

# **City of Charlotte**

*Charlotte-Mecklenburg Government Center  
600 East 4th Street  
Charlotte, NC 28202*



## **Meeting Agenda**

**Monday, October 10, 2016**

**Council Chambers**

### **City Council Business Meeting**

*Mayor Jennifer W. Roberts  
Mayor Pro Tem Vi Lyles  
Council Member Al Austin  
Council Member John Autry  
Council Member Ed Driggs  
Council Member Julie Eiselt  
Council Member Claire Fallon  
Council Member Patsy Kinsey  
Council Member LaWana Mayfield  
Council Member James Mitchell  
Council Member Greg Phipps  
Council Member Kenny Smith*



# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

## Meeting Agenda

### City Council Business Meeting

Monday, October 10, 2016

5:00 PM

Council Chambers

#### 5:00 P.M. DINNER BRIEFING, CHARLOTTE-MECKLENBURG GOVERNMENT CENTER, ROOM 267

<b>Do Not Defer Items</b> .....	<b>1</b>
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4. Equitable Economic Development Pilot Opportunity.....	5
5. Midtown/Pearl Park Redevelopment Project.....	6
6. Answers to Mayor and Council Consent Item Questions.....	7
7. Closed Session .....	8

*Call to Order Roll*

*Call Introductions*

*Invocation*

*Pledge of*

*Allegiance*

#### 6:30 P.M. CITIZENS' FORUM (SEPTEMBER 26 & OCTOBER 10) AND AWARDS AND RECOGNITIONS

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**Adjournment**

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**Agenda Date:** 10/10/2016

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**Agenda #:** File #: 15-4164 **Type:** Dinner Briefing

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**CITY COUNCIL MEETING**  
**Monday, October 10, 2016**

In addition to the previously advertised public hearing items, Departments have asked that the time sensitive items listed below not be deferred.

<b>Item#</b>	<b>Title</b>
23	National Sexual Assault Kit Initiative Grant



**Agenda Date:** 10/10/2016

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**Agenda #:** 1. **File #:** 15-4112 **Type:** Dinner Briefing

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## **Mayor and Council Consent Item Questions**

**Staff Resource(s):**

Randy Harrington, Management & Financial Services

**Time:** 5 minutes

**Synopsis:**

Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.



**Agenda Date:** 10/10/2016

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**Agenda #:** 2. **File #:** 15-4160 **Type:** Dinner Briefing

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## **Charlotte Chamber of Commerce 2016 Bonds Campaign**

**Staff Resource(s):**

Ron Kimble, City Manager

**Time:** 10 minutes

**Explanation**

- Natalie English with the Charlotte Chamber of Commerce will provide an update on the Chamber's 2016 Vote Yes for Bonds Campaign.
- On June 13, 2016, the City Council adopted the Fiscal Year 2017 Operating Budget and Fiscal Years 2017-2021 Community Investment Plan, which included a bond referendum on November 8, 2016.
- The Bond Referendum includes \$218.4 million in Community Investment Plan projects to be issued in three categories on November 8, 2016: transportation, housing, and neighborhood improvement.

**Future Action**

The presentation is for information purposes only.



**Agenda Date:** 10/10/2016

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**Agenda #:** 3.**File #:** 15-4161 **Type:** Dinner Briefing

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## **Airport/West Corridor - Dixie Berryhill Area Roads Update**

### **Staff Resource(s):**

Debra Campbell, City Manager's Office  
Bill Parks, Management & Financial Services

**Time:** 15 minutes

### **Explanation**

- The purpose of the presentation is to provide City Council an update on the progress of preliminary planning for transportation infrastructure in the Dixie Berryhill Area in the area west of the Airport.
- Airport/West Corridor transportation infrastructure investments were originally included in the 2016 and 2018 Bond Referenda as part of the five-year General Community Investment Plan adopted by City Council in Fiscal Year 2015.
- These investments are designed to facilitate economic development as recommended in the *Dixie-Berryhill Area Plan* leverage proposed private investments and support development around the Airport and intermodal facility.
- Funding in the amount of \$44.7 million is programmed in the Community Investment Plan, with the first allocation of \$16.2 million included in the November 2016 Bond Referendum
- During Fiscal Year 2015, an Advance Preliminary Planning Study was conducted and completed in August 2015.
- Staff will present a summary of findings from an Advanced Preliminary Planning Study and describe refinements to the scope of the road projects recommended for the Dixie Berryhill Area.

### **Future Action**

The presentation is for information purposes only.



**Agenda Date:** 10/10/2016

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**Agenda #:** 4. **File #:** 15-4099 **Type:** Dinner Briefing

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## **Equitable Economic Development Pilot Opportunity**

**Committee Chair:**

Council member James Mitchell

**Staff Resource(s):**

Kevin Dick, Neighborhood and Business Services  
Carlos Delgado, Rose Center, National League of Cities

**Time:** 5 minutes

**Explanation**

- The City of Charlotte has been selected to participate in the National League of Cities (NLC), PolicyLink, and Urban Land Institute's first-ever Equitable Economic Development Fellowship.
  - The Equitable Economic Development Fellowship is a two-year, \$1 million effort to help equity, transparency, sustainability, and community engagement become driving forces in local economic development efforts.
  - Boston, Houston, Memphis, Milwaukee, and Minneapolis were also selected to participate in the inaugural year of fellowship.
- The City of Charlotte's project will focus on the community priority of ensuring economic mobility for all citizens through diversified economic development practices. On October 10 and 11, 2016 NLC members will be visiting Charlotte to meet with elected officials, City staff, and community partners to engage in discussions around:
  - Small business and entrepreneur capacity building,
  - Workforce development,
  - Business investment incentives, and
  - Business corridor revitalization.
- The Equitable Economic Development Fellowship was discussed at the Economic Development and Global Competitiveness Committee meeting on September 19, 2016.

**Future Action**

The presentation is for information purposes only.



**Agenda Date:** 10/10/2016

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**Agenda #:** 5. **File #:** 15-4159 **Type:** Dinner Briefing

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## **Midtown/Pearl Park Redevelopment Project**

**Committee Chair:**

Council member James Mitchell

**Staff Resource(s):**

Randy Harrington, Management & Financial Services

**Time:** 20 Minutes

**Explanation**

- Staff has been in discussion with Pappas Properties and Terwilliger Pappas on their request for the City's financial participation in public infrastructure improvements through a Tax Increment Grant agreement for the redevelopment of portions of Midtown and Pearl Park.
- The presentation is an update on the project's status and City elements that are part of the redevelopment.

**Future Action**

The presentation is for information purposes only.



**Agenda Date:** 10/10/2016

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**Agenda #:** 6. **File #:** 15-4109 **Type:** Dinner Briefing

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## **Answers to Mayor and Council Consent Item Questions**

**Staff Resource(s):**

Randy Harrington, Management & Financial Services

**Time:** 10 minutes

**Synopsis**

Staff responses to questions from the beginning of the dinner meeting.



**Agenda Date:** 10/10/2016

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**Agenda #:** 7. **File #:** 15-4100 **Type:** Dinner Briefing

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## **Closed Session**

**Action:**

**Adopt a motion pursuant to North Carolina General Statute 143-318.11(a)(4) to go into closed session to discuss matters relating to the location of an industry or business in the City of Charlotte, including potential economic development incentives that may be offered in negotiations.**



**Agenda Date: 10/10/2016**

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**Agenda #: 8.File #: 15-4063 Type: Awards and Recognitions**

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## **National Disability Employment Awareness Month Proclamation**

**Mayor Roberts will read a proclamation recognizing the month of October 2016 as National Disability Employment Awareness Month.**



**Agenda Date:** 10/10/2016

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**Agenda #:** 9.**File #:** 15-4064 **Type:** Awards and Recognitions

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## **Red Ribbon Week Proclamation**

**Mayor Roberts will read a proclamation recognizing the week of October 23 - 31, 2016, as Red Ribbon Week in Charlotte.**



**Agenda Date:** 10/10/2016

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**Agenda #:** 10. **File #:** 15-4098 **Type:** Awards and Recognitions

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## **Driven Brands Car Care Month Proclamation**

**Mayor Roberts will read a proclamation recognizing the month of October 2016 as Driven Brands Car Care Month.**



**Agenda Date:** 10/10/2016

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**Agenda #:** 11. **File #:** 15-4111 **Type:** Consent Item

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**Consent agenda items 22 through 57 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.**

Consideration of Consent Items shall occur in the following order:

- A. Items that have not been pulled, and
- B. Items with citizens signed up to speak to the item.



**Agenda Date:** 10/10/2016

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**Agenda #:** 12.**File #:** 15-4047 **Type:** Public Hearing Item

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**Public Hearing on a Resolution to Close a Portion of Abeline Road and Whitehurst Road**

**Action:**

- A. Conduct a public hearing to close a portion of Abeline Road and Whitehurst Road, and**
- B. Adopt a resolution to close a portion of Abeline Road and Whitehurst Road.**

**Staff Resource(s):**

Jeff Boenisch, Transportation

**Explanation**

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk's Office.
- A portion of Abeline Road and Whitehurst Road is located in Council District 3.

**Petitioners**

Mecklenburg County - Leslie Johnson, Assistant County Manager

**Right-of-Way to be Abandoned**

The portion of Abeline Road and Whitehurst Road is located in southwest Charlotte adjacent to Irwin Creek.

**Reason**

The property abutting the right-of-way was purchased by Mecklenburg County with Federal Emergency Management Agency grant funds as part of a floodplain mitigation project. The scope of this project includes demolishing and removing both the homes and the street in order to restore the floodplain to its natural condition; thereby reducing impervious area(s) and improving water quality.

**Notification**

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

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**Agenda #: 12.File #: 15-4047 Type: Public Hearing Item**

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Adjoining property owner(s) - All abutting property is owned by the petitioner.

Neighborhood/Business Association(s)

Clanton Park Neighborhood Association - Notified/no comments

Private Utility Companies - No objections

City Departments

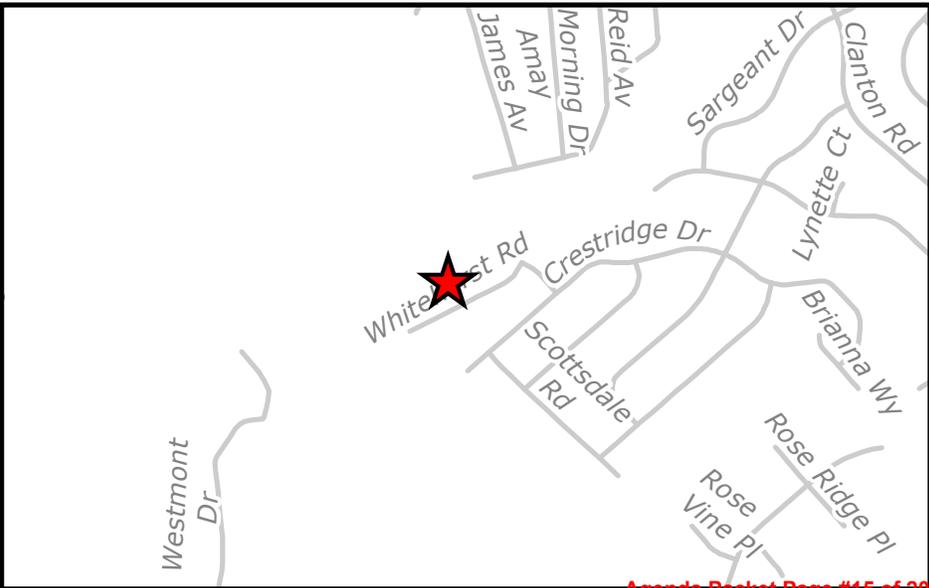
Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to their property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

**Attachment**

Map  
Resolution

**Abandonment petition  
#2016-03  
A portion of Abeline Road  
and Whitehurst Drive**



**CITY OF CHARLOTTE  
DEPARTMENT OF TRANSPORTATION**

**Right-of-Way Abandonment  
Petition 2016-03**

**Right-of-Way Abandonment Area**



A portion of Abeline Road  
and Whitehurst Drive

RESOLUTION CLOSING A PORTION OF ABELINE ROAD AND WHITEHURST ROAD IN THE CITY OF CHARLOTTE, MECKLENBURG COUNTY, NORTH CAROLINA

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WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close a portion of Abeline Road and Whitehurst Road, which calls for a public hearing on the question; and

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close a portion of Abeline Road and Whitehurst Road to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S. 160A-299; and

WHEREAS, the city may reserve its right, title, and interest in any utility improvement or easement within a street closed pursuant to G.S. 160A-299; and

WHEREAS, an easement shall be reserved in favor of Duke Energy, and AT&T over, upon, and under the area petitioned to be abandoned for ingress, egress, and regress to access its existing facilities for the installation, maintenance, replacement, and repair of water lines, sewer lines, cable, conduit, and related equipment, as shown on the attached maps marked "Exhibit A"; and

WHEREAS, the petitioner shall provide a storm drainage easement (SDE) to the City of Charlotte to provide storm water conveyance, as shown on the attached maps marked "Exhibit A". The purpose of the storm drainage easement (SDE) is to provide storm water conveyance through existing storm drainage pipe(s); and

WHEREAS, the public hearing was held on the 10<sup>th</sup> day of October 2016, and City Council determined that the closing of a portion of Abeline Road and Whitehurst Road is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of October 10, 2016, that the Council hereby orders the closing of a portion of Abeline Road and Whitehurst Road in the City of Charlotte Mecklenburg County, North Carolina as shown in the maps marked "Exhibit A", and is more particularly described by metes and bounds in the documents marked "Exhibit B", all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.



**Agenda Date:** 10/10/2016

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**Agenda #:** 13.**File #:** 15-4051 **Type:** Public Hearing Item

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**Public Hearing on a Resolution to Close a Portion of China Grove Church Road and Westinghouse Boulevard**

**Action:**

- A. Conduct a public hearing to close a portion of China Grove Church Road and Westinghouse Road, and**
- B. Adopt a resolution to close a portion of China Grove Church Road and Westinghouse Boulevard.**

**Staff Resource(s):**

Jeff Boenisch, Transportation

**Explanation**

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk's Office.
- A portion of China Grove Church Road and Westinghouse Boulevard is located in Council District 3.

**Petitioners**

H&C Associates, LLC - Steven G. Harris

**Right-of-Way to be Abandoned**

A residual portion of the southeast corner of the China Grove Church Road and Westinghouse Boulevard intersection.

**Reason**

The petitioner is vested in all of the abutting property and intends to reassemble this land to include a portion of China Grove Church Road and Westinghouse Boulevard. The assembly of this land will enable the petitioner to create a more viable parcel for future development.

**Notification**

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

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**Agenda #: 13.File #: 15-4051 Type: Public Hearing Item**

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Adjoining property owner(s) - All abutting property is owned by the petitioner.

Neighborhood/Business Association(s) - None

Private Utility Companies - No objections

City Departments

Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to their property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

**Attachment**

Map  
Resolution

GRIFFIN,  
STEPHEN W

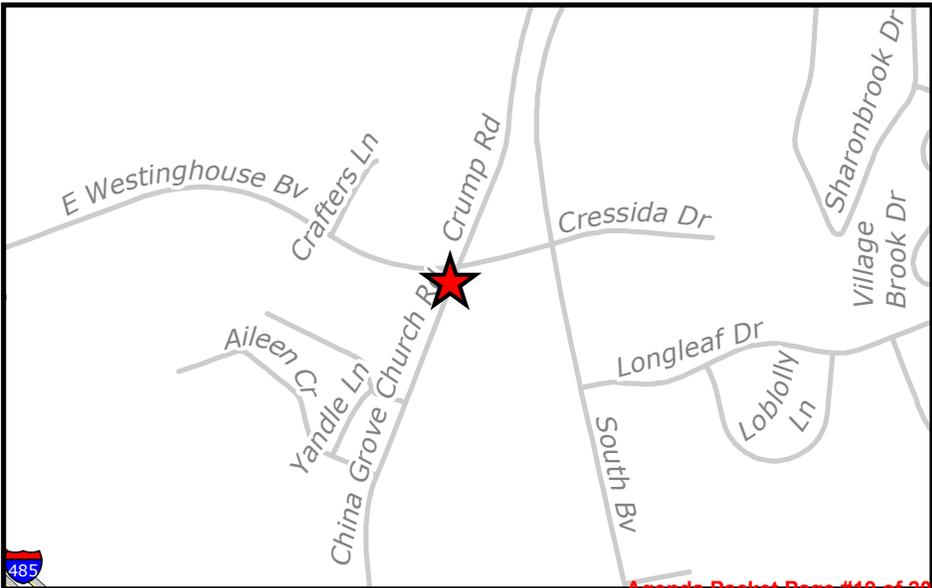
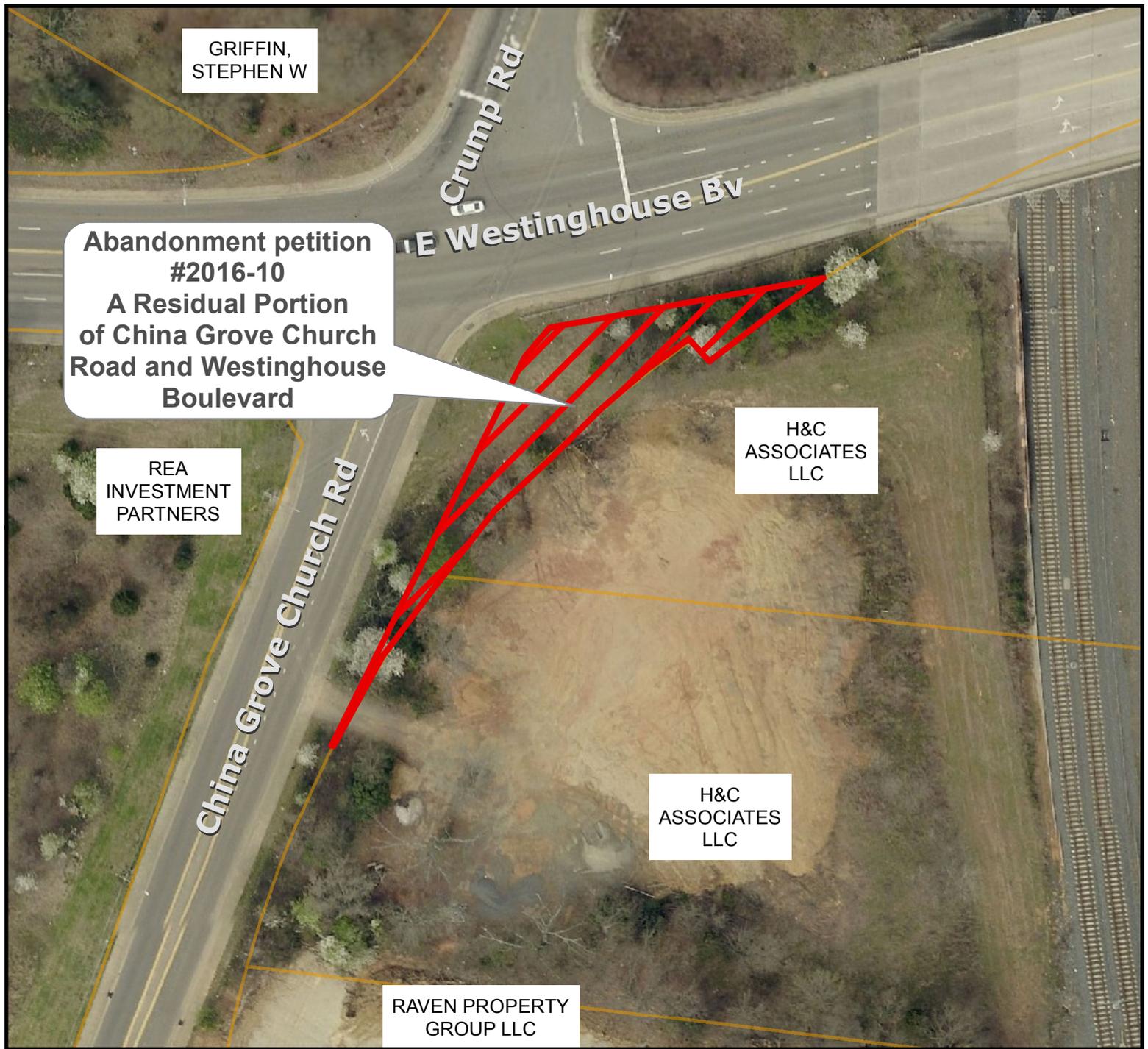
Abandonment petition  
#2016-10  
A Residual Portion  
of China Grove Church  
Road and Westinghouse  
Boulevard

REA  
INVESTMENT  
PARTNERS

H&C  
ASSOCIATES  
LLC

H&C  
ASSOCIATES  
LLC

RAVEN PROPERTY  
GROUP LLC



CITY OF CHARLOTTE  
DEPARTMENT OF TRANSPORTATION

Right-of-Way Abandonment  
Petition 2016-10

Right-of-Way Abandonment Area  
A Residual Portion of China  
Grove Church Road and  
Westinghouse Boulevard



RESOLUTION CLOSING A PORTION OF CHINA GROVE CHURCH ROAD AND WESTINGHOUSE BOULEVARD IN THE CITY OF CHARLOTTE, MECKLENBURG COUNTY, NORTH CAROLINA

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WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close a portion of China Grove Church Road and Westinghouse Boulevard, which calls for a public hearing on the question; and

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close a portion of China Grove Church Road and Westinghouse Boulevard to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S. 160A-299; and

WHEREAS, the city may reserve its right, title, and interest in any utility improvement or easement within a street closed pursuant to G.S. 160A-299; and

WHEREAS, an easement shall be reserved in favor of owners of existing utilities and telecommunication facilities over, upon, and under the area petitioned to be abandoned for ingress, egress, and regress to access its existing facilities for the installation, maintenance, replacement, and repair of water lines, sewer lines, cable, conduit, and related equipment, as shown on the attached maps marked "Exhibit A"; and

WHEREAS, the public hearing was held on the 10<sup>th</sup> day of October 2016, and City Council determined that the closing of a portion of China Grove Church Road and Westinghouse Boulevard is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of October 10, 2016, that the Council hereby orders the closing of a portion of China Grove Church Road and Westinghouse Boulevard in the City of Charlotte Mecklenburg County, North Carolina as shown in the maps marked "Exhibit A", and is more particularly described by metes and bounds in the documents marked "Exhibit B", all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.



**Agenda Date:** 10/10/2016

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**Agenda #:** 14. **File #:** 15-4082 **Type:** Policy Item

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## **Action Items in Response to City Council Letter to the Community**

### **Staff Resource(s):**

Kerr Putney, Charlotte-Mecklenburg Police Department  
Kevin Dick, Neighborhood & Business Services  
Pamela Wideman, Neighborhood & Business Services  
Debra Campbell, City Manager's Office  
Kim Eagle, Office of Strategy & Budget

### **Explanation**

A write-up for this item will be included in the Council-Manager Memo on Friday, October 7, 2016.



# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

**Agenda Date: 10/10/2016**

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**Agenda #:** 15.**File #:** 15-4110 **Type:** Policy Item

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## **City Manager's Report**



**Agenda Date:** 10/10/2016

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**Agenda #:** 16.**File #:** 15-4101 **Type:** Appointment

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## **Appointment to the Charlotte International Cabinet**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment in the Cultural/Ethnic category for an unexpired term beginning immediately and ending June 30, 2018.
  - Allison Braden, nominated by Council members Fallon and Kinsey
  - Momina Fairdi, nominated by Council members Eiselt and Phipps
  - Padma Nunna, nominated by Council member Driggs
  - Regina Owens, nominated by Council member Mitchell
  - Deepti Panjabi, nominated by Council members Austin and Autry

**Attachment**

Charlotte International Cabinet Applicants



City of Charlotte, NC

# CHARLOTTE INTERNATIONAL CABINET

## BOARD DETAILS

 OVERVIEW

 **SIZE** 21 Seats

 **TERM LENGTH** 3 Year

 **TERM LIMIT** 2 Terms

Membership - Appointed for three year terms in five membership categories: education, non-profit, cultural/ethnic, business and open. Mayor appoints two members in each category, while the City Council appoints four members in each. Mayor selects the Chair and Vice-Chair; Chair selects the remaining five members of the executive committee. City Manager's office staff member remains ex-officio.

Cabinet was created by City Council action on October 27, 2008, effective July 1, 2009, merging Mayor's International Cabinet and Sister Cities.

Cabinet originally had 30 members and was downsized in 2013 to 21 members.

Responsibilities - Create awareness of Charlotte as a international city by promoting exchange between Charlotte and its Sister Cities, welcoming all citizens and visitors, regardless of ethnicity or language skills, supporting global education programs, encouraging further growth of the international business sector and enhancing Charlotte's non-profit international sector.



DETAILS

**MEMBERSHIP BREAKDOWN** 7 by Mayor; 14 by City Council

**MEETING INFORMATION**

Meeting Day - 3rd Wednesday monthly  
 Meeting Time - 7:30 a.m.  
 Meeting Location - Government Center Building/600 East 4th Street  
 Time Commitment - 5 to 6 hours per month

**ADDITIONAL INFORMATION**

Website:  
[http://charmeck.org/city/charlotte/cic/getinvolved/pages/charlotte%20international%](http://charmeck.org/city/charlotte/cic/getinvolved/pages/charlotte%20international%20cabinet)



City of Charlotte, NC

# CHARLOTTE INTERNATIONAL CABINET

## BOARD ROSTER

	<b>ANTHONY ATIASE</b> Partial Term   Sep 12, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Charlotte Chamber Appointed by City Council
	<b>CINDY BARNES</b> 2nd Term   Jul 01, 2014 - Jun 30, 2017	Office Government Center Building, 600 E 4th Street Position Board Member Category At-Large Appointed by City Council
	<b>DIANE D. CARTER</b> 1st Term   Dec 14, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Vice Chair Category Airport Staff Member Appointed by City Council
	<b>CHRIS I DOMENY</b> 1st Term   Apr 08, 2016 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category NC Consular Corps Appointed by Mayor
	<b>LARKEN M EGGLESTON</b> 2nd Term   Jul 01, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Chairperson Category At-Large Appointed by City Council
	<b>LESLIE JOHNSON</b> 1st Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Mecklenburg Co Staff Appointed by Mayor
	<b>NALAN KARAKAYA MULDER</b> Partial Term   Apr 25, 2016 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category Cultural / Ethnic Appointed by City Council
	<b>OMAR KAZZAZ</b> 1st Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category International Business Appointed by City Council
	<b>SASHA T. LEVONS</b> 1st Term   Jul 20, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category International Business Appointed by Mayor
	<b>CANDACE C MURRAY</b> 2nd Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Education / Non-Profit Appointed by City Council

	<b>TROY PELSHAK</b> 2nd Term   Jul 01, 2016 - Jul 01, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Cultural / Ethnic Appointed by Mayor
	<b>RUTH M PEREZ</b> 1st Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category At-Large Appointed by Mayor
	<b>YOLANDA PERRY</b> 2nd Term   Jul 01, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category At-Large Appointed by City Council
	<b>NADJA TREZ*</b> 1st Term   Jul 19, 2016 - Jun 30, 2019	Office Government Center Building, 600 E 4th Street Position Board Member Category Education / Non-Profit Appointed by Mayor
	<b>REINHARD VON HENNIGS</b> 1st Term   Dec 14, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category At-Large Appointed by City Council
	<b>STEVE H YIM*</b> 1st Term   Oct 26, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category International Business Appointed by City Council
	<b>JIAN ZHANG</b> 2nd Term   Jul 01, 2015 - Jun 30, 2018	Office Government Center Building, 600 E 4th Street Position Board Member Category Education / Non-Profit Appointed by City Council
	<b>VACANCY</b>	Office Government Center Building, 600 E 4th Street Position Board Member Category At-Large Appointed by Mayor
	<b>VACANCY</b>	Office Government Center Building, 600 E 4th Street Position Board Member Category Cultural / Ethnic Appointed by City Council
	<b>VACANCY</b>	Office Government Center Building, 600 E 4th Street Position Board Member Category Charlotte Regional Partnership Appointed by City Council
	<b>VACANCY</b>	Office Government Center Building, 600 E 4th Street Position Board Member Category Charlotte Regional Visitor's Authority Appointed by City Council

**CULTURAL / ETHNIC  
CATEGORY**

**Profile**

Allison M Braden  
First Name Middle Initial Last Name

allisonbraden32@gmail.com  
Email Address

641 N. Alexander St.  
Street Address Suite or Apt

Charlotte NC 28202  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (470) 809-5541 Home:  
Primary Phone Alternate Phone

District 1  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Political Party

Female  
Gender

03/02/1992  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

I am committed to making Charlotte an international city. My education and experience have demonstrated the importance of a city's commitment to fostering an inclusive international community. I believe the board can be instrumental for shaping Charlotte's growth in a way that's beneficial for Charlotte's evolving communities of residents and businesses. Cultivating lucrative international business opportunities and promoting cultural understanding among residents are both vital and complementary components of building Charlotte's reputation as an international city, and I'm committed to both of those aims. My passion for these issues motivates my interest in serving on the board, and that passion is supported by experience and expertise. I would look forward to putting those skills to work in the service of Charlotte.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

My career has been devoted to promoting cultural understanding and international cooperation. While studying for my degree in International Relations and Spanish, I worked in the Americas Program at The Carter Center to understand and promote free and fair elections in Venezuela, and I accompanied The Carter Center's election observation mission there in 2013 along with high-ranking dignitaries and former presidents. I then lived in Bangladesh for a year as a Fulbright scholar, teaching English and cultivating cross-cultural understanding. I'm fluent and familiar with international relations and the regional dynamics of Latin America and Asia, and I have traveled extensively in those regions. Since moving to Charlotte, I have continued my involvement and interest in cross-cultural understanding and making Charlotte a truly international city, with a reputation for hospitality and support of international populations and business. As a young person, I believe I can bring a unique viewpoint to the board that takes into account Charlotte's growing population of young professionals. I'm confident that my distinct perspective plus my experience and knowledge in the field of international relations would bring valuable texture and cultural insight to the board.

WFAE 90.7fm

Current Employer:

1.5

Years in current position:

Membership  
Associate

Job Title:

**Brief description of duties:**

In addition to meeting the needs of existing WFAE members, I work to broaden and diversify WFAE's audience and constituency to ensure that we are providing a compelling and useful public service to all of Charlotte's diverse and evolving communities. I'm also responsible for various aspects of fundraising to ensure that the station's cultural and public service missions are sustainable and cost-effective.

**Other employment history:**

Fulbright Scholar to Bangladesh, 2013-2014 Americas Program, The Carter Center, 2014

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Georgia Institute of Technology, B.S. International Affairs and Spanish

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte  
Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

\_\_\_\_\_  
If you selected 'Other', please explain:

Question applies to Charlotte International Cabinet.  
**Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population**

Which category, if any, do you fall under

\_\_\_\_\_  
If you selected 'Other' please explain

---

### **Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

\_\_\_\_\_  
\_\_\_\_\_  
 I Agree \*

**Please type your name below:**

\_\_\_\_\_  
Allison Braden

**Profile**

Momina Faridi  
First Name Middle Initial Last Name

momis8186@gmail.com  
Email Address

11728 Windy Creek Drive Apt. L  
Street Address Suite or Apt

Charlotte NC 28262  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (828) 674-2906 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

Asian or Pacific Islander  
Ethnicity

Independent  
Political Party

Female  
Gender

08/01/1986  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte International Cabinet, Domestic Violence Advisory Board (B/O), Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board (B/O/E)

**Why are you interested in serving on these boards/ committees?**

Charlotte International Cabinet: I believe we are all part of a global community and we need to think on a global perspective as citizens of the world. I was born in Pakistan, and moved to Brooklyn, NY when I was two. I have since moved to Charlotte, and have called this great city home for 12 years. As a woman with many points of views I know I can provide good insight on the Charlotte International Cabinet. Housing Appeals Board: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I see both sides of this issue. I understand the financial obligations of the lender, while still being able to empathize with the borrowers losing their home. I believe my perspective would be valuable to the Housing Appeals board. Housing Advisory Board of Charlotte-Mecklenburg: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I have counseled people while they are applying for home loans. I have seen how most people are one missed paycheck away from being without a home. Housing and the lack there of is very dear to my heart. I believe that home ownership can be a privilege but having a place to call home is a human right. I would be honored to be a member of the housing advisory board to help solve the issue of homelessness in our neighborhood.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I graduated from UNC Charlotte with a bachelors of science in Psychology. I have worked in the mortgage industry for almost 5 years.

**Wyndham Capital Mortgage**

Current Employer:

1

Years in current position:

Mortgage loan  
processor

Job Title:

**Brief description of duties:**

At Wyndham Capital, the Loan Processor is responsible for the timely and accurate processing of a pipeline of mortgage loans while consistently meeting closing date deadlines. The pipeline will consist of Conventional, FHA, and VA loans. The Processor is the borrower's primary contact for the loan file upon receipt so excellent communication skills are a must. Wyndham Capital is looking for candidates that have experience performing a variety of duties including understanding underwriter loan conditions, gathering documentation from the borrower to satisfy those conditions, data entry, customer service for all customers both inside and outside of Wyndham, and excellent pipeline management skills.

**Other employment history:**

January 2016 – April 2016 Loan Processor Movement Mortgage Fort Mill, SC - Obtain and accurately analyze all information requested by the underwriter for the purpose of attaining final approval for the loan file based on Conventional, FHA, VA or USDA guidelines. - Data entry of loan information into company system to ensure precise final loan package at closing. - Maintain a pipeline of loans and uphold Movement Mortgage's standards of a 7 day processing average. - Communicate effectively and professionally with borrower, loan officer, and third parties to the reach goal of processing a complete and qualified file. February 2015 – January 2016 Mortgage Repairs Processor Reverse Mortgage Solutions Charlotte, NC - Maintaining contact with borrowers over the phone and through letters. To ensure FHA and HUD guidelines are met for the repair conditions on the loan. Reviewing and obtaining the correct documentation to reimburse the borrower or any contractor involved. - Ordering & processing FHA inspections and appraisals to close out loan. - Maintaining the file in the RMS servicing system, Navigator. - Train new employees on the standard of procedures, and continually train existing employees to any changes in procedure. - Meeting compliance regulations with HUD and FHA. March 2012 – February 2015 Purchase Loan Processor Neighborhood Assistance Corporation of America Charlotte, NC - Originated, reviewed, processed, closed and administered customer loan proposals. - Submitted loan applications to underwriters for verification, recommendation, and approval. - Compiled a database of loan applicants' credit histories, income statements and other financial details. - Successfully closed an average of 15 loans per month.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

None of the

Above

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Which category, if any, do you fall under?

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

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**Please check this box after reading the above disclosure statement:**

\_\_\_\_\_  
\_\_\_\_\_

I Agree \*

**Please type your name below:**

Momina Faridi

If you selected 'Other', please explain:

**Profile**

Padma \_\_\_\_\_ Nunna \_\_\_\_\_  
First Name Middle Initial Last Name

pnunna2002@yahoo.com \_\_\_\_\_  
Email Address

1108 Taranasay Ct \_\_\_\_\_  
Street Address Suite or Apt

Charlotte \_\_\_\_\_ NC \_\_\_\_\_ 28269 \_\_\_\_\_  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

1108 Taranasay Ct Charlotte 28269

Home: (704) 766-1321 \_\_\_\_\_ Mobile: (281) 989-5515 \_\_\_\_\_  
Primary Phone Alternate Phone

Other \_\_\_\_\_  
What district do you live in?

Asian or Pacific Islander \_\_\_\_\_

Ethnicity Prefer Not to Say \_\_\_\_\_  
Political Party

Female \_\_\_\_\_  
Gender

10/23/1975 \_\_\_\_\_  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

ITSMF Houston, Active Member of Festival of India, NuvYug, Telugu Association of Greater Charlotte Area

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

With my exposure to various global issues and calling Charlotte my home, want to see how I can contribute and influence to bringing that International perspective to the economic growth and broad interests of various ethnic groups calling Charlotte their home

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I grew up on a small island off the main land of India, served in a global operations role with a Fortune 100 firm from the head office in Houston, have a MBA focused on Finance, Strategy and International Business, hold a business leadership role in a Fortune 100 Financial Services firm in Charlotte and have a passion for bringing community together for the greater good of the city.

TIAA \_\_\_\_\_  
Current Employer:

10 \_\_\_\_\_  
Years in current position:

Sr. Director \_\_\_\_\_  
Job Title:

**Brief description of duties:**

Leading large transformative efforts for the firm that are cross-functional and high impact with high visibility.

**Other employment history:**

Prior to TIAA, was with Halliburton Energy Services in Houston and served as a Managing Consultant at Lucent Worldwide services. Work and travels took me around the world and want to bring that experience in business, community and cultural perspective to Charlotte.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

MBA

Raj

Nunna

Spouse's Name:

IBM

Spouse's Employer

Managing  
Consultant

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Referral from Dimple Ajmera

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

**Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population**

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

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**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Padma Nunna

---

If you selected 'Other', please explain:

**Profile**

Regina D Owens  
First Name Middle Initial Last Name

reginadowens@gmail.com  
Email Address

5021 Banfshire Road  
Street Address Suite or Apt

Charlotte NC 28215  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

4349 Eaves Lane Charlotte NC 28215

Home: (704) 621-8669 Home: (704) 802-9622  
Primary Phone Alternate Phone

District 1  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

09/15/1984  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

It is my goal to contribute to an effective community of cultural scholars and entrepreneurs, to advance cultural knowledge, projects, approaches, and methodologies throughout Charlotte. The position is an opportunity to meet and network with other professionals who care about having a connected cultural community and discuss current efforts in cultural inclusion in Charlotte.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am a long time resident of District 1 which is a underrepresented population although it has the most diverse ethnicity within Charlotte. I have and continue to support multiple businesses within my community that cater to multiple demographics. With my Degree in Travel & Tourism and volunteering at Project 658 I have a great understanding of many ways to connect to this population.

TD Bank  
Current Employer:

1  
Years in current position:

Call Center Customer Service for Merchant Accounts  
Job Title:

**Brief description of duties:**

Assists clients in the set up of bank card accounts and processing systems; responds to issues that may require troubleshooting. Ensures the maintenance of systems and accounts including inquiries regarding billing, payments, and procedural issues.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

UNCG- Bach. of Arts, CPCC- Associate of Arts

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Social Media**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

**Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population**

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Regina Denise Owens

---

If you selected 'Other', please explain:

**Profile**

Deepti Panjabi  
First Name Middle Initial Last Name

drpanjabi@gmail.com  
Email Address

2310 Roswell Avenue, Unit B  
Street Address Suite or Apt

Charlotte NC 28207  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (336) 471-1854 Home:  
Primary Phone Alternate Phone

District 6  
What district do you live in?

Asian or Pacific Islander  
Ethnicity

Political Party

Female  
Gender

04/07/1986  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Education Pioneers, Data Co-Chair

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte International Cabinet

**Why are you interested in serving on these boards/ committees?**

As an immigrant, refugee, and native North Carolinian, I am excited about the opportunity to contribute my voice and experiences, as well as elevating voices of others in the international community in Charlotte. I enjoy analyzing data and informing strong recommendations through robust analysis. I'm enthusiastic about contributing to the cabinet's efforts to serve as an advisory body to the Charlotte City Council.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have a strong background in data analysis, research, and training staff on cultural competency. I am able to bring my personal experiences as an immigrant, South Asian, and refugee. I served as an Education Pioneer Fellow to Deputy Superintendent Eileen Nash of Boston Public Schools to inform the strategic direction of students with learning differences. I served on a Diversity & Inclusion Advisory Committee in my current role at OneGoal to increase inclusion in our organization.

OneGoal  
Current Employer:

Years in current position:

Director of Teacher Support

Job Title:

**Brief description of duties:**

Lead and support a team of 9 teachers in 8 NYC public high schools to teach social-emotional learning skills, coach students to improve their academic selectivity, and support students with college preparation, enrollment, and graduation

**Other employment history:**

Teach For America, Education Pioneers, Citizen Schools, and NYC Department of Education More detailed information here: <https://www.linkedin.com/in/deepti-panjabi>

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte

Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

**Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population**

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

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---

I Agree \*

**Please type your name below:**

---

Deepti Panjabi

---

If you selected 'Other', please explain:



**Agenda Date:** 10/10/2016

---

**Agenda #:** 17. **File #:** 15-4103 **Type:** Appointment

---

## **Appointment to the Charlotte Regional Visitors Authority**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment in the At-large category for an unexpired term beginning immediately and ending June 30, 2019.
  - Peter Grills, nominated by Council members Driggs, Fallon, Phipps, and Smith
  - Matthew Hirschy, nominated by Council members Autry and Kinsey
  - Felicia Hall Allen, nominated by Council members Austin, Eiselt, Lyles, and Mitchell  
(NOMINATION DECLINED BY CANDIDATE)

**Attachment**

Charlotte Regional Visitors Authority Applicants



City of Charlotte, NC

# CHARLOTTE REGIONAL VISITORS AUTHORITY (B/O)

## BOARD DETAILS

OVERVIEW

**SIZE** 13 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

**Membership** - On February 28, 2004, Charlotte City Council approved the merger of Visit Charlotte and the Auditorium-Coliseum-Convention Center Authority to form the Charlotte Regional Visitors Authority. The required approval from the State Legislature in the 2004 Short Session was approved June 17, 2004. Initial terms will be staggered with all future terms being for three years. No member may serve more than two consecutive full terms. The Mayor will appoint three at-large members, and one limited service hotel representative. City Council will appoint five at-large members, one small town representative, one full service hotel representative, one restaurant representative, and one member from the general travel category. Background checks will be conducted on citizens nominated to the committee. At the November 26, 2012 Council meeting, Council voted to change one of their at-large seats for a representative of the rental car industry.

**Responsibilities** - Promote Charlotte as a major convention center, fully capable of providing the physical facilities, exhibit spaces, meeting rooms, hotel rooms, and other suitable amenities. Develop a comprehensive program that will promote and establish Charlotte as a tourist destination.

	<b>MEMBERSHIP BREAKDOWN</b>	4 by Mayor; 9 by City Council
<b>DETAILS</b>	<b>MEETING INFORMATION</b>	Meeting Day - 2nd Wednesday (every other month) Meeting Time - 8:00 a.m. Meeting Location - Convention Center/501 South College Street Time Commitment - 2 hours per month
	<b>ADDITIONAL INFORMATION</b>	Website: <a href="http://www.crva.com/leadership">http://www.crva.com/leadership</a>



City of Charlotte, NC

# CHARLOTTE REGIONAL VISITORS AUTHORITY (B/O)

## BOARD ROSTER

	<b>MARTHA DOCKERY CLARK</b> 1st Term Jul 01, 2016 - Jun 30, 2019	<b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> City Council
	<b>WILLIAM DELOACHE</b> 1st Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> Full Service Hotel <b>Appointed by</b> City Council
	<b>THERESA L FOUST</b> Partial Term Dec 01, 2015 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> Mayor
	<b>ARTHUR J GALLAGHER</b> 1st Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> Restaurant <b>Appointed by</b> City Council
	<b>BRIDGET-ANNE HAMPDEN</b> 1st Term Jul 01, 2015 - Jun 30, 2018	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Vice Chair <b>Category</b> At-Large <b>Appointed by</b> Mayor
	<b>VENESSA HARRISON</b> 2nd Term Jul 01, 2015 - Jun 30, 2018	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Secretary <b>Category</b> At-Large <b>Appointed by</b> City Council
	<b>KEVIN A HENRY</b> Partial Term Jan 21, 2016 - Jun 30, 2017	<b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> Mayor
	<b>THOMAS HENSON</b> Partial Term Jul 01, 2016 - Jun 30, 2019	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Chairperson <b>Category</b> Limited Service Hotel <b>Appointed by</b> Mayor
	<b>PAUL JAMISON</b> 2nd Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Treasurer <b>Category</b> Town Representative <b>Appointed by</b> City Council
	<b>TRACY MONTROSS</b> 1st Term Jul 01, 2014 - Jun 30, 2017	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> At-Large <b>Appointed by</b> City Council
	<b>THOMAS H SASSER</b> 1st Term Jul 01, 2016 - Jun 30, 2019	<b>Office</b> Convention Center, 501 S. College Street <b>Position</b> Board Member <b>Category</b> General Travel <b>Appointed by</b> City Council



**RUSSELL SIZEMORE**

2nd Term Jul 01, 2014 - Jun 30, 2017

**Office** Convention Center, 501 S. College Street  
**Position** Past Chair  
**Category** At-Large  
**Appointed by** City Council



**VACANCY**

**Position** Board Member  
**Category** At-Large  
**Appointed by** City Council

**Profile**

Peter J Grills  
First Name Middle Initial Last Name

pgrills@theballantynehotel.com  
Email Address

5335 Park Road  
Street Address Suite or Apt

Charlotte NC 28209  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 301-9668 Business: (704) 248-4092  
Primary Phone Alternate Phone

District 6  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity  
Prefer Not to Say  
Political Party

Male  
Gender

04/05/1955  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

NCRLA Charlotte Board, NCRLA State Board HTA Board of Directors CAHA Board of Directors

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte Regional Visitors Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I feel I would represent the Hotel industry well as well as the restaurant industry. I am active in the community and the industry and have been and will continue to be an advocate for our industry.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I am the current General manager of the Ballantyne Hotel & Lodge, I have worked in the Hospitality Industry all of my life. Have been a resident in Charlotte for over 10 years. I have served and been an active Board of Director on HTA, CAHA and Chaired the NCRLA Charlotte chapter Board for multiple years

The Ballantyne Hotel & Lodge  
(Bissell Companies)

Current Employer:  
GM for 3 years, combined 10 years  
with the Ballantyne)

Years in current position:  
General  
Manager

Job Title:

**Brief description of duties:**

Oversee all aspect of Ballantyne Hotel and Lodge operations including Spa and Golf.

**Other employment history:**

Before joining Bissell Hotels, I managed the food and beverage operations for Bank of America in Charlotte. In addition, he served previously as director of operations at Cornerstone Management and Consulting. In this position, I was responsible for marketing, sales and operations of restaurants and hotels, including one sixtyblue, Michael Jordan's Steakhouses in Connecticut and Washington, DC, and W Hotels in Chicago and Mexico City. Earlier in my career, I was regional manager for Morton's and opened the Uptown Charlotte location.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

**Dinah**

**Grills**

Spouse's Name:

**Dresslers**

**Restaurants**

Spouse's Employer

**Host**

Spouse's Job Title

**Other**

How did you find out about the Charlotte Boards and Commissions vacancies?

**Bissell Orginazition told me of the opening**

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte Regional Visitors Authority (B/O).

**Hotel/Convention Representative**

Which category, if any, do you fall under?

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

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I Agree \*

**Please type your name below:**

---

Peter Grills

**Profile**

Matthew C Hirschy  
First Name Middle Initial Last Name

hirschy.matt@gmail.com  
Email Address

1714 Thomas Avenue  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 607-9348 Home:  
Primary Phone Alternate Phone

District 1  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

06/21/1989  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

Guilford Green Foundation Quist

**Which Boards would you like to apply for?**

Charlotte Regional Visitors Authority (B/O)

**Why are you interested in serving on these boards/ committees?**

I believe we are a diverse, welcoming city. From our beautiful golf destinations in south Charlotte to classic southern food in the west end to the international culture on the east side to the White Water Center and beyond, our city has a lot to offer- and that's just the tip of the iceberg. I believe our city has an incredible opportunity to continue being our state's leader in hosting world class events and conferences. I believe I have the experience needed to assist this board for a three-year term in ensuring that we continue to drive our city and state's economy toward prosperity for everyone. I believe I can uniquely speak to and assist with the negotiations that many of our hotels, event and conference venues and other facilities are having with potential businesses. Beyond this, I find it essential that citizens stay engaged with our city to contribute to economic development measures. I feel it is my duty to the city that I grew up in and have lived in for 20+ years to make sure that everyone, nationally and internationally comes to understand it as the beautiful, diverse, welcoming city I know it to be.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

As an event planner, small business consultant, executive recruiter, and now professional community advocate I have a diverse background and a wealth of unique perspective to bring to this table. I've worked with countless performing acts, and several conferences to encourage them to not only bring their business to Charlotte but to invest in our city and the people that make it great. I've negotiated with top 100 Billboard recording acts such as Mumford and Sons, Duran Duran and others to encourage them to stay, as well as major professional conferences like the APTA conference to ensure that their participants had a meaningful visit and knew that Charlotte was a welcoming city for everyone. Our hourly workforce is the backbone of our local economy, and in order to ensure their success, we must continue to make sure that our city is successful in welcoming events large and small to our economy as well.

---

Equality NC  
Foundation

Current Employer:

2.5

Years in current position:

Director of  
Advancement

Job Title:

**Brief description of duties:**

I joined the Equality NC Foundation in July of 2014. I run the day to day operations of many of their strategic initiatives, including working with various intersectional stakeholders to bolster inclusive workplace policies at Fortune 500 companies while also directing their development work. I am tasked with educating institutions and businesses about the issues facing LGBTQ people, maintaining key relationships, in addition to public education measures. I've worked with state agencies, schools, top recording artists, major facilities and events.

**Other employment history:**

Before joining Equality NC, I worked in various roles as a community relations, executive recruitment, and policy consultant for corporations and non-profits. My work passions include fairness, inclusion, small business/startups, community relations, event planning, environmental stewardship and philanthropy. I have helped to effect major updates in public and private sector policy at the local, state-wide and national level and have raised over 3 million dollars for a variety of causes and issues over the course of my career. I'm a fierce competitor who enjoys sports of all kinds, the outdoors and when not binge-watching "The West Wing", traveling with my fiancé Justin and our Goldendoodle Tebow.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Appalachian State University, class of 2012.

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of  
Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte Regional Visitors Authority (B/O).  
None of the

Above

Which category, if any, do you fall under?

\_\_\_\_\_  
If you selected 'Other' please explain

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**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

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I Agree \*

**Please type your name below:**

---

Matthew C. Hirschy



**Agenda Date:** 10/10/2016

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**Agenda #:** 18.**File #:** 15-4104 **Type:** Appointment

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## **Appointment to the Community Relations Committee**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment for an unexpired term beginning immediately and ending June 30, 2019.
  - Alicia Benjamin, nominated by Council member Autry
  - Alyssa Brown, nominated by Council member Kinsey
  - Beverly Corpening, nominated by Council member Fallon
  - Jared Fawley, nominated by Council member Driggs
  - Daniel Freeman, nominated by Council member Driggs
  - Gary Young II, nominated by Council members Austin, Eiselt, Fallon, Mitchel, and Phipps

**Attachment**

Community Relations Committee Applicants



City of Charlotte, NC

# COMMUNITY RELATIONS COMMITTEE (O)

## BOARD DETAILS

OVERVIEW

**SIZE** 45 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

**Membership** - Appointments are for three years terms. On June 8, 1998, Council approved adding 15 members to the Community Relations Committee. The Mayor and the chairman of the Board Of County Commissions shall designate one (1) member as chairperson of the committee and one (1) member as vice-chairperson.

**Responsibilities** - To prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte and Mecklenburg County.

The volunteers who comprise members of the Community Relations Committee are an integral part of the human relations support system for the City of Charlotte and Mecklenburg County. CRC members pursue activities that ensure fair housing practices and access to public accommodations; assist in settling dispute and group conflicts; improve race, ethnic and community relations; prevent discrimination; and improve communication among various community groups and individuals.

CRC's diverse membership is divided into six subcommittees: Programs, Communication, Education, Police-Community Relations, Intercultural Relations and Young Leaders. The subcommittee chairs, along with the CRC chairperson and vice-chairperson, form the CRC Leadership Committee. Recommendations for action or advocacy are made by subcommittee chairs through their participation in the CRC Leadership Committee.



DETAILS

<b>MEMBERSHIP BREAKDOWN</b>	8 by Mayor; 16 by City Council; 21 by County Commission
<b>MEETING INFORMATION</b>	Meeting Day - 3rd Tuesday monthly Meeting Time - 4:00 p.m. Meeting Location - Belmont Center (700 Parkwood Ave.) Time Commitment - 1 to 2 hours per month
<b>ADDITIONAL INFORMATION</b>	Website: <a href="http://charmeck.org/city/charlotte/CRC/committee/Pages/default.aspx">http://charmeck.org/city/charlotte/CRC/committee/Pages/default.aspx</a>



City of Charlotte, NC

# COMMUNITY RELATIONS COMMITTEE (O)

## BOARD ROSTER

	<b>PATRICIA A ALBRITTON</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Chairperson Category None Appointed by City Council
	<b>JOSHUA ARNOLD</b> 1st Term Oct 07, 2014 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>JEANETTE G AYENI</b> Partial Term Jul 01, 2016 - Jun 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>DEMARIO M BAKER</b> Partial Term Nov 05, 2015 - Jun 30, 2018	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>TREVOR BEAUFORD</b> Partial Term Apr 21, 2015 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MARK BOONE</b> 1st Term Jul 21, 2016 - Jul 20, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>CRYSTAL L BROOKS</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>AMANDA B. BROWN</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>KAWANA C DAVIS</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>RYAN J DEAL</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council

	<b>LARRY EDWARDS</b> 1st Term Jul 01, 2014 - Jun 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>AVERY FAUCETT</b> 1st Term Aug 04, 2016 - Aug 03, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>DEANGLE GADSDEN</b> Partial Term Sep 06, 2016 - Jul 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>TRYMAINE GAITHER</b> 1st Term Aug 05, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MATTHEW GARDNER</b> 1st Term Oct 07, 2014 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>PASSION S GRAHAM</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>ERIN W HAMRICK</b> Partial Term Jun 30, 2016 - Nov 03, 2018	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>MEL HARTSELL</b> Partial Term Sep 12, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>JIBRIL HOUGH</b> 2nd Term Oct 01, 2014 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>GARY D LEAKE</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>ANGELA LINDSAY</b> 1st Term Mar 17, 2015 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>CHARLEON MACON</b> 1st Term Aug 05, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission

	<b>CHRISTINA NEWCOMB</b> Partial Term Aug 04, 2015 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>KWESI NICHOLS</b> 2nd Term Sep 02, 2016 - Sep 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>AARON ORR SR</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>MELISSA PEACE</b> Partial Term Sep 06, 2016 - Jul 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>BETH PICKERING</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>VALARIE REED</b> 2nd Term Sep 01, 2015 - Aug 31, 2018	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>DELORES REID-SMITH</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>JACQLIN V ROBINSON</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>DIANA SANCHEZ</b> 1st Term Aug 05, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>OMAR SAXTON</b> 2nd Term Mar 17, 2016 - Sep 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>DANA SIDBERRY</b> 1st Term Jul 01, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MICHAEL E SMALENBERGER</b> Partial Term Nov 05, 2015 - Jun 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor

	<b>JENNIFER STYCZEN</b> 1st Term Jul 01, 2014 - Jul 31, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MICHAEL E TANCK</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>CARRIE TAYLOR</b> 2nd Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>HéCTOR M VACA JR.</b> 1st Term Jul 01, 2016 - Jun 30, 2019	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council
	<b>JUAN J VAZQUEZ BERNAL</b> Partial Term Sep 06, 2016 - Jul 30, 2017	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>MICHAEL J WHITENER</b> Partial Term Jul 01, 2016 - Jun 30, 2018	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by Mayor
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by County Commission
	<b>VACANCY</b>	Office Belmont Center, 700 Parkwood Avenue Position Board Member Category None Appointed by City Council

**Profile**

Alicia Benjamin  
First Name Middle Initial Last Name

aliciamichelebenjamin@gmail.com  
Email Address

4800 Harri Ann Drive  
Street Address Suite or Apt

Charlotte NC 28227  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 299-1797 Home:  
Primary Phone Alternate Phone

District 5  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

08/22/1964  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Community Relations Committee (O)

**Why are you interested in serving on these boards/ committees?**

I am interested in serving on the Community Relations Committee because I am committed to improving communications and fostering interaction among the various groups and communities in Charlotte. As an English as a Second Language Instructor for CPCC for several years, I had the privilege of meeting and teaching some of the very courageous and tenacious members of the international community who have made Charlotte their home. I know the importance of helping the immigrant community to integrate into our communities in Charlotte, so that they can thrive and contribute to our diverse and dynamic neighborhoods. As an African American single mother, I also know the importance of fostering mutually beneficial relationships among all groups in Charlotte, especially among our young people. As a student of Nonviolent Communication (also known as Compassionate Communication), I seek to empower all people to be more compassionate in the ways we think, speak, and act, that allows us to move through conflict skillfully, carefully, and without hurting or hating.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have been studying Nonviolent Communication techniques (also known as Compassionate Communication) with the Center for Nonviolent Communication since September 2015. I taught English as a Second Language to students from various countries at CPCC for 3 years.

Inspiration  
Ministries  
Current Employer:

5

Years in current position:

Writer/Editor

Job Title:

**Brief description of duties:**

Write and edit monthly direct mail letters, magazine articles, web copy, advertisements, and other projects that support Inspiration Ministries' outreach and fundraising goals.

**Other employment history:**

PROFESSIONAL EXPERIENCE Inspiration Ministries, Indian Land, S.C. Writer/Editor (August 2011–Present). Write and edit monthly direct mail letters, magazine articles, web copy, advertisements, and other projects that support Inspiration Ministries' outreach and fundraising goals. RR Donnelley, Charlotte, N.C. Legal Proofreader/Copy Editor (January 2010–August 2011). Proofread and edited legal and marketing copy for several international law firms, including White & Case, and Morrison & Foerster. Reviewed and analyzed jobs to set adequate deadlines. Communicated with clients regarding job status and progress. Freelance Writer, Copy Editor and Proofreader (March 2010–December 2011). Charlotte, N.C. Wrote news stories for Charlotte Observer Publications, and other publications. Proofread and edited manuscripts for various clients, including Oxford University Press and McFarland & Company, Inc. Central Piedmont Community College, Charlotte, N.C. English as a Second Language Instructor (September 2007–May 2011). Taught English skills to students. Developed lesson plans that improve students' reading, writing, speaking, and listening skills. Set learning goals for students and assisted them with computer software language programs. The United Methodist Publishing House, Nashville, Tenn. Production Editor (June 2004–June 2007). Edited and proofread manuscripts, including The New Interpreter's Dictionary of the Bible and the Global Bible Commentary. Supervised freelance copy editors and proofreaders. Used The Chicago Manual of Style as a reference. The Freedom Forum/First Amendment Center, Nashville, Tenn. Editor/Writer (2000–2004). Wrote and edited articles about First Amendment and newsroom diversity issues. Used HTML to post articles, photos, and graphics on the Freedom Forum's Web site.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

TESL - Certified to Teach English as a Second Language.

n/a

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Social Media**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

\_\_\_\_\_  
If you selected 'Other' please explain

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**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

\_\_\_\_\_  
\_\_\_\_\_  
 I Agree \*

**Please type your name below:**

\_\_\_\_\_  
Alicia Benjamin

Profile

Alyssa E Brown
First Name Middle Initial Last Name

abrown@charlottechamber.com
Email Address

707 Seigle Avenue #510
Street Address Suite or Apt

Charlotte NC 28204
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (336) 407-1936 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Political Party

Female
Gender

12/05/1990
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

Community relations are a subtle, yet defining characteristic of cities. An integral component of a thriving city is residents that feel welcomed, committed, and like they have a voice in the community they live in. We are seeing the consequences of cities that don't prioritize progressive community relations practices in the media via Ferguson, Baltimore, and now Milwaukee protests. I want to serve on this board to ensure that Charlotte becomes a model city, implementing programs and practices that make all residents feel that they belong to it and are treated fairly.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I recently graduated from UNC Charlotte with a Masters in Public Administration, so I have a thorough working knowledge of ideal local government practices. Learning from local adjunct professors helped me better understand Charlotte's history and current government policies. Additionally, I work for the Charlotte Chamber as a market researcher. I am very familiar with Charlotte's economic strengths and weaknesses, as well as local and national policy issues as they relate to Charlotte. As a researcher, I would bring a unique skill in supplying data and analysis to support recommendations made by the committee.

Charlotte Chamber
Current Employer:

1.5
Years in current position:

Director, Internal  
Research

Job Title:

**Brief description of duties:**

-Perform analysis of internal data metrics to measure organizational trends -Create surveys and facilitate focus groups, interpret and analyze feedback from members and non-members -Perform market research to determine economic trends in the Charlotte region -Create content for all publications, brochures, and fliers -Chair of the Charlotte Chamber Philanthropy Committee

**Other employment history:**

-Research Intern, Charlotte Chamber, 08/2014 - 05/2015 -Research Graduate Assistant, UNCC Urban Institute, 08/2014 - 05/2015 -Office Assistant, Bell, Davis, and Pitt, P.A. (Winston-Salem, NC), 07/2013 - 08/2014 -Government Affairs Intern, Lowe's, Inc., ( Mooresville, NC), 05/2012 - 08/2012

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Masters, Public Administration, UNC Charlotte, 01/2014 - 05/2016 B.A., Political Science, Virginia Tech, 08/2009 - 12/2012

N/A

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

City of Charlotte  
Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

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I Agree \*

**Please type your name below:**

---

Alyssa Brown

**Profile**

Beverly Corpening  
First Name Middle Initial Last Name

bevey4@gmail.com  
Email Address

PO Box 562561  
Street Address Suite or Apt

Charlotte NC 28256  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

556 BLENDWOOD Dr. Charlotte, NC 28215

Mobile: (704) 493-8520 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Community Oversight Board (County board?) Currently serve as chair of state legislated committees

**List any boards you have served on in the past:**

No listed City or County boards

**Which Boards would you like to apply for?**

Community Relations Committee (O), Transit Services Advisory Committee

**Why are you interested in serving on these boards/ committees?**

The Community Relations Board reviews the complaints and suggestions from the public that concern all of us who live in the city or county limits. Issues that cause others to 'not be in a position to succeed' has always been of interest to me. I want to see first hand how the city and county organization's are assisting our residents. At the same time, I want to be able to offer any experience, talents, suggestions, and solutions that will benefit all citizens of Charlotte and Mecklenburg County. I live here, as well as my children and grandchildren, and a host of friends. I am very civic minded and proud to be a responsible, and involved resident of this city. My bold and open approach gets the conversations going! Which most often leads to a viable solution! As a long time transit rider I have first hand knowledge as to problems and concerns with transit issues for riders as well as personnel. I also feel like these experiences have given me special insight to helpful and sensible solutions. I do not have experience with the Charlotte Housing Authority. However; in my service to the community, in other capacities I often get complaints and suggestions from people who do currently have issues, or have had issues in the past. Sometimes a fresh set of eyes and ears can make a difference. Just adding this in. Thank you for your consideration of my application.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have served, or currently serve on several boards, in differing categories as an advocate, including social justice, political areas, elderly and aging issues, children's concerns, homeless and housing, family unit matters, and behavior health related concerns. I have volunteered for the Red Cross, SCAN, Parents for a drug free America, civil rights, and participated in numerous walks, and supportive roles for physical health issues. Wherever I can be of service I am always willing to lend my voice, my hand, my heart, and my experience. I also work as a PT (information transfer agent) during elections, and am also trained to manage the voting machines at election times. I am passionate about doing all I can to enhance the possibility that every human being has the opportunity to a better life experience. If I am not selected to either of the boards, I am still willing to assist in other ways to enhance a positive living experience for any resident or visitor to the Charlotte/Mecklenburg area. I love the city of Charlotte! We are the best! Thank you for your service also.

PREForevergreen of Charlotte, Inc.

Current Employer:

5

Years in current position:

Program Director fir Participants and Community Links

Job Title:

**Brief description of duties:**

Develop programs beneficial to program participants and family/significant other, assist with training set up. Manage office staff. Link participants to community services. Identity grant and other community program opportunities. Match jobs to participants. Assist with participant and family supports.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Other**

Education:

with a degree in Christian Counseling.

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Former Nationally certified EMT. Currently have several CEUs earned in Substance use, Mental Health, forensics, Intellectual/Developmental Disabilities. I love learning. Always looking for 'affordable' opportunity to learn. Psychology and some nursing college credits.

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Other**

How did you find out about the Charlotte Boards and Commissions vacancies?

Received an email after asking about a concern.

If you selected 'Other', please explain:

**Board Specific Questions**

---

Question applies to Charlotte Housing Authority (B/O).

No

Are you a low income housing resident?

Question applies to Transit Services Advisory Committee.  
Disabled citizen using Charlotte

Transit

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

---

### Boards / Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree \*

Please type your name below:

Beverly Corpening

Profile

Jared R Fawley
First Name Middle Initial Last Name

5505 Werburgh Street
Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (419) 206-1759
Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity
Prefer Not to Say
Political Party

Male
Gender

07/09/1986
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

None in Charlotte, NC. I have served as a council member for the Student Bar Association at the University of Toledo College of Law and served as President of the Sports Law Society at the same university.

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I come from a lower middle class background that helped mold the individual I am in a positive manner. My parents had me at age 19 and were incredibly ill equipped to raise my brothers and myself. It is really only in hindsight that I reflect and realize just how much of an impact the "sense of community" I was fortunate enough to experience as a child and young adult had upon the man I would become. A sense of community allowed my parents to figure out how to raise four children, while in their mid twenties, and raise them right. The positive support they experienced can be attributed to the strongly diverse and blue collar neighborhood I was raised in Toledo, OH. Positivity from this background was fostered by the diversity around me. I believe experiencing diversity enriches individuals and can positively shape communities. Too often, as people, our differences are cause for fear and uncertainty when the celebration of these differences strengthen communities and help shape young citizens to be productive adults. Getting involved in the community relations committee became a goal as I feel my background provides a unique angle on how a city's positive relationship with all of its citizens, no matter their cultural, ethnic or socioeconomic background, can enrich the community and help enable success for all. While not originally a Charlotte local, I feel this outside perspective can help enrich this committee and bring ideas tom improve our community, as great as it already is (why else would I have moved here!).

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a licensed attorney in NC and work in Management for Bank of America.

Bank of America  
Current Employer:

1  
Years in current position:  
Vice President, Senior Enterprise Compliance Manager  
Job Title:

**Brief description of duties:**

I help manage and drive a culture of compliance with federal, state and local regulations applicable to the financial industry.

**Other employment history:**

Audit Leader for Wells Fargo (2013-2015)

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

Graduate School

Education:

I have a JD and an MBA

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Licensed attorney in NC

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte

Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

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**Please check this box after reading the above disclosure statement:**

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I Agree \*

**Please type your name below:**

---

Jared Richard Fawley

**Profile**

Daniel F Freeman  
First Name Middle Initial Last Name

Freeman  
PhD  
Last Name

doc@freeman-pr.org  
Email Address

6025 Amos Smith Road  
Street Address Suite or Apt

Charlotte NC 28214  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (413) 627-7339 Business: (980) 202-2936  
Primary Phone Alternate Phone

District 3  
What district do you live in?

Other  
Ethnicity

Republican  
Political Party

Male  
Gender

11/02/1968  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Commissioner, North Carolina Governor's Human Relations Committee, Raleigh, NC 6/2015-Present  
Member, Mecklenburg County Board of Commissioners - Small Business and Entrepreneurship Advisory Board, Charlotte, NC 6/13-Present

**List any boards you have served on in the past:**

Member, North Carolina Governor's Statewide Youth Advisory Council, Raleigh, NC 8/13-12/14 Member, Town of Huntersville Planning Board, Huntersville, NC 3/13-2/15

**Which Boards would you like to apply for?**

Business Advisory Committee, Community Relations Committee (O)

**Why are you interested in serving on these boards/ committees?**

I am a small business owner in the Charlotte-Mecklenburg area. Ethnically/Culturally I am a mix of Black, Latino and Native American and thus have different obstacles to overcome as a small business owner and as well work within each of these communities in Charlotte-Mecklenburg.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I serve on the Mecklenburg County Small Business/Entrepreneurship Board and the State of North Carolina Human Relations Committee. I bring with me 8 years o military experience and 15 years of Corporate experience as an Senior Executive for a global company; and as a Consultant for the last 7 years. I am also very active within the communities that I mentioned earlier with business support and human relations work.

Freeman Public Relations Group  
Current Employer:

7  
Years in current position:

Managing Director, Public Relations

Job Title:

**Brief description of duties:**

Provides communications work as an intermediary between the public and an organization, business and/or political campaign/committee.

**Other employment history:**

VP, PR & Communications, COSS Development Corporation, Huntersville, NC, 5/06 – 3/09  
Communications Manager, Branch Banking & Trust Corporation, Raleigh, NC, 7/03 – 5/06  
Director, Communications/Public Affairs, Dataradio Corporation, Atlanta, GA, 10/99 - 6/03  
Senior Marketing Specialist, GE Ericsson Communications Inc., RTP, NC, 7/96 - 10/99  
Supervisor, Administrative Services, United States Army, Washington, DC, 7/89 - 7/96

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**Other**

Education:

PhD - Organizational Management

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

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**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

D. Franklin Freeman PhD

**Profile**

Gary L Young, II  
First Name Middle Initial Last Name

gary.young@cmbcc.org  
Email Address

72 7214 Williams Reynolds Dr  
Street Address Suite or Apt

Charlotte NC 28215  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

7214 Williams Reynolds Dr

Mobile: (704) 231-0894 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Male  
Gender

11/01/1984  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

Charlotte-Meck Black Chamber of Commerce

**List any boards you have served on in the past:**

National Association of Black Sports Professionals - Charlotte Chapter

**Which Boards would you like to apply for?**

Business Advisory Committee, Community Relations Committee (O)

**Why are you interested in serving on these boards/ committees?**

I have a sincere interest in the development, and betterment of the communities in Charlotte as a whole. As a leader in the Black business community, I want to help my sector understand the importance of doing business with others, the right way.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

+Born and raised in Charlotte +8 year member of Black Chamber of Commerce; 3 year Board member +Director of Economic Development for Black Chamber of Commerce +Political Science Background

**Self**

Current Employer:

Years in current position:

Job Title:

**Brief description of duties:**

**Other employment history:**

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

---

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

---

Yes  No

**If yes, please explain conflict:**

---

**Graduate School**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

---

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

---

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

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I Agree \*

Please type your name below:

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Gary Linn Young, II



**Agenda Date:** 10/10/2016

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**Agenda #:** 19.**File #:** 15-4106 **Type:** Appointment

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## **Appointment to the Housing Appeals Board**

**Action:**

**Vote on blue ballots and return to Clerk at dinner.**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

**Explanation**

- One appointment in the City Within a City Tenant category for an unexpired term beginning immediately and ending December 31, 2016, and then continuing for a full three-year term beginning January 1, 2017, and ending December 31, 2019.
- THE FOLLOWING APPLICANTS DO NOT FALL UNDER THE REQUIRED CATEGORY:
  - Momina Faridi, nominated by Council member Fallon
  - Regina Tisdale, nominated by Council member Autry

**Attachment**

Housing Appeals Board Applicants



City of Charlotte, NC

## HOUSING APPEALS BOARD (B/O/E)

### BOARD DETAILS



OVERVIEW

**SIZE** 5 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

Membership - One member shall be a tenant from a City Within a City Neighborhood, One shall be a homeowner from A City Within A City Neighborhood, One shall represent the Housing Industry, and Two shall be at large members. The Mayor shall appoint the City Within a City homeowner and one at large member. Council shall appoint the City Within a City tenant, the Housing Industry representative and one at large member. Initial terms will be staggered and subsequent terms will be for three years. Per Council's policy, effective February 10, 1997, a background check will be conducted on all nominees to this committee.

Responsibilities - To hear appeals from decisions or orders of the Code Enforcement Official, related to Chapter 11 (Housing) and Chapter 5 Article II (Non-Residential Building Code), as provided in Chapters 5 and 11 of the City Code.



DETAILS

**MEMBERSHIP BREAKDOWN** 2 by Mayor; 3 by City Council

**MEETING INFORMATION**  
Meeting Day - 2nd Tuesday monthly  
Meeting Time - 1:00 p.m.  
Meeting Location - Old City Hall  
Time Commitment - 2 to 3 hours per month

**ADDITIONAL INFORMATION** Website: None



City of Charlotte, NC

## HOUSING APPEALS BOARD (B/O/E)

### BOARD ROSTER



**JAMIE ANN BANKS**

**1st Term** Nov 27, 2013 - Dec 31, 2016

**Office** Old City Hall  
**Position** Board Member  
**Category** At-Large  
**Appointed by** Mayor



**CHRISTOPHER DENNIS**

**Partial Term** Apr 04, 2016 - Dec 31, 2019

**Office** Old City Hall  
**Position** Board Member  
**Category** City Within A City Homeowner  
**Appointed by** Mayor



**AMANDA S KITTS\***

**Partial Term** Jan 01, 2015 - Dec 31, 2018

**Office** Old City Hall  
**Position** Board Member  
**Category** At-Large  
**Appointed by** City Council



**TIMOTHY O'NEIL**

**1st Term** Jan 01, 2014 - Dec 31, 2017

**Office** Old City Hall  
**Position** Chairman  
**Category** Housing Industry Representative  
**Appointed by** City Council



**VACANCY**

**Office** Old City Hall  
**Position** Board Member  
**Category** City Within A City Tenant  
**Appointed by** City Council

**THE FOLLOWING APPLICANTS  
DO NOT FALL UNDER THE  
REQUIRED CATEGORY**

**Profile**

Momina Faridi  
First Name Middle Initial Last Name

mom8186@gmail.com  
Email Address

11728 Windy Creek Drive Apt. L  
Street Address Suite or Apt

Charlotte NC 28262  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (828) 674-2906 Home:  
Primary Phone Alternate Phone

District 4  
What district do you live in?

Asian or Pacific Islander  
Ethnicity

Independent  
Political Party

Female  
Gender

08/01/1986  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

**Which Boards would you like to apply for?**

Charlotte International Cabinet, Domestic Violence Advisory Board (B/O), Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board (B/O/E)

**Why are you interested in serving on these boards/ committees?**

Charlotte International Cabinet: I believe we are all part of a global community and we need to think on a global perspective as citizens of the world. I was born in Pakistan, and moved to Brooklyn, NY when I was two. I have since moved to Charlotte, and have called this great city home for 12 years. As a woman with many points of views I know I can provide good insight on the Charlotte International Cabinet. Housing Appeals Board: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I see both sides of this issue. I understand the financial obligations of the lender, while still being able to empathize with the borrowers losing their home. I believe my perspective would be valuable to the Housing Appeals board. Housing Advisory Board of Charlotte-Mecklenburg: My first generation immigrant parents achieved the American dream of home ownership, only to lose it to foreclosure due to financial hardships. I have also worked in the mortgage industry for almost 5 years. I have counseled people while they are applying for home loans. I have seen how most people are one missed paycheck away from being without a home. Housing and the lack there of is very dear to my heart. I believe that home ownership can be a privilege but having a place to call home is a human right. I would be honored to be a member of the housing advisory board to help solve the issue of homelessness in our neighborhood.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I graduated from UNC Charlotte with a bachelors of science in Psychology. I have worked in the mortgage industry for almost 5 years.

**Wyndham Capital Mortgage**

Current Employer:

1

Years in current position:

Mortgage loan  
processor

Job Title:

**Brief description of duties:**

At Wyndham Capital, the Loan Processor is responsible for the timely and accurate processing of a pipeline of mortgage loans while consistently meeting closing date deadlines. The pipeline will consist of Conventional, FHA, and VA loans. The Processor is the borrower's primary contact for the loan file upon receipt so excellent communication skills are a must. Wyndham Capital is looking for candidates that have experience performing a variety of duties including understanding underwriter loan conditions, gathering documentation from the borrower to satisfy those conditions, data entry, customer service for all customers both inside and outside of Wyndham, and excellent pipeline management skills.

**Other employment history:**

January 2016 – April 2016 Loan Processor Movement Mortgage Fort Mill, SC - Obtain and accurately analyze all information requested by the underwriter for the purpose of attaining final approval for the loan file based on Conventional, FHA, VA or USDA guidelines. - Data entry of loan information into company system to ensure precise final loan package at closing. - Maintain a pipeline of loans and uphold Movement Mortgage's standards of a 7 day processing average. - Communicate effectively and professionally with borrower, loan officer, and third parties to the reach goal of processing a complete and qualified file. February 2015 – January 2016 Mortgage Repairs Processor Reverse Mortgage Solutions Charlotte, NC - Maintaining contact with borrowers over the phone and through letters. To ensure FHA and HUD guidelines are met for the repair conditions on the loan. Reviewing and obtaining the correct documentation to reimburse the borrower or any contractor involved. - Ordering & processing FHA inspections and appraisals to close out loan. - Maintaining the file in the RMS servicing system, Navigator. - Train new employees on the standard of procedures, and continually train existing employees to any changes in procedure. - Meeting compliance regulations with HUD and FHA. March 2012 – February 2015 Purchase Loan Processor Neighborhood Assistance Corporation of America Charlotte, NC - Originated, reviewed, processed, closed and administered customer loan proposals. - Submitted loan applications to underwriters for verification, recommendation, and approval. - Compiled a database of loan applicants' credit histories, income statements and other financial details. - Successfully closed an average of 15 loans per month.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Word of Mouth**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

None of the

Above

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O/E).

None of the

Above

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Cultural/Ethnic Representative - Nominee will have a cultural/ethnic background or be on the board or in the employment of an organization which serve our culturally/ethnically diverse population

Which category, if any, do you fall under?

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree \*

Please type your name below:

Momina Faridi

**Profile**

Regina E Tisdale  
First Name Middle Initial Last Name

rtisdale44@yahoo.com  
Email Address

1615 E 35th Street #B  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 712-0883 Home: (704) 712-0883  
Primary Phone Alternate Phone

District 1  
What district do you live in?

African American  
Ethnicity

Democrat  
Political Party

Female  
Gender

Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

**List any boards you have served on in the past:**

housing appeals

**Which Boards would you like to apply for?**

Housing Appeals Board (B/O/E)

**Why are you interested in serving on these boards/ committees?**

I am interested in serving on this board because I like helping people save there property

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have served and would like to complete what I started before

HealthPort Inc  
Current Employer:

3  
Years in current position:

Release of Information Specialist  
Job Title:

**Brief description of duties:**

Copy medical records for various clinics and hospital

**Other employment history:**

---

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

---

Yes  No

**If yes, please explain complete disposition:**

---

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

---

Yes  No

**If yes, please explain conflict:**

---

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

---

Spouse's Name:

Spouse's Employer

Spouse's Job Title

**Email**

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

---

Question applies to Housing Appeals Board (B/O/E).

None of the

Above

Which category, if any, do you fall under?

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

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Please check this box after reading the above disclosure statement:

---

---

I Agree \*

Please type your name below:

---

Regina Tisdale



**Agenda Date:** 10/10/2016

---

**Agenda #:** 20.**File #:** 15-4105 **Type:** Appointment

---

## **Appointments to the Tree Advisory Commission**

### **Action:**

**Vote on blue ballots and return to Clerk at dinner.**

### **Staff Resource(s):**

Stephanie Kelly, City Clerk's Office

### **Explanation**

- One appointment for a three-year term beginning September 17, 2016, and ending September 16, 2019.
- One appointment for an unexpired term beginning immediately and ending December 13, 2018.
  - Tarik Hameed, nominated by Council members Autry, Fallon, and Kinsey
  - Mitchell Hughes, nominated by Council members Austin, Driggs, Phipps, and Smith
  - Robbie Kirk, nominated by Council members Kinsey and Phipps
  - J. Mark Smith, nominated by Council members Austin, Driggs, and Smith

### **Attachment**

Tree Advisory Commission Applicants



City of Charlotte, NC

# TREE ADVISORY COMMISSION

## BOARD DETAILS



OVERVIEW

**SIZE** 10 Seats

**TERM LENGTH** 3 Year

**TERM LIMIT** 2 Terms

Membership - Appointments are for three years with service limited to two consecutive full terms. A majority of the membership should be residents of the City of Charlotte. Ten members are appointed by elected officials; the remaining two should be representatives of the Engineering & Property Management Department, who serve ex-officio, attending meetings when so requested by the secretary of the Commission.

Responsibilities - Review and make judgement upon variance requests for the Charlotte Tree Ordinance. Promote the preservation and enhancement of Charlotte's urban forest and landscape.



DETAILS

**MEMBERSHIP BREAKDOWN** 3 by Mayor; 7 by City Council

**MEETING INFORMATION**  
Meeting Day - 3rd Tuesday monthly  
Meeting Time - 5:00 p.m.  
Meeting Location - Government Center Building  
Time Commitment - 3 to 15 hours monthly

**ADDITIONAL INFORMATION** Website:  
<http://charmeck.org/city/charlotte/epm/Services/LandDevelopment/trees/TreeComr>



City of Charlotte, NC

# TREE ADVISORY COMMISSION

## BOARD ROSTER



**JAY D BANKS**

**1st Term** Oct 28, 2015 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**CHRIS BREEDLOVE**

**1st Term** Mar 01, 2016 - Feb 28, 2019

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**FRANK E LORCH**

**Partial Term** Oct 28, 2015 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**JANET NELSON**

**2nd Term** Dec 14, 2013 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** Mayor



**KIMBERLY SANDERS**

**1st Term** Jan 11, 2016 - Dec 13, 2018

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**ALEXANDER VUCHNICH**

**1st Term** Dec 14, 2013 - Dec 13, 2016

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**JEFFREY WELLS**

**1st Term** Dec 14, 2014 - Dec 13, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Board Member  
**Category** None  
**Appointed by** City Council



**JOE ZUYUS**

**2nd Term** Dec 15, 2014 - Dec 13, 2017

**Office** Government Center Building, 600 E. 4Th Street  
**Position** Chairperson  
**Category** None  
**Appointed by** City Council



**VACANCY**

**Position** Board Member  
**Category** None  
**Appointed by** City Council



**VACANCY**

**Position** Board Member  
**Category** None  
**Appointed by** City Council

**Profile**

Tarik M Hameed  
First Name Middle Initial Last Name

tarikhameed@gmail.com  
Email Address

3413 Draper Avenue  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Home: (704) 649-1753 Home:  
Primary Phone Alternate Phone

District 1  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Independent  
Political Party

Gender

Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

UNC Charlotte Alumni Association

**List any boards you have served on in the past:**

Optimist Park Neighborhood Association

**Which Boards would you like to apply for?**

Bicycle Advisory Committee, Domestic Violence Advisory Board (B/O), Planning Commission (O), Tree Advisory Commission

**Why are you interested in serving on these boards/ committees?**

To participate in the City and apply my passion and skill set from being a member of the architecture community in Charlotte. As a native Charlottean, I appreciate the opportunity to serve people and the community at large.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

Business management, marketing and design over the past ten years in local architecture firms. Having traveled extensively and been exposed to various cultures, I am able to negotiate with a pragmatic optimism within the committee setting.

Morris-Berg Architects  
Current Employer:

2  
Years in current position:

Project Manager  
Job Title:

**Brief description of duties:**

Firm Culture Implementation, Project Management, proposal writing, contract negotiations, client management, design, production and construction administration.

**Other employment history:**

2006-2014 - Clark Nexsen Architecture and Engineering

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

UNC Charlotte - College of Architecture - Bachelors of Arts in Architecture - 2006 CPCC - Associate in Arts - Architectural Technology

Kara  
Hameed

Spouse's Name:

Gaston County Schools

Spouse's Employer

Special Education

Instructor

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

AIA Charlotte Young Architects

Forum Leadership Program

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Tarik Hameed

---

If you selected 'Other', please explain:

**Profile**

Mitchell K Hughes  
First Name Middle Initial Last Name

mkhughes4009@hotmail.com  
Email Address

4009 Welling Avenue  
Street Address Suite or Apt

Charlotte NC 28208  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 954-9718 Home: (704) 681-7259  
Primary Phone Alternate Phone

District 7  
What district do you live in?

Caucasian/Non-Hispanic  
Ethnicity

Democrat  
Political Party

Male  
Gender

09/29/1969  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

YMCA-Columbia, SC

**Which Boards would you like to apply for?**

Keep Charlotte Beautiful, Tree Advisory Commission

**Why are you interested in serving on these boards/ committees?**

I have a passion for nature and caring for the blessing of this beautiful planet we live on and enjoy.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

I have a long history of being involved with nature, landscaping, and caring for trees and the earth.

Unemployed and seeking  
Current Employer:

N/A  
Years in current position:

N/A  
Job Title:

**Brief description of duties:**

N/A

**Other employment history:**

Belks of Southpark 11/2011-3/2014

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

N/A

**Single**

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

**Other**

How did you find out about the Charlotte Boards and Commissions vacancies?

City Mayor Asst. to community

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

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Please check this box after reading the above disclosure statement:

---

---

I Agree \*

Please type your name below:

---

Mitchell Kelly Hughes

---

If you selected 'Other', please explain:

**Profile**

Robbie \_\_\_\_\_ Kirk \_\_\_\_\_  
First Name Middle Initial Last Name

robbie.m.kirk@gmail.com \_\_\_\_\_  
Email Address

1632 Logie Ave \_\_\_\_\_  
Street Address Suite or Apt

Charlotte NC 28205  
City State Postal Code

**Is your mailing address the same as your home address?**

Yes  No

**If your home address differs from your mailing address, please provide your home address in the field below:**

Mobile: (704) 620-8845 \_\_\_\_\_ Home: \_\_\_\_\_  
Primary Phone Alternate Phone

District 1 \_\_\_\_\_  
What district do you live in?

Caucasian/Non-Hispanic \_\_\_\_\_  
Ethnicity

Democrat \_\_\_\_\_  
Political Party

Male \_\_\_\_\_  
Gender

09/09/1983 \_\_\_\_\_  
Date of Birth

**Are you a registered voter of Mecklenburg County?**

Yes  No

**List any boards you are currently serving on:**

None

**List any boards you have served on in the past:**

None

**Which Boards would you like to apply for?**

Tree Advisory Commission

**Why are you interested in serving on these boards/ committees?**

I am a practicing civil engineer, responsible for various infrastructure improvements which often seem to promote the built environment, at the expense of our urban tree canopy. By serving on the Tree Advisory Commission, I hope to 1) give back to my community by supporting the efforts of the Urban Forestry Staff in reducing storm water runoff and increasing air pollutant capture and 2) gain personal and professional understanding of ways I can help in my day-to-day life.

**Please describe any background or abilities that qualify you to serve on these boards/ committees.**

As a civil engineer, I am familiar with the Tree Ordinance and the CMLDS Manual and its application. I have also worked on projects in other municipalities in the state. That said, I do not expect to come to the commission as an expert, but rather anticipate the experience to teach me a great deal personally and professionally.

SEPI Engineering & Construction \_\_\_\_\_

Current Employer:

1.5 \_\_\_\_\_  
Years in current position:

Roadway Project Manager \_\_\_\_\_

Job Title:

**Brief description of duties:**

Serves as project manager and supplements design staff on roadway design projects in Charlotte and surrounding markets. Assists with the Raleigh, NC and Wilmington, NC markets as required.

**Other employment history:**

STV Inc. - 7 years - Civil Designer on the LYNX Blue Line Extension, the Turbine Interchange of I-485 / I-85 and I-485 Widening in Pineville, NC. US Army - 8 years - Corps of Engineers Captain, with deployments to Iraq and Afghanistan.

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

If a project I am working on or client I wished to pursue came before the Commission, a conflict could be perceived - in which case, I would of course announce the conflict and not vote on or speak for or against the issue.

**College**

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

BA - Political Science from The Citadel BS - Civil Engineering from UNC Charlotte

Martha Spears Kirk

Spouse's Name:

Bank of America

Spouse's Employer

Vice President

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

Robbie Kirk

---

If you selected 'Other', please explain:

Profile

J. Mark Smith
First Name Middle Initial Last Name

m.smith@edlnc.com
Email Address

1100 Rocky River Road West
Street Address Suite or Apt

Charlotte NC 28213
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Business: (704) 597-2193 Business: (704) 598-7202
Primary Phone Alternate Phone

District 4
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity
Prefer Not to Say
Political Party

Male
Gender

09/05/1961
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

I am passionate about sustainability and the city's landscape. I want to share my 40 years' experience working with urban and community landscape and provide leadership in my field of expertise. I have noticed from years of maintaining landscapes that there was an incredible amount of waste in traditional design, so I have set out to help innovative thinkers improve the environment.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Over 40 years experience in Landscape Maintenance and Management Founder, Carolina Green Industry Network Fully Licensed Landscape Contractor & General Contractor Author, Design with the End In Mind Developed and trademarked E-design™ a strategic landscape plan that is both economically and environmentally sound. Combining sophisticated land use analysis, with plant life cycle data, we create a customized design and a maintenance schedule that requires less time and fewer natural resources. The analysis includes but is not limited to stakeholder interviews, budgeting, landscape value creation assessment, plant life cycle analysis, and long term service prediction (of labor and equipment usage). Superior curb appeal is created and maintained with lower property management and landscape maintenance costs. Additionally, the common practice of wasting water and creating excessive air pollutants is eliminated. Member of Greater Charlotte Apartment Association and serve on numerous boards. Own and manage Environmental Design Landscape, Inc. (www.edlnc.com)

Environmental Design Landscape, Inc

Current Employer:

19

Years in current position:

Owner/President

Job Title:

**Brief description of duties:**

Own and manage a landscape company that specializes in the multi-family and commercial markets.

**Other employment history:**

**Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?**

Yes  No

**If yes, please explain complete disposition:**

**Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?**

Yes  No

**If yes, please explain conflict:**

Other

Education:

If you selected 'Other' for education, please specify below:

**Additional Education History:**

Born and raised in North Carolina, I attended classes in a formal institution but quickly developed interests outside of traditional continuing education, such as Jim Rohn's business and life philosophy, Strategic Coach Inc. Mastery level of practical thinking and tools, as well as Enlighten Million Wealth Institute led by Mark Victor Hansen. I have earned professional designations such as Certified Landscape Professional and Certified Plant Professional, and hold North Carolina General Contractor License, Landscape Contractor License and held a Irrigation Contractor license. At the core, I am an entrepreneur with a greater good mission to transform the real estate and service industries. Married with four children ages 10-20, I enjoy spending time with family, gardening and racing mountain bikes.

Michelle Smith

Spouse's Name:

Environmental Design Landscape, Inc.

Spouse's Employer

Director of Business Development

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

**Board Specific Questions**

If you selected 'Other' please explain

**Boards / Commissions Disclaimer**

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**Please check this box after reading the above disclosure statement:**

---

---

I Agree \*

**Please type your name below:**

---

J. Mark Smith

---

If you selected 'Other', please explain:



# City of Charlotte

Charlotte-Mecklenburg  
Government Center  
600 East 4th Street  
Charlotte, NC 28202

**Agenda Date:** 10/10/2016

---

**Agenda #:** 21. **File #:** 15-4108 **Type:** Business Item

---

## **Mayor and City Council Topics**

The City Council members may share information and raise topics for discussion.



**Agenda Date:** 10/10/2016

---

**Agenda #:** 22.**File #:** 15-4024 **Type:** Consent Item

---

## **Voluntary Annexation Public Hearing Date**

**Action:**

**Adopt a resolution setting a public hearing for November 14, 2016 for a voluntary annexation petition.**

**Staff Resource(s):**

Jonathan Wells, Planning

**Explanation**

- The City has received a petition for voluntary annexation of private property.
- The 258.96-acre "Cresswind Charlotte I" site is located on the north side of Albemarle Road in the 12400 block of Albemarle Road in eastern Mecklenburg County.
  - The property is currently vacant with exception of segments of boundary roads (Interstate 485, Albemarle Road, Rocky River Church Road).
  - The petitioner has plans to develop the property with an age-restricted residential community containing 502 dwelling units.
  - The property is zoned MX-1(Innov) - mixed use innovative, and NS - neighborhood services.
- The property is located immediately adjacent to City Council District 5.
- Public hearings are required prior to City Council action on annexation requests.
- The property is located within Charlotte's extraterritorial jurisdiction.
- Area proposed for annexation shares boundaries with current city limits.
- Annexation of this area at this time will allow for more orderly land development review, extension of City services, capital investments, and future annexation processes.

**Consistency with City Council Policies**

- The "Cresswind Charlotte I" annexation is consistent with City voluntary annexation policies approved by the City Council on March 24, 2003; more specifically this annexation:
  - Will not adversely affect the City's ability to undertake future annexations;
  - Will not have undue negative impact on City finances or services; and
  - Will not result in a situation where unincorporated areas will be encompassed by new City limits.

---

**Agenda #:** 22.**File #:** 15-4024 **Type:** Consent Item

---

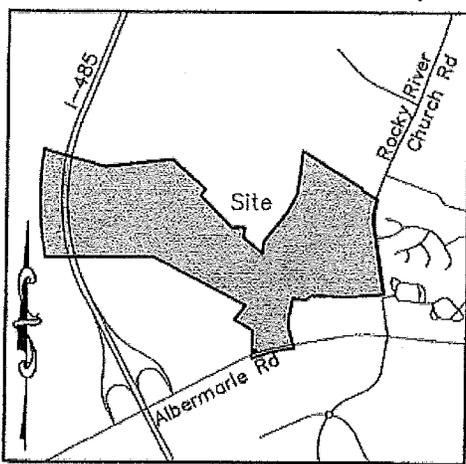
**Public Hearing Date**

The resolution sets Monday, November 14, 2016, for the public hearing.

**Attachment**

Map  
Resolution

# CRESSWIND CHARLOTTE I" VOLUNTARY ANNEXATION PETITION.



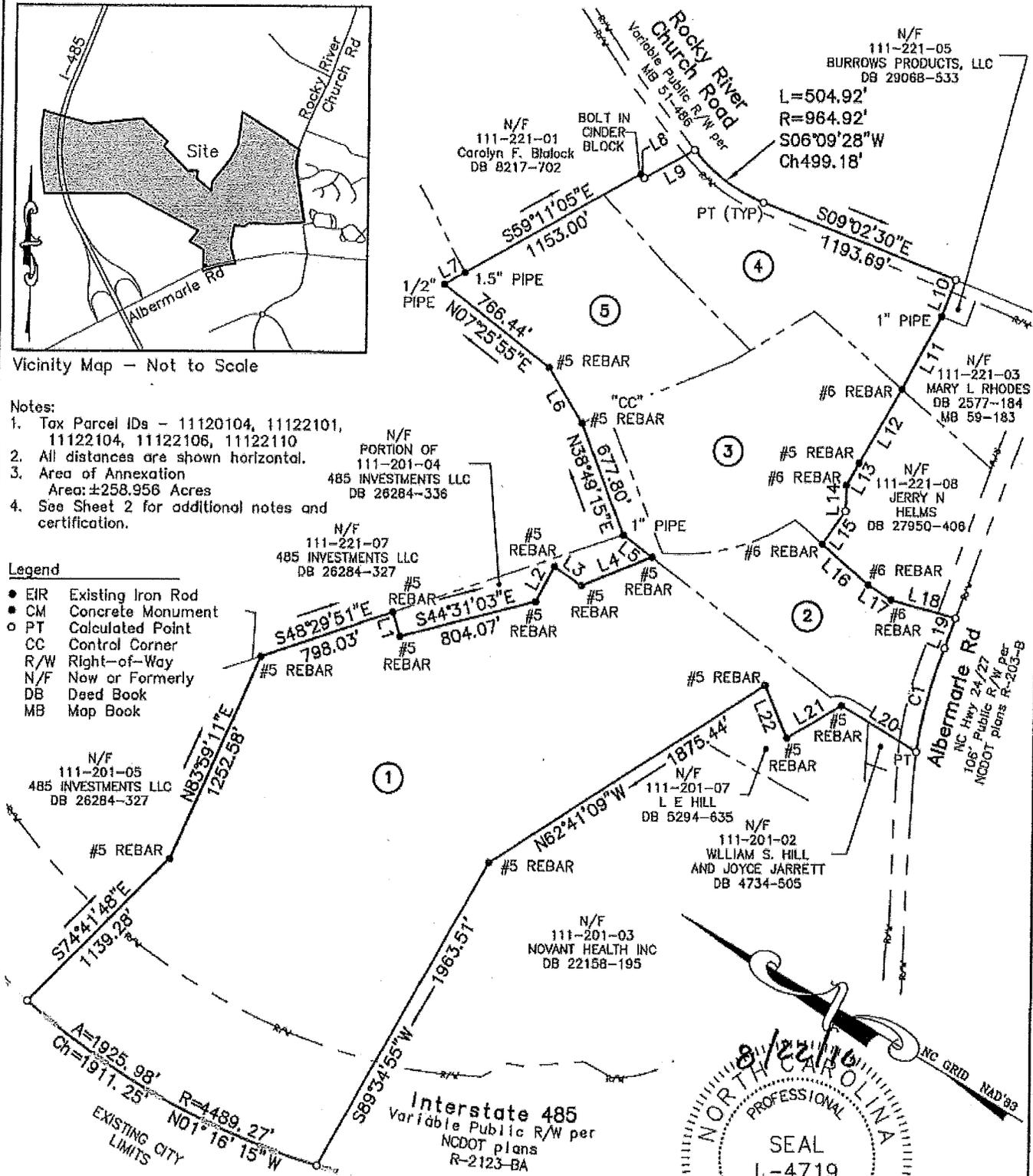
Vicinity Map - Not to Scale

**Notes:**

1. Tax Parcel IDs - 11120104, 11122101, 11122104, 11122106, 11122110
2. All distances are shown horizontal.
3. Area of Annexation  
Area: ±258.956 Acres
4. See Sheet 2 for additional notes and certification.

**Legend**

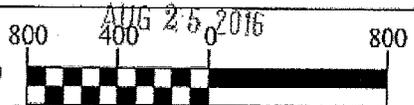
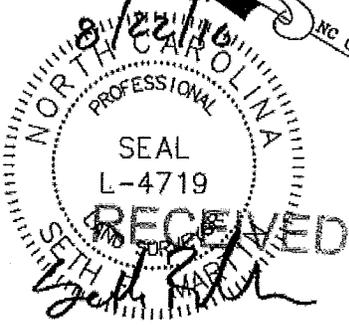
- EIR Existing Iron Rod
- CM Concrete Monument
- PT Calculated Point
- CC Control Corner
- R/W Right-of-Way
- N/F Now or Formerly
- DB Deed Book
- MB Map Book



\*REVISED: Per City Comments 8-22-2016

**LDSI**  
 Phone: (704) 337-8329  
 Fax: (866) 861-12778  
 508 West 5th St., Suite 125  
 Charlotte, NC 28202  
 License No.: C-1925

**Voluntary Annexation Map**  
**Cresswind S/D**  
 Charlotte, North Carolina  
 Tax Parcel IDs: 11120104, 11122101, 11122104, 11122106, 11122110  
 References: DB 30741-690, DB 30741-701, DB 30741-719



**RESOLUTION FIXING DATE OF PUBLIC HEARING  
ON QUESTION OF ANNEXATION PURSUANT TO G.S. 160A-31**

**CRESSWIND CHARLOTTE I AREA**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 E. Fourth Street, Charlotte, N.C. at 7:00 p.m. on November 14, 2016.

Section 2. The area proposed for annexation is described as follows:

**LEGAL DESCRIPTION**

BEGINNING AT A POINT, said point being on the southern right of way of Albemarle Road – NC Hwy 24/27; THENCE with the lines of William S. Hill and Joyce Jarrett, now or formerly, as recorded in Deed Book 4734 Page 505 and L.E. Hill, now or formerly, as recorded in Deed Book 5294 Page 635 N 00°18'36" E a distance of 506.68' to a point; THENCE continuing along the line of L.E. Hill N 60°29'27" W a distance of 363.20' to a point; THENCE continuing along the line of L.E. Hill N 36°33'12" E a distance of 323.55' to a point; THENCE continuing along the line of L.E. Hill and the line of Novant Health, Inc., now or formerly, as recorded in Deed Book 22158 Page 195 N 62°41'09" W a distance of 1875.44' to a point; THENCE continuing along the line of Novant Health, Inc. S 89°34'55" W a distance of 1963.51' to a point on the inner right of way of I-485; THENCE along the inner right of way of I-485 with a curve turning to the right with an arc length of 1925.98', a radius of 4489.27' and a chord bearing and distance of N 01°16'15" W, 1911.25' to a point; THENCE crossing I-485 and along the line 485 Investments LLC, now or formerly, as recorded in Deed Book 26284 Page 327 the following three (3) courses and distances; (1) S 74°41'48" E a distance of 1139.28' to a point; (2) THENCE N 83°59'11" E a distance of 1252.58' to a point; (3) THENCE S 48°29'51" E a distance of 798.03' to a point on the line of 485 Investments LLC, now or formerly, as recorded in Deed Book 26284 Page 336; THENCE along the line of 485 Investments the following six (6) courses and distances; (1) S 42°13'48" W a distance of 143.00' to a point; (2) THENCE S 44°31'03" E a distance of 804.07' to a point; (3) THENCE N 88°13'57" E a distance of 225.56' to a point; (4) THENCE S 04°12'23" W a distance of 190.77' to a point; (5) THENCE S 52°01'04" E a distance of 433.72' to a point; (6) THENCE N 06°59'02" E a distance of 205.51' to a point on the corner of the property of 485 Investments LLC as recorded in Deed Book 26284 Page 327; THENCE along the line of 485 Investments LLC the following four (4) courses and distances; (1) N 38°49'15" E a distance of 677.80' to a point; (2) THENCE N 27°53'28" E a distance of 366.53' to a point; (3) THENCE N 07°25'55" E a distance of 766.44' to a point; (4) THENCE S 59°33'41" E a distance of 134.98' to a point, the southwest corner of Carolyn F. Blalock, now or formerly, as recorded in Deed Book 8217 Page 702; THENCE along the line of Carolyn F. Blalock the following three (3) courses and distances; (1) S 59°11'05" E a distance of 1153.00' to a point; (2) THENCE S 18°41'35" W a distance of 30.00' to a point;

(3) THENCE S 59°13'28" E a distance of 329.03' to a point on the east side of Rocky River Church Road; THENCE along the east side of Rocky River Church Road the following two (2) courses and distances; (1) with a curve turning to the left with an arc length of 504.92', a radius of 964.92' and a chord bearing and distance of S 06°09'28" W, 499.18' to a point; (2) THENCE S 09°02'30" E a distance of 1193.69' to a point; THENCE crossing the right of way of Rocky River Church Road with the property of Burrows Products, LLC, now or formerly, as recorded in Deed Book 29068 Page 533; S 81°31'44" W a distance of 222.44' to a point, the northeast corner of Mary L Rhodes; THENCE with the Mary L Rhodes S 88°25'49" W a distance of 469.25' to a point, the northeastern corner of Jerry N. Helms and Family Trust Established under the Will of Sue L. Helms as recorded in Deed Book 27950 Page 406; THENCE along the line of Jerry N. Helms, et al. the following seven courses and distances; (1) THENCE N 89°22'52" W a distance of 484.81' to a point; (2) THENCE S 89°03'00" W a distance of 144.17' to a point; (3) THENCE S 60°48'08" W a distance of 145.00' to a point; (4) THENCE N 84°37'16" W a distance of 230.00' to a point; (5) THENCE S 10°51'52" W a distance of 349.94' to a point; (6) THENCE S 01°20'48" W a distance of 159.97' to a point; (7) THENCE S 14°56'29" E a distance of 387.75' to a point on the southern right of way of Albemarle Road – NC 24/27; THENCE along the southern right of way of Albemarle Road the following two (2) courses and distances; (1) S 80°24'01" W a distance of 180.94' to a point; (2) THENCE with a curve turning to the left with an arc length of 605.79', a radius of 2477.44' and a chord bearing and distance of S 74°41'47" W, 604.29' to the POINT OF BEGINNING, having an area of 258.956 acres, more or less.

Section 3. Notice of the public hearing shall be published in the *Mecklenburg Times*, a newspaper having general circulation in the City of Charlotte, at least ten (10) days prior to the date of the public hearing.



**Agenda Date:** 10/10/2016

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**Agenda #:** 23.**File #:** 15-4156 **Type:** Consent Item

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## **National Sexual Assault Kit Initiative Grant**

### **Action:**

- A. Authorize the City Manager to accept a grant in the amount of \$1,125,606 from the U.S. Department of Justice over a three year period to test backlogged sexual assault kits and hire personnel for the Charlotte-Mecklenburg Police Department's Crime Laboratory Division and Sexual Assault Unit, and**
- B. Adopt a budget ordinance appropriating \$1,125,606 in grant funds from the U.S. Department of Justice.**

### **Staff Resource(s):**

Melanie Peacock, Police  
Matthew Mathis, Police

### **Explanation**

- The Charlotte-Mecklenburg Police Department (CMPD) has been awarded a grant from the U.S. Department of Justice for the National Sexual Assault Kit Initiative.
- On September 28, 2015, City Council authorized the City Manager to accept a grant from the New York County District Attorney's Office to address unprocessed sexual assault kits.
  - With the grant, CMPD processed 885 backlogged sexual assault kits.
- CMPD will use its most recent sexual assault kit grant to fund the following:
  - \$886,653 for staffing costs to hire a full-time DNA Criminalist Analyst, Sexual Assault Advocate, and Site Coordinator; in addition to hiring two part-time retired police officers to work on follow-up investigations cases,
  - \$202,500 to test all remaining backlogged sexual assault kits (totaling approximately 300 kits),
  - \$21,340 to purchase hospital evidence and DNA supplies,
  - \$10,000 for Property & Laboratory Information Management System application add-on to more readily link offenders that generate a profile in the Combined DNA Index System, and
  - \$5,113 to provide travel and training expenses for staff.
- The total amount of the grant award is \$1,125,606. This grant does not require the City to match funds.
- The grant period is October 1, 2016, through September 30, 2019.
- The City must accept this award by November 10, 2016.
- At the conclusion of the grant, CMPD will evaluate the need for the grant-funded positions.

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**Agenda #:** 23.**File #:** 15-4156 **Type:** Consent Item

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**Fiscal Note**

Funding: U.S. Department of Justice, Bureau of Justice Assistance, National Sexual Assault Kit Initiative Grant

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE APPROPRIATING \$1,125,606 GRANT FUNDS FROM THE U. S. DEPARTMENT OF JUSTICE FOR THE NATIONAL SEXUAL ASSAULT KITS INITIATIVE.

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$1,125,606 is hereby estimated to be available from the U. S. Department of Justice to test backlogged sexual assault kits and hire personnel:

Fund: 2600

Source: 1100

Type: 11004200

Year: 2017

Munis String: 2600-30-30-0000-000000-000000-000-421101-

Section 2. That the sum of \$1,125,606 is hereby appropriated to:

General Grants and LTD Project Fund:

Project: 3040220009

Munis String: 2600-30-30-3090-304022-000000-000-530500-

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney



Agenda Date: 10/10/2016

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Agenda #: 24.File #: 15-4085 Type: Consent Item

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## 2016 National Crime Statistic Exchange Implementation Assistance Program

### Action:

- A. Authorize the City Manager to accept a grant from the U.S. Department of Justice, in the amount of \$318,624, from the Office of Justice Programs, Bureau of Justice Statistics a 2016 National Crime Statistics Exchange Implementation Assistance Program: Phase III-Support for Large Local Agencies,**
- B. Approve contract amendment #2 in the amount of \$198,624 with Saama Technologies for services to modify, implement, and maintain processes to extract crime statistic data and submit to the North Carolina Data Exchange,**
- C. Authorize the City Manager to amend a contract with Saama Technologies for a term that coincides with the end date of the grant with possible price adjustments or changes to services consistent with the City's business needs and the purpose for which the contract was approved, and**
- D. Adopt a budget ordinance appropriating \$318,624 in grant funds from the U.S. Department of Justice.**

### Staff Resource(s):

Katrina Graue, Police  
Crystal Cody, Police

### Explanation

- The Bureau of Justice Statistics (BJS) is spearheading the National Crime Statistics Exchange (NCS-X), a program designed to generate nationally-representative incident-based data on crimes reported to law enforcement agencies.
- A grant opportunity was made available for agencies with more than 750 sworn officers, providing funds to enable those departments to participate in the NCS-X program.
- The Charlotte-Mecklenburg Police Department (CMPD) applied for and has been awarded the grant.
- CMPD will use grant funds for contract services to change from its current North Carolina Incident-Based Reporting System (NCIBRS) reporting platform to the North Carolina Data Exchange (NCDEx) reporting platform which will feed the National Crime Statistics Exchange (NCS-X) at the federal level.
- In June 2014, the City Manager approved a services contract with Sypherlink in the amount of \$97,130 to create extracts from the Knowledge-Based Community Oriented Policing System (KBCOPS) in support of the Law Enforcement Information Exchange (LiNX) program.
  - Sypherlink was purchased by Saama Technologies in 2016.
  - Contract amendment #1 was executed on July 22, 2016 to recognize the change in company ownership.
- Under contract amendment #2 in the amount of \$318,624, services from Saama Technologies will

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**Agenda #: 24.File #: 15-4085 Type: Consent Item**

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include modifying existing data extracts created from KBCOPS based on specifications provided by the NCDEX program and completing validation of data processing.

- The balance of grant funds in the amount of \$120,000 will be used to fund contractual testing resources to validate data extracts and complete testing with the State Bureau of Investigation.
  - Testing resources will be selected through existing City contracts.
- The initial maintenance costs associated with this grant is \$6,480 (with an increase each year not to exceed 5%), which will be funded through the Police Operating Budget.
- The grant does not require the City to match funds.
- The grant period runs from October 1, 2016, to September 30, 2018.

**Background**

- CMPD developed and uses the KBCOPS, a custom records management system containing all crime reports for CMPD.
- The City uses KBCOPS to submit crime statistics monthly to the NC State Bureau of Investigations using the North Carolina Incident based Reporting System.
- CMPD must modify the existing reporting based on specifications provided for the new crime statistic reporting platform being implemented by the NC State Bureau of Investigations, and the North Carolina Data Exchange.

**Fiscal Note**

Funding: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Statistics, 2016 National Crime Statistics Exchange Implementation Assistance Program

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE APPROPRIATING \$318,624 GRANT FUNDS FROM THE U. S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS FOR THE 2016 NATIONAL CRIME STATISTIC EXCHANGE IMPLEMENTATION

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BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$318,624 is hereby estimated to be available from the U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Statistics for funding the 2016 National Crime Statistics Exchange Implementation Assistance Program:  
Fund: 2600  
Source: 1100  
Type: 11004200  
Year: 2017  
Munis String: 2600-30-30-0000-000000-000000-000-421101

Section 2. That the sum of \$318,624 is hereby appropriated to:  
General Grants and LTD Project Fund:  
Project: 3020430010  
Munis String: 2600-30-30-3090-302043-000000-000-530500

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney



**Agenda Date:** 10/10/2016

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**Agenda #:** 25.**File #:** 15-4084 **Type:** Consent Item

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## **Public Safety Computer-Aided Dispatch Maintenance Contract Amendment**

**Action:**

- A. Approve contract amendment #5 for a term of three years with Intergraph Corporation to provide software maintenance and on-site system support for the Charlotte-Mecklenburg Police Department Computer-Aided Dispatch System,**
  
- B. Authorize the City Manager to approve price adjustments and amend the contract consistent with the City's business needs and the purpose for which the contract was awarded,**
  
- C. Authorize the City Manager to purchase maintenance and support for as long as the City uses the system, and**
  
- D. Authorize the City Manager to purchase such additional software licenses, services, and hardware as needed from time to time to optimize the City's use of the system.**

**Staff Resource(s):**

Katrina Graue, Police  
Crystal Cody, Police

**Explanation**

- The Charlotte-Mecklenburg Police Department (CMPD) uses the Computer Aided Dispatch system to document 911 calls for service and dispatch police officers to events across the jurisdiction. The system was implemented in September, 2001.
- In September, 2001, the City Council approved a maintenance agreement with Intergraph Corporation for an initial term of six years with options to renew subsequent one year terms.
  - In October, 2008, the City Council approved contract amendment #1 that modified the renewal term to a three-year term.
  - In November, 2011, the City Council approved contract amendment #2 that modified the payment terms, software services, add part-time, on-site maintenance services, and extended the renewal term to five years.
  - In June, 2012, the City Manager approved contract amendment #3 that authorized a full-time, on-site support engineer for a period of one year.
  - In September, 2013, the City Manager approved contract amendment #4 that authorized

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**Agenda #: 25.File #: 15-4084 Type: Consent Item**

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an additional term of four years for full-time, on-site support engineer services.

- Contract amendment #5 is required to further extend the maintenance and support services for an additional three years.
- Due to the proprietary nature of the system, the City is contractually obligated to Intergraph Corporation for maintenance services.
- CMPD seeks to continue the maintenance and support contract for as long as CMPD is licensed to use the system.
- Contract expenditures are estimated to be \$410,038 for the first year.
- The contract includes an estimated annual increase not to exceed 5% per year for maintenance and support each year.
- The contract is fully funded by the Public Safety 911 Services Fund.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Public Safety 911 Services Fund



Agenda Date: 10/10/2016

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Agenda #: 26.File #: 15-4062 Type: Consent Item

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## 2015 Assistance to Firefighters Grant Acceptance

### Action:

- A. Authorize the City Manager to accept a grant in the amount of \$1,401,750 from the U. S. Department of Homeland Security, Federal Emergency Management Agency, and**
  
- B. Adopt a budget ordinance appropriating \$1,401,750 in Department of Homeland Security grant funds.**

### Staff Resource(s):

Kevin Gordon, Fire

### Explanation

- The Assistance to Firefighters Grant is a competitive federal grant program that the Charlotte Fire Department (CFD) applies for annually.
- CFD will use the grant funds to purchase additional personal protective equipment, such as turnout gear, helmets, boots, hoods, and gloves.
- CFD has 1,044 fire operations staff that each require a set of turnout gear.
- The National Fire Protection Association recommends replacing all protective clothing every 10 years, or when the garments are damaged to the point of noncompliance.
- To date, nearly 700 sets of turnout gear are approximately 10 years old.
  - CFD purchases approximately 50 new sets of turnout gear each fiscal year.
- Specifically, the grant will allow CFD to purchase 700 sets of turnout coats, 700 sets of turnout pants, and 250 pairs of gloves, hoods, helmets, and boots. Essentially, allowing CFD to replace the 700 sets of coats and pants nearing 10 years old. Hoods, gloves, helmets, and boots usually have a longer lifespan and are replaced as needed.
- The additional turnout gear will be used to ensure old and worn turnout gear is replaced and help CFD move towards its ultimate goal of providing two sets of turnout gear for each operations staff. Two sets will help with the regular laundering, maintenance, and extend the average useful life of turnout gear.
  - Turnout gear absorbs toxins; therefore, it is essential to have additional gear to use while the primary gear is being repaired and or laundered.
  - Proper maintenance and exchange of turnout gear is essential for the health and safety of firefighters.
- The total amount of the grant award is \$1,401,750. The City is required to provide a local match of \$127,431, which is funded from CFD's operating budget.

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**Agenda #:** 26.**File #:** 15-4062 **Type:** Consent Item

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**Fiscal Note:**

Funding: Assistance to Firefighters Grant and Charlotte Fire Department Operating Budget

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE APPROPRIATING \$1,401,750 GRANT FUNDS FROM THE U. S. DEPARTMENT OF HOMELAND SECURITY

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BE IT ORDAINED, by the City Council of the City of Charlotte;

- Section 1. That the sum of \$1,401,750 is hereby estimated to be available from the U.S. Department of Homeland Security for Firefighter Assistance:  
Fund: 2600  
Source: 1000  
Type: 10001200  
Year: 2017  
Munis String: 2600-31-30-0000-000000-000000-000-421001
- Section 2. That the sum of \$1,401,750 is hereby appropriated to:  
General Grants and LTD Project Fund:  
Project: 3120300043  
Munis String: 2600-31-30-3110-312030-311760-000-530500
- Section 3. All ordinances in conflict with this ordinance are hereby repealed.
- Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

\_\_\_\_\_  
City Attorney



**Agenda Date:** 10/10/2016

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**Agenda #:** 27. **File #:** 15-3966 **Type:** Consent Item

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## **Planning Services for Comprehensive Neighborhood Improvement Projects**

**Action:**

**A. Approve a contract with AECOM Technical Services of North Carolina for planning services of the following:**

- **Five Points Plaza project in the amount of \$180,000, and**
- **I-77/West Trade Street Underpass Improvements in the amount of \$215,000, and**

**B. Approve a contract with STV Engineers, Inc. for planning services of the following:**

- **Matheson/The Plaza/Shamrock Intersection Study in the amount of \$120,592, and**
- **Shamrock Drive Street Improvements in the amount of \$375,000.**

**Staff Resource(s):**

Lamar Davis, Engineering & Property Management  
Mark Grimshaw, Engineering & Property Management

**Explanation**

- The contracts will provide engineering planning services for Five Points Plaza, I-77/West Trade Street Underpass Improvements, Matheson/The Plaza/Shamrock Intersection Study, and Shamrock Drive Street Improvements including but not limited to:
  - Public involvement,
  - Alternative analysis,
  - Conceptual plans,
  - Cost estimates,
  - Storm drainage analysis, and
  - Traffic analysis.
- The City Council approved the projects as part of the City's Fiscal Years 2014-2018 General Community Investment Plan.
- On February 26, 2016, a Request for Qualifications (RFQ) was advertised for advanced preliminary planning to begin work on the 2014 Comprehensive Neighborhood Improvement Program (CNIP). In response to the RFQ, the City received 20 proposals from interested professional service providers.
- The project team, consisting of staff from Engineering & Property Management and Neighborhood

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**Agenda #: 27.File #: 15-3966 Type: Consent Item**

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& Business Services, evaluated the proposals and determined that AECOM Technical Services of North Carolina, Inc. and STV/Ralph Whitehead and Associates, Inc. are the best qualified firms to meet the City's needs in terms of competence and professional services qualifications for two of the five CNIP areas. A total of eight consultants were selected out of the 20 submittals. Additional awards for CNIP projects are forthcoming in the next few months with the remaining selected consultants.

- AECOM was awarded the Five Points Plaza and I-77/West Trade Underpass Enhancement projects.
- STV Engineers, Inc. was awarded the Matheson/the Plaza/Shamrock Intersection Study and the Shamrock Drive Street Improvements projects.
- As part of the contracts, the City included an option to continue services with the selected consultants as an incentive for good performance for the consultants to provide planning services.
- Design and construction administrative services may be awarded as an incentive for good performance, including meeting the project schedules, fulfilling planning deliverables, and remaining within the project budget.

Action A

- The contracts with AECOM Technical Services of North Carolina, Inc. (AECOM) will provide planning services for the following projects identified in the West Trade/Rozzelles Ferry Comprehensive Neighborhood Improvement Program:
  - **Five Points Plaza:** This project will provide landscaping, pedestrian lighting, sidewalks, crosswalks, way finding signage, and other aesthetic features at the intersection of West Trade Street, State Street, Beatties Ford Road, and Rozzelles Ferry Road. The project goals are to create connections between Johnson C. Smith University green spaces and surrounding neighborhoods for citizens using the CityLYNX Gold Line.
  - **I-77/ West Trade Street Underpass Improvements:** This project will include landscaping, aesthetic improvements, way finding signage, pedestrian lighting, and wider sidewalks. The project goals include improving safety for pedestrians, bicyclists, and motorists traveling east and west of the Underpass Bridge.
- Both the Five Points Plaza and I-77/West Trade Street Underpass Enhancement projects will complement the improvements proposed for the CityLYNX Gold Line and AECOM is also the consultant for the CityLYNX Gold Line Phase 2 project.
- These projects are funded through the approved 2014 Bond Referendum for the West Trade Street/Rozzelles Ferry Road CNIP projects.

Action B

- The contracts with STV Engineers, Inc. will provide planning services for the following projects identified in the Central/Albemarle/Shamrock CNIP:
  - **Matheson/The Plaza/Shamrock Intersection Study:** This study will analyze intersection re-design options to better connect the neighborhoods on either side of The Plaza, creating easier access to shopping along the corridor and into the North Davidson (NoDa) area and the Blue Line Extension (BLE). This study will refine the alignment options that would help make a more seamless multimodal corridor.
  - **Shamrock Drive Street Improvement Projects:** This project will widen Shamrock Drive

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**Agenda #: 27.File #: 15-3966 Type: Consent Item**

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between The Plaza and Eastway Drive to create a "complete street" to better serve bicyclists, pedestrians, motorists, and adjacent neighborhoods. The project will include turn lanes, sidewalks, bike lanes, and crossings to help create a better bicycle/pedestrian connection between Eastway and The Plaza and, eventually, to NoDa and the BLE.

- These projects are funded through the 2014 Bond Referendum for the Central Avenue /Albemarle Road/Shamrock Drive CNIP projects.

**Charlotte Business INclusion**Five Points Plaza

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). AECOM Technical Services has committed 17.20% (\$30,974) of the total contract amount to the following certified firms:

- Neighboring Concepts (SBE) (\$28,604) (streetscape)
- Joel E. Woods (SBE) (\$2,370) (geotechnical)

I-77/ West Trade Underpass Improvements

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). AECOM Technical Services has committed 16.10% (\$34,148) of the total contract amount to the following certified firms:

- Neighboring Concepts (SBE) (\$30,908) (streetscape)
- Joel E. Woods (SBE) (\$3,240) (geotechnical)

Matheson/The Plaza/Shamrock Intersection Study

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). STV has committed 10% (\$12,000) of the total contract amount to the following certified firms:

- Progressive Design Group (SBE) (\$12,000) (traffic analysis and alternative analysis)

Shamrock Drive Street Improvements

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). STV has committed 10.24% (\$38,385) of the total contract amount to the following certified firms:

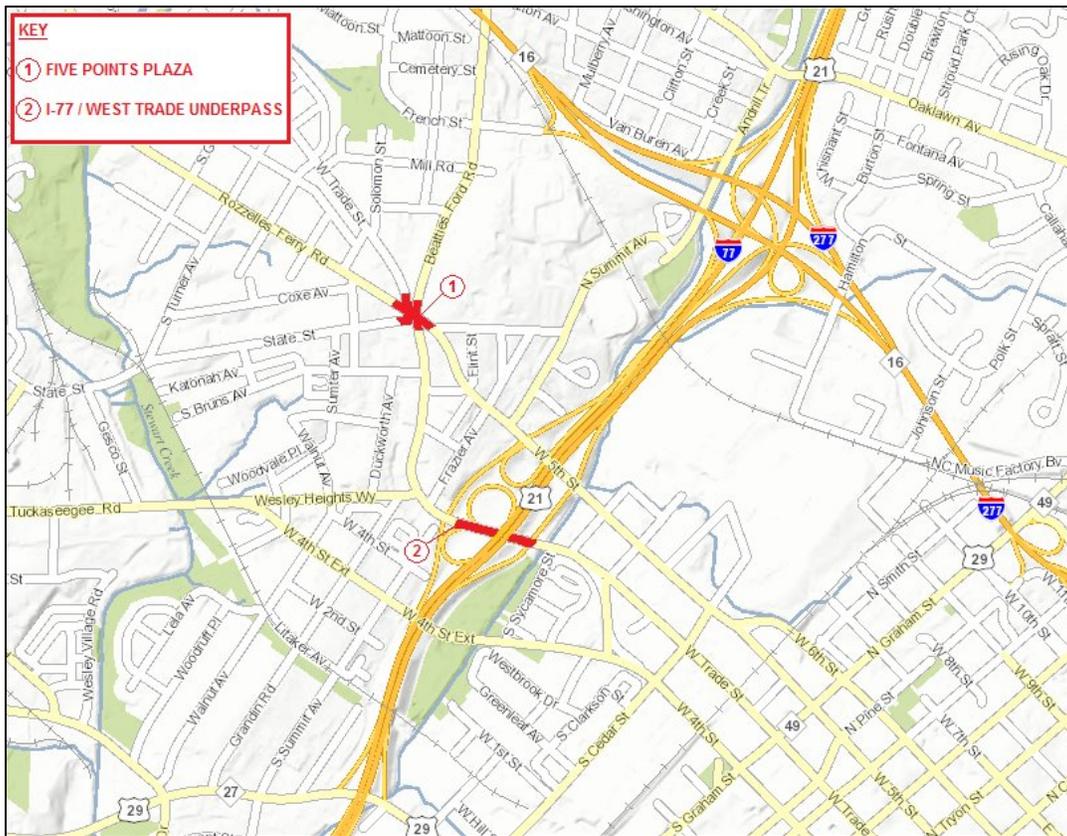
- The Dodd Studio (SBE) (\$9,000) (planning services)
- Progressive Design Group (SBE) (\$20,385) (engineering services)
- TOMEFOG (SBE) (\$9,000) (engineering services)

**Fiscal Note**

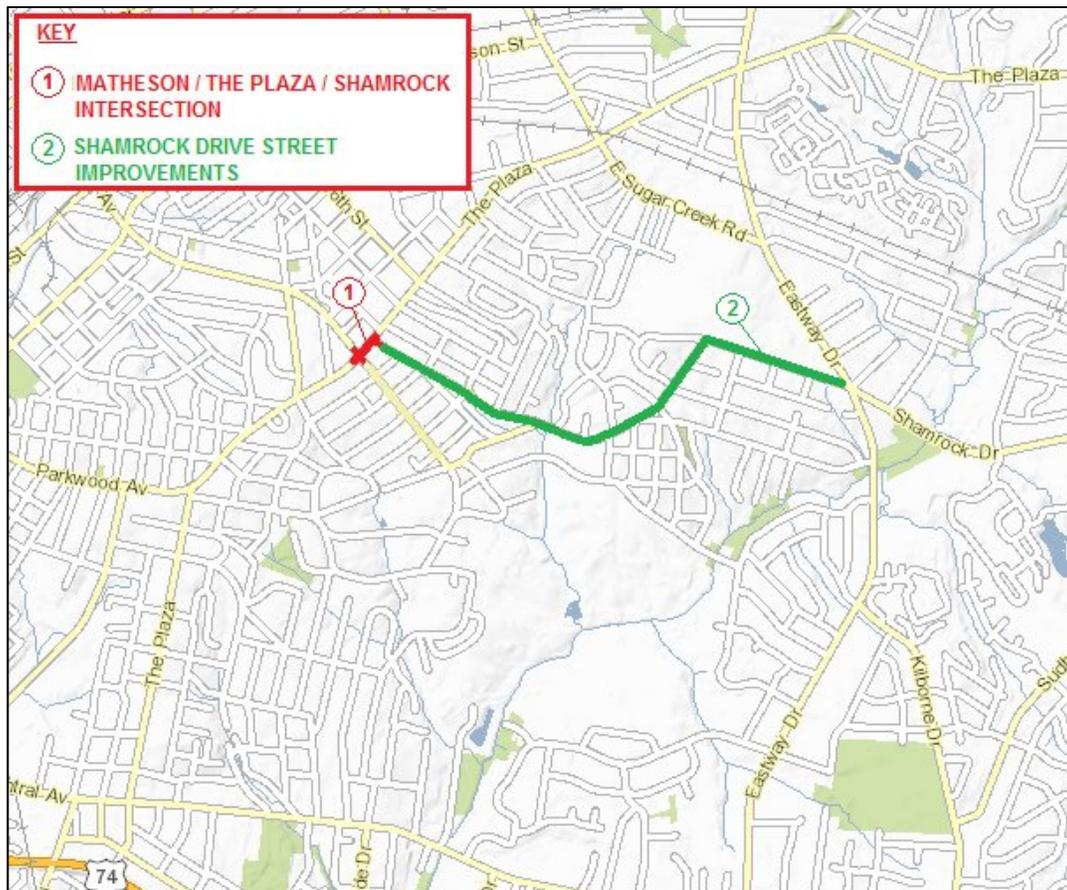
Funding: General Community Investment Plan

**Attachment**

Maps



**West Trade / Rozzelles Ferry Comprehensive Neighborhood Improvement Projects  
(Council District 2)**



**Central / Albemarle / Shamrock Comprehensive Neighborhood Improvement Projects  
(Council District 1)**



**Agenda Date:** 10/10/2016

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**Agenda #:** 28.**File #:** 15-4093 **Type:** Consent Item

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## **Oak Park and Stonehaven East Apartments Bond Issuance Approval**

### **Action:**

- A. Adopt a resolution granting the Charlotte Housing Authority's request to issue multi-family housing revenue bonds in an amount not to exceed \$15,500,000 to finance acquisition and rehabilitation of Oak Park at Nations Ford Apartments by Oak Park NC, LP, and**
  
- B. Adopt a resolution granting the Charlotte Housing Authority's request to issue multi-family housing revenue bonds in an amount not to exceed \$17,500,000 to finance the acquisition and rehabilitation of Stonehaven East Apartments by Stonehaven NC, LP.**

### **Staff Resource(s):**

Pamela Wideman, Neighborhood & Business Services  
Zelleka Biermann, Neighborhood & Business Services

### **Explanation**

- The Charlotte Housing Authority (CHA) is requesting the City adopt a resolution authorizing the issuance of multi-family housing revenue bonds for Oak Park at Nations Ford Apartments, a 202 - unit affordable housing development community. The community was constructed in 1972 and is located at 103 Dinadan Drive.
- The CHA bonds, not to exceed \$15,500,000 for Oak Park, will be used to finance the acquisition and rehabilitation of the development by Charlotte Oak Park NC, LP.
- CHA is also requesting the City adopt a resolution authorizing the issuance of multi-family housing revenue bonds for Stonehaven East Apartments, a 240 - unit affordable housing development community. The community was constructed in 1980 and is located at 7000 Fernwood Drive.
- The CHA bonds, not to exceed \$17,500,000 for Stonehaven, will be used to finance the acquisition and rehabilitation of the development by Stonehaven NC, LP.
- These multi-family developments will continue to serve households earning 60% or below the area median income (\$40,200). Rehabilitation will include the following improvements: new kitchens, landscaping, sidewalk repairs, stairway repairs, recreation area improvements, new bathrooms, replacement of doors and windows, as well as new high-efficiency heating and air conditioning units.
- Approval of this request is required by the governmental unit having jurisdiction over the area where the development is located to satisfy Section 147(f) of the Internal Revenue Service Code of 1986 and will not obligate the City financially or impact the proposed Community Investment Plan.

### **Attachment**

Resolutions

RESOLUTION PROVIDING APPROVAL OF A MULTIFAMILY HOUSING FACILITY KNOWN AS OAK PARK AT NATIONS FORD APARTMENTS IN THE CITY OF CHARLOTTE, NORTH CAROLINA AND THE FINANCING THEREOF WITH MULTIFAMILY HOUSING REVENUE BONDS IN AN AGGREGATE AMOUNT NOT TO EXCEED \$15,500,000

WHEREAS, the City Council of the City of Charlotte (the “City”) met in Charlotte, North Carolina at 6:30 p.m. on the 10<sup>th</sup> day of October, 2016; and

WHEREAS, the Housing Authority of the City of Charlotte, N.C. (the “Issuer”) has tentatively agreed to issue its multifamily housing revenue bonds in an amount not to exceed \$15,500,000 (the “Bonds”), for the purpose of financing the acquisition, rehabilitation and equipping by Oak Park NC, LP, a North Carolina limited partnership (the “Borrower”), or an affiliate or subsidiary thereof, of a multifamily residential rental facility known as Oak Park at Nations Ford Apartments (the “Development”); and

WHEREAS, the Development will consist of approximately 202 units, located in 13 buildings on an approximately 16.81 acre site at 103 Dinadan Drive in the City of Charlotte, Mecklenburg County, North Carolina; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), requires that any bonds issued by the Issuer for the Development may only be issued after approval of the plan of financing by the City following a public hearing with respect to such plan; and

WHEREAS, on September 22, 2016, the Issuer held a public hearing with respect to the issuance of the Bonds to finance, in part, the Development (as evidenced by the Certificate and Summary of Public Hearing attached hereto) and has requested the City to approve the issuance of the Bonds as required by the Code; and

WHEREAS, the City has determined that approval of the issuance of the Bonds is solely to satisfy the requirement of Section 147(f) of the Code and shall in no event constitute an endorsement of the Bonds or the Development or the creditworthiness of the Borrower, nor shall such approval in any event be construed to obligate the City of Charlotte, North Carolina for the payment of the principal of or premium or interest on the Bonds or for the performance of any pledge, mortgage or obligation or agreement of any kind whatsoever which may be undertaken by the Issuer, or to constitute the Bonds or any of the agreements or obligations of the Issuer an indebtedness of the City of Charlotte, North Carolina, within the meaning of any constitutional or statutory provision whatsoever;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTE:

1. The proposed mixed income housing development consisting of the acquisition, rehabilitation and equipping of the Development described above in the City of Charlotte, Mecklenburg County, North Carolina by the Borrower and the issuance of the Authority’s multifamily housing revenue bonds therefor in an amount not to exceed \$15,500,000 are hereby approved for purposes of Section 147(f) of the Code. The Mayor is hereby authorized to execute

such approval certificates as may be required to evidence the City's approval of the issuance of the Bonds for purposes of Section 147(f) of the Code.

2. This resolution shall take effect immediately upon its passage.

Council member \_\_\_\_\_ moved the passage of the foregoing resolution and Council member \_\_\_\_\_ seconded the motion, and the resolution was passed by the following vote:

Ayes: Council members \_\_\_\_\_

Nays: \_\_\_\_\_

Not voting: \_\_\_\_\_

\* \* \* \* \*

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a Resolution adopted by the City Council for the City of Charlotte, North Carolina, in regular session convened on October 10, 2016, the reference having been in Minute Book \_\_\_\_\_, and recorded in full in Resolution Book \_\_\_\_\_, Pages \_\_\_\_\_.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the \_\_\_\_ day of October, 2016.

\_\_\_\_\_  
City Clerk

(SEAL)

RESOLUTION PROVIDING APPROVAL OF A MULTIFAMILY HOUSING  
FACILITY KNOWN AS STONEHAVEN EAST APARTMENTS IN THE CITY  
OF CHARLOTTE, NORTH CAROLINA AND THE FINANCING THEREOF  
WITH MULTIFAMILY HOUSING REVENUE BONDS IN AN AGGREGATE  
AMOUNT NOT TO EXCEED \$17,500,000

WHEREAS, the City Council of the City of Charlotte (the “City”) met in Charlotte, North Carolina at 6:30 p.m. on the 10<sup>th</sup> day of October, 2016; and

WHEREAS, the Housing Authority of the City of Charlotte, N.C. (the “Issuer”) has tentatively agreed to issue its multifamily housing revenue bonds in an amount not to exceed \$17,500,000 (the “Bonds”), for the purpose of financing the acquisition, rehabilitation and equipping by Stonehaven NC, LP, a North Carolina limited partnership (the “Borrower”), or an affiliate or subsidiary thereof, of a multifamily residential rental facility known as Stonehaven East Apartments (the “Development”); and

WHEREAS, the Development will consist of approximately 240 units, located in 32 buildings on an approximately 24.29 acre site at 7000 Fernwood Drive in the City of Charlotte, Mecklenburg County, North Carolina; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), requires that any bonds issued by the Issuer for the Development may only be issued after approval of the plan of financing by the City following a public hearing with respect to such plan; and

WHEREAS, on September 22, 2016, the Issuer held a public hearing with respect to the issuance of the Bonds to finance, in part, the Development (as evidenced by the Certificate and Summary of Public Hearing attached hereto) and has requested the City to approve the issuance of the Bonds as required by the Code; and

WHEREAS, the City has determined that approval of the issuance of the Bonds is solely to satisfy the requirement of Section 147(f) of the Code and shall in no event constitute an endorsement of the Bonds or the Development or the creditworthiness of the Borrower, nor shall such approval in any event be construed to obligate the City of Charlotte, North Carolina for the payment of the principal of or premium or interest on the Bonds or for the performance of any pledge, mortgage or obligation or agreement of any kind whatsoever which may be undertaken by the Issuer, or to constitute the Bonds or any of the agreements or obligations of the Issuer an indebtedness of the City of Charlotte, North Carolina, within the meaning of any constitutional or statutory provision whatsoever;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTE:

1. The proposed mixed income housing development consisting of the acquisition, rehabilitation and equipping of the Development described above in the City of Charlotte, Mecklenburg County, North Carolina by the Borrower and the issuance of the Authority’s multifamily housing revenue bonds therefor in an amount not to exceed \$17,500,000 are hereby approved for purposes of Section 147(f) of the Code. The Mayor is hereby authorized to execute

such approval certificates as may be required to evidence the City's approval of the issuance of the Bonds for purposes of Section 147(f) of the Code.

2. This resolution shall take effect immediately upon its passage.

Council member \_\_\_\_\_ moved the passage of the foregoing resolution and Council member \_\_\_\_\_ seconded the motion, and the resolution was passed by the following vote:

Ayes: Council members \_\_\_\_\_

Nays: \_\_\_\_\_

Not voting: \_\_\_\_\_

\* \* \* \* \*

CERTIFICATION

I, Stephanie C. Kelly, City Clerk of the City of Charlotte, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a Resolution adopted by the City Council for the City of Charlotte, North Carolina, in regular session convened on October 10, 2016, the reference having been in Minute Book \_\_\_\_\_, and recorded in full in Resolution Book \_\_\_\_\_, Pages \_\_\_\_\_.

WITNESS my hand and the corporate seal of the City of Charlotte, North Carolina, this the \_\_\_\_ day of October, 2016.

\_\_\_\_\_  
City Clerk

(SEAL)



**Agenda Date:** 10/10/2016

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**Agenda #:** 29.**File #:** 15-3994 **Type:** Consent Item

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## **South Tryon Street - Street Lighting Agreement with Duke Energy**

**Action:**

**Authorize the City Manager to negotiate and execute a service agreement in an amount up to \$150,000 with Duke Energy for the installation of street lighting along South Tryon Street from Arrowood Road to Carowinds Boulevard.**

**Staff Resource(s):**

Angela Berry, Charlotte Department of Transportation  
Tom Sorrentino, Charlotte Department of Transportation

**Explanation**

- Charlotte Department of Transportation (CDOT) will make a one-time, upfront payment to Duke Energy for street lighting installation along South Tryon Street from Arrowood Road to Carowinds Boulevard.
- The street lighting project is being implemented in response to safety concerns communicated from the Charlotte-Mecklenburg Police Department.
- Street lighting along this section of South Tryon Street was also requested and is supported by residents and businesses of the adjacent communities of the Town of Ayrley and Whitehall Business Park.
- The monthly energy and maintenance bill will be paid by the CDOT as part of the public lighting agreement between the City of Charlotte and Duke Energy. The standard monthly costs-per-light will apply for these lights.
- The payment estimate is based upon the installation of 165 street lights and a 10% contingency.
- If approved, the additional lighting will have an on-going operating cost to the City's General Fund of approximately \$4,125 per month.

**Disadvantaged Business Enterprise (DBE) Opportunity**

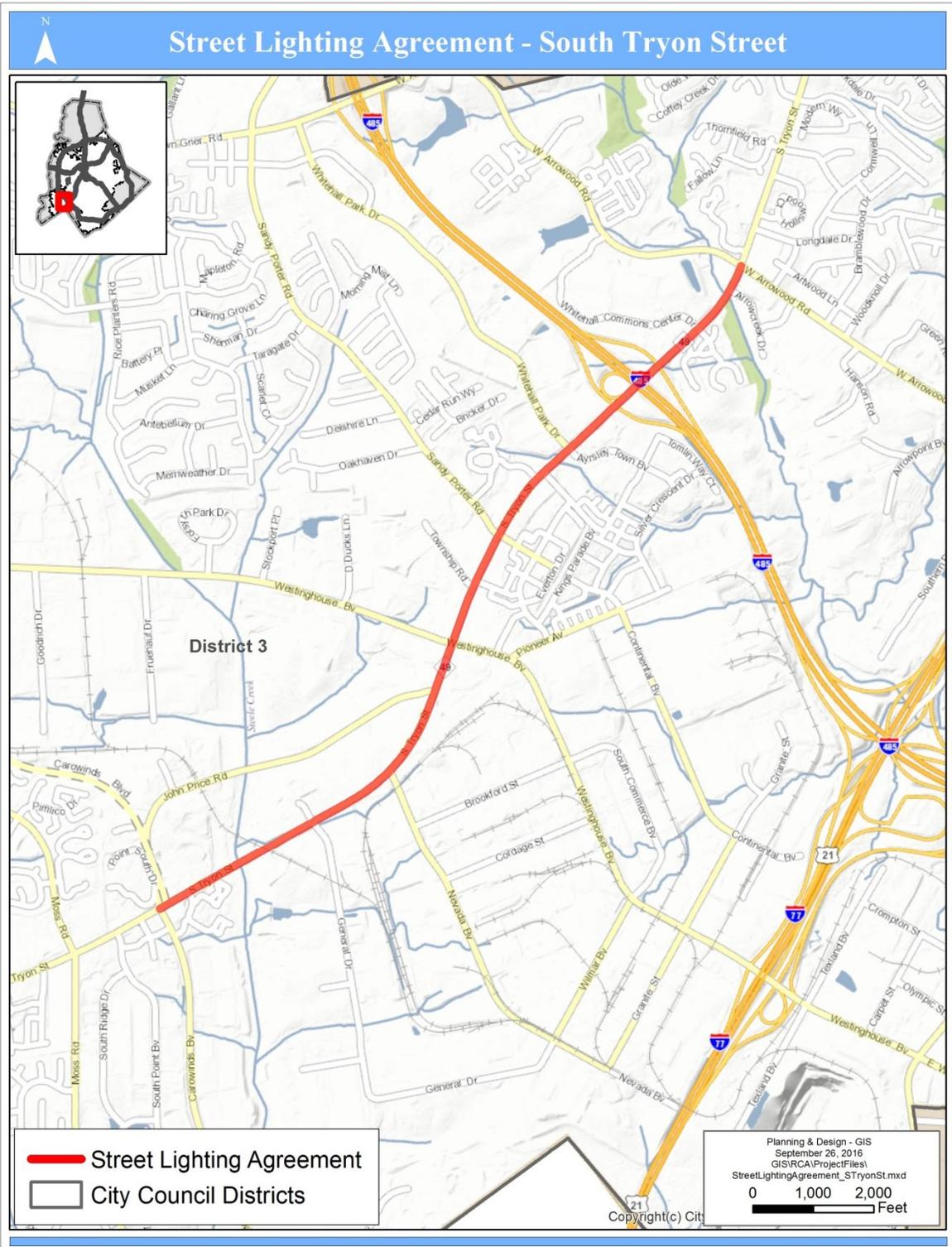
Pursuant to Department of Transportation DBE Program, subpart C, no DBE utilization goal was set for this solicitation and resultant due to no subcontracting opportunities.

**Fiscal Note**

Funding: General Community Investment Plan

**Attachment**

Map





**Agenda Date:** 10/10/2016

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**Agenda #:** 30.**File #:** 15-3968 **Type:** Consent Item

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## **Professional Engineering Services for Small Water and Sewer Related Projects**

**Action:**

**Approve a professional engineering services contract in the amount of \$300,000 with Willis Engineers, Inc. for design and construction inspection services of small water and sewer related projects.**

**Staff Resource(s):**

Carl Wilson, Charlotte Water

**Explanation**

- The contract with Willis Engineers, Inc. is for the design and construction inspection services of small diameter water and sanitary sewer mains as well as locating and overseeing installation of water quality sampling stations and automatic flushing devices to analyze and improve water quality for Charlotte Water customers.
- Engineering consultants are used to supplement City staff resources. This contract will provide preliminary and final design, drafting services, and inspection services as needed.
- On March 22, 2016, the City issued a Request for Qualifications (RFQ) for Professional Engineering Services for Small Water and Sewer Related Projects. In response to the RFQ, the City received seven proposals from interested professional service providers.
- Charlotte Water staff evaluated the proposals and determined that Willis Engineers, Inc. is the best qualified firm to meet the City's needs on the basis of demonstrated competence and qualification of professional services in response to the RFQ requirements.

**Charlotte Business INclusion**

No subcontracting goals were established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy). However, Willis Engineers, Inc. is a City SBE.

**Fiscal Note**

Funding: Charlotte Water Community Investment Plan



Agenda Date: 10/10/2016

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Agenda #: 31.File #: 15-3827 Type: Consent Item

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## **Vest Water Treatment Plant Improvements Design, Construction Administration, and Inspection Services**

### **Action:**

**Approve a contract in the amount of \$2,750,733 with Black and Veatch International Company for design, construction administration, and inspection services for the Vest Water Treatment Plant Improvements.**

### **Staff Resource(s):**

Carl Wilson, Charlotte Water

### **Explanation**

- On April 13, 2015, the City Council approved a contract with Black and Veatch International Company to complete a Preliminary Engineering Report on the Vest Water Treatment Plan (WTP) Upgrades.
  - The report recommended a three-phase approach to completing the upgrades over the next six years.
  - The estimated cost of all three phases is \$22,895,000 including cost escalations for future years.
- Charlotte Water seeks to contract with Black and Veatch International Company for the design and permitting of all three phases, construction administration, and inspection services for phase one.
- On September 16, 2014, the City issued a Request for Qualifications (RFQ) for Water Treatment Plant Improvement projects. In response to the RFQ, the City received five proposals from interested service providers.
- Due to the integral nature of all the improvements at the Vest WTP, staff decided to prepare the design for all three phases up front so the interrelationships between the three phases would be accounted for during design.
- Charlotte Water staff evaluated the proposals and determined that Black and Veatch International Company best meets the City's needs in terms of qualifications and experience.
- Beginning in 2019, additional contracts with Black and Veatch will be presented to the City Council for phases two and three. These contracts will provide for design, construction administration, and inspection services similar to the contract for phase one.

### **Background**

- Charlotte Water owns and maintains three water treatment plants in Mecklenburg County. The Vest Water Treatment Plant (WTP) is the oldest and is located in West Charlotte.
- The WTP was built in 1927 and currently has a treatment capacity of 24 million gallons per day. Some of the treatment equipment used to treat the water is the original equipment installed in the

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**Agenda #: 31.File #: 15-3827 Type: Consent Item**

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plant and has reached the end of its useful life.

**Charlotte Business INclusion**

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). Black & Veatch International Company committed 9.58% (\$263,500) of the total contract to the following certified firms:

- Southeastern Consulting Engineers, Inc. (SBE) (\$228,500) (electrical services)
- CES Group Engineers, LLP (SBE, WBE) (\$35,000) (subsurface utility locates)

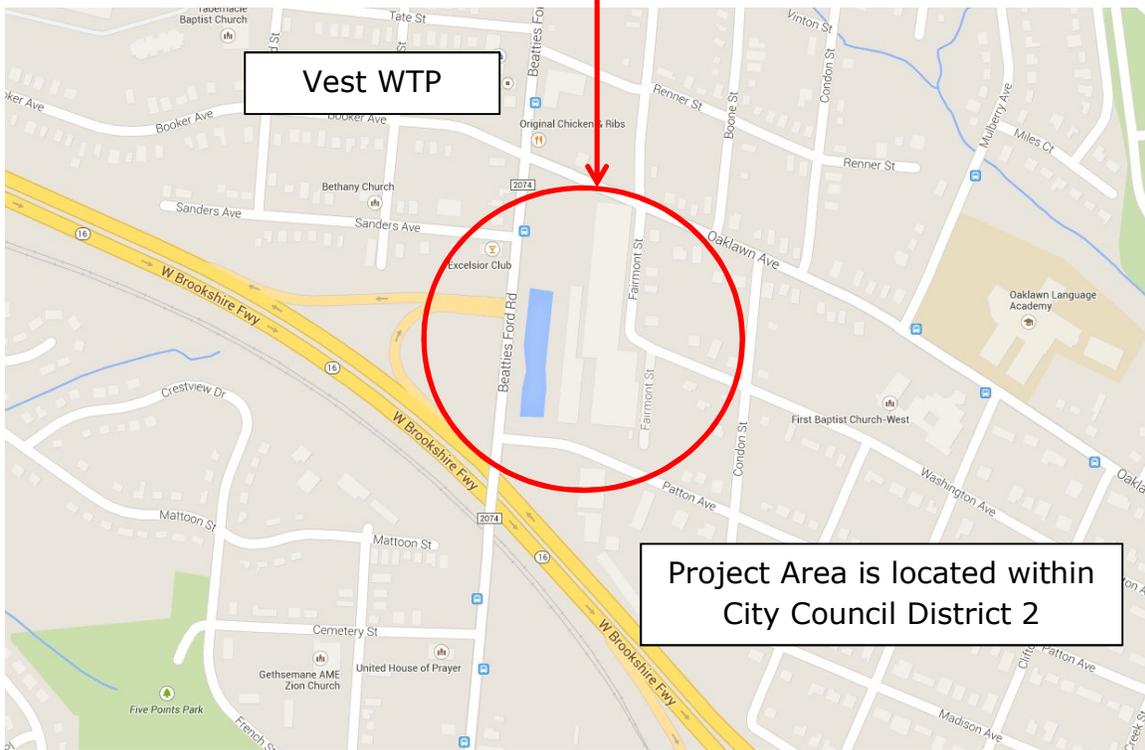
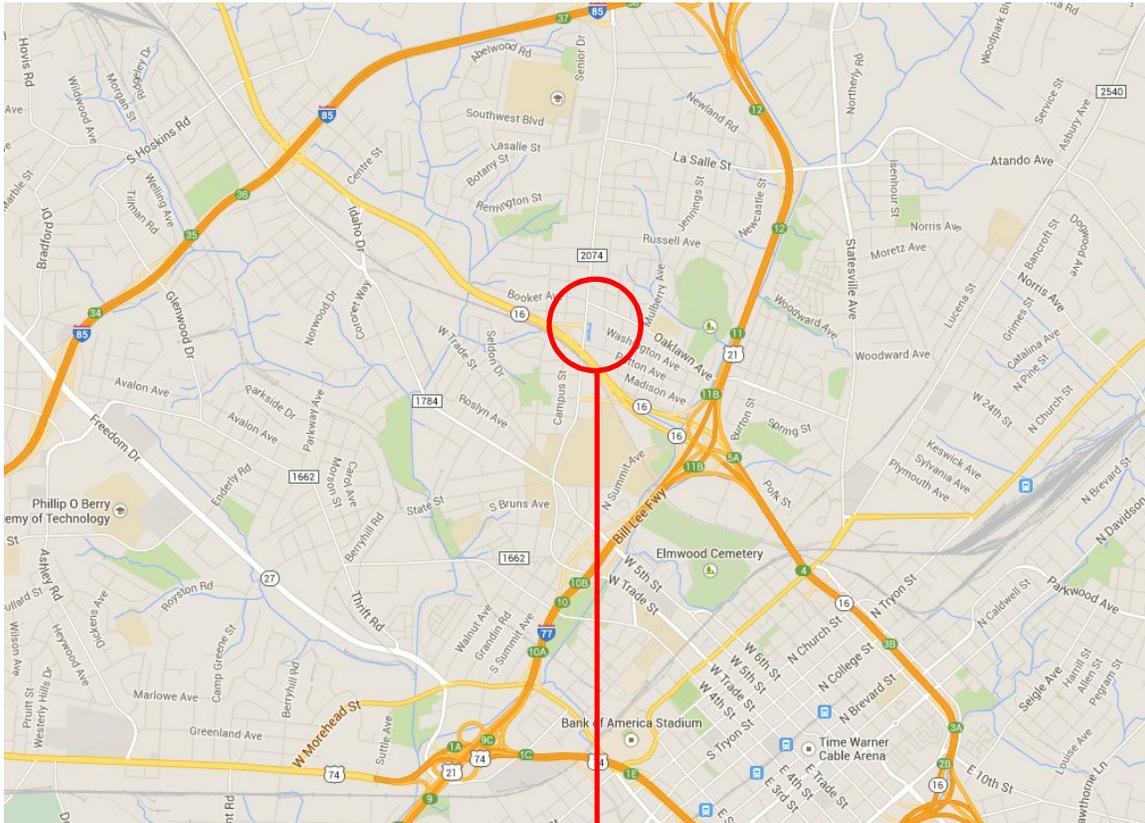
**Fiscal Note**

Funding: Charlotte Water Community Investment Plan

**Attachment**

Map

# Vest Water Treatment Plant Improvements Design, Construction Administration and Inspection - Map





Agenda Date: 10/10/2016

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Agenda #: 32.File #: 15-3896 Type: Consent Item

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## Ultraviolet System at Wastewater Treatment Plants

### Action:

- A. Approve the purchase of ultraviolet systems at wastewater treatment plants, as authorized by the sole source exemption of G.S. 143-129 (e)(6),**
  
- B. Approve unit price contracts with Xylem Water Solutions USA Inc., Suez Treatment Solutions, and EW2 Environmental, Inc. for the purchase of ultraviolet system equipment bulbs and replacement parts at wastewater treatment plants for a term of one year, and**
  
- C. Authorize the City Manager to renew the contracts up to four, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

### Staff Resource(s):

Jackie Jarrell, Charlotte Water

### Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
  - Performance or price competition are not available;
  - A needed product is available from only one source or supply; or
  - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because there is only one supply source. These vendors are the only distributors for their individual products.
- The City Council must approve purchases made under the sole source exception.

### Explanation

- Charlotte Water uses ultraviolet (UV) light in place of chlorine to disinfect wastewater.
- Replacement of UV bulbs is an ongoing and expected part of routine preventative maintenance, and these replacement bulbs and miscellaneous parts must be compatible with the existing vendors' equipment.
- At the time of the original purchase of the equipment, it was determined that Xylem Water Solutions USA Inc., Suez Treatment Solutions, and EW2 Environmental, Inc., were the best value solution for each of the wastewater treatment plants. The purchases of the original equipment were determined through a competitive process.
- Charlotte Water needs to purchase replacement parts for the equipment and only original manufactured parts are allowed or it voids the warranty of the equipment.
- Estimated five year expenditures are \$2,000,000 for Xylem Water Solutions USA Inc., \$1,250,000

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**Agenda #:** 32.**File #:** 15-3896 **Type:** Consent Item

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for Suez Treatment Solutions, and \$250,000 for EW2 Environmental, Inc.

**Charlotte Business INclusion**

This is a sole source contract and is exempt (Part A: Appendix 27 of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Charlotte Water Operating Budget



Agenda Date: 10/10/2016

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Agenda #: 33.File #: 15-3940 Type: Consent Item

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## Charlotte Water Hauling Services

### Action:

**A. Approve unit price contracts with the following companies to provide hauling services for an initial term of one year:**

- **McGirt Hauling Co.**
- **Silverback Brothers, LLC, and**

**B. Authorize the City Manager to renew the contracts for up to two additional, one year terms.**

### Staff Resource(s):

Angela Lee, Charlotte Water

### Explanation

- This contract provides for annual hauling of dirt, rocks, tree stumps, and other debris from Charlotte Water construction and repair sites throughout Mecklenburg County on an as-needed basis for Charlotte Water.
- The contractor will also pick up fill material from three suppliers and deliver to Charlotte Water's four Field Operation zone locations.
- On August 16, 2016, the City issued a Request for Proposals (RFP) for Hauling Services. In response to the RFP, the City received two proposals from interested service providers.
- The Project Team, consisting of staff from Charlotte Water's Field Operations Division, evaluated the proposals and determined that McGirt Hauling Co. and Silverback Brothers, LLC meet the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Annual expenditures are estimated to be \$350,000.

### Charlotte Business INclusion

No subcontracting goals were established because there are no opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

Silverback Brothers, LLC is an SBE and MBE.

### Fiscal Note

Funding: Charlotte Water Operating Budget



**Agenda Date:** 10/10/2016

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**Agenda #:** 34.**File #:** 15-3967 **Type:** Consent Item

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## **Water Quality Sampling Stations**

**Action:**

**Award a unit price contract to the lowest responsive bidder Fortiline Waterworks for the purchase of water quality sampling stations for a term of one year.**

**Staff Resource(s):**

Carl Wilson, Charlotte Water

**Explanation**

- Charlotte Water collects thousands of water samples per year within its service area to assure a safe supply for customers. Traditionally, these samples have been taken from faucets and outdoor spigots of individual businesses on a voluntary basis, which is becoming increasingly problematic due to the turnover of businesses and cleanliness of the sampling point.
- A more representative sample of the water in the water distribution system can be determined when the sampling location is under the control of Charlotte Water. Sampling stations are connected directly to the water main and provide a representative sample of the water flowing through it.
- Charlotte Water plans to install approximately 500 stations over the next several years.
- On August 16, 2016, the City issued an Invitation to Bid for the purchase of water quality sampling stations; three bids were received from interested service providers.
- Fortiline Waterworks was selected as the lowest responsive, responsible bidder.
- The estimated annual spend is \$143,200 for approximately 200 sampling stations.

**Charlotte Business INclusion**

No subcontracting goals were established because there are no opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Charlotte Water Community Investment Plan

**Attachment**

Picture of Sampling Station

# WATER QUALITY SAMPLING STATION





**Agenda Date:** 10/10/2016

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**Agenda #:** 35.**File #:** 15-3998 **Type:** Consent Item

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## **Charlotte Water Security Monitoring and Patrol Services**

**Action:**

- A. Approve a unit price contract with Harrisburg Security, Inc. for after-hours security monitoring and patrol services for an initial term of eight months, and**
  
- B. Authorize the City Manager to renew the contract for up to two additional, one year terms with possible price adjustments.**

**Staff Resource(s):**

Ron Hargrove, Charlotte Water

**Explanation**

- After-hours monitoring and patrol services (combined with existing physical security, safety procedures, and relationships with public safety) will support a safer working environment for on-duty employees at Charlotte Water-operated facilities. The contracted work would occur nights, weekends and holidays, and the vendor will work seamlessly with utility staff and local law enforcement to provide added security for publicly owned critical infrastructure.
- On July 20, 2016, the City issued a Request for Proposal (RFP) and received four proposals from interested service providers on August 11, 2016.
- Charlotte Water staff evaluated the proposals, interviewed two finalists on August 29, 2016 and determined that Harrisburg Security best meets the City's needs in terms of experience, proposed solution, staffing, cost and responsiveness to RFP requirements.
- Estimated expenditures for the initial term are \$120,000.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

Harrisburg Security Inc., is a City SBE.

**Fiscal Note**

Funding: Charlotte Water Operating Budget



**Agenda Date:** 10/10/2016

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**Agenda #:** 36.**File #:** 15-3978 **Type:** Consent Item

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## **Mallard Creek Wastewater Treatment Plant Centrifuge Improvements**

**Action:**

**Award a contract in the amount of \$796,026 to the lowest responsive bidder Wharton -Smith, Inc. for the centrifuge improvements at Mallard Creek Wastewater Treatment Plant.**

**Staff Resource(s):**

Carl Wilson, Charlotte Water

**Explanation**

- Charlotte Water owns and maintains five major wastewater treatment plants in Mecklenburg County. The Mallard Creek Wastewater Treatment Plant (WWTP) is located near the county line off US Highway 29.
- The WWTP uses two centrifuges to remove excess water from sludge prior to disposal. Centrifuges are very large machines that spin at very high speeds.
- The project includes the replacement of a smaller centrifuge that was installed in 1993, which does not meet minimum efficiency requirements. In addition, it includes the replacement of all four centrifuge control panels and limited modifications to the piping and conveyance systems within the biosolids handling building.
- On July 28, 2016, the City issued an Invitation to Bid for Mallard Creek WWTP Centrifuge Improvements; four bids were received from interested service providers.
- Wharton-Smith, Inc. was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by spring of 2018.

**Charlotte Business INclusion**

No subcontracting goals were established because there are no subcontracting opportunities (Part B: Section 2.3) of the Charlotte Business INclusion Policy.

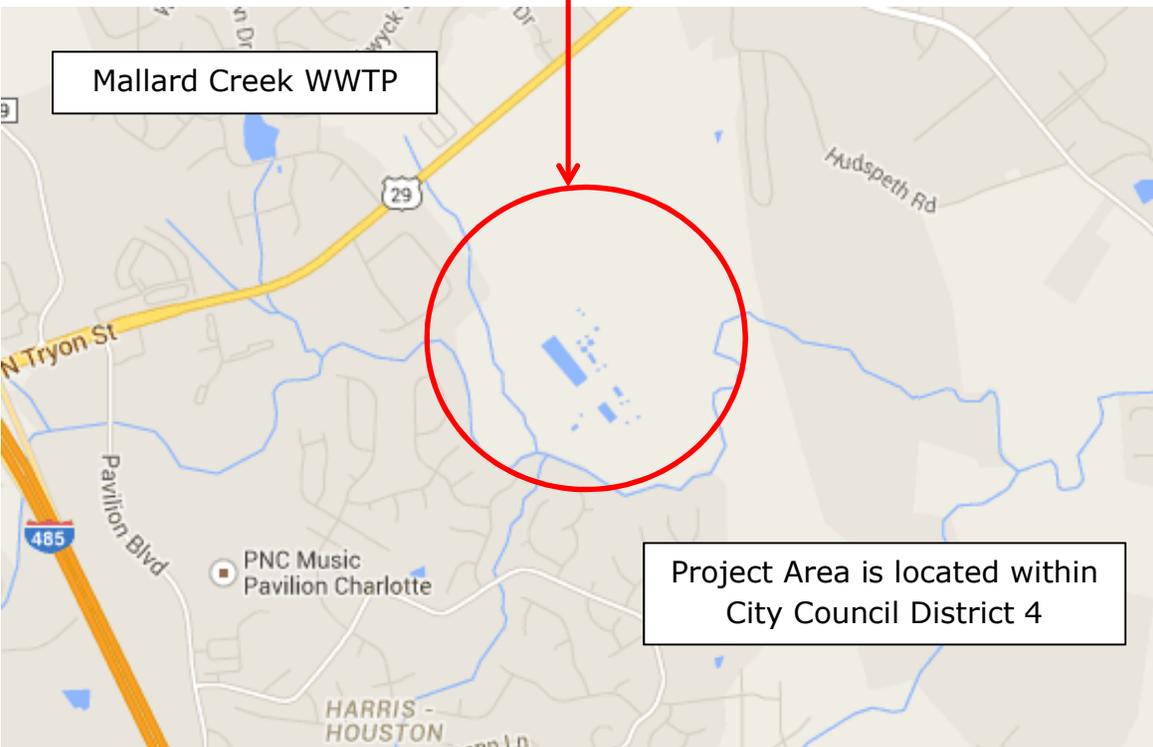
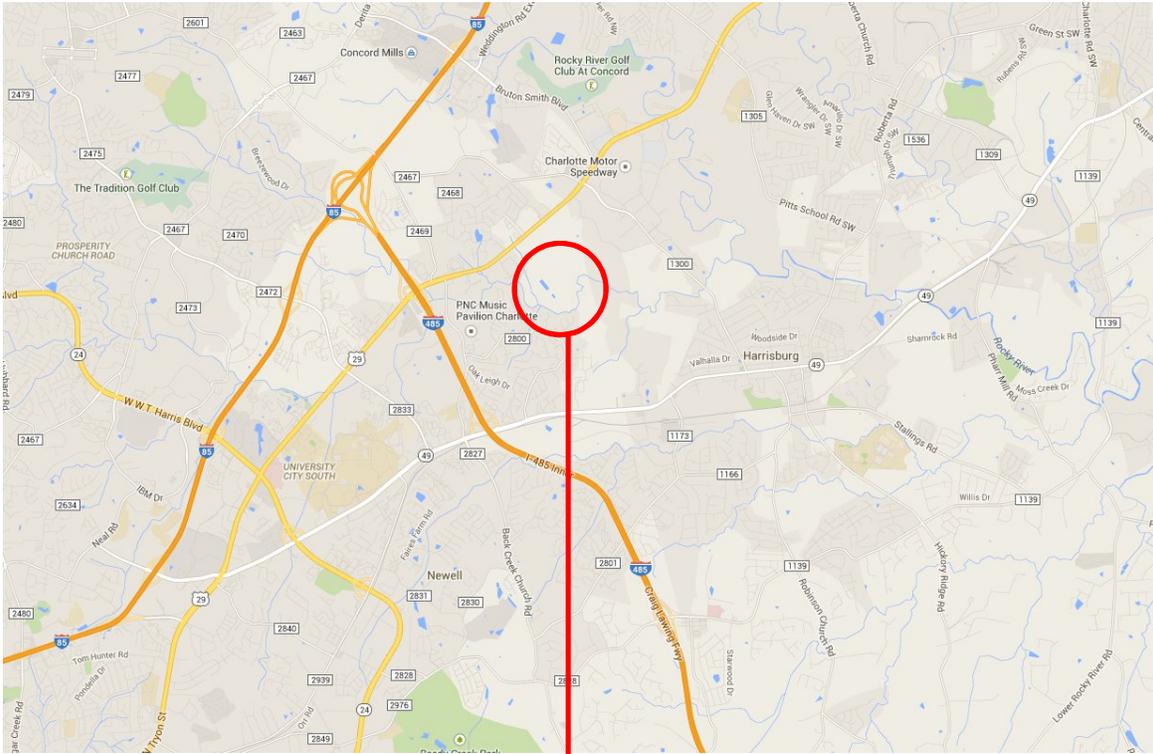
**Fiscal Note**

Funding: Charlotte Water Community Investment Plan

**Attachment**

Map

# Mallard Creek Wastewater Treatment Plant Centrifuge Improvements – Map





**Agenda Date:** 10/10/2016

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**Agenda #:** 37. **File #:** 15-3987 **Type:** Consent Item

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## **Leak Detection Services for Charlotte Water**

**Action:**

- A. Approve a unit price contract to Olameter DPG LLC to provide leak detection services for an initial term of one year, and**
  
- B. Authorize the City Manager to renew the contract for up to two additional, one year terms.**

**Staff Resource(s):**

David Czerr, Charlotte Water

**Explanation**

- Leak detection services are used to determine unknown high-bill consumptions for residents and for locating leaks on water mains prior to excavation.
- The contract with Olameter DPG LLC provides leak detection services on an as-needed basis throughout Mecklenburg County for City-owned public water and sewer mains and private property leaks.
- On June 27, 2016, the City issued a Request for Proposal (RFP) for Leak Detection Services. In response to the RFP, the City received two proposals from interested service providers.
- Charlotte Water staff evaluated the proposals and determined that Olameter DPG LLC best meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- Annual expenditures are estimated to be \$60,000. Unit prices will remain the same throughout the contract renewals.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Charlotte Water Operating Budget



**Agenda Date:** 10/10/2016

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**Agenda #:** 38.**File #:** 15-4022 **Type:** Consent Item

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## **Cornelius Park and Ride Lot**

### **Action:**

**Award a construction contract in the amount of \$2,759,190 to the lowest responsive bidder Southside Constructors, Inc. for the Cornelius Park and Ride Lot.**

### **Staff Resource(s):**

John Lewis, Charlotte Area Transit System  
David McDonald, Charlotte Area Transit System

### **Explanation**

- The project includes constructing a new CATS-owned park and ride lot in Cornelius, at 20300 Sefton Park Road in Cornelius, NC.
- The facility will include 355 parking stalls, bicycle parking, a driver comfort station, passenger shelter area, video surveillance, and blue-light telephone stations.
- On August 22, 2016, the City issued an Invitation to Bid for the Cornelius Park and Ride Lot; three bids were received from interested service providers.
- Southside Constructors, Inc. was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by the second quarter of 2017.

### **Disadvantaged Business Enterprise Opportunity**

Established DBE Goal: 10.0%  
Committed DBE Goal: 12.4%

Southside Constructors, Inc exceeded the established DBE subcontracting goal, and committed 12.4% (\$342,532) of the total contract amount to the following firm:

- Dixon Paving DBE, (\$342,532) (asphalt paving)

### **Fiscal Note**

Funding: CATS Community Investment Plan



**Agenda Date:** 10/10/2016

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**Agenda #:** 39.**File #:** 15-3888 **Type:** Consent Item

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## **Amended and Restated Agreement with Host International, Inc.**

**Action:**

**Approve an amended and restated Concession Agreement with Host International, Inc. extending the agreement for 10 additional years.**

**Staff Resource(s):**

Brent Cagle, Aviation

**Explanation**

- On August 25, 2003, the City Council approved an amended and restated concession agreement with Host International, Inc. (Host) pursuant to which Host serves as the Airport's food and beverage master concessionaire.
- As a master concessionaire, Host invests in concession spaces with upfits and finishes to create updated and inviting restaurant concepts. Over the past five years alone, Host's total investments throughout the Airport exceed \$16 million.
- Host also pays the City a fair market value rental rate for the food and beverage concession locations, as well as 50% of its profits from the food and beverage concession. In Fiscal Year 2015, Host paid the City \$25,723,713 in combined rents and fees.
- On June 25, 2012, the City Council approved a design contract for a new food court and an amendment to exercise a five-year extension to the Host contract so that food and beverage venues could be provided in this new area. The anticipated opening was six years prior to the end of their contract.
- In preparation for the new food court, Host began the necessary planning, design, and contractual processes with vendors including Airport Concession Disadvantaged Business Enterprises (ACDBEs). However, due to changes in the City's construction schedule, the food court opening date was changed to 2018. This leaves only two years on the Host contract, which is a financially unreasonable amount of time to amortize the required investments.
- Based on the investment of time and money that Host has already put into the food court project and Aviation's desire to provide seamless service to passengers, Aviation is recommending an extension to Host's current agreement. This will allow Host and their ACDBE partners to upfit new locations within the new food court and the Concourse A expansion, as well as renovate existing ones. Over this extended term, Host and its ACDBE partners will commit to an estimated \$30 million dollar capital investment and will have ample time to amortize the planned investments.

### **Airport Concessions Disadvantaged Business Enterprise Participation**

- Currently, \$1 in every \$5 spent on food and beverages in the terminal comes from an ACDBE-operated concession. As part of the amended and restated concession agreement, Host maintains their contractual obligation to ensure that 20% of the total gross revenues are earned by ACDBE partners. The Airport and Host plan to hold an outreach event for concessionaires to learn more

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**Agenda #: 39.File #: 15-3888 Type: Consent Item**

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about the ACDBE program and about the complexities of operating in an airport environment.

- Host plans to enter into subconcession agreements for approximately seven new food & beverage locations. Investment projections for the new ACDBE spaces are estimated at a combined \$6.2 million, resulting in an estimated \$13.8 million in additional annual gross sales by Host's ACDBE partners.

**Fiscal Note**

Funding: Revenue generated from this agreement will be deposited in the Aviation Operating Fund.



**Agenda Date:** 10/10/2016

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**Agenda #:** 40.**File #:** 15-4045 **Type:** Consent Item

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## **Airport Ground Support Equipment**

**Action:**

- A. Award a unit price contract to the lowest responsive bidder Aero Specialties Inc., for the purchase of Ground Support Equipment for the term of three years, and**
  
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

**Staff Resource(s):**

Jack Christine, Aviation

**Explanation**

- The Aviation department supplies equipment for its Fixed Base Operator, Wilson Air.
- The contract will provide a new stair truck, a lavatory truck, and a lavatory cart as the City Council approved on the 2017 Capital Equipment Replacement List.
- On August 5, 2016, Aviation issued an Invitation to Bid; one bid was received from interested service provider.
- Aero Specialties, Inc. was selected as the lowest responsive, responsible bidder.
- The company will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- Estimated annual expenditures are \$175,000 in the first year, and will be dependent upon operational needs and capital equipment lists in future years.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Aviation Operating Budget



Agenda Date: 10/10/2016

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Agenda #: 41.File #: 15-4046 Type: Consent Item

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## Airport Distributed Antenna System Terminal Enhancement

**Action:**

- A. Approve an agreement with DPJJ, LLC d/b/a Wireless Services ("Wireless Services") for design and installation services for the enhancement of the Distributed Antenna System in the Airport's Terminal building,**
  
- B. Approve the third amendment to the license agreement with New Cingular Wireless PCS, LLC (AT&T) to fund the Terminal Distributed Antenna System enhancement,**
  
- C. Approve the fourth amendment to the license agreement with Celco Partnership d/b/a Verizon Wireless ("Verizon") to fund the Terminal Distributed Antenna System enhancement,**
  
- D. Approve the third amendment to the license agreement with SprintCom, Inc. ("Sprint") to fund the Terminal Distributed Antenna System enhancement,**
  
- E. Approve the first amendment to the license agreement with T-Mobile South LLC ("T-Mobile") to fund the Terminal Distributed Antenna System enhancement, and**
  
- F. Adopt a budget ordinance appropriating \$608,752.38 from the Aviation Discretionary Fund to the Aviation Community Investment Plan Fund.**

**Staff Resource(s):**

Jack Christine, Aviation

**Explanation**

- On November 28, 2011, the City Council approved a contract with Wireless Services to install the Distributed Antenna System (DAS) in the Airport's Terminal building. The DAS enables wireless telecommunications carriers to transmit signals throughout the Terminal to provide consistent cellular service to their customers.
  
- On May 14, 2012, the City Council approved license agreements with AT&T, Verizon, and Sprint for use of the DAS. The wireless carriers reimbursed the Airport for costs incurred for the design and installation of the DAS and pay the City an annual license fee covering use and maintenance of the system.
  
- The Aviation Department completed installation of the DAS in the Terminal building in August

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**Agenda #: 41.File #: 15-4046 Type: Consent Item**

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2012.

- On July 28, 2014, the City Council approved:
  - A contract with Wireless Services to expand the DAS into the Customs and Border Patrol areas, the East Terminal Expansion, and the Rental Car Facility and Hourly Parking Deck. This work was completed in early 2016,
  - Amendments to the license agreements with AT&T, Verizon and Sprint to fund the expansion of the system, and
  - A license agreement with T-Mobile for use of the DAS.
- The Aviation Department is now planning to enhance the DAS in the Terminal by expanding coverage in key areas and upgrading equipment.
- The total cost of the contract is \$723,083.18:
  - \$608,752.38 will be paid from the Aviation Community Investment Plan and reimbursed by the wireless carriers, and
  - \$114,330.80 will be paid from the Aviation Operating Fund.

**Charlotte Business INclusion**

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

**Fiscal Note**

Funding: Aviation Community Investment Plan

Aviation is funding the cost of the installation and will be reimbursed by the wireless carriers.

**Attachment**

Budget Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND ORDINANCE NUMBER 8040-X, THE 2016-2017 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$608,752.38 FROM THE AVIATION DISCRETIONARY FUND FOR THE AIRPORT DISTRIBUTED ANTENNA SYSTEM TERMINAL ENHANCEMENT

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BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$608,752.38 is available from the Aviation Discretionary Fund for the agreements associated with the Distributed Antenna System in the Airport's Terminal building.

Section 2. That the sum of \$608,752.38 is hereby appropriated in the Aviation Community Investment Plan Fund to the following project(s):

Fund	6060
Project	4020906336
Source	6000
Type	60006001
Year	0000

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

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City Attorney



Agenda Date: 10/10/2016

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Agenda #: 42.File #: 15-4147 Type: Consent Item

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## Feasibility Consultant for Airport Revenue Bonds

### Action:

**Approve a contract in the amount of \$190,000 with Newton and Associates, Inc. to conduct a revenue bond feasibility study for the upcoming long-term financing of Airport capital projects.**

### Staff Resource(s):

Robert Campbell, Management & Financial Services

### Explanation

- In order to issue upcoming Airport Revenue Bonds in the capital markets, a comprehensive economic study is required to assess the financial feasibility of the projects financed.
- The analysis requires detailed knowledge of the financial operations of the Airport, the Airport industry, and the overall bond market. Newton and Associates performs this service for airports across the country and has extensive knowledge and experience at the Charlotte Douglas International Airport to effectively provide the analysis.
- The service is typically authorized as part of the overall financial plan; however, sufficient lead time is necessary to develop the feasibility study in advance of the actual debt issuance anticipated in spring 2017.
- The debt issuance is necessary to fund the ongoing capital plan of the Airport.

### Charlotte Business INclusion

The contract award is allocated 100% to the following certified firm (Part A: Section 2.3 of the Charlotte Business INclusion Policy):

- Newton and Associates, Inc. SBE

### Fiscal Note

Funding: Airport Debt Service Fund



**Agenda Date:** 10/10/2016

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**Agenda #:** 43.**File #:** 15-4090 **Type:** Consent Item

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## **Refund of Property and Business Privilege License Taxes**

**Action:**

- A. Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessor error in the amount of \$15,691.79, and**
  
- B. Adopt a resolution authorizing the refund of business privilege license payments in the amount of \$123.75.**

**Staff Resource(s):**

Robert Campbell, Management & Financial Services

**Explanation**

- Notification of Property Tax and Business Privilege License Tax refunds due to clerical or assessor error are provided to the City by Mecklenburg County.

**Pearson Review Update**

- In accordance with the ordinance approved by the City Council on August 25, 2014, and the North Carolina law, a list of refunds, which have been paid since the last City Council Business Meeting as a result of the Pearson Review, is available at the City Clerk's Office.
- The amount of Pearson Review refunds paid since the last City Council Business Agenda Meeting on September 26, 2016, totaled \$245.38.

**Attachment**

Taxpayers and Refunds Requested  
Business Privilege License Refunds Requested  
Resolution Property Tax Refunds  
Resolution Business Privilege License Refunds

### Taxpayers and Refunds Requested

ARANT, BILLY EDWARD JR	\$	41.90
AVERY, CHRISTIAN O'NEAL	\$	1,989.33
AVERY, CHRISTIAN O'NEAL	\$	1,999.81
AVERY, CHRISTIAN O'NEAL	\$	2,144.87
BROOKS, DONNA J	\$	219.73
CHARLOTTE RESIDENTIAL ASSET FUND ,L, .	\$	14.28
DEZUBAY, ERIC T	\$	3.81
DEZUBAY, ERIC T	\$	3.81
EDDINGS, CHRISTOPHER	\$	230.73
ELLER, IMELDIA M	\$	82.26
ELLER, IMELDIA M	\$	84.02
FETTIG, EMMA E R/T	\$	24.28
FETTIG, EMMA E R/T	\$	24.28
GREER MICHAEL TIMOTHY	\$	848.76
GREER MICHAEL TIMOTHY	\$	877.32
HARMONY RESTORED BY FRED	\$	7.24
HARTIS, TIMOTHY SCOTT	\$	99.20
HARTIS, TIMOTHY SCOTT	\$	99.20
HARTIS, TIMOTHY SCOTT	\$	106.39
HARTIS, TIMOTHY SCOTT	\$	106.39
HUNT, SHAGUANA S	\$	85.84
HUNT, SHAGUANA S	\$	86.29
HUNT, SHAGUANA S	\$	92.55
KOWALSKI, FRANCES A	\$	2.39
KOWALSKI, FRANCES A	\$	2.39
KOWALSKI, FRANCES A	\$	2.55
LEE, ANGELA	\$	4.22
LEE, ANGELA	\$	4.31
MAIN, MICHAEL D	\$	13.80
MEADOWBROOK (MOBILE HOME PARK)	\$	114.57
MEEGAN, NICHOLAS JAY	\$	42.55
NICHOLSON, CHERRELL	\$	9.99
OTT STEVEN H	\$	359.88
OTT STEVEN H	\$	368.93
PIRAINO INVESTMENTS LLC .	\$	2,682.15
PITNEY BOWES INC	\$	1,091.01
PROSVETOV, ALEKSANDR V	\$	70.46
PROSVETOV, ALEKSANDR V	\$	71.40
REY, KENNETH B	\$	55.70
REY, KENNETH B	\$	59.74
RODRIGUEZ, ISMAEL ALLENDI	\$	5.71
SCOSKIE, PAUL RICHARD JR	\$	0.90
SHAW, KENNETH A SR	\$	167.09

SHAW, KENNETH A SR	\$	170.65
SOLOWAY, MARC A	\$	860.85
STEGER, BENJAMIN	\$	100.27
TONEY, JAMERICAN S	\$	50.46
TONEY, JAMERICAN S	\$	51.88
TONEY, JAMERICAN S	\$	55.65
	\$	<u>15,691.79</u>

**Business Privilege License Tax Refund Requests**

NAKATO JAPANESE STEAKHOUSE-NAKATO NC LLC	\$ 45.00
ROYAL CREAMERY & EXPRESSO	\$ 78.75
	<u>\$ 123.75</u>

**A RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES**

Reference is made to the schedule of "Taxpayers and Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected property taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 10th day of October 2016 that those taxpayers listed on the schedule of "Taxpayers and Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.

**A RESOLUTION AUTHORIZING THE REFUND OF  
CERTAIN BUSINESS PRIVILEGE LICENSES**

Reference is made to the schedule of "Business Privilege License Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected certain taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 10th day of October 2016 that those taxpayers listed on the schedule of "Business Privilege License Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.



**Agenda Date:** 10/10/2016

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**Agenda #:** 44. **File #:** 15-4095 **Type:** Consent Item

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## Meeting Minutes

**Action:**

**Approve the titles, motions, and votes reflected in the Clerk's record as the minutes of:**

- **September 12, 2016, Business Meeting**

**Staff Resource(s):**

Stephanie Kelly, City Clerk's Office



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Agenda #: 45.File #: 15-4033 Type: Consent Item

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## Land Purchase for Tree Canopy Preservation Program

### Action:

- A. Approve a purchase in the amount of \$376,000 for an approximately 23-acre parcel located near Robinson Church Road and Plott Road in Charlotte (parcel identification number 108-071-15), and**
  
- B. Authorize the City Manager to negotiate and grant a conservation easement to the Catawba Lands Conservancy.**

### Staff Resource(s):

Tim Porter, Engineering & Property Management  
Amanda Byrum, Engineering & Property Management

### Explanation

- Effective January 1, 2011, the City Council approved revisions to the City's Tree Ordinance. The revised Ordinance changed tree save and tree planting requirements for commercial development and offered mitigation options at certain development locations.
  - One mitigation option allows developers to pay into the Tree Ordinance Mitigation Fund (Fund), administered by the City, in lieu of saving trees on site.
- The City uses the Fund for property acquisition and expenditures associated with ongoing tree preservation and maintenance.
- The City has established a Tree Canopy Preservation Program to set criteria for future acquisitions, including location, acreage, tree quality, rate of development in the area, connectivity to other open space or greenways, and opportunities for stewardship partner involvement.
- Staff researched many properties located primarily within Charlotte's city limits or within the City's extraterritorial jurisdiction and identified this property as a partnership opportunity with the Catawba Lands Conservancy, meeting the program criteria.
- The parcel was subject to a timber harvesting operation in 2009 that removed approximately eighteen acres of mature forest.
  - A 2014 citywide urban tree canopy analysis shows that approximately five acres of mature forest still exist on the parcel.
  - A young forest comprised of small trees has regenerated in the timbered areas.
  - Staff is working to develop a forest management plan with the North Carolina Forest Service that will allow the new young forest to reclaim the eighteen acres of canopy that were lost during the previous timber operation.
  - The forest management plan will be implemented following the acquisition.
- Staff negotiated the purchase price with the property owners based on appraised value findings and desired sales price derived from a comparative market analysis.
- The City will donate a conservation easement to the Catawba Lands Conservancy to ensure stewardship and maintenance of the property in perpetuity.
- The Charlotte-Mecklenburg Planning Commission recommended approval for the City to purchase the land on September 20, 2016.
- Contingent upon City Council approval and acquisition of this property, anticipated by March 2017,

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**Agenda #: 45.File #: 15-4033 Type: Consent Item**

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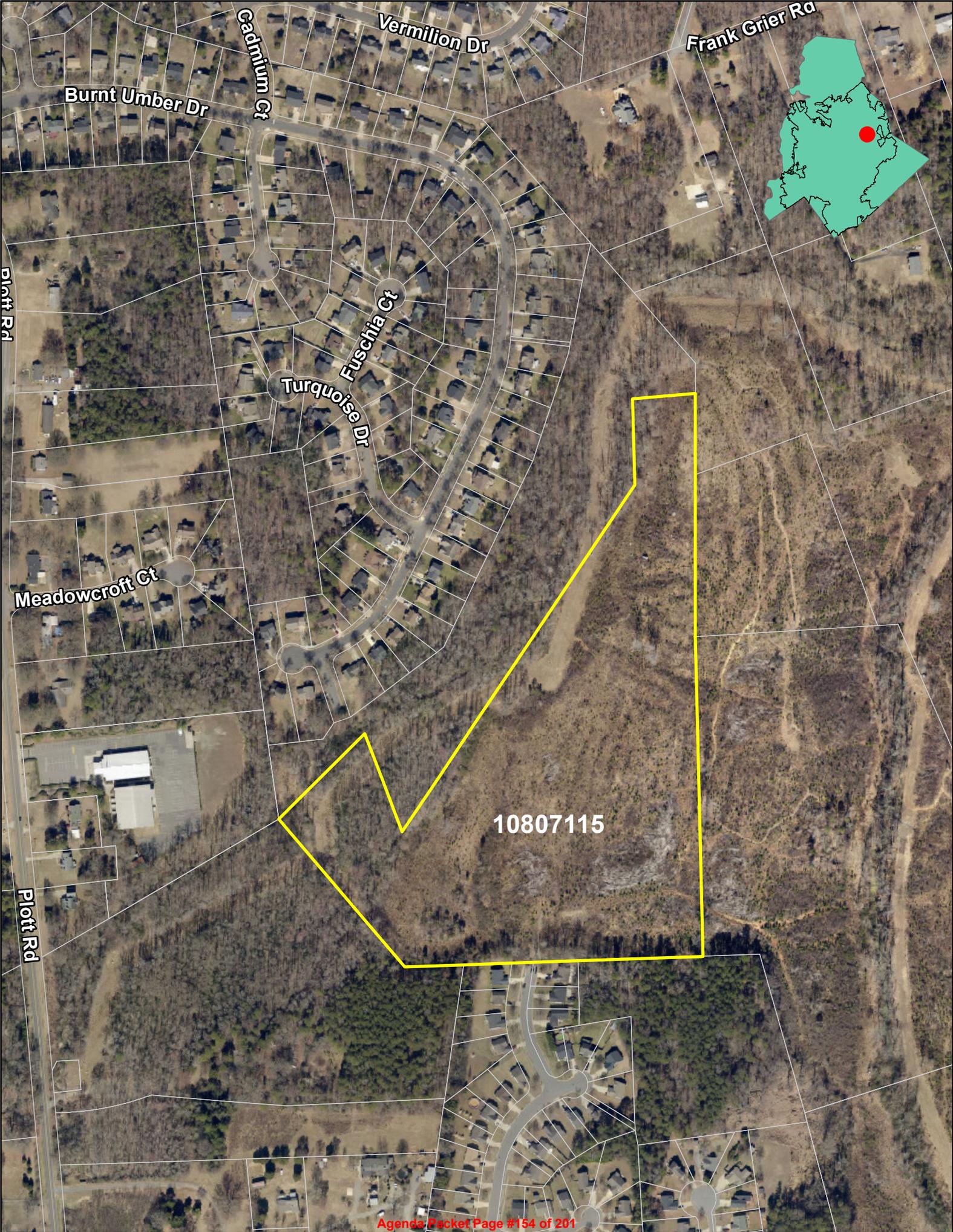
the Tree Ordinance Mitigation Fund will have a projected remaining balance of approximately \$1,089,000. Staff has developed a working priority list of additional property acquisitions using the remaining balance of the funds.

**Fiscal Note**

Funding: Tree Ordinance Mitigation Fund

**Attachment**

Map



10807115



**Agenda Date:** 10/10/2016

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**Agenda #:** 46.**File #:** 15-4048 **Type:** Consent Item

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## **In Rem Remedy: 916 Aileen Circle**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence;
- Reduce the proportion of substandard housing;
- Increase tax value of property by making land available for potential infill housing development; and
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Departments
2. Complaint - petition by citizens, tenant complaint, or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Public Safety: (916 Aileen Circle)**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at (916 Aileen Circle) (Neighborhood Profile Area 116).**

**Attachment**

In Rem Packet for (916 Aileen Circle)

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 916 AILEEN CIRCLE PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF UNKNOWN HEIRS OF THOMAS SAMUEL MODEST 916 AILEEN CIRCLE PINEVILLE, NC 28134

WHEREAS, the dwelling located at 916 Aileen Circle in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 916 Aileen Circle in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney

<b>GENERAL INFORMATION</b>	
Property Address	916 Aileen Circle
Neighborhood	Neighborhood Profile Area 116
Council District	#3
Owner(s)	Unknown Heirs of Thomas Samuel Modest
Owner(s) Address	916 Aileen Circle Pineville, NC 28134
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Public Agency Referral (Mecklenburg County Department of Social Services)
◆ Date of the Inspection:	10/19/2015
◆ Received title search:	11/10/2015
◆ Owner(s) notified of Complaint and Notice of Hearing by advertisement and certified mail by:	09/17/2015 11/13/2015
◆ Held hearing for owner(s) by:	12/16/2015
◆ Owner(s) attend hearing:	No
◆ Owner(s) ordered to demolish structure by:	01/21/2016
◆ Extension granted, owner(s) to comply by:	02/25/2016
◆ Filed Lis Pendens:	03/16/2016
◆ Owner(s) have not repaired, or complied with order to demolish.	
◆ Structure occupied:	Yes, referral has be submitted to Emergency Housing (Community Link)
◆ Estimated demolition cost:	\$6,615
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

IN-REM REPAIR	REHAB TO CITY STANDARD	REPLACEMENT HOUSING	DEMOLITION
Estimated In-Rem Repair Cost: \$24,542	Acquisition & Rehabilitation Cost (Existing structure: 768 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$85,955	New Replacement Structure Cost (Structure: 1,000 sq. ft. total) Economic Life: 50 years Estimated cost-\$123,170	Estimated Demolition Cost \$6,615
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 23,400 - Terrace \$ 200 - Land: <u>\$ 14,300</u> Total Acquisition: \$ 37,900  Estimated Rehabilitation Cost: \$ 38,400 Outstanding Loans \$ 0 Property Taxes owed: \$ 5,734 Interest on Taxes owed: <u>\$ 3,921</u> Total: \$ 48,055	Acquisition: Tax values: - Structure: \$ 23,400 - Terrace: \$ 200 - Land: <u>\$ 14,300</u> Total Acquisition: \$ 37,900  New structure: \$ 69,000 Estimated Demolition cost: \$ 6,615 Outstanding Loans: \$ 0 Property Taxes owed: \$ 5,734 Interest on Taxes owed: <u>\$ 3,921</u> Total: \$ 85,270	

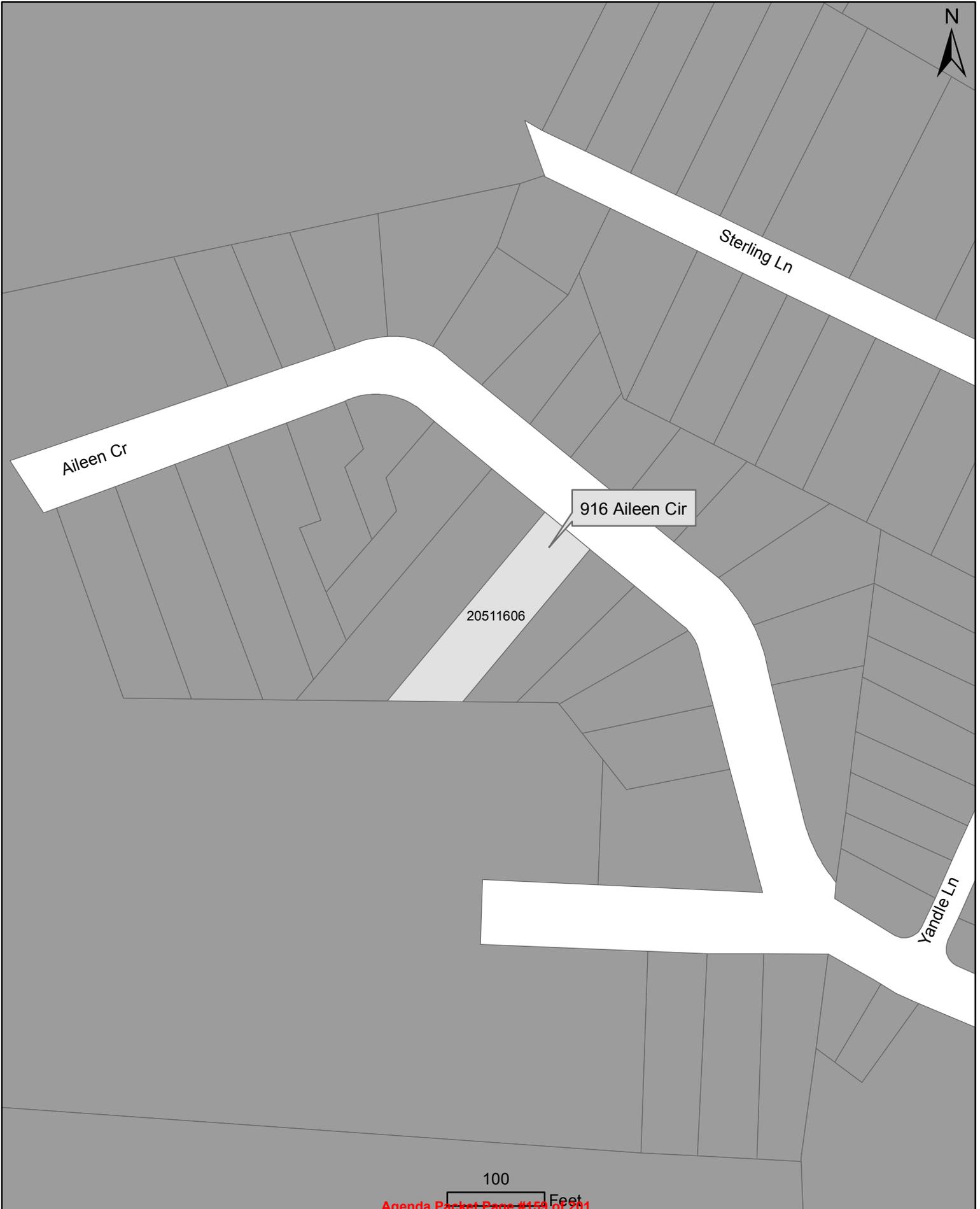
**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

Estimated In-Rem Repair cost of: \$24,542 (\$31.95/sq. ft.), which is 104.88% of the structure tax value, which is \$23,400.

- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, plumbing and heating violations: Floor joists and girder broken/decayed. Flooring soft, not structurally sound. Holes and cracks in ceiling and wall covering. Broken window glass. Missing areas of exterior siding. Exterior trim decayed. Bathroom plumbing fixtures not operable. No potable water supply. Heating equipment missing. Severe roach infestation.
- The building is 59 years old and consists of 768 square feet total.
- A new 1,000 sq. ft. structure can be built for \$69,000.

# 916 Aileen Circle







**Agenda Date:** 10/10/2016

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**Agenda #:** 47.**File #:** 15-4049 **Type:** Consent Item

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## **In Rem Remedy: 4021 Redwood Avenue**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence;
- Reduce the proportion of substandard housing;
- Increase tax value of property by making land available for potential infill housing development; and
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Departments
2. Complaint - petition by citizens, tenant complaint, or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Public Safety: (4021 Redwood Avenue)**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at (4021 Redwood Avenue) (Neighborhood Profile Area 344).**

**Attachment**

In Rem Packet for (4021 Redwood Avenue)

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 4021 REDWOOD AVENUE PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF FANNIE JOHNSON 4021 REDWOOD AVENUE CHARLOTTE, NC 28205

WHEREAS, the dwelling located at 4021 Redwood Avenue in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 4021 Redwood Avenue in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

\_\_\_\_\_  
Senior Assistant City Attorney

<b>GENERAL INFORMATION</b>	
Property Address	4021 Redwood Avenue
Neighborhood	Neighborhood Profile Area 344
Council District	#1
Owner(s)	Fannie Johnson
Owner(s) Address	4021 Redwood Avenue Charlotte, NC 28205
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Public Agency Referral (Charlotte-Mecklenburg Police)
◆ Date of the Inspection:	01/13/2016
◆ Received title search revealing party in interest:	03/09/2016
◆ Owner and party in interest notified of Complaint and Notice of Hearing by advertisement and certified mail by:	01/26/2016 02/19/2016
◆ Held hearing for owner and parties in interest by:	02/16/2016 03/09/2016
◆ Owner(s) and parties in interest attend hearing:	No
◆ Owner and party in interest ordered to demolish structure by:	04/21/2016
◆ Filed Lis Pendens:	05/11/2016
◆ Owner has not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Estimated demolition cost:	\$10,270
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$23,462	Acquisition & Rehabilitation Cost (Existing structure: 986 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$90,612	New Replacement Structure Cost (Structure: 1,000 sq. ft. total) Economic Life: 50 years Estimated cost-\$120,582	Estimated Demolition Cost \$10,270
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 16,700 - Storage: \$ 300 - Land: \$ 9,100 Total Acquisition: \$ 26,100  Estimated Rehabilitation Cost: \$ 49,300 Outstanding Loans \$ 0 Property Taxes owed: \$ 9,000 Interest on Taxes owed: \$ 6,212 Total: \$ 64,512	Acquisition: Tax values: - Structure: \$ 16,700 - Storage: \$ 300 - Land: \$ 9,100 Total Acquisition: \$ 26,100  New structure: \$ 69,000 Estimated Demolition cost: \$ 10,270 Outstanding Loans: \$ 0 Property Taxes owed: \$ 9,000 Interest on Taxes owed: \$ 6,212 Total: \$ 94,482	

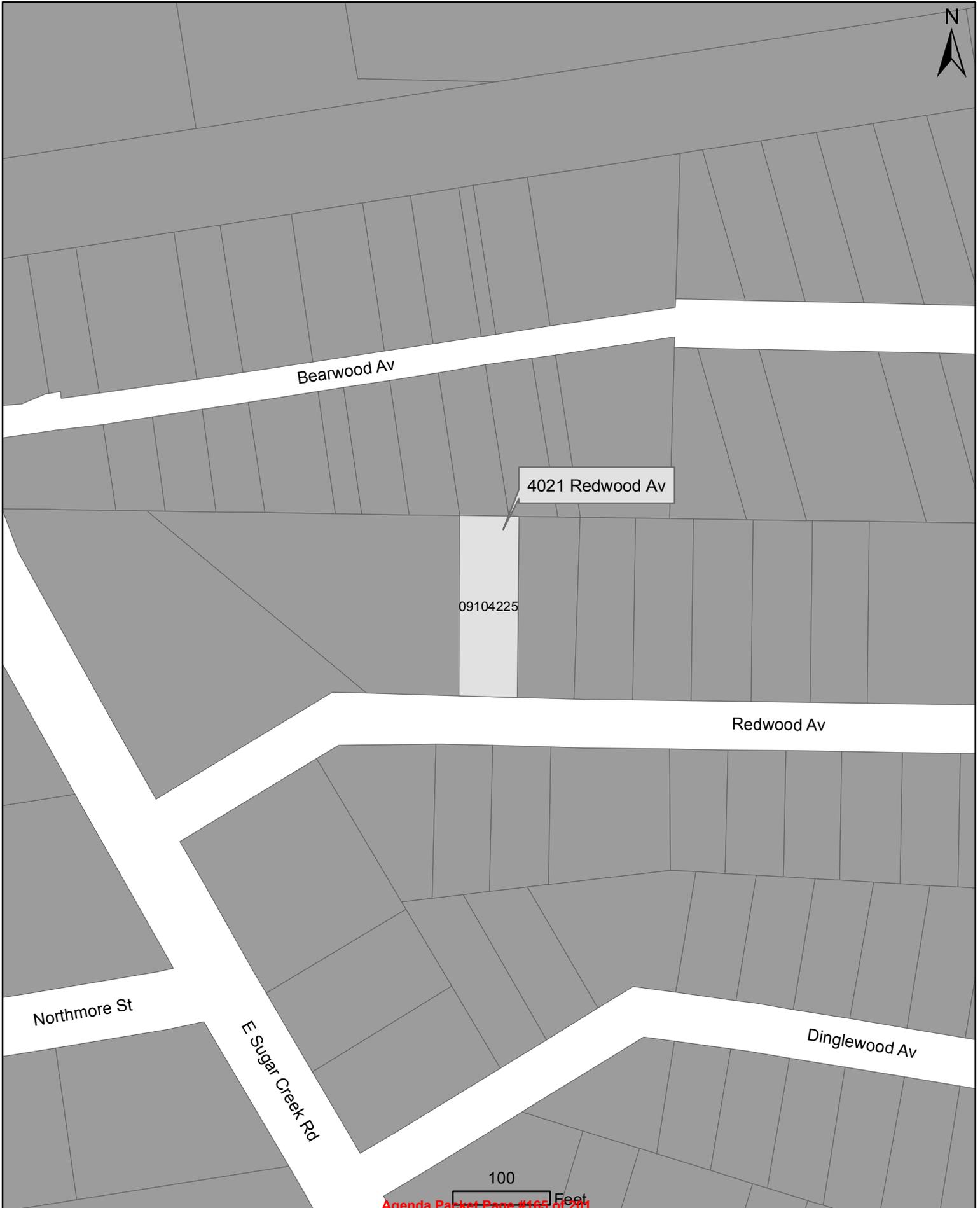
**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

Estimated In-Rem Repair cost of: \$23,462 (\$23.79/sq. ft.), which is 140.49% of the structure tax value, which is \$16,700.

- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, electrical, plumbing and heating violations: Floor girder unsafe. Floor joists and sills decayed. Holes in ceiling and wall covering. Damaged entry doors. Exterior trim decayed in areas. Electrical and plumbing fixtures are damaged. Heating equipment missing. Accessory building not in safe substantial condition.
- The building is 67 years old and consists of 986 square feet total.
- A new 1,000 sq. ft. structure can be built for \$69,000.

# 4021 Redwood Avenue



4021 Redwood Avenue





**Agenda Date:** 10/10/2016

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**Agenda #:** 48.**File #:** 15-4050 **Type:** Consent Item

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## **In Rem Remedy: 2128 Rozzelles Ferry Road**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence;
- Reduce the proportion of substandard housing;
- Increase tax value of property by making land available for potential infill housing development; and
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Departments
2. Complaint - petition by citizens, tenant complaint, or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Public Safety: (2128 Rozzelles Ferry Road)**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at (2128 Rozzelles Ferry Road) (Neighborhood Profile Area 382).**

**Attachment**

In Rem Packet for (2128 Rozzelles Ferry Road)

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 2128 ROZZELLES FERRY ROAD PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF KNOWN AND UNKNOWN HEIRS OF JOHN HASTY AND GERTRUDE HASTY 2128 ROZZELLES FERRY ROAD CHARLOTTE, NC 28208

WHEREAS, the dwelling located at 2128 Rozzelles Ferry Road in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 2128 Rozzelles Ferry Road in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney

<b>GENERAL INFORMATION</b>	
Property Address	2128 Rozzelles Ferry Road
Neighborhood	Neighborhood Profile Area 382
Council District	#2
Owner(s)	Known and Unknown Heirs of John Hasty and Gertrude Hasty
Owner(s) Address	2128 Rozzelles Ferry Road Charlotte, NC 28208
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Public Agency Referral (Charlotte-Mecklenburg Police)
◆ Date of the Inspection:	08/11/2015
◆ Received title search:	08/31/2015
◆ Owner(s) and parties in interest (heirs) notified of Complaint and Notice of Hearing by advertisement and certified mail by:	09/08/2015 04/05/2016
◆ Held hearing for owner(s) and parties in interest (heirs) by:	10/07/2015 04/20/2016
◆ Owner(s) and parties in interest (heirs) attend hearing:	Yes (heirs)
◆ Filed Lis Pendens:	08/02/2016
◆ Owner(s) and parties in interest (heirs) ordered to demolish structure by:	11/11/2015 05/25/2016
◆ Owner(s) have not repaired, or complied with order to demolish.	
◆ Update title search, no change:	08/25/2016
◆ Structure occupied:	No
◆ Estimated demolition cost:	\$9,037
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

IN-REM REPAIR	REHAB TO CITY STANDARD	REPLACEMENT HOUSING	DEMOLITION
Estimated In-Rem Repair Cost: \$24,050	Acquisition & Rehabilitation Cost (Existing structure: 1,452 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$130,308	New Replacement Structure Cost (Structure: 1,452 sq. ft. total) Economic Life: 50 years Estimated cost-\$166,933	Estimated demolition Cost \$9,037
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 12,800 - Garage: \$ 2,800 - Land: \$ <u>40,500</u> Total Acquisition: \$ 56,100  Estimated Rehabilitation Cost: \$ 72,600 Outstanding Loans \$ 0 Property Taxes owed: \$ 1,552 Interest on Taxes owed: \$ <u>56</u> Total: \$ 74,208	Acquisition: Tax values: - Structure: \$ 12,800 - Garage: \$ 2,800 - Land: \$ <u>40,500</u> Total Acquisition: \$ 56,100  New structure: \$ 100,188 Estimated demolition cost: \$ 9,037 Outstanding Loans: \$ 0 Property Taxes owed: \$ 1,552 Interest on Taxes owed: \$ <u>56</u> Total: \$ 110,833	

**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

Estimated In-Rem Repair cost of: \$24,050 (\$16.56/sq. ft.), which is 187.89% of the structure tax value, which is \$12,800.

- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, plumbing and electrical violations: Broken window glass. Interior wall and ceiling covering consist of holes and cracks. Decayed subflooring, girder and joists. Loose and damaged roof covering. Damaged plumbing fixtures. Cut electrical wiring in crawl space. Accessory building not in safe substantial condition.
- The building is 83 years old and consists of 1,452 square feet total.
- A new 1,452 sq. ft. structure can be built for \$100,188.

# 2128 Rozzelles Ferry Road



2128 Rozzelles Ferry Road





**Agenda Date:** 10/10/2016

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**Agenda #:** 49.**File #:** 15-4052 **Type:** Consent Item

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## **In Rem Remedy: 1010 Lomond Avenue**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence;
- Reduce the proportion of substandard housing;
- Increase tax value of property by making land available for potential infill housing development; and
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Departments
2. Complaint - petition by citizens, tenant complaint, or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Field Observation: (1010 Lomond Avenue)**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at (1010 Lomond Avenue) (Neighborhood Profile Area 363).**

**Attachment**

In Rem Packet for (1010 Lomond Avenue)

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 1010 LOMOND AVENUE PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF JOHNNY FOSTER, JESSE J. FOSTER, ARNOLD FOSTER 1010 LOMOND AVENUE CHARLOTTE, NC 28206

WHEREAS, the dwelling located at 1010 Lomond Avenue in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 1010 Lomond Avenue in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney

<b>GENERAL INFORMATION</b>	
Property Address	1010 Lomond Avenue
Neighborhood	Neighborhood Profile Area 363
Council District	#1
Owner(s)	Johnny Foster, Jesse J. Foster and Arnold Foster
Owner(s) Address	1010 Lomond Avenue Charlotte, NC 28206
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Field Observation
◆ Date of the Inspection:	09/02/2015
◆ Received title search:	09/25/2015
◆ Owner(s) notified of Complaint and Notice of Hearing by advertisement and certified mail by:	09/14/215 10/23/2015
◆ Held hearings for owner(s) by:	10/12/2015 11/16/2015
◆ Owner(s) attend hearing:	Yes
◆ Owner(s) ordered to demolish structure by:	12/16/2015 02/12/2016
◆ Filed Lis Pendens:	02/08/2016
◆ Title search updated, no change:	08/09/2016
◆ Owner(s) have not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Estimated demolition cost:	\$9,590
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$12,970	Acquisition & Rehabilitation Cost (Existing structure: 960 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$64,164	New Replacement Structure Cost (Structure: 1,000 sq. ft. total) Economic Life: 50 years Estimated cost-\$94,754	Estimated Demolition Cost \$9,590
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 5,600 - Terrace: \$ 100 - Land: \$ 7,000 Total Acquisition: \$ 12,700  Estimated Rehabilitation Cost: \$ 48,000 Outstanding Loans \$ 0 Property Taxes owed: \$ 1,980 Interest on Taxes owed: \$ 1,484 Total: \$ 51,464	Acquisition: Tax values: - Structure: \$ 5,600 - Terrace: \$ 100 - Land: \$ 7,000 Total Acquisition: \$ 12,700  New structure: \$ 69,000 Estimated demolition cost: \$ 9,590 Outstanding Loans: \$ 0 Property Taxes owed: \$ 1,980 Interest on Taxes owed: \$ 1,484 Total: \$ 82,054	

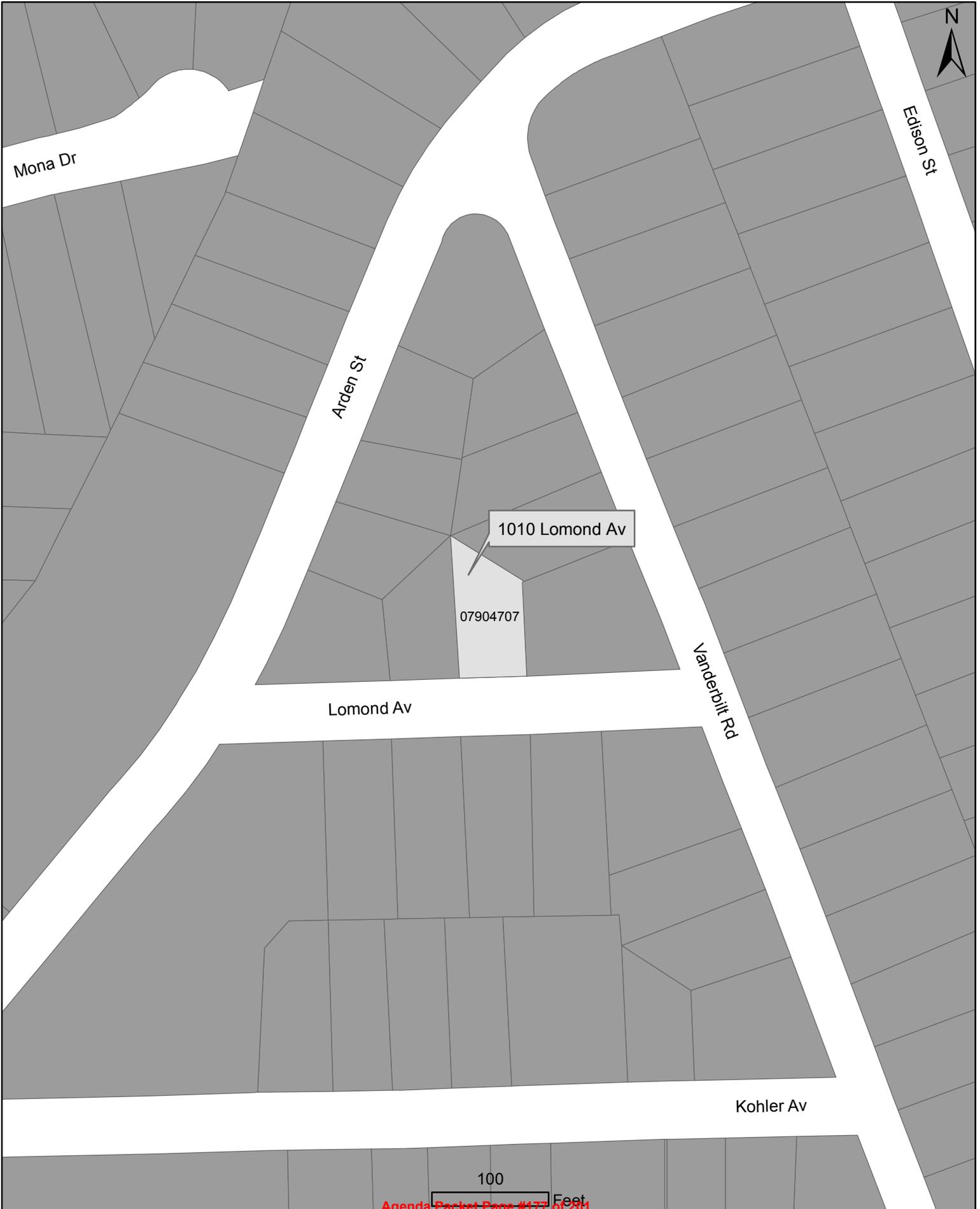
**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

Estimated In-Rem Repair cost of: \$12,970 (\$13.51/sq. ft.), which is 231.60% of the structure tax value, which is \$5,600.

- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural and heating violations: Bathroom floor not structurally sound. Holes and openings in Kitchen floor. Interior wallcovering consist of cracks and holes. Broken window glass. Damaged entry doors. Areas of exterior siding and trim decayed. Roof covering loose/damaged. Porch roof and columns are not structurally sound. Heating ductwork damaged.
- The building is 72 years old and consists of 960 square feet total.
- A new 1,000 sq. ft. structure can be built for \$69,000.

# 1010 Lomond Avenue



1010 Lomond Avenue





**Agenda Date:** 10/10/2016

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**Agenda #:** 50.**File #:** 15-4053 **Type:** Consent Item

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## **In Rem Remedy: 9200 Moores Chapel Road**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence;
- Reduce the proportion of substandard housing;
- Increase tax value of property by making land available for potential infill housing development; and
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Departments
2. Complaint - petition by citizens, tenant complaint, or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Field Observation: (9200 Moores Chapel Road)**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at (9200 Moores Chapel Road) (Neighborhood Profile Area 34).**

**Attachment**

In Rem Packet for (9200 Moores Chapel Road)

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE DWELLING AT 9200 MOORES CHAPEL ROAD PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID BUILDING BEING THE PROPERTY OF BILL NICHOLS P.O BOX 12060 CHARLOTTE, NC 28220

WHEREAS, the dwelling located at 9200 Moores Chapel Road in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said dwelling; and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the dwelling located at 9200 Moores Chapel Road in the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

\_\_\_\_\_  
Senior Assistant City Attorney

<b>GENERAL INFORMATION</b>	
Property Address	9200 Moores Chapel Road
Neighborhood	Neighborhood Profile Area 34
Council District	#3
Owner(s)	Bill Nichols
Owner(s) Address	PO Box 12060 Charlotte, NC 28220
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Field Observation
◆ Date of the Inspection:	04/06/2016
◆ Received title search:	04/25/2016
◆ Owner notified of Complaint and Notice of Hearing by advertisement and certified mail by:	05/10/2016
◆ Held hearing for owner by:	06/2/2016
◆ Owner attend hearing:	No
◆ Owner ordered to demolish structure by:	07/05/2016
◆ Filed Lis Pendens:	07/08/216
◆ Owner has not repaired, or complied with order to demolish.	
◆ Structure occupied:	No
◆ Estimated demolition cost:	\$5,970
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair Cost: \$26,260	Acquisition & Rehabilitation Cost (Existing structure: 960 sq. ft. total) Economic Life: 15-20 years Estimated cost-\$110,680	New Replacement Structure Cost (Structure: 1,000 sq. ft. total) Economic Life: 50 years Estimated cost-\$137,650	Estimated Demolition Cost \$5,970
In-Rem Repair is not recommended because the In-Rem Repair cost is greater than 65% of the tax value.	Acquisition: Tax values: - Structure: \$ 24,200 - Land: \$ <u>26,100</u> Total Acquisition: \$ 50,300  Estimated Rehabilitation Cost: \$ 48,000 Outstanding Loans \$ 0 Property Taxes owed: \$ 8,293 Interest on Taxes owed: \$ <u>4,087</u> Total: \$ 60,380	Acquisition: Tax values: - Structure: \$ 24,200 - Land: \$ <u>26,100</u> Total Acquisition: \$ 50,300  New structure: \$ 69,000 Estimated demolition cost: \$ 5,970 Outstanding Loans: \$ 0 Property Taxes owed: \$ 8,293 Interest on Taxes owed: \$ <u>4,087</u> Total: \$ 87,350	

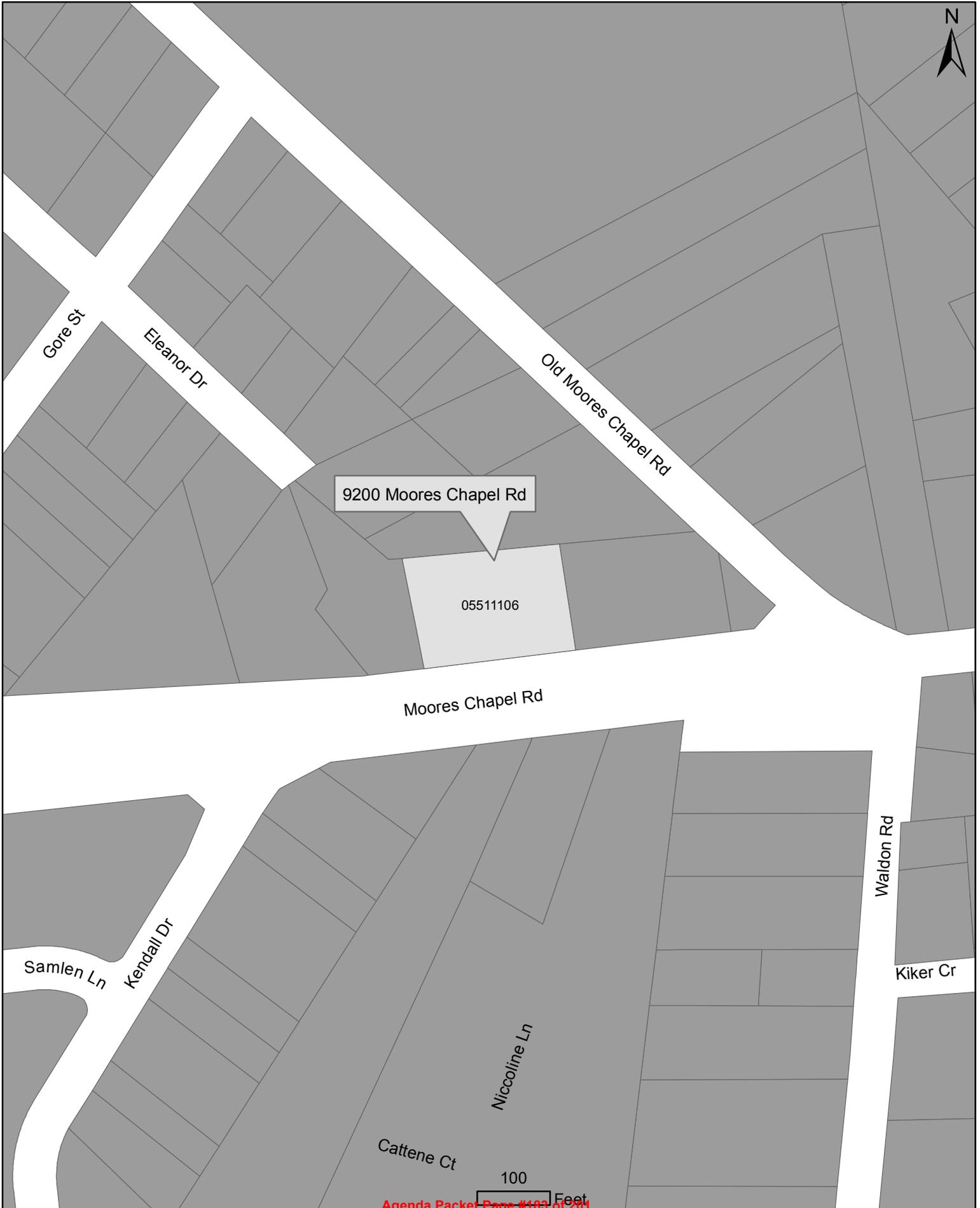
**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

Estimated In-Rem Repair cost of: \$26,260 (\$27.35/sq. ft.), which is 108.51% of the structure tax value, which is \$24,200.

- City rehab costs analysis shows that rehabilitation is not feasible because the cost is prohibitive.
- New construction analysis shows that new construction is not feasible because the cost is prohibitive.
- Violations include: Structural, electrical, plumbing and heating violations: Broken window panes. Ceiling and wall covering missing in areas. Substantial cracking/movement foundation wall. Missing entry door. Siding and trim decayed in areas. Loose and damaged roof covering. Electrical wiring cut/missing. Damaged plumbing fixtures. Heating equipment missing. Accessory building not in safe substantial condition.
- The building is 68 years old and consists of 960 square feet total.
- A new 1,000 sq. ft. structure can be built for \$69,000.

# 9200 Moores Chapel Road



9200 Moores Chapel Road





**Agenda Date:** 10/10/2016

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**Agenda #:** 51.**File #:** 15-4054 **Type:** Consent Item

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## **In Rem Remedy: 300 Morningside Road - Accessory Structures**

**For In Rem Remedy, the public purpose and policy are outlined here.**

**Public Purpose:**

- Eliminate a blighting influence;
- Reduce the proportion of substandard housing;
- Increase tax value of property by making land available for potential infill housing development; and
- Support public safety initiatives.

**Policy:**

- Housing & Neighborhood Development and Community Safety

**The In Rem Remedy items were initiated from 3 categories:**

1. Public Safety - Police and/or Fire Departments
2. Complaint - petition by citizens, tenant complaint, or public agency referral
3. Field Observation - concentrated code enforcement program

**The In Rem Remedy item is listed below by category identifying the street address and neighborhood.**

**Field Observation: (300 Morningside Road - Accessory Structures)**

**Action:**

**Adopt an Ordinance authorizing the use of In Rem Remedy to demolish and remove the structure at (300 Morningside Road - Accessory Structures) (Neighborhood Profile Area 330).**

**Attachment**

In Rem Packet for (300 Morningside Road - Accessory Structures)

## ORDINANCE

AN ORDINANCE ORDERING THE DEMOLITION AND REMOVAL OF THE ACCESSORY STRUCTURE(S) AT 300 MORNINGSIDE ROAD PURSUANT TO THE HOUSING CODE OF THE CITY OF CHARLOTTE AND ARTICLE 19, PART 6, CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA, SAID STRUCTURE(S) BEING THE PROPERTY OF VICTORIA GARCIA 1000 PABLO GARCIA DRIVE BROWNSVILLE, TX 78520

WHEREAS, the accessory structure(s) located at 300 Morningside Road in the City of Charlotte has been found by the Code Enforcement Official of the City of Charlotte to be in violation of the Housing Code of the City of Charlotte and the owners thereof have been ordered to demolish and remove said structure(s); and

WHEREAS, said owner(s) have failed to comply in a timely fashion.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina, that the Code Enforcement Official of the City of Charlotte is hereby ordered to cause the demolition and removal of the accessory structure(s) located at 300 Morningside Road the City of Charlotte in accordance with the Housing Code of the City of Charlotte. This Ordinance shall become effective upon its adoption.

APPROVED AS TO FORM:

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Senior Assistant City Attorney

<b>GENERAL INFORMATION</b>	
Property Address	300 Morningside Road (Accessory Structures)
Neighborhood	Neighborhood Profile Area 330
Council District	#2
Owner(s)	Victoria Garcia
Owner(s) Address	1000 Pablo Garcia Drive Brownsville, TX 78520
<b>KEY FACTS</b>	
Focus Area	Housing & Neighborhood Development & Community Safety Plan
<b>CODE ENFORCEMENT INFORMATION</b>	
◆ Reason for Inspection:	Field Observation
◆ Date of the Inspection:	03/18/2016
◆ Title report received:	04/22/2016
◆ Owner notified of Complaint and Notice of Hearing by advertisement and certified mail by:	06/28/2016
◆ Held hearing for owner by:	07/14/2016
◆ Owner attend hearing:	No
◆ Owner ordered to demolish structure(s) by:	08/15/2016
◆ Filed Lis Pendens:	08/17/2016
◆ Owner has not repaired, or complied with order to demolish.	
◆ Structure(s) occupied:	No
◆ Estimated demolition cost:	\$2,325
◆ Lien will be placed on the property for the cost of Demolition.	

**NOTIFICATION TO OWNER**

Owner and parties of interest have been advised that failure to comply with the Order to Demolish the structure would result in City Council being requested to approve demolition by the City and a lien being placed on the property for the cost of demolition.

**OPTIONS**

<b>IN-REM REPAIR</b>	<b>REHAB TO CITY STANDARD</b>	<b>REPLACEMENT HOUSING</b>	<b>DEMOLITION</b>
Estimated In-Rem Repair	Acquisition & Rehabilitation Cost	New Replacement Structure Cost	Estimated demolition Cost \$2,325
In-Rem Repair is not recommended. Because this is an accessory structure.	Acquisition and rehabilitation are not applicable.	Replacement housing is not applicable.	

**RECOMMENDATION FOR DEMOLITION**

Demolition is recommended because:

- Mecklenburg County Tax Dept. lists no value for the accessory structures.
- City rehab costs analysis is not applicable.
- New construction analysis is not applicable.
- Violation: accessory structure(s) not in safe and substantial condition.
- The ages of the structure(s) are unknown.

# 300 Morningside Road



# 300 Morningside Road





**Agenda Date:** 10/10/2016

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**Agenda #:** 52.**File #:** 15-4036 **Type:** Consent Item

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**Property Transactions - DM: Newland Road 2008, Parcel #9**

**Action:**      **Approve the following Acquisition: DM: Newland Road 2008, Parcel #9**

**Project:** DM: Newland Road 2008, Parcel #9

**Owner(s):** Lucrecia B. Cunningham

**Property Address:** 2008 Newland Road

**Total Parcel Area:** 8,999 sq. ft. (.207 ac.)

**Property to be acquired by Fee:** 8,999 sq. ft. (.207 ac.) in Fee Simple

**Structures/Improvements to be impacted:** Single-family dwelling

**Landscaping to be impacted:** None

**Zoned:** R-5

**Use:** Single-family Residential

**Tax Code:** 077-042-05

**Purchase Price:** \$100,000

**Council District:** 2



Agenda Date: 10/10/2016

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Agenda #: 53.File #: 15-4037 Type: Consent Item

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## Property Transactions - Frazier Avenue Realignment, Parcel #300

**Action:** Approve the following Acquisition: Frazier Avenue Realignment, Parcel #300

**Project:** Frazier Avenue Realignment, Parcel #300

**Owner(s):** Housing Authority of the City of Charlotte, N.C.

**Property Address:** 123 Frazier Avenue

**Total Parcel Area:** 10,467 sq. ft. (.240 ac.)

**Property to be acquired by Easements:** 969 sq. ft. (.022 ac.) in Sidewalk and Utility Easement, plus 121 sq. ft. (.003 ac.) in Road Easement, plus 2,757 sq. ft. (.063 ac.) in Temporary Construction Easement, plus 873 sq. ft. (.02 ac.) in Utility Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** B-1

**Use:** Multi-Family

**Tax Code:** 078-182-01

**Purchase Price:** \$32,875

**Council District:** 2



**Agenda Date:** 10/10/2016

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**Agenda #:** 54.**File #:** 15-4038 **Type:** Consent Item

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**Property Transactions - Beckwith-Meadow Drainage Improvements,  
Parcel #1**

**Action:** **Approve the following Acquisition: Beckwith-Meadow Drainage Improvements,  
Parcel #1**

**Project:** Beckwith-Meadow Drainage Improvements, Parcel #1  
**Program:** Flood Control  
**Owner(s):** Abiding Apostolic Christian Church of our Lord Jesus Christ, Inc.  
**Property Address:** 1900 Shamrock Drive  
**Total Parcel Area:** 34,282 sq. ft. (.787 ac.)  
**Property to be acquired by Fee:** 32,162.3 sq. ft. (.738 ac.) in Fee Simple  
**Structures/Improvements to be impacted:** None  
**Landscaping to be impacted:** None  
**Zoned:** B-1  
**Use:** Commercial  
**Tax Code:** 093-103-17  
**Purchase Price:** \$62,000  
**Council District:** 1



**Agenda Date:** 10/10/2016

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**Agenda #:** 55.**File #:** 15-4041 **Type:** Consent Item

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**Property Transactions - West 4th Street Extension Streetscape, Parcel #9**

**Action:** **Approve the following Condemnation: West 4th Street Extension Streetscape, Parcel #9**

**Project:** West 4th Street Extension Streetscape, Parcel #9

**Owner(s):** Robert Brown Jr.

**Property Address:** 1517 West 4th Street Extension

**Total Parcel Area:** 3,860 sq. ft. (.089 ac.)

**Property to be acquired by Easements:** 86 sq. ft. (.002 ac.) in Sidewalk and Utility Easement, plus 309 sq. ft. (.007 ac.) in Temporary Construction Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** R-5

**Use:** Single-family Residential

**Tax Code:** 071-013-09

**Appraised Value:** \$425

**Recommendation:** To avoid delay in the project schedule, staff recommends proceeding to condemnation during which time negotiations can continue, mediation is available and if necessary, just compensation can be determined by the court.

**Council District:** 2



**Agenda Date:** 10/10/2016

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**Agenda #:** 56.**File #:** 15-4040 **Type:** Consent Item

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**Property Transactions - West 4th Street Extension Streetscape, Parcel #8**

**Action:** **Approve the following Condemnation: West 4th Street Extension Streetscape, Parcel #8**

**Project:** West 4th Street Extension Streetscape, Parcel #8

**Owner(s):** JEC Investments Partnership, John Revels Gamble III, Elizabeth Rhodes Gamble, Peter Riback Lichstein and Mary Caroline Gamble

**Property Address:** 301 Walnut Avenue

**Total Parcel Area:** 2,663 sq. ft. (.061 ac.)

**Property to be acquired by Easements:** 231 sq. ft. (.005 ac.) in Sidewalk and Utility Easement, plus 1,062 sq. ft. (.024 ac.) in Temporary Construction Easement

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** None

**Zoned:** R-5

**Use:** Single-family Residential

**Tax Code:** 071-013-10

**Appraised Value:** \$725

**Property Owner's Concerns:** The property owners were not satisfied with the compensation amount. Also, one property owner could not be located.

**Recommendation:** To obtain clear title and avoid delay in the project schedule, staff recommends proceeding to condemnation.

**Council District:** 2



**Agenda Date:** 10/10/2016

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**Agenda #:** 57.**File #:** 15-4039 **Type:** Consent Item

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**Property Transactions - Cross Charlotte Trail Bradywine - Tyvola, Parcel #12**

**Action:** **Approve the following Acquisition: Cross Charlotte Trail Bradywine - Tyvola, Parcel #12**

**Project:** Cross Charlotte Trail Bradywine - Tyvola, Parcel #12

**Owner(s):** John B. Spurrier and Kathrine Hartman Spurrier

**Property Address:** 2104 Hassell Place

**Total Parcel Area:** 27,674 sq. ft. (.635 ac.)

**Property to be acquired by Fee:** 9,994 sq. ft. (.229 ac.) in Fee Simple

**Structures/Improvements to be impacted:** None

**Landscaping to be impacted:** Trees

**Zoned:** R-5

**Use:** Single-family Residential

**Tax Code:** 175-151-39

**Purchase Price:** \$73,950

**Council District:** 6



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Agenda #: 58.File #: 15-1472 Type: Consent Item

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## Reference - Charlotte Business INclusion Policy

The following excerpts from the City's Charlotte Business INclusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INclusion Policy in the business meeting agenda.

### Part A: Administration & Enforcement

**Appendix Section 20: Contract:** For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services) , and (d) apparatus, supplies, goods or equipment.
- The term "Contract" shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed "Contracts," but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INclusion Program Policy.

**Appendix Section 27: Exempt Contracts:** Contracts that fall within one or more of the following categories shall be "Exempt Contracts" from all aspects of the Charlotte Business INclusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

**No Competitive Process Contracts:** Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

**Managed Competition Contracts:** Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

**Real Estate Leasing and Acquisition Contracts:** Contracts for the acquisition or lease of real estate shall be Exempt Contracts.

**Federal Contracts Subject to DBE Requirements:** Contracts that are subject to the U.S. Department

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of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

**State Contracts Subject to MWBE Requirements:** Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

**Financial Partner Agreements with DBE or MWBE Requirements:** Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

**Interlocal Agreements:** Contracts with other units of federal, state, or local government shall be Exempt Contracts.

**Contracts for Legal Services:** Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

**Contracts with Waivers:** Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

**Special Exemptions:** Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

**Appendix Section 35: Informal Contracts:** Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

**Construction Contracts Less Than or Equal To \$500,000:**

**Service and Commodities Contracts That Are Less Than or Equal To \$100,000:**

**Part B: Formal Construction Bidding**

**Part B: Section 2.1:** When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

**Part B: Section 2.3: No Goals When There Are No Subcontracting Opportunities.**

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBEs, MBEs or WBEs (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

**Part C: Services Procurement**

**Part C: Section 2.1:** When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer's solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

**Part C: Section 2.1: No Goal When There Are No MWSBE Subcontracting Opportunities.** The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the

scopes of work that the City regards as realistic opportunities for subcontracting.

**Part D: Post Contract Award Requirements**

**Part D: Section 6: New Subcontractor Opportunities/Additions to Scope, Contract Amendments**

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.



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## Reference - Property Transaction Process

### Property Transaction Process Following Council Approval for Condemnation

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.
- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City's legal representative. Filing of the condemnation documents allows:
  - The City to gain access and title to the subject property so the capital project can proceed on schedule.
  - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.
- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City's condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
  - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.



**Agenda Date: 9/28/2015**

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## **Reference - Property Acquisitions and Condemnations**

- The City has negotiated in good faith to acquire the properties set forth below
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
  - Sending introductory letters via regular and certified mail,
  - Making several site visits,
  - Leaving door hangers and business cards,
  - Seeking information from neighbors,
  - Searching the internet,
  - Obtaining title abstracts, and
  - Leave voice messages.
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney's office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney's Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine "just compensation."
- Full text of each resolution is on file with the City Clerk's Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or "in gross," such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.