement services.
  - OneTeam has extensive experience working with information technology-related organizations and clients in delivering leadership and change management consultation services.
  - A waiver of solicitation was approved for these services.
  - This work resulted in a comprehensive strategic and cultural framework which provided I&T with a unified purpose and vision, and defined seven strategic pillars that are the key to operational success.

---

**Agenda #: 34.File #: 15-3685 Type: Consent Item**

---

- On June 13, 2016, I&T contracted with OneTeam for \$50,000 to provide change management services and specific direction in developing I&T into a high performing organization including:
  - Relationship building exercises within the I&T executive team and among the I&T management teams;
  - Use tools like “The Workplace Big 5”, and various surveys including employees and stakeholders;
  - Succession planning sessions, including emphasis on developing employees for future I&T leadership roles; and
  - Facilitating the development of (one-year short-term and five-year plans) for the individual strategic pillars, defining priorities, objectives, challenges, and opportunities for each area.
- Contract amendment # 1 in the amount of \$125,000 will allow I&T to leverage the work completed over the last year.
  - Develop Communications Plans to cascade the I&T new culture and vision to all I&T staff, not just management.
  - Provide facilitation for training sessions to operationalize the strategic framework for all I&T employees (138 FTEs) including;
    - Seven sessions across six and a half days to the (40+) I&T Managers and quarterly planning and strategy meetings with the Leadership Team focused on:
      - Performance/Execution;
      - Self-Leadership/Awareness;
      - Character/Competence/Communication; and
      - Accountability/Alignment
  - Design and implement a sustainable model for an I&T Leadership Academy to ensure that strategic and cultural changes will be engrained within the organization as standard practices
    - The purpose of the Academy is to develop second and third level, and other emerging leaders (50+ FTEs) in I&T through leadership training, opportunities for personal growth and development opportunities, and other activities for team building like “DISC” and 360 feedback.
- The total estimated expenditure of this contract is \$125,000.
- The new total value of the contract is estimated at \$223,000.

**Fiscal Note**

Funding: Innovation & Technology Operating Budget



**Agenda Date:** 9/26/2016

---

**Agenda #:** 35.**File #:** 15-4002 **Type:** Consent Item

---

## **Mail Remittance Depository Services**

**Action:**

**Authorize the City Manager to designate Branch Banking & Trust as the City's official depository.**

**Staff Resource(s):**

Susan Walker, Management & Financial Services

**Explanation**

- On July 25, 2016, the City Council approved the City Manager to negotiate a contract with Branch Banking & Trust (BB&T) for mail remittance services.
  - BB&T will provide payment processing, depositing, image archival, a client dashboard for exceptions, and reporting and courier services, including all personnel, equipment, facility space, and transportation for pickup and delivery.
  - Staff anticipates renewing the contract for up to two additional, one-year terms.
- During contract negotiations, it was determined that BB&T required a bank account in the City's name to be established for deposit of the mailed payments.
- Pursuant to North Carolina General Statute 159-31(a), City Council approval is required for the designation of an official depository.
- There are no additional costs associated with this action.
- The company will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- Estimated contract expenditures are \$220,000 annually.

**Charlotte Business INclusion**

No subcontracting goal was established on this contract because there are no opportunities (Part D: Section 6 of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Management & Financial Services Operating Budget



**Agenda Date:** 9/26/2016

---

**Agenda #:** 36.**File #:** 15-3412 **Type:** Consent Item

---

## **Refund of Property and Business Privilege License Taxes**

**Action:**

- A. Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessor error in the amount of \$1,542.55, and**
  
- B. Adopt a resolution authorizing the refund of business privilege license payments in the amount of \$43.75.**

**Staff Resource(s):**

Robert Campbell, Management & Financial Services

**Explanation**

- Notification of Property Tax and Business Privilege License Tax refunds due to clerical or assessor error are provided to the City of Charlotte by Mecklenburg County.

**Pearson Review Update**

- In accordance with the ordinance approved by the City Council on August 25, 2014, and the North Carolina law, list of refunds, which have been paid since the last City Council Business Meeting as a result of the Pearson Review, is available at the City Clerk's Office.
- The amount of Pearson Review refunds paid since the last City Council Business Agenda Meeting on September 12, 2016, totaled \$1,421.61.

**Attachment**

Taxpayers and Refunds Requested  
Business Privilege License Refunds Requested  
Resolution Property Tax Refunds  
Resolution Business Privilege License Refunds

**Taxpayers and Refunds Requested**

CATO, WILLIAM HOWARD	\$	12.92
DWELLE, JOHN M	\$	686.36
GORIN KAREN LYNN	\$	164.27
GUIGNARD, CHARLES S	\$	63.57
GUIGNARD, CHARLES S	\$	57.68
GUIGNARD, CHARLES S	\$	61.87
GUIGNARD, CHARLES S	\$	86.64
HAHN, RYAN	\$	162.74
SHEA, MARY LEVINS & CHARLES B	\$	246.50
	\$	<u>1,542.55</u>

**Business Privilege License Tax Refund Requests**

BANG BANG BURGERS - CHARLOTTE HOSTALITY GROUP LLC	\$ 43.75
	<u>\$ 43.75</u>

## **A RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES**

Reference is made to the schedule of "Taxpayers and Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected property taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 26th day of September 2016 that those taxpayers listed on the schedule of "Taxpayers and Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.

**A RESOLUTION AUTHORIZING THE REFUND OF  
CERTAIN BUSINESS PRIVILEGE LICENSES**

Reference is made to the schedule of "Business Privilege License Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected certain taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 26th day of September 2016 that those taxpayers listed on the schedule of "Business Privilege License Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.



**Agenda Date:** 9/26/2016

---

**Agenda #:** 37.**File #:** 15-3988 **Type:** Consent Item

---

## **Sale of City Property: 8500 Idlewild Road**

### **Action:**

- A. Adopt a resolution proposing to accept the offer in the amount of \$9,000 from Jose P. Sanchez to purchase 0.46 acres of vacant land at 8500 Idlewild Road (parcel identification number 165-101-03), and**
  
- B. Authorize the advertisement of the proposed sale for upset bids in accordance with the resolution and authorize the City Manager to execute all documents necessary to complete the sale of the property in accordance with the resolution.**

### **Staff Resource(s):**

Tony Korolos, Engineering & Property Management

### **Explanation**

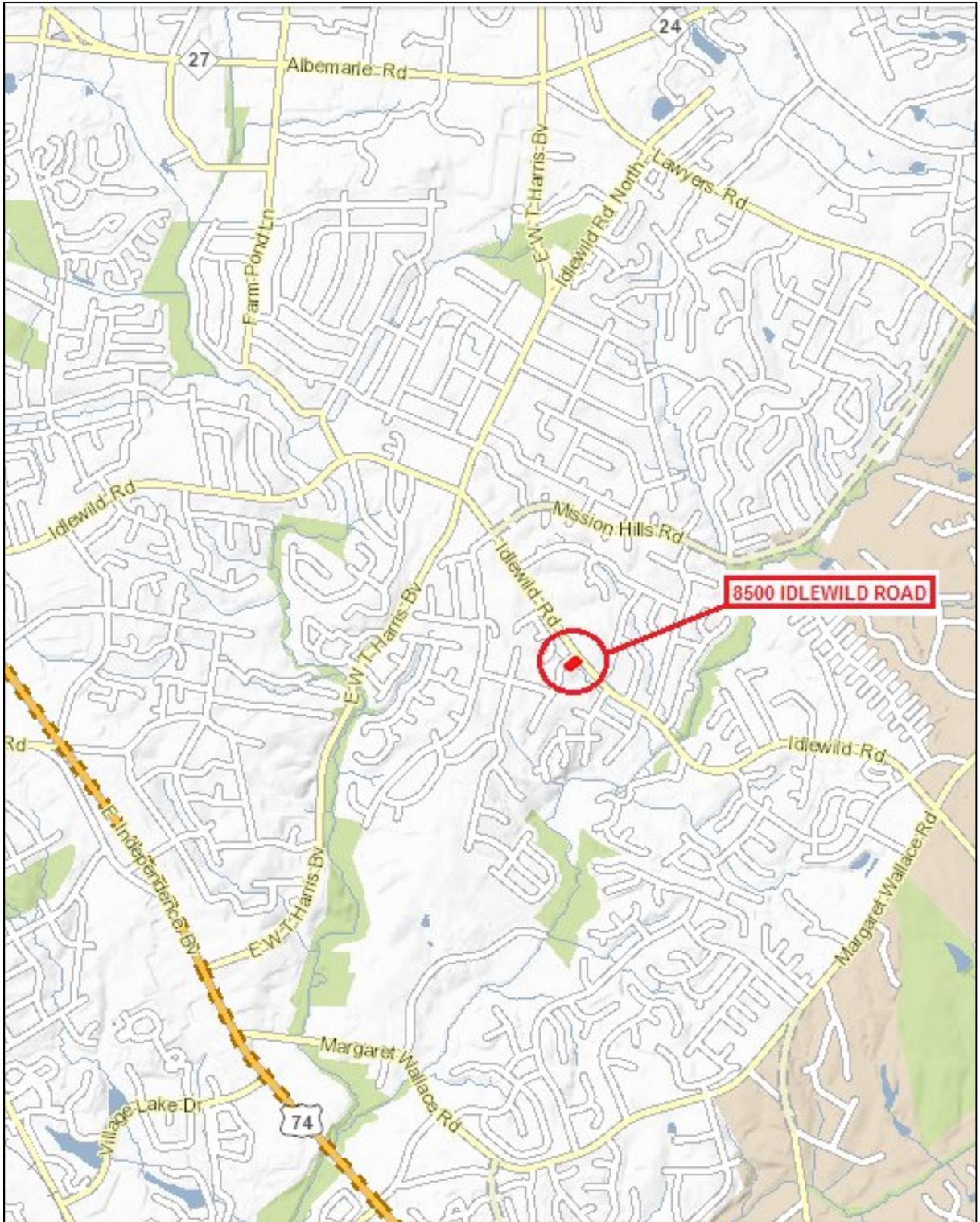
- The residential (R-4) zoned parcel, located near the corner of Idlewild Road and Cresthill Drive, was acquired in 2012 as part of the Idlewild Road Widening project.
  - A house was previously on the parcel but has since been demolished due to the proximity of the new roadway alignment.
  - The remaining lot is now being sold, since there are no other City needs for the parcel.
- An appraisal of the property established a fair market value of \$11,000.
- The property is not suitable for affordable housing due to a 27-foot storm drainage easement located on the property.
- On August 22, 2016, Jose Sanchez presented an initial offer, and if approved, will be advertised for upset bid based on the following terms:
  - Purchase price of \$9,000,
  - Earnest money deposit of \$450,
  - Due Diligence period of 10 days, and
  - Closing within 21 days after expiration of the due diligence period.
- Staff recommends accepting the offer to purchase because the City has received no interest in this property since it was initially listed approximately 12 months ago.

### **Fiscal Note**

Funding: Proceeds from the sale will be deposited into the City's General Fund.

### **Attachment**

Map  
Plat  
Resolution



**Location Map: Sale of City Property: 8500 Idlewild Road (Council District 5)**

I, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION. THAT THE DEEDS AND PLATS NOTED WERE USED AS REFERENCES. THAT THE BOUNDARIES NOT SURVEYED ARE INDICATED AS DRAWN FROM INFORMATION AS SHOWN; THAT THE RATIO OF PRECISION IS 1:10,000; AND THAT THIS MAP MEETS THE REQUIREMENT OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600).

THIS 17th DAY OF SEPTEMBER, 2015.

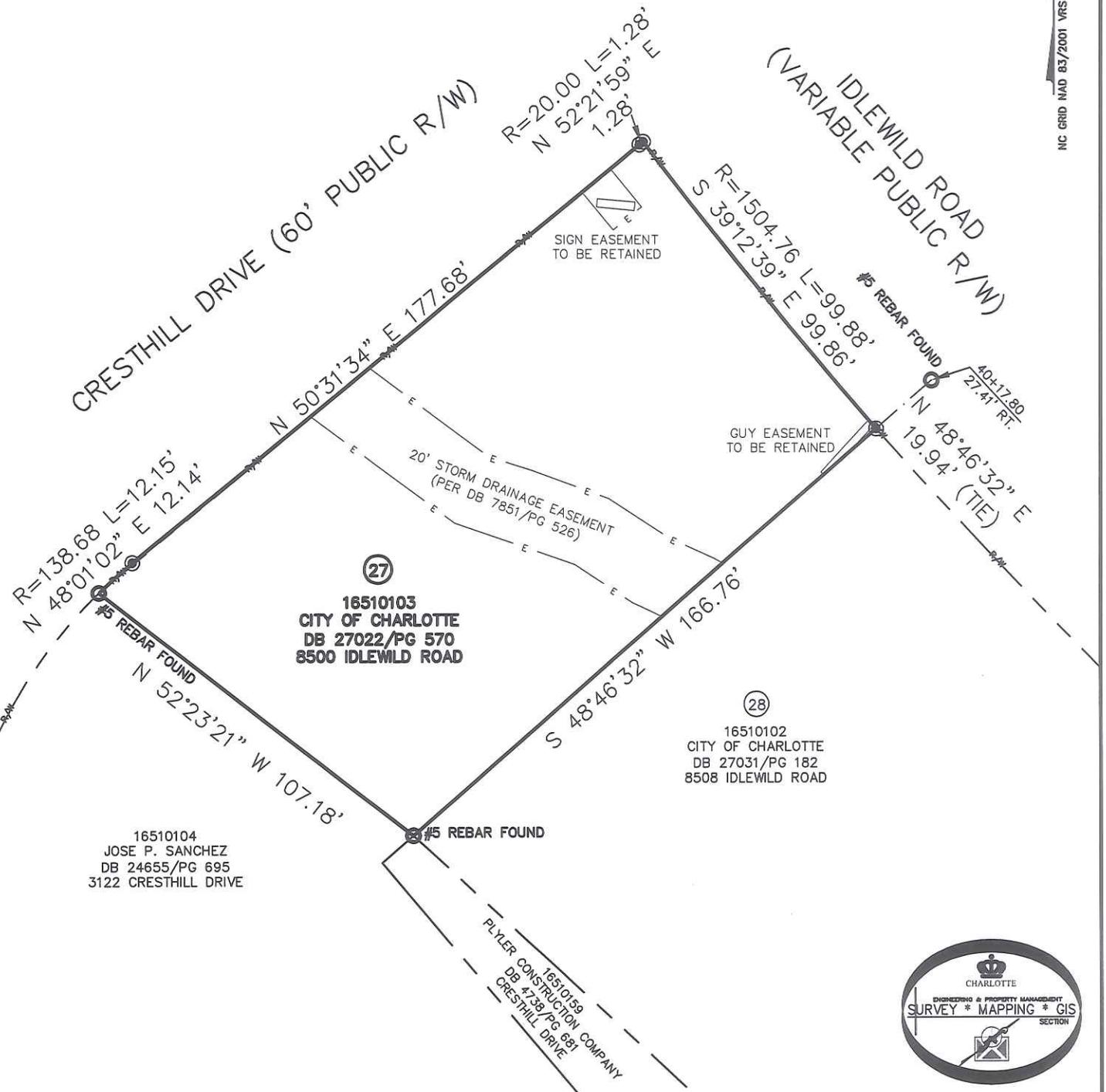
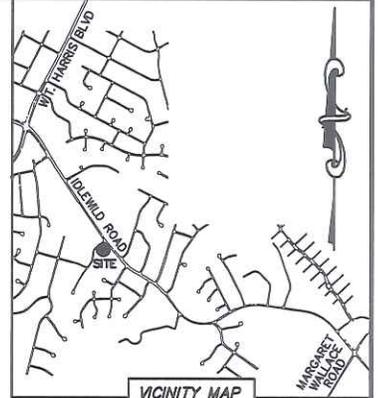
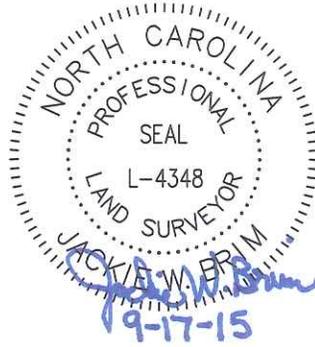
*Jackie W. Brim*  
 JACKIE W. BRIM, NC P.L.S. L-4348

STATE OF NORTH CAROLINA  
 COUNTY OF MECKLENBURG

I, \_\_\_\_\_, REVIEW OFFICER OF MECKLENBURG COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

NOTE:  
 1) SUBJECT PROPERTY IS ZONED R4.  
 2) TOTAL AREA: 0.420 ACRES



**LEGEND**

REBAR OR IRON PIN FOUND	
#5 REBAR SET W/CAPS	
SUBJECT PROPERTY	
PROPERTY LINES	
EXISTING RIGHT-OF-WAY	
EXIST EASEMENTS	

PREPARED BY:  
 CITY OF CHARLOTTE  
 ENGINEERING & PROPERTY MANAGEMENT  
 600 EAST FOURTH STREET  
 CHARLOTTE, NC 28202  
 704-336-2291

		<b>CHARLOTTE</b> ENGINEERING & PROPERTY MANAGEMENT
REVISIONS	<b>IDLEWILD ROAD WIDENING</b>	JOB NO. 512-03-011
	<b>BOUNDARY SURVEY</b>	FILE NO. 165-101-03
	OWNER: CITY OF CHARLOTTE CHARLOTTE, MECKLENBURG CO., NC	SHEET 1
SCALE 1" = 40'	DRAWN BY LG	OF 1
DATE	CHECKED BY JWB SURVEY SUPVR.	
K: \AUTOCAD\EN_SU-LD4\203011\dwg\IDLEWILD ROAD PLATS.DWG		

**RESOLUTION AUTHORIZING THE SALE OF 8500 EAST W.T. HARRIS BOULEVARD BY  
THE UPSET BID PROCESS**

WHEREAS, North Carolina General Statute §160A-269 permits the City to sell property by upset bid, after receipt of an offer to purchase the property; and

WHEREAS, the City has received an offer to purchase the property described above in the amount of \$9,000, submitted by Jose P. Sanchez (“Mr. Sanchez”); and

WHEREAS, JDSI has paid the required five percent (5%) deposit on its offer:

THEREFORE, THE CITY COUNCIL OF THE CITY OF CHARLOTTE RESOLVES THAT:

1. The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute §160A-269 and accepts the offer by Mr. Sanchez as the initial offer.
2. A notice of the proposed sale shall be published in accordance with the statute. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the office of the City of Charlotte Real Estate Manager in the Charlotte Mecklenburg Government Center by 5:00 PM on the 10<sup>th</sup> day after the notice is published or on the date and at the time indicated in the notice. If a qualifying higher bid is received, that bid will become the new offer.
4. If a qualifying higher bid is received, a new notice of upset bid shall be published, and this process shall be repeated until a 10-day period has passed without any qualifying higher bid having been received.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000 of that offer and five percent (5%) of the remainder of that offer, and includes terms which do not materially differ, to the City's disadvantage, from the terms of the existing offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid. The bid may be made in cash, cashier's check, certified check, or wire transfer. The City will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The City will return the deposit of the final high bidder pursuant to the terms of the purchase contract.
7. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted, and the appropriate City officials are authorized to execute all instruments necessary to convey the property to Mr. Sanchez.

Adopted September 26, 2016



**Agenda Date:** 9/26/2016

---

**Agenda #:** 38.**File #:** 15-3894 **Type:** Consent Item

---

## **Exchange of Right-of-Way along the LYNX Light Rail Corridor -Atherton Mill LLC**

**Action:**

- A. Adopt a resolution authorizing an exchange of right-of-way between the City of Charlotte and Atherton Mill (E&A) LLC or its successors and assigns (Property Owner) involving parcel tax identification #12103109, and**
  
- B. Authorize the City Manager to execute all necessary documents to complete the exchange of right-of-way between the City of Charlotte and Property Owner.**

**Staff Resource(s):**

Tina Votaw, CATS

Tim O'Brien, Engineering & Property Management

**Explanation**

- The Property Owner proposes to redevelop portions of the existing Atherton Mill Shopping Center.
- The City previously used a portion of the Shopping Center property to operate trolley service within the South End District but terminated trolley service prior to the opening of light rail in 2007. Most of the trolley improvements have remained in place but unused since light rail service began. The proposed redevelopment of the Shopping Center will include design and construction of the City's Rail Trail and the new Trail will largely follow the alignment of where the old trolley tracks have remained over the years.
- Staff recommends adjusting and clarifying the property lines at this time as part of the redevelopment of the Shopping Center.
- The Property Owner will exchange property rights with the City for full and fair consideration as required by law. Fair consideration can be any combination of cash, real, or personal property and other benefits.
- The exchange is recommended for the following reasons:
  - The Property Owner will convey approximately 29,000 square feet of property to the City where the light rail tracks exist. The Property Owner will be required to build and maintain a new section of Rail Trail between the existing Farmer's Market and Tremont Avenue. The property, Rail Trail improvements and maintenance obligation have a combined value of approximately \$432,000.
  - The City will convey approximately 30,000 square feet of excess right-of-way, valued at approximately \$435,000. The Property Owner will be allowed to use the old "Tremont" trolley station as a community feature. The Property Owner will be required to maintain the station as well.
  - The slight variance between the dollar values is the result of the difference in the size of the

---

**Agenda #: 38.File #: 15-3894 Type: Consent Item**

---

parcels being exchanged and the cost of the rail trail.

- The Property Owner and the City will also exchange Easement Agreements as needed to ensure mutual access and to memorialize maintenance responsibilities of the Rail Trail and the old trolley station.

**Background**

- The City Council-adopted Transit Station Area Plans define development standards for property adjacent to the rail corridor and envision that excess right-of-way will be incorporated into adjacent transit supportive development. Alternatively, the excess right of way may be retained by the City as buffer if needed.

**Attachment**  
Resolution

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHARLOTTE ADOPTING AND APPROVING THE EXCHANGE OF LAND RIGHTS IN THE LYNX RAIL CORRIDOR WITH EDENS ATHERTON MILL, LLC (OR ITS SUCCESSORS AND ASSIGNS).**

WHEREAS, the City of Charlotte (the “City”) purchased the 130 foot wide Charter Right-of-Way, formerly owned by the Norfolk Southern Railroad; and

WHEREAS, the City, through the action of its Council, previously adopted the South End Station Area Plan to guide the development along the buffer area of the Right of Way; and

WHEREAS, the Staff is working with Edens Atherton Mill, LLC (the “Developer”) regarding property adjacent to the Right of Way having a tax I. D. number of 12103109; and

WHEREAS, the buffer area in the Right of Way in which the Developer is interested lies outside of that portion of the Right of Way used for public transit; and

WHEREAS, in order to proceed with the development of the for mentioned property, the City of Charlotte agrees to exchange property rights for a full and fair compensation, as provided by the North Carolina General Statutes; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Charlotte, in its regular session duly assembled, as follows:

- A. The City shall receive from the Developer (or its successors and assigns), the following, which is a full and fair compensation for the exchange of property rights:
  1. Deed to approx. 29,000 square feet of underlying fee simple interest that will remain in use as part of the rail corridor.
  2. Installation of Rail Trail improvements to further complete the City’s Rail Trail.
  3. Maintenance of the Rail Trail.
- B. The City shall release its charter (i.e. easement) rights to approx. 29,000 square feet for use by the Developer (or its successors and assigns).
- C. The parties shall grant easement and/or license agreements to each other as needed in order to allow for the construction and maintenance of the Rail Trail and other rail improvements.

FURTHER RESOLVED, that the City Council for the City of Charlotte authorizes the City Manager (or his designee) to execute the necessary legal documents to complete the exchange of the land rights between the City and the Developer, or its successors and assigns,

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CERTIFICATION

I, \_\_\_\_\_, City Clerk of the City of Charlotte, North Carolina, do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the City Council of the City of Charlotte, North Carolina, in regular session convened on the \_\_\_\_ day of \_\_\_\_\_, 2016, and the reference having been made in Minute Book \_\_\_\_\_, Page \_\_\_\_\_, and recorded in full in Resolutions Book \_\_\_\_\_, Page \_\_\_\_\_.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_



Agenda Date: 9/26/2016

---

Agenda #: 39.File #: 15-3996 Type: Consent Item

---

## Airport Property Transactions - Lot on Snow Ridge Lane

**Action:** Approve the following transaction.

**Project:** Airport Environmental Impact Statement Mitigation Land

**Owner(s):** Hang Nhut Doan

**Property Address:** Lot on Snow Ridge Lane

**Total Parcel Area:** 12.418 acres

**Property to be acquired by Easements:** N/A

**Structures/Improvements to be impacted:** Vacant Land

**Landscaping to be impacted:** Trees and shrubs

**Zoned:** R-3

**Use:** Single-family Residential

**Tax Code:** 141-112-99

**Purchase Price:** \$185,000 and all relocation benefits in compliance with Federal, State or Local regulations

**Council District:** N/A



Agenda Date: 9/26/2016

---

Agenda #: 40.File #: 15-3970 Type: Consent Item

---

**Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #54**

**Action: Approve the following Condemnation: CityLYNX Gold Line Streetcar Phase 2, Parcel #54**

This property is acquired in accordance with Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Transit Administration reimbursement.

**Project:** CityLYNX Gold Line Streetcar Phase 2, Parcel #54

**Owner(s):** Mosaic Village Holdings, LLC

**Property Address:** 1601-1635 West Trade Street

**Total Parcel Area:** 59,028 sq. ft. (1.355 acres)

**Property to be acquired by Easements:** 122.46 sq. ft. (.003 ac.) in Storm Drainage Easement, plus 13.58 sq. ft. in Utility Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** B-1

**Use:** Commercial

**Tax Code:** 071-019-15

**Appraised Value:** \$1,100

**Outstanding Concerns:** The property owner is currently reviewing the agreements. At this time, the property owner has not provided a counteroffer.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

**Council District:** 2



Agenda Date: 9/26/2016

---

Agenda #: 41.File #: 15-3971 Type: Consent Item

---

**Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #56**

**Action: Approve the following Condemnation: CityLYNX Gold Line Streetcar Phase 2, Parcel #56**

This property is acquired in accordance with Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Transit Administration reimbursement.

**Project:** CityLYNX Gold Line Streetcar Phase 2, Parcel #56

**Owner(s):** West End Investments - Charlotte, LLC

**Property Address:** 1545 West Trade Street

**Total Parcel Area:** 40,743 sq. ft. (.935 ac.)

**Property to be acquired by Easements:** 196.44 sq. ft. (.005 ac.) in Temporary Construction Easement, plus 127.86 sq. ft. (.003 ac.) in Utility Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** B-1

**Use:** Commercial

**Tax Code:** 071-019-11

**Appraised Value:** \$2,325

**Outstanding Concerns:** The property owner is currently reviewing the agreements. At this time, the property owner has not provided a counteroffer.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

**Council District:** 2



Agenda Date: 9/26/2016

---

Agenda #: 42.File #: 15-3972 Type: Consent Item

---

**Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #58**

**Action: Approve the following Condemnation: CityLYNX Gold Line Streetcar Phase 2, Parcel #58**

This property is acquired in accordance with Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Transit Administration reimbursement.

**Project:** CityLYNX Gold Line Streetcar Phase 2, Parcel #58

**Owner(s):** West End Investments - Charlotte, LLC

**Property Address:** 1527-1535 West Trade Street

**Total Parcel Area:** 11,340 sq. ft. (.260 ac.)

**Property to be acquired by Easements:** 254.38 sq. ft. (.006 ac.) in Temporary Construction Easement, plus 147.54 sq. ft. (.003 ac.) in Utility Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** B-1

**Use:** Commercial

**Tax Code:** 071-019-07

**Appraised Value:** \$2,100

**Outstanding Concerns:** The property owner is currently reviewing the agreements. At this time, the property owner has not provided a counteroffer.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

**Council District:** 2



Agenda Date: 9/26/2016

---

Agenda #: 43.File #: 15-3974 Type: Consent Item

---

**Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcels #63 and 65 and 67**

**Action:** Approve the following Condemnation: CityLYNX Gold Line Streetcar Phase 2, Parcels #63 and 65 and 67

This property is acquired in accordance with Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Transit Administration reimbursement.

**Project:** CityLYNX Gold Line Streetcar Phase 2: Parcels 63, 65, and 67

**Owner(s):** TA&S Enterprise of NC, Inc.

**Property Address:** 1512-1520 West Trade Street

**Total Parcel Area:** 43,860 sq. ft. (1.007 acres)

**Property to be acquired by Easements:** 2,292.51 sq. ft. (.053 ac.) in Sidewalk and Utility Easement, plus 705.21 sq. ft. (.016 ac.) in Waterline Easement, plus 228.54 sq. ft. (.005 ac.) in Temporary Construction Easement, plus 153.86 sq. ft. (.004 ac.) in Utility Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** Trees

**Zoned:** B-1

**Use:** Commercial

**Tax Code:** 078-181-05, 078-181-06, 078-181-07

**Appraised Value:** \$37,150

**Property Owner's Concerns:** The property owners do not agree with the compensation amount.

**City's Response to Property Owner's Concerns:** Staff informed the property owners that they can obtain their own appraisal and provide a counteroffer.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

**Council District:** 2



Agenda Date: 9/26/2016

---

Agenda #: 44.File #: 15-3975 Type: Consent Item

---

**Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #69**

**Action:** Approve the following Condemnation: CityLYNX Gold Line Streetcar Phase 2, Parcel #69

This property is acquired in accordance with Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Transit Administration reimbursement.

**Project:** CityLYNX Gold Line Streetcar Phase 2, Parcel #69

**Owner(s):** 1500 West Trade, LLC

**Property Address:** 1500 West Trade Street

**Total Parcel Area:** 10,072 sq. ft. (.231 ac.)

**Property to be acquired by Easements:** 760.42 sq. ft. (.017 ac.) in Waterline Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** B-1

**Use:** Commercial

**Tax Code:** 078-181-08

**Appraised Value:** \$4,850

**Property Owner's Concerns:** The property owners do not agree with the compensation amount.

**City's Response to Property Owner's Concerns:** Staff informed the property owners that they can obtain their own appraisal and provide a counter offer.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

**Council District:** 2



Agenda Date: 9/26/2016

---

Agenda #: 45.File #: 15-3973 Type: Consent Item

---

**Property Transactions - CityLYNX Gold Line Streetcar Phase 2, Parcel #73**

**Action: Approve the following Condemnation: CityLYNX Gold Line Streetcar Phase 2, Parcel #73**

This property is acquired in accordance with Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Transit Administration reimbursement.

**Project:** CityLYNX Gold Line Streetcar Phase 2, Parcel #73

**Owner(s):** South Central Oil Company

**Property Address:** 1401 West Trade Street

**Total Parcel Area:** 39,947 sq. ft. (.917 ac.)

**Property to be acquired by Easements:** 1,045.59 sq. ft. (.024 ac.) in Sidewalk and Utility Easement, plus 1,248.6 sq. ft. (.029 ac.) in Temporary Construction Easement, plus 232.2 sq. ft. (.005 ac.) in Utility Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** MUDD

**Use:** Commercial

**Tax Code:** 071-016-14

**Appraised Value:** \$14,700

**Outstanding Concerns:** The property owner has no concerns with the project. Per the lease with the tenant, the tenant must approve of the project. At this time, approval from the tenant has not been obtained.

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

**Council District:** 2



---

Agenda #: 46.File #: 15-1472 Type: Consent Item

---

## Reference - Charlotte Business INclusion Policy

The following excerpts from the City's Charlotte Business INclusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INclusion Policy in the business meeting agenda.

### Part A: Administration & Enforcement

**Appendix Section 20: Contract:** For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services) , and (d) apparatus, supplies, goods or equipment.
- The term "Contract" shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed "Contracts," but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INclusion Program Policy.

**Appendix Section 27: Exempt Contracts:** Contracts that fall within one or more of the following categories shall be "Exempt Contracts" from all aspects of the Charlotte Business INclusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

**No Competitive Process Contracts:** Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

**Managed Competition Contracts:** Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

**Real Estate Leasing and Acquisition Contracts:** Contracts for the acquisition or lease of real estate shall be Exempt Contracts.

**Federal Contracts Subject to DBE Requirements:** Contracts that are subject to the U.S. Department

---

**Agenda #: 46.File #: 15-1472 Type: Consent Item**

---

of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

**State Contracts Subject to MWBE Requirements:** Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

**Financial Partner Agreements with DBE or MWBE Requirements:** Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

**Interlocal Agreements:** Contracts with other units of federal, state, or local government shall be Exempt Contracts.

**Contracts for Legal Services:** Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

**Contracts with Waivers:** Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

**Special Exemptions:** Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

**Appendix Section 35: Informal Contracts:** Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

**Construction Contracts Less Than or Equal To \$500,000:**

**Service and Commodities Contracts That Are Less Than or Equal To \$100,000:**

**Part B: Formal Construction Bidding**

**Part B: Section 2.1:** When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

**Part B: Section 2.3: No Goals When There Are No Subcontracting Opportunities.**

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBEs, MBEs or WBEs (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

**Part C: Services Procurement**

**Part C: Section 2.1:** When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer's solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

**Part C: Section 2.1: No Goal When There Are No MWSBE Subcontracting Opportunities.** The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the

scopes of work that the City regards as realistic opportunities for subcontracting.

**Part D: Post Contract Award Requirements**

**Part D: Section 6: New Subcontractor Opportunities/Additions to Scope, Contract Amendments**

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.



---

Agenda #: 47.File #: 15-1473 Type: Consent Item

---

## Reference - Property Transaction Process

### Property Transaction Process Following Council Approval for Condemnation

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.
- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City's legal representative. Filing of the condemnation documents allows:
  - The City to gain access and title to the subject property so the capital project can proceed on schedule.
  - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.
- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City's condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
  - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.



**Agenda Date:** 9/28/2015

---

**Agenda #:** 48.**File #:** 15-1471 **Type:** Consent Item

---

## Reference - Property Acquisitions and Condemnations

- The City has negotiated in good faith to acquire the properties set forth below
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
  - Sending introductory letters via regular and certified mail,
  - Making several site visits,
  - Leaving door hangers and business cards,
  - Seeking information from neighbors,
  - Searching the internet,
  - Obtaining title abstracts, and
  - Leave voice messages.
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney's office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney's Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine "just compensation."
- Full text of each resolution is on file with the City Clerk's Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or "in gross," such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.