AGENDA

Meeting Type:	B
Date:	11/23/98

City of Charlotte, City Clerk's Office

OFFICE COPY

Mayor Patrick McCrory *Mayor Pro Tem Lynn Wheeler*

Rod Autrey
Charles Baker
Patrick Cannon
Malachi Greene
Mike Jackson
Nasif Rashad Majeed
Don Reid
Al Rousso
Tim Sellers
Sara Spencer

Council Agenda

CITY COUNCIL MEETING
Monday, November 23, 1998

3:00 p.m.	**CH-14** **City Manager's Evaluation**
5:00 p.m.	**Conference Center** **Dinner Briefing** **(See Table of Contents)**
6:30 p.m.	**Meeting Chamber** • **Invocation** • **Pledge of Allegiance** • **Citizens Forum**
7:00 p.m.	• **Awards and Recognitions** • **Formal Business Meeting**

1998 Council Retreat Priorities

Top Priorities for 1998

Transportation Plan (20 years plus)

Transit Plan and Tax

Westside Strategy Plan

Community Oriented Policing: Evaluation and Direction

Connectivity: Neighborhoods and Road System: Policy Direction

High Priorities for 1998

Court System Expansion

Parking Garage / Convention Hotel

Trolley

Corridor Plan

State Roads Strategy

Airport Plan: Implementation

Neighborhood Business Revitalization Strategy and Action Plan

Business Retention Strategy and Action Plan

CITY COUNCIL AGENDA

Monday, November 23, 1998

TABLE OF CONTENTS

Item No.		Page No.	Attachment No.
5:00 P.M. DINNER BRIEFING CONFERENCE CENTER			
1.	Carolina Theatre	1	1
2.	Convention Center Hotel and Parking	1	2
3.	Public Safety Computer Aided Dispatch	1	3
6:30 P.M. CITIZENS FORUM MEETING CHAMBER			
7:00 P.M. AWARDS AND RECOGNITIONS			
CONSENT			
4.	Consent Items	2	
POLICY			
5.	City Manager's Report	2	
6.	I-485 Interchange Study Process	2	4
7.	Convention Center Hotel and Parking	3	5
8.	Briarcreek/Woodland and Merry Oaks Small Area Plan	6	6

Item No.		Page No.	Attachment No.
	BUSINESS		
9.	1998 Bond Referendum Results	9	7
10.	1998 Street Bonds - Appropriation and Planning	9	
11.	1998 Street Bonds - Sidewalk Improvements - Amendment #2	12	
12.	Charlotte-Concord Commuter Bus Contract	13	8
13.	Special Facility Revenue Bonds to Finance the Acquisition of a Crew Training Facility for US Airways, Inc.	16	
14.	1999 City Council Meeting Schedule	17	9
15.	Appointments to Boards and Commissions	17	10
	CONSENT I		
16.	Various Bids		
	A. I-77 & I-277 Landscape Weed and Pest Control	19	
	B. Sugar Creek Wastewater Treatment Plant Aeration System Improvements	19	
	C. Six Mile Creek East Contract 6A - 1997 Annexation Mains	20	
	D. Bancroft Storm Drainage Improvements, Phase I	20	
	E. Colony Road Extension, Phase II	20	
17.	Set Public Hearing Date for Voluntary Annexation	21	

Item No.		Page No.	Attachment No.
	CONSENT II		
18.	Public Safety Computer-Aided Dispatch System - Phase I	23	
19.	Regional Community Policing Institute	24	
20.	1998 Local Law Enforcement Block Grant	26	11
21.	Change Order for USAirways Travel Club and Retail Space	27	
22.	CompuCom Technical Support Contract	28	
23.	Software Spectrum Contract	28	
24.	Independence Bus Lanes - Supplemental Municipal Agreement	29	
25.	Transit Bus Announcement System	30	
26.	Children's Theater of Charlotte Leases	31	12
27.	Sale of City Property - 4322 Pebblebrook Drive	33	
28.	Property Transactions	34	
29.	Meeting Minutes	36	

5:00 P.M. DINNER BRIEFING
CONFERENCE CENTER

1. Carolina Theatre

Staff: Curt Walton

Time: 45 Minutes

Attachment 1

2. Convention Center Hotel and Parking

Resources: Tom Flynn, Jeff Sachs, and Glenn Hardyman

Time: 10 Minutes

Attachment 2

3. Public Safety Computer Aided Dispatch

Staff: Piper Charles

Time: 10 Minutes

Attachment 3

6:30 P.M. CITIZENS FORUM

7:00 P.M. AWARDS AND RECOGNITIONS
MEETING CHAMBER

CONSENT

4. **Consent agenda items 16 through 29 may be considered in one motion except those items removed by a Councilmember. Items are removed by notifying the City Clerk before the meeting.**

Staff Resource: Julie Burch

POLICY

5. **City Manager's Report**

6. **I-485 Interchange Study Process**

Action:

A. **Approve a motion rescinding the action taken by the City Council at the Dinner Briefing on Monday, November 9, 1998 with regard to the I-485 Interchange Study Process;**

B. **Approve a motion excusing Councilmember Majeed from participation in the I-485 Interchange Study Process; and**

C. **Consider adopting a position with regard to the Mecklenburg-Union Metropolitan Planning Organization's request to prepare a study that reviews I-485 interchanges.**

Staff Resource: Timothy Gibbs, Transportation Planning Coordinator, Planning Commission

Focus Area: Transportation

Explanation:

- Due to an error in a conflict of interest opinion given to a City Council member, the City Attorney recommends that the Council rescind the action taken regarding the I-485 Interchange Analysis taken at the meeting on Monday, November 9, vote to excuse Councilmember Majeed, and take up consideration of the item again.

- This item was considered by the City Council on November 16 and deadlocked in a four-to-four tie, no motion receiving the minimum required six votes. The item is back on the agenda for November 23 for a final vote.

Attachment 4
November 9, 1998 Dinner Briefing Presentation

1998 Council Retreat Priority: Parking Garage/Convention Hotel

7. Convention Center Hotel and Parking

Action: **Approve a Memorandum of Understanding between the City of Charlotte and Gateway Partners for the development of a 793 room Westin Convention Center Hotel and a 1,750 space parking garage for a net City investment of $16 million.**

Committee Chair: Lynn Wheeler

Staff Resource: Tom Flynn, City Manager's Office
Jeff Sachs, Strategic Advisory Group

Focus Area: Economic Development

Policy: Develop strategies to support Convention Center parking, hotel development and facility expansion plans.

Explanation:

- On October 12, 1998 City Council authorized the City Manager to negotiate a Memorandum of Understanding with Gateway Partners. Key points in the Memorandum of Understanding are:

  1. The City makes a one time payment of $16 million to Gateway Partners: $13 million for ownership/leasehold interest in the hotel's meeting space; and $3 million for an ownership/leasehold interest in 500 parking spaces.

  2. Subject to the parking and room block commitment, the developer will manage the meeting space and parking deck through a long term management or lease agreement.

  3. The City receives a room block commitment of 600 rooms for 14 convention center event days per month, 24 months out.

  4. The City's interest in the parking spaces, meeting facility and room block commitment are superior to the interest of the landowner, and structured to survive sale and bankruptcy.

  5. Gateway Partners can spend $1.5 million of the City money on pre-construction expenses if they have a collateralized reimbursement obligation, and after the City has evidence of the private sector loan commitment. This spending is on a pro-rata basis with the private money.

  6. Gateway can spend the remaining $14.5 million of City funds once the remaining private sector funds are committed (escrow or Letter of Credit) and the City has an independently reviewed budget that matches the funding, and Gateway has a binding construction contract.

7. Gateway will provide space for the transit line through the building and a trolley stop. The City will pay for any additional costs (net of savings) to the hotel project required to run light rail through the hotel project.

8. Gateway will adopt a MWBD plan that conforms to the City's MWBD policy for the development, construction and operation of this project.

9. Gateway will participate in an on-going design review process that addresses neighborhood, trolley and urban fabric issues.

- If City Council approves this Memorandum of Understanding, staff will work with Gateway Partners to develop final documents for Council approval by the end of March 1999. By that time, Gateway Partners will also have secured the additional equity and debt financing for the project.

Community Input:

- In June 1997 City Council created the Convention Center Maximization Committee which included representatives of all stakeholders in Charlotte's hospitality and tourism industry - Convention Center, HTA, CCVB, Center City Partners, Charlotte Chamber, uptown hotels, and restaurant association. This Committee made several presentations at community meetings, HTA Meetings and Area Chamber meetings.

- The issues raised at these meetings include the impact on the existing hotels and use of general tax dollars for the project. The impact on existing hotels will be mitigated by:

  1. The increased marketing efforts by the CCVB and the Convention Center.

  2. The corporate demand for Uptown hotel rooms.

3. New group demand brought by the Convention Center Hotel.

- The October 1, 1998 public presentation by Gateway Partners was shown live on cable channel 16. Viewers were given a phone number to call if they had questions.

- The Maximization Committee's recommendation to invest public funds in the Convention Center Hotel and Parking Deck was endorsed by the following organizations: Coliseum/Convention Center Authority, Convention and Visitors Bureau, Hospitality and Tourism Alliance, Center City Partners and Charlotte Chamber.

Funding: The funds used for the City's investment in this project will come from the 1% Prepared Food Tax and the second 3% Hotel/Motel tax. These funds can only be used for Convention Center related purposes

Attachment 5
Memorandum of Understanding

8. Briarcreek/Woodland and Merry Oaks Small Area Plan

Action:

A. Approve the City Within A City Committee recommendation to adopt the Briar Creek/Woodland and Merry Oaks Small Area Plan Volume 1: Concept Plan; and

B. Receive as information Volume 2: Implementation Program.

Committee Chair: Rod Autrey

Staff Resource: Jack Daniels and Debra Campbell

Focus Area: City Within A City

Explanation:

- The Briar Creek/Woodland and Merry Oaks Small Area Plan Volume 1: Concept Plan, was developed in response to a request from neighborhood residents who expressed concern over the amount and type of multi-family development occurring in their neighborhoods. In addition to addressing land use, the Concept Plan also includes recommendations on transportation, schools, parks, community safety and human services.

- Volume 2: The Implementation Plan, outlines actions needed to implement the plan. **This document is being submitted for information only and no official action is being requested on Volume 2.**

Committee Discussion:

- At the July 14 CWAC Committee meeting, the members toured the area with Planning Commission staff and residents from the Briarcreek/Woodland and Merry Oaks neighborhoods. The committee voted unanimously 3-0 to approve the plan as submitted. Council members in attendance were Rod Autrey, Patrick Cannon and Sara Spencer. No changes were recommended by the committee. Planning staff also presented an overview of the plan at Council's September 28, 1998 dinner meeting and at the public hearing on November 9.

Community Input:

- At the November 9 public hearing, five property owners spoke, with three speaking in favor of the plan, one opposing the plan due to a specific rezoning, and one supporting the plan but cautioned staff to adequately address the human service issues. There were many citizens in attendance supporting the plan.

- Mr. Philip J. Forlidas appeared at the public hearing to contest the rezoning proposed in the plan for his property at 2925 Commonwealth Avenue (tax parcel 129-081-02). Staff requests that City Council adopt the Volume 1: Concept Plan, which is not linked to the Volume 2: Implementation Program, containing individual rezonings. Prior to initiating proposed rezonings, planning staff will meet with Mr. Forlidas to resolve this issue.

- Mr. Pete Hubicki appeared at the public hearing to stress the importance of providing necessary human services for the residents in these neighborhoods. Human service providers were involved in the development of this plan and, if the plan is adopted, staff will notify the various human service agencies that have responsibility for implementing strategies proposed in the plan.

- Councilmember Mike Jackson raised the issue of how this plan would impact the transit plan and the Independence Busway. In the *2025 Integrated Transit/Land-Use Plan For Charlotte-Mecklenburg* on page 12 "the plan assumes an average of 12 dwelling units per acre for new residential development that might occur within a half-mile radius around a station". The study area is within a half-mile radius of the proposed Hanover Street Station and the Arena Station. The existing density of the multi-family developments located in this general area is approximately 13 dwelling units per acre.

- Planning staff worked with a study group to develop this plan. The study group included neighborhood representatives, apartment managers, business interests and service providers. There was also good representation from emerging ethnic groups in the area i.e. Latinos and Asians.

- The study group met a total of 10 times from February through November 1997. A general neighborhood meeting was held on December 11, 1997 to present the draft plan where over 200 people attended.

Attachment 6
Copies of Volume 1 and Volume 2 are attached. The Executive Summary begins on page I of the Concept Plan and includes a summary of plan recommendations.

BUSINESS

9. 1998 Bond Referendum Results

Action:

A. Recognize the City Clerk for the purpose of reading the results of the November 3, 1998 Bond Referendum; and

B. Adopt a resolution declaring the results of the Special Bond Referendum held on November 3, 1998 on the question of approving $98,300,000 Street Bonds and to authorize publication of the results.

Staff Resource: Mac McCarley

Explanation:

- After the City receives a certified copy of the results of a Bond Referendum from the County Board of Elections, state law requires that the City Council adopt a resolution declaring the results of that referendum. Adoption of the recommended resolution will satisfy this legal requirement.

Attachment 7
Resolution

1998 Council Retreat Priority: State Roads Strategy

10. 1998 Street Bonds - Appropriation and Planning

Action:

A. Adopt a budget ordinance appropriating $2,250,000 in 1998 street bonds. The $98.3 million in street bonds were approved on November 3, 1998, by 73% of the voters; and

B. Approve engineering services contracts totaling $1,763,420 as follows:

1. Approve agreement for $496,235 with Presnell Associates, Inc. for engineering services for the Freedom Drive/Mount Holly Road Transportation Improvement Project.

2. **Approve agreement for $213,795 with Barbara H. Mulkey Engineering, Inc. for engineering services for the Albemarle Road/Harris Boulevard Intersection Improvement Project.**

3. **Approve agreement for $225,757 with Gannett Fleming, Inc. for engineering services for the NC 49/US 29 Intersection Improvement Project.**

4. **Approve agreement for $214,549 with Kimley-Horn and Associates, Inc. for engineering services for the Billy Graham Parkway/Wilkinson Boulevard Intersection Improvement Project.**

5. **Approve agreement for $159,961 with CTE Engineers, Inc. for engineering services for the Brookshire Boulevard Transportation Improvement Project.**

6. **Approve agreement for $264,658 with Post, Buckley, Schuh & Jernigan, Inc. for engineering services for the Old Statesville Road Transportation Improvement Project.**

7. **Approve agreement for $188,465 with Gannett Fleming, Inc. for engineering services for the Statesville Avenue Transportation Improvement Project.**

Staff Resource: David Meachum

Policy: "State Roads Strategy" was identified as a high priority by City Council at their 1998 Council Retreat.

Explanation:

- In anticipation of a positive bond referendum, the selection process for these high-priority transportation projects was begun in August 1998. By initiating the Planning Phase as early as possible, the cost and time frame for beginning the construction of these projects will be minimized.

- Funding for these transportation improvement projects was included in the November 1998, voter-approved $98.3 million Street Bonds.

- These agreements provide for the Planning phase services for each of seven state road projects, and will include the analysis of alternative alignments, public involvement, conceptual plans, and NCDOT coordination. These agreements may be amended in the future to provide additional services such as design and bid phase services.

- These projects were selected by Council for improvements and are included in the City FY99-FY03 Capital Investment Plan (CIP). The road projects are identified as high priorities in the 2015 Transportation Plan due to congestion, safety concerns, and limited accessibility.

- Eleven state road projects were identified in the FY99-FY03 CIP. In addition to the seven projects listed in this agenda, remaining projects include: West Boulevard widening and Wilkinson Boulevard widening, which are to be completed by the Airport; South Boulevard median, which is to be completed in-house by Engineering & Property Management; and Graham Street widening, which requires further coordination with NCDOT to define the final scope.

- The consultants in this action were selected using the Council-approved process.

- The cost of these engineering services is comparable to the cost of similar work for other transportation projects.

- The $2,250,000 appropriation covers the total contract costs of $1,763,420 plus estimated staff costs and contingency.

MWBD:

Total: 13.1% WBE; 1.0% HBE; 0.7%ABE

1. 0% MWBD (Presnell Associates, Inc.)
2. 79% WBE (Barbara H. Mulkey Engineering, Inc.)
3. 5.0% WBE; 1.5% HBE (Gannett Fleming, Inc.)
4. 3.3% WBE; 3.0% HBE (Kimley-Horn and Associates, Inc.)
5. 10.7% WBE; 1.9% HBE (CTE Engineers, Inc.)
6. 7.0% WBE; 0.6% HBE; 4.5% ABE (Post, Buckley, Schuh & Jernigan, Inc.)
7. 4.2% WBE; 1.5% HBE (Gannett Fleming, Inc.)

Funding: 1998 Street Bonds

11. 1998 Street Bonds - Sidewalk Improvements - Amendment #2

Action: **Approve amendment #2 for $121,024.77 with Kimley-Horn and Associates, Inc., for planning and design services on Sidewalk Improvements at three thoroughfare locations.**

Staff Resource: David Meachum

Explanation:

- In anticipation of a positive bond referendum and in order to expedite the sidewalk program, staff began preparing this amendment in September 1998.

- On November 3, 1998, voters approved $98.3 million for Street Bonds. Ten million dollars of this amount is allocated for sidewalks. This increases the appropriation for sidewalk improvements from $2 million per year to $4 million over the next four years.

- This amendment will provide planning and design services for the following three projects:

  - Eastway Drive Sidewalk Project (North Loop of Howie Circle to North Park Driveway); 1,534 feet of sidewalk

  - Eastway Drive and Independence Blvd. Interchange Sidewalk Project; 2,750 feet of sidewalk

  - North Tryon Street Sidewalk Project (Northchase Drive to Arrowhead Drive); 4,600 feet of sidewalk

- The original agreement was approved June 9, 1997, in the amount of $195,822.10 for planning and design services for six sidewalk improvement projects. Amendment #1 was approved January 13, 1998, in the amount of $255,108.46 for field surveying services and additional engineering services on existing projects, and the addition of a new site.

- This agreement may be amended in the future to provide additional services such as construction administration.

- Kimley-Horn and Associates, Inc. was selected using the Council-approved process.

- The cost of these services is comparable to the cost of similar work for other sidewalk improvement projects.

MWBD: 16% HBE; 1% ABE

Funding: 1998 Street Bonds

1998 Council Retreat Priority: Transportation Plan

12. Charlotte-Concord Commuter Bus Contract

Action:

A. Authorize the Director of Transportation to execute a three-year contract with America Charters, LTD. for up to $978,900 for operation of Charlotte-Concord commuter bus service; and

B. Adopt a budget ordinance totaling $315,000 to fund the contract for the first year.

Staff Resource: Lynn Purnell

Policy: The Five-Year Transportation Plan includes the aggressive pursuit of funding partnerships to begin region-wide transit services.

Explanation:

- The North Carolina Department of Transportation (NCDOT) has awarded Charlotte $210,000 to cover up to 75 percent of the estimated net first year operating cost for peak-period commuter bus service between Charlotte and Concord. Under the State program, NCDOT's share of route operating expenses in years 2 and 3 would be 50 and 25 percent respectively. After year 3, contract proposals will be sought again and funding sources identified at that time.

- Concord has budgeted $35,000 to cover 12½ percent of the route's projected operating cost for the first year. Charlotte's share in year 1 also would equal 12½ percent of the net cost.

  Total expenses during the first year of route operation will be financed as follows:

Fare Revenue	$ 70,000
NCDOT Grant	210,000
City of Concord	35,000
City of Charlotte	35,000*
TOTAL	**$350,000**

  *City's portion is included in current budget.

- A Proposal Selection Committee evaluated 3 proposals received on September 24 and selected America Charters to operate the route. The committee included representatives of the City of Charlotte Procurement Services Division and Transportation Department, and the City of Concord.

- The committee used the following criteria in proposal evaluation for the Charlotte-Concord service:

  1. experience with similar services
  2. proposed personnel abilities/experience
  3. annual cost
  4. experience record and references
  5. safety record/training programs
  6. proposal quality and completeness

Attached is a comparison of the 3 proposals using each of the above criteria.

- The agreement permits Charlotte to change routes and schedules to meet customer demands. The City also may terminate the agreement at any time by providing 30 days written notice to America Charters.

- Commuter Service Route information:

AM	PM
4 Buses	4 Buses
6:20-9:00	4:15-6:48

  - Fares will be in the $2-$2.25 range for one-way trip.
  - Projected Ridership: 175 riders daily

Funding:

The budget ordinance appropriates estimated fare revenues, the state grant, and the City of Concord's contribution. The City of Charlotte's contribution is included in the FY99 budget. Years 2 and 3 of the service will be included in the FY2000-01 budget process.

Background:

- Staff from CDOT, Charlotte Transit, and Concord designed the route to serve major generators such as University Research Park, University City, Charlotte Motor Speedway, Phillip Morris and Cabarrus Memorial Hospital. The developer of Concord Mills, now under construction at the I-85/ Speedway Boulevard interchange, has requested service once the commercial center opens in 1999.

- NCDOT will disburse one-half of the $210,000 grant at service inception in February 1999 and the remaining one-half after the route has operated for 6 months.

Attachment 8
Proposal Comparison for Charlotte-Concord Commuter Bus Service

13. Special Facility Revenue Bonds to Finance the Acquisition of a Crew Training Facility for US Airways, Inc.

Action: **Approve a resolution authorizing the issuance of up to $25,000,000 in Airport Special Facilities Revenue Bonds for the purpose of financing the acquisition of a crew training facility, located at Charlotte/Douglas International Airport, for the use of US Airways, Inc.**

Staff Resources: Jerry Orr and Richard Martin

Focus Area: Economic Development

Explanation:

- The City has received a request from US Airways, Inc. for the City to issue its revenue bonds to finance the acquisition of a crew training facility to be located at Charlotte/Douglas International Airport ("Airport") and leased to US Airways, Inc.

- Such assistance will induce US Airways, Inc. to locate the crew training facility at the Airport, which will create 188 additional jobs with a $19 million annual payroll.

Funding:

- US Airways will issue contracts and construct the building. When the building is complete, the City will purchase the building and reimburse US Airways with the proceeds of the bonds. US Airways will lease the facility and the lease payments will fund the financing costs. This process is authorized by recent legislation passed by the General Assembly in October 1998.

Background:

- In November 1997, Council authorized the issuance of $19 million in Special Facility Revenue Bonds to fund construction and acquisition of additional facilities to accommodate the addition of 975 employees at the US Airways, Inc. Charlotte Maintenance Base.

14. 1999 City Council Meeting Schedule

Action: **Approve the Council Meeting Schedule for 1999.**

Staff Resource: Brenda Freeze

Explanation:

- Each year City Council adopts a schedule of regular meetings, and the Clerk keeps this schedule updated and on file for public distribution.

- Attached is the Council regular meeting schedule for 1999. Council Workshops are scheduled for the first Monday, Zoning Meetings are the third Monday, and Business Meetings are the second and fourth Mondays. Exceptions for holidays or other conflicts are noted.

Attachment 9
1999 Council Meeting Schedule

15. Appointments to Boards and Commissions

Action: **Vote on the blue paper ballots and give to the City Clerk at dinner.**

A. BUSINESS ADVISORY COMMITTEE
Confirm the recommendation of the Charlotte Chamber for the following appointments:

1. Tom Barker, SouthPark Area Council
2. Mike Burnett, Perimeter South Area Council
3. Frances Harkey, Airport Area Council
4. Leroy Hill, University City Area Council
5. Name to be submitted 11/23, Charlotte East Area Council

Also confirm the nomination of Richard Tucker by the Manufacturers Council and Charles Gordon by the Arrowood Association to serve three year terms.

Appoint six citizens to serve staggered terms from one to three years. Council nominations are as follows:

1. Ms. P. J. Benton, by Councilmember Greene
2. Ned Fowler by Councilmember Reid
3. Brian Francis by Councilmembers Jackson, Autrey, Wheeler
4. Rick Hood by Councilmembers Jackson and Autrey
5. Jurani Hurrell by Councilmember Greene
6. Sabrina Jackson by Councilmember Jackson
7. Ron Johnson by Councilmember Reid
8. Steve Kearney by Councilmembers Spencer and Rousso
9. Fred Macholz by Councilmember Reid
10. Tim Mills by Councilmember Greene
11. Fran Perez by Councilmember Jackson
12. Steward Scher by Councilmember Autrey
13. Herb Watkins by Councilmember Majeed

Attachment 10

Introduction to CONSENT

The consent portion of the agenda is divided into two sections: Consent I and Consent II.

Consent I consists of routine items that have been approved in the budget, are low bid, and have met MWBD criteria.

Consent II consists of routine items that have also been approved in the budget, but may require additional explanation.

Minority and Women Business Development Program (MWBD) Abbreviations:
BBE - African American
ABE - Asian American
NBE - Native American
HBE - Hispanic
WBE - Non-Minority Women

Contractors and Consultants
All contractors and consultants selections follow the Council approved process unless explained otherwise.

CONSENT I

16. Various Bids

A. I-77 & I-277 Landscape Weed and Pest Control — **Engineering & Property Management**

Recommendation: The City Engineer recommends the low bid of $321,360.49 by Trugreen Chemlawn of Charlotte, North Carolina.

MWBD Compliance: Yes. Trugreen Chemlawn will self-perform.

B. Sugar Creek Wastewater Treatment Plant Aeration System Improvements — **CMU**

Recommendation: The Charlotte-Mecklenburg Utility Department Director recommends the low bid of $222,000 by Crowder Construction Company of Charlotte, North Carolina. Installation of this equipment will allow air piping and diffusers for treatment of wastewater.

MWBD Compliance: Yes, the Utility Department has reviewed the Contractor's documentation and has determined that the Contractor will and can self-perform the work on this project.

C. Six Mile Creek East Contract 6A - 1997 Annexation Sewer Mains — **CMU**

Recommendation: The Charlotte-Mecklenburg Utility Director recommends the low bid of $1,972,775.84 by Dellinger, Incorporated of Monroe, North Carolina. This includes water and sewer mains in southern Mecklenburg County.

MWBD Status:	Amount	% of Project	Project Goals
BBE	$80,000	4.1%	4%
WBE	$153,000	7.8%	6%

MWBD Compliance: Yes. The Utility Department has reviewed the Contractors' documentation and determined that the Contractor has met and exceeded the BBE and WBE goals for this contract.

D. Bancroft Storm Drainage Improvements, Phase I — **Engineering and Property Management**

Recommendation: The City Engineer recommends the low bid of $2,162,162.49 by Ferebee Corporation of Charlotte, North Carolina. This project will reduce house and street flooding in the Tryon Hills Neighborhood.

MWBD Status:	Amount	% of Project	Project Goals
BBE	$46,980	2%	4%
WBE	$235,623	11%	4%

MWBD Compliance: Yes. Low bidder has met the MWBD Program good faith requirements.

E. Colony Road Extension, Phase II — **Engineering and Property Management**

Recommendation: The City Engineer recommends the low bid of $5,150,380.21 by Crowder Construction, Inc. of Charlotte, North Carolina. This project consists of constructing 2.2 miles of two-lane, two-way median divided roadway with curb and gutter, sidewalk, and a bridge over McAlpine Creek. With completion of this project, Colony Road will provide a north-south route between Rea Road and I-485 to the south, and Fairview Road and the Southpark area to the north.

MWBD Status:	Amount	% of Project	Project Goals
BBE	$110,056	2%	2%
WBE	$129,409	3%	3%

MWBD Compliance: Yes.

17. Set Public Hearing Date for Voluntary Annexation

Action: **Adopt a resolution setting a public hearing on December 14, 1998 for a voluntary annexation of the Brookmere Subdivision. Brookmere is a 93.532 acre subdivision along Mt. Holly-Huntersville Road (across from Northwoods Forest). The property is under development by Crosland Investors, Inc. and will have 297 homes.**

CONSENT II

18. Public Safety Computer-Aided Dispatch System - Phase I

Action:

Approve a contract up to $2,403,560 with Intergraph Public Safety for the design and implementation of the Public Safety Computer Aided Dispatch System (CAD) - Phase I.

Explanation:

- The Police Department applied for funding for a new computer aided dispatch system under the COPS More 96 grant program. The current dispatch system is 25 years old and lacks many of the functions needed to support contemporary police operations.

- Upon receipt of the grant funds, the Police Department contracted with a consultant, in April 1997, to conduct a needs analysis and prepare a Request for Proposals for a joint Police/Fire CAD system and a new Fire Records Management System.

- The five proposals received were evaluated by a committee from the Police Department, Fire Department, and the Information Technology Division of Business Support Services. The committee was advised by the consultants. The selection committee determined that the proposal from Intergraph Public Safety best met the needs of both the Police and Fire Departments

Phase 1

- The first phase of this project is the design and implementation of the Police Department CAD system. The new system will include:

  - a complete record of all calls for service, with unlimited space for remarks on the call.

  - call for service histories for each incoming call location

  - remote access for command personnel to monitor calls for service

- ability to interface with the new police records management system and laptop computers in patrol cars

- mapping capability to accurately pinpoint the 911 caller's location and, eventually, the location of a cell phone caller

- the capability to better manage calls for service in support of community policing efforts

- The cost for the new Police CAD system is $2,205,183. Federal grant funds will cover $1,802,670 with the remaining $600,890 coming from assets forfeiture funds used to match the grant. These funds will cover the design and implementation of the CAD system, the first year of maintenance, and a contingency fund of $198,377 to cover any additional expenses.

- The new CAD system will have maintenance costs of $260,000-$290,000 per year. Some of those costs will be offset by the funds currently used for maintenance of the existing CAD system. The remaining funds for maintenance will be addressed through the budget process.

- The new CAD is expected to be operational by November 1, 1999. There will be some period of time where the old and new systems run simultaneously until all of the functions of the new system have been tested. For that reason, the Police Department will spend the minimum amount of money necessary to make the old system Year 2000 compliant so that it will be fully functional during the transition period.

Phase 2

- Phase 2 will address the Fire CAD system. The current Fire CAD system is 20 years old. It is Year 2000 compliant, but lacks many technological features now available. The current system also has no records management component.

- The Intergraph Public Safety bid includes a cost of $1,453,266 for the purchase and maintenance of a Fire CAD system. This bid price is guaranteed through October 31, 1999.

- Staff is still evaluating the best way by which to move forward with Fire CAD. Options include but are not limited to:

  - a consolidated Police/Fire CAD system through the Intergraph system

  - the possibility of a Fire/MEDIC joint system

- The City Manager will make a recommendation as to how to proceed in the FY2000 recommended budget.

Funding: $1,802,670 from the Department of Justice and $600,890 from assets forfeiture funds.

19. Regional Community Policing Institute

Action:

A. Approve a cooperative agreement between the Charlotte-Mecklenburg Police Department and the U.S. Department of Justice for second year funding for the Regional Community Policing Institute; and

B. Adopt a budget ordinance appropriating $970,000 in federal funds for the project.

Explanation:

- In 1997, the Department of Justice selected the Charlotte-Mecklenburg Police Department as a Regional Community Policing Institute to develop training for law enforcement agencies and colleges and universities in North and South Carolina. The Institute is a collaborative partnership between the Police Department, the Urban Institute at the University of North Carolina at Charlotte, and Charlotte's Web.

- The Institute has been a leader in developing community policing training with an emphasis on the use of technology, such as GIS mapping, in developing problem solving strategies. In its first year of operation, the Institute has become a valuable training resource for the Police Department and has gained nationwide recognition for its efforts in GIS training.

- During the coming year, the Institute will expand its scope to include the development of training programs for citizens, emphasizing problem solving and neighborhood empowerment. The Institute's primary objectives for the next year are to:

  - Develop additional training for police officers and sergeants in problem solving and GIS mapping

  - Develop problem solving and GIS training for neighborhoods

  - Expand the computer lab at the Training Academy

  - Develop empowerment and self-sufficiency training for neighborhoods

  - Develop a GIS component that can be accessed from the Internet

  - Develop self paced community policing training for CMPD personnel

- The grant funds will cover the salaries for institute personnel, who work for UNCC; salaries for instructors and the development and implementation of training modules.

Community Input: Community members will be involved in development of the training.

Funding: $970,000 from the Department of Justice. No City funds are required.

20. 1998 Local Law Enforcement Block Grant

Action:

A. Approve the 1998 Local Law Enforcement Block Grant from the U.S. Department of Justice in the amount of $1,878,689; and

B. Adopt a budget ordinance appropriating $1,878,689 in federal funds and $208,743 in assets forfeiture funds for a total of $2,087,432.

Explanation:

- The City of Charlotte has received a block grant from the Department of Justice in the amount of $1,878, 689 to be used for local law enforcement programs. The amount of money is determined by the City's reported FBI Uniform Crime Rate.

- The grant requires a 10% funding match from the City. The Police Department will provide the City match with assets forfeiture funds.

- A preliminary spending plan showing the program areas where the money will be spent is attached. This plan can be amended during the life of the grant which is from October 1, 1998 to September 30, 2000.

- Highlights of the spending plan include:

  - $753,689 for technology improvements
  - $200,000 for youth initiatives
  - $150,000 for traffic education and enforcement
  - 200,000 for crime enforcement technology
  - $250,000 for Police Department reengineering
  - $80,000 for the Nuisance Remedy Program

Community Input:

- Prior to the actual expenditure of any funds, the Police Department must hold a public hearing attended by members of an advisory board. This board includes representatives from the District Attorney's Office, the Sheriff's Department and the school system.

- The community will have the opportunity to speak at the public hearing.

Funding: $1,878,689 in federal funds and $208,743 in assets forfeiture funds

Attachment 11
Preliminary Spending Plan-1998 Local Law Enforcement Block Grant

21. Change Order for US Airways Travel Club and Retail Space

Action: **Approve Change Order #3 in the amount of $154,784 with Edison Foard, Inc. of Charlotte for additional interior upfit revisions requested by US Airways in their new travel club.**

Explanation:

- US Airways has requested additional work be done in the new US Airways Club being constructed at the airport. The details are as follows:

Interior millwork revisions	$115,000
Roof material and air conditioner vents	$ 39,784

- US Airways will repay these costs through rental payments.

- The contract and change order history is as follows:

Original contract (awarded by Council on September 25, 1997)	$7,076,000
Change Order #1 (approved by the Aviation Director on June 15, 1998)	$ 37,810
Change Order #2 (approved by the Aviation Director on October 14, 1998)	$ 41,336
Change Order #3	$ 154,784
Total contract amount	**$7,309,930**

- The Airport Advisory Committee recommends this change order.

Funding: Airport Capital Investment Fund

22. CompuCom Technical Support Contract

Action: **Approve a contract with CompuCom for contract labor, not to exceed $675,000, to provide necessary contract labor to support short term projects associated with the Year 2000 program.**

Explanation:

- The City needs contract labor to support the upgrade of all City PC's to Year 2000 compliance as well as to temporarily fill several key vacancies within the Information Technology Division.

- To alleviate the Year 2000 incompatibility issues for desktop computers in the City, all City desktop computers require a software upgrade. To perform all these upgrades requires considerable coordination to upgrade several thousand desktops.

- With the severe labor shortage in information technology professionals and the Division's lack of success in filling vacant positions in a timely fashion, CompCom will also provide temporary contract labor to perform the work required of several key positions that are now vacant.

Funding: Information Technology FY99 Operating Budget, Neighborhood Development FY99 Operating Budget, and the Technology Fund

23. Software Spectrum Contract

Action: **Approve a two year contract with Software Spectrum in the amount of $1,041,600 for the purchase of City of Charlotte Microsoft software site licenses.**

Explanation:

- Current City desktop computers have a large variety of operating systems and applications software. Having such a variety makes data sharing and information exchange difficult both within a key business as well as across the City organization. Standardization of the desktop computer software will reduce the cost of support, eliminate current compatibility problems and bring all PC's to Year 2000 compliance.

- This license covers all Microsoft products for desktops, i.e. MS Word, MS Excel, MS Access, etc.

- In addition to bringing all PC's to a current standard set of software, this contract also provides for ongoing upgrades to all products without additional cost.

- The City can obtain bulk purchase of these licenses from Software Spectrum, an authorized Microsoft reseller, at a significantly reduced price for a two year contract commitment for site licenses. The license currently sells for $900 per desktop, but under this contract the license will cost under $300 per desktop.

Funding: Technology Fund

24. Independence Bus Lanes - Supplemental Municipal Agreement

Action: **Adopt a resolution authorizing the Transportation Director to execute a Supplemental Municipal Agreement for NCDOT Project U-0209 (US 74 Widening) concerning construction of the Independence Bus Lanes Project.**

Explanation:

- Operation of bus lanes on Independence Boulevard is an element of the Five-Year Transportation Plan.

- On July 7, 1989 Council authorized a municipal agreement with the State for the Independence Boulevard widening which included HOV lanes. The project scope of work changed over time, and bus lanes were subsequently approved in lieu of HOV lanes. The State originally committed $211,000 for the HOV lane project. This action revises the municipal agreement to allow the State to reimburse the City for work enabling inbound access to the bus lane.

- The Bus Lane project is scheduled for completion in December 1998.

- The City will be responsible for maintenance of the pavement, sign traffic control, and other improvements necessary for the operation of the Bus Lanes Project.

Community Input: Community input has occurred through public meetings conducted by the Committee of 10 in developing the 5-Year Transportation Plan and through the Transportation Committee and Council meetings that considered the Bus Lanes Project.

25. Transit Bus Announcement System

Action: **Approve a unit price contract with Digital Recorders, Inc. to provide Next Stop Voice Announcement Systems and Central Recording Stations.**

Explanation:

- The Five Year Transportation Plan includes improvement to transit services and systems.

- This equipment will provide recorded announcement capabilities on buses to better serve passengers, and help meet Americans with Disabilities Act requirements. Features include:

  - Recording capabilities

  - Next stop and other informational announcement capabilities on each bus

- Bilingual announcement capability

- Requests to obtain prices for Voice Announcement and Central Recording Systems were sent to the two known manufacturers making equipment meeting Charlotte Transit's requirements. In an effort to obtain more vendor participation, bid requests were also advertised in the Passenger Transport news magazine and nationwide on Bidnet.

- An Invitation to Bid response was received from Digital Recorders, Inc on October 8, 1998. It offered unit prices of $6,092 for the Next Stop Voice Announcement System and $11,100 per unit for a Central Recording System. The total estimated FY99 expenditures are $352,252. The contract award is for one year with the option to extend for two additional one year periods with the same terms and conditions.

- Since only one bid was received, the vendor was asked to provide a cost history of similar equipment. That information revealed the bids were in line with prices offered other customers.

MWBD: There are no known MWBD suppliers of this equipment.

26. Children's Theater of Charlotte Leases

Action:

A. Approve a lease extension with the Children's Theater of Charlotte, Inc. for property at 1017 East Morehead Street for a term of five years at a rate of $1 per year; and

B. Approve a lease agreement for property at 2400 The Plaza for a term of five years at a rate of $1 per year.

Explanation:

- On November 9, 1998, City Council voted to adopt a resolution of intent to extend the current Children's Theater lease agreement at 1017 East Morehead Street and approve a lease agreement for property at 2400 The Plaza.

- Publication of Council's intent to execute a lease extension and lease agreement at the November 23, 1998, Business Meeting appeared in *The Mecklenburg Times* November 13, 1998.

- The current lease with the Children's Theater of Charlotte, Inc. at 1017 East Morehead Street expires December 11, 1998.

- Renewal of this lease for five years at $1.00 per year, which is typical for the City's cultural facilities, will extend the lease period to December 11, 2003.

- Either party may terminate either lease with ninety (90) day written notice.

- The Children's Theater is experiencing a shortage of space at the Morehead Street facility. They have requested the lease of additional space for costume design and storage in a portion of City-owned property at 2400 The Plaza (the old Radio Shop). The facility currently houses radio and antennae equipment and must be maintained. The lease would be for five years and would be concurrent with the Morehead Street lease until December 11, 2003.

- A copy of the existing lease agreement is on file in Engineering & Property Management's Real Estate Division.

Attachment 12
Additional Information

27. Sale of City Property - 4322 Pebblebrook Drive

Action: **Approve the sale of City owned property located at 4322 Pebblebrook Drive**

Policy: Airport FAR Part 150 Program

Explanation:

- The sale of City owned property is subject to compliance with the provisions of the North Carolina Statutes.
- On September 28, 1998, Council approved the sale of this property to Vanessa Olton for $58,000 with the airport paying a realty fee of 3% and down payment assistance of $3,000. However, she was unable to obtain financing.
- The property was readvertised and an offer of $55,000 was received with the airport paying for a realty fee of 3%.
- The offer was advertised for 10 days in accordance with North Carolina General Statute 160A-269 for upset bid. No offers were received.

Summary:

Property Address:	4322 Pebblebrook Drive
Tax Code:	061-121-19
Buyer's Name:	Odessa Clyburn
Offer:	$55,000

Background:

- In accordance with the Part 150 Plan, the Airport acquired 32 homes in the Wandawood community, near Harding High School, because they were located in the highest noise zones. Noise levels have subsequently decreased to a level where noise insulation is an acceptable remedy under the Part 150 Plan (less than 75DNL).
- The Airport provided noise insulation to 4322 Pebblebrook Drive and listed the property for $55,000 in the Multiple Listing Service for sale to the public September 1998.

28. Property Transactions

Action: **Approve the following property acquisitions (A-C) and adopt the condemnation resolution (D).**

Acquisitions:

A. Project: Colony Road Extension-Phase II, Parcel #68
Owner(s): Sally H. James & Adele D. Hagood, Trustees of Trust Under Will of W. W. Hagood, Jr.
Property Address: 5930 Colony Road
Property to be Acquired: 38,022 sq.ft. (0.72 ac.) of fee simple acquisition, 1,691 sq.ft.(0.038 ac.) of permanent drainage easement plus temporary construction easement of 18,258 sq.ft. (0.419 ac.)
Improvements: Trees, shrubs & landscaping
Purchase Price: $94,500
Remarks: Required right-of-way and easements for the Colony Road Extension project. Acquisition price was established by two independent, certified appraisals.

Zoned: R-3 Use: Single-Family Residential
Tax Value of Total Parcel: $1,143,770
Tax Code: 211-632-99

B. Project: Airport Master Plan Land Acquisition
Owner(s): Sidney F. Washam, III
Property Address: 9201 Garrison Road
Property to be acquired: 2.82 acres
Improvements: Office/Warehouse building
Purchase Price: $384,000
Remarks: The purchase price was determined by two independent appraisers and was reviewed by a third appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/ house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement

Zoned: I1 **Use:** PREFAB WHS/WHSE/INDUS
Tax Value: $297,550
Tax Code: 141-121-40

C. **Project:** Airport FAR Part 150 Land Acquisition
Owner(s): Weathers, Robert L Jr Tr. U/A Merinda Weathers, ET-AL.
Property Address: * Douglas Drive
Property to be acquired: 62.31 acres
Improvements: Vacant land
Purchase Price: $845,000
Remarks:The purchase price was determined by an independent appraiser and was reviewed by a second appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/ house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement

Zoned: R3 **Use: Vacant**
Tax Value: $375,390
Tax Code: 141-094-01

Condemnations:

D. **Project**: Beatties Ford Four Lane Widening ATP-1, Parcel #45
Owner(s): John Wilson Perry (heirs) and any other parties of interest.
Property Address: 1320 Beatties Ford Road
Property to be Acquired: 1,569 sq.ft. (0.036 ac.)
Improvements: Hedge row & Nandina bush
Purchase Price: $3,850
Remarks: Due to numerous judgments on the property, condemnation is requested to acquire clear title to the needed right-of-way. Compensation based on an independent appraisal.

Zoned: 02 **Use**: Residential
Tax Value: $46,040
Tax Code: 075-073-33

29. Minutes

Action: Approve minutes as follows:

- November 9th Business Meeting