

City of Charlotte

*Charlotte-Mecklenburg Government Center
600 East 4th Street
Charlotte, NC 28202*



Meeting Agenda

Monday, May 23, 2016

Council Chambers

City Council Business Meeting

*Mayor Jennifer W. Roberts
Mayor Pro Tem Vi Lyles
Council Member Al Austin
Council Member John Autry
Council Member Ed Driggs
Council Member Julie Eiselt
Council Member Claire Fallon
Council Member Patsy Kinsey
Council Member LaWana Mayfield
Council Member James Mitchell
Council Member Greg Phipps
Council Member Kenny Smith*



City of Charlotte

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Government Center
600 East 4th Street
Charlotte, NC 28202

Meeting Agenda

City Council Business Meeting

Monday, May 23, 2016

5:00 PM

Council Chambers

5:00 P.M. DINNER BRIEFING, CHARLOTTE-MECKLENBURG GOVERNMENT CENTER, ROOM 267

- 1. Mayor and Council Consent Item Questions 1
- 2. Neighborhood Exchange & Leadership Awards 2
- 3. Answers to Mayor and Council Consent Item Questions..... 3
- 4. Closed Session 4

Call to Order

Roll Call

Introductions

Invocation

Pledge of

Allegiance

6:30 P.M. CITIZENS' FORUM

7:00 P.M. AWARDS AND RECOGNITION

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- 6. Consent agenda items 23 through 52 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk..... 7

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Meeting Adjournment



Agenda Date: 5/23/2016

Agenda #: 1. **File #:** 15-3346 **Type:** Dinner Briefing

Mayor and Council Consent Item Questions

Staff Resource(s):

Hyong Yi, City Manager's Office

Time: 5 minutes

Synopsis:

Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.



Agenda Date: 5/23/2016

Agenda #: 2. **File #:** 15-3312 **Type:** Dinner Briefing

Neighborhood Exchange & Leadership Awards

Committee Chair

LaWana Mayfield

Staff Resource(s):

Keith Richardson, Neighborhood & Business Services

Time: 15 minutes

Explanation

- Staff will provide an update on the planning for the Neighborhood Exchange & Leadership Awards Program, scheduled for Saturday, October 1, 2016, at the Charlotte Convention Center. The program is an enhancement of the Neighborhood Leadership Awards event, which promotes shared learning opportunities and honors the accomplishments of leaders in Charlotte's neighborhoods.
- In addition to a new brand that emphasizes networking and the exchange of ideas, the program will feature expanded panel discussions and training opportunities, as well as a vendor and exhibit hall for participants.

Future Action

The presentation is for information only.



Agenda Date: 5/23/2016

Agenda #: 3. **File #:** 15-3347 **Type:** Dinner Briefing

Answers to Mayor and Council Consent Item Questions

Staff Resource(s):

Hyong Yi, City Manager's Office

Time: 10 minutes

Synopsis

Staff responses to questions from the beginning of the dinner meeting.



Agenda Date: 5/23/2016

Agenda #: 4.File #: 15-3323 Type: Dinner Briefing

Closed Session

Action:

Adopt a motion to go into closed session pursuant to North Carolina General Statute 143-318.11(a)(3) to consult with attorneys employed or retained by the City in order to preserve the attorney-client privilege and to consider and give instructions to an attorney concerning the handling or settlement of claims or administrative procedures.



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Agenda Date: 5/23/2016

Agenda #: File #: 15-3351 Type: Consent Item

6:30 P.M. CITIZENS' FORUM



Agenda Date: 5/23/2016

Agenda #: 5.File #: 15-3291 Type: Awards and Recognitions

SwimMAC Carolina Recognition

Action:

Mayor Roberts and City Council will recognize David Marsh, chief executive officer, SwimMAC Carolina and some of this year's prospective Olympians.



Agenda Date: 5/23/2016

Agenda #: 6. **File #:** 15-3348 **Type:** Consent Item

Consent agenda items 23 through 52 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.

Consideration of Consent Items shall occur in the following order:

- A. Items that have not been pulled, and
- B. Items with citizens signed up to speak to the item.



Agenda Date: 5/23/2016

Agenda #: 7. File #: 15-3253 Type: Public Hearing Item

Public Hearing on Voluntary Annexation

Action:

A. Hold a public hearing for the Providence Farm voluntary annexation, and

B. Adopt an ordinance with an effective date of May 23, 2016, to extend the corporate limits to include this property and assign it to the adjacent Council District 7.

Staff Resource(s):

Jonathan Wells, Planning

Explanation

- Public hearings to obtain community input are required prior to City Council taking action on annexation requests.
- A petition has been received from the owners of this 25.01-acre property located in the 11300 block of Providence Road south of Interstate 485 in south Mecklenburg County.
- The property is owned by Star City Development, Inc. and Crescent Communities, LLC.
- The property is currently vacant and is zoned MUDD-O (mixed-use optional) and MX-2(INNOV) (mixed-use innovative).
- Developer of the property has plans for a mixed-use development consisting of 26,000 square feet of retail/office, a 180-room hotel, and 115 dwelling units (mix of single-family and for-sale townhouses).
- The property is located within Charlotte's extraterritorial jurisdiction and shares boundaries with current city limits.
- Intent of the annexation is to enable the streets in the proposed development to be designed and constructed to City street standards.
- Annexation of this property will allow for more orderly extension of City development review, City services and capital investments in the future.
- The effective annexation date for this property is May 23, 2016.
- The Annexation Ordinance assigns the annexed area to adjacent City Council District 7.

Consistent with City Council Policies

- The annexation is generally consistent with City voluntary annexation policies approved by the City Council on March 24, 2003; more specifically this annexation:
 - Will not adversely affect the City's ability to undertake future annexations; and

Agenda #: 7.File #: 15-3253 Type: Public Hearing Item

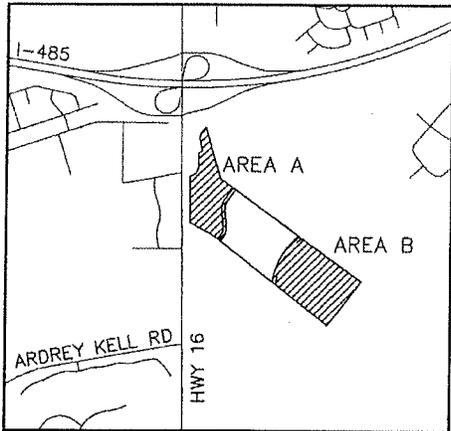
- Will not have undue negative impact on City finances or services.
- The annexation is not consistent with one City voluntary annexation policy, since if approved will result in a situation where an unincorporated area will be encompassed by new City limits.
- The unincorporated area - slightly above 100 acres - is developable vacant land in an area that has seen a significant number of voluntary annexations submitted during the past several years; therefore, the potential for future voluntary annexation of this unincorporated area is highly likely to occur.

Attachment

Map
Annexation Ordinance

"PROVIDENCE FARM"
ANNEXATION AREA

Exhibit 'A'



Vicinity Map - Not to Scale

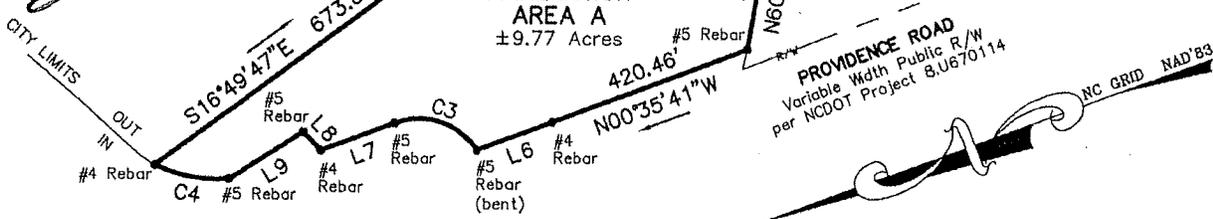
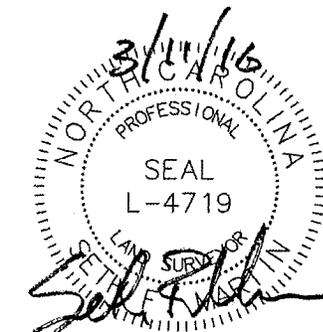
Notes:

1. Tax Parcel IDs - 23113110, 23113105
2. All distances are shown horizontal.
3. Area of Annexation
Area A: ±9.77 Acres
Area B: ±15.24 Acres
4. See Sheet 2 for additional notes and certification.

Legend

- EIR Existing Iron Rod
- CM Concrete Monument
- PT Calculated Point
- R/W Right-of-Way
- N/F Now or Formerly
- DB Deed Book
- MB Map Book

N/F
23123101
Marsh Mortgage Company
DB 1849-163



Portion of
23113105
Star City Development, Inc.
DB 4503-935

N/F
23113117
Solis Waverly Owner LLC
DB 29441-658
MB 56-771

N/F
23123107A
Providence Road Farms LLC
DB 29441-678
MB 57-45

N/F
23113120
Waverly Retail, LLC
DB 30104-748
MB 57-45

LDSI

Voluntary Annexation Map
Providence Farm

Phone: (704) 337-8329
Fax: (866) 661-12778
508 West 5th St., Suite 125
Charlotte, NC 28202
License No.: C-1925

Charlotte, North Carolina

Tax Parcel IDs: 23113110, 23113105
Deed References: Deed Book 4503 Pg 935, Deed Book 29417 Pg 493



Project #: 4115052

| Drawn By: sfm

| Dated: March 11, 2016

| Revised:

Sheet 1 of 2

ORDINANCE NO. _____

PROVIDENCE FARM AREA

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
CITY OF CHARLOTTE, NORTH CAROLINA**

WHEREAS, the City Council has been petitioned under G.S. 160A-31(a) to annex the area described below; and

WHEREAS, the City Council has by Resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held in the Meeting Chamber of the Charlotte - Mecklenburg Government Center, 600 E. Fourth Street, Charlotte, N.C. at 7:00 p.m. on May 23, 2016 after due notice by the Charlotte Observer on May 14, 2016; and

WHEREAS, the City Council finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Charlotte as of May 23, 2016 (effective date):

LEGAL DESCRIPTION

Area A Description

BEGINNING at an existing #5 rebar marking the eastern right of way of Providence Road, having a variable width public right of way per NCDOT Project 8.U670114 and also marking the northern line of Waverly Retail LLC (now or formerly) as described in Deed Book 30104, page 748; THENCE with Providence Road and contiguous with the existing City of Charlotte Limits the following seven (7) courses and distances: 1) THENCE North 00 degrees 35 minutes 41 seconds West a distance of 420.46 feet to an existing #4 rebar; 2) THENCE North 00 degrees 34

minutes 46 seconds West a distance of 160.24 feet to an existing (bent) #5 rebar; 3) THENCE along a curve to the left having an arc length of 188.64 feet, and a radius of 139.52 feet, being subtended by a chord bearing of North 38 degrees 03 minutes 50 seconds East, a distance of 174.59 feet to an existing #5 rebar; 4) THENCE North 00 degrees 40 minutes 10 seconds West a distance of 157.71 feet to an existing #4 rebar; 5) THENCE North 65 degrees 39 minutes 22 seconds East a distance of 50.95 feet to an existing #5 rebar; 6) THENCE North 12 degrees 40 minutes 40 seconds West a distance of 174.79 feet to an existing #5 rebar; 7) THENCE along a curve to the right having an arc length of 150.74 feet, and a radius of 268.31 feet, being subtended by a chord bearing of North 30 degrees 36 minutes 38 seconds East, a distance of 148.76 feet to an existing #4 rebar marking the westerly corner of Marsh Mortgage Company (now or formerly) as described in Deed Book 1849, page 163; THENCE leaving the existing City Limits and with the lines of Marsh Mortgage Company and the following two (2) courses and distances: 1) South 16 degrees 49 minutes 47 seconds East a distance of 673.80 feet to an existing #5 rebar; 2) THENCE South 54 degrees 03 minutes 54 seconds East a distance of 228.95 feet to a new #5 rebar; THENCE with a new line the following five (5) courses and distances: 1) South 35 degrees 36 minutes 33 seconds West a distance of 193.21 feet to a new #5 rebar; 2) THENCE along a curve to the left having an arc length of 77.86 feet, and a radius of 111.50 feet, being subtended by a chord bearing of South 15 degrees 36 minutes 13 seconds West, a distance of 76.29 feet to a new #5 rebar; 3) THENCE South 04 degrees 24 minutes 08 seconds East a distance of 228.67 feet to a new #5 rebar; 4) THENCE along a curve to the right having an arc length of 175.40 feet, and a radius of 238.50 feet, being subtended by a chord bearing of South 16 degrees 40 minutes 01 seconds West, a distance of 171.48 feet to a new #5 rebar; 5) THENCE South 37 degrees 09 minutes 07 seconds West a distance of 33.03 feet to a new #5 rebar marking the northern line of the aforementioned Waverly Retail, LLC; THENCE with the northern line of Waverly Retail, LLC and contiguous with the existing City of Charlotte Limits the following two (2) courses and distances: 1) North 52 degrees 16 minutes 59 seconds West a distance of 100.05 feet to an existing #5 rebar; 2) THENCE North 60 degrees 13 minutes 16 seconds West a distance of 346.04 feet to the POINT OF BEGINNING, having an area of 9.77 Acres, more or less.

Area B Description

BEGINNING at a new #5 rebar marking the northern line of Providence Road Farms LLC (now or formerly) as described in Deed Book 29441, page 678 and being located South 52 degrees 16 minutes 59 seconds East a distance of 932.17 feet from an existing #5 rebar marking the northern line of Waverly Retail LLC (now or formerly) as described in Deed Book 30104, page 748; THENCE leaving the existing City Limits and with a new line along a curve to the right having an arc length of 685.65 feet, and a radius of 874.50 feet, being subtended by a chord bearing of North 30 degrees 04 minutes 41 seconds East, a distance of 668.22 feet to a new #5 rebar marking the southern line of Marsh Mortgage Company (now or formerly) as described in Deed Book 1849, page 163; THENCE with the southern line of Marsh Mortgage Company South 54 degrees 21 minutes 57 seconds East a distance of 976.10 feet to a new #5 rebar; THENCE with a new line South 37 degrees 43 minutes 01 seconds West a distance of 697.77 feet to a new #5 rebar marking the northern line of Solis Waverly Owner LLC (now or formerly) as described in Deed Book 29441, page 658; THENCE with the northern line of Solis Waverly Owner LLC and the aforementioned Providence Road Farms LLC contiguous with the existing City of Charlotte Limits North 52 degrees 16 minutes 59 seconds West a distance of 886.63 feet to the POINT OF BEGINNING, having an area of 15.24 Acres, more or less.

Section 2. Upon and after May 23, 2016 (effective date) the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Charlotte and shall be entitled to the same privileges and benefits as other parts of the City of Charlotte. Said territory shall be subject to municipal taxes according to G.S.160A-58.10.

Section 3. Subject to change in accordance with applicable law, the annexed territory described above shall be included in the following Council electoral district: 7.

Section 4. The Mayor of the City of Charlotte shall cause to be recorded in the office of the Register of Deeds of Mecklenburg County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Mecklenburg County Board of Elections, as required by G.S. 163-288.1.

Adopted this 23rd day of May, 2016.

APPROVED AS TO FORM:

Charlotte City Attorney



Agenda Date: 5/23/2016

Agenda #: 8.File #: 15-3236 Type: Public Hearing Item

Public Hearing on a Resolution to Close a Portion of Greenwood Cliff

Action:

Continue a public hearing to close a portion of Greenwood Cliff to June 27, 2016. The Pearl Park Tax Increment Grant will be considered by the following:

- **Mecklenburg County Economic Development Committee: June 8, 2016**
- **City Council Economic Development and Global Competiveness Committee: June 9, 2016; and**
- **Mecklenburg Board of County Commissioners: June 21, 2016**

Staff Resource(s):

Jeff Boenisch, Transportation

Explanation

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The abandonment of Greenwood Cliff would allow for an extension of the existing Pearl Park Way (Pearl Park Project).
- City Council voted to continue this public hearing at its Council Business Meeting on November 23, 2015.
- There are three primary actions necessary for the Pearl Park Project to move forward:
 - Approval of a proposed Text Amendment, accomplished on February 15, 2016;
 - Decision on the Pearl Park Way Extension Tax Increment Grant (June 27, 2016); and
 - Closing of a portion of Greenwood Cliff (June 27, 2016).
- The resolution to close this portion of Greenwood Cliff contains a contingency statement that requires the construction of Pearl Park Way Extension and Berkley Place Extension to be completed within five years of this action.
- The City intends to keep Greenwood Cliff open to the public until the conditions outlined in the contingency statement are met.
- Greenwood Cliff is located in City Council District 1.

Petitioners

Midtown Partners II, LLC

Agenda #: 8.File #: 15-3236 Type: Public Hearing Item

Right-of-Way to be Abandoned

Greenwood Cliff is located northwest of Kenilworth Avenue, neighboring the Pearl Street Neighborhood Park.

Reason

The closing of a portion of Greenwood Cliff will occur in exchange for the construction of the new Pearl Park Way extension. This first phase of this street connection will occur between Kenilworth Avenue and the remaining portion of Greenwood Cliff. In addition, this street closing will allow a number of abutting properties to be recombined in order to accommodate a new development consisting of mixed housing, office, and commercial uses. The proposed development is consistent with the Midtown-Morehead-Cherry Area Plan.

Notification

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s)

Mr. Alan Mayfield - Notified/no response

Mr. James Keenan - Has concerns that the proposed project design will not adversely impact remaining properties.

Mr. David Earnhardt - Notified/no response

Mr. Allen James - Notified/no response

Mr. William Turner - No objections

Mr. Chester Helt - Has concerns, which he and the petitioner are working to resolve.

D&R Properties of Charlotte, LLC - Notified/no response

Amy ENT, LLC - Notified/no response

ODOM Family, LLC - Notified/no response

Nameste Properties No. 1, LLC - Notified/no response

Liberty Greenwood Cliff, LLC - Notified/no response

Neighborhood/Business Association(s)

Charlotte Regional Realtor® Association - No objections

Private Utility Companies - No objections

City Departments

Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to that property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.



City of Charlotte

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Agenda Date: 5/23/2016

Agenda #: 9.File #: 15-3349 Type: Policy Item

City Manager's Report



Agenda Date: 5/23/2016

Agenda #: 10.File #: 15-3314 Type: Policy Item

Proposed Revised Policy for Sustainable Facilities

Action:

Approve the Environment Committee's recommendation to adopt the revised Policy for Sustainable Facilities.

Committee Chair: Council member John Autry

Staff Resource(s):

Hyong Yi, City Manager's Office
Rob Phocas, Neighborhood & Business Services
William Haas, Engineering & Property Management

Explanation

- Staff has revised the 2009 Policy for Sustainable Facilities (Policy) to ensure that the City is building, renovating, operating, and maintaining high-performing and efficient City facilities.
- The proposed Policy will help the City organization to achieve City Council's goal of being a global environmental leader.

Proposed Changes

- Some of the proposed changes include:
 - Requiring third-party certification and designing to earn the Energy Star rating for new and renovated facilities;
 - Identifying "flag ship" City facilities to achieve Leadership in Energy and Environmental Design (LEED) Existing Building: Operations and Maintenance (EBOM) certification;
 - Exemptions for "uniquely cost prohibitive" projects and for alternative certification programs;
 - Requiring an electric vehicle charging station in each newly constructed facility; and
 - Identifying the life cycle cost/benefit of sustainability features.

Background

- City Council adopted the current Policy in 2009. Subsequently, staff formed the Sustainable Facilities Oversight Team (Team), which is comprised of representatives from multiple City departments, to oversee implementation of the Policy across all departments.
- The Team began review of the policy in 2014 and recognized a need to update the plan to reflect the City Council's environmental goals articulated in the City Council's Environment Focus Area Plan.
- In addition, the Team recognized that one of the City's biggest opportunities to meet City Council's environmental goals is to address how the City manages its existing facilities, which the current policy does not do. The Team conducted a review process and interviewed City departments, development community partners, and peer cities to identify and incorporate best practices into an updated policy.

Agenda #: 10.File #: 15-3314 Type: Policy Item

- The Team also reviewed the impact of the current policy on City facility management practices, and then drafted the proposed Policy and vetted it through City departments, development community partners, and the City Council's Environment Committee.

Environment Committee Discussion

- On November 11, 2015, staff gave a presentation to the City Council Environment Committee (Committee) on the proposed revisions to the Policy.
- On April 4, 2016, staff gave a follow-up presentation to address the questions raised from the earlier presentation, including the Return on Investment (ROI) of sustainable features. Emily Scofield, president of the NC Green Building Council, provided data, which addressed this question. The Committee voted unanimously (Autry, Mitchell, Fallon, Kinsey, and Austin) to ask the full City Council to adopt the revised Policy.
- In May 9, 2016, during the Dinner Briefing portion of the Business Agenda Meeting, staff gave a presentation on the proposed Policy changes. Emily Scofield presented the ROI of sustainable building features at this briefing.

Fiscal Note

Funding: There is no funding impact; however, it is generally accepted that incorporating sustainable features into the design of new building and renovating existing ones does have an incremental cost. The increment is dependent on the features, the building, and other design considerations. Where these features are cost prohibitive, the Policy provides an alternative to implementing expensive "green" features.

Attachment

Revised Policy for Sustainable Facilities
May 9 Dinner Briefing PowerPoint Presentations



Subject/Title

Policy for Sustainable Facilities **DRAFT**

Date Effective

Revision Date Effective

Code Number

Engineering & Property Management

City Manager

Responsible Department

Policy Statement: The City of Charlotte (“City”) is committed to environmental, economic, and social stewardship of City buildings and facilities and continues to demonstrate environmental leadership in the community. Effective _____, 2015 all newly constructed City-owned, City-managed and City-funded occupied buildings and major renovations (5,000 sq.ft. & greater) and any size renovation impacting major building systems associated with energy consumption will be designed and constructed to meet LEED Version 4 Certification Level, as a minimum and where applicable, be formally LEED certified, and achieve Designed to Earn ENERGY STAR Certification. In addition, through consultation with the Sustainable Facilities Oversight Team (SFOT), city Staff will choose existing City-owned facilities to become LEED Existing Building: Operations & Maintenance (EBOM) certified and achieve ENERGY STAR Certification over a 10-year phased approach. Staff’s work under this Policy will be guided by the City’s sustainability goals, as detailed in the Policy and in **Appendix A**.

The SFOT made the determination to require a certification recognizing the value the process will bring to the City’s goal of being a global environmental leader. LEED, Green Globes or an equivalent certification process brings several benefits to the building and renovation process; these certifications have become customary practice in the building community as entities have seen the proven benefits and reduction of associated premium costs. Recognized benefits include:

- A comprehensive industry-accepted process and framework to guide design, building, renovation, operation and maintenance;
- A community of professionals to offer support, guidance and practical experience;
- Access to the latest technologies and practices;
- A vehicle to measure the City against other municipal environmental leaders globally;
- A rigorous third party commissioning process;
- An ongoing method to assist with measurement, verification, recording and reporting of sustainable features;
- Cost savings and improved working conditions; and
- A consistent city-wide method by which the City will design, construct, renovate operate and maintain its occupied facilities.

However, recognizing that no system is perfect, SFOT has written the policy to allow for flexibility where a certification process conflicts with the City’s environmental, economic or societal values.

Policy Purpose:

This Policy for Sustainable Facilities (“Policy”) is intended to direct City staff to locate, design, construct, operate and maintain sustainable City-owned, City-managed, and City-funded facilities, which meet the functionality and service delivery needs of the citizens of Charlotte while minimizing environmental impacts and conserving and protecting all resources, now and in the future. Sustainable facilities not only provide environmental benefits to the community, they result in economic savings to the City, support the region’s sustainable building industry, and protect occupant health, maximize productivity and encourage sustainable employee behaviors. All these elements are crucial for staff to address when striving to achieve the City Council’s goal of Charlotte becoming a global leader in environmental sustainability.

Definitions:

City-owned, managed, and/or funded: Facilities owned, managed or provided funding by the City.

Designed to Earn ENERGY STAR: Recognizes a design project that meets strict EPA criteria for estimated energy performance. It signifies that, once built, the building is poised to achieve top energy performance and will be eligible to earn ENERGY STAR certification.

ENERGY STAR Certification: Recognizes an existing building that meets strict EPA criteria for estimated energy performance. It signifies the building achieves top energy performance.

Internal Environmental Operations Plan: The City's organizational framework and guiding document that sets goals and priorities aimed at making the City's internal operations more environmentally responsible, efficient and cost effective.

LEED (Leadership in Energy and Environmental Design): Consensus based generalized point rating system for locating, designing, constructing, operating and certifying sustainable buildings. Rating system addresses environmental predetermined categories that include sustainable sites, water efficiency, energy and atmosphere, materials and resources, indoor environmental policy, design and process innovation, and LEED Accredited Professional.

LEED-EBOM: Consensus based generalized point rating system for ongoing operations and maintenance of existing commercial and institutional buildings. The certification system identifies and rewards current best practices and provides an outline for building's to use less energy, water and natural resources; improve the indoor environment; and uncover operating inefficiencies.

Major Renovation: A renovation of at least 5,000 square feet of internal occupied space involving significant Mechanical, electrical & plumbing features of the facility.

New Construction: City-owned buildings and facilities that are to be planned and constructed on a new or existing site, including, but not limited to, new office, arena, and fire and police stations.

Occupied facility/space: A facility or enclosed space providing for human activity on a regular basis, including parking decks.

The SFOT: The Sustainable Facilities Oversight Team, an inter-departmental team responsible for the oversight & implementation of the Policy for Sustainable City Facilities.

Uniquely cost prohibitive: A cost premium greater than a 5% of the total project budget, due to the inclusion of sustainable features & associated design fees per certification of new and existing facilities.

Process:

Provided below are thirteen points that constitute the Policy. **Appendix A**, which is incorporated by reference, provides more detail on several of these points to better explain the intent and provide ease of implementation.

1. This Policy designates the use of the LEED™ Version 4 rating system and Designed to Earn ENERGY STAR, which provides measuring tools to ensure the City's commitment to sustainable facilities and major renovation projects.
2. This Policy shall be guided by the City's sustainability priorities, as outlined in the Internal Environmental Operations Plan, including:
 - Preservation and restoration of natural resources, *e.g.*, land, streams and trees;
 - Conservation of water resources and protection of water quality;
 - Reduction of energy use and carbon footprint in facilities and fleet;
 - Maximization of transportation alternatives;
 - Leading by example & encouragement of local sustainability industry;
 - Practicing waste minimization and recycling and implementing environmentally conscious practices in the supply chain;
 - Implementation of regulatory best practices while raising employee awareness;
 - Protecting occupant health, maximize productivity & encouraging sustainable Employee behaviors; and
 - Enhancing opportunities for employees to be environmental stewards.
3. Design and project management teams for all qualifying projects are required to:
 - Meet LEED™ v4 Certification level or higher;
 - Submit project specific SFOT LEED™ checklist to the SFOT for approval after schematic design (35%) and construction documentation (95%);
 - Include proposed LEED™ Certification level with Request for Council Actions for design award, include approved LEED™ checklist with Request for Council Actions for construction award; and address Policy consistency on a project basis;
 - Look for opportunities to co-locate facilities, *e.g.*, NBS and CMPD facilities, and seek innovation points under the certification process;
 - Include as a separate budget item for all capital funding requests submitted to Budget and Evaluation for new construction or major renovations, life cycle costs and benefits estimates for any sustainable features to be involved in the project, including the cost of the third party certification, *e.g.*, LEED, Green Globes. All submitted capital facilities funding requests will compete with other City capital needs for available funding; and
 - Make every effort, to ensure that environmentally sustainable features are the last items considered for removal during value-engineering process, if the need shall arise.
4. This Policy allows for an exemption if compliance with one or more policies set forth above is demonstrated as uniquely cost prohibitive (due to site constraints, building or zoning regulations, or other unique conditions that cannot be reasonably overcome). Under these circumstances, the relevant Department head(s) in collaboration with the project management team may request the SFOT to approve an exemption from the Policy. If an exemption is granted, the design and project management team is expected to include as many sustainable features as possible and must submit a LEED™ Version 4 scorecard indicating the sustainable features included. Commissioning is expected on exempted projects.
5. Departments may request for SFOT consideration and approval, the use of an alternative rating system to LEED™ Version 4, if appropriate.
6. This Policy directs each Department responsible for the location, design, construction, operation and maintenance of City facilities to annually report through the City's Internal Environmental Operations Plan:

- a. Achievements in sustainable design and construction; and
 - b. Performance of their Facility Portfolio against standardized benchmarks.
7. This Policy further requires that any staff member with facility construction or renovation project management responsibilities will earn the credential of LEED™ Green Associate or demonstrate an equivalent level of training and/or experience in the area of sustainable facilities. Department heads shall submit to the SFOT a list of these City staff and a schedule for them to earn the credential.
 8. This Policy encompasses existing facilities and advocates a “Fix-it-First” focus when addressing repair and replacement of existing occupied facilities, in accordance with the City’s *Community Investment Plan Program Policies* for developing and implementing the CIP (see **Appendix A**). This allows the City to meet energy reduction and sustainability goals while minimizing the need to build new facilities.
 9. This Policy shall emphasize a site location and selection process that considers the adaptive re-use of existing City-owned and community resources (existing structures, available infrastructure, and brownfield/grayfield real properties) over the development of new facilities/structures and the development of greenfield sites. Derived resource savings that are realized shall be documented, and innovative points shall be allocated to the projects as part of the certification process.
 10. Departments responsible for the operation, maintenance, and repair of existing occupied facilities shall:
 - a. Achieve & annually renew Energy Star Certification for all eligible City-owned occupied facilities;
 - b. Utilize LEED™ EBOM as a guidance tool;
 - c. Seek LEED™ EBOM certification as deemed appropriate by City staff in consultation with the SFOT; and
 - d. Energy Star Certification, or an equivalent, is necessary to proceed with LEED™ EBOM Certification. A phased 10-year certification process is planned by the SFOT selecting ‘flagship’ facilities from all Departments.
 11. All newly constructed City-owned, City-managed and City-funded occupied buildings and major renovations (5,000 sq.ft. & greater), and those facilities chosen for LEED EBOM certification, shall have installed at least one communication-enabled level 2 electric vehicle charging station (preferably with two charging ports). Where practicable, this station(s) will be publicly accessible. In certain situations, *e.g.*, proximity to interstates, Departments should consider installing DC fast charging stations.
 12. A Pay as You Go Fund to support staff’s LEED EBOM work is to be established. Each fiscal year, per the SFOT’s recommendation and as funds are available, City Council will appropriate funds to support this work. Enterprise funds will establish a funding source to support the work in their respective departments: CATS; Storm Water Services; Aviation; Charlotte Water; and CRVA.
 13. The SFOT will review this Policy annually to determine the need for revisions due to changes in Council’s Sustainability Priorities or Goals, the availability of tools for designing sustainable facilities, the roles prescribed by the Policy, etc.

APPENDIX A

Policy Background

The foundation for the Policy is the City Council’s Environment Focus Area Plan (FAP), which states “Charlotte will become a global leader in environmental sustainability, preserving our natural resources while balancing growth with sound fiscal policy.”

According to the FAP, Charlotte will become a global leader in environmental sustainability by:

- Promoting and participating in the development of an environmentally sustainable community;
- Leading by example by practicing environmental stewardship in City operations and facilities;
- Seeking and supporting collaborative and regional solutions to environmental problems;
- Facilitating the growth of the clean energy industry, including the alternative energy sector.

The Policy further aligns with and supports the City’s:

- Internal Environmental Operations Plan;
- Environmental and Infrastructure General Development Policies;
- Post Construction Stormwater Ordinance;
- Tree Ordinance;
- Centers, Corridors, and Wedges Growth Framework;
- City’s Strategic Energy Management Plan;
- Stormwater Pollution Control Ordinance; and
- Sedimentation and Erosion Control Ordinance.

City Priorities, Goals and Established Policies

The City has several relevant sustainable priorities, goals and policies that staff must consider when complying with this Policy. Thus, in addition to the certifications required by the Policy, staff’s work will be guided by the City’s sustainability goals, as further outlined below.

Priority	Goals & Established Polices
<p>Preservation of Natural Resources, e.g., Land & Trees</p>	<p>Meet the 50% by 2050 tree canopy goal. Meet the intent of City Environmental and Infrastructure General Development Policies (GDP) and other existing City Ordinances, e.g., Tree Ordinance.</p> <p>The GDP guides staff and the community to:</p> <ul style="list-style-type: none"> • <i>Take a comprehensive approach to defining the site location and infrastructure needs, based on the City’s land use policies and overall growth framework of Centers Corridors and Wedges (GDP II -A);</i> • <i>Pursue sites that encourage and facilitate redevelopment of abandoned/underutilized sites and vacant sites (GDP E2 -A);</i> • <i>Encourage infill and redevelopment to take advantage of existing infrastructure (GDP I4-B);</i> • <i>Identify environmentally sensitive areas in site development and discuss protection and mitigations (GDP E1 -B);</i> • <i>Consider the impacts to existing neighborhoods when providing infrastructure (GDP I5-B);</i> • <i>Minimize impacts to the City’s tree canopy (GDP E3-B);</i> • <i>Enable site designs that: 1) reduce ground level temperatures; 2) minimize the impact on the environment (GDP E3-A)</i> • <i>Have infrastructure projects address a variety of needs, serve multi-purposes, and take advantage of opportunities to share elements (GDP-I 2-B)</i> • <i>Encourage infill and redevelopment as one strategy to take advantage of existing infrastructure (GDP-I 4-B)</i>
<p>Conservation of Water Resources and Protection of Water Quality</p>	<p>Meet the intent of the WaterSense® Best Management Practices & other existing City Ordinances:</p> <ul style="list-style-type: none"> • <i>Incorporate products & services denoted with the WaterSense® label in design & renovation projects, both potable and irrigation applications.</i> • <i>Participate in Charlotte Water’s Smart Irrigation Program; design for no irrigation landscaping where possible.</i> • <i>Ensure successful completion of the Stormwater Services plan review and approval process. The review will identify opportunities to reduce stormwater pollution in the design, construction and operation of the facilities. Cost savings of pollution prevention features will be identified.</i>
<p>Reduction of Energy Use and Carbon Footprint in facilities and fleet</p>	<p>Meet current energy consumption targets which at the time of Policy adoption are:</p> <ul style="list-style-type: none"> • <i>Energy consumption calculation 8-12% below ASHRAE 90.1, 2010 as a minimum reduction and shall strive for higher reductions.</i> • <i>Eligible projects shall achieve Designed to Earn Energy Star Certification.</i>

Priority	Goals & Established Polices
<p>Maximization of Transportation Alternatives available to employees</p>	<p>Meet the intent of City Environmental and Infrastructure General Development Policies (GDP) and other existing City Ordinances.</p> <p>The GDP guides staff and the community to:</p> <ul style="list-style-type: none"> • <i>Facilitate development of well-designed and well-connected mixed/multi-use development (GDP E2-B);</i> • <i>Locate buildings where transportation facilities, public utilities and services already exist, or are planned, in order to minimize impacts of undeveloped areas (GDP E2-C);</i> • <i>Integrate plans for existing and future bus routes/service improvements and expansions with adopted future land use policies (GDP E2-E);</i> • <i>Enable site designs and construction practices that: 1)facilitate the use of alternative modes of transportation (GDP E3-A)</i>
<p>Leading by Example and Encourage Local Sustainable Industry</p>	<p>The GDP guides staff and the community to:</p> <ul style="list-style-type: none"> • <i>Make environmental protection a priority in infrastructure design and construction while balancing advantages of the improvements with their environmental impacts (GDP-I 5-A).</i> • <i>Consider sustainability (location, design, materials, operation) when making infrastructure decisions (GDP-I 5-C)</i> • <i>Design and construct public projects to minimize environmental impacts (GDP-E 4-C)</i>
<p>Protecting Occupant Health, Maximize Productivity and Encouraging Sustainable Employee Behaviors</p>	<p>Goals will be project-specific.</p>
<p>Practicing waste minimization and recycling and implementing environmentally conscious practices in the supply chain</p>	<p>Goals will be project-specific.</p>
<p>Raising employee awareness of regulatory best practices</p>	<p>Goals will be project-specific.</p>

COMMUNITY INVESTMENT PLAN PROGRAM POLICIES

Improving the quality of life of its citizens is the City of Charlotte's mission and the foundation of the Community Investment Plan. The Plan's goal is to maintain or replace high priority infrastructure as needed. By facilitating economic development, enhancing the tax base, and protecting the community's safety and environmental resources, the Community Investment Plan benefits all segments of the community and supports all roles of municipal government.

City Council's policies for developing and implementing the Community Investment Plan

1. Evaluate capital projects requests according to the following priorities:
 - 1st priority: Maintenance and/or retrofitting of existing infrastructure
 - 2nd priority: Replacement of existing infrastructure
 - 3rd priority: Expansion of existing infrastructure
 - 4th priority: New infrastructure
2. Develop and implement a capital program based on Smart Growth principles:
 - Maintain land use planning
 - Design for livability
 - Sustain effective land use decisions
 - Safeguard the environment
 - Strengthen neighborhoods
 - Expand transportation choices
 - Build a competitive economic edge
 - Use public investment as a catalyst
3. Preserve the existing tax base, a fundamental principle for City capital investment decision making
4. Affirm neighborhoods as a foundation of the community and emphasize a reinvestment program for all neighborhoods
5. Form partnerships with citizens and businesses to leverage public dollars and make the community one of choice for living, working, and leisure activities
6. Serve as a platform for economic development through the funding of priority projects in targeted investment areas
7. Provide a balanced capital plan, which funds the highest priority community needs in a variety of program areas
8. Anticipate infrastructure and facility needs resulting from future changes in the City's boundaries and density that are consistent with Council's development and growth policies
9. Comply with applicable federal and state mandates

**JOINT RESOLUTION
PROMOTING AND ENHANCING JOINT PLANNING AND
JOINT USE POLICY AND PROCESS**

(adopted by Charlotte City Council 9/25/2000)

WHEREAS, in 1995 the Board of County Commissioners, City Council, Board of Education, Central Piedmont Community College, and the Public Library adopted resolutions strongly encouraging joint planning and joint use; and

WHEREAS, in 1996 a Joint Use Task Force of public agencies was organized and began meeting monthly; and

WHEREAS, the Joint Use Task Force has initiated several successful joint use projects: LaSalle Street Library as a satellite center for Police, Community Improvement, and Housing Code Enforcement; Ballantyne School/Park/Fire Station project; the North Tryon Library/Police Service Center; and the Greenville School, Park, and Neighborhood Center development; and the Government District Joint Facilities Master Plan; and

WHEREAS, Mecklenburg County has capital needs projected to total \$3.3 billion through the year 2009 and the City of Charlotte has \$3.9 billion in needs through the year 2010; and

WHEREAS, public agencies are presently developing long-range facility master plans for transit, schools, parks, libraries, and the government district of the Center City Plan; now therefore, be it

RESOLVED that the Mecklenburg Board of County Commissioners, the Charlotte City Council, the Charlotte-Mecklenburg Board of Education, the Central Piedmont Community College Board, and the Board of the Library of Charlotte and Mecklenburg County would continue to promote and support the Joint Use Task Force in developing a strong joint planning and joint use program; and be it further

RESOLVED that the above entities direct their individual departments/agencies to biennially update the department's ten-year facility master plan which will: serve as the foundation for development of their long range capital needs and CIP; identify potential joint use opportunities; support adopted land use plans; and integrate the department planning process into a comprehensive and strategic City/County planning process.



Revised Policy for Sustainable City Facilities

City Council Dinner Briefing
May 9, 2016



Purpose

- Present the revised Policy for Sustainable City Facilities.
- Answer City Council questions about the policy.



Agenda

- Background
- Current Policy vs. Proposed Policy
- Impact of Green Building
- Questions



Background



Environment

FY2016 Strategic Focus Area Plan

"Charlotte will become a global leader in environmental sustainability, preserving our natural resources while balancing growth with sound fiscal policy."

FY2016 Initiatives	Key Indicators – City Organization
Waste	<ul style="list-style-type: none"> • Develop baseline towards achievement of 100% waste diversion from the landfill
Energy	<ul style="list-style-type: none"> • Develop baseline towards achievement of carbon neutral footprint for City operations • Develop baseline toward 100% LEED certified or equivalent government facilities
Water	<ul style="list-style-type: none"> • Develop baseline towards using water as efficiently as possible
Air	<ul style="list-style-type: none"> • Develop baseline towards increasing alternative fuel and vehicle technology use
Smart City	<ul style="list-style-type: none"> • Develop baseline towards creating an engaged and connected workforce



Background

- Current Policy for Sustainable Facilities adopted in 2009.
- The Sustainable Facilities Oversight Team (the Team) began review of the Policy in 2014.
- The Team recognized the current policy does not move the City toward being a global environmental leader.
- One of our biggest opportunities is to address our existing buildings, which our current policy does not do.
- Began update process:
 - Interviewed City Departments, Development Community and Peer Cities
 - Reviewed impact of current policy
- Drafted proposed Policy and vetted through City Departments, partners and the Council’s Environment Committee.



Comparison Table

Topic	Existing Policy (adopted September 28, 2009)	Proposed Policy
Applies to:	New facilities & “major” renovations: renovation of at least 5,000 square feet of internal space.	Newly constructed City-owned, City-managed and City-funded occupied buildings and major renovations (5,000 square feet & greater), including parking decks.
3 rd Party Accreditation	Not Required: Staff may choose whether to pursue external recognition or certification on a project-by-project or facility-by-facility basis.	Required: <ul style="list-style-type: none"> • LEED™ Version 4 Certification Level or higher • Designed to Earn ENERGY STAR Certification Alternative rating system acceptable with SFOT approval.
Existing Facilities	Not Addressed	A phased, 10-year process is planned by the SFOT selecting 30-40 ‘flagship’ facilities from all Departments to seek LEED™ Existing Building Operations and Maintenance (EBOM) certification. Departments responsible for the operation, maintenance, and repair of existing occupied facilities shall: <ul style="list-style-type: none"> • Achieve & annually renew ENERGY STAR Certification for all eligible City-owned occupied facilities; and • Utilize LEED™ EBOM as a guidance tool.
Exemption	Not Addressed	Exemption if compliance is demonstrated as uniquely cost prohibitive. Relevant department head(s) in collaboration with the project management team may request the SFOT to approve an exemption. If granted, the design and project management team is expected to include as many sustainable features as possible



Comparison Table

		<p>and must submit a LEED™ v. 4 scorecard indicating the sustainable features included. Commissioning is expected on exempted projects.</p> <p>Exemption also allowed for alternate rating systems approved by SFOT.</p>
Funding	Not Addressed	<p>A Pay as You Go Fund to support staff's LEED™ EBOM work will be established. Each fiscal year, per the SFOT's recommendation and as funds are available, Council will appropriate funding to support this work. Enterprise funds will also establish a funding source to support the work in their respective Departments: CATS; Storm Water; Aviation; Charlotte Water; and CRVA.</p>
New Items		<ul style="list-style-type: none"> • All new constructed facilities shall have installed at least one communication-enabled level 2 electric vehicle charging station; • Include proposed LEED™ Certification level with Request for Council Actions for design award, include approved LEED™ scorecard with Request for Council Actions for construction award; and address Policy consistency on a project basis; • Look for opportunities to co-locate facilities, e.g., NBS and CMPD facilities, and seek innovation points under the certification process; • Include as a separate budget item for all capital funding requests submitted to Budget and Evaluation for new construction or major renovations, life cycle costs and benefits estimates



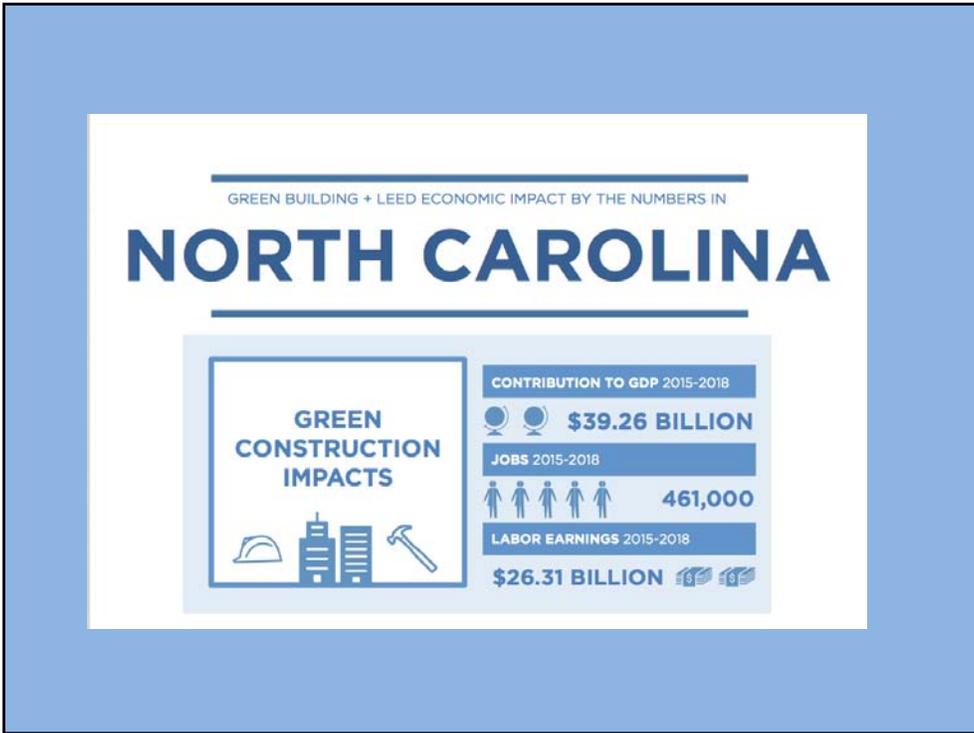
Impact of Green Building

Presented by Emily Scofield
Director, USGBC NC

3.3 MILLION JOBS
\$190.3 BILLION IN
LABOR EARNINGS
\$303.5 BILLION TO GDP

By 2018, green construction will account for more than 3.3 million U.S. jobs—more than one-third of the entire U.S. construction sector—and generate \$190.3 billion in labor earnings. The industry's direct contribution to U.S. Gross Domestic Product (GDP) is also expected to reach \$303.5 billion from 2015-2018.

Three small images: a blue truck at a construction site, a woman in a hard hat holding a clipboard, and workers pouring concrete.



Who Owns LEED Projects in NC?

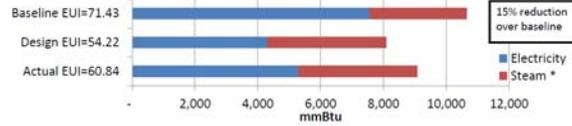
- Corporate & Investor
- Federal Government
 - Higher Education
 - Local Government
 - Other
- Non-Profit & Religious
 - K-12
- State Government



Green Square – DENR Office Building

Oct 2012 – Sep 2013

Green Square - DENR Office Building - Annual Energy Use



Green Square - DENR Office Building - Annual Energy Cost



Architect: O'Brien Atkins / Fentress Architects Engineer: O'Brien Atkins
N.C. Division of Environmental Assistance and Customer Service

LEED Platinum



Greensboro Transit Authority

LEED Gold
\$2 million under budget!



Pineville Elementary School

LEED Certified
<1% cost difference to another CMS school
built at same time

Proof in Performance



LEED certified federal buildings use 27% less energy & cost 19% less to operate compared to national average.

LEED or Energy Star office buildings rent for 3% premium on average

Green buildings cost .4 to 12.5% more than conventional construction

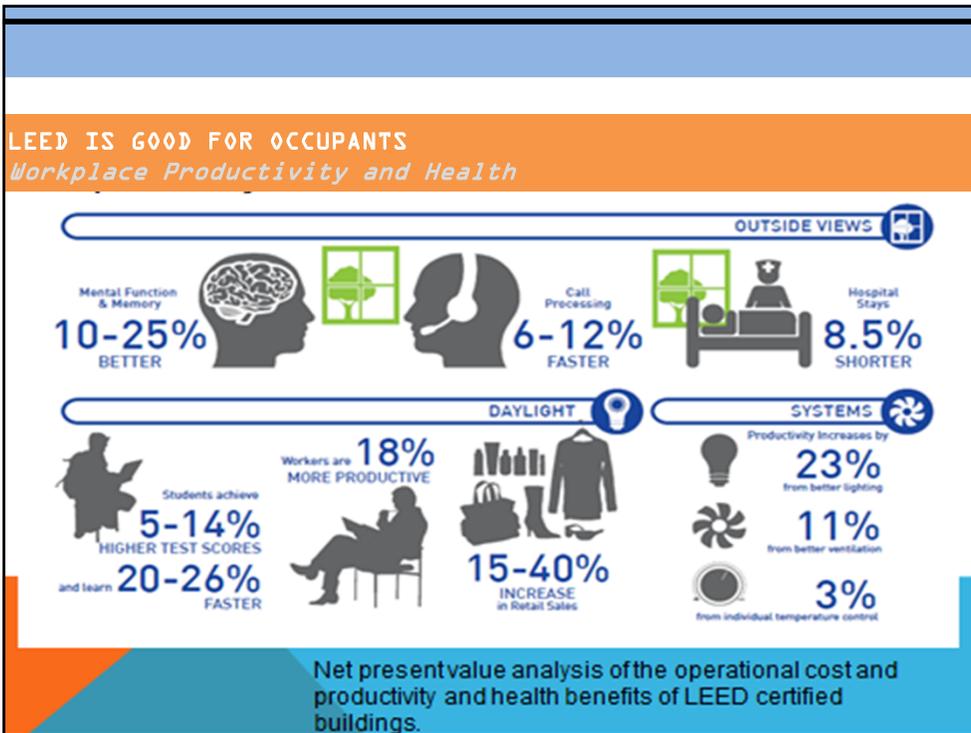
Proof in Performance

High performing, efficient buildings

Decrease energy use 24-50%

Decrease water use 40%

Decrease construction waste 70%



Newsmakers & Leaders



Crescent Communities' Tryon Place is LEED registered



JE Dunn & Childress Klein developed and built Charlotte's brand new LEED registered VA Health Care Center



Miami City Council passed in February: any new construction or major renovation >7000sf to be at least LEED Gold or Living Building Challenge Petal certified



Wells Fargo's Duke Energy Center is triple LEED Platinum & Wells Fargo is the global leader in finance industry for LEED - Duke Energy, Bank of America, MetLife & PNC Bank all have LEED commitments.

Charlotte as a Leader



Charlotte is full of advocates, success stories and examples of the positive impact of LEED and high performance buildings!



LEED has transformed the building industry and continues to push for more sustainable real estate.



LEED certified buildings will account for \$1.2 billion in energy savings



In 2015, green construction in America contributed to more than \$134.3 billion in earnings and more than 2.3 million jobs.



Agenda #: 11.File #: 15-3145 Type: Business Item

Knight Cities Challenge Grants

Action:

- A. Authorize the City Manager to accept the following grants totaling \$112,900 from the John S. and James L. Knight Foundation:**
- \$27,900 for the "Can Do Signs" engagement project
 - \$85,000 for the "CrownTownHall" outreach project, and
- B. Adopt a budget ordinance appropriating \$112,900 of grant funds to the General Community Investment Plan**

Staff Resource(s):

Sarah Hazel, City Manager's Office
Jason Lawrence, CATS
Wilson Hooper, City Manager's Office

Explanation

- In the fall of 2015 the John S. and James L. Knight Foundation (Knight Foundation) sponsored the second round of the Knight Cities Challenge, a program soliciting ideas from community members designed to improve cities.
- Approximately 4,700 ideas were submitted from 19 cities; 37 ideas were chosen for funding, including two ideas submitted by City of Charlotte employees:
 - "Can Do Signs," submitted by Sarah Hazel, rethinks municipal signs that typically tell people what not to do, to spur fun, imagination, and positivity throughout Charlotte.
 - "CrownTownHall," submitted by Jason Lawrence, will help residents more easily connect with local government and get involved with civic issues via strategically located mobile pop-up events.
 - Mobile pop-up events are typically held in underutilized spaces, where residents can meet elected officials, sign up for City services, and review area planning efforts. These events are an outreach strategy that will allow City staff to interact more directly with the public.
- The grants are considered one-time funds. All projects are to be completed within 18 months, which is the length of the grant terms.
- No matching funds are required, but the City will provide an in-kind contribution, primarily staff hours.
- The following departments will administer the grants:
 - City Manager's Office: Can Do Signs
 - Neighborhood & Business Services: CrownTownHall
- Additional information about the Knight Cities Challenge can be found at <http://knightcities.org>

Fiscal Note

Funding: Knight Foundation Grant

No matching funds are required, but the City will provide an in-kind contribution consisting mainly of staff

Agenda #: 11. **File #:** 15-3145 **Type:** Business Item

hours.

Attachment

Council-Manager Memo, dated April 15, 2016

"Can Do Signs" concept image

Budget Ordinance

City Employees are Knights Cities Challenge Award Winners

Staff Resource: Katie McCoy, City Manager's Office, 704-336-5017, kdmccoy@charlottenc.gov

Two City employees are winners of the Knight Cities Challenge. Over 4,500 ideas were submitted from 19 cities and only 37 winners were selected. This is the second year that City employees have submitted winning ideas.

Sarah Hazel in the City Manager's Office, in partnership with Monica Carney Holmes in the Planning Department, has been awarded the Knight Cities Grant in the amount of \$27,900 for her "Can Do Signs" initiative. "Can Do Signs" rethinks municipal signs that typically tell people "what not to do," to spur fun, imagination, and positivity throughout Charlotte.

Jason Lawrence of the Charlotte Area Transit System, in partnership with Nicole Storey in Neighborhood & Business Services, was awarded \$85,000 for "CrownTownHall." This project will help residents more easily connect with their local government and get involved with civic issues through pop-up events where they can meet elected officials, sign up for city services, and review area planning efforts.

Last year, three City teams were awarded the Knight Cities Grant. More information about those projects is available online at:

<http://charmeck.org/city/charlotte/CivicInnovation/Pages/default.aspx>.

ATTACHMENTS:

City Council Follow-up Report:



15--April.pdf

--Good Faith Efforts



ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE PROVIDING AN APPROPRIATION OF \$112,900 FOR CITIZEN ENGAGEMENT AND OUTREACH

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$112,900 hereby estimated to be available from the John S. and James L. Knight Foundation

Section 2. That the sum of \$85,000 is hereby appropriated in the Neighborhood & Business Services Grants Fund (2700) into the following projects:

Fund	2700
Project	6110100090
Source	2000
Type	20001000
Year	2016

That the sum of \$27,900 is hereby appropriated in the General Capital Investment Fund (4001) into the following projects:

Fund	4001
Project	1110100002
Source	2000
Type	20001000
Year	2016

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 5/23/2016

Agenda #: 12.**File #:** 15-3264 **Type:** Appointment

Appointment to the Charlotte International Cabinet

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a term beginning July 1, 2016 and ending June 30, 2019 in the following category: International Business.
 - Scott Chen, nominated by Council members Driggs, Fallon, and Kinsey.
 - Omar Kazzaz, nominated by Council members Austin, Autry, and Eiselt.
 - Sasha Levons, nominated by Council members Lyles, Mayfield, and Phipps.

Attachment

Charlotte International Cabinet Applicants



City of Charlotte, NC

CHARLOTTE INTERNATIONAL CABINET

BOARD DETAILS

OVERVIEW

SIZE 21 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - Appointed for three year terms in five membership categories: education, non-profit, cultural/ethnic, business and open. Mayor appoints two members in each category, while the City Council appoints four members in each. Mayor selects the Chair and Vice-Chair; Chair selects the remaining five members of the executive committee. City Manager's office staff member remains ex-officio.

Cabinet was created by City Council action on October 27, 2008, effective July 1, 2009, merging Mayor's International Cabinet and Sister Cities.

Cabinet originally had 30 members and was downsized in 2013 to 21 members.

Responsibilities - Create awareness of Charlotte as a international city by promoting exchange between Charlotte and its Sister Cities, welcoming all citizens and visitors, regardless of ethnicity or language skills, supporting global education programs, encouraging further growth of the international business sector and enhancing Charlotte's non-profit international sector.



DETAILS

MEMBERSHIP BREAKDOWN	7 by Mayor; 14 by City Council
MEETING INFORMATION	Meeting Day - 3rd Wednesday monthly Meeting Time - 7:30 a.m. Meeting Location - Government Center Building/600 East 4th Street Time Commitment - 5 to 6 hours per month
ENACTING RESOLUTION	
ENACTING RESOLUTION WEBSITE	
ADDITIONAL INFORMATION	



City of Charlotte, NC

CHARLOTTE INTERNATIONAL CABINET

BOARD ROSTER

	MADELYN "MADDY" BAER 1 Term Jul 01, 2013 - Jun 30, 2016 Email: gardenbaer@hotmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category At-Large Appointed by Mayor
	CINDY BARNES 2 Term Jul 01, 2014 - Jun 30, 2017 Email: cindy.barnes@atcmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category At-Large Appointed by City Council
	NANCY G CARTER 1 Term Jul 01, 2013 - Jun 30, 2016 Email: carter.nancy545@gmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category At-Large Appointed by Mayor
	DIANE D. CARTER 1 Term Dec 14, 2015 - Jun 30, 2018 Email: ddcarter@cltairport.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category Airport Staff Member Appointed by City Council
	LARKEN M EGGLESTON 2 Term Jul 01, 2015 - Jun 30, 2018 Email: le46069@yahoo.com	Office Government Center Building, 600 E. 4Th Street Position Chairman Category At-Large Appointed by City Council
	SEAN GAUTAM 1 Term Jul 01, 2013 - Jun 30, 2016 Email: sean.gautam@intelligrity.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category International Business Appointed by City Council
	NALAN KARAKAYA-MULDER Partial Term Apr 25, 2016 - Jun 30, 2018 Email: nalank@yahoo.com	Position Board Member Category Cultural / Ethnic Appointed by City Council
	AL KILLEFFER 1 Term Nov 27, 2013 - Jun 30, 2016 Email: killeffer@gmail.com	Office Government Center Building, 600 E. 4Th Street Position Board Member Category International Business Appointed by Mayor
	CANDACE C MURRAY	Office Government Center Building, 600 E. 4Th Street Position Board Member



1 Term Jul 01, 2013 - Jun 30, 2016

Email: candace.murray@ymcacharlotte.org

Category Education / Non-Profit
Appointed by City Council



NGONGO E MUSAFIRI

1 Term Oct 26, 2015 - Jun 30, 2018

Email: drngongoepierre@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Cultural / Ethnic
Appointed by City Council



TROY PELSHAK

1 Term Nov 25, 2013 - Jun 30, 2016

Email: tpelshak@amanaservices.com

Office Government Center Building, 600 E. 4Th Street
Position Vice Chair
Category Cultural / Ethnic
Appointed by Mayor



YOLANDA PERRY

1 Term Jul 01, 2013 - Jun 30, 2016

Email: yolanda.perry@manpower.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category At-Large
Appointed by City Council



REINHARD VON HENNIGS

1 Term Dec 14, 2015 - Jun 30, 2018

Email: reinhard.vonhennigs@bridgehouselaw.us

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category At-Large
Appointed by City Council



STEVE H YIM

1 Term Oct 26, 2015 - Jun 30, 2018

Email: steveyim@kw.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category International Business
Appointed by City Council



JIAN ZHANG

2 Term Jul 01, 2015 - Jun 30, 2018

Email: jxzhang@uncc.edu

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Education / Non-Profit
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Mecklenburg County Staff
Appointed by Mayor



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category NC Consular Corps
Appointed by Mayor



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Charlotte Regional Visitor's Authority
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Charlotte Regional Partnership
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Charlotte Chamber
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Education / Non-Profit
Appointed by Mayor

Profile

Scott _____ H _____ Chen _____
First Name Middle Initial Last Name

scotthchen@gmail.com _____
Email Address

3220 Old Chapel Lane _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28210 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 575-5800 _____ Home: (704) 554-7927 _____
Primary Phone Alternate Phone

District 5 _____
What district do you live in?

Asian or Pacific Islander _____
Ethnicity

Prefer Not to Say _____
Political Party

Male _____
Gender

04/25/1950 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

NONE

List any boards you have served on in the past:

NONE

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I have more than 20 years in international business and culture and feel that I can contribute to the development of international relations for the city.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I had been the president of Everlight USA, Inc., a subsidiary of a Taiwanese chemical manufacturer and acts as a distributor, importer and exporter in the north and south Americas., for more than 20 years . Currently serve as the president of North Carolina Taiwanese Chamber of Commerce. A member of CBMC.

Everlight USA, Inc. _____
Current Employer:

ONE

Years in current position:

Adviser

Job Title:

Brief description of duties:

I was the president of Everlight USA from 1994 to 2015 and started to work as the adviser in the beginning of this year -- prepare to retire at the year end. As the president, I lead the team of Everlight USA to conduct business in the whole Americas.

Other employment history:

5 years with the Ministry of Finance in Taiwan and 6 years with the Investment and Trade Office in New York City

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Cindy Sung H. Chen

Spouse's Name:

Retired from US Post Office

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte International Cabinet.

International Business Representative - Nominee will be an international entrepreneur or an international business owner or employee.

Profile

Omar _____ Kazzaz _____
First Name Middle Initial Last Name

omar.kazzaz@seaskyinc.com _____
Email Address

13605 Wild Iris Ct _____
Street Address Suite or Apt

Pineville _____ NC _____ 28134 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

13605 Wild Iris Ct

Mobile: 7045780932 _____ Home: _____
Primary Phone Alternate Phone

Mecklenburg County Towns _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Other _____
Political Party

Male _____
Gender

10/17/1963 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Arab American Council of the Carolinas (AACC)

List any boards you have served on in the past:

International Business Advisory Board at CPCC

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

1- To make a contribution to Charlotte's business community and its growth. 2- I am in the global logistics business which is Charlotte's present and future growth. 3- To build cultural and business bridges in our increasingly international city.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Sea and Sky Shipping, Inc. _____
Current Employer:

12

Years in current position:

President

Job Title:

Brief description of duties:

Started Sea and Sky Shipping, Inc. in 2004. Sea and Sky Shipping is a global freight forwarding company specializing in the export of heavy equipment, machinery and luxury cars from the USA worldwide. We handle also imports primarily from China.

Other employment history:

I am the Chairman of the Global Logistics and of the Int'l Business Depts. at Central Piedmont Community College.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

- MBA from Thunderbird, Glendale, AZ - Fluent in Arabic and French, proficient in German and have basic knowledge of Spanish

Leslie Wendt

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

Referred by Mrs. Farida Sweezy

If you selected 'Other', please explain.

Board Specific Questions

Question applies to Charlotte International Cabinet.

International Business Representative - Nominee will be an international entrepreneur or an international business owner or employee.

Profile

Sasha _____ T. _____ Levons _____
First Name Middle Initial Last Name

sasha.levons@sothebysrealty.com _____
Email Address

8725 Digital Drive _____ Apt. 301 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28262 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 207-1654 _____ Home: _____
Primary Phone Alternate Phone

District 4 _____
What district do you live in?

Other _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Community School of the Arts Charlotte City Club; YP Chair

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte International Cabinet

Why are you interested in serving on these boards/ committees?

I have a strong interest in serving on the Charlotte International Cabinet. My position as an international real estate consultant keeps me entrenched in international affairs and relations. Serving on the cabinet allows me the opportunity to advocate for Charlotte from a diverse perspective while continuing to influence and promote our community's growth as a thriving and globally competitive city. I am a graduate of Leadership Charlotte (Class 34) and a 2015 graduate of the Arts and Science Council Cultural Leadership Training Program. Participation in these programs have allowed me to be cognizant and intentional in helping to address our city's needs and hone my skills as a board member for various organizations.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Born and raised on the island of St. Thomas, U.S. Virgin Islands, I had the privilege of growing up in a multi-cultural community which truly embodied a melting pot of various ethnicities. My background has deepened my appreciation and interest in experiencing a similar international landscape in the Charlotte community which I now call home. My occupation as an international real estate consultant allows me to play a vital part in creating a welcoming experience and assisting individuals from various backgrounds in making their journey to Charlotte. In observing Charlotte's business landscape, it's encouraging to see a variety of companies from different parts of the world. These companies such as Siemens, Electrolux, Ingersoll Rand Co. Ltd., and AREVA Inc., greatly diversify our local economy while contributing to our city's global perspective and appeal. My interest in Charlotte's developing global arena led me to my current affiliation with a leading international real estate company which has over 800 locations across the world in over 60

countries and territories. This allows me to tap into many different opportunities in promoting Charlotte as an international playground while making great connections for our community. Through the Charlotte International Cabinet I hope to continue to assist in the continued global growth of our city.

Premier Sotheby's International Realty

Current Employer:

1 year and 5 months

Years in current position:

International Real Estate Consultant

Job Title:

Brief description of duties:

Represent and consult clients who wish to sell or expand their real estate portfolio domestically or internationally.

Other employment history:

Helen Adams Realty (December 2011 - December 2014)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Licensed Realtor in NC and SC.

N/A

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte International Cabinet.

International Business Representative - Nominee will be an international entrepreneur or an international business owner or employee.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree *

Please type your name below:

Sasha T. Levons



Agenda Date: 5/23/2016

Agenda #: 13. **File #:** 15-3265 **Type:** Appointment

Appointments to the Charlotte-Mecklenburg Public Access Corporation

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- Three appointments for terms beginning July 1, 2016, and ending June 30, 2019.
 - Theresa Halsey, nominated by Council members Kinsey and Phipps.
 - Binh Phu, nominated by Council members Kinsey and Phipps.
 - Kerry Shipman, nominated by Council members Driggs and Phipps.

Attachment

Charlotte-Mecklenburg Public Access Corporation Applicants



City of Charlotte, NC

CHARLOTTE MECKLENBURG PUBLIC ACCESS CORPORATION

BOARD DETAILS

OVERVIEW

- SIZE** 13 Seats
- TERM LENGTH** 3 Year
- TERM LIMIT** 2 Terms

Membership - City Council approved the formation of this Corporation on April 10, 2000. Initial terms were staggered and subsequent terms were for two years. On April 14, 2003, City Council approved extending the length of terms for this committee from two year terms to three terms. The Corporation revised their by-laws on January 17, 2007 eliminating specific categories for Council and Mayoral appointees. The Corporation will appoint four (4) members; two from the Public Access - Producers/Users, two from General Public. The City Council will appoint six (6) members from General Public. The Mayor will appoint three (3) members from General Public.

Categories: Public Access-Producers/Users- Charlotte/Mecklenburg resident currently involved in Public Access as a producer or volunteer. General Public- Charlotte-Mecklenburg resident interested in Public Access.

Responsibilities - Charlotte-Mecklenburg Public Access Corporation (CMPAC) is a non-profit coporation which will have the responsibility for the day-to-day operation of the cable television Public Access channel studio facilities. The Board of Directors of CMPAC will manage and direct all the activities and affairs of the Corporation.



DETAILS

MEMBERSHIP BREAKDOWN 3 by Mayor; 6 by City Council; 4 by Corporation

MEETING INFORMATION
 Meeting Day - 3rd Wednesday monthly (even numbered months)
 Meeting Time - 12:30 p.m.
 Meeting Location - 613 Calvert Street
 Time Commitment - 2 hours quarterly

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

CHARLOTTE MECKLENBURG PUBLIC ACCESS CORPORATION

BOARD ROSTER



NIMISH BHATT

Partial Term Apr 27, 2015 - Jun 30, 2017
 Email: nimishbhatt@bellsouth.net

Position Board Member
Category None
Appointed by City Council



CASSANDRA BLAINE

2 Term Nov 08, 2010 - Jun 30, 2016
 Email: msblaine@yahoo.com

Office 613 Calvert Street
Position Board Member
Category None
Appointed by City Council



PAUL BROWN

2 Term Jul 01, 2014 - Jun 30, 2017
 Email: paulmbrow n01@yahoo.com

Office 613 Calvert Street
Position Board Member
Category None
Appointed by Corporation



GEORGE COCHRAN

2 Term Jul 01, 2013 - Jun 30, 2016
 Email: gmcocoran@carolina.rr.com

Office 613 Calvert Street
Position Board Member
Category None
Appointed by City Council



SUDESHNA HAZRA

1 Term Jun 30, 2013 - Jun 30, 2016
 Email: reachsudeshnahazra@gmail.com

Office 613 Calvert Street
Position Board Member
Category None
Appointed by Corporation



SOPHIA MATTHEWS

2 Term Jul 01, 2011 - Jun 30, 2017
 Email: info@sophiamatthews.com

Office 613 Calvert Street
Position Board Member
Category None
Appointed by City Council



ANTRIECE MITCHELL

1 Term Jun 23, 2014 - Jun 30, 2017
 Email: info@antrice.com

Office 613 Calvert Street
Position Board Member
Category None
Appointed by City Council



TODD MULDREW

1 Term Jun 30, 2013 - Jun 30, 2016
 Email: thmuldrew@carolina.rr.com

Office 613 Calvert Street
Position Board Member
Category None
Appointed by Corporation



TOMMY NICHOLS
 Partial Term Aug 03, 2015 - Jun 30, 2017
 Email: tommyfilmworks@gmail.com

Position Board Member
 Category None
 Appointed by Mayor



LESLIE PEDERNALES
 1 Term Jul 01, 2015 - Jun 30, 2018
 Email: lpedernales@mac.com

Office 613 Calvert Street
 Position Board Member
 Category None
 Appointed by Mayor



DAVID PHILLIPS
 1 Term Jun 30, 2013 - Jun 30, 2016
 Email: dphillipsproductions@gmail.com

Office 613 Calvert Street
 Position Board Member
 Category None
 Appointed by Corporation



ERIC ROWELL
 1 Term Jul 01, 2013 - Jun 30, 2016
 Email: erowell@blazemail.com

Office 613 Calvert Street
 Position Board Member
 Category None
 Appointed by City Council



VACANCY

Office 613 Calvert Street
 Position Board Member
 Category None
 Appointed by Mayor

Profile

Theresa _____ A _____ Halsey _____
First Name Middle Initial Last Name

theresa.halsey@wellsfargo.com _____
Email Address

6245 Hackberry Creek Trail #516 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28269 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 277-0346 _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

09/13/1961 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Mecklenburg Public Access Corporation

Why are you interested in serving on these boards/ committees?

To continue to better serve the community, keeping the community safe, educate and make objective determinations and respect all rights for everyone.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Reappointment for the Citizens Review Board--served 3 years. Community Coordinator and actively involved in my community by serving on Court Watch; problem solver; Toastmasters International Competent Communicator and Competent Leader; administrative background; numerous years of work experience.

Wells Fargo Bank, N.A. _____
Current Employer:

15 years
Years in current position:

Loan Documentation Specialist 5
Job Title:

Brief description of duties:

Perform loan documentation duties on complex loan packages to ensure compliance with Company policies and government regulations.

Other employment history:

Volunteer Work, Finance Ministry, State Conference Planning Committee; NC MedAssist 5K Committee, Quality Control Reviewer; Bank Officer; Post Closing Specialist; Residual Value Claims Processor; Lease Sales Specialist; Customer Service Representative; Lease Support Assistant; Administrative Assistant

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Samuel
Spouse's Name:

none
Spouse's Employer

Spouse's Job Title

Recruited by current Committee Member
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Boards / Commissions Disclaimer

Profile

Binh _____ L _____ Phu _____
First Name Middle Initial Last Name

blphu@yahoo.com _____
Email Address

12420 Lanier Islands Cir _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28278 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 975-3889 _____
Primary Phone Alternate Phone

District 7 _____
What district do you live in?

Asian or Pacific Islander _____
Ethnicity

Prefer Not to Say _____
Political Party

Male _____
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

VP Finance - Carolinas American-Asian Chamber of Commerce Campaign Direct - Vietnamese Association of Charlotte

List any boards you have served on in the past:

President - Vietnamese Association of Charlotte

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O), Charlotte Mecklenburg Public Access Corporation

Why are you interested in serving on these boards/ committees?

Please describe any background or abilities that qualify you to serve on these boards/ committees.

American City Business Journals, Inc

Current Employer:

3

Years in current position:

Business Intelligence Analyst

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

No

Are you a low income housing resident?

Profile

Kerry L Shipman
First Name Middle Initial Last Name

kerrylynnshipman@gmail.com
Email Address

1327 Beacon Ridge RD Apt 1420
Street Address Suite or Apt

Charlotte NC 28210
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 807-0172 Home:
Primary Phone Alternate Phone

District 6
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Male
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Mecklenburg Public Access Corporation, Charlotte Regional Visitors Authority (B/O), Civil Service Board (B/O), Community Relations Committee (O), Domestic Violence Advisory Board (B/O), Transit Services Advisory Committee

Why are you interested in serving on these boards/ committees?

I am interested in serving on the Community Relation Committee because of the potential to improve communication, promote harmony and prevent discrimination among citizens of Charlotte and Mecklenburg County. I am also committed to public service and the vision of the city of Charlotte to put citizens first.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

A highly qualified individual with great interpersonal skills and diversity sensitivity. A goal-oriented, highly committed, innovative, and effective leader who is passionate about efforts to create more affirmative, structured, reliable, caring, educating, and disciplined community. As a individual dedicated to public service, I have dedicated one year to Americorp VISTA service to Charlotte to assist under-resourced communities. I have experiences educating, tutoring and coaching students on the colligate level and with the Charlotte-Mecklenburg School System. I have worked to encourage citizen participation in democracy, community environment and upward mobility.

Common Wealth Charlotte

Current Employer:

1

Years in current position:

Program Coordinator

Job Title:

Brief description of duties:

Create and maintain financial coaching program to provide long-term and episodic support to under-resourced communities. Facilitate financial education seminars to increase financial knowledge and confidence within the communities. Identify client's eligibility for emergency loan services. Review, analyze and discuss client's full credit report, spending plan, and budget. Recruit and train volunteers to serve as financial coaches to individuals and families. Develop partnerships and relationship with the various community and national organizations. Evaluate program effectiveness, assess and track outputs and outcomes, regular reports, and success stories of clients.

Other employment history:

Mecklenburg County Judge's Office, Law Clerk/Judicial Intern – Judge Donnie Hoover, Law Office of Evia L. Jordan, Paralegal/Law Clerk, Charlotte – Mecklenburg Schools, Substitute Teacher, Wells Fargo Bank N.A., Financial Crime Specialist, North Carolina State University, Program Assistant

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Shaw University, Bachelor of Arts in Sociology with Criminal Justice concentration, University of Phoenix, Master of Public Administration, Charlotte School of Law (Degree not conferred)

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Transportation/Logistics Sector

Which industry sector, if any, do you fall under



Agenda Date: 5/23/2016

Agenda #: 14.File #: 15-3266 Type: Appointment

Appointments to the Charlotte Regional Visitors Authority

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a term beginning July 1, 2016, and ending June 30, 2019, in the following category: At-large.
 - Martha Dockery-Clark, nominated by Council members Austin and Lyles.
 - Peter Grills, nominated by Council member Mitchell.
 - Zachary Newton, nominated by Council members Autry and Phipps.
 - Savannah Smith, nominated by Council members Driggs, Fallon, and Kinsey.

- One appointment for a term beginning July 1, 2016 and ending June 30, 2019, in the following category: General Travel.
 - Martha Dockery-Clark, nominated by Council member Kinsey.
 - Kenneth Kilpatrick, nominated by Council member Driggs.
 - Nasif Majeed, nominated by Council members Fallon and Phipps.
 - Shannon McKnight, nominated by Council member Austin.
 - Tommy Nichols, nominated by Council members Autry and Mayfield.
 - Thomas Sasser, nominated by Council members Eiselt, Lyles, and Mitchell.

Attachment

Charlotte Regional Visitors Authority Applicants



City of Charlotte, NC

CHARLOTTE REGIONAL VISITORS AUTHORITY (B/O)

BOARD DETAILS

OVERVIEW

SIZE 13 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - On February 28, 2004, Charlotte City Council approved the merger of Visit Charlotte and the Auditorium-Coliseum-Convention Center Authority to form the Charlotte Regional Visitors Authority. The required approval from the State Legislature in the 2004 Short Session was approved June 17, 2004. Initial terms will be staggered with all future terms being for three years. No member may serve more than two consecutive full terms. The Mayor will appoint three at-large members, and one limited service hotel representative. City Council will appoint five at-large members, one small town representative. City hotel representative, one restaurant representative, and one member from the general travel category. Background checks will be conducted on citizens nominated to the committee. At the November 26, 2012 Council meeting, Council voted to change one of their at-large seats for a representative of the rental car industry.

Responsibilities - Promote Charlotte as a major convention center, fully capable of providing the physical facilities, exhibit spaces, meeting rooms, hotel rooms, and other suitable amenities. Develop a comprehensive program that will promote and establish Charlotte as a tourist destination.



DETAILS

MEMBERSHIP BREAKDOWN	4 by Mayor; 9 by City Council
MEETING INFORMATION	Meeting Day - 2nd Wednesday (every other month) Meeting Time - 8:00 a.m. Meeting Location - Convention Center/501 South College Street Time Commitment - 2 hours per month
ENACTING RESOLUTION	
ENACTING RESOLUTION WEBSITE	
ADDITIONAL INFORMATION	The next "At-Large" vacancy needs to be filled with a "Rental Car Industry Representative".



City of Charlotte, NC

CHARLOTTE REGIONAL VISITORS AUTHORITY (B/O)

BOARD ROSTER



SABRINA BROWN

2 Term Jul 01, 2015 - Jun 30, 2018

Email: sbrown@realestate4professionals.com

Office Convention Center, 501 S. College Street
Position Board Member
Category At-Large
Appointed by City Council



WILLIAM DELOACHE

1 Term Jul 01, 2014 - Jun 30, 2017

Email: bill.deloache@hilton.com

Office Convention Center, 501 S. College Street
Position Board Member
Category Hotel Convention
Appointed by City Council



THERESA L FOUST

1 Term Jan 21, 2016 - Feb 01, 2019

Position Board Member
Appointed by Mayor



ARTHUR J GALLAGHER

1 Term Jul 01, 2014 - Jun 30, 2017

Email: agallagher@jwu.edu

Office Convention Center, 501 S. College Street
Position Board Member
Category Restaurant
Appointed by City Council



BRIDGET-ANNE HAMPDEN

2 Term Jul 01, 2015 - Jun 30, 2018

Email: bhampden@carolina.rr.com

Office Convention Center, 501 S. College Street
Position Board Member
Category At-Large
Appointed by Mayor



VENESSA HARRISON

2 Term Jul 01, 2015 - Jun 30, 2018

Email: venessa.harrison@att.com

Office Convention Center, 501 S. College Street
Position Board Member
Category At-Large
Appointed by City Council



KEVIN A HENRY

1 Term Jan 21, 2016 - Feb 01, 2019

Email: khnery@extendedstay.com

Position Board Member
Appointed by Mayor



THOMAS HENSON

Partial Term Dec 02, 2013 - Jun 30, 2016

Office Convention Center, 501 S. College Street
Position Board Member
Category Limited Service Hotel
Appointed by Mayor



LAWRENCE HUELSMAN JR.

2 Term Jul 01, 2013 - Jun 30, 2016

Email: huelsman.larry@principal.com

Office Convention Center, 501 S. College Street
Position Board Member
Category At-Large
Appointed by City Council



PAUL JAMISON

2 Term Jul 01, 2014 - Jun 30, 2017

Email: paul@myjamisonhomes.com

Office Convention Center, 501 S. College Street
Position Board Member
Category Town Representative
Appointed by City Council



TRACY MONTROSS

1 Term Jul 01, 2014 - Jun 30, 2017

Email: tracy.montross@aa.com

Office Convention Center, 501 S. College Street
Position Board Member
Category At-Large
Appointed by City Council



VINAY PATEL

2 Term Jul 01, 2013 - Jun 30, 2016

Email: vinay.patel@sree.com

Office Convention Center, 501 S. College Street
Position Board Member
Category General Travel
Appointed by City Council



RUSSELL SIZEMORE

2 Term Jul 01, 2014 - Jun 30, 2017

Email: russellsizemore@mvalaw.com

Office Convention Center, 501 S. College Street
Position Board Member
Category At-Large
Appointed by City Council

Profile

Martha Dockery _____ Middle _____ Clark _____
First Name Middle Initial Last Name

dclark@bluecapmarketing.com _____
Email Address

2218 Selwyn Avenue _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28207 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 906-9384 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

03/14/1960 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

UNC-Chapel Hill Board of Visitors Camp Merrie-Woode Board of Directors in Sapphire, NC

List any boards you have served on in the past:

Charlotte Sports Commission American Red Cross - Charlotte Metro Chapter Friends of Trinity Board, Trinity Episcopal School Sponsor Direct

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O)

Why are you interested in serving on these boards/ committees?

I have worked along side the CRVA in different capacities and have always admired the work that they do in recruiting different events and activities to the city. While not working directly in the hospitality industry, I have significant experience in working on and sponsoring big events that have a direct impact on the hospitality industry. I believe I bring a perspective that could add value to the CRVA around marketing and driving revenue via the events and assets they manage.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Strong sports/event/sponsorship background Win-Win negotiator Veteran brand marketer Experienced team leader A track record for delivering results on tight timeframes and budget as well as thinking outside of the box

BlueCap Marketing _____
Current Employer:

2

Years in current position:

Managing Partner

Job Title:

Brief description of duties:

BlueCap Marketing is a Charlotte, NC brand marketing firm, focused on sports, entertainment and event-based activation strategies. We consult mainly with Fortune 500 clients on how to build their brands and their business through sports, entertainment and event marketing. I not only manage the business side of the firm but also lead the strategic consulting services for clients.

Other employment history:

Executive Director, Charlotte Wine & Food Weekend Chief of Staff, Charlotte in 2012 DNC SVP, Global Sponsorship Manager, Bank of America Senior Director, Sports & Event Marketing, MillerCoors Chief Marketing Officer, Professional Bull Riders

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

N/A

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

None of the Above

Which category, if any, do you fall under?

Profile

Peter J Grills
First Name Middle Initial Last Name

pgrills@theballantynehotel.com
Email Address

5335 Park Road
Street Address Suite or Apt

Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 301-9668 Business: (704) 248-4092
Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

04/05/1955
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

NCRLA Charlotte Board, NCRLA State Board HTA Board of Directors CAHA Board of Directors

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O)

Why are you interested in serving on these boards/ committees?

I feel I would represent the Hotel industry well as well as the restaurant industry. I am active in the community and the industry and have been and will continue to be an advocate for our industry.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am the current General manager of the Ballantyne Hotel & Lodge, I have worked in the Hospitality Industry all of my life. Have been a resident in Charlotte for over 10 years. I have served and been an active Board of Director on HTA, CAHA and Chaired the NCRLA Charlotte chapter Board for multiple years

The Ballantyne Hotel & Lodge
(Bissell Companies)
Current Employer:

GM for 3 years, combined 10 years
with the Ballantyne)

Years in current position:

General Manager

Job Title:

Brief description of duties:

Oversee all aspect of Ballantyne Hotel and Lodge operations including Spa and Golf.

Other employment history:

Before joining Bissell Hotels, I managed the food and beverage operations for Bank of America in Charlotte. In addition, he served previously as director of operations at Cornerstone Management and Consulting. In this position, I was responsible for marketing, sales and operations of restaurants and hotels, including one sixtyblue, Michael Jordan's Steakhouses in Connecticut and Washington, DC, and W Hotels in Chicago and Mexico City. Earlier in my career, I was regional manager for Morton's and opened the Uptown Charlotte location.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Dinah Grills

Spouse's Name:

Dresslers Restaurants

Spouse's Employer

Host

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Bissell Orginazition told me of the opening

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

Hotel/Convention Representative

Which category, if any, do you fall under?

Profile

Kenneth _____ **Kilpatrick** _____
First Name Middle Initial Last Name

kkilpatrick1@carolina.rr.com _____
Email Address

3600 Mckee rd _____
Street Address Suite or Apt

Charlotte _____ **NC** **28270** _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 7 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

10/08/1939 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O)

Why are you interested in serving on these boards/ committees?

I have lived in Charlotte for 48 years and have watched it grow and overcome many problems in the area of race relations and efforts to obtain national attention as a major city.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

ECU graduate with BS in Business. US Air Force service as a Personnel Officer Thirty years management experience in the Petrochemical industry Recent graduate of Citizens Academy

Retired Nova Chemicals Calgary
Canada
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Nell Kilpatrick

Spouse's Name:

NSK Vision Services, INC

Spouse's Employer

President

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

None of the Above

Which category, if any, do you fall under?

Profile

Nasif _____ R _____ Majeed _____
First Name Middle Initial Last Name

newlyte7@gmail.com _____
Email Address

5401 Rupert Lane _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28215 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 965-1153 _____ Home: (704) 536-1153 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Male _____
Gender

09/27/1945 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Planning Commission, Plaza Eastway Partners, Inc.,

List any boards you have served on in the past:

Housing Authority, Private Industry Council, NC Commission on Education for Economic Growth, NCCJ, West Charlotte Merchants Association, Charlotte Convention & Visitors Bureau, American Coalition for Good Government.

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O)

Why are you interested in serving on these boards/ committees?

Interested in providing input to promote increased tourism and convention business for the Charlotte region.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I've served on this board in its infancy under a different name and provided leadership enabling Charlotte to secure numerous conventions. I also served on the Charlotte City Council for eight years.

Self Employed _____
Current Employer:

20

Years in current position:

Managing Partner, Metro-Meck
Land Development Company

Job Title:

Brief description of duties:

Responsible for promotion and administration of land sales.

Other employment history:

Military Pilot, Airline Pilot, Burger King Franchisee, Clinical Chaplain

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

BS Business Administration, NC A&T State University MS Agricultural Education, NC A&T State University Associates Degree, (Restaurant Management) University of Florida Aeronautical Certificate, United States Air Force

NA

Spouse's Name:

NA

Spouse's Employer

NA

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

None of the Above

Which category, if any, do you fall under?

Profile

Shannon _____ W _____ McKnight _____
First Name Middle Initial Last Name

smcknight@tccharlotte.org _____
Email Address

1208 Fordham Road _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28208 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 3 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

03/09/1973 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O), Mint Museum Board Of Trustees

Why are you interested in serving on these boards/ committees?

I have a deep appreciation for the arts, in all forms, and feel that not all communities has access or resources to enjoy. I'd like to be a catalyst for connecting some of our most under served communities to these local treasures and global treasures.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have over 8 years experience in the non profit sector. I have over 4 years experience in grant writing, fundraising and fund development. I am a Charlotte native.

The Learning Collaborative _____
Current Employer:

1

Years in current position:

Director of Development

Job Title:

Brief description of duties:

Prospecting, cultivating and maintaining relationships with individual, corporate and faith based donors. Directing volunteers, fundraising events and donor relations. Develop and execute annual fundraising plan, grant writing, managing donor database and oversee development staff.

Other employment history:

Director of Development and Communications - Urban League of Central Carolinas - 2008-2014 Traffic Manager/Account Manager - Concentric Marketing 2006-2008

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

City Council Member Recommendation

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

None of the Above

Which category, if any, do you fall under?

Profile

Zachary _____ T _____ Newton _____
First Name Middle Initial Last Name

zach_newton@msn.com _____
Email Address

13824 queens harbor rd unit g _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28278 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 340-1569 _____ Home: _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

08/05/1989 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bicycle Advisory Committee, Charlotte Regional Visitors Authority (B/O), Citizens Review Board (B/O), Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I am a young professional looking to be more involved in the community I live in.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have always been a leader in groups and team sports

Carolinas healthcare systems _____

Current Employer:

1

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Citizens Review Board (B/O).

No

Have you graduated from Citizen's Academy?

Question applies to Charlotte Regional Visitors Authority (B/O).

General Travel Representative

Which category, if any, do you fall under?

Profile

Tommy _____ Nichols _____
First Name Middle Initial Last Name

tommyfilmworks@gmail.com _____
Email Address

651 East 8th Street _____ Apt 301 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28202 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: 7047775898 _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

African American _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

11/04/1959 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Mecklenburg Public Access Corporation, Charlotte Regional Visitors Authority (B/O)

Why are you interested in serving on these boards/ committees?

I presently serve the community by engaging and empowering youth, promoting the cities film community and producing several yearly events. By serving on a city board it will allow me to expand my leadership and experience to make a larger impact in the areas of business, film and youth development .

Please describe any background or abilities that qualify you to serve on these boards/ committees.

As a media/film/technology consultant and trainer i bring a wealth of experience to the CMPAC board. In addition, as a event producer with the Charlotte Black Film Festival and other media related events I understand what it take to attract visitors and attendees to any event. Also as a business owner I bring fiscal responsibility and over sight to any board I serve on.

Glorified Media, LLC _____
Current Employer:

5

Years in current position:

President

Job Title:

Brief description of duties:

Create and manage media assets; such as the Charlotte Black Film Festival, The Summer Soul Film Series, South Carolina Cultural Film Festival in addition to other web based applications.

Other employment history:

In additional I work for the Arts and Science Council's "Studio 345 program" where I teach high school students film, technology, web design and entrepreneurship.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Certified Line Producer and Certified Legal Videographer

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

None of the Above

Which category, if any, do you fall under?

Profile

Thomas _____ H _____ Sasser _____
First Name Middle Initial Last Name

tom@harpersgroup.com _____
Email Address

12021 Hamilton road _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28273 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 905-1113 _____ Home: (_____
Primary Phone Alternate Phone

District 3 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Male _____
Gender

12/26/1955 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

North Carolina Restaurant and Lodging Association Charlotte Chapter and the state board as well

List any boards you have served on in the past:

CRVA

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O)

Why are you interested in serving on these boards/ committees?

I served two terms previously on the CRVA and feel that Charlotte and Mecklenberg County restaurants need a strong voice on the authority. I understand the importance of the board and its mission to serve our city and region.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have been the president and owner of Harper's Restaurant Group in Charlotte since 1987. We helped pioneer restaurants in the uptown corridor, the South Park area, and Pineville. My background and experience uniquely qualifys me for the CRVA.

Harper's Restaurant Group _____
Current Employer:

29 years
Years in current position:

President/Owner
Job Title:

Brief description of duties:

I own and manage a 6 restaurant company in North and South Carolina.

Other employment history:

Opening restaurants around the country for the Hillstone Restaurant Group.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Whitney Sasser
Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other
How did you find out about the Charlotte Boards and Commissions vacancies?

I heard about this from other board members

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

Restaurant Representative
Which category, if any, do you fall under?

Profile

Savannah _____ D _____ Smith _____
First Name Middle Initial Last Name

savannahdsmith@gmail.com _____
Email Address

4310 Walker Road _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28211 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 860-5831 _____ Home: _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Female _____
Gender

02/19/1988 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Regional Visitors Authority (B/O)

Why are you interested in serving on these boards/ committees?

I believe Charlotte is an attractive city and market for visitors. We have a large city with a diverse population which creates an opportunity for any family or large event to come to this city and enjoy their time here. I am interested in being a key contributor to help define those opportunities for individuals and major events so that as a group we are helping our local economy by bringing more disposable income to our area restaurants, hotels, entertainment, etc.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I've worked in event planning for the last 5 years and understand what makes a venue, or in this case a city, attractive to those exploring Charlotte. I also understand the impact that travel has on our local economy whether it is increasing family visitors for a weekend or bringing MLS games to Bank of America Stadium. I also feel that as a resident of Mecklenburg County and a registered voter, it is my privilege to get involved with the City of Charlotte. The Charlotte Regional Visitors Authority has highlighted the beauty and diversity of Charlotte to recruit major events and even individuals and I would like to continue that work with other members of my community.

Safe Alliance _____

Current Employer:

2

Years in current position:

Director of Donor & Corporate Relations

Job Title:

Brief description of duties:

•Oversee all event functions including logistics, fiscal management, volunteer management, in-kind donations, sponsorship and execution. • Supervise Event Coordinator & Community Outreach Coordinator. • Provide leadership on and management of corporate relationships for the purpose of long-term event sponsorship and agency support. • Influence, direct and manage multiple committees' ensuring that an event meets/exceeds agency budget requirements. Integrate best practices into all event operations. • Develop strong marketing plans and promotional materials which support agency events and corporate relations. • Cultivate community members for potential committees/donations/volunteer work through networking activities. • Write grant applications as assigned through the grants management process and assist with related relationship-building activities. • Develop and implement creative and sustainable event/corporate relations strategies for region offices.

Other employment history:

Joey Logano Racing - Foundation Director The ALS Association - Senior Development Coordinator

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte Regional Visitors Authority (B/O).

General Travel Representative

Which category, if any, do you fall under?

Boards / Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree *

Please type your name below:

Savannah Smith



Agenda Date: 5/23/2016

Agenda #: 15.**File #:** 15-3267 **Type:** Appointment

Appointment to the Community Relations Committee

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a term beginning July 1, 2016 and ending June 30, 2019.
 - Kawana Davis, nominated by Council members Austin, Autry, Eiselt, Lyles and Mayfield.
 - Erin Hamrick, nominated by Council member Kinsey.
 - Yolanda Perry, nominated by Council member Fallon.
 - William Robinson, nominated by Council member Fallon.
 - Glenda Spann-Hinnant, nominated by Council member Phipps.
 - Gary Young II, nominated by Council member Driggs.

Attachment

Community Relations Committee Applicants



City of Charlotte, NC

COMMUNITY RELATIONS COMMITTEE (O)

BOARD DETAILS



OVERVIEW

SIZE 45 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Years

Membership - Appointments are for three years terms, On June 8, 1998, Council approved adding 15 members to the Community Relations Committee. The Mayor and the chairman of the Board Of County Commissions shall designate one (1) member as chairperson of the committee and one (1) member as vice-chairperson.

Responsibilities - To prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte and Mecklenburg County.



DETAILS

MEMBERSHIP BREAKDOWN 8 by Mayor; 16 by City Council; 21 by County Commission

MEETING INFORMATION
Meeting Day - 3rd Tuesday monthly
Meeting Time - 4:00 p.m.
Meeting Location - Covenant Presbyterian Church, 1000 East Morehead Street
Time Commitment - 1 to 2 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

COMMUNITY RELATIONS COMMITTEE (O)

BOARD ROSTER



PATRICIA A ALBRITTON
1 Term Jul 01, 2013 - Jun 30, 2016

Email: trishaalb@gmail.com

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Chairman
Category None
Appointed by City Council



JOSHUA ARNOLD
1 Term Oct 07, 2014 - Sep 30, 2017

Email: joshua.arnold1@tw.cable.com

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



DEMARIO M BAKER
Partial Term Nov 05, 2015 - Jun 30, 2018

Email: demario.bkr@gmail.com

Position Board Member
Category None
Appointed by Mayor



TREVOR BEAUFORD
Partial Term Apr 21, 2015 - Jul 31, 2017

Email: tbeauford@friendshipcharlotte.org

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



SCOTT BISHOP
Partial Term Apr 01, 2014 - Aug 31, 2015

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



CRYSTAL L BROOKS
1 Term Mar 28, 2016 - Jun 30, 2019

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by City Council



AMANDA B. BROWN
1 Term Mar 28, 2016 - Jun 30, 2019

Email: barkerbrow n73@gmail.com

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by City Council



HUNG H CHAU
Partial Term Nov 05, 2015 - Jun 30, 2018

Email: lekienquocchau@gmail.com

Position Board Member
Category None
Appointed by Mayor



RYAN J DEAL

Office Covenant Presbyterian Church, 1000 E Morehead Street



1 Term Mar 28, 2016 - Jun 30, 2019

Email: ryandeal24@gmail.com

Position Board Member
Category None
Appointed by City Council



LARRY EDWARDS

1 Term Jul 01, 2014 - Jul 02, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



TRYMAINE GAITHER

1 Term Aug 05, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



MATTHEW GARDNER

1 Term Oct 07, 2014 - Sep 30, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



PASSION S GRAHAM

Partial Term Nov 10, 2014 - Jun 30, 2016

Email: passion.graham@gmail.com

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



JIBRIL HOUGH

2 Term Oct 01, 2014 - Sep 30, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



CHRISTOPHER JONES

Partial Term Apr 21, 2015 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



ERNESTINE JULUE

Partial Term Mar 17, 2015 - Jul 31, 2015

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



JANET LAMA

2 Term Jul 03, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



GARY D LEAKE

1 Term Mar 14, 2016 - Jun 30, 2019

Email: g_leake@yahoo.com

Office 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



ANGELA LINDSEY

1 Term Mar 17, 2015 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



CHARLEON MACON

1 Term Aug 05, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



TIN NGUYEN

1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



KWESI NICHOLS

1 Term Aug 06, 2013 - Sep 01, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



AARON ORR SR

1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



BETH PICKERING

Partial Term Jan 26, 2015 - Jun 30, 2016

Email: pickeringbeth@aol.com

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



DELORES REID-SMITH

1 Term Mar 14, 2016 - Jun 30, 2019

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



JACQLIN V ROBINSON

1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



LISA RUDISILL

2 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



DIANA SANCHEZ

1 Term Aug 05, 2014 - Jul 31, 2017

Email: diana.sanchez@puentemediasolutions.com

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



OMAR SAXTON

2 Term Oct 01, 2014 - Sep 30, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



DANA SIDBERRY

1 Term Jul 01, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



MICHAEL E SMALENBERGER

Partial Term Nov 05, 2015 - Jun 30, 2017
Email: michael@localfoodforthought.org

Position Board Member
Category None
Appointed by Mayor



JENNIFER STYCZEN

1 Term Jul 01, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



MICHAEL E TANCK

1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



CARRIE TAYLOR

1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



HÉCTOR M VACA JR.

1 Term Mar 14, 2016 - Jun 30, 2019

Email: cjdawson40@yahoo.com

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Appointed by County Commission



VACANCY

Appointed by County Commission



VACANCY

Appointed by County Commission



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council

Profile

Kawana C Davis
First Name Middle Initial Last Name

joyfulculturegal@gmail.com
Email Address

6107 Long Pine Dr
Street Address Suite or Apt

Charlotte NC 28227
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: 7049549314 Business: (980) 272-8965
Primary Phone Alternate Phone

District 5
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Female
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Sustain Charlotte-Board Member -Community organizer Charlotte LGBT Chamber of Commerce - At Large Board Member // Communications & Marketing Co-Chair

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (0)

Why are you interested in serving on these boards/ committees?

As a member of the Charlotte community I feel it is important to give back. This is a great city and I want to make it more inclusive and sustainable. Being a member o the LGBT community it is imperative that our county and city are inclusive. Last year I partnered with the HRC to prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte, Mecklenburg County, and NC. Which led to our achievement of becoming the organization of the year.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

This board pairs with my current role at Republic Services and a Customer Resource Consultant and At Large Board member seat with the Charlotte LGBT Chamber of Commerce. My strong communication, community engagement and Sales experience make me a great fit.

Republic Service
Current Employer:

2

Years in current position:

Customer Resource Center

Job Title:

Brief description of duties:

Recommend disposal, recycling and electronic waste solutions for New Businesses in 20+ Divisions on the East coast for Commercial and Industrial Containers.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Fundamentals of Human Resources Management

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Erin _____ W _____ Hamrick _____
First Name Middle Initial Last Name

erinnicole@hotmail.com _____
Email Address

836 Drummond Avenue _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 517-3939 _____ Home: _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Ethnicity _____

Political Party _____

Gender _____

Date of Birth _____

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Vice-Chair of the Hawthorne Academy of Health Sciences Advisory Board

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

To give back to the community that has given me so much.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Since 2006, I have worked in Talent Acquisition perfecting my craft, building my network, and giving back to the community by helping others obtain meaningful employment. I am a resourceful, inquisitive and resilient leader with a passion for diversity and doing extraordinary work. As a globally-competent leader with vast operational and strategic talent acquisition knowledge, I have been successful at meeting goals to achieve organizational success. Prior to finding my niche in Talent Acquisition, I worked in other key areas of Human Resources (Benefits Administration and Data Management), risk mitigation and in public sector staffing in the UK. I also co-owned and was managing partner at an event planning firm, Rein Events.

Carolinas HealthCare System

Current Employer:

3

Years in current position:

Human Resources Manager

Job Title:

Brief description of duties:

- Research and create strategies that align the talent needs and priorities with those of the workforce - Manage the Career Pathways Institute by coordinating the hiring, onboarding and professional development of high school graduates that are hired into entry level positions annually - Organize all internal and external recruitment events (interview sessions, networking events, conferences, etc.) to help efficiently fill vacancies and meet the hiring goals of the Military Veteran Strategy - Serve as a liaison and project manager for the Medical Group Care Redesign Project by coordinating status calls and providing recruitment updates regularly - Coordinated the lean activities for the talent division: MDI Huddles, Value Stream Mapping and Kaizen sessions; and served as a subject matter expert helping to reduce days-to-fill by 6 days - Received two KEAP Awards (Key Engagement Award Program) for leading multiple Lean initiatives (2014) and for providing leadership and support in planning the first Diversity and Inclusion / Talent Acquisition Retreat (2015)

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Master of Business Administration, University of North Carolina at Charlotte

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Yolanda _____ Perry _____
First Name Middle Initial Last Name

yolanda.perry@manpower.com _____
Email Address

7918 Walnut Creek Ln _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28227 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (980) 225-4286 _____ Business: (980) 298-4156 _____
Primary Phone Alternate Phone

District 5 _____
What district do you live in?

African American _____
Ethnicity

Independent _____
Political Party

Female _____
Gender

04/04/1961 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Charlotte International Cabinet - 7 years

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Charlotte International Cabinet, Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

After reading your website and learning more about how you assist the residents of Charlotte/Mecklenburg and those seeking to relocate to our great city, I wanted to be involved with an organization that helps those at a disadvantage while bringing us all together as a city and a community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I guess it started when I was young, growing up in a household where my family members were deeply involved in the civil rights movements of the 60's and before. My grandfather (Andrew A. Huggins), was the Director of the Florence County Community Action Agency which provided services to the poor and aging population of Florence. Prior to that, he was involved in quite a few of the civil rights marches and even housed Thurgood Marshall at his personal residence when he came to speak to the NAACP and people were afraid to house him due to various threats. My uncle, Theodore Lester, was the first African American School Superintendent for Florence public schools and he too was involved in helping those who needed assistance in the community and a voice to speak for them. My stepfather, James Davis of Atlanta, GA and his wife, Glenda Davis, were part of the Freedom Riders in GA and marched with Dr. King for civil rights and later on participated in various sit outs in Atlanta as well. Since coming to the Charlotte area, I have been a part of the Charlotte Area Fund, Charlotte Housing Authority, Goodwill, Jacob's Ladder and ResCare to name a few, where I have volunteered my services as a business leader and talking to various groups of individuals

to assist them with gainful employment as well as lectures on the job market, improving their skills and other areas. I believe I would be an asset to this committee as it is something I have been exposed to all my life and I continue to want to make a difference in our communities and bridging the gaps between all ethnic and cultural people.

ManpowerGroup US, Inc.

Current Employer:

5

Years in current position:

Client Account Manager

Job Title:

Brief description of duties:

I currently manage the day to day oversight of 35+ clients of Manpower in the Charlotte and surrounding areas to include client relationships, driving retention and satisfaction and gaining new business.

Other employment history:

I have over 20 years in the Recruiting and Employment industries to include business, industrial, accounting, IT, professional and clerical occupations. I have worked for 3 staffing agencies and other corporate companies.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or

perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Anthony Perry

Spouse's Name:

Mixing of Souls, Inc.

Spouse's Employer

CEO and Founder

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

My term on the Charlotte International Cabinet is expiring and I was sent an email to apply

If you selected 'Other', please explain:

Board Specific Questions

Profile

William L Robinson
First Name Middle Initial Last Name

wlr1982@gmail.com
Email Address

2600 Park Road Unit B
Street Address Suite or Apt

Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 905-6569 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Male
Gender

06/13/1982
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Guys with Ties

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

Becoming a member of the Community Relations Committee would allow for me to further promote awareness around the concepts and principles pertaining to racial equality and integration. Anti discrimination practices are important to philosophies to extend to the broader community. Promoting discussions and raising issues pertaining to anti-discrimination of domestic origin is a the place to start.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

My undergraduate education was obtained at UNC Chapel Hill in which I graduated in 2004 with a Bachelors degree in Political Science with a minor in Public Policy Analysis. While there I was active in The Black Student Movement (BSM), Minority Student Recruitment Committee, Phi Alpha Delta Law Fraternity, Alpha Kappa Psi Business Fraternity and the Dispute Settlement Center of Orange County. I moved to Charlotte in August of 2004. I worked as a legal assistant for Erdman & Hockfield, LLC and while there I assisted with managing a voter registration campaign to help get unregistered citizens registered to vote. After successfully transitioning into the financial services industry, I became heavily involved in charity and non-profit work, becoming the Director or Charity Relations and voting board member for Guys with Ties, an organization that raises money and awareness for local charities in Charlotte and the surrounding area. Community organizations that I have partnered with include: The Boys to Men Foundation, Charlotte Bilingual Preschool, Augustine Literacy Project, Promising Pages, Side Kicks, Charlotte Bridge Home, The Sandbox, The Foundation for Respect Ability, and The Hospitality House of Charlotte. Most recently, I have become a

member of the World Affairs Council of Charlotte, with a goal of broadening my perspective on global thinking.

Carlisle & Gallagher

Current Employer:

6 months in role, 5 years in job

Years in current position:

Senior Management Consultant

Job Title:

Brief description of duties:

Innovative leader with 11 years of professional experience with a concentration in project, program and portfolio management by identifying, substantiating, and implementing solutions that improve both service delivery and operational efficiencies by way of continuous improvement methodologies. My background in management, project management, customer service and financial services represent a unique combination of disciplines. Strong motivator with the drive and determination to consistently achieve success as a leader

Other employment history:

TIAA-CREF - Sr. Project Manager - 2013-2015 Bank of America - Project Manager - 2012-2-13 Wells Fargo Home Mortgage – Business Process Analyst – 2011-2012 Bank of America – Business Analyst – 2010 - 2011 Zenta – Project Analyst/Operations Lead – 2009- 2010 Senderra Funding, Quality Control/Investor Project Lead – 2006-2009 CPI Security Systems, Sales & Marketing Specialist, 2005-2006 Erdman & Hockfield, Legal Assistant, 2004-2005 Oakley Sunglasses, Sales Associate, 2005

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

University of North Carolina at Chapel Hill, Chapel Hill, NC Bachelor of Arts and Sciences in Political Science, Minor in Public Policy Analysis, May 2004 Central Piedmont Community College, Charlotte NC Project Management & Business Analysis Plus, Certification in Progress, 2010

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Glenda M Spann-Hinnant
First Name Middle Initial Last Name

gmarshells Spann@yahoo.com
Email Address

10400 John Price Road #94
Street Address Suite or Apt

Charlotte NC 28273
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7049686603 Home: 7049686603
Primary Phone Alternate Phone

District 3
What district do you live in?

African American
Ethnicity

Prefer Not to Say
Political Party

Female
Gender

07/04/1968
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Domestic Violence Advisory Board

Which Boards would you like to apply for?

Community Relations Committee (0)

Why are you interested in serving on these boards/ committees?

I would like to know more about the City and County that I am a resident and to help improve relationships throughout the community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Kids Place Academy
Current Employer:

6 months

Years in current position:

TK Teacher

Job Title:

Brief description of duties:

Working with children one-on-one and in groups, supervising activities, keeping students on task Serving snacks and using meals as a way to incorporate learning, especially social skills Introducing students to concepts that are to be explored further in kindergarten, such as early literacy experiences Creating schedules and routines, ensuring children have a proper balance of rest and physical activities Planning curriculum targeting areas related to child development such as social, motor and language skills Developing language skills by reading to students and encouraging discussion through storytelling activities Updating parents on their child's progress with daily recordkeeping and documentation of behavior issues Helping students interact and adapt socially through activities that promote group engagement and fairness, such as group experiences for music and parallel play for choosing activities

Other employment history:

Teacher Assistant for After School (CMS), Toddler Teacher, Substitute Teacher, Career Development Facilitator, Secretary(School), Telerecruiter(American Red Cross).

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Kelvin Hinnant

Spouse's Name:

Charlotte Mecklenburg
Schools/Black and Decker

Spouse's Employer

Cafeteria Associate/Forklift
Operator

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Gary L Young, II
First Name Middle Initial Last Name

gary.young@cmbcc.org
Email Address

72 7214 Williams Reynolds Dr
Street Address Suite or Apt

Charlotte NC 28215
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

7214 Williams Reynolds Dr

Mobile: (704) 231-0894 Home:
Primary Phone Alternate Phone

District 4
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Male
Gender

11/01/1984
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Charlotte-Meck Black Chamber of Commerce

List any boards you have served on in the past:

National Association of Black Sports Professionals - Charlotte Chapter

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I have a sincere interest in the development, and betterment of the communities in Charlotte as a whole. As a leader in the Black business community, I want to help my sector understand the importance of doing business with others, the right way.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

+Born and raised in Charlotte +8 year member of Black Chamber of Commerce; 3 year Board member +Director of Economic Development for Black Chamber of Commerce +Political Science Background

Self
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

None of the Above

Which industry sector, if any, do you fall under



Agenda Date: 5/23/2016

Agenda #: 16.File #: 15-3268 Type: Appointment

Appointments to the Historic District Commission

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a term beginning July 1, 2016, and ending June 30, 2019 in the following category: At-large.
 - Paul Henningson, nominated by Council member Driggs.
 - Jessica Hindman, nominated by Council members Eiselt, Kinsey, Lyles, and Phipps.
 - Justin Lane, nominated by Council members Austin, Autry, and Mayfield.
 - Cameron Wright, nominated by Council member Smith.

- One appointment for a term beginning July 1, 2016, and ending June 30, 2019 in the following category: Resident/Owner Plaza-Midwood.
 - Brian Bradley Jr, nominated by Council member Driggs.
 - Jana Hartenstine, nominated by Council members Autry, Eiselt, Kinsey, Lyles, Mayfield, and Phipps.

Attachment

Historic District Commission Applicants



City of Charlotte, NC

HISTORIC DISTRICT COMMISSION (O)

ENACTING RESOLUTION
WEBSITE

ADDITIONAL INFORMATION

BOARD DETAILS

 OVERVIEW

 **SIZE** 12 Seats

 **TERM LENGTH** 3 Year

 **TERM LIMIT** 2 Terms

Membership - One member shall represent the Charlotte-Mecklenburg Planning Commission and shall be recommended for appointment by that commission for a one year term. Each of the Historic districts - Fourth Ward, Plaza-Midwood, Dilworth, Wesley Heights and Hermitage Court shall be represented by one residential property owner (Council appointment). The membership will be expanded by one (a property owner) for each newly designated district. The Board of Directors of neighborhood association of each district shall recommend nominations for their position in compliance with the associations by-laws, but such recommendations shall not be binding on the City Council.

On April 17, 2006, City Council approved Ordinance No. 3256-Z creating Hermitage Court Historical District. On May 17, 2010, City Council approved Ordinance No. 4419-Z, creating the Wilmore Historic District Overlay. The new historic district will be represented by one residential property owner who shall be appointed by the Mayor.

In addition, the Dilworth Historic District, because of its make-up, shall be represented by the operator of a business in that district.

If any of the district representatives ceases to be a property owner in the respective historic district, that appointee shall be permitted to continue in his position if more than fifty (50) percent of his term has been served.

A majority of the membership shall have demonstrated special interest, experience, or education in history, architecture, and or other relevant discipline; all must reside within the corporate limits of the City of Charlotte- both criteria required by State Statute. Terms are for three years and no member may serve on the Commission for more than two full consecutive terms.

Responsibilities - To ensure the preservation of any areas, structures, site and objects that are significant elements of the cultural, social, economic, political, or architectural history of Charlotte; to safeguard the heritage of the city through the preservation and conservation of historical areas for the education, pleasure, and enhancement of the residents of the City.



DETAILS

MEMBERSHIP BREAKDOWN 4 by Mayor; 8 by City Council

MEETING INFORMATION

Meeting Day - 2nd Wednesday monthly
 Public Workshop - 12:00 p.m. - 1:00 p.m.
 Meeting Time - 1:00 p.m. - 7:00 p.m.
 Meeting Location - Government Center Building/600 East 4th Street
 Time Commitment - 10 hours per month

ENACTING RESOLUTION



City of Charlotte, NC

HISTORIC DISTRICT COMMISSION (O)

BOARD ROSTER



TIM BENDER

1 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Resident Owner Of Wilmore
Appointed by Mayor



BELINDA CORBUS

2 Term Jul 01, 2015 - Jun 30, 2018

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



DONALD DUFFY

2 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category At-Large
Appointed by City Council



THOMAS EGAN III

2 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Resident Owner Of Plaza-Midwood
Appointed by City Council



JAMES F HADEN

Partial Term Oct 27, 2014 - Jun 30, 2016

Email: jhaden@stewartinc.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Resident Owner Of Fourth Ward
Appointed by City Council



RODRIC LENHART

Partial Term Apr 14, 2014 - Jun 30, 2016

Email: rodric@dharmacg

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Resident Owner Of Wesley Heights
Appointed by City Council



NASIF MAJEED

1 Term Sep 30, 2015 - Jun 30, 2016

Email: newlyte@juno.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Planning Commission Representative
Appointed by Mayor



MATTIE MARSHALL

1 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category At-Large
Appointed by Mayor



DOMINICK RISTAINO

Office Government Center Building, 600 E. 4Th Street
Position Board Member



2 Term Mar 13, 2015 - Jun 30, 2018

Email: dominick@metropolitanbuilders.com

Category Business Operator Of Dilworth
Appointed by City Council



DAMON RUMSCH

1 Term Mar 13, 2015 - Jun 30, 2018

Email: coral@mindspring.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Appointed by Mayor



CLAIRE STEPHENS

1 Term Jul 01, 2015 - Jun 30, 2018

Email: henriclaire@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Resident Owner Of Hermitage Court
Appointed by City Council



TAMARA B TITUS

Partial Term Apr 14, 2014 - Jun 30, 2016

Email: tamaratitus@mindspring.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Resident Owner Of Dilworth
Appointed by City Council

Profile

Brian M Bradley Jr
First Name Middle Initial Last Name

brian.bradley@cbre.com
Email Address

2101
Street Address Suite or Apt

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 995-5887 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

Other
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

05/18/1979
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Johnston YMCA Board of Directors, Tarheel Trailblazers Association

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic District Commission (O)

Why are you interested in serving on these boards/ committees?

Having lived in Plaza Midwood for the past 10 years i have a vested interest in protecting the character and history of the neighborhood. With my career in the development and construction industry I also understand the process of construction and the economic and logistic impacts the decisions of such a board can play on economic growth. I feel i will provide a unique balance of construction knowledge and desire for historic preservation on the board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Project Manager, Construction Management, Development Management, past and current historic preservation experience on both sides have the table advocating for the protection of historic properties while also having renovated historic properties.

CBRE
Current Employer:

6

Years in current position:

Project Manager

Job Title:

Brief description of duties:

Brian is currently a Project Manager for the Charlotte Local Market Area, overseeing an over 3,000,000 square foot portfolio of properties and projects. His accomplishments include completing construction project management assignments for domestic and international business and investment organizations such as Google, NY Life, JP Morgan, RREEF, CalSTRS, Price Waterhouse Coopers, Dimensional Fund Advisors and Quicken Loans.

Other employment history:

Prior to this assignment, Brian was a small business owner of a real estate development and construction company concentrating on urban infill mixed-use development, horizontal residential lot development and interior construction projects around Charlotte's central business district.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

I am a property owner of Industrial Property located in the NoDa Historic District and two properties located in the Plaza Midwood Historic District (both my personal residence and investment property)

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Cassandra

Spouse's Name:

Self Employed

Spouse's Employer

Self Employed

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Historic District Commission (O).

Resident Owner of Plaza-Midwood

Which category, if any, do you fall under

Profile

Jana _____ G _____ Hartenstine _____
First Name Middle Initial Last Name

jhartenstine@watsontatesavory.com _____
Email Address

1809 Thomas Avenue _____
Street Address Suite or Apt

Charlotte _____ ND _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 344-1491 _____ Mobile: (704) 650-8530 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Female _____
Gender

05/31/1972 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

I am currently not serving on a board.

List any boards you have served on in the past:

Myrtle Square HOA Board

Which Boards would you like to apply for?

Historic District Commission (O)

Why are you interested in serving on these boards/ committees?

I would like to serve the community and use the skills i have developed professionally. I am genuinely interested in the historic districts and the maintaining the quality/sensitive nature of the buildings within them.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am an architect. Porpoerty owner who lives in the Plaza Midwood historic district and a has condo in a historic property (Myrtle Square) in the Dilworth Historic District.

Watson Tate Savory _____
Current Employer:

5

Years in current position:

Senior Associate

Job Title:

Brief description of duties:

Project Manager, Project Architect. Design, plans and document buildings. I primarily work on higher education projects in the Carolinas, but also Virginia and Maryland.

Other employment history:

Clemson University, Clemson SC 2013 Lecturer Woolpert , Charlotte NC - 2009-2011 Perkins+Will, Senior Associate (Architect) Charlotte NC - 2001-2009 LS3P charlotte, NC 1998-2001 Shook Design Group (now Shook Kelley) Charlotte, NC 1996-1998 Leonard Currie FAIA, Blacksburg VA 1996 (Summer Internship)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Possibly -i would like to put on an addition to my house in the future, but would be sensitive/remove myself from situations where there would be a conflict of interest.

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Virginia Polytechnic Institute and State University - (Virginia Tech) Bachelor of Architecture, Magna cum Laude

C. Daniel Hartenstine

Spouse's Name:

KSQ Architects

Spouse's Employer

Associate, Studio Leader

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Historic District Commission (O).

Resident Owner of Plaza-Midwood

Which category, if any, do you fall under

Profile

Paul J Henningson
First Name Middle Initial Last Name

pj_henningson@hotmail.com
Email Address

327 W. Park Ave
Street Address Suite or Apt

Charlotte NC 28203
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Presently live at 1627 S. Mint St, new address will be 327 W. Park Ave, effective 29-Apr-2016 EOD

Home: (704) 905-7549 Home:
Primary Phone Alternate Phone

District 3
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Male
Gender

12/29/1974
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic District Commission (O)

Why are you interested in serving on these boards/ committees?

I have a passion for maintaining the integrity of historic buildings and a disdain for the endless demolition (or architectural vandalism) that has run rampant through Charlotte over the decades. As a resident of Wilmore, I want to help shepherd Wilmore (and other historic neighborhoods) through growth and transformational phases while preserving the historic character.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

With over 10 years of experience as an IT Project Manager with a quantifiable track record, I have extensive experience participating in governance boards, driving process improvement, and leading high performance teams that deliver a specific outcome. My continual quality assurance on team performance, actual vs. expected results, and deliverables enable me to effectively measure HDC applications against the established "Policy and Design Guidelines." In addition, I have played an active role on the Wilmore Historic Subcommittee providing feedback on all Wilmore applications over the last 7 months and represented the neighborhood in several HDC Meetings. My professional background, attention to detail, and commitment to success will provide a unique perspective and compliment to the HDC. If elected, I will drive adherence to the "Policy and Design Guidelines" to ensure that the character of our historic neighborhoods are preserved as Charlotte grows.

EMC Corp

Current Employer:

10

Years in current position:

Sr Solutions Principal

Job Title:

Brief description of duties:

Lead Business Development for Data Center and IT Transformation campaigns within EMC's Global Services. Focused on developing Consulting Solutions for Data Center Migration/Consolidation, Data Center Strategy, and IT as a Service (ITaaS). Responsibilities include identifying consulting opportunities, providing sales support, scoping and proposal development, and transitioning the solution from Sales to Delivery

Other employment history:

EMC (2006-Present) - Project Manager, Sr Solutions Principal Accenture (2004-2006) - Sr Consultant Infrastructure Wells Fargo (2003-2004) - SAN Specialist/Project Manager PriceWaterhouseCoopers (1999-2002) - Infrastructure Consultant

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Elizabeth Hales

Spouse's Name:

Compass Group

Spouse's Employer

Executive Chef, Dir. of Culinary Training

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Historic District Commission (O).

Resident Owner of Wilmore

Which category, if any, do you fall under

Profile

Jessica B Hindman
First Name Middle Initial Last Name

jessica@studioh-design.com
Email Address

720 E Tremont Ave
Street Address Suite or Apt

Charlotte NC 28203
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (980) 494-0594 Home: (980) 494-0594
Primary Phone Alternate Phone

District 1
What district do you live in?

Ethnicity

Political Party

Female
Gender

03/09/1976
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic District Commission (O)

Why are you interested in serving on these boards/ committees?

I am committed to giving back to the community and to civil service, and the entirety of my career experience and expertise is in historic homes and communities. While I also reside in one of the historic districts, in my capacity as a professional architect with this specific expertise, I believe that I am best suited to an at-large seat. I have wanted to contribute in this manner for many years, and now that my children are in elementary school (at our neighborhood public school, where I am an active volunteer), I can honor the time commitment and effort required of this position. I have excellent interpersonal skills and work well in challenging environments; I have a strong respect for all stakeholder perspectives (cultural value, homeowner, neighbor, contractor, life cycle / maintenance, etc.) balanced by a long background in architectural styles and patterns and historic construction techniques in single family homes; I can quickly and proficiently read and interpret technical drawings to facilitate review and discussion. I think that the Historic District Commission is tasked with a huge challenge in its mission to 'identify and protect the character of Charlotte's historic neighborhoods' - and also think that there are many valid and varied perspectives on this issue. I can be a strong civil servant and facilitator given my background, expertise, integrity, and temperament and appreciate the consideration for this position.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

NCARB, NCBA, licensed architect; 18 years experience working specifically with historic homes and landmark properties

Studio H
Current Employer:

10
Years in current position:

owner - licensed architect
Job Title:

Brief description of duties:

Licensed architect and owner of award-winning full service single family residential architecture firm specializing in historic renovations and additions and work in historic districts; provide various levels of service including general consulting, programming, schematic design, design development, consultant coordination, construction documents, permitting & code review, construction observation; work in both traditional and digital methods.

Other employment history:

(1) Bizios Architect, Durham, NC - contract project designer 2003 - 2009 (2) David Furman Architecture, Charlotte, NC - project manager 2004 - 2007 (3) Raleigh News & Observer and Charlotte Observer - correspondent (4) Urban Design Assistance Team (AIA) - multi-disciplinary team member appointed to two week-long community design charrettes (5) NCSU College of Design Publication - editor & advisory committee member (6) Fayetteville St Revitalization community charrette & publication, Durham, NC - multi-disciplinary team member and publication editor (7) NCSU College of Design - teaching assistant, structural design (8) The Clark Construction Group, Washington, DC - project engineer (project management team) 1998 - 2000 for U.S. Botanic Garden restoration & addition (National Mall, national monument & historic landmark) and Omni Shoreham Hotel restoration (Rock Creek Park, historic landmark)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

I have no conflict of interest whatsoever in my capacity to work for the city as a civil servant. While I continue to work professionally on additions and renovations to Historic properties in the Charlotte area, my personal and professional integrity is of the utmost importance to me. My role would be identical to that of my esteemed colleagues who have held this position both currently and in the past, and I would willingly recuse myself from any application if there were a perceived conflict of interest.

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

(1) Master of Architecture, North Carolina State University, 2003; magna cum laude; Dean's Award (commencement), Kamphoefner Honor Fellowship Finalist with Special Distinction, O'Brien-Atkins Fellowship, Poole Foundation Scholarship, Prize in Urban Analysis Honorary Mention, Tau Sigma Delta Honor Society, Prague Program for Architecture and Urban Design (2) Bachelor of Science in Engineering, Duke University, 1998; cum laude; Certificate of Architecture (curriculum), Chi Epsilon Civil Engineering Honor Society, EIT

Vincent Hindman
Spouse's Name:

Spouse's Employer

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Historic District Commission (O).

None of the Above

Which category, if any, do you fall under

Boards / Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree *

Please type your name below:

Jessica Beil Hindman

Profile

Justin P Lane
First Name Middle Initial Last Name

justin.p.lane@bankofamerica.com
Email Address

1550 Wilmore Drive
Street Address Suite or Apt

Charlotte NC 28203
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 929-0513 Business: (980) 387-1527
Primary Phone Alternate Phone

District 3
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

07/23/1979
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Wilmore Neighborhood Association

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic District Commission (O)

Why are you interested in serving on these boards/ committees?

I am interested in serving on this board as I have spent many years being directly engaged with and growing our community and surrounding communities. I was fortunate to be a part of Wilmore becoming historic and also to contribute with the other districts when providing constructive suggestion to those who do a wonderful job of supporting the process. I have great respect for the work this board does and would like to offer my service as a continued community volunteer.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have proudly served on the Wilmore Neighborhood Association board for the past 6+ years. Being a part of the WNA has allowed me to connect with our community, city/county leaders, and programs to improve our neighborhood. I have received positive feedback from these program managers and city/county leaders for the level of investment I have made, and continue to make, in our community and surrounding areas. Having been raised in a military family and being a manager in a global company has also given me the opportunity to partner with people of all cultures and backgrounds and proven to be an effective and level headed negotiator. Lastly, I was instrumental in meeting with the 5 other Historic Districts to ask for additional resources for HDC and to strengthen their support.

Bank of America

Current Employer:

7

Years in current position:

Vice President - Global Finance
Manager

Job Title:

Brief description of duties:

Manage a global team supporting the mergers, acquisitions, and decommissioning of other companies and general ledgers. Partner and present directly with and to Senior / Executive Leadership teams. Contribute to strategic discussions and vision planning. Manage and develop talent on multiple levels across the Corporate Infrastructure and Chief Finance Officer spaces

Other employment history:

Grown organically at Bank of America. Held positions of Analyst, Intermediate Finance Analyst, Senior Finance Analyst over the course of my first 7 year years. I have been with BofA for 14+ years.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Received a certificate of advanced study from a Business / Law University in Lyon, France.

Thomas Brady

Spouse's Name:

N/A

Spouse's Employer

Homemaker

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Historic District Commission (O).

Resident Owner of Wilmore

Which category, if any, do you fall under

Profile

Cameron _____ Wright _____
First Name Middle Initial Last Name

camwclt@bellsouth.net _____
Email Address

10309 Balmoral Circle _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28210 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

12/04/1963 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

I am a native Charlottean who has witnessed first hand as this city transformed from a small Southern town into a world class city. I have traveled extensively and have witnessed what other municipalities have accomplished in preserving the past. We must embrace our rich inheritance that is an affirmation of our traditions and values steeped in history.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a published author and historian. The Southern Surfcaster (The History Press, 2012) My Southern Soul (Projected Publication Spring 2016 (The History Press) Listed, North Carolina Bibliography Historical Publications / UNC - Chapel Hill My area of historical concentration is The American South 1770 to 1950 I lecture at several colleges and universities on topics of my expertise.

Multi-Flex Pipe Systems _____
Current Employer:

One Year

Years in current position:

Director of Business Development

Job Title:

Brief description of duties:

My primary functions involve working on a regional / national stage as we bring our company into the forefront of industrial piping manufacturing and distribution.

Other employment history:

NC Coastal Conservation Association - Executive Director Ceramco - Printech, Inc. - Senior Vice President (21 years)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

NC State University; BA, Political Science 1988 Montreat College; AS, Interdisciplinary Studies 1985 Winthrop University; Graduate School 1992

Elizabeth B. Wright

Spouse's Name:

BB&T & Southern Shows (Retired)

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Kenny Smith & Matthew Ridenhour

If you selected 'Other', please explain.

Board Specific Questions

Boards / Commissions Disclaimer



Agenda Date: 5/23/2016

Agenda #: 17.File #: 15-3269 Type: Appointment

Appointments to the Housing Advisory Board of Charlotte-Mecklenburg

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term beginning immediately and ending July 1, 2018 in the following category: Hospitals.
 - Brian Middleton, nominated by Council members Autry, Kinsey, Lyles, and Phipps.
 - Delores Reid-Smith, nominated by Council member Fallon.
 - Vivian Thomas, nominated by Council member Driggs.

- One appointment for a term beginning July 1, 2016 and ending June 30, 2019 in the following category: Real Estate.
 - Joe Padilla, nominated by Council members Driggs, Eiselt, Fallon, Phipps, and Smith.
 - Julie Porter, nominated by Council members Austin, Autry, and Mayfield.
 - Teresa Sandman, nominated by Council member Kinsey.

Attachment

Housing Advisory Board of Charlotte-Mecklenburg Applicants



City of Charlotte, NC

HOUSING ADVISORY BOARD OF CHARLOTTE-MECKLENBURG

BOARD DETAILS



OVERVIEW



SIZE 19 Seats



TERM LENGTH 3 Year



TERM LIMIT 2 Terms

Membership - The Community based board to implement the ten year plan to end and prevent homelessness was approved by City Council at their May 24, 2010 meeting.

Initial terms shall be staggered and subsequent terms will be for three years. Members will serve no more than two consecutive full terms with initial terms counting as a full term.

Mayor shall appoint the first Chair who shall serve as Chair for three years. Appointment of Chair shall rotate between City, County and Foundation of the Carolinas.

The City Council (on July 28, 2014) and the Mecklenburg County Board of Commissioners (on August 5, 2014) approved the expansion of the Coalition and amended the responsibilities to include serving as the Governing Board for the Charlotte-Mecklenburg Continuum of Care to be in compliance with the HEARTH Act of 2009.

Mayor shall appoint representatives of non-profit, corporate/economic development and faith-based groups. City Council shall appoint representatives of the general community, affordable housing, donors, financial, real estate, legal, hospitals and a homeless or formerly homeless individual. County Commissioners shall appoint representatives of public safety, education, human services, veterans and school districts. Ex-officio members shall be the Neighborhood and Business Services Director (City), Community Support Services Director (County) and Charlotte Housing Authority CEO.

Effective June 8, 2015, the Charlotte City Council approved to change the Board name from Charlotte-Mecklenburg Coalition for Housing to the Housing Advisory Board of Charlotte-Mecklenburg.

Responsibilities - Principal functions of the Board are to ensure implementation of the Ten Year Plan, which is mandated by HUD and to serve as the governing board for Charlotte-Mecklenburg Continuum of Care. Goals of the Ten Year Plan include facilitating safe and permanent housing for homeless families and individuals; encouraging intensive outreach and engagement; and promoting housing stability for those most at-risk of becoming homeless. Goals of the Continuum of Care include promoting community-wide planning and strategic use of resources to address homelessness; improve coordination and integration with mainstream resources and other programs targeted to people experiencing homelessness; improve data collection and performance measurement; and optimize self-sufficiency among individuals and families experiencing homelessness.

MEMBERSHIP BREAKDOWN

3 by Mayor; 8 by City Council; 5 by County Commission; 3 Ex Officio

MEETING INFORMATION

Meeting Day - 4th Thursday (Jan, Mar, May, Aug, Oct, Dec)
Meeting Time - 11:30 a.m.
Meeting Location - Location varies



City of Charlotte, NC

HOUSING ADVISORY BOARD OF CHARLOTTE-MECKLENBURG

BOARD ROSTER



DENNIS BOOTHE JR.

1 Term Jul 01, 2014 - Jun 30, 2017

Email: dennisjr@gmail.com

Office Varied Locations
Position Board Member
Category Affordable Housing
Appointed by City Council



CARRIE B COOK

1 Term Nov 23, 2015 - Jun 30, 2018

Email: ccook@charlottechamber.com

Office Government Center Building, 600 E. 4th Street
Position Board Member
Category Community
Appointed by City Council



NANCY CROWN

1 Term Jul 01, 2014 - Jun 30, 2017

Email: nancy.crown@bamf.com

Office Varied Locations
Position Board Member
Category Financial
Appointed by City Council



VANESSA EICHMAN

1 Term Jan 21, 2015 - Jun 30, 2018

Email: vanessam.eichman@cms.k12.nc.us

Office Varied Locations
Position Board Member
Category School District
Appointed by County Commission



BRANDON LOFTON

1 Term Jul 01, 2015 - Jun 30, 2018

Email: blofton@rbh.com

Office Varied Locations
Position Board Member
Category Legal
Appointed by City Council



STACY LOWRY

1 Term N/A - N/A

Email: stacy.lowry@mecklenburgcountync.gov

Office Varied Locations
Category Community Support Services Director (County)
Appointed by Ex Officio



JUSTIN MARKEL

1 Term Jul 01, 2015 - Jun 30, 2018

Office Varied Locations
Position Board Member
Category Homeless/Formely Homeless
Appointed by City Council



MICHAEL MARSICANO

1 Term Jul 01, 2012 - Jun 30, 2015

Office Varied Locations
Position Board Member
Category Nonprofit Organization
Appointed by Mayor



DETAILS



NICOLE MARTIN

1 Term Jul 01, 2014 - Jun 30, 2017

Office Varied Locations
Position Board Member
Category Faith Based
Appointed by Mayor



VACANCY

Position Board Member
Category Hospitals
Appointed by City Council



JOANNE MAZZAFERRO

1 Term Jul 01, 2013 - Jun 30, 2016

Email: josietherealtor@gmail.com

Office Varied Locations
Position Board Member
Category Real Estate Representative
Appointed by City Council



A. FULTON MEACHEM, JR.

1 Term N/A - N/A

Email: fmeachem@cha-nc.org

Office Varied Locations
Category Charlotte Housing Authority (Director)
Appointed by Ex Officio



PATRICK MUMFORD

1 Term N/A - N/A

Email: pmumford@charlottenc.gov

Office Varied Locations
Category City of Charlotte-Neighborhood & Business Services
Appointed by Ex Officio



JOE PENNER

2 Term Jul 01, 2014 - Jun 30, 2017

Office Varied Locations
Position Board Member
Category None
Appointed by County Commission



MIKE RIZER

2 Term Jul 01, 2013 - Jun 30, 2016

Office Varied Locations
Position Board Member
Category Corporate/Economic Development
Appointed by Mayor



MELANIE SIZEMORE

1 Term Jul 01, 2013 - Jun 30, 2016

Email: msizemore@realindex.com

Office Varied Locations
Position Board Member
Category Donor/Philanthropic
Appointed by City Council



KIMBERLY STEPHENS

1 Term Oct 07, 2014 - Jun 30, 2017

Email: kimberly.stephens3@va.gov

Office Varied Locations
Position Board Member
Category Veteran
Appointed by County Commission



ANNABELLE SUDDRETH

2 Term Jul 01, 2013 - Jun 30, 2016

Email: auddreth@childsplace.org

Office Varied Locations
Position Board Member
Category Human Services
Appointed by County Commission



LORI THOMAS

1 Term Jul 01, 2012 - Jun 30, 2015

Office Varied Locations
Position Board Member
Category Education
Appointed by County Commission

Profile

Brian **N** **Middleton**
First Name Middle Initial Last Name

brian.middleton@carolinashealthcare.org
Email Address

6717 Larrisa Ct. _____
Street Address Suite or Apt

Charlotte **NC** **28226**
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 779-4010 **Home: (704) 779-4010**
Primary Phone Alternate Phone

District 7
What district do you live in?

African American
Ethnicity

Independent
Political Party

Male
Gender

02/14/1977
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Teen Health Connections

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

All to often our society tries to simplify homelessness and treat it as a one dimensional problem. People fail to see all the lives touched by this and fail to understand the complexity and importance homelessness is to all of our citizens. I struggle to summarize my interest with one example as it is multi-layered one that involves understanding that this affects not only men but women and children as well. Volunteering throughout Charlotte has offered me the opportunity to give back on multiple occasions to this specific cause but I feel that the work being done through this Board offers me an opportunity to combine a personal passion with my professional background. Professionally, as a committed healthcare leader and active community volunteer, I feel that I have a lot to offer to the Housing Advisory Board of Charlotte-Mecklenburg while continuously learning about the community for which I live, work and serve. Healthcare is interwoven into all of our lives regardless of one's standing in life and I feel that my exposure and connectivity within Carolinas HealthCare System could be beneficial to the people we serve and the Board itself. I also feel with a foundation in operations, strategic planning and finance, I may be able to offer a fresh perspective while acclimating myself to the previous and current work being done.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

During my 13 years with Carolinas HealthCare System, I have held various roles that have involved strategic planning, operations management and partnership/community engagement. The experience garnered during that time will be useful in providing a healthcare perspective while contributing to the successful implementation of the 10 Year plan. I would continue to engage various members of the community through

current strong relationships that I maintain and working to develop new ones with the goal of contributing to the success of this Board. I admit that there will be a learning curve for certain topics but I am committed to doing so while providing any expertise I have to the goal at hand.

Carolinus HealthCare System

Current Employer:

5 (13 with CHS)

Years in current position:

Assistant Vice President

Job Title:

Brief description of duties:

Administrative responsibilities for multiple service lines within Carolinas HealthCare System. Those areas include Pain Management, Sports Medicine, Event Medicine and Community Wellness. In total, I am responsible for 175+ employees, 9 centers, various community programming and partnerships and the management of over 900 events annually for which medical coverage is provided.

Other employment history:

I have been a teammate for Carolinas HealthCare System for 13 years in total. During that time I have had responsibilities or worked in Radiology and Strategic Planning.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Talisha N. Middleton

Spouse's Name:

Carolinus HealthCare System

Spouse's Employer

Certified Registered Nurse
Anesthetist (CRNA)

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?
made aware or by senior
Leadership within Carolinas
HealthCare System

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Hospital representative

Which category, if any, do you fall under?

Boards / Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature, absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree *

Please type your name below:

Brian N. Middleton

Profile

Joe _____ E _____ Padilla _____
First Name Middle Initial Last Name

joe.padilla@rebic.com _____
Email Address

7727 Compton Ct. _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28270 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (980) 213-1270 _____ Business: (704) 940-3174 _____
Primary Phone Alternate Phone

District 7 _____
What district do you live in?

Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

09/10/1972 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Mecklenburg County Small Business & Entrepreneurship Advisory Board; Childress-Klein Center for Real Estate Advisory Board (UNC Charlotte)

List any boards you have served on in the past:

Co-Chair, Housing Advisory Board, CONNECT Our Future Initiative

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

Having spent the majority of my career in the home building, land development and housing policy fields, I have a passion for the issue of affordable housing, and believe I will bring a valuable perspective to the Housing Advisory Board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have nearly two decades of experience in the real estate industry, with specific experience in housing policy and land acquisition. For the past five years, I have served as the Executive Director of the Real Estate and Building Industry Coalition (REBIC), which works with the City of Charlotte and Mecklenburg County to identify policies that will expand housing opportunities for residents across the economic spectrum.

REBIC _____
Current Employer:

5

Years in current position:

Executive Director

Job Title:

Brief description of duties:

Oversee advocacy and public policy efforts for the Charlotte real estate industry, representing Realtors, home builders, commercial developers, and brokers. Work with the City of Charlotte and other local governments in Mecklenburg, Cabarrus, Iredell and York counties to promote policies that expand housing opportunity and choice.

Other employment history:

Land Broker, Lynx Commercial Real Estate (Atlanta), 2007 - 2011; Land Acquisition Manager, Bowen Family Homes (Atlanta), 2005 - 2007 Director of Government Affairs, KB Home Atlanta, 2002 - 2005; Government Affairs Representative, Greater Atlanta Home Builders Association, 1997 - 2002

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

MBA, Georgia State University, 2003 BS, University of Florida, 1994

Emily Padilla

Spouse's Name:

Greer Walker, LLP

Spouse's Employer

Tax Manager

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

Real Estate representative

Which category, if any, do you fall under?

Profile

Julie A Porter
First Name Middle Initial Last Name

Email Address

7016 Edenderry Dr. Suite or Apt
Street Address

Charlotte NC 28270
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Business: (704) 343-4680
Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Female
Gender

06/23/1962
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Prior to coming to Charlotte: Choice Neighborhood Advisory Team, City of Kansas City Housing Task Force, City of Kansas City Foreclosure Task Force, Google High-Speed Implementation Team, Healthy Food Access Task Force, Homeless Task Force, Sustainable Communities Advisory Board, United Way Income Impact Council, 2nd Chance Foundation Board of Directors, Central Bank New Markets Tax Credit Advisory Board, and Downtown Council of Kansas City (partial list)

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

I am an advocate for affordable housing in the community and my agency directly impacts the availability of workforce, senior and supportive housing in Charlotte.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have worked in the affordable housing industry - as lender, developer, grant maker and advocate - and have held executive-level positions in the neighborhood and community development industry for over 15 years. I have expertise in Low Income Housing Tax Credits, 4% Bond transactions and other means of financing affordable housing. The Housing Partnership owns over 1,500 units of affordable housing in Charlotte and has a pipeline of over 300 additional units. In 2014 and 2015 we placed an additional 168 units in service including 20 units of supportive housing for Veterans.

Charlotte Mecklenburg Housing Partnership, Inc.
Current Employer:

2.5

Years in current position:

President

Job Title:

Brief description of duties:

As President of the Housing Partnership I oversee all operations and implementation of the strategic plan with the help of a 33-member staff and 24-member Board of Directors. The Housing Partnership revitalizes neighborhoods, develops affordable housing and provides individuals the opportunity for strong futures by providing programs aimed at education for 1st-time homebuyers and financial literacy. We also provide foreclosure counseling and administer the down payment assistance program for the city of Charlotte.

Other employment history:

Executive Director - Greater Kansas City Local Initiatives Support Corp (LISC) 2006-2013 Senior Program Officer - LISC 2001-2006 Vice President - Real Estate Lending- Mercantile Bank of Kansas City (now U.S. Bank) - 1993-2001

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

There is a potential perceived conflict because the Partnership receives CDBG and HOME funding from the city of Charlotte. On a case by case basis we may receive Housing Trust Funds for individual projects.

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Martin McInerney

Spouse's Name:

Polytech Services

Spouse's Employer

Internal Sales Manager

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

Non-Profit Organization

Which category, if any, do you fall under?

Profile

Delores Reid-Smith
First Name Middle Initial Last Name

delores_reid_smith@carolina.rr.com
Email Address

6725 Pencade lane
Street Address Suite or Apt

Charlotte NC 28215
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 5
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Female
Gender

01/17/1957
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Community Relations Committee

List any boards you have served on in the past:

Residential Rental Property Review Board

Which Boards would you like to apply for?

Community Relations Committee (O), Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

As a Certified Property Manager and a National Leasing Professional, I believe my skills and knowledge would benefit this board. I have managed diverse populations and would bring a unique prospective to this board. I have served on the Community Relations Committee's Dr. Martin Luther King, Jr. Planning Committee for many years.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Past Treasurer PTA Council for Mecklenburg County Past Member of the Carolina Youth Commission Past Chair of the Char/Meck Martin Luther King, Jr. Planning Committee Residential Rental Property Review Board, City of Charlotte 2011 Graduate of Civic 101 Completed Creating Sustainable Community & Faith Based Programs/ HUD Fair Housing/ NC Housing Coalition & Charlotte Apartment Association

Retired
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Volunteer Coordinator/Democratic National Convention Director of Operations/Property Manager/St. Peter's Homes Office Administrator/Executive Assistant/Community School of the Arts Administrative Manager/Johnson C. Smith University

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

State University of New York at Buffalo - Mass Communication/Political Science Carolina School of Broadcasting/Mass Communication

James E. Smith, Jr.

Spouse's Name:

Jenkins Electric

Spouse's Employer

Hoist Technician

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Housing Advisory Board of Charlotte-Mecklenburg.

Community representative

Which category, if any, do you fall under?

Profile

Teresa M Sandman
First Name Middle Initial Last Name

Email Address

14627 Davis Trace Drive
Street Address Suite or Apt

Charlotte NC 28227
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 506-0817
Primary Phone Alternate Phone

Mecklenburg County Towns
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Female
Gender

12/20/1969
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Apartment Association of North Carolina – serving on executive board in the position Treasurer National Apartment Association with Affordable Housing Committee National Apartment Association Curriculum Development Booster Club for my daughter’s dance studio with a non-profit 501(C) 3 as Treasurer Alexa Residential, LLC – family owned property management company as President Chairperson for the Apartment Association of North Carolina 2015 Legislation & Education conference – largest multifamily event within North Carolina in 2015 Greater Apartment Association of Charlotte – Government Affairs, Green Committee and Education

List any boards you have served on in the past:

Greater Charlotte Apartment Association PTA Carmel Christian School BNP Residential – VP of Property Management (public company)

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg

Why are you interested in serving on these boards/ committees?

Over the past few years I have focused on affordable housing properties and renovating older apartment communities for work force housing residents. One such apartment community is located off on Central Ave called Central Pointe Apartments – this property has gone through renovation and offers the local neighborhood a safe, clean and affordable place to call home. Even though Central Pointe is considered work force housing the City of Charlotte has a greater need for preventing homelessness and I my background of property management will assist the Coalition for Housing in reaching their long-term for preventing homelessness as I truly understand the barriers homeless families are faced with in housing. My background of knowing owner / operators within the multifamily industry and the processes of obtaining housing, working with the community to offer support to homeless families, and the methods involved with the eviction process (courts) can create strategic relationships with the coalition goals.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

As a Director of Property Manager I have an extensive background with multifamily housing with focus on affordable housing, tax credit and Section 8 placement. I can assist the committee in bridging the gap between landlords and the long-term goals of the committee. I have worked in the past with local groups in placing homelessness families, Room at the Inn and have worked with Birthday Blessings to bring birthday celebrations into the school system for homeless children. For the big picture I find it is not enough to move people out of homelessness so we must also focus on keeping people living in market rate properties into

falling into homelessness. When households do not have sufficient resources to cover housing cost and live in high cost housing locations such as Charlotte the need to focus on comprehensive solutions are far more effective and cost-efficient than a temporary fix.

Retired Sept 2015 from Ginkgo Residential

Current Employer:

23 years in property mgmt

Years in current position:

former Director of Property Mgmt

Job Title:

Brief description of duties:

Managed the overall operations for up to 28,500 units of Class A, B, C and affordable housing properties. Duties include developing and overseeing operating budgets and large capital renovations. Prepare forecasts and projections to determine potential of renovation budgets in efforts to position older properties into safe and affordable work force housing. Conducted site inspections and work hand-in-hand with onsite teams for community outreach to improve neighborhood conditions through advocacy, education and legislation.

Other employment history:

Through my relationships within the multifamily industry I have been able to concentrate on housing services to include the following areas for low income residents: summer lunch programs, YMCA swimming programs, mobile dentistry, English as a second language, how to understand the signs of gang activity with young children, computer training for young children and placement on homeless families within apartment communities. Outside of the multifamily industry I have worked with my children's school PTA board on social outreach through volunteering time for community improvement such as feeding the hungry, neighborhood improvement and more. I am also currently working with my children's dance studio as their treasurer for their non-profit.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

I am a firm believer in continued education and in 2015 went through the training and test to receive my Housing Credit Certified Professional (HCCP) designation to better understand the process with affordable & tax credit housing. With IREM I have earned my Certified Property Manager license (CPM) and with the National Apartment Association have earned designations to include Certified Apartment Manager (CAM) and Certified Apartment Supervisors (CAPS). Continued education within the real estate industry has allowed me to receive my broker's license for North Carolina, South Carolina, Georgia and Tennessee. Focus on smoke free living within the multifamily industry has allowed me to receive any awards and work alongside many noted industries within North Carolina to educate others on how to remove second hand smoke & potential fire issues within rental properties. In addition to smoke free living I have worked to move rental properties to focus on GREEN initiatives and have won awards from Mecklenburg County "Wipe Out Waste Ambassadors".

Scott Sandman

Spouse's Name:

Barrington Place Apartments

Spouse's Employer

Property Mgr

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

Business relationship within the industry - Ken Szymanski

Profile

Vivan J Thomas
First Name Middle Initial Last Name

vivan.thomas@gmail.com
Email Address

518 Cameron Walk Court Apt 206
Street Address Suite or Apt

Charlotte NC 28217
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 236-8202 Home:
Primary Phone Alternate Phone

District 3
What district do you live in?

Asian or Pacific Islander
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

01/18/1979
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Community Building Initiative (Leader Under 40) - Connecting Across Difference to Lead & Serve

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Housing Authority (B/O), Charlotte International Cabinet, Community Relations Committee (O), Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board (B/O), Keep Charlotte Beautiful, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission

Why are you interested in serving on these boards/ committees?

My work, experience, and line of thinking makes me well suited to support and lead efforts in achieving economic and cultural community goals. I am confident with my background in Healthcare Finance and work in Workforce & Diversity Analytics I'll be able to develop ideas on building economic competencies among individuals, garner sense of social activism among corporations, and contextualize local & global issues.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

People Analytics leader focused on demystifying Human Capital complexities by revealing and addressing labor challenges experienced across businesses and communities. Background in Healthcare Finance with over a decade of success in Business Development, Performance Management, Financial Forecasting & Budgeting, and Diversity Analytics. Career Directions HR Mentorship and Exploration Program, CHS Co-Chair and Mentor UNIDOS Latino/Hispanic System Resource Group, CHS Arts & Science Council donor; Theatre Charlotte patron and volunteer

Carolinas HealthCare System

Current Employer:

2

Years in current position:

Director of Workforce Strategy & Analytics

Job Title:

Brief description of duties:

Director of Workforce Strategy & Analytics, Human Resources at CHS (Jan 2014 – Present) Offer strategic direction and consulting expertise with a human capital perspective guided by analytics-based business insights and operational experience. Conduct research (self-assigned or special request) on occupational opportunities, demographic trends, talent needs, compensation equity, demand for services, and strain on resources.

Other employment history:

Financial Services Manager (Apr 2008 – Jan 2014) Corporate Budget – Long Term Financial Planning & Operating Budget, CHS Managing the Operating Budget process for a \$4 billion organization and supporting sound decisions through data driven analytics, foresight, and effective financial management. Developing long term plans reflective of Board strategy; assisting preparation of agreed-upon procedures, financial statements and budget narrative (FCC & Media); Senior Management Analyst, Carolinas Physicians Network (CPN) Administration at CHS (Jun 2006 – Apr 2008) Integral part of business intelligence and informatics team providing oversight for productivity, quality, and service initiatives. Responsible for developing metric-based management system to drive key performance improvement, conducting break-even analyses, and collaborating with Compliance and Legal teams on regulatory updates; Management Associate, Strategy & Business Development at CHS (May 2004 – Jun 2006) Responsible for planning and consulting on growth initiatives, delivering new business development assessments, and providing tactical recommendations on capital investments across a multi-state region based on population and demographic projections using MetroStudy housing market research.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or

perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Master of Business Administration – Finance, University of North Carolina at Charlotte, NC (2003) Master of Commerce – Business Administration, Maharaja Sayajirao University of Baroda, INDIA (2001) Bachelor of Commerce – Accounting and Audit, Maharaja Sayajirao University of Baroda, INDIA (1999) Healthcare Financial Management Association (HFMA), member and certification (2007 to Present) Lean Healthcare Project Certification, North Carolina State University (2014)

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions



Agenda Date: 5/23/2016

Agenda #: 18.**File #:** 15-3270 **Type:** Appointment

Appointment to Keep Charlotte Beautiful

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a term beginning July 1, 2016 and ending June 30, 2019.
 - Daniel Herrera, nominated by Council members Autry and Phipps.
 - Jamal Tate, nominated by Council member Kinsey.
 - Vivan Thomas, nominated by Council member Driggs.
 - Brian Withrow, nominated by Council member Fallon.

Attachment

Keep Charlotte Beautiful Applicants



City of Charlotte, NC

KEEP CHARLOTTE BEAUTIFUL

BOARD DETAILS

OVERVIEW

- SIZE** 20 Seats
- TERM LENGTH** 3 Year
- TERM LIMIT** 2 Terms

Membership - Appointments are for three-year terms and appointees may reside anywhere in Mecklenburg County. No member may serve more than two consecutive full terms.

Responsibilities - Coordinate and participate in neighborhood community improvement projects, Adopt-A-City Street, neighborhood recognition, the Great American Cleanup, and litter prevention programs. Promote partnership between citizens, businesses, and government to ensure a clean and healthy environment. Includes hands-on project work, primarily in the Spring and Fall.



DETAILS

MEMBERSHIP BREAKDOWN 7 by Mayor; 13 by City Council

MEETING INFORMATION
Meeting Day - 1st Tuesday monthly
Meeting Time - 11:30 a.m.
Meeting Location - Old City Hall, 600 East Trade Street
Time Commitment - 4 to 5 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

KEEP CHARLOTTE BEAUTIFUL

BOARD ROSTER



RUSSELL ADAMS

1 Term Jul 01, 2014 - Jun 30, 2017

Email: russell.scott.adams@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



JOSHUA ARNOLD

1 Term Jul 01, 2015 - Jun 30, 2018

Email: joshua.arnold1@tw.cable.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



CAMILLE CUNNINGHAM

Partial Term Jul 22, 2013 - Jun 30, 2016

Email: camille.chapman@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



RUSSELL FERGUSON

1 Term Jul 01, 2013 - Jun 30, 2016

Email: russferguson@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



TIFFANY HUGHES

1 Term Jul 01, 2015 - Jun 30, 2018

Email: thughes@cityofcharlotte.org

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



KELLEY HYLAND

1 Term Jul 01, 2013 - Jun 30, 2016

Email: hyland.kelley@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



CHARLES JEWETT

1 Term Jul 01, 2015 - Jun 30, 2018

Email: melvinjewett@yahoo.com

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



JOSHUA MIDDLETON

1 Term Jul 01, 2015 - Jun 30, 2018

Email: josh.middleton1@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



AMANDA MITCHELL

Position Board Member
Category None



1 Term Mar 21, 2016 - Mar 22, 2019
Email: mandym6617@gmail.com

Appointed by Mayor



DAVE PETTINE
Partial Term Jan 25, 2016 - Jun 30, 2018
Email: dpettine2@yahoo.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



THERESA ROSA-COREY
1 Term Mar 13, 2015 - Jun 30, 2018

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



AUDREY SINGER
1 Term Jul 01, 2015 - Jun 30, 2018

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



CHRISTINA TIERCE
1 Term Jul 01, 2015 - Jun 30, 2018
Email: christina.t.hogan@gmail.com

Position Board Member
Category None
Appointed by City Council



AMY VILLEGAS-MCCLEAVE
Partial Term Apr 11, 2016 - Jun 30, 2017
Email: amymccleave@bellsouth.net

Position Board Member
Category None
Appointed by City Council



GREGORIO WELCH
1 Term Mar 21, 2016 - Mar 22, 2019
Email: gregorio.welch@gmail.com

Position Board Member
Category None
Appointed by Mayor



ANN WOOD
1 Term Jul 01, 2015 - Jun 30, 2018
Email: adavisw@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



MICHAEL ZYTKOW
Partial Term Jan 13, 2014 - Jun 30, 2016
Email: michael_zytkow@yahoo.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor

0

Years in current position:

Student

Job Title:

Brief description of duties:

Studying North Carolina law to better serve the community and add to the professional network of Charlotte.

Other employment history:

Chairman at HerreraPAC, Financial Adviser at The Empowerment PAC, Political Consultant at Triumphant Strategies.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Bachelor of Arts from The Catholic University of America

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

City Council Meeting

If you selected 'Other', please explain:

Board Specific Questions

Boards / Commissions Disclaimer

Profile

Jamal I Tate
First Name Middle Initial Last Name

jamaltatespeaks@gmail.com
Email Address

1116 Scaleybark Road Apt 210-B
Street Address Suite or Apt

Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

N/A

Mobile: (704) 840-2592 Mobile: (704) 840-2592
Primary Phone Alternate Phone

District 1
What district do you live in?

African American
Ethnicity

Independent
Political Party

Male
Gender

08/12/1992
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Communities in Schools of North Carolina

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Community Relations Committee (O), Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I am interested in serving on the Community Relations Committee because I want to advocate for an inclusive community where trust, acceptance, fairness, and equity are the norm. Although the city of Charlotte has worked very hard to establish itself as a city where people's differences are acknowledged, understood and appreciated, there is still much work to be done. I believe I have the proper background and abilities that qualify me to help with this work. More importantly, I have a passion for impartial justice and serving my community. I hope to continue building a brighter, more harmonious, future for Charlotte by working to end discrimination and holding perpetrator's accountable for their actions. I also hope to inspire other young constituents in Charlotte to participate in local government and become active citizens in the community. Millennials are underrepresented in our local politics and I seek to change that through my service. My dream is that other young constituents like myself will see the value in their ideas and begin to seek out other city boards and commissions to participate in.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I believe I have the proper background and abilities to qualify me to serve on the Community Relations Committee. To begin with, I studied communications during my studies in college. My curriculum included courses in group dynamics and team building, intercultural communication, conflict resolution, communicating across generations, and ethics. My university also did not discriminate against any student based off of their race, class, religion, creed, or sexual orientation. The result was an environment in which students could openly discuss their differences and ideas allowing them to eliminate personal bias. I plan to use my

combined academic experiences to successfully facilitate open dialogue and further eliminate discrimination in the Charlotte community. To add on to, I have lots of experience in grassroots community activism. I know and have what it takes to engage community and establish lasting partnerships. I have been advocating on behalf of underserved and underprivileged youth, and their families, coming from disadvantaged backgrounds for nearly five years. My advocacy work has led me all across Charlotte. As a result, I've had numerous opportunities to hear about some of the injustices residents face and what can be done to improve community relations. Lastly, my fresh perspective and youthful energy make me the perfect candidate for this position. I don't have any kids or a wife to attend to every night. I have more time, energy and brain power to devote to the Community Relations Committee than someone who is older or more established. I also possess an overly optimistic mindset that is very pragmatic, and won't take no for an answer.

Queens University of Charlotte

Current Employer:

1

Years in current position:

Admissions Recruiter

Job Title:

Brief description of duties:

• Develop and maintain strategic partnerships with relevant local organizations • Increase adult undergraduate and graduate enrollment • Serve as a liaison to the veteran student population • Guide and assist prospective students through the admission process • Engineer the Hayworth narrative through various program presentation • Serve as social media manager • Grow and promote the Hayworth and QU 4 Troops student organizations

Other employment history:

See attached resume.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

N/A

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

N/A

College

Education:

N/A

If you selected 'Other' for education, please specify below.

Additional Education History:

Central Piedmont Community College, Charlotte, NC, Associate in Arts Student High School Graduate, E.E. Waddell High School, Charlotte, NC

N/A

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

N/A

If you selected 'Other', please explain:

Profile

Vivan J Thomas
First Name Middle Initial Last Name

vivan.thomas@gmail.com
Email Address

518 Cameron Walk Court Apt 206
Street Address Suite or Apt

Charlotte NC 28217
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 236-8202 Home:
Primary Phone Alternate Phone

District 3
What district do you live in?

Asian or Pacific Islander
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

01/18/1979
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Community Building Initiative (Leader Under 40) - Connecting Across Difference to Lead & Serve

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Housing Authority (B/O), Charlotte International Cabinet, Community Relations Committee (O), Housing Advisory Board of Charlotte-Mecklenburg, Housing Appeals Board (B/O), Keep Charlotte Beautiful, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission

Why are you interested in serving on these boards/ committees?

My work, experience, and line of thinking makes me well suited to support and lead efforts in achieving economic and cultural community goals. I am confident with my background in Healthcare Finance and work in Workforce & Diversity Analytics I'll be able to develop ideas on building economic competencies among individuals, garner sense of social activism among corporations, and contextualize local & global issues.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

People Analytics leader focused on demystifying Human Capital complexities by revealing and addressing labor challenges experienced across businesses and communities. Background in Healthcare Finance with over a decade of success in Business Development, Performance Management, Financial Forecasting & Budgeting, and Diversity Analytics. Career Directions HR Mentorship and Exploration Program, CHS Co-Chair and Mentor UNIDOS Latino/Hispanic System Resource Group, CHS Arts & Science Council donor; Theatre Charlotte patron and volunteer

Carolinas HealthCare System

Current Employer:

2

Years in current position:

Director of Workforce Strategy & Analytics

Job Title:

Brief description of duties:

Director of Workforce Strategy & Analytics, Human Resources at CHS (Jan 2014 – Present) Offer strategic direction and consulting expertise with a human capital perspective guided by analytics-based business insights and operational experience. Conduct research (self-assigned or special request) on occupational opportunities, demographic trends, talent needs, compensation equity, demand for services, and strain on resources.

Other employment history:

Financial Services Manager (Apr 2008 – Jan 2014) Corporate Budget – Long Term Financial Planning & Operating Budget, CHS Managing the Operating Budget process for a \$4 billion organization and supporting sound decisions through data driven analytics, foresight, and effective financial management. Developing long term plans reflective of Board strategy; assisting preparation of agreed-upon procedures, financial statements and budget narrative (FCC & Media); Senior Management Analyst, Carolinas Physicians Network (CPN) Administration at CHS (Jun 2006 – Apr 2008) Integral part of business intelligence and informatics team providing oversight for productivity, quality, and service initiatives. Responsible for developing metric-based management system to drive key performance improvement, conducting break-even analyses, and collaborating with Compliance and Legal teams on regulatory updates; Management Associate, Strategy & Business Development at CHS (May 2004 – Jun 2006) Responsible for planning and consulting on growth initiatives, delivering new business development assessments, and providing tactical recommendations on capital investments across a multi-state region based on population and demographic projections using MetroStudy housing market research.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or

perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Master of Business Administration – Finance, University of North Carolina at Charlotte, NC (2003) Master of Commerce – Business Administration, Maharaja Sayajirao University of Baroda, INDIA (2001) Bachelor of Commerce – Accounting and Audit, Maharaja Sayajirao University of Baroda, INDIA (1999) Healthcare Financial Management Association (HFMA), member and certification (2007 to Present) Lean Healthcare Project Certification, North Carolina State University (2014)

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Brian **G** **Withrow**
First Name Middle Initial Last Name

bwithrow82@gmail.com
Email Address

803 Herrin Ave
Street Address Suite or Apt

Charlotte **NE** **28205**
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 488-9794
Primary Phone Alternate Phone

District 1
What district do you live in?

African American
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

12/14/1982
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Charlotte International Cabinet, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I would like to serve on both boards because of the passion for inclusion and diversity within the Charlotte community and the purpose of presenting the city in the best way. These boards will allow suggestions to be made that will shape the future of Charlotte's through agriculture and cultural demographics.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Throughout my life I have participated in international events and organizations that have allowed me to travel the world domestically and internationally. These experiences have given me perspectives on the World that are used in my every understanding of society being able to learn new languages such as French, Spanish, and Japanese and use these languages to navigate social difficulties. I also am an alumni of the NC Cooperative Extension where I have studied, learned, and applied agricultural concepts to improve a particular location. Through working with various farms, herb societies, and landscapers I've learned how to be sustainable and how it affects everyday life.

The Home Depot

Current Employer:

3

Years in current position:

Merchandiser

Job Title:

Brief description of duties:

• Supervised and delegated tasks to 5-12 associates each day improving efficiency by 50%. • Reduced costs by saving \$75,000 by increasing productivity among 5-12 associates. • Created and developed strategies to maximize sales revenue, and eliminate inaccuracies during inventory.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Keshia Jackson Withrow

Spouse's Name:

Newell Rubbermaid

Spouse's Employer

Project Engineer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Charlotte International Cabinet.



Agenda Date: 5/23/2016

Agenda #: 19.File #: 15-3271 Type: Appointment

Appointment to the Planning Commission

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a term beginning July 1, 2016 and ending June 30, 2019 in the following category: Zoning Committee.
 - Rob Bilbro, nominated by Council member Mayfield.
 - Damiko Faulkner, nominated by Council members Austin, Autry, and Eiselt.
 - Elizabeth Frere, nominated by Council members Driggs, Fallon, and Kinsey.
 - Elizabeth McMillan, nominated by Council members Eiselt, Lyles, Mitchell, Phipps, and Smith.
 - Mark Miller, nominated by Council member Smith.

Attachment

Planning Commission Applicants



City of Charlotte, NC

PLANNING COMMISSION (O)

BOARD DETAILS

 OVERVIEW

 **SIZE** 14 Seats

 **TERM LENGTH** 3 Year

 **TERM LIMIT** 0

Membership - The commission operates under a December 19, 1988 Interlocal Cooperation Agreement between the City of Charlotte and the County of Mecklenburg. Members must be residents of Mecklenburg County.

Responsibilities - To guide growth and development for the City of Charlotte and the unincorporated areas of Mecklenburg County through short and long term planning. The Zoning Committee makes recommendations concerning rezoning, special use permits, subdivision approval and site plan review. The Planning Committee makes recommendations concerning land use, transportation plan approval and implementation and ordinance text amendments.



DETAILS

MEMBERSHIP BREAKDOWN 2 by Mayor; 4 by City Council; 6 by County Commission; 2 nominated by School Board with final appointments by City Council & County Commission

MEETING INFORMATION
 Meeting Day - 1st Monday monthly
 Meeting Time - 12:00 p.m.
 Meeting Location - Government Center Building
 Time Commitment - 24 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

PLANNING COMMISSION (O)

BOARD ROSTER



EMMA ALLEN

2 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Planning Committee
Appointed by County Commission



TRACY DODSON

2 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Chairman
Category Zoning Committee
Appointed by City Council



RAYMOND ESCHERT

1 Term Jul 01, 2014 - Jun 30, 2017

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Zoning Committee
Appointed by County Commission



JOHN B FRYDAY

1 Term Aug 12, 2015 - Jun 30, 2018

Email: john@fryday-doyne.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Planning Committee
Appointed by Mayor



KAREN LABOVITZ

2 Term Jul 01, 2014 - Jun 30, 2017

Office Government Center Building, 600 E. 4Th Street
Position Vice Chair
Category Zoning Committee
Appointed by City Council



TONY LATHROP

2 Term Jul 01, 2014 - Jun 30, 2017

Email: tonylathrop@mvalaw.com

Office Government Center Building, 600 E. 4Th Street
Position Chairman
Category Planning Committee
Appointed by Mayor



NASIF MAJEED

1 Term Jul 01, 2015 - Jun 30, 2018

Email: newlyte@juno.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Planning Committee
Appointed by County Commission



DIONNE NELSON

1 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Zoning Committee
Appointed by City Council



DEBORAH RYAN

Office Government Center Building, 600 E. 4Th Street
Position Board Member



2 Term Jul 01, 2015 - Jun 30, 2018

Category Zoning Committee
Appointed by County Commission



SAMUEL R SPENCER IV

Partial Term Jan 11, 2016 - Jun 30, 2016

Email: choosesam@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category School Board Recommended
Appointed by City Council



MICHAEL SULLIVAN

1 Term Jul 01, 2013 - Jun 30, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Zoning Committee
Appointed by County Commission



DWAYNE WALKER

1 Term Jun 26, 2015 - Jun 30, 2015

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category School Board Recommendation - Zoning Committee
Appointed by County Commission



A. COZZIE WATKINS

1 Term Jul 01, 2015 - Jun 30, 2018

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Planning Committee
Appointed by City Council



NANCY WIGGINS

1 Term Jul 01, 2014 - Jun 30, 2017

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Planning Committee
Appointed by County Commission

Profile

Rob **Bilbro**
First Name Middle Initial Last Name

Email Address

315 Arlington Ave **Unit 1807**
Street Address Suite or Apt

Charlotte **NC** **28203**
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 402-4503 **Home: (**
Primary Phone Alternate Phone

District 3
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

11/15/1961
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Corporate Advisory Board - Workforce Unlimited / Arevo

List any boards you have served on in the past:

Society Of Human Resource Management - Local Board and President NC Society of Human Resource Management -

Which Boards would you like to apply for?

Planning Commission (O)

Why are you interested in serving on these boards/ committees?

Charlotte has been my home for 11 years now and I have seen tremendous growth and change during my time here. I am a strong proponent of continued growth but I believe that intense growth requires intensification of community planning and zoning as well as the ability to look at things in different ways. Two years ago I changed professions specifically to stop traveling for work so that I could spend all of my time here in Charlotte and become much more involved in the city and it's future. My new career in Real Estate has allowed me to become immersed in many of the neighborhoods throughout the city and county and it has opened my eyes to the many opportunities that we have to build better communities. I see the areas where growth comes at rates rarely seen in any other cities and at such a pace that, without control, could destroy the character of the areas that caused the growth to begin with. I also see the areas where growth and improvements require a lot more effort but where the opportunity to make a difference is huge. I believe that Charlotte City/County Government can play a pivotal role in ensuring that Charlotte is not just the 2nd fastest growing city in the country but also one that has planned that growth to become one of the most livable and economically advantaged cities and I would like to be a part of and make a difference in that process.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am not an architect, city planner or designer and do not have those skills. Working in residential real estate however, allows me to spend most of my days and evenings listening to residents tell me what they like and don't like about specific neighborhoods and I get to spend time in each of those neighborhoods. I have also had the fortune to be able to learn much from being on Chamber of Commerce, Industry Association and

Corporate Boards and Committees over many years at both local and state levels while living in Charlotte, Greensboro, Winston-Salem and Atlanta. Included in this work have been programs involved in Human Relations, Diversity and Leadership Development which have taught me to always try to step back and look at each situation, problem or opportunity from every possible view point and more importantly to listen to and value the view points of people with ideas different from my own.

Remax Executive Realty

Current Employer:

2

Years in current position:

Real Estate Broker

Job Title:

Brief description of duties:

Residential real estate sales through out Charlotte, Mecklenburg County and parts of Union County.

Other employment history:

2013-2104 Advantage Resourcing (Temporary Staffing Ind.) Regional Vice President - Eastern Region 2009
-2013 Randstad Staffing (Temporary Staffing Ind.) Area Vice President - North Carolina 2007-2008
American Staffing Regional Vice President (NC, SC Tenn) 1994-2007 Personnel Resource Group
(Staffing/Consulting) President/ Owner

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

It is conceivable that someone could question my career in real estate while being involved with the Planning Commission. However I work with individual residential buyers and sellers and do not represent large real estate developers. While I don't think that an actual conflict would arise, if it ever did, I would happily recuse myself from any vote or discussion.

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Stuart Brock

Spouse's Name:

Bank of America

Spouse's Employer

Sr. Vice President

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Damiko F Faulkner
First Name Middle Initial Last Name

damikofaulkner@gmail.com
Email Address

7624 Jenny Ann Drive
Street Address Suite or Apt

Charlotte NC 28216
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 763-6390 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Male
Gender

03/21/1978
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

I am not currently serving on any boards.

List any boards you have served on in the past:

I have not yet had the privilege of serving on a board.

Which Boards would you like to apply for?

Planning Commission (0)

Why are you interested in serving on these boards/ committees?

Dear Supervisors: I am interested in being a member of the Planning Commission and ask that you consider me for one of the seats that is currently opened. I bring with me three years' of experience working with elected officials and land development firms for community planning and development. I believe the knowledge and skill set I have developed producing long- and short-term plans for land use related to growth and revitalization of urban and suburban communities would be valuable to your undertakings. I am a native of Charlotte and recently ran for County Commissioner At Large during the 2016 primary. I am serious in my commitment to Charlotte-Mecklenburg. As a member of our community, I consider it my civic responsibility to contribute my time and talent to assist in planning the future of our both the city of Charlotte and the unincorporated areas of Mecklenburg County. What has piqued my interest in seeking appointment to the Planning Commission is my deep desire to serve the residents of Charlotte and Mecklenburg County. My recent experience with the planning of the Independence Boulevard corridor as one of the areas pastors and the knowledge gained on the campaign trail has cemented my resolve to be an active participant. These experiences have provided me the opportunity to better understand the challenges of managing our growth, improving our infrastructure, and further development. In closing, I believe my knowledge, experience, and skill set have prepared me to meet the duties and responsibilities associated with this position. I would be happy to provide my resume or answer any questions that you may have to further illustrate how I can be an asset to your organization. I look forward to the opportunity to meet with you and to discuss how, as your new planner, I can specifically meet your needs. Thank you for your consideration. Sincerely, Damiko F. Faulkner

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Hill District Planning Commission- I worked in in the Historical Hill District in Pittsburgh P.A. to help ensure that the city plans extended benefits to the existing residents, merchants and schools while redeveloping that community. MoRA (Monroe Road Advocate Group)- I work with this organization as a representative the faith based community and assisted with coordinating resources for residents after having been displaced during a the onset of the development in this area. I currently serve as active participant in the ongoing arts and green cultivation in the Monroe Road Corridor. Black Political Caucus-Member of the Community Affairs committee.

Ben Salem Presbyterian Church

Current Employer:

6

Years in current position:

Pastor

Job Title:

Brief description of duties:

•Preach the Gospel of Jesus the Christ •Teach Bible study utilizing various curriculums based on theme or Liturgical Season. •Fulfill responsibilities regarding pastoral care and offer counseling to individuals in need. •Oversee daily operations and provide assistance to staff and various ministry moderators to ensure that work is cohesive with church mission and contributive towards current goals. •Participate in area planning and development for the betterment of the community.

Other employment history:

Life Skills Instructor December 2013-Present Q Foundation/Mecklenburg County Jail, Charlotte NC •Develop and organize curriculum based on assigned subject matter. •Facilitate lessons to meet program goals and increase the students' intellectual/practical familiarity with various areas of Life Skills. • Maintain a comfortable learning environment for students and interns through class structure and encouraging a positive outlook. Chair of Community Affairs January 2011-January 2012 Black Political Caucus, Charlotte NC • Coordinated voter education forum to introduce voter information to some and ensure that seasoned voters are abreast of recent changes. Chaplain/Instructor September 2010-August 2012 North Carolina Tech Preparatory Christian Academy, Charlotte NC • Developed Christian Education curriculum and taught both New and Old Testament courses to all students enrolled as required. • Provided pastoral care and counseling when necessary. • Facilitated Christian Leadership training for all staff. Qualified Mental Health Professional/Case Manager October 2008-December 2010 Behavioral Enrichment Services, Charlotte, NC • Functioned as case manager for individuals by evaluating their social, educational, and mental needs and arranged services to provide additional assistance for the individuals and family. • Oversaw para professional's caseloads to ensure that services and documentation were in compliance with company/state policies. Interning Chaplain August 2007-June 2008 Forbes Hospice, Pittsburgh, PA • Provided spiritual and moral support for patients and their families facing end of life experiences through presence and prayer. • Updated records related to interactions. • Attend staff meetings with medical and social professionals to plan how spiritual support was best implemented. Student Minister October 2005-April 2008 Grace Memorial Presbyterian Church, Pittsburgh, PA • Preached and led worship as liturgist according to schedule. • Participated in community planning and development with the Hill District Commission. • Served as moderator for teen ministry. • Assisted with providing pastoral care for church members and surrounding community. • Created and oversaw the distribution of marketing materials to ensure that information was

conductive for the existing ministries. Executive Director/Manager November 2002-August 2005 Young Executives, Charlotte, NC • Conducted curriculum based courses that focused on public speaking/presentation skills and career development. • Facilitated workshops on organization communication and appropriate work place conduct for participants. • Responsible for screening, managing, and monitoring program volunteers. • Evaluated merchandise sales productivity and made adjustments when necessary.

Additional Experience: Media Intern September 1999-May 2000 Media Relations, Winston Salem, NC • Composed press releases and news articles for use on the campus of Winston Salem State University. • Interacted with general media including Television, Radio, and Print Professionals.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

May 2008 Pittsburgh Theological Seminary, Pittsburgh PA Master of Divinity - Certification in Urban Ministry

August 2003 East Tennessee State University, Johnson City, TN Master of Arts in Professional Communication Concentration Speech - Cognitive area: Psychology May 2001 Winston Salem State University, Winston Salem, NC Bachelor of Arts in Mass Communication Concentration Public Relations/Advertising - Minor: Speech

Niche' Faulkner
Spouse's Name:

Woodland Heights Elementary School
Spouse's Employer

School Counselor
Spouse's Job Title

City of Charlotte Website
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Boards / Commissions Disclaimer

I certify that the information provided in this application is true and correct to the best of my knowledge. I authorize and consent to background checks and to the investigation and verification of all information contained herein. I further authorize all persons having information concerning my qualifications to release information to city representatives and release such persons from all liability for any damages connected with the release of such information. I also release and discharge the City of Charlotte from any claims and damages, losses, liabilities, costs, expenses or any other charges or complaints arising out of the City's use of any information provided pursuant to this release. I understand and agree that any misstatement will be cause for my removal from any board or committee. By submitting this application, I agree to adhere to all city policies pertaining to boards and commissions, including attendance. I understand that affixing my name in this form is deemed an electronic signature that has the effect of a written signature and will be presumed a valid signature,

absent notification otherwise. I hereby acknowledge that this application and information provided herein may constitute a public record, and as such, may be released in accordance with all applicable public record laws.

Please check this box after reading the above disclosure statement:

I Agree *

Please type your name below:

Damiko Faulkner

Profile

Elizabeth _____ G _____ Frere _____
First Name Middle Initial Last Name

egfrere@gmail.com _____
Email Address

1313 Westover St _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (252) 341-2345 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Ethnicity _____

Political Party _____

Female _____
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/ committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.

University of North Carolina at
Charlotte

Current Employer:

7

Years in current position:

Facilities Management-Design
Services, Project Manager

Job Title:

Brief description of duties:

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Master of Urban Design, UNC Charlotte (completed 2012) Bachelor of Landscape Architecture, North Carolina State University (completed 2007)

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Profile

Elizabeth _____ A _____ McMillan _____
First Name Middle Initial Last Name

emcmillan@crescentcommunities.com _____
Email Address

227 West Trade Street _____ Suite 1000 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28202 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

1924 Bay Street Charlotte, NC 28204

Home: (704) 235-8946 _____ Business: (980) 321-6161 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Prefer Not to Say _____
Political Party

Female _____
Gender

05/18/1980 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

University City Partners ULI Charlotte

List any boards you have served on in the past:

Junior League of Charlotte

Which Boards would you like to apply for?

Planning Commission (O)

Why are you interested in serving on these boards/ committees?

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am finishing up my 14th year with Crescent and 9th year in Charlotte.

Crescent Communities _____
Current Employer:

3

Years in current position:

Director of Development

Job Title:

Brief description of duties:

I report directly to the President of the Commercial & Mixed-Use business unit at Crescent Communities and manage development for projects in the Carolinas and Tennessee. In my role, I coordinate all consultants, including architects, engineers, land planners, attorneys, and brokers. I am responsible for all public negotiations, such as rezoning and tax increment finance. I work closely with the business unit leader to on the overall operation processes, including asset reviews, record retention, communication, summer associates' program and developing a three year strategic plan. I also oversee and participate in all marketing efforts, such as events, package development, positioning, brand improvement and messaging.

Other employment history:

I've been with Crescent for the past 14 years.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Crescent Communities will most likely have 2-4 rezoning cases brought to the Planning Commission per year. Even if I was not directly involved in the project brought to the Commission, I would most likely need to

recuse myself due to perception of the potential conflict.

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

University of North Carolina at Chapel Hill - Bachelor of Arts in Journalism and Mass Communication, 2002
Licensed real estate broker in North and South Carolina LEED AP

Charles Reid McMillan

Spouse's Name:

Moore and Van Allen

Spouse's Employer

Deputy Director of Government Affairs

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Mark _____ H _____ Miller _____
First Name Middle Initial Last Name

Email Address

310 Arlington Ave. Suite 416 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28203 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 501-7646 _____ Home: _____
Primary Phone Alternate Phone

District 3 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Political Party

Male _____
Gender

03/08/1984 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Historic Landmarks Commission

List any boards you have served on in the past:

Which Boards would you like to apply for?

Planning Commission (O)

Why are you interested in serving on these boards/ committees?

I am interested in joining the Planning Commission and more specifically, the Zoning Committee. As Charlotte continues to grow at a rapid pace, the demand for zonings/rezonings/overlay districts, etc become increasingly complex. I have worked in Charlotte's commercial real estate market for 9 years and would like to volunteer my time to continue making the zoning process beneficial for both the City and it's petitioners. I hope that my experience could provide some insight into the process, but I would also like to learn through the planning commission's eyes what is important to preserving a balanced development in our city. On a side note, I have pestered plenty of the city planners enough through asking numerous questions on zoning codes. It's about time I volunteer and pay back some of the time I've taken from them! :)

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have worked for a commercial real estate firm by the name of Lat Purser & Associates for 9 years in Charlotte. I've focused on acquisition and development for the past 5 years at this firm. I've also worked on the Historic Landmarks Commission for the past 3 years in Charlotte. Lastly, I've served on the Urban Land Institute's young leader steering committee for the past 3 years. All 3 of these institutions revolve around planning (and preserving, which is a form of planning) for Charlotte's future. I look forward to having an opportunity to use this experience in the Planning Commission.

Lat Purser & Associates

Current Employer:

9

Years in current position:

Associate

Job Title:

Brief description of duties:

Buying, developing, redeveloping commercial properties on behalf of Lat Purser & Associates and our clients.

Other employment history:

None. I was a student at the University of Virginia from 2002-2006.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

It is possible (and likely) that our firm would be applying for a re-zoning request. In this instance, I would

recuse myself from any involvement with that request.

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Mike Sullivan, a current planning commission member, recommended the position to me.

If you selected 'Other', please explain:

Board Specific Questions



Agenda Date: 5/23/2016

Agenda #: 20.**File #:** 15-3272 **Type:** Appointment

Appointments to the Privatization/Competition Advisory Committee

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term beginning immediately and ending March 1, 2017.
- One appointment for a partial term beginning immediately and ending March 1, 2018.
 - Rob Hsin, nominated by Council member Fallon.
 - Michele King, nominated by Council members Autry, Kinsey, Lyles, Mayfield, and Mitchell.
 - Menahem Mezahav, nominated by Council member Driggs.
 - David Reynolds, nominated by Council member Phipps.
 - David Thompson, nominated by Council members Driggs and Phipps.
 - William Turner, nominated by Council members Kinsey, Lyles, Mayfield, and Mitchell.
 - Richard Woodcock, nominated by Council members Autry and Fallon.

Attachment

Privatization/Competition Advisory Committee Applicants



City of Charlotte, NC

PRIVATIZATION/COMPETITION ADVISORY COMMITTEE

BOARD DETAILS

 OVERVIEW

 **SIZE** 11 Seats

 **TERM LENGTH** 2 Year

 **TERM LIMIT** 2 Terms

Membership - Initial terms will be staggered; all future terms will be for two years. Each member will be limited to two consecutive terms. The Mayor will select the Chairman. The Mayor and Council will appoint citizens knowledgeable in the fields of management, accounting, human resources, marketing and customer service. Representative skills may include some or all of the following: work management and specifications, cost accounting, customer relations, performance measurement and analysis, employee relations, quality assurance, asset divestment, and procurement and bidding process.

Responsibilities - To monitor the progress of the City in implementing services contracting and asset management, recommend services and assets to be considered for competition and privatization, and to advise on ways to improve current contracted services with service delivery problems; to assist and advise the City on issues in implementing the goals and processes adopted by Council for services contracting and asset management. This may include review of requests for proposal, cost comparison methodologies, bid processes, etc.; to serve as an advisor to both the City Council and the City Manager on matters regarding privatization and competition in general; to review the existing legal system for contracting and may develop and recommend local legislation to modify such systems; to be a resource regarding concerns about fairness of any bidding processes. As a result, the committee may be asked to review bid proceedings and hear grievances from parties involved.



DETAILS

MEMBERSHIP BREAKDOWN 3 by Mayor; 8 by City Council

MEETING INFORMATION
 Meeting Day - 2nd Thursday monthly
 Meeting Time - 7:30 a.m.
 Meeting Location - Government Center Building
 Time Commitment - 4 to 5 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

PRIVATIZATION/COMPETITION ADVISORY COMMITTEE

BOARD ROSTER



ANTONIO BRICENO

1 Term Apr 04, 2016 - Apr 03, 2018

Email: antonio.briceno@daimler.com

Position Chairperson
Appointed by Mayor



SARAH CHERNE

1 Term Mar 02, 2016 - Mar 01, 2018

Email: sarah.cherne@gmail.com

Position Board Member
Category None
Appointed by City Council



ROBERT DIAMOND

2 Term Mar 02, 2015 - Mar 01, 2017

Email: diamondrn@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



FELISHA A FLETCHER

1 Term Mar 02, 2016 - Mar 01, 2018

Email: felisha.fletcher@cancer.org

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



MORRIS MCADOO

2 Term Mar 02, 2015 - Mar 01, 2017

Email: mfmcadoo@mcadoolawgroup.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



JOHN MURCHISON

2 Term Mar 02, 2014 - Mar 01, 2016

Email: jmurchison1@carolina.rr.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



MICHAEL RANKEN

1 Term Mar 02, 2015 - Mar 01, 2017

Email: mkeranken@hotmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



EMMANUEL REID

1 Term Mar 02, 2016 - Mar 02, 2018

Email: e_reid1@yahoo.com

Position Board Member
Category None
Appointed by City Council



KATHERINE STEFAN

1 Term Mar 02, 2015 - Mar 01, 2017

Email: katherinestefan@gmail.com

Position Board Member
Category None
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Position Board Member
Category None
Appointed by City Council

Profile

Rob _____ Hsin _____
First Name Middle Initial Last Name

mhsin@carolina.rr.com _____
Email Address

221 Misty Dawn Lane _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28270 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 293-7334 _____ Home: (704) 969-8866 _____
Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Asian or Pacific Islander _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

10/19/1968 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

Interested in volunteering for civic duties to my community. Interested in the process as a private citizen and business person that interacts with the city on business related matters.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Architect, practicing in Charlotte for 14 years. Involved with competitive bidding proposals and qualifications at State and Municipal levels

Jenkins Peer Architects _____
Current Employer:

13

Years in current position:

Sr. Associate

Job Title:

Brief description of duties:

Studio Leader, in charge of staff and production

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

I am an architect in a firm that could potentially be involved with work with the City

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Melissa Hsin

Spouse's Name:

Crossville Tile

Spouse's Employer

Sales

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

AIA Charlotte Website

If you selected 'Other', please explain:

Board Specific Questions

Boards / Commissions Disclaimer

Profile

Michele _____ J _____ King _____
First Name Middle Initial Last Name

michele.king@corehrconsulting.com _____
Email Address

5607 Laurium Road _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28226 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 791-6365 _____ Business: (704) 973-5751 _____
Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Female _____
Gender

02/14/1966 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Carolinas Association of General Contractors (CAGC) in Charlotte, NC from 2011 to 2016

Which Boards would you like to apply for?

Business Advisory Committee, Development Review Board, Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

I am a native Charlottean and have been a partner in the transformation of the Queen City for over three decades. Having witnessed the old and new, I would like to serve in a capacity of continuing to build for the future. I'm confident that with my knowledge, background and expertise in business, I would be of value to the boards/committees for which I am applying and the City of Charlotte community as a whole. This is my home, it's a great place to be!

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I own and operate a private and women-owned business in Charlotte. As a human resources professional, I have over 20+ years of proven experience driving organizational transformation and effectiveness across both the public and private sector. I have created innovative business solutions to drive transformation, change and company growth from \$10M to \$55M in revenue. I am recognized as a trusted resource for advising senior executives on business strategy, including how and where to invest resources in aligning with business strategy. I have served as an effective Board member for a non-profit leading an association through a very stressful economic time towards profitability in a declining industry. In South Carolina, I served as a useful member of the Executive Management Team (EMT) responsible for directing the agency under the Malcolm Baldrige Criteria acting on behalf of the Agency Head and Executive Leadership Team to build organizational capability to meet the objectives set forth by the Governor's Office.

CoreHR Consulting, Inc.

Current Employer:

5

Years in current position:

Owner and Principal Consultant

Job Title:

Brief description of duties:

CoreHR is a strong advisor to helping find optimal business solutions that maximize productivity and profitability. Our unique expertise helps translate information into actionable strategies. As a trusted advisor, CoreHR relies on a platform of industry best practices and proven methodologies to help solve operational business issues. Our passion is to help businesses build a strong core by bringing an eclectic approach to human resource solutions that work! How CoreHR works with its clients is determined by their needs and requirements as well as the size of the organization. We are about making the business core strong and creating lasting value.

Other employment history:

Juba Aluminum Products Company, Inc. South Carolina Governor's Office of Executive Policy and Programs (OEPP) South Carolinas Department of Alcohol and Drug Abuse Services (DAODAS) South Carolina Department of Juvenile Justice

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

None of the Above

Which industry sector, if any, do you fall under

Profile

Menahem "Manny" _____ Mezahav _____
First Name Middle Initial Last Name

mj.mezahav@yahoo.com _____
Email Address

5242 Wimpleton Ct. _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28226 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (980) 219-7021 _____ Home: (980) 219-7021 _____
Primary Phone Alternate Phone

District 7 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

06/17/1935 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

I would like to serve the community. My professional background lends itself towards service on this particular board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

BS - Industrial Engineering MS - Computer Science Familiar with Manufacturing, Warehousing, Shipping, Banking, Stock Market, Accounting, Computerized Bookkeeping, HR, Data Processing, Math Teaching and more. Excellent written and verbal communication skills.

Retired _____
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Computer Programmer at Deutsche Bank NYC for 14 years prior to retirement. Computer Consultant ./ Analyst for 10 years. Industrial engineer.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

CPCC Certificate in Accounting - 2014

Malka Mezahav

Spouse's Name:

Retired

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Boards / Commissions Disclaimer

Profile

David C Reynolds
First Name Middle Initial Last Name

mecklenburgnative@gmail.com
Email Address

2063 Eaton Road
Street Address Suite or Apt

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 609-1931 Business: (980) 314-2896
Primary Phone Alternate Phone

District 5
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Male
Gender

08/17/1984
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte International Cabinet, Development Review Board, Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

I recently changed jobs which allows me not to travel as extensively as in years prior and I would like to be able to give back through service on Boards and Committees for the City of Charlotte. I have an interest in Planning & Development but since I am a County Employee I am ineligible to serve on any Committees where the Board of County Commissioners share in the appointment of members. For the Privatization and Competition Committee, the description sparked my interest as something that the City could utilize my research, relationship management, and critical thinking skills on and learn more about the process of privatizing assets or services of a Municipality. I also have extensive travel history beginning from my involvement in the International Studies program at Independence High School.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a Bachelors of Science in Business Administration with a concentration in Finance, Banking, Risk Management & Insurance from Appalachian State University. I have experience as an Internal Auditor at several large Financial Institutions and am currently employed as an Internal Auditor for Mecklenburg County. I am a homeowner living in the City of Charlotte and I am a 5th Generation Mecklenburg County native. I also am part owner of a Small Business that distributes Ice Cream in 7 states and acts as a specialty Concessions operator at various sporting event and entertainment venues across the country. I have traveled to every continent except Antarctica, have hosted students from other countries and have worked overseas as an intern in China for 2 months as part of the Holland Fellows Program.

Mecklenburg County

Current Employer:

1

Years in current position:

Senior Internal Auditor

Job Title:

Brief description of duties:

As a Senior Internal Auditor for Mecklenburg County, I assist with the execution of the annual Audit Plan. My responsibilities include reviewing the operations of various County departments, making recommendations using a risk based approach, interviewing stakeholders to gain consensus on risk-tolerance and promoting a team atmosphere that is able to adapt to emerging risks for the County.

Other employment history:

Managing Partner of Innovative Concessions Enterprises, LLC from 2014-2016. Was a part time employee of predecessor organizations since 2000. Operates as a distributor, service provider and retailer of Dippin' Dots Ice Cream. Operates as a Third Party for professional sporting events such as NFL, NASCAR, PGA, MLB and other convention/entertainment venues. Maintain and operate a distribution network of over 2,000 individual gas stations, movie theaters, restaurants and parks for the Dippin' Dots product. An an Internal Auditor for Wachovia, Wells Fargo, and TD Bank I evaluated the control effectiveness of various businesses and helped maintain relationships with Federal Regulators for new regulatory implementation. My background at these banks helped me gain insight into numerous businesses including but not limited to Commercial Lending, Insurance Brokerage, Mutual Fund Operations, Investment Banking, Counterparty Credit Risk, International Correspondent Banking, Stress Testing and Asset Backed Conduits.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

I have a Bachelors of Science in Business Administration with a concentration in Finance, Banking, Risk Management & Insurance from Appalachian State University Class of 2006.

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?
Commissioners since I am ineligible as a County Employee for those positions.

If you selected 'Other', please explain:

Board Specific Questions

Profile

David C Thompson
First Name Middle Initial Last Name

dt@edgepointtd.com
Email Address

11227 Brush Hollow Rd
Street Address Suite or Apt

Matthews NC 28105
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (202) 222-5319 Business: (704) 443-0139
Primary Phone Alternate Phone

District 7
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Male
Gender

02/09/1979
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Advisory Board to the Center for the Study of Presidency and Congress Advisory Board to Montreat College Cyber Security Task Force

List any boards you have served on in the past:

Board of Directors, Vir-Sec Inc.

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte International Cabinet, Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

As a Charlotte native who has been in business and government for the last 15 years in Washington, DC; returning to Charlotte to start my own company has put me in a position of heightened awareness for the needs of the specific areas I identify in my application. My experience, from working in the White House, to representing fortune 100 companies, to representing major international companies here in the US, to starting my own consulting and Information Technology companies, I have specific skill sets and knowledge that bring a value add to these boards. I want Charlotte to continue to thrive and be a forward-thinking City. But I also want Charlotte to achieve that growth SMARTLY and avoid the pitfalls that many other cities in similar growth areas have succumbed to.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Over the past 15 years, my experience has been at the federal government level, where I have represented companies, universities, and hospitals before Congress and the Administration in a number of areas. From defense and intelligence issues, to cyber security and IT, to healthcare, education, and international issues, I have represented my clients deftly and achieved over \$2 billion in client value. I have worked across party lines on Capitol Hill and in the White House, forging relationships with key government officials, and have a strong track record of success with Republicans and Democrats. Though I served in the Bush White House, I also maintain excellent working relationships with key Democrats on Capitol Hill and have worked closely with the Obama Administration on various initiatives. My skill sets are that of an end-to-end consultant that

provides strategic vision to my clients, decision makers in government and academia, and pull all the various pieces together to create lasting public/private partnerships of real value to the government, the taxpayer, and those that I represent. I am a deep, substantive expert in the area of cyber security, having recently started my own company focusing on this space in Charlotte. The broad issue area of cyber is absolutely critical for Charlotte to manage and stay on top of as a central hub for finance, energy and healthcare, and I believe Charlotte is a perfect area to incubate startups and recruit top companies in this abundantly growing sector of the economy (as is evidenced by PayPal's decision to bring significant operations to the area). Another area that I feel is critically important given the current economic conditions here in the US, is in attracting foreign interest and investment. I successfully represented SoftBank in its acquisition of Sprint, the largest foreign investment in the United States in over 15 years, and helped them appropriately navigate the various procedural hurdles to the acquisition at the federal level. Again, I believe Charlotte could be a stronger player in this space and believe that continued efforts in attracting foreign investment into the region are needed. Finally, I also previously served on multiple internal "Red Teams" within the Department of Defense, NSA, and other Intelligence Community operations and agencies to help shape policies, guidelines, technology acquisition, and strategic direction.

EdgePoint LLC

Current Employer:

1

Years in current position:

President and CEO

Job Title:

Brief description of duties:

President and CEO of a consulting and tech incubation company with clients in academia, cyber security and cyber warfare capabilities, international private equity and investment firms, healthcare, and commercial real estate. Work closely with the federal government to pursue public private partnerships, joint ventures, changes to policies and legislation, and provide strategic guidance to both our clients and the government in multiple sectors. On multiple policy advisory committees and think tank round table activities across the country that help provide a holistic vantage point for my clients as I help them develop their short, medium and long term strategies to expand their business models and achieve their corporate (or academic) vision.

Other employment history:

Served in various capacities and levels over 13 years at a top consulting firm in Washington, DC - Carmen Group Inc. Served in the White House during the Bush Administration in both Presidential and Vice Presidential Advance as well as the Office of Media Affairs

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

None exist in any capacity at this time. However, given my background and business, it is conceivable that a conflict could arise at some point down the road, at which point I would recuse myself from that particular issue/area of concern. I would assume this to be the case with almost anyone serving in such a capacity,

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Lisa Thompson

Spouse's Name:

CNN

Spouse's Employer

Prime Time Producer

Spouse's Job Title

Profile

William C Turner
First Name Middle Initial Last Name

wcturner1982@gmail.com
Email Address

4310 Walker Road
Street Address Suite or Apt

Charlotte NC 28211
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (803) 397-1092 Business: (980) 386-4202
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Male
Gender

07/09/1982
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Planning Commission (O), Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

I want to serve my city as a citizen advocate. These two committees give me the opportunity to leverage my business strengths and education to bring critical thinking and positive problem solving to these two programs within our local government.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Planning Commission - I worked in corporate real estate at a major company for over five years, I have my Masters in Corporate Real Estate in addition to a JD/MBA. I am also LEED AP certified. I understand public and private development and hope that my education and experience can contribute to the organized growth that Charlotte and Mecklenburg County has enjoyed. Privatization/Competition Committee - I currently oversee a third party program at a major company where I focus on balancing the benefits of risk management and strategic outsourcing. In addition to my experience and education in business and business law, I am actively engaged with the Charlotte Chamber and I currently represent the group as its Young Professionals Chair. I believe the balance between my business experience, my involvement with the Chamber, and my political engagements allow me to bring a unique perspective to the committee.

Bank of America
Current Employer:

2 years
Years in current position:

Senior Vice President
Job Title:

Brief description of duties:

In six years I have managed three different programs. In my first role, I served as a financial controller for a green energy program that saved the company 10% in energy costs. In my second role, I managed all of the Bank's facility and corporate services' disaster recovery (including our response to major disasters, planned protests, and the DNC). In my current role, I oversee the Bank's third party non-vendor program which includes over 25 categories and 12,000 relationships.

Other employment history:

Before Bank of America, I have worked at a nuclear power plant in its finance department, a real estate law firm as a foreclosure law clerk, and a real estate firm as a realtor and property manager.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Law Degree, Masters in Business Administration, Masters in Corporate Real Estate, LEED AP Certified, Six Sigma Green Belt

N/A
Spouse's Name:

N/A
Spouse's Employer

N/A
Spouse's Job Title

Email
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Richard N Woodcock
First Name Middle Initial Last Name

rwoodcock76@gmail.com
Email Address

8907 St Croix Ln
Street Address Suite or Apt

Charlotte NC 28277
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: 7046223033 Mobile: (704) 622-3033
Primary Phone Alternate Phone

District 7
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

10/23/1954
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

The PCAC is doing important work to ensure that city services are efficiently provided. I would like to be part of the process that is used to improve city services.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Even though the the PCAC is oriented toward the private sector I believe that my background as a CPA and my public sector experience would be helpful to the committee.

Self Employed
Current Employer:

Less than one year

Years in current position:

Consultant

Job Title:

Brief description of duties:

Management assistance in program evaluation, policy analysis, budgeting and financial management.

Other employment history:

Department of Housing and Urban Development 1978- 1985 City of Charlotte 1985 - 2015

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

BSIR --University of North Carolina at Chapel Hill 1976 MPA -- University of North Carolina at Chapel Hill 1982 Certified Public Accountant in North Carolina -- Certificate Number 23235

Pat Woodcock

Spouse's Name:

Retired

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Boards / Commissions Disclaimer



Agenda Date: 5/23/2016

Agenda #: 21.**File #:** 15-3273 **Type:** Appointment

Appointment to the Tree Advisory Commission

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a term beginning March 1, 2016 and ending February 28, 2019.
 - Patrick Bradey, nominated by Council members Austin, Autry, Eiselt, Kinsey, and Lyles.
 - Chris Breedlove, nominated by Council members Driggs, Fallon, Mayfield, and Phipps.

Attachment

Tree Advisory Commission Applicants



City of Charlotte, NC

TREE ADVISORY COMMISSION



City of Charlotte, NC

TREE ADVISORY COMMISSION

BOARD DETAILS



OVERVIEW



SIZE 10 Seats



TERM LENGTH 3 Year



TERM LIMIT 2 Terms

Membership - Appointments are for three years with service limited to two consecutive full terms. A majority of the membership should be residents of the City of Charlotte. Ten members are appointed by elected officials; the remaining two should be representatives of the Engineering & Property Management Department, who serve ex-officio, attending meetings when so requested by the secretary of the Commission.

Responsibilities - Review and make judgement upon variance requests for the Charlotte Tree Ordinance. Promote the preservation and enhancement of Charlotte's urban forest and landscape.

BOARD ROSTER



JAY BANKS

1 Term Oct 28, 2015 - Dec 13, 2016

Email: jbanks@civlbanks.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



MADELINE DEGRACE

1 Term Jan 11, 2016 - Dec 13, 2018

Email: mdgrace@uncc.edu

Position Board Member
Category None
Appointed by City Council



TOM JOHNSON

Partial Term Sep 08, 2014 - Dec 13, 2016

Email: tom.johnson3@duke-energy.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



FRANK E LORCH

1 Term Oct 28, 2015 - Dec 13, 2016

Email: franklorch@yahoo.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



JANET NELSON

2 Term Dec 14, 2013 - Dec 13, 2016

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



KIMBERLY SANDERS

1 Term Jan 11, 2016 - Dec 13, 2018

Email: kdsanders04@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



ALEXANDER VUCHNICH

1 Term Dec 14, 2013 - Dec 13, 2016

Email: alexv@agvcpa.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



JEFFREY WELLS

1 Term Dec 14, 2014 - Dec 13, 2017

Email: jm88wells@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



JOE ZUYUS

Office Government Center Building, 600 E. 4Th Street
Position Board Member



DETAILS

MEMBERSHIP BREAKDOWN

3 by Mayor; 7 by City Council

MEETING INFORMATION

Meeting Day - 3rd Tuesday monthly
Meeting Time - 5:00 p.m.
Meeting Location - Government Center Building
Time Commitment - 3 to 15 hours monthly

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



2 Term Dec 15, 2014 - Dec 13, 2017

Email: joe.zuyus@cscaccouting.com

Category None
Appointed by City Council



VACANCY

Office Board
Appointed by City Council

Profile

Patrick _____ A _____ Bradey _____
First Name Middle Initial Last Name

pabradey@carolina.rr.com _____
Email Address

1200 Hartford Ave _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28209 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 523-2322 _____ Mobile: (704) 840-2070 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Male _____
Gender

11/23/1998 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

Tree Advisory Commission: I am deeply committed to the environment and its preservation for the future, and recognize the importance of a healthy tree canopy not only for the benefit of the city's biosphere, but for the wider benefits that it provides. Robust and mature trees aids a property's value, and the aesthetic of shaded sidewalks and streets provide a more welcoming environment for business and development. In addition to this, if I may let some of my youthfulness slip through here, trees are really cool, and this is a terrific way for me to get involved with something I love in a manner that is both impactful and practical for the community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

-I am fluent in written and spoken Spanish, making me able to communicate with petitioners whose first language is Spanish, and draft translated publications on behalf of the committee in Spanish for release alongside

N/A (Student) _____
Current Employer:

3
Years in current position:

Student (Junior)
Job Title:

Brief description of duties:

N/A

Other employment history:

N/A

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

I would not be able to serve out the duration of a three-year appointment. As I'm currently a Junior in high school, I would be leaving for college in the summer of 2017. While I could conceivably return once a month for Board meetings, I would no longer be a full-time resident of Charlotte and therefore would have to resign

my position as I would no longer be truly in touch with the community in by absence. However, I hope that this does not hinder my application, as I do intend to serve the majority of the term that I would be able to with the utmost energy and commitment.

High School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

I would be happy to provide a current copy of my transcript if that would further complete this application.

N/A

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Profile

Chris _____ Breedlove _____
First Name Middle Initial Last Name

breedlovechris118@gmail.com _____
Email Address

2610 Springway Dr _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 301-5025 _____ Business: (704) 545-9727 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

05/02/1992 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

As a native of Charlotte and a recent home buyer I relish the City's wonderful tree canopy and would love to be able to do my part to help preserve it.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

In my work as a planner I have to interpret ordinances every day, and support our boards as they make final decisions, including variances. Additionally, I have some previous experience in landscaping and horticulture, which would help inform my decision making on the commission--including golf course maintenance, nursery/greenhouse work, and a summer internship at the North Carolina Botanical Garden in Chapel Hill.

Town of Mint Hill _____
Current Employer:

8 months
Years in current position:

Town Planner
Job Title:

Brief description of duties:

Subdivision and site plan review, final plats, and answering public inquiries. I also serve as the GIS Specialist for the Town as well as the alternate TCC representative to CRTPO.

Other employment history:

Geospatial Technician--ESP Associates, Fort Mill office from March 2014 - March 2015

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Liz Breedlove
Spouse's Name:

Command Partners
Spouse's Employer

Content Marketing Manager
Spouse's Job Title

City of Charlotte Website
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Boards / Commissions Disclaimer



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 5/23/2016

Agenda #: 22.**File #:** 15-3350 **Type:** Business Item

Mayor and City Council Topics

The City Council members may share information and raise topics for discussion.



Agenda Date: 5/23/2016

Agenda #: 23.**File #:** 15-3254 **Type:** Consent Item

Voluntary Annexation Public Hearing Date

Action:

Adopt a resolution setting a public hearing for June 27, 2016, for a voluntary annexation petition.

Staff Resource(s):

Johnathan Wells, Planning

Explanation

- The City has received a petition for voluntary annexation of private property. The property is located adjacent to City Council District 3.
- The 17.69-acre "Starnes Road/Paw Creek II" site is located at the west end of Starnes Road immediately east of Interstate-485 in west Mecklenburg County.
 - The property is currently vacant and is zoned R12 (MF) - multi-family residential.
 - The owner of the property has plans to develop property with 85 for-sale four-plex dwellings.
- Public hearings are required prior to the City Council action on annexation requests.
- The property is located within Charlotte's extraterritorial jurisdiction.
- Area proposed for annexation shares boundaries with current city limits.
- Annexation of this area at this time will allow for more orderly land development review, extension of City services, capital investments, and future annexation processes.
- The "Starnes Road/Paw Creek II" annexation is consistent with City voluntary annexation policies approved by the City Council on March 24, 2003; more specifically this annexation:
 - Will not adversely affect the City's ability to undertake future annexations;
 - Will not have undue negative impact on City finances or services; and
 - Will not result in a situation where an unincorporated area will be encompassed by new City limits.

Fiscal Note

Funding: Not Applicable

Attachment

Map
Resolution

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-31**

STARNES ROAD/PAW CREEK II

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the City Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held in the Meeting Chamber of the Charlotte-Mecklenburg Government Center, 600 E. Fourth Street, Charlotte, N.C. at 7:00 p.m. on June 27, 2016.

Section 2. The area proposed for annexation is described as follows:

That certain tract or parcel of land situated, lying, and being in the Paw Creek Township, Mecklenburg County, North Carolina and being more particularly described as follows:

BEGINNING at an existing aluminum right-of-way marker on the eastern margin of Interstate Highway 485, said marker being the southwest corner of the LGI Homes - NC, LLC property as described in Deed Book 29488, Page 232 and lying on the existing Charlotte City Limits; thence with the LGI Homes - NC, LLC property and the existing Charlotte City Limits six (6) courses and distances as follows: (1) North 69-44-47 East 91.45 feet to an existing iron pipe; (2) South 81-21-20 East 504.13 feet to an existing iron pipe; (3) North 52-35-21 East 163.86 feet to an existing iron pipe; (4) North 06-35-53 East 812.79 feet to an existing iron pipe; (5) North 28-23-00 East 168.54 feet to an existing iron pipe; (6) South 80-59-35 East 190.34 feet to an existing iron pipe lying on the western property line of the Mecklenburg County property as described in Deed Book 9733, Page 268; thence with the Mecklenburg County property, the western terminus of Starnes Road and continuing with the existing Charlotte City Limits South 03-15-59 West 194.89 feet to an existing iron pipe on the southwestern margin of Starnes Road; thence with the southwestern margin of Starnes Road and continuing with the existing Charlotte City Limits South 32-32-41 East 91.55 feet to an existing iron pipe marking the easternmost corner of the Lor Pao Lee & Ka Bliia Lee property as described in Deed Book 21920, Page 894; thence leaving the Charlotte City Limits with the Lee property three (3) courses and distances as follows: (1) North 56-21-34 West 249.26 feet to an existing iron rebar; (2) South 06-25-44 West 293.94 feet to an existing iron rebar; (3) South 84-12-33 East 162.55 feet to a point; thence with a new line through the LGI Homes - NC, LLC property as described in Deed Book 30625, Page 272 South 03-09-30 West 919.25 feet to a point in the center of a branch on the northern line of the JDSI, LLC property as described in Deed Book 29773, Page 313; thence with the JDSI, LLC property and with the center of the branch nineteen (18) courses and distances as follows: (1) North 87-58-44 West 13.01 feet to a point; (2) South 20-21-15 West 12.69 feet to a point; (3) South 00-45-53 East 28.86 feet; (4) South 30-11-26 West 16.48 feet to a point; (5) South 76-23-53 West 18.16 feet to a point; (6) North 70-15-40 West 53.63 feet to a point; (7) South 78-17-00 West 8.00 feet to a point; (8) South 55-22-08 West 8.82 feet to a point; (9) South 13-51-23 West 28.19 feet to a point; (10) South 69-49-28 West 33.13 feet to a point; (11) North 52-40-26 West 21.33 feet to a point; (12) North 76-00-47 West 27.65 feet to a point; (13) South 56-58-23 West 18.51 feet to a point; (14) South 80-29-25 West 35.45 feet to a point; (15) South 53-43-24 West 40.57 feet to a point; (16) South 34-42-23 West 22.54 feet to a point; (17) South 04-01-37 West 20.78 feet to a point; (18) South 09-29-38 West

16.77 feet to a point in the center of the branch; thence leaving the branch and continuing with the JDSI, LLC property two (2) courses and distances as follows: (1) South 03-29-18 West passing a new iron rebar at 15.00 feet a total distance of 136.03 feet to a new iron rebar; (2) South 89-27-05 West 578.01 feet to a new iron rebar lying on the eastern margin of Interstate Highway 485; thence with the eastern margin of Interstate Highway 485 three (3) courses and distances as follows: (1) North 06-08-29 East 160.00 feet to an existing aluminum right-of-way marker; (2) North 07-41-30 West 383.98 feet to an existing iron rebar; (3) North 27-19-31 West 160.57 feet to the Point or Place of **BEGINNING**; containing 17.69 acres of land.

Section 3. Notice of the public hearing shall be published in the *Mecklenburg Times*, a newspaper having general circulation in the City of Charlotte, at least ten (10) days prior to the date of the public hearing.



Agenda Date: 5/23/2016

Agenda #: 24.File #: 15-3255 Type: Consent Item

Charlotte-Mecklenburg Police Foundation Donation

Action:

- A. Authorize the City Manager to accept a donation from the Charlotte-Mecklenburg Police Foundation in the amount of \$100,000 for various Charlotte-Mecklenburg Police Department Programs, and**
- B. Adopt a budget ordinance appropriating funds in the amount of \$100,000 from the Charlotte-Mecklenburg Police Foundation.**

Staff Resource(s):

Katrina Graue, Police
Greg Crystal, Police

Explanation

- The Charlotte-Mecklenburg Police Foundation is a non-profit, volunteer organization dedicated to strengthening Charlotte-Mecklenburg Police Department (CMPD) services and promoting public safety in the Charlotte-Mecklenburg area.
- CMPD seeks City Council approval to accept a donation in the amount of \$100,000 for the following programs:
 - CMPD Hope (\$25,000)
 - CMPD Hope is a non-profit organization established for the purpose of assisting CMPD employees with financial resources due to circumstances beyond their control such as debilitating illnesses, injuries and unexpected deaths.
 - CMPD Command College (\$25,000)
 - This will be a two-class pilot, 12-13 participants per class, of a formalized program designed to develop 25 employees to lead at the command level.
 - Center for International Understanding - Latino Initiative Program (\$50,000)
 - Nine law enforcement agencies will design an action plan to improve services to residents: CMPD, Matthews Police Department, Mint Hill Police Department, Pineville Police Department, Huntersville Police Department, Davidson Police Department, Monroe Police Department, Mecklenburg County Sheriff's Office, and Union County Sheriff's Office.
 - Participants will develop strategies that address local concerns, combined with a cultural immersion week in Mexico.
 - CMPD will not incur any additional costs for participation.

Fiscal Note

Funding: Charlotte-Mecklenburg Police Foundation

Attachment

Budget Ordinance

ORDINANCE NUMBER: _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE, PROVIDING AN APPROPRIATION FROM THE CHARLOTTE-MECKLENBURG POLICE FOUNDATION

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$100,000 is hereby available from the Charlotte-Mecklenburg Police Foundation:
Project: 3040340008
Source: 2000
Type: 20001000
Year: 2016
2600-30-30-0000-000000-000000-000-470150.

Section 2. That the sum of \$100,000 is hereby appropriated to:
General Grants and LTD Project Fund: 2600
Project: 3040340008-9010000000
2600-30-30-3090-304034-000000-000-530500.

Section 3. All ordinances in conflict with this ordinance are hereby repealed.

Section 4. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 5/23/2016

Agenda #: 25.File #: 15-3220 Type: Consent Item

Charlotte-Mecklenburg Police Department Helicopter Downlink Communications System

Action:

- A. Approve the purchase of a Helicopter Downlink System for the Charlotte-Mecklenburg Police Department, as authorized by the sole source exemption of G.S. 143-129 (e) (6), and**
- B. Approve a contract with Visilink in the amount of \$295,000 for the purchase of a Helicopter Downlink System.**

Staff Resource(s):

Steven Brochu, Police
Sherie Pearsall, Police

Sole Source Exemption

- G.S. 143-129 (e) (6) provides that formal bidding requirements do not apply when:
 - Performance or price competition is not available;
 - A needed product is available from only one source or supply; or
 - Standardization or compatibility is the overriding consideration.
- Sole sourcing is necessary for this contract because there is only one supply source.
- City Council must approve purchases made under the sole source exception.

Explanation

- The Helicopter Downlink System allows video from the nose-mounted camera system to be transmitted and viewed in real time from the Real Time Crime Center, Command Center, Emergency Operations Center, and Mobile Command Post. This provides significant value in managing events and disasters.
- The Helicopter Downlink System will enhance operational awareness for the following:
 - Extraordinary and significant events that occur;
 - Visits by dignitaries;
 - Special Weapons and Tactics (SWAT) deployments;
 - Weather-related events where significant property loss has occurred; and
 - Significant structure fires.
- Currently, this technology has been unreliable because of the lack of a receiving site located on the east side of Mecklenburg County. As a result, the helicopter loses connectivity to the frequency by

Agenda #: 25.File #: 15-3220 Type: Consent Item

which the system operates.

- The video has been intermittent and fails to meet the needs of commanders making situational assessments for resource coordination and deployment.
- The proposed project will:
 - Install a new receiving site on the eastern side of Mecklenburg County;
 - Provide a dedicated frequency on each aircraft for the video feed to operate on by replacing and upgrading all the send and receive equipment;
 - Enable the video quality to be consistent with the new receiving site; and
 - Cover gaps in receiving capabilities. Consistent frequencies will enable reliable video to be fed to incident command.
- The purchase is an approved project by the North Carolina Department of Public Safety, Office of the North Carolina Emergency Management through the 2014 Urban Area Security Initiatives (UASI) grant.

Charlotte Business INclusion

This is a sole source contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business Inclusion Policy).

Fiscal Note

Funding: 2014 Urban Area Security Initiatives Grant



Agenda Date: 5/23/2016

Agenda #: 26.File #: 15-3252 Type: Consent Item

Charlotte-Mecklenburg Police Department Communications Recording System Expansion and Upgrade

Action:

- A. Approve the purchase of Eventide, Inc. hardware, software licenses and associated maintenance and support, implementation services, and training services from a federal contract as authorized by G.S. 143-129(e)(9a),**

- B. Approve a unit price contract with Carolina Recording Systems, LLC and Eventide, Inc. for the purchase of Eventide hardware, software licenses and associated maintenance and support, implementation services, and training services for a term of three years under federal contract number GS-35F-0415V, which was effective May 5, 2009, and**

- C. Authorize the City Manager to extend the contract for additional one-year terms for as long as the federal contract is in effect, at prices and terms that are the same or more favorable than those offered under the federal contract.**

Staff Resource(s):

Sonya Williams, Police
Katrina Graue, Police

Federal Contract Exemption

G.S. 143-129(e)(9a) allows local governments to purchase from contracts established by the United States government, including any federal agency, if the contractor is willing to extend the same or more favorable prices, terms, and conditions as those established under the federal contract.

Explanation

- The Charlotte-Mecklenburg Police Department (CMPD) requires a system for recording radio communications, dispatchers, and emergency call takers.
- CMPD is currently using a combination of recording systems: a) Eventide and b) a legacy system.
- The Eventide product is more robust with greater functionality than the legacy product.
- A partial transition to the Eventide product was completed in 2014. The purpose of this project is to move Communications to an Eventide system.
- CMPD anticipates that the Eventide solution will allow the department to achieve the following goals:
 - Provide software that allows Communications management staff to determine how the dispatchers and call takers are performing and identify areas of training.
 - Provide software with an Internet browser-based, easy to use tool for search, replay,

Agenda #: 26.File #: 15-3252 Type: Consent Item

instant recall and incident reconstruction to help the user quickly find and export recordings to CD, DVD or email.

- Provide screen captures of desktop computer activity, including multimedia interactions.
- Provide a system that logs voice and digital radio recordings and protects that data.
- Provide a system with centralized storage capability.
- On May 5, 2009, the General Services Administration (GSA) awarded the federal contract for a term of 10 years.
- Carolina Recording Systems is a reseller of Eventide products and is the only reseller authorized to resell in Charlotte’s geographic area. Carolina Recording Systems and Eventide are willing to provide the required products and services to the City at the same or better terms as are provided in the GSA contract.
- The total price of the products and services to be provided under this contract is estimated to be \$320,000, not including ongoing software maintenance and support.
- Annual expenditures for ongoing software maintenance and support under the contract are estimated to be \$50,000 for the first year and \$80,000 for the second year, escalating by approximately 4% per year thereafter.
 - The ongoing software and maintenance support services will provide a higher level of support than is typically provided under a software maintenance agreement, including services such as expedited onsite after-hours support.
- The completion of the project will also require a separate purchase of equipment from Motorola Solutions. The Motorola Solutions equipment is required to integrate the digital radio system with the recording system.
 - The equipment will be purchased through an existing, Council-approved City contract at an estimated cost of \$220,000. Ongoing support and maintenance for this equipment will cost approximately \$3,000 for the first year and \$5,000 in subsequent years.

Charlotte Business INclusion

This contract is being purchased off an existing Federal contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: State 911 Funding



Agenda Date: 5/23/2016

Agenda #: 27.File #: 15-3089 Type: Consent Item

Charlotte-Mecklenburg Police Department Freedom Division Station - Chiller & Boiler Replacement

Action:

Award a contract in the amount of \$401,500 to the lowest responsive bidder Jeff Hargett Mechanical, Inc. for the Charlotte-Mecklenburg Police Department Freedom Division Station - Chiller & Boiler Replacement project.

Staff Resource(s):

William Haas, Engineering & Property Management
James Wright, Police

Explanation

- The project involves the replacement of the 21-year-old heating, ventilation, and air-conditioning (HVAC) equipment and control valves at the Charlotte-Mecklenburg Police Department (CMPD) Freedom Division Station located at 4150 Wilkinson Boulevard. This location also houses the West Service Center.
- The existing equipment has reached the end of its useful life and must be replaced.
- The work will include the removal of existing HVAC equipment and the installation of:
 - One chiller,
 - One boiler,
 - Four pumps, and
 - HVAC control valves.
- Staff expects to realize a 31% savings on energy usage at the CMPD Freedom Division based on modeling from the design engineers (AME Consulting Engineers).
- Funding for the project is included in the General Facilities Community Investment Plan for building maintenance and equipment.
- On March 18, 2016, the City advertised Invitations to Bid; three bids were received from interested service providers.
- Jeff Hargett Mechanical, Inc. was selected as the lowest responsive, responsible bidder.
- City staff contacted 17 Minority Business Enterprises (MBEs); five submitted bids. However, none of the five firms that submitted bids were certified with the City of Charlotte.
- The project is anticipated to be complete by fourth quarter of 2016.

Charlotte Business INclusion

Established SBE Goal: 7%

Agenda #: 27.File #: 15-3089 Type: Consent Item

Committed SBE Goal: 4.23%

Jeff Hargett Mechanical Inc. failed to meet the established SBE subcontracting goal, but earned the minimum Good Faith Effort Points (Part B: Section 5 of the Charlotte Business INclusion Policy). Jeff Hargett Mechanical has committed 4.23% (\$16,972) of the total contract amount to the following certified firms:

- Electrical Systems Specialist (SBE) (\$16,972) (electrical wiring)

Established MBE Goal: 5%

Committed MBE Goal: 0%

Jeff Hargett Mechanical Inc. failed to meet the established MBE subcontracting goal, but earned the minimum Good Faith Effort Points (Part B: Section 5 of the Charlotte Business INclusion Policy).

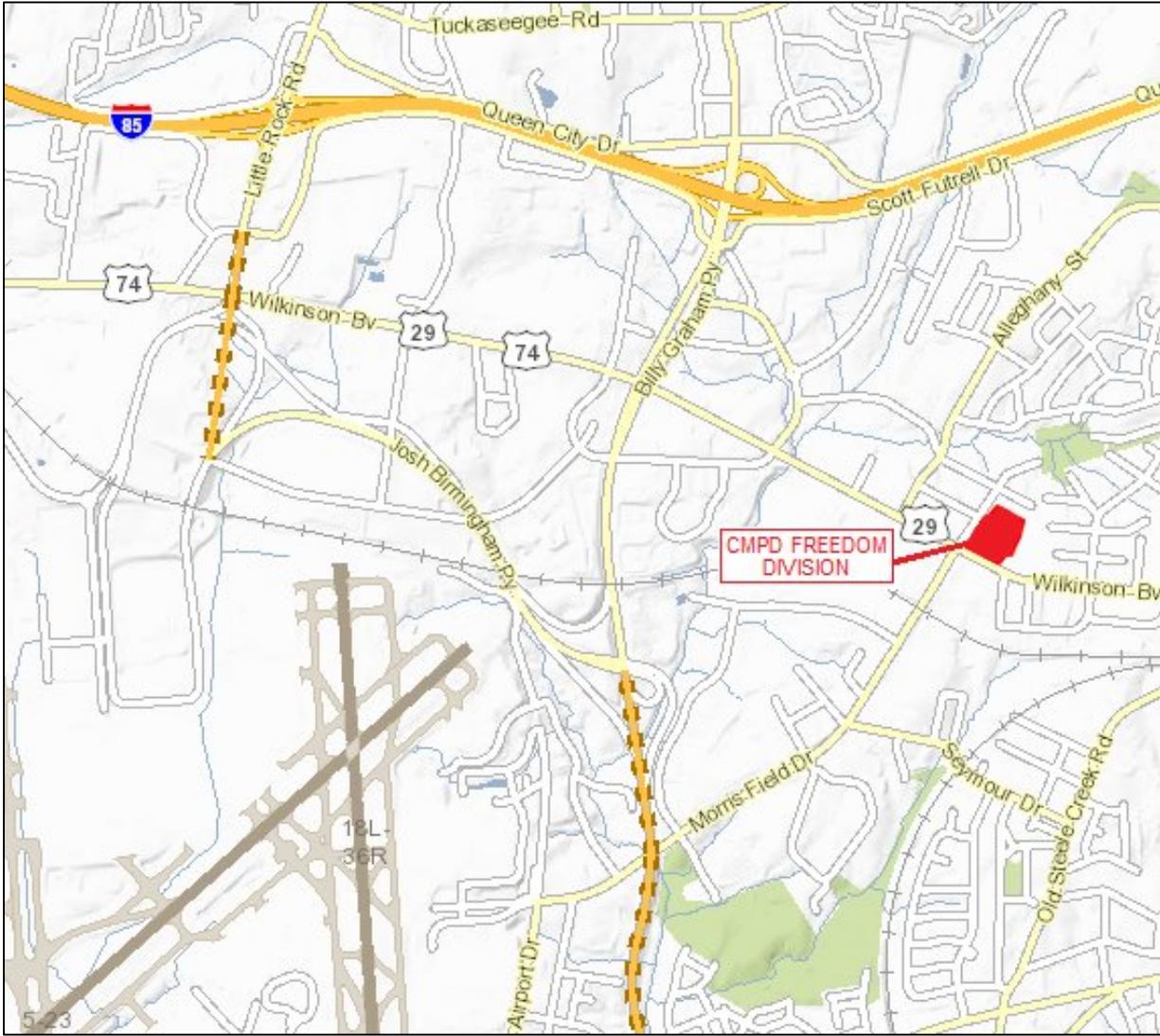
Fiscal Note

Funding: General Facilities Community Investment Plan

Attachment

Site Location Map

Good Faith Efforts Summary



**Location Map: Charlotte-Mecklenburg Police Department
Freedom Division - Chiller & Boiler Replacement (Council District 3)**

Good Faith Efforts Summary for Charlotte-Mecklenburg Police Department Freedom Division – Chiller & Boiler Replacement

Background

The Charlotte-Mecklenburg Police Department Freedom Division Project was bid on April 12, 2016. A total of four (4) firms submitted bids for the contract. Staff is recommending contract award to the low bidder, Jeff Hargett Mechanical Inc. (Jeff Hargett Mechanical) with a total contract award amount of \$401,500.

The Established SBE Goal for this project was set at 7% and the MBE Goal was set at 5% as derived from the City's subcontracting goal-setting formula.

At bid opening, Jeff Hargett Mechanical documented and committed SBE participation totaling 4.23% (\$16,972) to the following certified SBE firms: Electrical System Specialist (electrical wiring). Jeff Hargett Mechanical did not commit to any MBE utilization at bid opening.

Good Faith Effort (GFE) Summary

Per the City's CBI Policy (Part B: Section 2.1), because neither the Established SBE Goal nor the MBE Goal on this contract was met at bid opening, Jeff Hargett was required to submit documentation reflecting their efforts in earning the required minimum 50 Good Faith Effort (GFE) points, out of a total available 155 GFE points. City staff has reviewed Jeff Hargett's documentation and confirmed Jeff Hargett's achievement of 65 GFE points, comprised of the following efforts:

- GFE 5.3.1: Contacts (10 points)
- GFE 5.3.2: Making Plans Available (10 points)
- GFE 5.3.3: Breaking Down Work (15 points)
- GFE 5.3.5: Attendance at Pre-Bid (10 points)
- GFE 5.3.6: Bonding/Insurance Assistance (20 Points)



Agenda Date: 5/23/2016

Agenda #: 28.File #: 15-2728 Type: Consent Item

Charlotte-Mecklenburg Police Department South Division Lease Extension

Action:

Approve an amendment to the lease agreement at 8050 Corporate Center Drive (portion of tax parcel identification number 221-181-32), for the Charlotte-Mecklenburg Police Department South Division station, extending the term of the lease for three years with two, one-year options.

Staff Resource(s):

Katrina Graue, Police
Lisa Goelz, Police
Tony Korolos, Engineering & Property Management

Explanation

- The Charlotte-Mecklenburg Police Department (CMPD) South Division station has leased a 9,510 square foot facility at 8050 Corporate Center Drive from Ghiz Investments I, LLC since July 1, 2002 - Council District 7.
- On September 27, 2010, City Council approved an amendment to the original agreement, which extended the lease term through October 31, 2013, and allowed for three, one-year options to renew the lease. The final lease renewal option will expire on October 31, 2016.
- The proposed lease extension amendment includes the following terms:
 - Extend the existing lease for three years, through October 31, 2019. CMPD will have two, one-year options to renew the lease through October 31, 2021.
 - Initial rent will be \$13,393.25 per month with 2% annual escalations beginning November 1, 2017. If either of the two, one-year extension options is exercised, there will not be a 2% rent escalation in those years. This rental rate is consistent with the market rate in the area.
 - The landlord will perform building improvements including repainting the interior walls and replacing the carpet.
- In February 2010 CMPD adopted the Facilities Strategic Plan, which outlines division facility goals through 2025. In this plan, CMPD prioritized the transition from renting leased spaces to occupying City-owned facilities. This recommendation supports CMPD's objectives to be highly visible and accessible within the community, reduce operating costs, and accommodate future personnel growth.
- The CMPD South Division station is anticipated to receive Fiscal Year 2017 Community Investment Plan funding in July 2016 to acquire land to construct a facility. Based on previous land acquisition and construction timelines for CMPD stations, Engineering & Property Management estimates a three-year timeframe for completion.

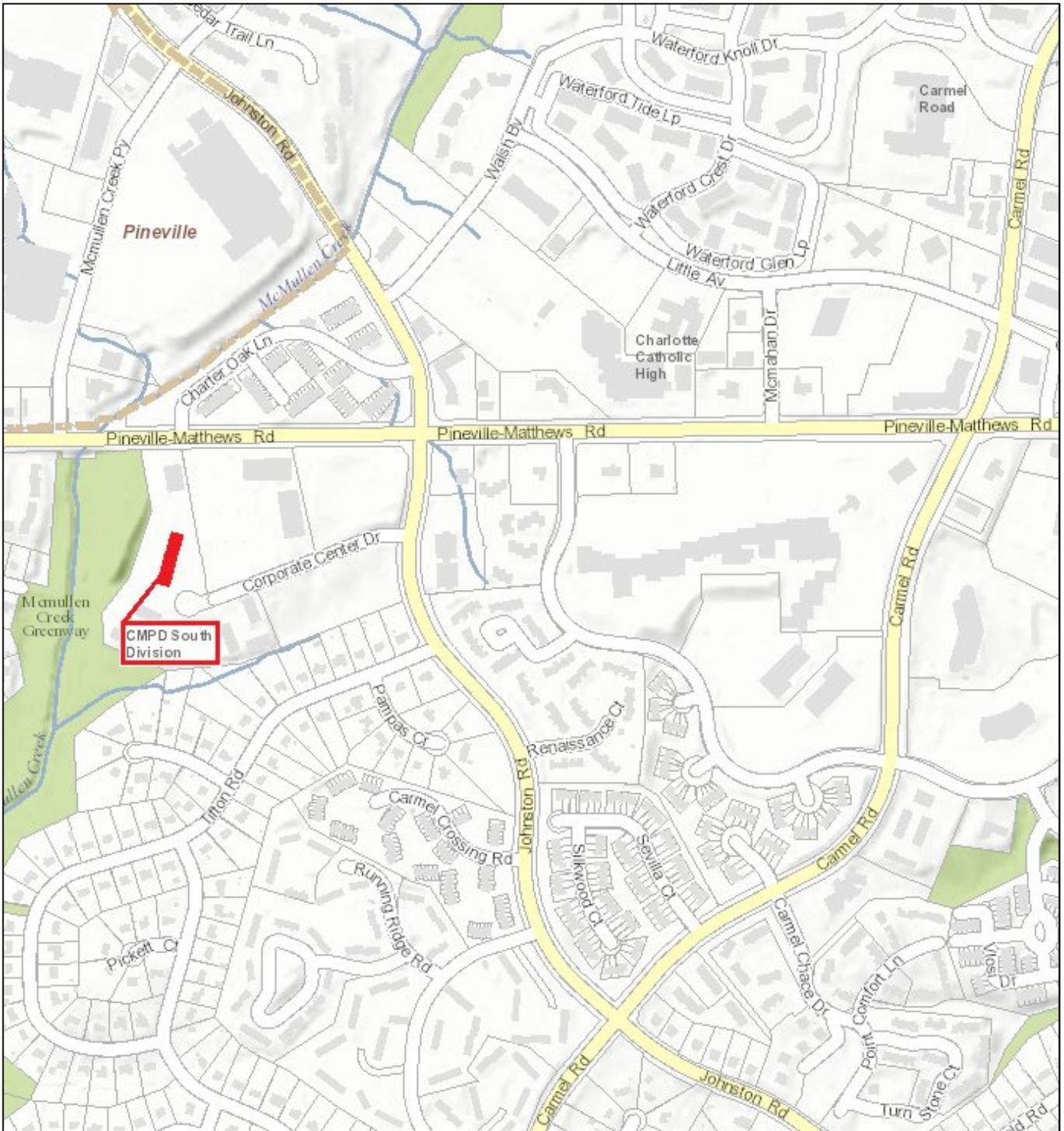
Fiscal Note

Funding: Police Operating Budget

Agenda #: 28.**File #:** 15-2728 **Type:** Consent Item

Attachment

Map



Location Map: CMPD South Division Lease Extension (Council District 7)



Agenda Date: 5/23/2016

Agenda #: 29.File #: 15-3018 Type: Consent Item

Time Warner Cable Arena Phone System Upgrade

Action:

Award a contract in the amount of \$215,729.25 to the lowest responsive bidder Strategic Products and Services for the upgrade of the existing telephone system in the Time Warner Cable Arena.

Staff Resource(s):

William Haas, Engineering & Property Management
Bellverie Ross, Innovation & Technology

Explanation

- The contract with Strategic Products and Services will upgrade the telephone system using Avaya products that are compatible with the existing equipment.
- On September 8, 2014, City Council approved \$27.5 million in capital investments for the Time Warner Cable Arena, of which \$560,000 was budgeted for information technology infrastructure improvements, including the upgrade of the existing telephone system.
- The City and Charlotte Hornets staff evaluated the existing telephone system and determined that many parts of the phone system are currently out-of-date and no longer supported by Avaya.
- As a result of the upgrade, the Time Warner Cable Arena will continue receiving support for the entire Avaya phone system's core infrastructure for at least five more years.
- On April 25, 2016, City and Charlotte Hornets staff issued an Invitation to Bid; three bids were received from interested service providers.
- Strategic Products and Services was selected as the lowest responsive, responsible bidder.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Tourism Capital Project Fund



Agenda #: 30.File #: 15-3249 Type: Consent Item

Various City Buildings Construction Services

Action:

Award a contract with the following companies for general building and maintenance services:

- **D.E. Brown Construction, Inc. (\$1,050,000),**
- **Corner Stone Construction Services, Inc. (\$750,000), and**
- **TEC Electric, LLC (\$75,000).**

Staff Resource(s):

William Haas, Engineering & Property Management

Explanation

- The City's Engineering & Property Management building maintenance staff maintains approximately 4 million square feet of City buildings, including Police and Fire Stations, the Charlotte-Mecklenburg Government Center and cultural facilities.
- These companies will provide unspecified general contracting services on an as-needed basis across the portfolio of facilities.
- Work may include:
 - Interior renovations,
 - Installation and repair of interior partitions,
 - Dry wall and laminate finishes,
 - Cabinetry and casework,
 - Exterior building repairs,
 - Door installation and repairs,
 - Roof repair, and
 - General clean-up services.
- On March 4, 2016, the City issued a Request for Proposal (RFP) for General Building Construction Services. In response to the RFP, the City received three proposals from qualified, interested service providers.
- Engineering & Property Management staff evaluated the proposals and determined that D.E. Brown Construction, Inc., Corner Stone Construction Services, Inc., and TEC Electric, LLC best meet the City's needs in terms of licensing, qualifications, experience, cost, and responsiveness to RFP requirements.
- Estimated contract expenditures for all contracts are \$1,875,000 in the aggregate over the three-year term:
 - D.E. Brown: \$1,050,000,
 - Corner Stone Construction: \$750,000, and
 - TEC Electric: \$75,000.

Charlotte Business INclusion

The city solicited bids only from City certified SBEs, therefore 100% of the project participation is being committed to the following certified firms: D.E. Brown (SBE), Corner Stone Construction Services (SBE) and TEC Electric (SBE, MBE) (Part A: Section 2.3 of the Charlotte Business INclusion Policy).

Agenda #: 30.**File #:** 15-3249 **Type:** Consent Item

Fiscal Note

Funding: General Facilities Community Improvement Plan



Agenda Date: 5/23/2016

Agenda #: 31.**File #:** 15-3195 **Type:** Consent Item

Charlotte-Mecklenburg Government Center - Wellness Center Renovation

Action:

Award a contract in the amount of \$107,587.00 to the lowest responsive bidder McFarland Building Group, LLC, dba McFarland Construction for the Charlotte-Mecklenburg Government Center - Wellness Center Renovation project.

Staff Resource(s):

William Haas, Engineering & Property Management

Explanation

- The project will renovate the men and women's locker rooms in the Charlotte-Mecklenburg Government Center (CMGC) basement. The work will include:
 - New showers with partitions,
 - Removal and replacement of loose tiles,
 - Replacement of damaged lockers, and
 - Installation of new benches and coat hooks.
- The City's Wellness Center was originally constructed with the CMGC in 1988 and has only had minor renovations in 28 years.
- Tiles on the shower walls, floor, and ceiling are loose and trap moisture, causing excessive mildew. To remedy this issue, staff is recommending replacement of the tiles.
- Plumbing lines will be replaced within the shower area and new partitions will be installed.
- In addition, the removal of damaged lockers and installation of new benches will create more locker room floor space for Wellness Center users.
- On April 5, 2016, the City issued an Invitation to Bid for the Wellness Center Locker Room Renovation project; two bids were received from interested service providers.
- McFarland Building Group, LLC was selected as the lowest responsive, responsible bidder.
- The work is expected to be complete by third quarter 2016.

Charlotte Business INclusion

The City solicited bids only from City certified SBEs, therefore 100% of the project participation is being committed to the following certified firm: McFarland Construction (SBE, MBE) (Part A: Section 2.3 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: General Facilities Community Investment Plan



Agenda Date: 5/23/2016

Agenda #: 32.File #: 15-3213 Type: Consent Item

Oakdale-Nevin Trail and Lakeview Road Upgrades

Action:

- A. Approve a contract in an amount not to exceed \$487,149 with Kimley-Horn & Associates, Inc. for the Oakdale-Nevin Trail project, and**

- B. Approve a contract in an amount not to exceed \$302,113 with Kimley-Horn & Associates, Inc. for the Lakeview Road Upgrades project.**

Staff Resource(s):

Keith Carpenter, Engineering & Property Management

Explanation

- These projects were identified in the 2016 Sunset/Beatties Ford Comprehensive Neighborhood Improvement Program (CNIP).
- Both the Oakdale-Nevin Trail and the Lakeview Road upgrades are targeted at improving and enhancing public safety, transportation choices and mobility for pedestrians, bicyclists, and motor vehicles.
- On April 28, 2014, City Council approved a contract in the amount of \$200,000 with Kimley-Horn & Associates, Inc. for pre-planning services for the Sunset/Beatties Ford CNIP. As part of the contract, the City included an option to continue services with the selected consultant as an incentive for good performance.
- Planning services will include, but are not limited to:
 - Traffic analysis,
 - Public meetings and outreach,
 - Conceptual plans, and
 - Field surveys and mapping.
- On March 18, 2014, the City issued a Request for Qualifications for Advance Planning for five CNIP areas. In response to the RFQ, the City received six proposals from interested professional service providers.
- The Project Team, consisting of City staff from Transportation, Engineering & Property Management, Planning, and Neighborhood & Business Services evaluated the proposals and determined that Kimley-Horn & Associates, Inc. was the best qualified firm to meet the City's needs in terms of competence and qualification of professional services.
- Upon completion of the planning phase, separate contracts for design phase services for the projects will be presented to the City Council for approval.
- These contracts provide for Planning Phase work which includes public participation to identify alternates and study impacts of the planned improvements. The deliverable for these contracts will be a final concept plan of improvements to take forward to design and construction. Completion of the planning work is anticipated by the end of 2017. A schedule for design, real estate acquisition, and construction of these projects will be set at that time.

Background

- In November 2014, voters approved a Transportation Bond Referendum for \$20 million to begin work on five CNIP areas.
- After bond approval and also in November 2014, Kimley-Horn & Associates, Inc. was given Notice to Proceed on a contract for planning and public involvement in the Sunset/Beatties Ford Area to select improvements to fit within the allocated \$20 million CNIP budget.
- Based on the results of the advanced planning work, seven projects in Sunset/Beatties Ford Area were selected for detailed planning, design, and construction.
 - Kimley Horn & Associates, Inc. will be performing planning/design on the two projects referenced in the Action above.
 - City’s Engineering & Property Management staff will design two projects.
 - The City is currently negotiating contracts with consultants to perform planning and design on three projects. The planning contracts will be brought to City Council later this year.

Charlotte Business INclusion

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). Kimley-Horn has committed 32.27% (\$157,238) of the total contract amount to the following certified firms:

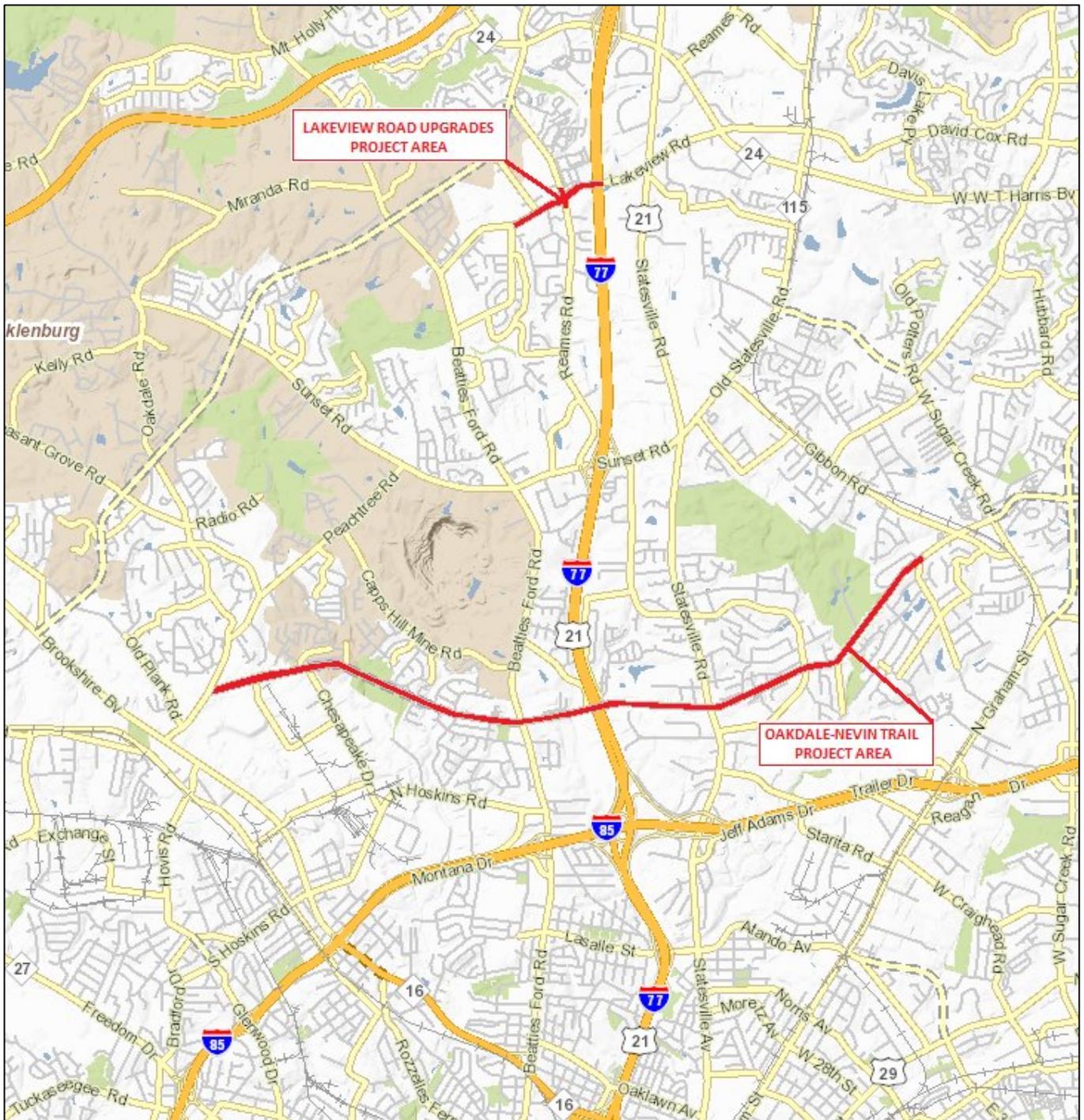
- CES Group Engineers (SBE) (\$129,175) (survey)
- Hinde Engineering (SBE) (\$15,120) (utility coordination)
- Boyle Consulting Engineers (SBE) (\$12,943) (geotechnical)

Fiscal Note

Funding: General Community Investment Plan

Attachment

Map



**Location Maps: Oakdale-Nevin Trail and Lakeview Road Upgrades
(Council Districts 2 and 4)**



Agenda Date: 6/13/2016

Agenda #: 33.**File #:** 15-2876 **Type:** Consent Item

Albemarle Corporation Hangar License

Action:

Approve a five-year license with Albemarle Corporation for hangar space at Wilson Air Center-Charlotte.

Staff Resource(s):

Brent Cagle, Aviation

Explanation

- Albemarle Corporation is a specialty chemical company with customers in over 100 countries.
- In August 2015, Albemarle Corporation announced that it would be relocating its headquarters from Baton Rouge, LA to Charlotte, NC.
- The move represents an investment of \$12.9 million in capital and will create approximately 120 new jobs for Charlotte.
- The license allows Albemarle to store their corporate jet at the Airport's Fixed Base Operator, Wilson Air Center Charlotte, located at the Charlotte Douglas International Airport.
- The monthly license fee will be \$4,092.44, with the annual amount totaling \$49,109.28.

Background

- The Charlotte Douglas International Airport contracts with Wilson Air Center-Charlotte to provide hangar space for private and corporate aviation customers.
- The executive terminal includes 23 corporate and private hangars.
- The corporate and private hangars are 100% funded by leases and charges.

Fiscal Note

Funding: Revenue received from this license will be deposited to the Airport operating fund.



Agenda Date: 5/23/2016

Agenda #: 34.**File #:** 15-3210 **Type:** Consent Item

CATS Light Rail Vehicle Passenger Counting Software Upgrade

Action:

Approve a contract in the amount up to \$136,000 with Init, Inc. for light rail vehicle passenger counting system upgrade services.

Staff Resource(s):

Mike Haddad, CATS

Explanation

- CATS Light Rail Vehicles (LRVs) use an automated passenger counting (APC) system supplied by Init, Inc. and based on the Windows XP operating system.
- The upgrade will allow CATS to continue to provide timely and accurate information on ridership.
- The current APC system has been in use since 2007 and now requires an upgrade to employ the City-standard Windows 7 operating system.
- CATS has obtained a North Carolina State technology grant that will pay for 90% of the costs of this upgrade with CATS contributing a 10% local match.
- This contract will allow CATS to upgrade the APC system of the entire existing light rail fleet (20 LRVs) as well as minor components (hard drive and memory) of the 24 additional BLE light rail vehicles for consistency of equipment.
- The upgrade is predominantly programming services, but will also include all of the following:
 - PC2 on-board mini-computers,
 - Wireless antennas & brackets,
 - Software and customization,
 - Integration and support services, and
 - Training & system manuals.
- Init, Inc. is the original equipment manufacturer and must be used to provide this service in order to maintain CATS existing hardware and software warranties.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: CATS Community Investment Plan and North Carolina Technology Grant



Agenda #: 35.File #: 15-3169 Type: Consent Item

Regional Express Bus Service Agreement - Gastonia

Action:

- A. Adopt a resolution amending the Interlocal Regional Express Bus Service Agreement with the City of Gastonia to add a midday trip service, and**

- B. Authorize the City Manager to amend the agreement consistent with the City's business needs and the purpose for which the agreement was approved.**

Staff Resource(s):

Larry Kopf, CATS

Explanation

- As part of the Metropolitan Transit Commission (MTC) adopted financial policies, Gastonia reimburses the City for 50% of the net operating expenses (including overhead) for CATS regional express bus service between Gastonia and Uptown Charlotte.
- On March 24, 2008, City Council approved the interlocal agreement with Gastonia for up to five years (one-year original term plus four annual renewals).
- The agreement was renewed annually for the entire five years.
- On March 25, 2013, City Council authorized the City Manager to renew the agreement for Fiscal Year 2014, with authorization for one-year renewals through Fiscal Year 2018.
- Renewal years in 2013, and currently, are estimated to include a 4% increase in cost for each year.
- Gastonia has requested that CATS provide an additional midday trip for the remaining term of the interlocal agreement including renewal terms (July 1, 2018). As part of the offer, Gastonia will:
 - Provide CATS with a Compressed Natural Gas (CNG) bus to operate the service.
 - The bus will be property of the City of Charlotte and will remain so after the expiration of the amended agreement.
 - Provide 100% of the net operating expenses (including overhead) for this additional midday trip. The funding for both will come from Gastonia's Congestion Mitigation and Air Quality (CMAQ) grant funds.
 - CATS will administer the grant for the new midday trip.
- The net operating expense for Fiscal Year 2017 is estimated to be:
 - Cost of new midday trip: \$50,003 (80% CMAQ Grant/ 20% Gastonia)
 - Cost of all other services: \$186,093 (50% Gastonia /50% CATS)

Agenda #: 35.File #: 15-3169 Type: Consent Item

- Total cost for all services: \$236,096
- For Fiscal Year 2017, CATS will receive reimbursement of \$143,049.50 representing the entire cost of the midday trip and 50% of the costs of all other services.

Charlotte Business INclusion

This is an interlocal agreement and is exempt (part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: CMAQ grant funding, direct payment from Gastonia, and CATS Operating Budget

Attachment

Resolution

RESOLUTION

RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTE, NORTH CAROLINA ON _____. THIS RESOLUTION AUTHORIZES THE AMENDMENT OF THE INTERLOCAL REGIONAL EXPRESS BUS SERVICE AGREEMENT WITH THE CITY OF GASTONIA, NORTH CAROLINA.

A motion was made by _____ and seconded by _____ for the adoption of the following Resolution, and upon being put to a vote was duly adopted:

WHEREAS, on March 24, 2008, pursuant to Article 20 of Chapter 160A of the North Carolina General Statutes, as amended, City Council authorized an interlocal agreement with the City of Gastonia for a regional express bus service between Gastonia and Uptown Charlotte for up to five (5) years; and

WHEREAS, on March 25, 2013, City Council authorized the City Manager to renew the Interlocal agreement for Fiscal Year 2014, with authorization for one-year renewals through Fiscal Year 2018; and

WHEREAS, Gastonia requested that the City provide an additional midday trip for the remaining term of the Interlocal agreement, including renewal terms, and, in exchange, has offered to pay 100% of the net operating expenses (including overhead) of the additional trip and to provide the City with a Compressed Natural Gas (CNG) bus to operate the service; and

WHEREAS, the CNG bus will be the City's property and will remain so after the expiration of the amended Interlocal Agreement; and

WHEREAS, the funding for the additional midday trip will come from Gastonia's Congestion Mitigation and Air Quality (CMAQ) grant funds; and

WHEREAS, North Carolina General Statute §160A -461 requires that Interlocal Agreements "be ratified by resolution of the governing board of each unit spread upon its minutes".

NOW, THEREFORE, BE IT RESOLVED that the City Council of Charlotte, North Carolina hereby:

1. Approves and ratifies the proposed amendment to the Interlocal Agreement between the City of Charlotte and the City of Gastonia;
2. Authorizes the City Manager and his designees to execute an amendment consistent with the terms as presented to City Council with such technical corrections and modifications as may be necessary to effect the spirit and intent of the amendment;
3. Authorizes the Chief Executive Officer of the Charlotte Area Transit System to undertake all activities and measures necessary for the functional operation of the services agreed upon by the City in conjunction with this Interlocal Agreement;
4. Directs that this resolution and its adoption be reflected in the minutes of the Charlotte City Council.

Approved as to form:

Senior Assistant City Attorney



Agenda Date: 5/23/2016

Agenda #: 36.File #: 15-3055 Type: Consent Item

Charlotte Water Construction Rental Tools and Equipment

Action:

- A. **Approve the rental of equipment from a cooperative purchasing contract as authorized by G.S. 143-129(e)(3),**
- B. **Approve a unit price contract with Sunbelt Rentals, Inc., for the rental of tools and equipment for an initial term up to three years under The Cooperative Purchasing Network (Contact #R151501) dated October 20, 2015, and**
- C. **Authorize the City Manager to extend the contract for two additional, one-year terms as long as the cooperative contract is in effect, at prices and terms that are the same or more favorable than those offered under the cooperative contract.**

Staff Resource(s):

Angela Lee, Charlotte Water

Cooperative Purchasing Exemption

NC S.L. 2001-328, effective January 1, 2002, authorizes competitive group purchasing.

Explanation

- When completing water and sewer repairs, field crews are occasionally required to use specialty equipment and tools, such as excavators, backhoes, large trench boxes, and bull dozers.
- It is more cost effective for Charlotte Water to rent this equipment than to own and maintain the equipment on a long-term basis.
- Sunbelt Rentals, Inc. has a contract awarded through The Cooperative Purchasing Network that offers competitively obtained contracts to public agencies nationwide.
- The company will be paid the unit prices set forth in the contract, which are available upon request.
- Annual expenditures are estimated to be \$140,000.

Charlotte Business INclusion

This is a cooperative purchasing contract and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Operating Budget



Agenda Date: 5/23/2016

Agenda #: 37.File #: 15-3022 Type: Consent Item

Charlotte Water Installment Financing Agreement for Vehicles and Equipment

Action:

Adopt a resolution approving an installment financing agreement up to \$4.6 million for the purchase and delivery of Charlotte Water vehicles and equipment, and providing for the execution and delivery of various documents necessary to complete the agreement.

Staff Resource(s):

Robert Campbell, Management & Financial Services
Barry Gullet, Charlotte Water

Explanation

- The action authorizes the City to enter into an installment financing agreement for up to \$4.6 million in June 2016 to finance vehicles and equipment, such as cars, trucks, heavy equipment, and technology equipment. A list of the vehicles and equipment are provided as an attachment.
- The City's obligation to repay the debt will be secured by a security interest in the vehicles and equipment.
- The current action will give approval to the City Manager and Chief Financial Officer to take necessary actions to complete the financing.
- The City did not finance facility projects this year; therefore, it is more cost effective to finance the \$4.6 million equipment needs through a bank, substantially decreasing issuance costs for the debt.

Fiscal Note

Funding: Charlotte Water Debt Service Fund

Attachment

List of Vehicles and Equipment
Resolution

Asset Number	Year	Make	Model	Replacement Cost
UDH627	2003	JOHN DEERE	410G	\$85,000
UDJ848T	2003	INTERNATIONAL	4300 SBA	\$135,000
UST856	2001	JOHN DEERE	4610	\$70,000
UDH626	2002	JOHN DEERE	4610	\$85,000
UDJ844	2002	INTERNATIONAL	4700	\$135,000
UDH619	1999	FORD	555CP2	\$85,000
UWH888	1992	CASE	580BCK	\$85,000
UWA012	2000	CHEVROLET	BLAZER	\$30,000
UWA014	2001	CHEVROLET	BLAZER	\$30,000
UAA030	2001	CHEVROLET	BLAZER	\$30,000
UAA027	2000	CHEVROLET	BLAZER	\$30,000
UWU115	2005	CHEVROLET	COLORADO	\$30,000
UCA081	2009	FORD	ESCAPE	\$30,000
UWA015	2006	FORD	ESCAPE HYBRID	\$30,000
UWA029	2008	FORD	ESCAPE HYBRID	\$30,000
USU212	2005	FORD	F-150	\$25,000
UWU058	2005	FORD	F-150	\$30,000
USU214	2005	FORD	F-150	\$25,000
UDU700	2007	FORD	F-150	\$25,000
UDU818	2009	FORD	F-150	\$25,000
UDU819	2009	FORD	F-150	\$25,000
UDU820	2009	FORD	F-150	\$25,000
UWU057	2004	FORD	F-150	\$30,000
UWU051	2003	FORD	F-150	\$30,000
UEU307	2009	FORD	F-150	\$30,000
UEU308	2009	FORD	F-150	\$30,000
UEU277	2004	FORD	F-150	\$30,000
UCU320	2009	FORD	F-150	\$30,000
UCU315	2009	FORD	F-150	\$30,000
UCU316	2009	FORD	F-150	\$30,000
UCU318	2009	FORD	F-150	\$30,000
UCU319	2009	FORD	F-150	\$30,000
UCU304	2009	FORD	F-150	\$30,000
UCU305	2009	FORD	F-150	\$30,000
UCU309	2009	FORD	F-150	\$30,000
UCU311	2009	FORD	F-150	\$30,000
UCU299	2009	FORD	F-150	\$30,000
UCU301	2009	FORD	F-150	\$30,000
USU635	2006	FORD	F-150 EXT	\$30,000
UDU634	2006	FORD	F-150 EXT	\$30,000
USU812	2008	FORD	F-150 EXT	\$30,000
UDU813	2008	FORD	F-150 EXT	\$30,000
UDU814	2008	FORD	F-150 EXT	\$30,000
UDU810	2008	FORD	F-150 EXT	\$30,000
UDU811	2008	FORD	F-150 EXT	\$30,000
UEU103	2011	FORD	F-150 EXT	\$30,000
UDU599	2009	FORD	F-150 EXT	\$30,000
UDU598	2009	FORD	F-150 EXT	\$30,000
USJ200	2010	FORD	F-250	\$37,000
USJ201	2010	FORD	F-250	\$37,000
UDJ614	2007	FORD	F-450	\$70,000
UDJ615	2007	FORD	F-450	\$70,000

Asset Number	Year	Make	Model	Replacement Cost
USJ503	2010	FORD	F-550	\$90,000
USD430	1992	FORD	F600	\$100,000
USD431	1992	FORD	F600	\$100,000
USD432	1992	FORD	F600	\$100,000
UDD604	2003	FORD	F650	\$100,000
UDZ922	2000	KOMATSU	FG25	\$40,000
UDD203	2002	FREIGHTLINER	FL70	\$105,000
USD472	2000	FREIGHTLINER	FL80	\$141,000
USJ872	2000	CHEVROLET	K-3500 C/C	\$65,000
UCU508	2008	FORD	RANGER	\$30,000
UCU509	2008	FORD	RANGER	\$30,000
UEU427	2003	CHEVROLET	S-10	\$30,000
UCA078	2003	FORD	TAURUS	\$30,000
UDA024	2003	FORD	TAURUS	\$30,000
UFB105N		Van (wrecked - Lab)		\$50,000
				\$3,135,000
SLC		Ford	F-150 Ext Cab 4x4	\$30,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-450 4X4	\$50,000
SLC			Sewer Cleaning Jetter Truck	\$180,000
SLC			4 Ton Trailer	\$10,000
SLC			Easement Machine	\$60,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
SLC		FORD	F-150	\$25,000
				\$605,000
ADD		Backhoe with Rock Splitter Attachments		\$110,000
ADD		Backhoe with Rock Splitter Attachments		\$110,000
ADD		High Top Van - Lab Services		\$50,000
ADD		Ford	F-150	\$25,000
ADD		Ford	F-150 Ext Cab 4X4	\$30,000
ADD		Genie Scissor Lift with Platform EMD Maint		\$45,000
ADD		Ford	F-150 Ext Cab 4X4	\$30,000
ADD		Forklift - Zone 3		\$50,000
ADD		Bush Hog 75000		\$75,000
				\$525,000
OTHER		New locating equipment		\$25,000
OTHER		Stockroom Bar Coding Equipment		\$100,000
OTHER		Sewer Cameras		\$60,000
OTHER		Plotter Printer (Rehab, CCTV, Critical Assets)		\$50,000
				\$235,000

Asset Number	Year	Make	Model	Replacement Cost	
		Contingency/delivery costs/ costs of issuance		\$100,000	
		Total equipment requested (COPS) up to		\$4,600,000	

EXTRACTS FROM MINUTES OF CITY COUNCIL

* * *

A Regular Meeting of the City Council of the City of Charlotte, North Carolina was duly held in the Meeting Chamber at the Charlotte-Mecklenburg Government Center in Charlotte, North Carolina, the regular place of meeting, at 7:00 p.m. on May 23, 2016:

Members Present:

Members Absent:

* * * * *
* * *

Councilmember _____ introduced the following resolution, a summary of which had been provided to each Councilmember, copy of which was available with the City Council and which was read by title:

RESOLUTION OF THE CITY OF CHARLOTTE, NORTH CAROLINA APPROVING AN INSTALLMENT FINANCING AGREEMENT TO FINANCE VEHICLES AND EQUIPMENT AND DELIVERY THEREOF AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS

WHEREAS, the City of Charlotte, North Carolina (the “*City*”) is a municipal corporation validly existing under the Constitution, statutes and laws of the State of North Carolina (the “*State*”);

WHEREAS, the City has the power, pursuant to the General Statutes of the State, to (1) purchase real and personal property, (2) enter into installment purchase contracts to finance and refinance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the City Council of the City (the “*City Council*”) has determined that it is in the best interest of the City to enter into an installment financing agreement (the “*Contract*”) with PNC Bank, National Association (the “*Bank*”) in order to pay the capital costs of the acquisition and installation of vehicles and equipment (collectively, the “*Projects*”), and to put a security interest in the Projects in favor of the Bank in order to provide security for the City’s obligations under the Contract;

WHEREAS, the City will enter into the Contract in an aggregate principal amount of not to exceed \$4,600,000;

WHEREAS, there have been made available to the City Council the form of the Contract which the City proposes to approve, enter into and deliver, as applicable, to effectuate the proposed financing at an interest rate as specified in the Contract; and

WHEREAS, it appears that the Contract is in appropriate form and is an appropriate instrument for the purposes intended;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTE, NORTH CAROLINA, AS FOLLOWS:

Section 1. Ratification of Instruments. All actions of the City, the Mayor, the City Manager, the Chief Financial Officer, the City Treasurer and the City Debt Manager, the City Clerk, the City Attorney and their respective designees, whether previously or hereinafter taken, in effectuating the proposed financing are hereby approved, ratified and authorized pursuant to and in accordance with the transactions contemplated by the Contract.

Section 2. Approval, Authorization and Execution of Contract. The City hereby approves the Projects in accordance with the terms of the Contract, which will be a valid, legal and binding obligation of the City in accordance with their terms. The City hereby approves the amount advanced by the Bank to the City pursuant to the Contract in an aggregate principal amount not to exceed \$4,600,000, such amount to be repaid by the City to the Bank as provided in the Contract. The form, terms and content of the Contract are in all respects authorized, approved and confirmed, and the Mayor, the City Manager, the Chief Financial Officer, the City Treasurer and the City Debt Manager, the City Clerk or their respective designees (each a “*Designated Representative*”), individually or collectively, are authorized, empowered and directed to execute and deliver the Contract for and on behalf of the City, including necessary counterparts, in substantially the form made available to the City Council, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions, and that from and after the execution and delivery of the Contract, each Designated Representative is hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Contract as executed.

Section 3. Further Actions. Each Designated Representative is hereby designated as the City’s representatives to act on behalf of the City in connection with the transactions contemplated by the Contract, and the Designated Representatives are authorized and directed to proceed with the Projects in accordance with the terms of the Contract, and to seek opinions on matters of law from the City Attorney, which the City Attorney is authorized to furnish on behalf of the City, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. The Designated Representatives are hereby authorized to designate one or more employees of the City to take all actions which they are authorized to perform under this Resolution, and each is in all respects authorized on behalf of the City to supply all information pertaining to the transactions contemplated by the Contract. The Designated Representatives, individually or collectively, are authorized to execute and deliver for and on behalf of the City any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the Contract or as they may deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 4. Severability. If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 5. Repealer. All motions, orders, resolutions and parts thereof in conflict with this Resolution are hereby repealed.

Section 6. Effective Date. This Resolution is effective on the date of its adoption.



Agenda Date: 5/23/2016

Agenda #: 38.File #: 15-3059 Type: Consent Item

Charlotte Water Bypass Pumping Services

Action:

- A. Approve three unit price contracts for bypass pumping services each for a one-year term with the following companies:**
- Sunbelt Rentals, Inc.,
 - Western Oilfields Supply Company, and
 - Xylem Dewatering Solutions, Inc.
- B. Authorize the City Manager to renew the contracts for two additional, one-year terms with possible price adjustments.**

Staff Resource(s):

Angela Lee, Charlotte Water

Explanation

- Charlotte Water currently uses multiple vendors to perform bypass pumping in parts of the sanitary sewer pipe collection system, wastewater treatment processes, sewage lift stations, water treatment, and to remove water from large excavation areas.
- Bypass pumping involves the rental and/or repair of pumps, related equipment, and an operator (either vendor-supplied or Charlotte Water staff) to temporarily reroute flow during scheduled or emergency repairs. A bypass pump operation may be called upon to safely reroute up to 54 million gallons of sewage in a single day.
- On January 29, 2016, the City issued a Request for Proposal (RFP) for bypass pumping services. In response to the RFP, the City received three proposals from interested service providers.
- Charlotte Water staff evaluated the proposals and determined that Sunbelt Rentals, Inc., Western Oilfields Supply Company, and Xylem Dewatering Solutions, Inc. best meet the City's needs in terms of experience, cost, qualifications, and customer service approach.
- A contract award to multiple vendors will ensure access to resources for these emergency services, which are needed 24 hours a day, seven days a week.
- Based on past experience, Charlotte Water could need these services one to two times per week.
- The annual expenditures are anticipated to total \$300,000 per company.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Operating Budget



Agenda Date: 5/23/2016

Agenda #: 39.File #: 15-3095a Type: Consent Item

McDowell Creek Wastewater Treatment Plant - Digester and Chemical Feed Reliability Improvements

Action:

Award a contract in the amount of \$3,082,000 to the lowest responsive bidder The Harper Corporation for the McDowell Creek Wastewater Treatment Plant - Digester and Chemical Feed Reliability project.

Staff Resource(s):

Carl Wilson, Charlotte Water

Explanation

- McDowell Creek Wastewater Treatment Plant (WWTP) has been in operation since 1979, with major expansions occurring in the years 1995 and 2007.
- WWTP uses five large, concrete digester tanks in the treatment of wastewater. Digesters require routine periodic internal cleaning, inspection, and maintenance and only one digester can be removed from service at a time.
- In addition a byproduct of local soft drink manufacturers, as a food source for the bacteria, is used in the wastewater treatment process. This byproduct, sugar water, offsets the use of acetic acid, which is more costly and has additional handling safety concerns. Charlotte Water estimates, at minimum, a savings of \$65,000 per year in operating costs by using sugar water.
 - The two current sugar water storage tanks are 36 years old and have reached the end of their useful lives.
- The contract with The Harper Corporation will provide services to support the Digester and Chemical Feed Reliability Improvement project. The work involves:
 - Inspecting, cleaning, completing repairs, and restoring internal concrete for the second of the five digesters, and
 - Adding three new 15,000 gallon stainless steel storage tanks, canopy, fill pump, and three metering pumps in a containment structure and truck off-loading spill containment area.
- On October 29, 2015, Charlotte Water issued an Invitation to Bid for the rehabilitation of Digester Three and Chemical Feed Reliability at the McDowell Creek WWTP; the bids were rejected due to exceeding the budgeted funds for this project.
- On March 16, 2016, Charlotte Water re-advertised the project; three bids were received from interested service providers that were within the original project budget.
- The Harper Corporation was selected as the lowest responsive, responsible bidder.
- The project is anticipated to be complete by fall of 2016.

Agenda #: 39.File #: 15-3095a Type: Consent Item

Charlotte Business INclusion

Established SBE Goal: 2.00%

Committed SBE Goal (at time of Bid): 3.15%

SBE Committed Participation to Date: 4.09%

The Harper Corporation exceeded the established subcontracting goal, and has committed 4.09% (\$126,057) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Nichols Custom Builders Design (SBE, MBE) (\$94,690) (bathroom, paving, and curb)
- P&TL, Inc. (SBE) (\$1,363) (erosion control)
- Buffkin Trucking, Inc. (SBE, MBE) (\$1,000) (hauling)

The Harper Corporation has also committed an additional 0.94% (\$29,004.46) to the following certified firm(s):

- Bonilla Brothers, LLC (SBE, WBE) (\$29,004.46) (chemical building roofing)

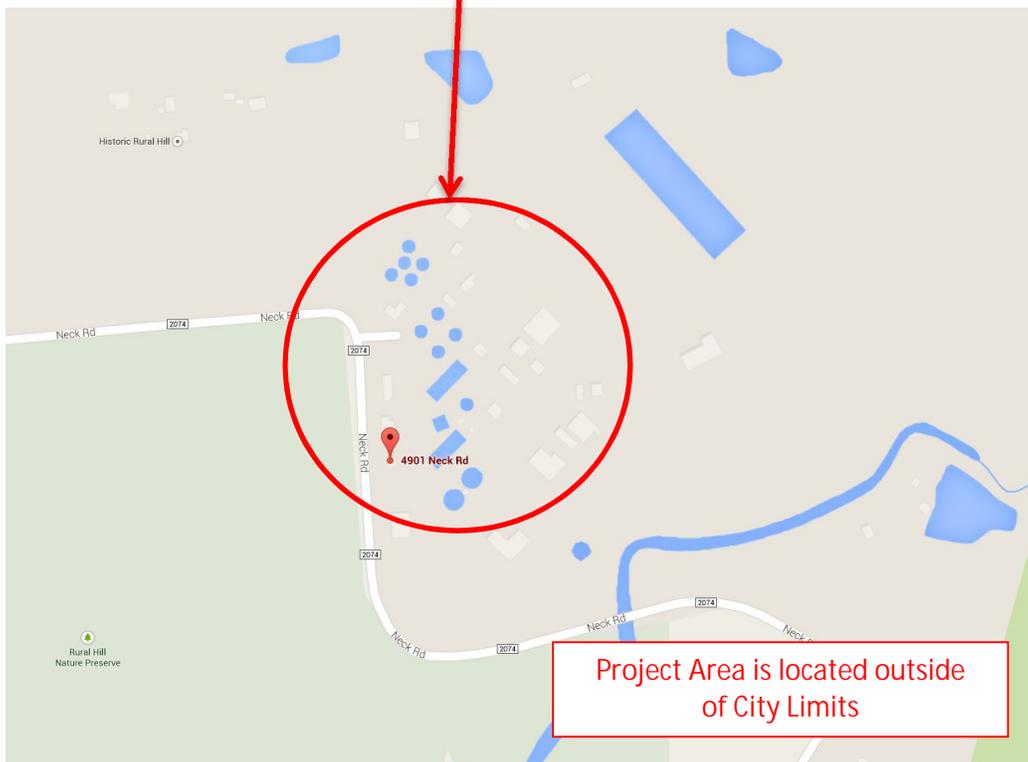
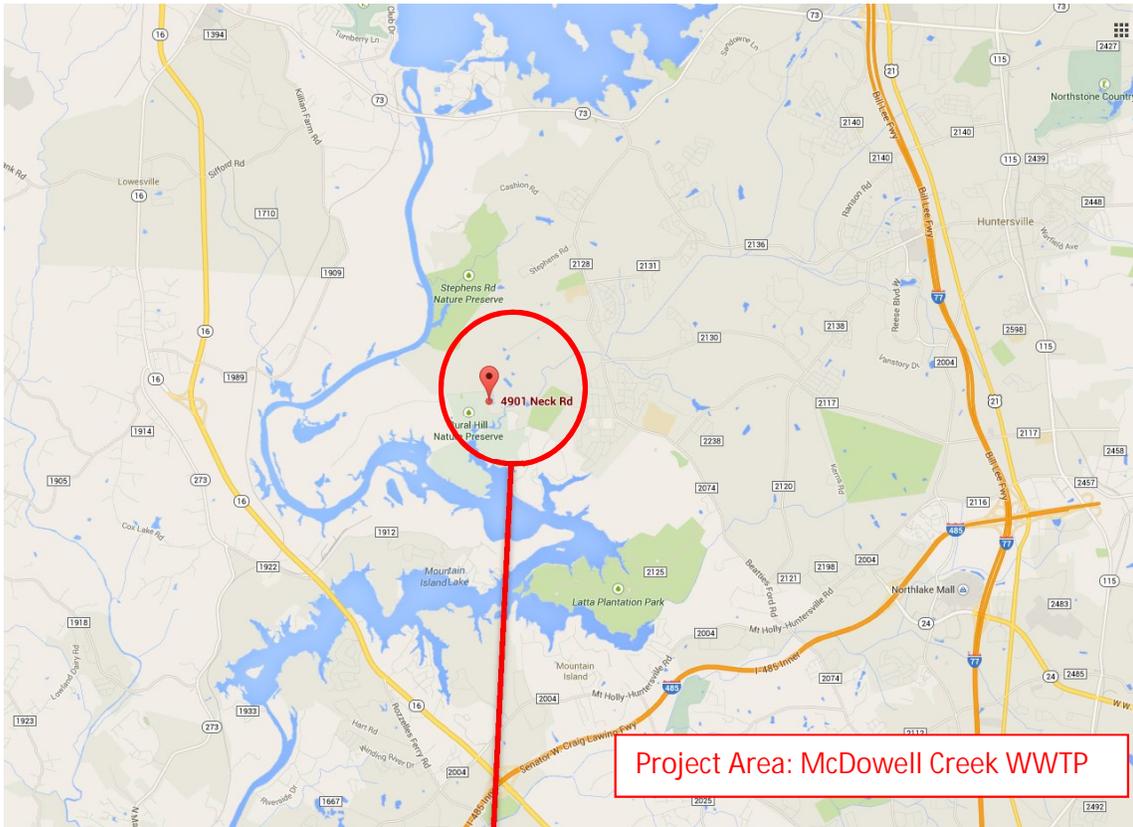
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment

Map

McDowell Creek Wastewater Treatment Plant - Digester and Chemical Feed Reliability Improvements - Map





Agenda Date: 5/23/2016

Agenda #: 40. **File #:** 15-3309 **Type:** Consent Item

Granite Street Force Main Replacement

Staff Resource(s):

Carl Wilson, Charlotte Water

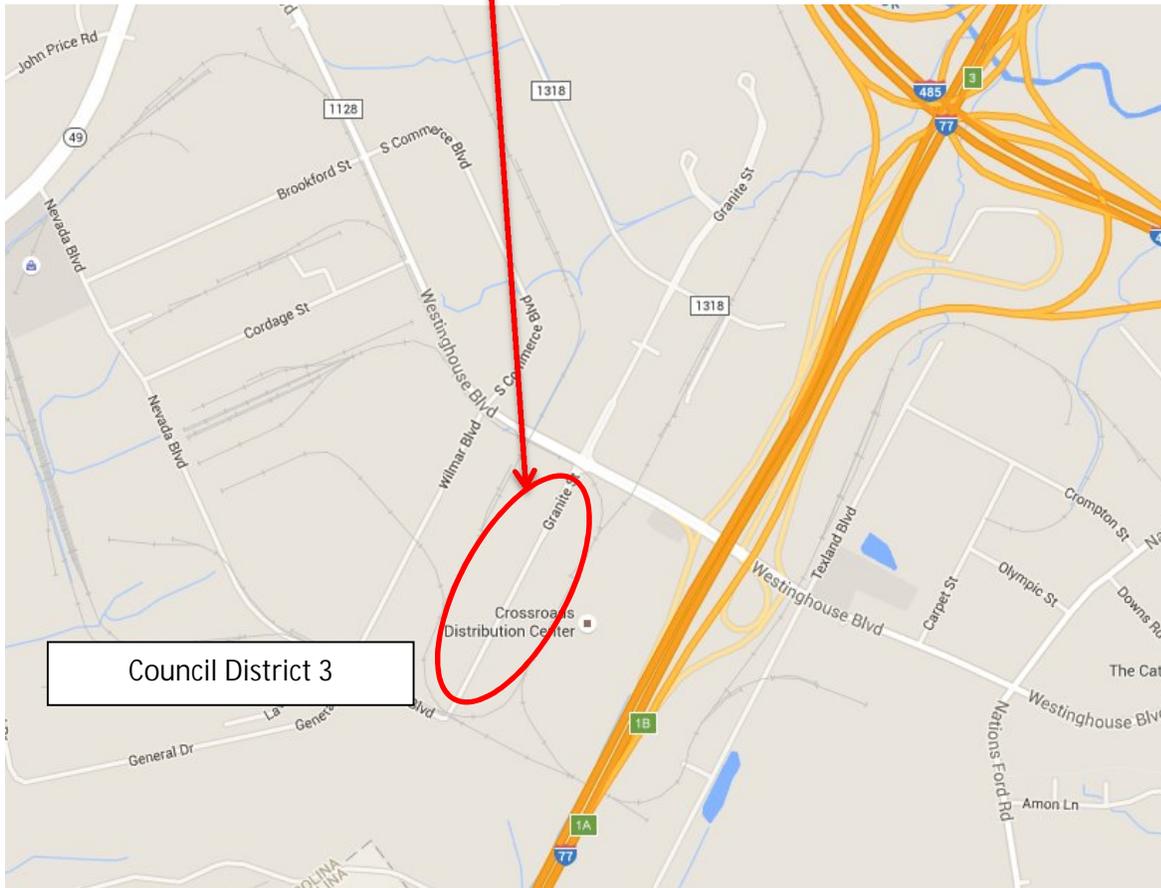
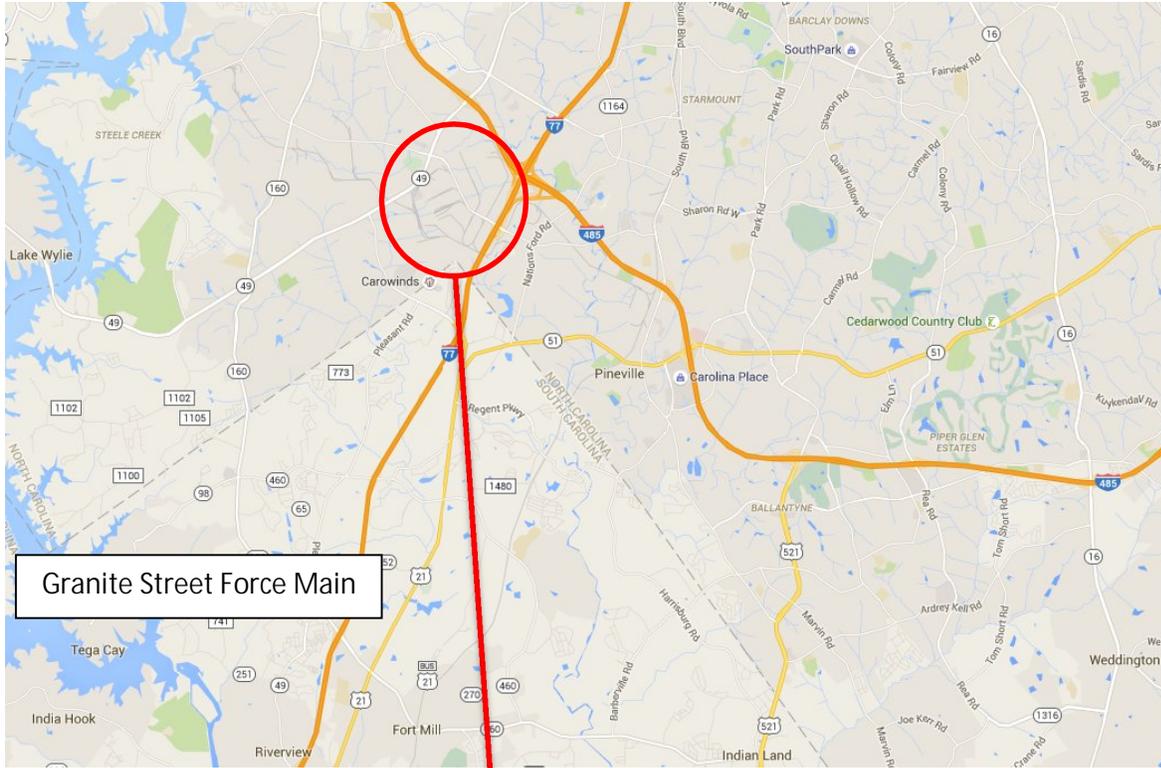
Explanation

- A write-up for this item will be included in the Council-Manager Memo on Friday, May 20, 2016.

5HJW a Ybh

A Ud

Granite Street Force Main Replacement - Map





Agenda Date: 5/23/2016

Agenda #: 41.**File #:** 15-3061 **Type:** Consent Item

Mallard Creek Wastewater Treatment Plant Centrifuge Maintenance

Action:

Approve a unit price contract with Sentrimax Centrifuges USA Inc. for centrifuge preventative maintenance and repair services at the Mallard Creek Wastewater Treatment Plant for a term of three years.

Staff Resource(s):

Jackie Jarrell, Charlotte Water

Explanation

- Centrifuges are used in wastewater treatment plants to remove excess water from sludge prior to disposal. These are very large machines that spin at high speeds.
- The Mallard Creek Wastewater Treatment Plant uses centrifuge equipment for their sludge dewatering needs. Centrifuges require specialized equipment and staff to complete preventative maintenance and repair services.
- On March 4, 2016, the City issued a Request for Proposal (RFP) for the Maintenance of Centrifuges. In response to the RFP, the City received five proposals from interested service providers.
- Charlotte Water staff evaluated the proposals and determined that Sentrimax Centrifuges USA Inc. best meets the City's needs in terms of experience and qualifications, in addition to providing the most competitive price.
- The estimated annual cost is \$100,000.

Fiscal Note

Funding: Charlotte Water Operating Budget

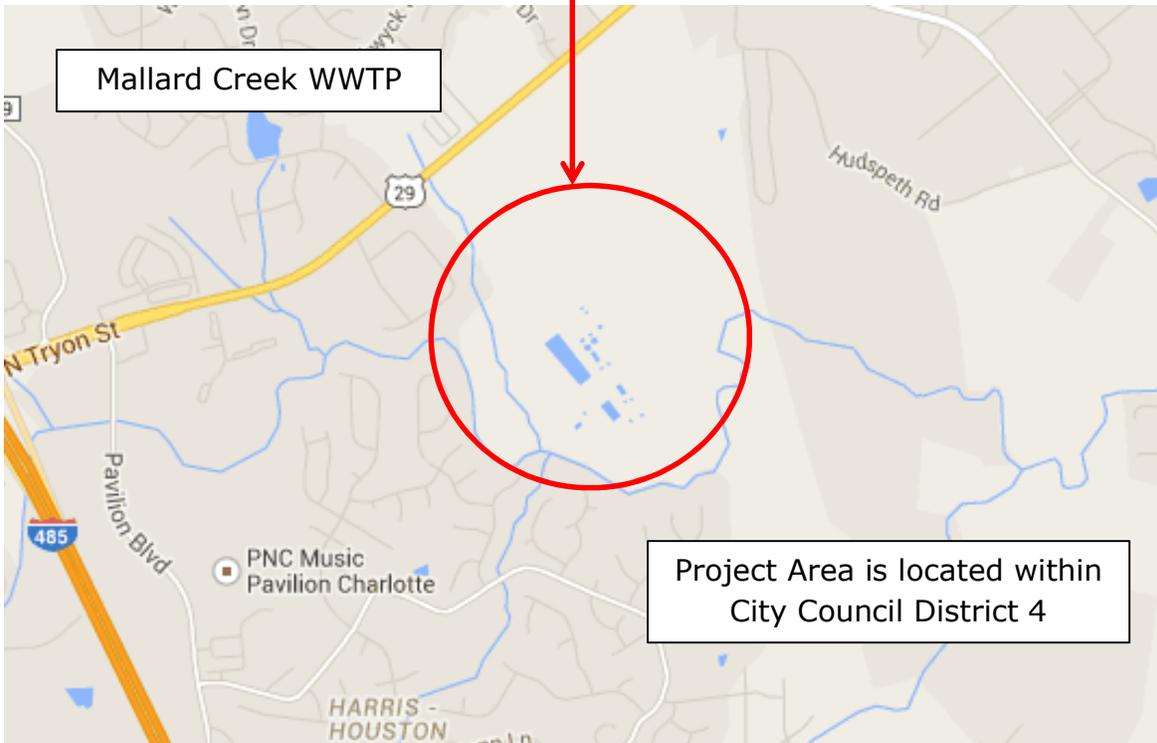
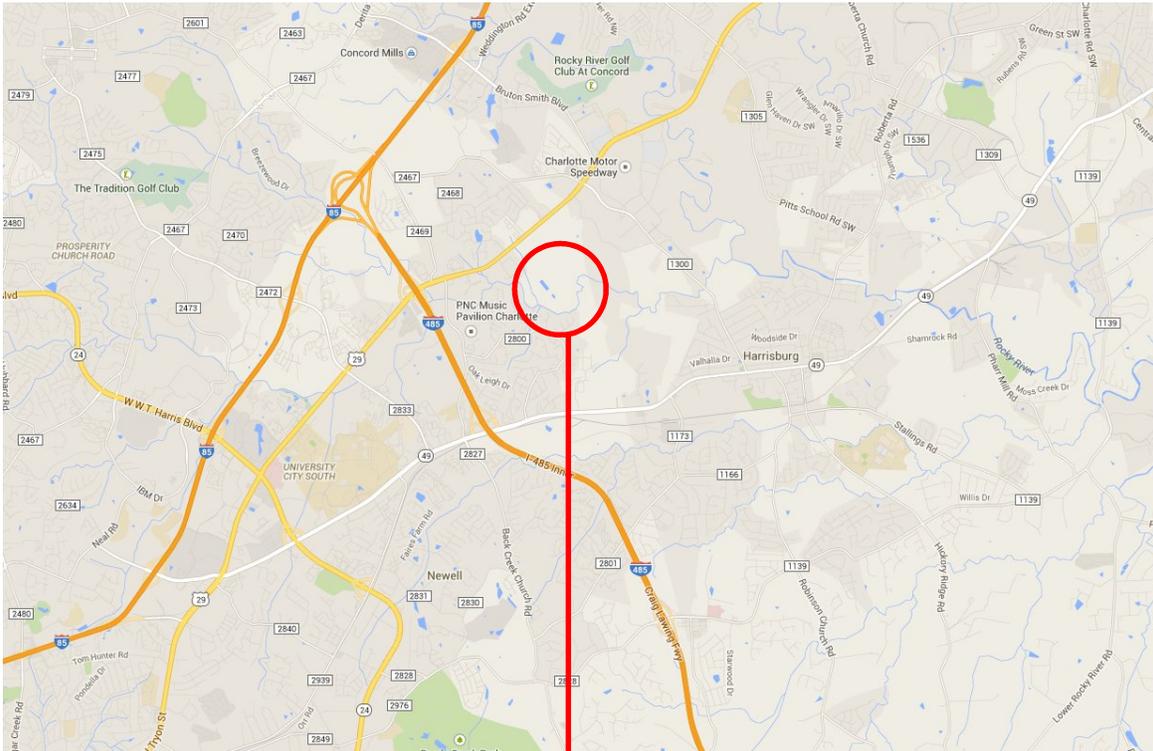
Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Attachment

Map

Centrifuge Maintenance for Mallard Creek Wastewater Treatment Plant – Map





Agenda Date: 5/23/2016

Agenda #: 42.File #: 15-3083 Type: Consent Item

Construction Manager at Risk Services for Sugar Creek Wastewater Treatment Plant Reliability Improvements

Action:

Approve a contract with Garney Companies, Inc. in the amount of \$520,693 for the preconstruction phase services associated with the Sugar Creek Wastewater Treatment Plant Reliability Improvements project.

Staff Resource(s):

Carl Wilson, Charlotte Water

Explanation

- The Sugar Creek Wastewater Treatment Plant, near South Park at Fairview Road, is one of Charlotte Water's oldest treatment plants, originally constructed in the 1920s, with major improvements in the 1950s, 1980s, and 1990s.
- The primary objectives of the Reliability Improvements project are to identify and implement required upgrades to continue treating daily plant flow, while meeting all existing discharge permitting requirements, and adding chemical nutrient removal capability.
- Upgrades include:
 - Aeration system improvements,
 - Main lift station improvements,
 - Effluent filter upgrades,
 - Potable and non-portable water system improvements, and
 - Instrumentation and control improvements.
- Charlotte Water will use the Construction Manager at Risk (CMAR) project delivery method to provide more certainty with respect to project cost and schedule, mitigate risk during construction, enhance Minority/Woman/Small Business Enterprise participation, and allow for more effective coordination of construction and start-up activities with Charlotte Water operations staff.
- On February 17, 2016, the City issued a Request for Qualifications for CMAR Services for Sugar Creek Reliability Improvements; six responses were received from interested service providers.
- Charlotte Water staff evaluated the proposals and determined that Garney Companies, Inc. best meets the City's needs in terms of firm and project team member experience.
- The contract with Garney Companies, Inc. will provide for the CMAR's preconstruction services during design. Preconstruction phase services include working collaboratively with Charlotte Water and the Design Engineer, HDR Engineering Inc. of the Carolinas to identify and mitigate risk, develop project schedules, develop construction cost estimates and bid packages, perform constructability reviews, and to establish and negotiate the guaranteed maximum price.
- The CMAR project delivery method will require one additional contract for the construction phase, which will be brought to the City Council in 2017.
- Garney Companies Inc., as the CMAR, will not be allowed to self-perform the construction work.

Agenda #: 42.File #: 15-3083 Type: Consent Item

The company will bid out work to subcontractors.

- Garney Companies, Inc. will be responsible for managing the subcontractors work and delivering the project on schedule and on budget.

Background

- Charlotte Water presented this project and the CMAR delivery method to the Charlotte Water Advisory Committee on October 15, 2015, and to the City Council Environment Committee on November 11, 2015.
- On November 23, 2015, City Council approved a contract with HDR Engineering Inc. of the Carolinas for final engineering design services, CMAR procurement assistance, and construction administration.
- On February 22, 2016, City Council approved City staff to apply for the North Carolina Clean Water State Revolving Fund Loan for this project. The application has been submitted to the state of North Carolina for review.

Charlotte Business INClusion

The City negotiated subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INClusion Policy). For this contract, Garney Companies, Inc. has committed 4.76% (\$24,800) of the total contract amount to the following certified firms:

- BW Solutions (SBE) (\$24,800) (constructability review)

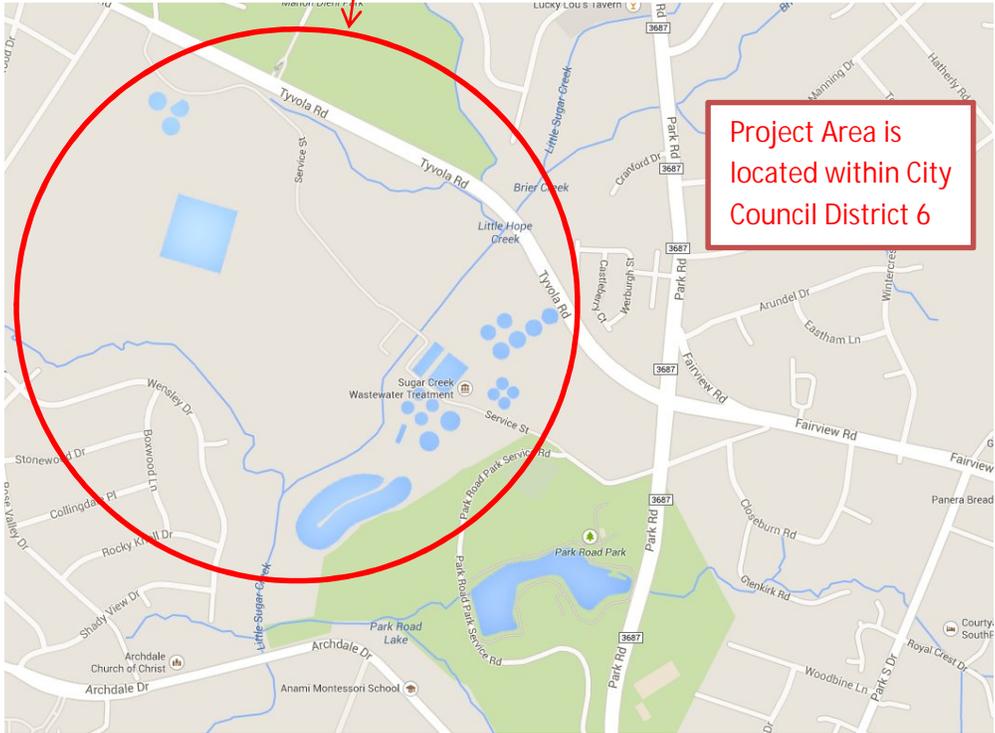
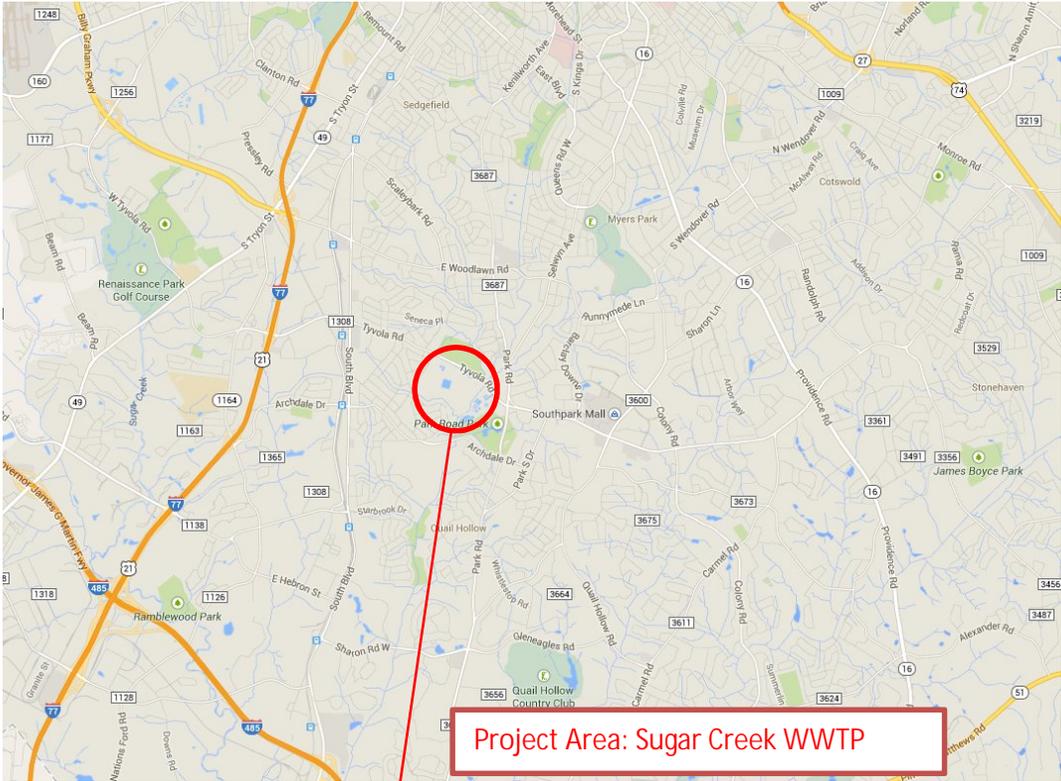
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment

Map

Construction Manager at Risk Services for Sugar Creek Wastewater Treatment Plant Reliability Improvements - Map





Agenda Date: 5/23/2016

Agenda #: 43.**File #:** 15-3086 **Type:** Consent Item

Sanitary Sewer Maintenance Training Program

Action:

- A. Approve a unit price contract with Tilson & Associates, LLC for services for the Sanitary Sewer Maintenance Training Program for an initial term of three years, and**
- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Angela Lee, Charlotte Water

Explanation

- Charlotte Water is responsible for maintaining over 4,200 miles of sanitary sewer pipe. Proper maintenance and cleaning of sewer pipe is integral to preventing sewer overflows.
- Tilson & Associates, LLC will develop a sanitary sewer collection system operation and maintenance training program for Charlotte Water Field Operations staff to ensure the proper operation of recently purchased sewer cleaning tools and equipment.
- Cleaning sewer pipes is required by the North Carolina Department of Environmental Quality.
- On March 14, 2016, the City issued a Request for Qualifications (RFQ) for the Sanitary Sewer Maintenance Training Program. In response to the RFQ, the City received one proposal from an interested professional service provider.
- Charlotte Water staff evaluated the proposal and determined that Tilson & Associates, LLC is highly -qualified based on its experience providing similar services to large municipalities across the nation, project team qualifications, the quality of the proposal, and the approach to providing these services.
- Estimated contract expenditures are \$100,000 annually.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1 (a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Operating Budget



Agenda Date: 5/23/2016

Agenda #: 44.File #: 15-3171 Type: Consent Item

Engineering Services for Various Storm Drainage Repair Projects

Action:

Approve a contract in an amount not to exceed \$1,250,000 with US Infrastructure of Carolina, Inc. for engineering analysis and design services for various storm drainage improvement projects.

Staff Resource(s):

Stewart Edwards, Engineering & Property Management

Explanation

- US Infrastructure of Carolina, Inc. will provide engineering analysis and design services for various storm drainage maintenance and repair projects (AI, A, and B priority requests for service), ranging from single property repairs to area-based drainage projects.
- The use of consultants allows their specific expertise to be matched to the appropriate projects on a task-order basis.
- Specific tasks associated with the services shall include, but are not limited to:
 - Coordination with property owners,
 - Site assessment activities,
 - Hydrologic and hydraulic analysis,
 - Determination of alternatives to address drainage issues,
 - Recommendation of a preferred solution,
 - Evaluation of downstream impacts,
 - Preparation of construction drawings, and
 - Providing assistance as needed throughout construction.
- Work assignments will be generated in response to requests for services received by Storm Water Services from task orders issued by the project manager.
- On December 1, 2014, the City issued a Request for Qualifications (RFQ) for Engineering Services for Various Storm Drainage Improvement Projects. In response to the RFQ, the City received 28 proposals from interested professional service providers.
- Engineering & Property Management evaluated the proposals and determined that US Infrastructure of Carolina, Inc. was among the six firms selected based on competence, qualifications, and responsiveness. The other five consultants chosen during this RFQ were awarded contracts at the City Council Business Meeting on June 8, 2015.
- The contract for US Infrastructure of Carolina, Inc. was delayed because the proposed project team changed after the selection process. The company's existing contract with Storm Water

Agenda #: 44.File #: 15-3171 Type: Consent Item

Services was used to evaluate the new proposed team prior to awarding the contract.

Charlotte Business INclusion

The City negotiates subcontracting participation after the proposal selection process (Part C: Section 2.1 (h) of the Charlotte Business INclusion Policy). On these contracts US Infrastructure of Carolinas, Inc. committed 10% (\$125,000) of the total contract amount to the following certified firms:

- R. Joe Harris & Associates (SBE) (\$100,000) (surveying)
- Joel E. Wood & Associates (SBE) (\$12,500) (geotech)
- Barry Lambert Engineering (SBE) (\$12,500) (utility location)

Fiscal Note

Funding: Storm Water Community Investment Plan



Agenda #: 45.File #: 15-3237 Type: Consent Item

Trentwood Place Storm Drainage Repair Project

Action:

Award a contract in the amount of \$434,361.40, to the lowest responsive bidder Carolina Cajun Concrete, Inc., for the Trentwood Place Storm Drainage Repair project.

Staff Resource(s):

Stewart Edwards, Engineering & Property Management

Explanation

- The Trentwood Place storm drainage repair project will replace existing failed corrugated metal pipe and associated infrastructure.
- The project is located on Trentwood Place, Tanglebrook Lane and Pinestream Drive in Council District 2.
- The work will include:
 - Replacement of approximately 680 feet of storm drainage pipe and associated drainage structures,
 - Asphalt pavement repair,
 - Curb and gutter replacement,
 - Driveways, and
 - Incidental water and sanitary sewer pipe replacement.
- On April 18, 2016, the City issued an Invitation to Bid; nine bids were received from interested service providers.
- Carolina Cajun Concrete, Inc. was selected as the lowest responsive responsible bidder.
- The project is anticipated to be completed by fourth quarter 2016.

Charlotte Business INclusion

Established SBE Goal: 12.00%

Committed SBE Goal: 12.21%

Carolina Cajun Concrete, Inc. exceeded the established SBE subcontracting goal, and has committed 12.21% (\$53,048) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Streeter Trucking Company, Inc. (SBE, MBE) (\$24,250) (hauling)
- B & N Grading, Inc. (SBE) (\$15,900) (asphalt)
- B & B Concrete Construction of Charlotte, Inc. (SBE) (\$12,898) (concrete)

Agenda #: 45.File #: 15-3237 Type: Consent Item

Established MBE Goal: 5.00%

Committed MBE Goal: 5.58%

Carolina Cajun Concrete, Inc. exceeded the established MBE subcontracting goal, and has committed 5.58% (\$24,250) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Streeter Trucking Company, Inc. (SBE, MBE) (\$24,250) (hauling)

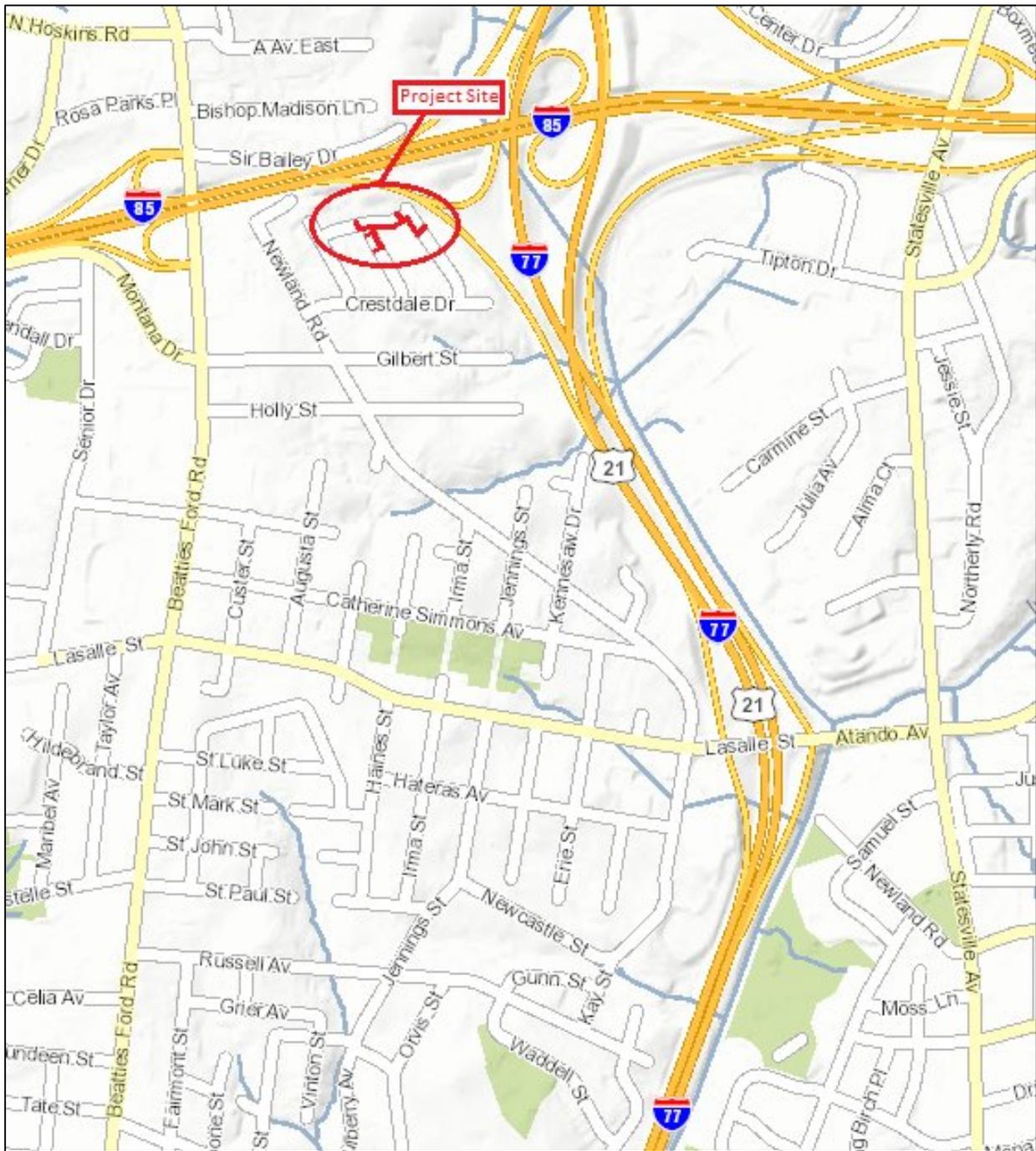
Carolina Cajun Concrete, Inc. is a City SBE.

Fiscal Note

Funding: Storm Water Services Community Investment Plan

Attachment

Map



**Location Map: Trentwood Place Storm Drainage Improvement Project
(Council District 2)**



Agenda Date: 5/23/2016

Agenda #: 46.File #: 15-3238 Type: Consent Item

Citywide Armored Car Services

Action:

- A. Authorize the City Manager to negotiate and approve a unit price contract with Dunbar Armored Inc. for Armored Car Services for an initial term of three years, and**

- B. Authorize the City Manager to renew the contract for up to two additional, one-year renewal terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Robert Campbell, Management & Financial Services

Explanation

- City departments, including CATS and Aviation, require safe transportation of cash revenue from citizen pay stations.
- These services are used to provide revenue transfer, deposit, and change run services supporting daily operations of the City.
- On February 23, 2016, the City issued a Request for Proposals (RFP) for Armored Car Services. In response to the RFP, the City received one proposal from an interested service provider. All City registered vendors that provide related services, including 10 MWSBE companies, were notified of the contracting opportunity with no response.
- The Project Team, consisting of staff from Management & Financial Services, CATS, and Aviation evaluated the proposal and determined that Dunbar Armored Inc. meets the City's needs in terms of qualifications, experience, cost, and responsiveness to RFP requirements.
- The contract is designed to be flexible in allowing other City departments to initiate Armored Car Services in the future. Should other departments require the services, terms and conditions will be negotiated with the vendor at that time and amended into the contract.
- The company will be paid the unit prices set forth in the contract, a copy of which is available upon request.
- The contract gives the City the option to renew for two additional, one-year terms with a price increase that will not exceed 5% per year.
- Estimated contract expenditures are \$300,000 annually, to include the following:
 - Approximately \$65,000 for existing armored car service routes; and
 - Approximately \$235,000 for future CATS ticket vending machine servicing and other services as needed.

Charlotte Business INclusion

No subcontracting goal was established on this contract because there are no opportunities (Part D: Section

Agenda #: 46.**File #:** 15-3238 **Type:** Consent Item

6 of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: Various Departments' Operating Budgets



Agenda Date: 5/23/2016

Agenda #: 47.File #: 15-3299 Type: Consent Item

City Employee Dedicated Internet Access

Action:

- A. Authorize the City Manager to negotiate and approve a contract with Cogent Communications Group Inc. for dedicated internet access for an initial term of three years, and**

- B. Authorize the City Manager to renew the contract for up to two additional, one-year terms with possible price adjustments and to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Jeffrey Stovall, Innovation & Technology
Randy Moulton, Innovation & Technology

Explanation

- As the primary provider for dedicated internet access for all City employees, Cogent Communications Group, Inc. (Cogent) provides high-speed Internet access, Ethernet transport, and colocation services.
- The internet pipe will be at an increased bandwidth and will be used for all City employees on both wired and wireless networks, and City vendors and guests on official business inside City facilities. The City does not have a wireless network for the general public.
- Services provided under this contract include dedicated internet access with 24 hour, 7-day a week, 365 day a year customer support by phone, email, and eCogent, an online portal. Support is provided by trained technicians with a 15-minute outage notification guarantee.
- In December 2013, the City issued a Request for Proposal (RFP) for citywide data services.
- On July 28, 2014, the City Council awarded Citywide contracts with AT&T and TW Telecom.
 - The internet service that is the subject of this item was included in the RFP and pricing was requested from the vendors.
 - The award of this service during the RFP process ultimately was deemed to be cost prohibitive at that time due to the existing contractual commitment with Cogent.
- Estimated contract expenditures are \$26,400 annually.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C:

Agenda #: 47.**File #:** 15-3299 **Type:** Consent Item

Section 2.1(a) of the Charlotte Business INClusion Policy).

Fiscal Note

Funding: Innovation & Technology Operating Budget



Agenda #: 48.File #: 15-3304 Type: Consent Item

Telecommunication Structure Services

Action:

Approve contract amendment #1 in an estimated amount of \$470,000, with Professional Resources & Services, Inc. for engineering and maintenance services for existing telecommunications towers.

Staff Resource(s):

Jeffrey Stovall, Innovation & Technology
Paul Wilkerson, Innovation & Technology

Explanation

- The City owns 19 telecommunication structures, including nine telecommunications towers, four structures on water tanks, one rooftop site, and five ground leased properties.
- The City leases space on the telecommunications structures, generating approximately \$736,000 in annual lease revenue.
- Professional Resources & Services, Inc. serves as the City's representative for coordination of engineering and construction services, structure inspections, maintenance, and required regulatory reporting for existing telecommunications structures.
- The services performed at the individual structure locations include:
 - Engineering and construction services coordination,
 - Regulatory, structure, post-installation, post-modification, and periodic site inspections,
 - Structure mapping, including equipment and frequency identification,
 - Preparing and submitting local, state, and federal government reports,
 - Identifying and scheduling or conducting needed repairs,
 - Maintenance and repair of grounding, lighting, paint and markings, and City-owned cables, antennas, and equipment,
 - Cable, antenna, and equipment decommission, and
 - Foundation/structural repairs.
- Services were previously performed on an as-needed basis by outside vendors. The City, however, chose to designate a single vendor to ensure services are performed efficiently and to provide a single point-of-contact.
- City Council approved the award of the original contract on January 12, 2015 for a term of three years in an amount up to \$265,000.
- Charlotte Water and Innovation & Technology have projected additional work to be performed over the next two years, which will exceed the current approved contract amount. Contract

Agenda #: 48.File #: 15-3304 Type: Consent Item

amendment #1 will allow both departments to complete the following scope of work:

- Engineering, carrier coordination, and repairs to Davidson Tower,
 - Charlotte Water services at Belhaven,
 - Structural integrity repairs at Sugar Creek,
 - Pre-installation services at seven public safety structures in preparation for the P25 digital network, and
 - Replace the current microwave backhaul, which has reached the end of its useful life between tower sites and perform associated studies and structural work.
- The total expenditures for contract amendment #1 are estimated to be \$470,000.
 - Charlotte Water: approximately \$120,000, and
 - Innovation & Technology: approximately \$350,000 for public safety projects.

Charlotte Business INclusion

No subcontracting goal was established because there are no opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Charlotte Water Operating Budget and Innovation & Technology Operating Budget



Agenda Date: 5/23/2016

Agenda #: 49.**File #:** 15-3156 **Type:** Consent Item

Refund of Property Taxes

Action:

Adopt a resolution authorizing the refund of property taxes assessed through clerical or assessor error in the amount of \$147,851.54.

Staff Resource(s):

Robert Campbell, Management & Financial Services

Explanation

- Notification of Property Tax and Business Privilege License Tax refunds due to clerical or assessor error are provided to the City by Mecklenburg County.

Pearson Review Update

- In accordance with the ordinance approved by the City Council on August 25, 2014, and the North Carolina law, a list of refunds that have been paid since the last City Council Business Meeting as a result of the Pearson Review is available at the City Clerk's Office.
- The amount of Pearson Review refunds paid since the last City Council Business Agenda Meeting on May 9, 2016, totaled \$214,584.19.

Attachment

List of Taxpayers and Refunds Requested
Resolution

Taxpayers and Refunds Requested

BROWN, JERRY L	\$	3.83
CHARLOTTE OBSERVER PUBLISHING CO (THE)	\$	4.37
CHARLOTTE OBSERVER PUBLISHING CO THE	\$	8.99
CHARLOTTE OBSERVER PUBLISHING CO THE	\$	1.17
CORLEY, ANNE PARRISH	\$	3,034.96
EFIRD CORPORATION THE OF NC	\$	148.79
EFIRD CORPORATION THE OF NC	\$	152.97
FIRST LEGACY FEDERAL CREDIT UNION	\$	121.92
FIRST LEGACY FEDERAL CREDIT UNION	\$	121.92
FIRST LEGACY FEDERAL CREDIT UNION	\$	130.77
FIRST LEGACY FEDERAL CREDIT UNION	\$	130.77
FIRST LEGACY FEDERAL CREDIT UNION	\$	133.56
HARRIS, LINDA L	\$	260.18
HARTIS, TIMOTHY SCOTT	\$	108.66
HESTING, LINDA	\$	311.40
PURSER, RUTH A	\$	267.06
SIMPSON, MARY MARGARET	\$	227.86
SPRINTCOM INC F/K/A CLEAR WIRELESS	\$	44,989.66
SPRINTCOM INC F/K/A CLEAR WIRELESS	\$	5,755.56
SPRINTCOM INC F/K/A CLEAR WIRELESS	\$	14,541.84
SPRINTCOM INC F/K/A CLEAR WIRELESS	\$	27,659.03
SPRINTCOM INC F/K/A CLEAR WIRELESS	\$	37,403.46
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	603.07
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	746.88
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	915.74
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	127.97
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	317.40
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	622.80
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	798.91
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	953.86
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	133.31
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	572.70
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	709.08
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	872.50
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	213.41
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	484.99
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	1,063.62
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	1,416.04
SPRINTCOM INC - F/K/A CLEAR WIRELESS	\$	1,698.25
WILKINS, JIMMY	\$	82.28
	\$	147,851.54

A RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES

Reference is made to the schedule of "Taxpayers and Refunds Requested" attached to the Docket for consideration of the City Council. On the basis of that schedule, which is incorporated herein, the following facts are found:

1. The City-County Tax Collector has collected property taxes from the taxpayers set out on the list attached to the Docket.
2. The City-County Tax Collector has certified that those taxpayers have made proper demand in writing for refund of the amounts set out on the schedule within the required time limits.
3. The amounts listed on the schedule were collected through either a clerical or assessor error.

NOW, THEREFORE, BE RESOLVED by the City Council of the City of Charlotte, North Carolina, in regular session assembled this 23rd day of May 2016 that those taxpayers listed on the schedule of "Taxpayers and Refunds Requested" be refunded in the amounts therein set up and that the schedule and this resolution be spread upon the minutes of this meeting.



Agenda Date: 5/23/2016

Agenda #: 50.**File #:** 15-3208 **Type:** Consent Item

Resolution of Intent to Abandon Bonnie Circle and Forest Drive

Action:

- A. Adopt a Resolution of Intent to abandon Bonnie Circle and Forest Drive, and**
- B. Set a public hearing date on June 27, 2016.**

Staff Resource(s):

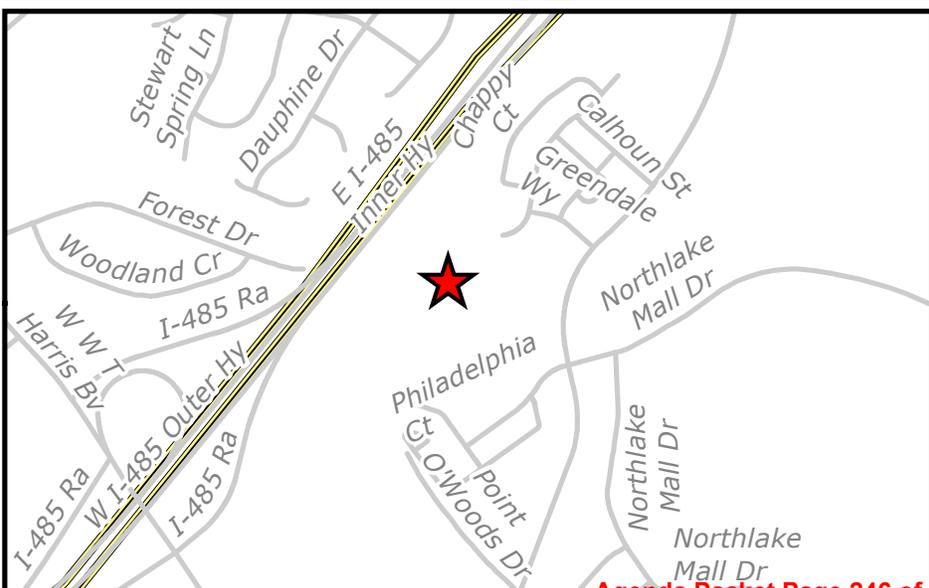
Jeff Boenisch, Transportation

Explanation

- Bonnie Circle and Forest Drive are located in Council District 2.

Attachment

Map
Resolution





**CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION**

**Right-of-Way Abandonment
Petition 2016-02**

Right-of-Way Abandonment Area

 Forest Drive  Bonnie Circle

RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE Bonnie Circle and Forest Drive in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, **Ronald J. Withrow and William R. Culp Jr.** filed a petition to close Bonnie Circle and Forest Drive in the City of Charlotte; and

Whereas, Bonnie Circle is located south of its two intersecting points with Forest Drive as shown in Map Book 10, Page 269, recorded in the Mecklenburg County Registry, and Forest Drive is located north of its intersecting points with Bonnie Circle as shown in Map Book 10, Page 269, recorded in the Mecklenburg County Registry, and all together consisting of 107,877 square feet, as shown in the maps marked “Exhibit A-1 through A-5” and is more particularly described by metes and bounds in the documents marked “Exhibit B-1 and B-2” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of May 23, 2016, that it intends to close Bonnie Circle and Forest Drive and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 27th day of June 2016, in CMGC meeting chamber, 600 East 4th Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.



Agenda Date: 5/23/2016

Agenda #: 51. File #: 15-3207 Type: Consent Item

Resolution of Intent to Abandon a Portion of Loma Linda Lane

Action:

- A. Adopt a Resolution of Intent to abandon a portion of Loma Linda Lane, and**
- B. Set a public hearing date on June 27, 2016.**

Staff Resource(s):

Jeff Boenisch, Transportation

Explanation

- A portion of Loma Linda Lane is located in Council District 7.

Attachment

Map
Resolution





**CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION**

**Right-of-Way Abandonment
Petition 2015-05**

Right-of-Way Abandonment Area

 Portions of Loma Linda Lane

RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE a portion of Loma Linda Lane in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, **CRLDC, LLC** has filed a petition to close a portion of Loma Linda Lane in the City of Charlotte; and

Whereas, a portion of Loma Linda Lane is located south of its intersecting point with Country Lane, and consists of approximately 23,041 square feet, as shown in the map marked "Exhibit A" and is more particularly described by metes and bounds in the document marked "Exhibit B" all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of May 23, 2016, that it intends to close a portion of Loma Linda Lane and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 27th day of June 2016, in CMGC meeting chamber, 600 East 4th Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.



Agenda Date: 5/23/2016

Agenda #: 52. **File #:** 15-3285 **Type:** Consent Item

Meeting Minutes

Action:

Approve the titles, motions, and votes reflected in the Clerk's record as the minutes of:

- April 11, 2016, Business Meeting
- April 18, 2016, Legislative Breakfast
- April 18, 2016, Zoning Meeting

Staff Resource(s):

Stephanie C. Kelly, City Clerk's Office



Agenda #: 53.File #: 15-1472 Type: Consent Item

Reference - Charlotte Business INClusion Policy

The following excerpts from the City's Charlotte Business INClusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INClusion Policy in the business meeting agenda.

Part A: Administration & Enforcement

Appendix Section 20: Contract: For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services) , and (d) apparatus, supplies, goods or equipment.
- The term "Contract" shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed "Contracts," but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INClusion Program Policy.

Appendix Section 27: Exempt Contracts: Contracts that fall within one or more of the following categories shall be "Exempt Contracts" from all aspects of the Charlotte Business INClusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

No Competitive Process Contracts: Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

Managed Competition Contracts: Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

Real Estate Leasing and Acquisition Contracts: Contracts for the acquisition or lease of real estate

Agenda #: 53.File #: 15-1472 Type: Consent Item

shall be Exempt Contracts.

Federal Contracts Subject to DBE Requirements: Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

State Contracts Subject to MWBE Requirements: Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

Financial Partner Agreements with DBE or MWBE Requirements: Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

Interlocal Agreements: Contracts with other units of federal, state, or local government shall be Exempt Contracts.

Contracts for Legal Services: Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

Contracts with Waivers: Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

Special Exemptions: Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

Appendix Section 35: Informal Contracts: Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

Construction Contracts Less Than or Equal To \$500,000:

Service and Commodities Contracts That Are Less Than or Equal To \$100,000:

Part B: Formal Construction Bidding

Part B: Section 2.1: When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

Part B: Section 2.3: No Goals When There Are No Subcontracting Opportunities.

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBEs, MBEs or WBEs (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

Part C: Services Procurement

Part C: Section 2.1: When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer's solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

Part C: Section 2.1: No Goal When There Are No MWSBE Subcontracting Opportunities. The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the scopes of work that the City regards as realistic opportunities for subcontracting.

Part D: Post Contract Award Requirements

Part D: Section 6: New Subcontractor Opportunities/Additions to Scope, Contract Amendments

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.



Agenda #: 54.**File #:** 15-1473 **Type:** Consent Item

Reference - Property Transaction Process

Property Transaction Process Following Council Approval for Condemnation

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.
- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City's legal representative. Filing of the condemnation documents allows:
 - The City to gain access and title to the subject property so the capital project can proceed on schedule.
 - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.
- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City's condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
 - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.



Agenda Date: 9/28/2015

Agenda #: 55.File #: 15-1471 Type: Consent Item

Reference - Property Acquisitions and Condemnations

- The City has negotiated in good faith to acquire the properties set forth below
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
 - Sending introductory letters via regular and certified mail;
 - Making several site visits;
 - Leaving door hangers and business cards;
 - Seeking information from neighbors;
 - Searching the internet
 - Obtaining title abstracts, and
 - Leave voice messages
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney's office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney's Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine "just compensation."
- Full text of each resolution is on file with the City Clerk's Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or "in gross", such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.