

City of Charlotte

Charlotte-Mecklenburg Government Center
600 East 4th Street
Charlotte, NC 28202



Meeting Agenda

Monday, March 28, 2016

Council Chambers

City Council Business Meeting

Mayor Jennifer W. Roberts
Mayor Pro Tem Vi Lyles
Council Member Al Austin
Council Member John Autry
Council Member Ed Driggs
Council Member Julie Eiselt
Council Member Claire Fallon
Council Member Patsy Kinsey
Council Member LaWana Mayfield
Council Member James Mitchell
Council Member Greg Phipps
Council Member Kenny Smith



5:00 P.M. DINNER BRIEFING, CONFERENCE CENTER

- 1. Mayor and Council Consent Item Questions..... 1
- 2. Charlotte Entrepreneur Growth Report..... 2
- 3. Drinking Water Quality Briefing..... 3
- 4. Answers to Mayor and Council Consent Item Questions 4

Call to Order

Roll Call

Introductions

Invocation

Pledge of Allegiance

6:30 P.M. CITIZENS' FORUM

- 5. Consent agenda items 17 through 43 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk..... 6

PUBLIC HEARING

- 6. Public Hearing on a Resolution to Close an Unopened Portion of E. Worthington Avenue 7
- 7. Public Hearing on a Resolution to Close a Portion of Greenwood Cliff..... 11

POLICY

- 8. City Manager's Report 13
- 9. Housing Rehabilitation Funding Allocation 14

BUSINESS

- 10. Appointments to Arts and Science Council (ASC) Advisory Councils 16
- 11. Appointments to the Business Advisory Committee 31
- 12. Appointment to the Charlotte Water Advisory Committee 56
- 13. Appointments to the Community Relations Committee 76
- 14. Appointment to the Historic Landmarks Commission 122
- 15. Appointment to Keep Charlotte Beautiful..... 138

16. Mayor and City Council Topics 155

CONSENT

17. Compressed Natural Gas for Solid Waste Services Pilot Program 156

18. Police Asset Forfeiture Appropriation 158

19. Military Construction Cooperative Agreement 160

20. Kronos Timekeeping System for the Charlotte Fire Department 189

21. SuccessFactors Learning Management System Upgrades 191

22. Accela Database Technology Maintenance and Hosting Services Contract Amendment 193

23. Business Permitting Software Application for Commercial Projects 194

24. Central Avenue/Louise Avenue Pedestrian Improvements 207

25. Eastcrest Drive Storm Drainage Improvement Project 210

26. Commuter-Based Transportation Marketing Program 213

27. CATS Fare Box Replacement and Smart Card System 214

28. CATS Bus Lot Sweeper/Scrubber 216

29. Long Creek Stream Restoration Grant Application 217

30. Water and Sewer Extensions/Replacements (Fiscal Year 2016 – Contract #4) 220

31. Water Service Dismantlements for Fiscal Year 2016 221

32. Chemical Feed System Construction at Water Treatment Plants 222

33. McAlpine Creek Wastewater Treatment Plant Membrane Diffusers 225

34. Charlotte Pipe & Foundry Airline Hangar License 227

35. Crane and Hook Lift Bodies 228

36. Resolution of Intent to Abandon an Unopened Portion of Poinsett Street 230

37. Meeting Minutes 233

PROPERTY TRANSACTIONS

38. Transfer Stormwater Basin and Wildlife Habitat to Mecklenburg County 234

39. Sale of Vacant Land at 8508 Idlewild Road 236

40. Property Transactions - North Tryon Business Corridor, Parcel #35 239

41. Property Transactions - North Tryon Business Corridor, Parcel #41 and #59 240

42. Property Transactions - North Tryon Business Corridor, Parcel #46 241

43. Property Transactions - North Tryon Business Corridor, Parcel #58 242

REFERENCES

44. Reference - Property Transaction Process 243

45. Reference - Charlotte Business INClusion Policy 244

46. Reference - Property Acquisitions and Condemnations 247

Adjournment



Agenda Date: 3/28/2016

Agenda #: 1. **File #:** 15-2832 **Type:** Dinner Briefing

Mayor and Council Consent Item Questions

Staff Resource(s):

Debra Campbell, City Manager's Office

Time: 5 minutes

Synopsis:

Mayor and Council may ask questions about Consent agenda items. Staff will address questions at the end of the dinner meeting.



Agenda Date: 3/28/2016

Agenda #: 2. **File #:** 15-2848 **Type:** Dinner Briefing

Charlotte Entrepreneur Growth Report

Staff Resource(s):

Holly Eskridge, Neighborhood & Business Services
Dave Jones, Chairman and CEO, Peak 10

Time: 30 minutes

Explanation

- Dave Jones, chairman and CEO of Peak 10, and past-chairman of the Charlotte Regional Fund for Entrepreneurship (CRFE) will give a presentation to the City Council on the Charlotte Entrepreneur Growth Report (Report). The CRFE commissioned the Report.
- The goal of the Report is to provide the region's first systematic evaluation of its diverse and rapidly growing innovation-driven entrepreneurship community.
- The presentation will highlight the research process, results learned, and next action steps for the entrepreneurial business and stakeholder community.

Action

The presentation is for information only.



Agenda Date: 3/28/2016

Agenda #: 3. **File #:** 15-2872 **Type:** Dinner Briefing

Drinking Water Quality Briefing

Staff Resource(s):

Barry Gullet, Charlotte Water

Time: 30 minutes

Explanation

- Charlotte Water staff will present an overview of the current drinking water treatment process and corrosion control program.
- The overview will include Charlotte Water's multi-pronged strategy for maintaining high drinking water quality.

Action

The City Council is asked to consider on tonight's Business Agenda Consent item #33, Chemical Feed System Construction at Water Treatment Plants.



Agenda Date: 3/28/2016

Agenda #: 4. **File #:** 15-2833 **Type:** Dinner Briefing

Answers to Mayor and Council Consent Item Questions

Staff Resource(s):

Debra Campbell, City Manager's Office

Time: 10 minutes

Synopsis

Staff responses to questions from the beginning of the dinner meeting.



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 3/28/2016

Agenda #: File #: 15-2838 Type: Consent Item

6:30 P.M. CITIZENS' FORUM



Agenda Date: 3/28/2016

Agenda #: 5. File #: 15-2834 Type: Consent Item

Consent agenda items 17 through 43 may be considered in one motion except for those items removed by a Council member. Items are removed by notifying the City Clerk.

Consideration of Consent Items shall occur in the following order:

- A. Items that have not been pulled, and
- B. Items with citizens signed up to speak to the item.



Agenda Date: 3/28/2016

Agenda #: 6.**File #:** 15-2769 **Type:** Public Hearing Item

Public Hearing on a Resolution to Close an Unopened Portion of E. Worthington Avenue

Action:

- A. Conduct a public hearing to close an unopened portion of E. Worthington Avenue, and**
- B. Adopt a resolution to close a portion of E. Worthington Avenue.**

Staff Resource(s):

Jeff Boenisch, Transportation

Explanation

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property. The attached resolution refers to exhibits and metes and bounds descriptions that are available in the City Clerk's Office.
- An unopened portion of E. Worthington Avenue is located in Council District 1.

Petitioners

Jean-Claude Thill

Right-of-Way to be Abandoned

The unopened portion of E. Worthington Avenue is located southeast of Cumberland Avenue.

Reason

This abandonment will allow each of the two abutting owners to incorporate the unopened right-of-way into their land so that they will have full title and interest in the portion of right-of-way that they are currently maintaining and caring for.

Notification

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s)

Agenda #: 6.File #: 15-2769 Type: Public Hearing Item

Jackson O. and Sheri B. Hilton - No objections
Kelly and Lorraine Donley - No objections

Neighborhood/Business Association(s)

Dilworth Community Development Association (DCDA) - Notified/no comments

Private Utility Companies - No objections

City Departments

- Review by City departments identified no apparent reason this closing would:
 - Be contrary to the public interest;
 - Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes; and
 - Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.

Attachment

Map
Resolution



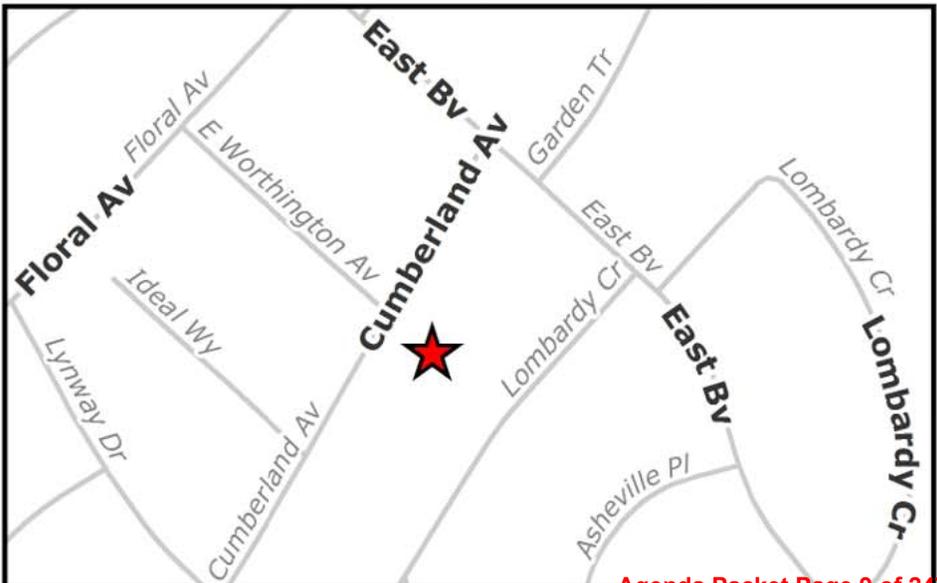
Abandonment petition #2015-17 An unopened portion of E. Worthington Avenue

Owned by: JEAN-CLAUDE THILL

Owned by: JACKSON ORRIN HILTON

Owned by: KELLY R DONLEY

Owned by: ANNE CRADDOCK



CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION

Right-of-Way Abandonment
Petition 2015-17

Right-of-Way Abandonment Area

 Unopened portion of E. Worthington Avenue

RESOLUTION CLOSING AN UNOPENED PORTION OF E. WORTHINGTON AVENUE IN THE CITY OF CHARLOTTE, MECKLENBURG COUNTY, NORTH CAROLINA

WHEREAS, pursuant to the provisions of Chapter 160A-299 of the General Statutes of North Carolina, the City Council has caused to be published a Resolution of Intent to close an unopened portion of E. Worthington Avenue, which calls for a public hearing on the question; and

WHEREAS, the petitioner has caused a copy of the Resolution of Intent to close an unopened portion of E. Worthington Avenue to be sent by registered or certified mail to all owners of property adjoining the said street and prominently posted a notice of the closing and public hearing in at least 2 places along said street or alley, all as required by G.S. 160A-299; and

WHEREAS, the city may reserve its right, title, and interest in any utility improvement or easement within a street closed pursuant to G.S. 160A-299; and

WHEREAS, an easement shall be reserved in favor of Duke Energy over, upon, and under the area petitioned to be abandoned for ingress, egress, and regress to access its existing facilities for the installation, maintenance, replacement, and repair of conduit, and related equipment, as shown on the attached maps marked "Exhibit A"; and

WHEREAS, the public hearing was held on the 28th day of March, 2016, and City Council determined that the closing of an unopened portion of E. Worthington Avenue is not contrary to the public interest, and that no individual, firm or corporation owning property in the vicinity thereof will be deprived of reasonable means of ingress and egress to his or its property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, North Carolina at its regularly assembled meeting of March 28, 2016, that the Council hereby orders the closing of an unopened portion of E. Worthington Avenue in the City of Charlotte Mecklenburg County, North Carolina as shown in the map marked "Exhibit A", and is more particularly described by metes and bounds in the document marked "Exhibit B", all of which are attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed in the Office of the Register of Deeds for Mecklenburg County, North Carolina.



Agenda Date: 3/28/2016

Agenda #: 7. **File #:** 15-2311 **Type:** Public Hearing Item

Public Hearing on a Resolution to Close a Portion of Greenwood Cliff

Action:

Continue a public hearing to close a portion of Greenwood Cliff to April 25, 2016. This item will not be heard until the Pearl Park project is ready for City Council consideration. The Economic Development & Global Competitiveness Committee will consider the Pearl Park Tax Increment Grant after Mecklenburg County considers it, likely to occur early in mid-April.

Staff Resource(s):

Jeff Boenisch, Transportation

Explanation

- North Carolina General Statute 160A-299 outlines the procedures for permanently closing streets and alleys.
- The Charlotte Department of Transportation received a petition to abandon public right-of-way and requests this City Council action in accordance with the statute.
- The action removes land from public right-of-way status and attaches it to the adjacent property.
- The abandonment of Greenwood Cliff would allow for an extension of the existing Pearl Park Way (Pearl Park Project).
- City Council voted to continue this public hearing at its Council Business Meeting on November 23, 2015.
- There are three primary actions necessary for the Pearl Park Project to move forward:
 - Approval of a proposed Text Amendment, accomplished on February 15, 2016;
 - Decision on the Pearl Park Way Extension Tax Increment Grant (April 25, 2016); and
 - Closing of a portion of Greenwood Cliff (April 25, 2016).
- The resolution to close this portion of Greenwood Cliff contains a contingency statement that requires the construction of Pearl Park Way Extension and Berkley Place Extension to be completed within five years of this action.
- The City intends to keep Greenwood Cliff open to the public until the conditions outlined in the contingency statement are met.
- Greenwood Cliff is located in City Council District 1.

Petitioners

Midtown Partners II, LLC

Agenda #: 7.File #: 15-2311 Type: Public Hearing Item

Right-of-Way to be Abandoned

Greenwood Cliff is located northwest of Kenilworth Avenue, neighboring the Pearl Street Neighborhood Park.

Reason

The closing of a portion of Greenwood Cliff will occur in exchange for the construction of the new Pearl Park Way extension. This first phase of this street connection will occur between Kenilworth Avenue and the remaining portion of Greenwood Cliff. In addition, this street closing will allow a number of abutting properties to be recombined in order to accommodate a new development consisting of mixed housing, office, and commercial uses. The proposed development is consistent with the Midtown-Morehead-Cherry Area Plan.

Notification

As part of the City's notification process, and in compliance with North Carolina General Statute 160A-299, the Charlotte Department of Transportation submitted this abandonment petition for review by the public and City Departments.

Adjoining property owner(s)

Mr. Alan Mayfield - Notified/no response

Mr. James Keenan - Has concerns that the proposed project design not adversely impact remaining properties.

Mr. David Earnhardt - Notified/no response

Mr. Allen James - Notified/no response

Mr. William Turner - No objections

Mr. Chester Helt - Has concerns, which he and the petitioner are working to resolve.

D&R Properties of Charlotte, LLC - Notified/no response

Amy ENT, LLC - Notified/ no response

ODOM Family, LLC - Notified/no response

Nameste Properties No. 1, LLC - Notified/no response

Liberty Greenwood Cliff, LLC - Notified/no response

Neighborhood/Business Association(s)

Charlotte Regional Realtor® Association - No objections

Private Utility Companies - No objections

City Departments

Review by City departments identified no apparent reason this closing would:

- Be contrary to the public interest;
- Deprive any individual(s) owning property in the vicinity of reasonable means of ingress and egress to his property as outlined in the statutes; and
- Be contrary to the adopted policy to preserve existing rights-of-way for connectivity.



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 3/28/2016

Agenda #: 8.File #: 15-2835 Type: Policy Item

City Manager's Report



Agenda Date: 3/28/2016

Agenda #: 9.File #: 15-2774 Type: Policy Item

Housing Rehabilitation Funding Allocation

Action:

Approve the Housing & Neighborhood Development Committee recommendation to approve a Community Development Block Grant allocation to Habitat for Humanity of Charlotte in the amount of \$400,000 and to Goodwill Industries in the amount of \$400,000 for single-family rehabilitation with up to two renewals of each contract.

Committee Chair:

LaWana Mayfield

Staff Resource(s):

Pamela Wideman, Neighborhood & Business Services
Warren Wooten, Neighborhood & Business Services

Explanation

- Habitat for Humanity of Charlotte and Goodwill Industries are partnering with the City to rehabilitate owner occupied dwellings for low and moderate-income families. This partnership will help the City to serve a backlog of families waiting for housing rehabilitation services through the City's Safe Home housing rehabilitation program.
- Funding for this request is recommended as it meets the City's housing program goals of preventing the displacement of homeowners and creating a suitable living environment.
- Habitat for Humanity and Goodwill Industries will rehabilitate 37 homes owned by low and moderate-income families under these contracts.

Background

- On April 27, 2015, the City Council adopted the Fiscal Year 2016 Annual Action Plan (Plan) directing the use of federal funds received by the City from the U.S. Department of Housing and Urban Development (HUD).
- The Plan:
 - Identifies the need for affordable, safe and decent housing for low and moderate-income families.
 - Affirms three of the basic goals of the City's Housing Policy:
 - Preserve existing housing stock,
 - Expand the supply of affordable housing, and
 - Support family self-sufficiency initiatives.
- The contract will be funded by HUD's Community Development Block Grant (CDBG) funding. The

Agenda #: 9.File #: 15-2774 Type: Policy Item

CDBG program supports the Plan by:

- Providing resources to address community housing needs;
 - Providing suitable living environments; and
 - Expanding economic opportunities for low and moderate-income persons.
- Use of CDBG funding is governed by the Plan and the City Housing Policy.

Housing & Neighborhood Development Committee Discussion

- On March 3, 2016, City staff presented the Habitat for Humanity and Goodwill Industries funding allocation recommendation to the Housing & Neighborhood Development Committee.
- The Committee voted unanimously (Mayfield, Autry, Austin, and Driggs; Kinsey was not present) to recommend funding to the full City Council.

Fiscal Note

Funding: Community Development Block Grant



Agenda Date: 3/28/2016

Agenda #: 10. **File #:** 15-2507 **Type:** Appointment

Appointments to Arts and Science Council (ASC) Advisory Councils

Action:

Vote on blue paper ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- Three appointments for a term beginning immediately and ending June 30, 2017.

Central Advisory Council (two at-large appointments)

- Sarah Alexander, nominated by Council member Eiselt
- Lincoln A. Baxter, nominated by Council member Kinsey
- Ted Benjamin, nominated by Council member Autry
- Mary Parrish Coley, nominated by Council member Kinsey
- Larry Elder, nominated by Council member Eiselt
- Francene Greene, nominated by Council members Autry, Mayfield, and Mitchell
- Sheila Mullen, nominated by Council member Fallon

North/West Advisory Council (one at-large appointment)

- Sherri Belfield, nominated by Council member Austin
- Tiffany Capers, nominated by Council members Autry, Eiselt, Lyles, and Mayfield
- Vickie Evans, nominated by Council member Phipps
- Jeff Wise, nominated by Council member Fallon

- In addition to the nominees above, both Pat Bresina (District 5) and Tracy Wopperer (District 3) were nominated for at-large appointments; however, they were appointed to district seats on the ASC Central Advisory Council at the March 14 City Council Business Meeting.

Attachment

ASC Advisory Council Applicants

ARTS & SCIENCE COUNCIL ADVISORY COUNCILS

CENTRAL ADVISORY COUNCIL - 2 APPOINTMENTS

Two (2) appointments for At-large representatives for a one-year term, with this first appointment beginning January 1, 2016 through June 30, 2017.

1. Sarah Alexander, nominated by Councilmember Eiselt
2. Lincoln A Baxter, nominated by Councilmember Kinsey
3. Ted Benjamin, nominated by Councilmember Autry
4. Mary Parrish Coley, nominated by Councilmember Kinsey
5. Larry Elder, nominated by Councilmember Eiselt
6. Francene Greene, nominated by Councilmembers Austin, Autry, Mayfield, and Mitchell
7. Sheila Mullen, nominated by Councilmember Fallon

In addition to the nominees above, both Pat Bresina (District 5) and Tracy Wopperer (District 3) were nominated for at-large appointments; however, they were appointed to district seats on the ASC Central Advisory Council at the March 14 City Council Business Meeting.



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by February 16th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) 1.

Nominee Information

Person nominated for appointment Sarah Alexander

Daytime phone 704-898-4255

Organization Free Range Brewing

Title Community Engagement Director

Address 2320 N. Davidson St

City/State/Zip Charlotte, NC 28205

Email sarah@freerangebrewing.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I grew up in a family of artists and teachers. Because of this, I began an early understanding of how a creative community and education can mold people and their lives ahead. Art and education are a part of my core motivating factors and lead me to want to learn more, do more and be more. I believe exposure to high-level, engaging learning environments is essential for building a foundation toward growing creative thinking and unique adults. It is thrilling to witness how the universal language of the arts has the power to create and build stronger and more diverse communities.

When I moved to Charlotte just shy of ten years ago, I dreamt of the day where I would be connected to the city and the arts in a “small town” kind of way. I worked with Arts For Life Charlotte for 8 years as the Program Director and lead a group of artists and musicians in teaching the arts to pediatric patients. In a way, I was able to create my own small town, it just happened to be within the walls of a hospital. Most recently, my family has opened up a local brewery in which we are as focused on creating a community center with local artists, farmers and creatives as we are in making good beer. We invite families of all ages to come together and grow a community bond through collaborations with local artists, musicians, dancers, yoga teachers, CharMeck Library story time, Piedmont Culinary Events and other local groups. I have moved into the role of Community Engagement for our brewery, in which I handle all of the curation for our art shows, music line up and event planning, to name a few. I am constantly inspired by the people that make up the creative community in Charlotte and strive to connect them with people that would not normally be reaching out to find the creatives.

I have always been a huge fan of the Arts and Science Council and I believe in the impact that you are making within our city. As a home owner and business owner in District 1, I have been working on cultivating our creative community from the outside, and would love the chance to work as a team with the ASC as an Advisory Council Member. I am deeply passionate about the difference that art can make and am constantly striving to find unique ways to bring our community together.

- **yes!** I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.



Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by February 16th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) 1.

Nominee Information

Person nominated for appointment Lincoln A Baxter

Daytime phone 980-683-2591(o) 267-716-1370(c)

Organization Individual **Title**

Address 2524 Kingsbury Dr **City/State/Zip** Charlotte, NC 28205

Email lab@lincolnbaxter.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I am a life long supporter of the arts. I have donated to the ASC every year since I moved to Charlotte. I am a season subscriber and donate to both the Charlotte Symphony and Opera Carolina. I am a trained musician, with a Doctorate in Music Composition. I am passionate about the importance of the arts the city of Charlotte. The arts and the ASC is crucial to the quality of life in Charlotte, and the strong arts institutions we have in Charlotte are essential to what makes Charlotte an attractive place to live and work. I believe the arts are a major factor in Charlotte's ability to attractive businesses to Charlotte.

X

I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve



Arts & Science Council
ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City
of Charlotte

Please return by January 19th, via email to boards@charlottesville.gov

Advisory Council (check one):

North/West

Central

South/East

Representing (City Council District #) (Click here to enter text)

District 5

Nominee Information

Person nominated for appointment (Click here to enter text) **Ted Benjamin district 5**

Ted Benjamin

Daytime phone (Click here to enter text)

704.543.8036

Organization (Click here to enter text)

IDLEWILD FARM NEIGHBORHOOD
ASSOCIATION

Title (Click here to enter text)

Maya Burkhardt

President

Address (Click here to enter text)

7316 Hillbroke Drive
Charlotte NC 28212

City/State/Zip (Click here to enter text)

Email (Click here to enter text)

Tedbenjamin@carolina.rr.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

(Click here to enter text)

I am very concerned about our
community needs and I want
to help improve our city
communities.

I have read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.

01/2016



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by February 16th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West

Central

South/East

Representing (City Council District # 1) .

Nominee Information

Person nominated for appointment Mary Parrish Coley

Daytime phone (704) 607-6985

Organization N/A

Title N/A

Address 907 Ardsley Road Unit 4

City/State/Zip Charlotte, NC 28207

Email MPColeyNC@gmail.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I am committed to supporting the regions' diverse array of organizations that provide cultural and educational enrichment for residents and children of our community. These organizations educate, inspire and assist in breaking down barriers we build between ourselves and our neighbors. Perhaps more importantly, these organizations offer our children an opportunity to dream and envision a future for themselves they may have otherwise never imagined.

When I moved to Charlotte, I took turns purchasing season tickets to various companies including the symphony and the opera. Currently I hold season tickets for the Charlotte Ballet. I am a previous member of the Young Affiliates of the Mint and recently participated in the ASC Community Supported Art program. I have also been a financial supporter of various organizations beyond that of being a season ticket holder.

Finally, I participated in a curriculum/program that develops one's listening and critical thinking skills in order to sift through language and emotions to the heart of issues. I learned to really listen and empathize as opposed to being reactive or feeling defensive. This valuable skill is easily transferrable to all aspects of my life and I am confident it will be useful for a position on the advisory board of the ASC.

I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by **February 16th**, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) District 1

Nominee Information

Person nominated for appointment: Larry Elder

Daytime phone: 704-370-6337

Organization: Elder Gallery **Title:** Founder and CEO

Address: 1520 South Tryon Street **City/State/Zip:** Charlotte, NC 28203

Email: lelder@elderart.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I have a successful business history in managing large numbers of associates and managers and understand the importance of bringing them together for a common cause. I believe in: fostering creative thinking, encouraging timely response on projects that require action, making decisions (easy or difficult ones) for the betterment of the cause/project, and securing involvement from those who might benefit from the actions taken by the council.

I believe that we must encourage the education of all citizens to facilitate a better understanding of the arts and how they can improve our world. My gallery has recently launched an ad campaign to deliver this message: *We believe that the arts can improve a child's academic success, teach empathy and compassion, act as a stabilizer for failing neighborhoods, and increase tourism for our city. We do what we do because we know that the arts are the strongest, most immediate civilizing force in the world. It has been said that money can make us rich, love can make us brave, but art makes us human.*

To put this into action I founded *Carolina's Got Art!*, a juried art competition for artists living and working in North and South Carolina. This event has grown to be the largest juried art competition for local artisans.....3,000 entries last year with \$26,000 in prizes awarded to selected artists. Also, I served as co-chairman of the Dilworth Art Project that successfully secured private funding for the first public sculpture to be installed in the heart of one of Charlotte's most vibrant neighborhoods.

Yes I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment I am willing to serve. *Larry Elder*



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by January 19th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) 5

Nominee Information

Person nominated for appointment Francene V. Greene

Daytime phone 704-953-7781

Organization Ravenwood Neighborhood Assoc. **Title** n/a

Address 6622 Brunning Glen Court **City/State/Zip** Charlotte, NC 28215

Email fvgreene@gmail.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I passion and enjoyment of the arts---dance, music, visual, poetry, painting, weaving, paper---I love it all. I love the stories that are communicated via art. Most of all, I have a strong interest and desire to use art as a collaborative tool to bring people together, provide education and build the aesthetics of a community.

I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by January 19th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) Click here to enter text.

*Parsy Kinsey
(Home address 3408 Ritch Ave
28206)*

Nominee Information

Person nominated for appointment Click here to enter text.

SHEILA Mullen

Daytime phone Click here to enter text.

704-942-0853

Organization Click here to enter text.

Title Click here to enter text.

McColl Center for Arts + Innovation

Director of Innovation Institute

Address Click here to enter text.

City/State/Zip Click here to enter text.

721 N. Trym St.

Charlotte, NC 28202

Email Click here to enter text.

Smullen@mdollcenter.org

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I am a passionate believer & supporter of the arts & the cultural sector in Charlotte. I'm a 2008 graduate of the ASC Cultural Leadership program, a 7-year member of the McColl Center Board, which I chaired in 2013-14. I believe so strongly in the power of creativity, artist + art - I joined the McColl Staff to revive the Innovation Institute to develop people's creative capacity.

I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.

embrace true creative collaboration, meaning bring out the best in each other, forward & cultivate diversity & inclusion & ensure the cultural sector remains a catalyst for social impact & change.

ARTS & SCIENCE COUNCIL ADVISORY COUNCILS

NORTH/WEST ADVISORY COUNCIL – 1 APPOINTMENT

One (1) appointment for an At-large representative for a one-year term, with this first appointment beginning January 1, 2016 through June 30, 2017.

1. Sherri Belfield, nominated by Councilmember Austin
2. Tiffany Capers, nominated by Councilmembers Autry, Eiselt, Lyles and Mayfield
3. Vickie Evans, nominated by Councilmember Phipps
4. Jeff Wise, nominated by Councilmember Fallon



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by February 16th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) 2

Nominee Information

Person nominated for appointment Sherri D. Belfield

Daytime phone 704-378-1032

Organization Johnson C. Smith University **Title** Director of Communications and Marketing

Address 2700 Bishopton Pl **City/State/Zip** Charlotte, NC 28216

Email sbelfield@jcsu.edu

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I am very interested in being a member of the Arts & Science Council Advisory Council representing District 2 for many reasons, and I'm confident that I will add value to the council. I live and work in District 2. As Director of Communications and Marketing for Johnson C. Smith University, I am a part of the many initiatives the university is implementing to revitalize the Northwest Corridor and make it a hub for the arts. I have a lifelong appreciation for the arts that began as a young child when I started dance and piano lessons. My participation in the arts expanded throughout high school and college to include writing, band and drama. The performance experience I gained at a young age provided me with confidence and poise which are very valuable to me as a public relations professional. Because of my life experiences, I am a committed advocate of the role of arts and culture in the intellectual, social, cultural and spiritual development of children, particularly children who live in low income and traditionally underserved neighborhoods. A well-cited study shows that children in Charlotte who are born in and live in poverty are more likely to remain impoverished than children in any other American city. I firmly believe in the role of education, including arts education, in changing that current reality. I am also convinced that the arts improve the quality of life in neighborhoods that have arts and cultural activities. Therefore, I believe serving on the Advisory Council would allow me to combine my passion for advocacy, my decades-long connection to Charlotte's west side, my knowledge of Northwest Corridor revitalization efforts, my commitment to providing access to education and the arts, as well as my belief in diversity and inclusion in a way that will help build social, cultural and economic capital in District 2 that will also strengthen our city.

I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by January 19th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) District 2

Nominee Information

Person nominated for appointment Tiffany Capers

Daytime phone 704-724-5669

Organization Teach For America **Title** Managing Director, Public Affairs

Address 1903 Slater Ridge Drive **City/State/Zip** Charlotte, NC 28216 (home address)

Email capers08096@gmail.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

Several years ago, while a City employee, I helped lead the efforts to bring the National Arts Program to the City of Charlotte and spearheaded the City’s first NAP exhibit. I have also served on ASC Grant Panels. As an artist and 15-year resident of West Charlotte, I know that art can transform space, it can transcend time and it is transverse. I live along Beatties Ford Road and I often wonder what could happen along this corridor and many others in the northwestern part of the city with equitable investment, attention and alignment with the City of Charlotte’s aspirations for having a community that is reflective of its ideals. As a resident who is curious, engaged and interested in deeper, reflective, output and outcome producing dialogue, I feel that I would add tremendous insight and perspective as the City “strives to create a more vibrant cultural life for our entire community”. I believe the northwestern part of the community has much potential and tremendous opportunity to contribute to the cultural fabric of Charlotte and I’d welcome the chance to be engaged in the process to reconcile the needs of the community with the vision of the City. I am skilled in generating ideas and developing strategic and tactical plans to implement. I am committed to promoting engagement, being responsible and accountable, fostering brave, rather than safe spaces to build coalitions and consensus, being creative, innovative and oriented towards action and open to the lessons and “aha’s” along the way.

I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by February 16th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) District 4 *(staff updated area based on address)*

Nominee Information

Person nominated for appointment Vickie L Evans

Daytime phone (703) 586-7523

Organization Performing Arts and Literary Society **Title** Chief, Executive Officer

Address 8945 Avebury Drive, Unit F. **City/State/Zip** Charlotte, NC 28213.

Email vickielevans@gmail.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

I've been a creative member of the performing arts since I was nine years old – when I wrote my first poem. I wrote, produce, and directed my first stage play in 1991, entitled “Christians Don’t Act Like That”, which went on tour in Washington, DC, Maryland, Virginia, North Carolina, New York, and Delaware. In 2005, I started my own independent theater company, Soaring High Productions, in which I have promoted and produced seven different casts and seven different runnings of my award-winning domestic awareness stage play, “A Change Is Gonna Come”, which garnered me a best directing award. Cast number eight, comprised of cast members from Charlotte, NC, Washington, DC, and Philadelphia, PA, is headed to Washington, DC on April 22 and 23, 2016 for another running at THEARC Theater in Washington, DC. I moved to Charlotte in 2009 to further pursue my dream of expanding my borders throughout the US. I believe that Charlotte will be an arts metropolis very soon. Here I have produce, promoted, and directed stage plays at Central Piedmont Community College’s Pease Auditorium, Johnson C. Smith University, and at local religious organizations. In 2014, my stage play, “The Gift (The Christmas Musical)” was awarded the Best Director in a musical award from Broadway World Charlotte. In addition, my performing artists received “Best Actor and Actress In a Musical” awards. I am currently a board member of the Metrolina Theatre Association. I also am a contributing author for the on-line entertainment news website for the Charlotte region, BroadwayWorld. <http://www.broadwayworld.com/charlotte/author/Vickie-Evans>
I believe I am qualified to serve on this board and it would be my pleasure to represent my district and Mecklenburg County on this council.

x I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.



Culture For All.

Arts & Science Council ADVISORY COUNCIL

FY 2016 Nomination Form for Appointments by City of Charlotte

Please return by January 19th, via email to boards@charlottenc.gov

Advisory Council (check one):

North/West Central South/East

Representing (City Council District #) 2

Nominee Information

Person nominated for appointment Jeff Wise

Daytime phone 704-517-9905

Organization FreemanWhite, A Haskell Company **Title** Director Of Information Services

Address 12251 Fullerton Court **City/State/Zip** Charlotte, NC 28214

Email jwise@freemanwhite.com

Please describe why you would make a strong contribution to the work of this Advisory Council going forward:

After moving to Charlotte in 1998, I got involved with one of ASC's Citizen Review Panels which helped inspire me to take graduate classes in Winthrop University's Arts Administration program. It also led me to be a member of ASC's inaugural CLT class which culminated in an 8-year stint on the board of directors for The Light Factory. We have a family membership to the Mint Museum, my wife is a CMS middle school band director, our son is taking piano lessons and I'm also a cello student with the Community School of the Arts. In short, we are daily consumers and benefactors of the arts in Charlotte. Among my strengths is the ability to listen to diverse opinions and find common ground. I like asking open-ended questions to allow folks to thoughtfully think through their opinions and then finding ways to knit those ideas together to create a solid outcome. Living in the Mountain Island area while working in the southwest quarter of the city, I come across many people who have superficial knowledge of ASC yet believe highly in the value of the arts within their community. I'm excited to see how this new chapter in ASC's history will unfold and believe I could be of use to help further the success of the Advisory Council. Thank you for this opportunity – Jeff Wise.

I read and understand the responsibilities of being an ASC Advisory Council member, as outlined in the Advisory Council Member Expectations and Policy, the time commitment required, and am willing to serve.



Agenda Date: 3/28/2016

Agenda #: 11. **File #:** 15-2786 **Type:** Appointment

Appointments to the Business Advisory Committee

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- Two appointments for unexpired terms beginning immediately and ending April 30, 2019.
 - Nikita Darrell, nominated by Council member Autry
 - Terry DeBoo, nominated by Council members Driggs and Fallon
 - Daniel F Freeman, nominated by Council member Driggs
 - Elizabeth Frere, nominated by Council member Kinsey
 - Jonathan L Giles, nominated by Council member Mitchell
 - Hilary Greenberg, nominated by Council members Eiselt, Fallon, Smith, and Lyles
 - Jason E Lackey, nominated by Council member Kinsey
 - Nathaniel D Lewis, nominated by Council member Austin
 - Sophia Matthews, nominated by Council members Mayfield, Mitchell, and Phipps
 - Binh L Phu, nominated by Council member Mayfield
 - Stephen F Vaughan, nominated by Council member Phipps

Attachment

Business Advisory Committee Applicants



City of Charlotte, NC

BUSINESS ADVISORY COMMITTEE



City of Charlotte, NC

BUSINESS ADVISORY COMMITTEE

BOARD DETAILS



OVERVIEW

SIZE 20 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - Original appointments were made to expire on staggered basis-one, two and three year terms. Terms thereafter are for three years with no member serving more than two consecutive terms. Six members appointed by City Council; five members recommended by the Charlotte Chamber (one from each Area Council) and affirmed by City Council; one member recommended by the Manufacturer's Council and affirmed by City Council; and one member recommended by the Arrowood Association and affirmed by City Council. Mayor appoints Chair.

On December 13, 2010, City Council changed the structure of the Committee to add a specific focus on small business. These changes increased the committee members from thirteen (13) to twenty (20) with membership from designated industry sectors, including energy, financial services, health care, technology and transportation/logistics. The seats held by Arrowood Association and the Manufacturer's Council were removed with their representation now thru either the chamber or the industry sectors. The focus on small businesses was increased by adding members from the Hispanic Contractors Association. Additional small business focus includes representation from the National Association of Women Business Owners, Charlotte-Mecklenburg Black Chamber of Commerce, Charlotte-Mecklenburg Latin-American Chamber of Commerce, the Carolinas Asian-American Chamber of Commerce and the Metrolina Native American Association.

Responsibilities -

Provide recommendations and advice to Council on ways the City can help business in Charlotte, with a particular emphasis on small businesses; Provide a forum for businesses to raise issues, discuss and have input into City policy responses to these issues; Provide input and recommendations on the City's Economic Development Focus Area Plan, with a particular emphasis on small business development; city contracting programs; revitalization of distressed business districts; business recruitment, retention and expansion efforts; public/private partnership projects; and business customer service; Keep City Council and City Department Managers abreast of conditions in the business community and how these conditions might affect business-government relations and needs for public services.

BOARD ROSTER



MILAGRITOS AGUILAR

1 Term May 12, 2014 - Apr 28, 2017

Email: milagritaguil@aol.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Certified Sbe Recommended By Hispanic Contractors Association For Appointment By City Council
Appointed by City Council



JULIE AYERS

1 Term May 12, 2014 - Apr 28, 2017

Email: julie@cparesults.net

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The National Association Of Women Business Owners For Appointment By City Council
Appointed by City Council



WALTER BAUCOM II

2 Term Feb 14, 2011 - Apr 28, 2017

Email: baucumgroup@carolina.rr.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The Metrolina Native American Association For Appointment By City Council
Appointed by City Council



MANUEL BETANCUR

1 Term Feb 15, 2016 - Apr 30, 2019

Email: manolobetancur@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by Mayor



NIMISH BHATT

2 Term Jan 24, 2011 - Apr 28, 2017

Email: nimishbhatt@bellsouth.net

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The Asian American Chamber Of Commerce For Appointment By City Council
Appointed by City Council



AMANDA B. BROWN

Partial Term Nov 09, 2015 - Apr 28, 2017

Email: barkerbrown73@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Appointed by City Council



LEE M COCHRAN

1 Term Apr 27, 2015 - Apr 28, 2018

Email: lcochran@laurelstreetres.com

Position Board Member
Category None
Appointed by City Council



JULIO COLMENARES

2 Term Jan 24, 2011 - Apr 28, 2017

Email: julio@cgrcreative.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The Latin American Chamber Of Commerce For Appointment By City Council
Appointed by City Council



DETAILS

MEMBERSHIP BREAKDOWN

2 by Mayor; 6 by City Council; 5 recommendations by the Charlotte Chamber of Commerce; 1 recommendation by the Carolinas Asian-American Chamber of Commerce; 1 recommendation by the Charlotte-Mecklenburg Black Chamber of Commerce; 1 recommendation by the Charlotte-Mecklenburg Latin-American Chamber of Commerce; 1 certified SBE recommendation by the Hispanic Contractors Association; 1 certified SBE recommendation by the Metrolina Minority Contractors Association; 1 recommendation by the Native American Association; 1 recommendation by the National Association of Women Business Owners

MEETING INFORMATION

Meeting Day - 3rd Friday monthly
Meeting Time - 8:00 a.m.



VIRGINIA DEATLEY
2 Term Apr 29, 2015 - Apr 28, 2018

Email: ndeatley@mac.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The Charlotte Chamber Of Commerce
Appointed by City Council



VACANCY

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Appointed by City Council



SEAN GAUTAM
1 Term Apr 29, 2014 - Apr 28, 2017

Email: sean.gautam@integrity.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Position Board Member
Appointed by City Council



DEALVA W GLENN
Partial Term May 27, 2014 - Apr 28, 2016

Email: dealva@dwilsonagency.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council



THOMAS HSIAO
1 Term Apr 13, 2015 - Apr 28, 2017

Email: thomash@supergreensolutions.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The Charlotte Chamber Of Commerce
Appointed by City Council



DAVID PHILIPS
1 Term Aug 25, 2015 - Apr 27, 2016

Email: david.philips@fasterglass.com

Office Government Center Building, 600 E. 4Th Street
Position Chairman
Category None
Appointed by Mayor



EDWARD ROPER
Partial Term Dec 08, 2014 - Apr 28, 2017

Email: edward.roper@email.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Certified Sbe Recommended By Metrolina Minority Contractors Association For Appointment By City Council
Appointed by City Council



WILL RUSSELL
1 Term Apr 27, 2015 - Apr 28, 2018

Email: w.russell78@gmail.com

Position Board Member
Category None
Appointed by City Council



LESTER SELBY
1 Term Apr 29, 2014 - Apr 28, 2017

Email: lester.selby@cmbcc.org

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The Black Chamber Of Commerce For Appointment By City Council
Appointed by City Council



JONATHAN UTRUP
1 Term Apr 29, 2014 - Apr 28, 2017

Email: jonathan.utrup@gmail.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category Recommended By The Charlotte Chamber Of Commerce
Appointed by City Council



GREGORY WILEY
1 Term Apr 22, 2013 - Apr 28, 2016

Email: gwiley@optimapa.com

Office Government Center Building, 600 E. 4Th Street
Position Board Member
Category None
Appointed by City Council

Profile

Nikita _____ **Darrell** _____
First Name Middle Initial Last Name

Email Address

9124 Redmond Trace Road _____
Street Address Suite or Apt

Charlotte _____ **NC** **28277**
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 7 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

04/23/1974 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/ committees?

I've experienced domestic violence at some point in my own life. Want to help those currently impacted by it's effects. I am also a small business owner in the city of Charlotte. Interested in helping other small businesses leverage opportunities within the city to grow.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have owned and managed a small business for more than 17 years. I am a certified Project Management Professional and nationally recognized speaker who works with companies and organizations to improve business processes and develop their workforce.

SIMPLY VIRTUAL _____
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

None

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Terri _____ DeBoo _____
First Name Middle Initial Last Name

terri@terrideboo.com _____
Email Address

2417 Miro Pl _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28270 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 7 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Other _____
Political Party

Female _____
Gender

11/23/1958 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/ committees?

I am always interested in serving our city and believe my back ground and interest would serve them well.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am currently the Business Workforce Issues Committee Chair for the Charlotte Chamber of Commerce and believe this would create great synergy for both entities. I am also, very involved with many business activities in town and would bring a wealth of knowledge as well.

Terri DeBoo Ideas@Work _____
Current Employer:

2

Years in current position:

Business Growth Advisor

Job Title:

Brief description of duties:

I help businesses build strategies for growth. Offering businesses new to Charlotte help assimilating, integrating, acculturating, and acclimating into the city. And, existing businesses grow through strategic planning, training and connectivity.

Other employment history:

All American Roofing, Flame industries, Mary Kay Cosmetics, Columbia Sussex Corporation

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Mark DeBoo

Spouse's Name:

All American Roofing

Spouse's Employer

CEO

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Mayor's Office

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Daniel F Freeman PhD
First Name Middle Initial Last Name

doc@freeman-pr.org
Email Address

6025 Amos Smith Road
Street Address Suite or Apt

Charlotte NC 28214
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (413) 627-7339 Business: (980) 202-2936
Primary Phone Alternate Phone

Other
What district do you live in?

Other
Ethnicity

Republican
Political Party

Male
Gender

11/02/1968
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Commissioner, North Carolina Governor's Human Relations Committee, Raleigh, NC 6/2015-Present
Member, Mecklenburg County Board of Commissioners - Small Business and Entrepreneurship Advisory Board, Charlotte, NC 6/13-Present

List any boards you have served on in the past:

Member, North Carolina Governor's Statewide Youth Advisory Council, Raleigh, NC 8/13-12/14 Member,
Town of Huntersville Planning Board, Huntersville, NC 3/13-2/15

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I am a small business owner in the Charlotte-Mecklenburg area. Ethnically/Culturally I am a mix of Black, Latino and Native American and thus have different obstacles to overcome as a small business owner and as well work within each of these communities in Charlotte-Mecklenburg.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I serve on the Mecklenburg County Small Business/Entrepreneurship Board and the State of North Carolina Human Relations Committee. I bring with me 8 years o military experience and 15 years of Corporate experience as an Senior Executive for a global company; and as a Consultant for the last 7 years. I am also very active within the communities that I mentioned earlier with business support and human relations work.

Freeman Public Relations Group
Current Employer:

7

Years in current position:

Managing Director, Public Relations

Job Title:

Brief description of duties:

Provides communications work as an intermediary between the public and an organization, business and/or political campaign/committee.

Other employment history:

VP, PR & Communications, COSS Development Corporation, Huntersville, NC, 5/06 – 3/09 Communications Manager, Branch Banking & Trust Corporation, Raleigh, NC, 7/03 – 5/06 Director, Communications/Public Affairs, Dataradio Corporation, Atlanta, GA, 10/99 - 6/03 Senior Marketing Specialist, GE Ericsson Communications Inc., RTP, NC, 7/96 - 10/99 Supervisor, Administrative Services, United States Army, Washington, DC, 7/89 - 7/96

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Other

Education:

PhD - Organizational Management

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee.

None of the Above

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O).

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O).

Profile

Elizabeth _____ Frere _____
First Name Middle Initial Last Name

egfrere@gmail.com _____
Email Address

1313 Westover St _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28205 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (252) 341-2345 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Ethnicity _____

Political Party _____

Female _____
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Bicycle Advisory Committee, Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Citizens' Transit Advisory Group, Development Review Board, Mint Museum Board Of Trustees, Planning Commission (O), Public Art Commission, Storm Water Advisory Committee, Transit Services Advisory Committee, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/ committees?

I want to be involved in CharMeck's civil engagement opportunities and believe that my educational and professional background can be an asset to many of the boards, commissions, and committees.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Landscape Architect and hold a Master's degree in Urban Design. As a resident of one of Charlotte's most vibrant inner suburbs, I have a personal investment to better Charlotte and surrounding areas. Having spent 7 years working at UNC Charlotte, I've been exposed to various types of issues involving the city, county, and state agencies.

University of North Carolina at
Charlotte

Current Employer:

7

Years in current position:

Facilities Management-Design
Services, Project Manager

Job Title:

Brief description of duties:

Design campus site improvements, provide guidance about development to campus stakeholders, and provide professional services typically involved in all phases of development including: programming and site analysis, schematic design, design development, construction documentation, and construction management.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Master of Urban Design, UNC Charlotte (completed 2012) Bachelor of Landscape Architecture, North Carolina State University (completed 2007)

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Profile

Jonathan _____ L _____ Giles _____
First Name Middle Initial Last Name

jon@cbsdistributing.com _____
Email Address

8300-301 Parkland Circle _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28227 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (336) 414-8876 _____ Mobile: (704) 840-4716 _____
Primary Phone Alternate Phone

District 5 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

06/13/1989 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee (O), Keep Charlotte Beautiful, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/ committees?

Interested in politics since early High School, I've always wanted to find my niche in my local community. Having done some beautification projects in Winston-Salem in the past, I have some (albeit limited) experience in being a part of city committees. I ultimately want to get involved. I have passions in maintaining a healthy, beautiful community, as well as a desire to have great businesses in the city. As a salesman (restaurants, bars, coffee shops, clubs supplies) I see constant turnover from business to business, many times ending poorly both for business and the community (see: Club 935 closing on Summit). My goal is to make sure each and every business succeeds not only financially, but in a way that favors Charlotte as a whole.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Winston Salem beautification group from 2010-2011 Constant communication and an ear to the ground on local businesses in the hospitality industry.

CBS Distributing
Current Employer:

2 Years
Years in current position:

Senior Sales Representative
Job Title:

Brief description of duties:

Serving over 170 restaurants, bars, clubs, and coffee shops, I deal directly with owners or general managers on inventory upkeep. Selling glassware, tableware, juices, mixers, cleaning supplies and paper products, I split my time on the road and making calls, making sure each individual client has exactly what they need at an expediant service. Requires juggling 20+ ongoing conversations at a time.

Other employment history:

Lead Chef at Base Camp Bistro in Healy Alaska Sous Chef at Culina LLC in Rock Hill, SC Employee Chef and Line Cook at Dunwoody Country Club in Atlanta, GA

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

While I sell to restaurants, it is limited to local independent places. At no time would I be bias toward anything, including approving any zoning/grants to new business. If that ever became the case, I would recuse myself from any decison.

College
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Listening to City Council meetings posted online

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

None of the Above

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Profile

Hilary _____ Greenberg _____
First Name Middle Initial Last Name

hilarygreenberg@hotmail.com _____
Email Address

3015 Clarendon Road _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28211 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 704-366-1541 _____ 704-366-1541 _____
Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Female _____
Gender

03/14/1955 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Community Capital Loan Fund

Why are you interested in serving on these boards/ committees?

Work with communities across the country. Would like to continue to support my city and its local businesses by volunteering in Charlotte.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

worked with diverse neighborhood groups. knowledge of business retention/recruitment and financial incentive programs being used in other communities. own a NC HUB certified business. city planner by profession

Greenberg Development Services _____
Current Employer:

20

Years in current position:

President

Job Title:

Brief description of duties:

consultant in the area of economic development to local governments, state agencies and business associations.

Other employment history:

city planner downtown development director

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Brian Larsen

Spouse's Name:

retired

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Jason _____ E _____ Lackey _____
First Name Middle Initial Last Name

jason197249@gmail.com _____
Email Address

531 E Worthington Ave _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28203 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 705-0006 _____ Home: (_____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

11/14/1972 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

I have a personal passion on Charlotte's history and protecting that history that makes Charlotte great. I have always lived in a historic home (currently live in a home built in 1905) and want to see us maintain our roots while balancing economic growth.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

historic homeowner, Banker focus on economic development

Wells Fargo _____
Current Employer:

8

Years in current position:

SVP - Business Banking Manager

Job Title:

Brief description of duties:

Manage a team of commercial bankers in the Charlotte region

Other employment history:

Bank of America - Business Banker GE Real Estate - Commercial real estate financing executive

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

UNC Charlotte grad

Lisa Lackey

Spouse's Name:

PWS, International

Spouse's Employer

Office Manager

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Financial Services Sector

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Nathaniel _____ D _____ Lewis _____
First Name Middle Initial Last Name

nathaniel.lewis@gmail.com _____
Email Address

715 North Graham ST STE 510 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28202 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (860) 997-0265 _____ Home: _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

06/01/1981 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/ committees?

To put my professional experience to good use in the city I plan to call home for the rest of my life. the modern enterprise and is highly adept at translating complex problems into actionable, understandable business terms. With more than 11 years experience in a variety of management roles, Nathaniel is well placed to provide CxOs and business line executives with valuable insights into how organizations can optimize their choices, adoption, management and usage of technology.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

- Columbia Business School MBA - Over 10 years of consulting experience as part of IBM's business transformation group - Currently a Principal at Liberty Advisor Group: Early firm member tasked with critical client transformational efforts, including mergers and acquisitions, major technology investments, and business process reengineering. Nathaniel has enabled a variety of clients, including private equity portfolio companies, to effectively transform their businesses to meet strategic objectives by creating top-line and bottom line improvements. He has deep experience in designing operating models and new front-office capabilities while ensuring successful implementation through complex program risk management, executive alignment, change management, and program execution. Highlights: • Member of Interim CIO/CISO working group at \$17Bn company for nearly six months • Following role of Interim CIO/CISO, worked with Separation Management Office on carve out of \$750M division Multiple due diligence engagements for Private Equity firms, ranging from software companies to subprime loans Private Equity / M&A Advisory Services: • Pre-Deal Due Diligence • Post-Deal Integration, Divestitures and Spin-offs Other Engagements: - CFO/CIO/CISO

consulting - Private Equity - Due Diligence - Board preparation - Zero Based Budgeting

Liberty Advisor Group

Current Employer:

2

Years in current position:

Principal

Job Title:

Brief description of duties:

Other employment history:

10 years at IBM as an Associate Partner in their global business services group 3 years at United Technologies Pratt & Whitney

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

BS from Rochester Institute of Technology MBA from Columbia Business School

None

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Technology Sector

Which industry sector, if any, do you fall under

Profile

Sophia _____ Matthews _____
First Name Middle Initial Last Name

info@sophiamatthews.com _____
Email Address

5822 Falls Ridge Lane _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28269 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: 704-287-2704 _____ 980-343-0760 _____
Primary Phone Alternate Phone

District 4 _____
What district do you live in?

African American _____
Ethnicity

Other _____
Political Party

Female _____
Gender

09/29/1982 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Business Advisory Committee, Charlotte Mecklenburg Public Access Corporation

Why are you interested in serving on these boards/ committees?

I am currently a board member for CMPAC and it has been a joy assisting with decisions that allow the voices of Charlotte to be heard. I would love to continue this work for the business or arts communities.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Marketing, business and entrepreneurial expertise.

Charlotte-Mecklenburg Schools

Current Employer:

>1

Years in current position:

Social Media Specialist

Job Title:

Brief description of duties:

I manage the Facebook, Twitter, and other social media accounts

Other employment history:

Self employed as a marketing consultant.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Binh **L** **Phu**
First Name Middle Initial Last Name

blphu@yahoo.com
Email Address

12420 Lanier Islands Cir
Street Address Suite or Apt

Charlotte **NC** **28278**
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 975-3889
Primary Phone Alternate Phone

District 7
What district do you live in?

Asian or Pacific Islander
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

VP Finance - Carolinas American-Asian Chamber of Commerce Campaign Direct - Vietnamese Association of Charlotte

List any boards you have served on in the past:

President - Vietnamese Association of Charlotte

Which Boards would you like to apply for?

Business Advisory Committee, Charlotte Area Fund Board Of Directors (O), Charlotte Community Capital Loan Fund, Charlotte Housing Authority (B/O), Charlotte Mecklenburg Public Access Corporation

Why are you interested in serving on these boards/ committees?

Please describe any background or abilities that qualify you to serve on these boards/ committees.

American City Business Journals, Inc

Current Employer:

3

Years in current position:

Business Intelligence Analyst

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

No

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Stephen F Vaughan
First Name Middle Initial Last Name

svaughancpa@gmail.com
Email Address

9435 Ardrey Woods Drive
Street Address Suite or Apt

Charlotte NC 28277
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 7
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Republican
Political Party

Male
Gender

08/21/1970
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee

Why are you interested in serving on these boards/ committees?

Being a native of Charlotte, I have a vested interest in being sure all citizens have a fair opportunity to present their case and be heard. However, I also believe that anyone selected to review these issues must be able to be objective and knowledgeable to be able to appreciate both sides of the issue and review the evidence impartially to come to a just conclusion.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Alumni of the CMPD, FBI, and Sheriff's Office Citizens' academies; 20+ year career as a CPA and certified fraud examiner means I am logical, analytical, and trained to look for the truth; Married to a woman of a different race, and with members of my own family of multiple races gives me experience of relating to multiple cultures.

McArthur, McKeiver, & Vaughan,
PLLC
Current Employer:

5

Years in current position:

Senior Member

Job Title:

Brief description of duties:

Staff training & development, process monitoring, client management, financial statement, tax, consulting, and forensic engagements

Other employment history:

Stephen F Vaughan, CPA, PA President 2 years; Clayton S Parsons, CPA, PA 8 years; Gleiberman, Spears, Shepherd & Mennaker 1 year; Scharf Pera & Co. 9 years

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Tina Vaughan

Spouse's Name:

Dean & Deluca

Spouse's Employer

Barista

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Yes



Agenda Date: 3/28/2016

Agenda #: 12.**File #:** 15-2788 **Type:** Appointment

Appointment to the Charlotte Water Advisory Committee

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term beginning immediately and ending June 30, 2018, for the category of Small Town Representative.
- The town managers of the Towns of Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville unanimously recommend Barry L. Webb for appointment by City Council.
 - Barry L Webb, nominated by Council member Phipps
- The following applicants also received nominations:
 - Heather Hendren, nominated by Council member Mayfield
 - Jacqueline Levister, nominated by Council member Kinsey
 - Matt McDonald, nominated by Council member Driggs
 - Tom D Pearson, nominated by Council member Mitchell
 - Thomas Rothrock, nominated by Council members Autry and Fallon
- The Mecklenburg County agreement with the City of Charlotte regarding the Charlotte Water Advisory Committee, section 4 (a) states, "Of the three members appointed by the City, one member will be designated Town representative and will be appointed from the nominations by the governing bodies of the Towns of Cornelius, Davidson, Huntersville, Matthews, Mint Hill, and Pineville....If all of the Towns agree on a single nominee, such nominee must be appointed by the City Council as the Town representative."

Attachment

Charlotte Water Advisory Committee Applicants



City of Charlotte, NC

CHARLOTTE WATER ADVISORY COMMITTEE



City of Charlotte, NC

CHARLOTTE WATER ADVISORY COMMITTEE

BOARD DETAILS



OVERVIEW

SIZE 7 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - Except for the member appointed by City Council from the small towns, the other members must be chosen from the following categories with no more than two persons in each category by City and County appointment: real estate developer, water and/or sewer contractor, civil engineer specializing in water and sewer construction, financial expert, and neighborhood leader. No person is to serve more than two full consecutive terms, and the original staggered terms will count as full terms. For future appointments, which will be three years, coordination between the City and County must insure that there will never be more than two persons from each category.

Responsibilities - Review and make recommendations to City Council concerning the following: all capital improvement programs for water and sewer facilities and changes to such programs; proposed changes in the method for determining water and sewer charges; proposed changes in policy for extending water and sewer services; requests for one or more specific extensions of the water and sewer system which have not been approved within a reasonable time by the Director of the Charlotte-Mecklenburg Utility Department (CMUD); proposed changes in the standard specifications for the installation of water and sewer facilities which have not been approved by the Director of CMUD; any matter related to water and sewer service as may be requested by the CMUD Director, the City Council or the County Commission. The Committee will sit with City Council and/or County Commission in public hearings on any matter required by this joint agreement. An annual report will be presented to City Council and County Commission on the operations of CMUD and on the activities of the Committee. No change will be adopted in the policies for extending water and sewer service nor in the method for determining water and sewer charges until a joint public hearing of the City Council, County Commission and the Committee on such change has been allowed at least thirty (30) days to develop and present its recommendations.

BOARD ROSTER



RON CHARBONNEAU

1 Term Jul 01, 2013 - Jun 30, 2016

Office 4222 Westmont Dr.
Position Board Member
Category Neighborhood Leader
Appointed by County Commission



JAMES DUKE

1 Term Jul 01, 2013 - Jun 30, 2016

Office 4222 Westmont Dr.
Position Board Member
Category Neighborhood Leader
Appointed by Mayor



LESLIE JONES

1 Term Jul 01, 2015 - Jun 30, 2018

Email: lescsu@yahoo.com

Office 4222 Westmont Dr.
Position Board Member
Category None
Appointed by City Council



FRANK MCMAHAN

2 Term Jul 01, 2014 - Jun 30, 2017

Email: fmcmaham@landdesign.com

Office 4222 Westmont Dr.
Position Board Member
Category None
Appointed by County Commission



JAMES MERRIFIELD

2 Term Jul 01, 2012 - Jun 30, 2015

Email: jmerrifield@merrifieldpartners.com

Office 4222 Westmont Dr.
Position Board Member
Category Real Estate Developer
Appointed by County Commission



PRIDE L. PATTON JR.

2 Term Jul 01, 2014 - Jun 30, 2017

Email: pattonken@aol.com

Office 4222 Westmont Dr.
Position Board Member
Category Construction Contractor
Appointed by City Council



VACANCY

Office 4222 Westmont Dr.
Position Board Member
Category Small Town Representative
Appointed by City Council



DETAILS

MEMBERSHIP BREAKDOWN 1 by Mayor; 3 by City Council; 3 by County Commission

MEETING INFORMATION
Meeting Day - 3rd Thursday monthly
Meeting Time - 3:30 p.m.
Meeting Location - 4222 Westmont Dr.
Time Commitment - 1 to 2 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION Leslie Jones and Ralph Messera have been reappointed with terms beginning July

Profile

Heather _____ Hendren _____
First Name Middle Initial Last Name

heathermhendren@gmail.com _____
Email Address

3700 Sedgewood Circle _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28211 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Female _____
Gender

08/12/1975 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Water Advisory Committee, Development Review Board, Planning Commission

Why are you interested in serving on these boards/ committees?

I am interested in assisting the community. As Charlotte grows it is important to have community leaders and advisors that can look to the future and plan accordingly. I think through my work and education I can be a valuable asset to the board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Civil Engineer and have an MBA. I am currently a doctoral student in Infrastructure and Environmental Systems in the College of Engineering at UNCC. I am working on the Water Energy Nexus and think I can bring a unique insight to the Water Advisory Committee. I have also worked for 15+ years in construction and development in New York City and Miami.

UNCC _____
Current Employer:

1

Years in current position:

Doctoral Student

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Other

Education:

Doctoral Student

If you selected 'Other' for education, please specify below.

Additional Education History:

University of Virginia - Civil Engineering University of South Carolina - IMBA

George Hendren

Spouse's Name:

GMS

Spouse's Employer

Vice President

Spouse's Job Title

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Civil Engineer Water/Sewer

Which category, if any, do you fall under?

Question applies to Development Review Board .

Civil Engineer

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:

Profile

Jacqueline _____ Middle _____ Levister _____
First Name Middle Initial Last Name

jglevister@yahoo.com _____
Email Address

2061 Greenway Avenue _____ Suite or Apt _____
Street Address

Charlotte _____ NC _____ 28204 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 2 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

02/05/1945 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Water Advisory Committee, Mint Museum Board Of Trustees

Why are you interested in serving on these boards/ committees?

I have returned to my hometown, Charlotte, after living and working abroad for twenty years and wish to be of service to my community. I feel I can provide a perspective that is different and perhaps unique given my experience working for USAID as a Democracy and Governance Specialist in many and vastly different cultural environments.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have performed duties as an infrastructure and business advisor; managed multi-million dollar construction and rehabilitation budgets; organized and staffed service departments; developed Public Private Partnerships; presented at World Sustainability Conferences in Brazil and South Africa, and served as a UN representative at a Global Change Conference in Denmark.

Retired _____
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

International Consultant - USAID; Global Change Consultant - United Nations; US Environmental Protection Agency; Charlotte-Mecklenburg Utility Department

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Public Administration - Masters; Harvard University; Business Administration - Masters credit, Wake Forrest University; Bachelor of Science Degree - Johnson C. Smith University

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Financial Expert

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:

Profile

Matt _____ **McDonald** _____
First Name Middle Initial Last Name

matt.mcdonald@duke-energy.com _____
Email Address

6915 Rea Croft Dr _____
Street Address Suite or Apt

Charlotte _____ **NC** **28226** _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 7 _____
What district do you live in?

Ethnicity

Republican _____
Political Party

Male _____
Gender

01/02/1984 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Water Advisory Committee, Privatization/Competition Advisory Committee

Why are you interested in serving on these boards/ committees?

I have a strong desire for civic involvement having lived in the local CharMeck community for the past five years and recently purchasing our first home. I would sincerely appreciate the opportunity to give back to our home by serving on a board/committee. I truly feel the City Council will benefit from my financial and business acumen.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Licensed Certified Public Accountant (CPA) and Project Management Professional (PMP). Seasoned business professional with extensive operational and financial analysis experience improving efficiency and profitability, combined with strong leadership, organizational, and communication skills. Five years local experience working in regulated utilities.

Duke Energy _____
Current Employer:

2

Years in current position:

Analytics, Senior Analyst

Job Title:

Brief description of duties:

Forecast annual ~\$2B generation portfolio optimizing deterministic and stochastic production cost modeling, including complex financial calculations of natural gas and wholesale power expenses for regulatory recovery. Evaluate and advise on potential term energy transactions optimizing portfolio. Manage project teams improving operational efficiencies, streamlining processes, and minimizing risk.

Other employment history:

2009-2012: Duke Energy, Senior Audit Consultant-Financial and Operational Internal Audit. 2007-2009: KPMG, Transaction Services Associate-Mergers & Acquisitions Due Diligence and External Audit. 2009-Present: Licensed CPA. 2012-Present: Licensed PMP.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

University of Tennessee: Master of Accountancy - Cum Laude (2007) University of Tennessee: Bachelor of Science, Accounting and International Business - Magna Cum Laude (2006) Certified Public Accountant (CPA): 2009-Present Project Management Professional (PMP): 2012-Present

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Sarah McDonald

Spouse's Name:

KPMG

Spouse's Employer

Advisory Manager

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Eric Sieckmann - vacated CMUD position

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

None of the Above

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:

Profile

Tom _____ D _____ Pearson _____
First Name Middle Initial Last Name

tdpearson@bellsouth.net _____
Email Address

4301 Fairview Oaks Drive _____
Street Address Suite or Apt

Charlotte _____ NC _____ 29211 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Business: (704) 367-9100 _____
Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

04/09/43 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Water Advisory Committee

Why are you interested in serving on these boards/ committees?

I have been a residential developer for 30+ years and I understand the importance of Mecklenburg's water system.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Residential Land Developer I have developed approximately 5,000 residential lots mostly in Charlotte and Mecklenburg County

Pearson Land Corp _____
Current Employer:

31

Years in current position:

president

Job Title:

Brief description of duties:

As president I handle several different companies as the have different partners. I have a degree from N C State in Industrial Engineering and an MBA degree from Emory University

Other employment history:

I work form Northwestern Mortgage company for 18 years and I was the Executive Vice President of the company when I left.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Mortgage Bankers degree

Tressa

Spouse's Name:

volunteer with Assistance League

Spouse's Employer

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Real Estate Development Industry Representative-W

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:

Profile

Thomas Rothrock
First Name Middle Initial Last Name

closer23@aol.com
Email Address

3163 Park South Station Blvd
Street Address Suite or Apt

Charlotte NC 28210
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

11/21/1946
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Charlotte Water Advisory Committee, Storm Water Advisory Committee

Why are you interested in serving on these boards/ committees?

I have lived in the Charlotte Community nearly 30 years and want to give time and effort to make Charlotte the best city in America. I have a broad background which gives insight to a variety of interests.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

have been: Property Manager, worked in Development, and currently work in Health Care as a Key Account Manager working with large operators of Nursing Homes.

Omicaree, Inc
Current Employer:

11 years
Years in current position:

Key Account Manager
Job Title:

Brief description of duties:

Work closely with several large operators on Nursing home Chains in providing and resolving issues as they may arise and managing the clients business with the various pharmacy locations across the country.

Other employment history:

TransAqua, LLC -Manufacturing and Wholesale company Columbia Management US Capital Anchor Management

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Various classes throughout career on subjects that were dedicated to those various industries.

Alice Rothrock
Spouse's Name:

Charlotte Mecklenburg School System
Spouse's Employer

Spouse's Job Title

City of Charlotte Website
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

No

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

None of the Above

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Environmental Organization

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:

Profile

Barry _____ L _____ Webb _____
First Name Middle Initial Last Name

bwebb8284@gmail.com _____
Email Address

2417 Morton Street _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28208 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 616-7481 _____ Home: (_____
Primary Phone Alternate Phone

District 3 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

12/10/1947 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Metropolitan Transit Commission

Which Boards would you like to apply for?

Charlotte Water Advisory Committee

Why are you interested in serving on these boards/ committees?

This area is one I dealt with in my professional career and one in which I have both an interest and experience.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Previous professional local government experience, including direct experience with water and wastewater utility operations.

Retired _____
Current Employer:

2 weeks

Years in current position:

Job Title:

Brief description of duties:

Prior to retiring at the end of January 2016, I served as City Manager for Belmont, NC for 16 years. Prior to that, I served as Town Manager for Cornelius, NC (3 years) and Matthews, NC (7.5 years).

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Have you graduated from Citizen'sAcademy?

Question applies to Historic District Commission (O).

Which category, if any, do you fall under

Question applies to Charlotte Regional Visitors Authority (B/O).

Which category, if any, do you fall under?

Question applies to Housing Advisory Board of Charlotte-Mecklenburg .

Which category, if any, do you fall under?

Question applies to Charlotte Water Advisory Committee .

Small Town Representative

Which category, if any, do you fall under?

Question applies to Development Review Board .

Which category, if any, do you fall under?

Question applies to Housing Appeals Board (B/O).

Which category, if any, do you fall under?

Question applies to Neighborhood Matching Grants Fund.

Which category, if any, do you fall under?

Question applies to Passenger Vehicle For Hire (B/O).

Which category, if any, do you fall under?

Question applies to Storm Water Advisory Committee .

Which category, if any, do you fall under

Question applies to Transit Services Advisory Committee .

Which category, if any, do you fall under?

Question applies to Charlotte International Cabinet.

Which category, if any, do you fall under

Boards / Commissions Disclaimer

Please check this box after reading the above disclosure statement:



Agenda Date: 3/28/2016

Agenda #: 13.**File #:** 15-2789 **Type:** Appointment

Appointments to the Community Relations Committee

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- Four appointments for three-year terms beginning immediately and ending June 30, 2019.
 - Takiyah N Amin, nominated by Council member Kinsey
 - Jeanette G Ayeni, nominated by Council members Austin and Mayfield
 - Crystal L Brooks, nominated by Council members Austin, Fallon, and Mayfield
 - Amanda B Brown, nominated by Council members Autry, Driggs, and Mitchell
 - Linda N Carr, nominated by Council member Autry
 - Kawana C Davis, nominated by Council members Autry and Mitchell
 - Ryan J Deal, nominated by Council members Autry, Driggs, Kinsey, and Phipps
 - Madeline DeGrace, nominated by Council member Phipps
 - Jared R. Fawley, nominated by Council members Driggs and Fallon
 - Daniel F Freeman, nominated by Council members Driggs and Fallon
 - Jonathan L Giles, nominated by Council members Driggs and Mitchell
 - Randolph B Muhammad, nominated by Council member Phipps
 - Michelle D Newton, nominated by Council members Austin and Fallon
 - James C Nine, nominated by Council members Driggs and Kinsey
 - Nehemie Owen, nominated by Council members Autry, Driggs, and Mayfield
 - Emanuel Reid, nominated by Council member Mitchell
 - William L Robinson, nominated by Council members Fallon and Kinsey
 - Glenda M Spann-Hinnant, nominated by Council members Mitchell and Phipps
 - Jamal I Tate, nominated by Council member Kinsey
 - Juan J Vazquez Bernal, nominated by Council member Mayfield
 - Deidre C Young, nominated by Council member Mitchell

Attachment

Community Relations Committee Applicants



City of Charlotte, NC

COMMUNITY RELATIONS COMMITTEE (O)

BOARD DETAILS



OVERVIEW

SIZE 45 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Years

Membership - Appointments are for three years terms, On June 8, 1998, Council approved adding 15 members to the Community Relations Committee. The Mayor and the chairman of the Board Of County Commissions shall designate one (1) member as chairperson of the committee and one (1) member as vice-chairperson.

Responsibilities - To prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte and Mecklenburg County.



DETAILS

MEMBERSHIP BREAKDOWN 8 by Mayor; 16 by City Council; 21 by County Commission

MEETING INFORMATION
Meeting Day - 3rd Tuesday monthly
Meeting Time - 4:00 p.m.
Meeting Location - Covenant Presbyterian Church, 1000 East Morehead Street
Time Commitment - 1 to 2 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

COMMUNITY RELATIONS COMMITTEE (O)

BOARD ROSTER



PATRICIA ALBRITTON
1 Term Jul 01, 2013 - Jun 30, 2016

Email: trishaalb@gmail.com

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Chairman
Category None
Appointed by City Council



JOSHUA ARNOLD
1 Term Oct 07, 2014 - Sep 30, 2017

Email: joshua.arnold1@tw.cable.com

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



DEMARIO BAKER
Partial Term Nov 05, 2015 - Jun 30, 2018

Email: demario.bkr@gmail.com

Position Board Member
Category None
Appointed by Mayor



TREVOR BEAUFORD
Partial Term Apr 21, 2015 - Jul 31, 2017

Email: tbeauford@friendshipcharlotte.org

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



SCOTT BISHOP
Partial Term Apr 01, 2014 - Aug 31, 2015

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



HUNG CHAU
Partial Term Nov 05, 2015 - Jun 30, 2018

Email: lekienquocchau@gmail.com

Position Board Member
Category None
Appointed by Mayor



LARRY EDWARDS
1 Term Jul 01, 2014 - Jul 02, 2017

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



TRYMAINE GAITHER
1 Term Aug 05, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E Morehead Street
Position Board Member
Category None
Appointed by County Commission



MATTHEW GARDNER

Office Covenant Presbyterian Church, 1000 E Morehead Street



1 Term Oct 07, 2014 - Sep 30, 2017

Position Board Member
Category None
Appointed by County Commission



PASSION S GRAHAM
Partial Term Nov 10, 2014 - Jun 30, 2016

Email: passion.graham@gmail.com

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



JIBRIL HOUGH
2 Term Oct 01, 2014 - Sep 30, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



CHRISTOPHER JONES
Partial Term Apr 21, 2015 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



ERNESTINE JULUE
Partial Term Mar 17, 2015 - Jul 31, 2015

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



JANET LAMA
2 Term Jul 03, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



ANGELA LINDSEY
1 Term Mar 17, 2015 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



CHARLEON MACON
1 Term Aug 05, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



TIN NGUYEN
1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



KWESI NICHOLS
1 Term Aug 06, 2013 - Sep 01, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



AARON ORR SR
1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



BETH PICKERING
Partial Term Jan 26, 2015 - Jun 30, 2016

Email: pickeringbeth@aol.com

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



DELORES REID-SMITH
1 Term Oct 07, 2014 - Sep 30, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



JACQLIN ROBINSON
1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



LISA RUDISILL
2 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



DIANA SANCHEZ
1 Term Aug 05, 2014 - Jul 31, 2017

Email: diana.sanchez@puentemediasolutions.com

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



OMAR SAXTON
2 Term Oct 01, 2014 - Sep 30, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



DANA SIDBERRY
1 Term Jul 01, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



MICHAEL E SMALENBERGER
Partial Term Nov 05, 2015 - Jun 30, 2017
Email: michael@localfoodforthought.org

Position Board Member
Category None
Appointed by Mayor



JENNIFER STYCZEN
1 Term Jul 01, 2014 - Jul 31, 2017

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by County Commission



MICHAEL TANCK

1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



CARRIE TAYLOR

1 Term Jul 01, 2013 - Jun 30, 2016

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Covenant Presbyterian Church, 1000 E. Morehead Street
Position Board Member
Category None
Appointed by City Council



VACANCY

Appointed by County Commission



VACANCY

Appointed by County Commission



VACANCY

Appointed by County Commission

Profile

Takiyah _____ N _____ Amin _____
First Name Middle Initial Last Name

takiyahamin@gmail.com _____
Email Address

4922 Kotlik Dr _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28269 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 1 _____
What district do you live in?

African American _____
Ethnicity

Independent _____
Political Party

Gender

05/18/1979 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I am interested in helping the Committee meet its mission of fostering diversity and inclusion in our city.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a background as an educator and in facilitating community engagement programs for civic organizations and universities.

University of North Carolina at
Charlotte
Current Employer:

4

Years in current position:

Assistant Professor of Dance

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Jeanette _____ G _____ Ayeni _____
First Name Middle Initial Last Name

jeanetteayeni@att.net _____
Email Address

3748 Sipes Lane _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28269 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (630) 841-1529 _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

05/07/1956 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

Community Relations Committee

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I enjoyed working with the other community members in the past. I share their passion for making a positive contribution to the Charlotte community. I have resided in Charlotte for the past 10 years and want to do my part to assure that the city continues to attract and nurture Individuals, Families, and Businesses.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I enjoy working with others to achieve common goals. I enjoy meeting new people and I want to serve my community.

Unemployed _____
Current Employer:

N/A

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

N/A

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Crystal L Brooks
First Name Middle Initial Last Name

crystalbrooks87@yahoo.com
Email Address

1710 Galleria Club Lane Apt. 104
Street Address Suite or Apt

Charlotte NC 28270
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 974-7588 Home:
Primary Phone Alternate Phone

District 6
What district do you live in?

African American
Ethnicity

Other
Political Party

Female
Gender

11/04/1987
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

City of Durham Human Relations Commission

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

To improve race and human/community relations throughout the city of Charlotte. I want to eliminate discrimination in terms of employment, housing and public accommodations for citizens in Charlotte. My goal is to help prioritize community outreach and educational activities to meet the needs of our citizens and to help harmonize the community and promote awareness of the growing multiculturalism in our city.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

As a former Commissioner of the City of Durham Human Relations Commission, I was commissioned to generate reports by researching, compiling and analyzing factual and quantitative data to be shared with other commissioners and to provide recommendations to City Council. I acted as a public forum in hearing complaints related to racial tension. As a team effort, I assisted other Human Relations Commissioners with creating an annual written report for the City Council liaison to get an oversight of the tasks the commission completed throughout the year. I also organized community meetings with citizens and conducted educational programs on fair housing and discrimination. I served on the special events subcommittee and helped organize the annual Human Relations Commission Award Ceremony.

Currently Unemployed

Current Employer:

N/A

Years in current position:

N/A

Job Title:

Brief description of duties:

N/A

Other employment history:

Duke University; Development Records Specialist; April 2014-October 2015 North Carolina Central University; Graduate Assistant; August 2013-May 2014 American Red Cross; Telerecruiter; July 2011-January 2013

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Bachelor of Arts in Political Science; Master of Public Administration

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Profile

Amanda _____ B. _____ Brown _____
First Name Middle Initial Last Name

barkerbrown73@gmail.com _____
Email Address

4600 Castleton Road _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28211 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (980) 875-9321 _____
Primary Phone Alternate Phone

District 5 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Prefer Not to Say _____
Political Party

Female _____
Gender

05/05/1973 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

As a citizen of Charlotte, I am keenly interested in the economic and

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have worked in public education for 8 years, and corporate America for 11 years. I understand the importance of education for our young people as well as the critical need for economic opportunities for them. Our young people should see Charlotte as a place where they may make their dreams come true.

KPMG LLP _____
Current Employer:

11

Years in current position:

HR Manager

Job Title:

Brief description of duties:

Work with partners and managing directors in assimilation and integration.

Other employment history:

Fulton County Schools, Atlanta, GA- high school social studies teacher and middle school counselor

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Attendance at CLT City Council meetings

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Linda N Carr
First Name Middle Initial Last Name

Email Address

7528 Monarch Birch Lane
Street Address Suite or Apt

Charlotte NC 28215
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

PO Box 217122 Charlotte, NC 28221

Mobile: (704) 605-3281
Primary Phone Alternate Phone

District 5
What district do you live in?

African American
Ethnicity

Other
Political Party

Female
Gender

06/03/1968
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None at this time

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Charlotte Area Fund Board Of Directors (O), Charlotte Housing Authority (B/O), Charlotte International Cabinet, Community Relations Committee (O), Domestic Violence Advisory Board (O), Planning Commission (O)

Why are you interested in serving on these boards/ committees?

I am one that gives back and grew up mentoring those within reach. After relocating from Boston Massachusetts, I fell in love with Charlotte, NC and made it my home. I would like to serve and pour into those what I have learned along the way as well as utilize my skills and resources to assist in the process. I am also a Domestic Violence Advocate, Certified Mediator for the state of North Carolina and on the Women's Advisory Board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I grew up a preacher's daughter and was taught to always give back. I am used to dealing with diverse people from all backgrounds and I also Chaired an Outreach Ministry as well as a Women's Ministry. I have always been passionate about people in general especially those underserved, and or s persons that have experienced trauma/domestic violence. I look forward to serving this great City of Charlotte.

Wireless Communications, Inc.
Current Employer:

10 Years 3 Mo.
Years in current position:

Credit Analyst
Job Title:

Brief description of duties:

• Corporate Liaison between client and various departments for five companies and 6 branches in order to streamline and eliminate time consuming issues. • Manage a database of 2,500 customers for five companies and 6 retail stores that include; commercial collections of state, local, federal governments, and hospitals, cash application, and credit memos, while controlling bad debt. • Ability to assess historical financial performance, cash flow, industry and competitive analysis and projections. • Oversee the approval, establishment, and entering of accounts for potential clients by verifying bank and trade references, financial statements, including Dun & Bradstreet along with other 3rd party reports and references. • Perform credit risk assessments and approve/authorize the release of credit hold and accounts exceeding credit limits. • Analyze inquiries for project management, engineering, maintenance, and consulting/training invoicing. • Provide extensive knowledge concerning auditing of customers account. • Develop client relations with potential and existing clients to further utilize mediation/conflict resolution skills which will improve the overall client experience.

Other employment history:

Vice President • Intricately involved in company's start-up and ensured the efficiency of the day-to-day running of all business operations including: Business development Negotiations Risk Management Team Building Diversity Evaluate Processes Organize and promote Empowered employees Leadership Dev. Time Management • Identify deficiencies and potential opportunities, and develop innovative and cost-effective solutions for enhancing competitiveness. • Establishment and implementation of workflow patterns and operating standards for multiple branches. • Recruitment, training, evaluation, and discipline of support staff consisting of 60. • Participation in strategic budget planning, policy development, and implementation. • Ability to foster a cooperative work environment. • Successfully implemented a structure that taught Managers and Supervisors, how to be more effective leaders, communicate effectively, and how to eliminate waste in the workplace. Pinpoint by hands on approach which increased employee commitment to the organization. • Addressed a complexity of issues requiring immediate attention and resolution. • Led a team of approximately 60 employees within 40 branches in North and South Carolina. • Self directed work teams which enabled the company to increase employee commitment to the ability to attract and retain the best people to the organization and improved quality, productivity and service. • Directed all planning, budget spend 20 percent of their time in ongoing training, forecasting, finance and administration initiatives This requires planning, training, facilitating and team-building skills. • Human capital

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

None

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

None

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

N/a

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

Profile

Kawana C Davis
First Name Middle Initial Last Name

joyfulculturegal@gmail.com
Email Address

6107 Long Pine Dr
Street Address Suite or Apt

Charlotte NC 28227
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: 7049549314 Business: (980) 272-8965
Primary Phone Alternate Phone

District 5
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Female
Gender

Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Sustain Charlotte-Board Member -Community organizer Charlotte LGBT Chamber of Commerce - At Large Board Member // Communications & Marketing Co-Chair

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (0)

Why are you interested in serving on these boards/ committees?

As a member of the Charlotte community I feel it is important to give back. This is a great city and I want to make it more inclusive and sustainable. Being a member of the LGBT community it is imperative that our county and city are inclusive. Last year I partnered with the HRC to prevent discrimination because of race, color, religion, national origin, sex, family status or disability; to ameliorate the effects of past discrimination, and to promote harmony among citizens of Charlotte, Mecklenburg County, and NC. Which led to our achievement of becoming the organization of the year.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

This board pairs with my current role at Republic Services and a Customer Resource Consultant and At Large Board member seat with the Charlotte LGBT Chamber of Commerce. My strong communication, community engagement and Sales experience make me a great fit.

Republic Service
Current Employer:

2

Years in current position:

Customer Resource Center

Job Title:

Brief description of duties:

Recommend disposal, recycling and electronic waste solutions for New Businesses in 20+ Divisions on the East coast for Commercial and Industrial Containers.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Fundamentals of Human Resources Management

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O).

Profile

Ryan J Deal
First Name Middle Initial Last Name

ryandeal24@gmail.com
Email Address

4018 Abbeydale Dr
Street Address Suite or Apt

Charlotte NC 28205
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 575-0508
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Democrat
Political Party

Male
Gender

12/24/1981
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

North Carolina Theatre Conference

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O), Neighborhood Matching Grants Fund

Why are you interested in serving on these boards/ committees?

Please describe any background or abilities that qualify you to serve on these boards/ committees.

As a creative individual myself and an employee of the Arts & Science Council for the past 6 years, I will bring a perspective on the role of arts and creativity to address some of our cities most challenging opportunities through both the Community Relations Committee and the Neighborhood Matching Grants Fund. My role at ASC includes primary oversight of our agencies \$7million+ grant making portfolio which includes everything from Operating Grants to major institutions, to small project grants supporting culturally specific events that seek to build appreciation and tolerance of difference throughout the neighborhoods and towns of Mecklenburg County. I am a graduate of the Leadership Development Initiative (a program of CB) and seek to influence for equity wherever I am able. I have profound respect for difference and believe that increasing my own understanding of alternative narratives makes me a better leader.

Arts & Science Council

Current Employer:

5.5

Years in current position:

Vice President, Cultural & Community Investment

Job Title:

Brief description of duties:

In this role, I am responsible for planning and facilitation of the agencies \$7+ million grant making portfolio which includes general operating support, community project grants, project support for individual artists, and organizational capacity building grants. Additionally, I curate and facilitate the delivery of a menu of workshop and training opportunities that seek to build the capacity of nonprofit arts and culture organizations and entrepreneurial skills for creative individuals in the region.

Other employment history:

Prior to working at ASC, I was employed in the corporate sector in various sales and service positions. These included multifamily real estate management for Crosland, restaurant management for Ruby Tuesday, and a year as a Flight Attendant for US Airways. While I am happy to have found a home working in the nonprofit sector advancing community work that I feel quite passionate about, I carry with me valuable sales and service leanings from the corporate sector; life skills that transcend any one professional position.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

~6.5/7 years ago I was charged with a misdemeanor regarding a bad check. This was due to a singular occurrence for a check less than \$100 that I had written for groceries during a period of unemployment. I worked through the Community Relations office to address the charge and it was dismissed prior to conviction. This event actually catapulted me to take command of my personal finance narrative and I am proud to say that I have since cleared all bad debt from my credit report. I hope that this unfortunate occurrence, turned learned opportunity, will not negatively influence my request for public service.

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

NA

Spouse's Name:

NA

Spouse's Employer

NA

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Profile

Madeline _____ DeGrace _____
First Name Middle Initial Last Name

mdegrace@uncc.edu _____
Email Address

6419 Harburn Forest Drive _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28269 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 4 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

03/25/1995 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Civil Service Board (B/O), Community Relations Committee (O), Tree Advisory Commission

Why are you interested in serving on these boards/ committees?

I have lived in Charlotte since I was 2 years old. I consider this my only home and because of this I care deeply about the upkeep of the city. I would like a chance to give back to this community that has given me so much, including a wonderful place to grow up.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a Junior currently studying Economics and Political Science at UNC Charlotte. I am hoping that my studies thus far have prepared me enough to sit on a board/committee. I also love being outdoors and as such very much care about the conservation of trees in the city.

Advent Lutheran Church _____
Current Employer:

1 year
Years in current position:

Administrative Assistant
Job Title:

Brief description of duties:

Daily administrative tasks including scheduling, answering phone calls, and routine paperwork.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Jared R Fawley
First Name Middle Initial Last Name

Email Address

5505 Werburgh Street
Street Address Suite or Apt

Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (419) 206-1759
Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

07/09/1986
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

None in Charlotte, NC. I have served as a council member for the Student Bar Association at the University of Toledo College of Law and served as President of the Sports Law Society at the same university.

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I come from a lower middle class background that helped mold the individual I am in a positive manner. My parents had me at age 19 and were incredibly ill equipped to raise my brothers and myself. It is really only in hindsight that I reflect and realize just how much of an impact the "sense of community" I was fortunate enough to experience as a child and young adult had upon the man I would become. A sense of community allowed my parents to figure out how to raise four children, while in their mid twenties, and raise them right. The positive support they experienced can be attributed to the strongly diverse and blue collar neighborhood I was raised in Toledo, OH. Positivity from this background was fostered by the diversity around me. I believe experiencing diversity enriches individuals and can positively shape communities. Too often, as people, our differences are cause for fear and uncertainty when the celebration of these differences strengthen communities and help shape young citizens to be productive adults. Getting involved in the community relations committee became a goal as I feel my background provides a unique angle on how a city's positive relationship with all of its citizens, no matter their cultural, ethnic or socioeconomic background, can enrich the community and help enable success for all. While not originally a Charlotte local, I feel this outside perspective can help enrich this committee and bring ideas tom imprpove our community, as great as it already is (why else would I have moved here!).

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a licensed attorney in NC and work in Management for Bank of America.

Bank of America

Current Employer:

1

Years in current position:

**Vice President, Senior Enterprise
Compliance Manager**

Job Title:

Brief description of duties:

I help manage and drive a culture of compliance with federal, state and local regulations applicable to the financial industry.

Other employment history:

Audit Leader for Wells Fargo (2013-2015)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

I have a JD and an MBA

If you selected 'Other' for education, please specify below.

Additional Education History:

Licensed attorney in NC

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee.

Profile

Daniel F Freeman PhD
First Name Middle Initial Last Name

doc@freeman-pr.org
Email Address

6025 Amos Smith Road
Street Address Suite or Apt

Charlotte NC 28214
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (413) 627-7339 Business: (980) 202-2936
Primary Phone Alternate Phone

Other
What district do you live in?

Other
Ethnicity

Republican
Political Party

Male
Gender

11/02/1968
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Commissioner, North Carolina Governor's Human Relations Committee, Raleigh, NC 6/2015-Present
Member, Mecklenburg County Board of Commissioners - Small Business and Entrepreneurship Advisory Board, Charlotte, NC 6/13-Present

List any boards you have served on in the past:

Member, North Carolina Governor's Statewide Youth Advisory Council, Raleigh, NC 8/13-12/14 Member,
Town of Huntersville Planning Board, Huntersville, NC 3/13-2/15

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I am a small business owner in the Charlotte-Mecklenburg area. Ethnically/Culturally I am a mix of Black, Latino and Native American and thus have different obstacles to overcome as a small business owner and as well work within each of these communities in Charlotte-Mecklenburg.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I serve on the Mecklenburg County Small Business/Entrepreneurship Board and the State of North Carolina Human Relations Committee. I bring with me 8 years o military experience and 15 years of Corporate experience as an Senior Executive for a global company; and as a Consultant for the last 7 years. I am also very active within the communities that I mentioned earlier with business support and human relations work.

Freeman Public Relations Group
Current Employer:

7

Years in current position:

Managing Director, Public Relations

Job Title:

Brief description of duties:

Provides communications work as an intermediary between the public and an organization, business and/or political campaign/committee.

Other employment history:

VP, PR & Communications, COSS Development Corporation, Huntersville, NC, 5/06 – 3/09 Communications Manager, Branch Banking & Trust Corporation, Raleigh, NC, 7/03 – 5/06 Director, Communications/Public Affairs, Dataradio Corporation, Atlanta, GA, 10/99 - 6/03 Senior Marketing Specialist, GE Ericsson Communications Inc., RTP, NC, 7/96 - 10/99 Supervisor, Administrative Services, United States Army, Washington, DC, 7/89 - 7/96

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Other

Education:

PhD - Organizational Management

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

None of the Above

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Jonathan _____ L _____ Giles _____
First Name Middle Initial Last Name

jon@cbsdistributing.com _____
Email Address

8300-301 Parkland Circle _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28227 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (336) 414-8876 _____ Mobile: (704) 840-4716 _____
Primary Phone Alternate Phone

District 5 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

06/13/1989 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee (O), Keep Charlotte Beautiful, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/ committees?

Interested in politics since early High School, I've always wanted to find my niche in my local community. Having done some beautification projects in Winston-Salem in the past, I have some (allbeit limited) experience in being a part of city committees. I ultimately want to get involved. I have passions in maintaining a healthy, beautiful community, as well as a desire to have great businesses in the city. As a salesman (restaurants, bars, coffee shops, clubs supplies) I see constant turnover from business to business, many times ending poorly both for business and the community (see: Club 935 closing on Summit). My goal is to make sure each and every business succeeds not only financially, but in a way that favors Charlotte as a whole.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Winston Salem beautification group from 2010-2011 Constant communication and an ear to the ground on local businesses in the hospitality industry.

CBS Distributing
Current Employer:

2 Years
Years in current position:

Senior Sales Representative
Job Title:

Brief description of duties:

Serving over 170 restaurants, bars, clubs, and coffee shops, I deal directly with owners or general managers on inventory upkeep. Selling glassware, tableware, juices, mixers, cleaning supplies and paper products, I split my time on the road and making calls, making sure each individual client has exactly what they need at an expediant service. Requires juggling 20+ ongoing conversations at a time.

Other employment history:

Lead Chef at Base Camp Bistro in Healy Alaska Sous Chef at Culina LLC in Rock Hill, SC Employee Chef and Line Cook at Dunwoody Country Club in Atlanta, GA

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

While I sell to restaurants, it is limited to local independent places. At no time would I be bias toward anything, including approving any zoning/grants to new business. If that ever became the case, I would recuse myself from any decison.

College
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Listening to City Council meetings posted online

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

None of the Above

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Profile

Randolph B Muhammad
First Name Middle Initial Last Name

Email Address

6638 Pattonsburg Dr. Suite or Apt
Street Address

Charlotte NC 28213
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 539-9137 Home: (980) 254-6541
Primary Phone Alternate Phone

District 4
What district do you live in?

African American
Ethnicity

Prefer Not to Say
Political Party

Male
Gender

08/05/1953
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Charlotte International Cabinet, Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

My social interests, lived experiences, employment history, and educational background encompass what these committees represent and their inherent intentions.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am currently part-time faculty at Central Piedmont Community College

Central Piedmont Community College
Current Employer:

3

Years in current position:

Human Resource Development
instructor/Career Coach

Job Title:

Brief description of duties:

I instruct and facilitate student learning and integration into higher learning processes, advising students in career exploration and planning. I also teach employability skills, computer utility, and facilitate student self-directed job searches.

Other employment history:

Taught for Charlotte-Mecklenburg Schools (2005 - 2011). Selected or elected to highly visible leadership positions in a Title 1 school during six year tenure – Dean of Students, School Leadership Team chair, Faculty Advisor Committee member, “Kids Vote” representative. Also, I was given the opportunity to teach a self-designed course, Adolescence 101, for Charlotte-Mecklenburg schools Parent University (2009 – 2010). United States Army career soldier (1982 - 2004).

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

Doctoral Candidate

If you selected 'Other' for education, please specify below.

Additional Education History:

Currently pursuing, PhD, K-12 Educational Leadership, Walden University

Bonita A.

Spouse's Name:

NA

Spouse's Employer

NA

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Michelle _____ D _____ Newton _____
First Name Middle Initial Last Name

michelled.newton@live.com _____
Email Address

8308 Paces Oaks Blvd Apt 313 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28213 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (727) 608-0078 _____ Home: _____
Primary Phone Alternate Phone

District 2 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

08/13/1987 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

City of Lowell Boys and Girls Club Advisory Board

Which Boards would you like to apply for?

Community Relations Committee (O), Domestic Violence Advisory Board (O)

Why are you interested in serving on these boards/ committees?

Working in the human services field has afforded me the opportunity to get firsthand experience in community relations, as well as, domestic violence. I have worked with children whom have witnessed domestic violence, survivors of domestic violence, and perpetrators of domestic violence. During this time I have gained insight on successes and failures of policies and procedures in local shelters, jails, and even prison release protocol. My educational background has equipped me with the analytical research skills needed to review processes and identify where strong points and deficits lie; more importantly address those deficits strategically. Lastly, I believe in the idea that citizens should commit to and fulfill his or her civic duty to the nation and local community of residence. Charlotte has afforded me a comfortable transition from Florida and boundless opportunities and I would like to pour back into my new home.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Training in Victim Services, Mediation training, professional licensure in counseling, Entry level and supervisory roles in shelters, groups homes, treatment facilities, and domestic violence safe havens. Involvement in community events to raise awareness for causes that impact North Carolina communities. Vice President of Public Relations in International Toastmasters. Mentoring in local schools and community agencies. Serving on Advisory board in Lowell. A desire to help, learn, and grow with other professionals in the community.

Carolinas Healthcare System
Behavioral Health Mercy Horizons
Current Employer:

0
Years in current position:

Counselor II
Job Title:

Brief description of duties:

Completes ACTT training as required by NC DMH, and demonstrates understanding of and adherence to the state service definition and national standards pertaining to ACT Uses therapeutic communication skills to engage clients in treatment Writes and updates Person Centered Plans and other required documentation according to clients' needs and to comply with hospital and Medicaid regulations Monitors and documents clients' continued need for services, and requests service authorization accordingly Writes appropriate treatment plans according to patient diagnosis, age and clinical presentation. Writes appropriate discharge plans based on individual needs of client and follows through with termination process Individual therapy, Group counseling, Assessments Mental Health & Substance Abuse Adult population

Other employment history:

Anuvia Prevention & Recovery [formerly known as Mecklenburg County Substance Abuse Center] Gaston Residential Services Echelon Care Department of Social Services Department of Children & Families [Florida] Women's Residential Counseling Center Florida] Raymond James & Associates [Florida]

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

MS Clinical Mental Health,Walden University BA Psychology,University of Central Florida Diploma,Gibbs High School

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Profile

James _____ C _____ Nine _____
First Name Middle Initial Last Name

ninej@zachrygroup.com _____
Email Address

710 East 7th Street _____ Apt 406 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28202 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (860) 449-2640 _____ Home: (980) 225-8547 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

02/27/1958 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

I am currently on the ITT Technical Institute's Program Advisory Committee.

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I am interested in becoming involved with the Charlotte community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

My position at Zachry involves working with many different clients. I try to resolve and understand situations that arise between the clients and producing a product that can be agreed on both technically sound and economically feasible.

Zachry Nuclear Engineering _____
Current Employer:

17

Years in current position:

Design Supervisor

Job Title:

Brief description of duties:

I am in charge of several designer/drafters. We produce drawings and modification packages for Nuclear Power plants.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

High School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Kathleen Nine

Spouse's Name:

Retired

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Nehemie _____ Owen _____
First Name Middle Initial Last Name

nehemie_g@yahoo.com _____
Email Address

2525 Whitehall Estates Dr Apt Q _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28273 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 5 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

11/22/1981 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (0)

Why are you interested in serving on these boards/ committees?

I would like to give back to the Charlotte community by having a greater impact as a board member. I have participated in many community/ volunteer opportunities and after participating in CBI LU40 class III I am ready to expand my leadership skills.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I was a member of the Urban League of Central Carolinas Young Professional Board for several years. I have held several leadership roles in my organization many involving leading committees. I recently completed the Community Building Initiatives Leaders Under 40 Class which exposed me to the local board opportunities.

Carolinas HealthCare System _____
Current Employer:

8 years with CHS, less than a year
in current role

Years in current position:

Director, Human Resources

Job Title:

Brief description of duties:

Leader within the Workforce Strategy and Analytics department. Responsible for strategic management of Human Resources Technology solutions impacting enterprise of 30,000 teammates. Managed division operational budget.

Other employment history:

Director, Administration responsible for several support departments within hospitals including leading Patient Experience Initiatives.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Lean and Six Sigma Black Belt

Nehemiah Owen

Spouse's Name:

Apple Inc.

Spouse's Employer

Senior Advisor

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

CBI

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Emanuel _____ Reid _____
First Name Middle Initial Last Name

ereid@charlottechamber.com _____
Email Address

222 East Bland Street _____ Apt. 427 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28203 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (423) 483-2753 _____
Primary Phone Alternate Phone

District 3 _____
What district do you live in?

African American _____
Ethnicity

Political Party _____

Male _____
Gender

12/29/1988 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I would like to serve on this board to become a voice in our communities and join the other board members in making sure the people in our Charlotte community are treated with fairness and compassion. I have lived in Charlotte for 7 years and have been actively involved in many community programs and I feel I would be bring energy and excitement to the board.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have worked as Community Organizer, working in Florida, New York, and North Carolina prior to joining my current job with the Charlotte Chamber of Commerce. Within the chamber I am responsible for managing the Member Engagement Departments Marketing, Data analytics, and Community Development Programs for the seven chapters that include the Charlotte Chamber's 23,000 members. I am also the Chair on the Charlotte Chamber's Global Committee, which is tasked with highlighting the Charlotte Chamber's International Business and working with the community to increase Global inclusion. I am also a Mentor Volunteer with Right Moves for Youth, a program that partners local Charlotte schools and mentors potential at risk youth and help them with different challenges they face.

Charlotte Chamber of Commerce

Current Employer:

Years in current position:

Associate, Member Engagement

Job Title:

Brief description of duties:

Implement strategies that effectively disseminate and collect information on opportunities for members and future members; that utilize the Chamber Chapters as a primary mechanism of member services distribution, content delivery, and connectivity. Report data research and present findings to the Senior level team which leads to the development of future programs and policies that help our small and large member businesses. Responsible for managing the Member Engagement Departments Marketing, Data analytics, and Community Development Programs for the seven chapters that include the Charlotte Chamber's 23,000 members.

Other employment history:

Grassroots Campaigns, Assistant Director Xerox, Solutions Consultant

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

In September of this year (2015) I will begin a Project Management Program a Wake Forest University.

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?
the board with. (Irevor Beaurora,
Felisha Fletcher, Rod Garvin, Torrey
Feimster)

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Profile

William L Robinson
First Name Middle Initial Last Name

wlr1982@gmail.com
Email Address

2600 Park Road Unit B
Street Address Suite or Apt

Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 905-6569 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Male
Gender

06/13/1982
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Guys with Ties

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

Becoming a member of the Community Relations Committee would allow for me to further promote awareness around the concepts and principles pertaining to racial equality and integration. Anti discrimination practices are important to philosophies to extend to the broader community. Promoting discussions and raising issues pertaining to anti-discrimination of domestic origin is a the place to start.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

My undergraduate education was obtained at UNC Chapel Hill in which I graduated in 2004 with a Bachelors degree in Political Science with a minor in Public Policy Analysis. While there I was active in The Black Student Movement (BSM), Minority Student Recruitment Committee, Phi Alpha Delta Law Fraternity, Alpha Kappa Psi Business Fraternity and the Dispute Settlement Center of Orange County. I moved to Charlotte in August of 2004. I worked as a legal assistant for Erdman & Hockfield, LLC and while there I assisted with managing a voter registration campaign to help get unregistered citizens registered to vote. After successfully transitioning into the financial services industry, I became heavily involved in charity and non-profit work, becoming the Director or Charity Relations and voting board member for Guys with Ties, an organization that raises money and awareness for local charities in Charlotte and the surrounding area. Community organizations that I have partnered with include: The Boys to Men Foundation, Charlotte Bilingual Preschool, Augustine Literacy Project, Promising Pages, Side Kicks, Charlotte Bridge Home, The Sandbox, The Foundation for Respect Ability, and The Hospitality House of Charlotte. Most recently, I have become a

member of the World Affairs Council of Charlotte, with a goal of broadening my perspective on global thinking.

Carlisle & Gallagher

Current Employer:

6 months in role, 5 years in job

Years in current position:

Senior Management Consultant

Job Title:

Brief description of duties:

Innovative leader with 11 years of professional experience with a concentration in project, program and portfolio management by identifying, substantiating, and implementing solutions that improve both service delivery and operational efficiencies by way of continuous improvement methodologies. My background in management, project management, customer service and financial services represent a unique combination of disciplines. Strong motivator with the drive and determination to consistently achieve success as a leader

Other employment history:

TIAA-CREF - Sr. Project Manager - 2013-2015 Bank of America - Project Manager - 2012-2-13 Wells Fargo Home Mortgage – Business Process Analyst – 2011-2012 Bank of America – Business Analyst – 2010 - 2011 Zenta – Project Analyst/Operations Lead – 2009- 2010 Senderra Funding, Quality Control/Investor Project Lead – 2006-2009 CPI Security Systems, Sales & Marketing Specialist, 2005-2006 Erdman & Hockfield, Legal Assistant, 2004-2005 Oakley Sunglasses, Sales Associate, 2005

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

University of North Carolina at Chapel Hill, Chapel Hill, NC Bachelor of Arts and Sciences in Political Science, Minor in Public Policy Analysis, May 2004 Central Piedmont Community College, Charlotte NC Project Management & Business Analysis Plus, Certification in Progress, 2010

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee.

Profile

Glenda M Spann-Hinnant
First Name Middle Initial Last Name

gmarshells Spann@yahoo.com
Email Address

10400 John Price Road #94
Street Address Suite or Apt

Charlotte NC 28273
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7049686603 Home: 7049686603
Primary Phone Alternate Phone

What district do you live in?

African American
Ethnicity

Prefer Not to Say
Political Party

Female
Gender

07/04/1968
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Domestic Violence Advisory Board

Which Boards would you like to apply for?

Community Relations Committee (0)

Why are you interested in serving on these boards/ committees?

I would like to know more about the City and County that I am a resident and to help improve relationships throughout the community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Kids Place Academy
Current Employer:

6 months

Years in current position:

TK Teacher

Job Title:

Brief description of duties:

Working with children one-on-one and in groups, supervising activities, keeping students on task Serving snacks and using meals as a way to incorporate learning, especially social skills Introducing students to concepts that are to be explored further in kindergarten, such as early literacy experiences Creating schedules and routines, ensuring children have a proper balance of rest and physical activities Planning curriculum targeting areas related to child development such as social, motor and language skills Developing language skills by reading to students and encouraging discussion through storytelling activities Updating parents on their child's progress with daily recordkeeping and documentation of behavior issues Helping students interact and adapt socially through activities that promote group engagement and fairness, such as group experiences for music and parallel play for choosing activities

Other employment history:

Teacher Assistant for After School (CMS), Toddler Teacher, Substitute Teacher, Career Development Facilitator, Secretary(School), Telerecruiter(American Red Cross).

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Kelvin Hinnant

Spouse's Name:

Charlotte Mecklenburg Schools/Black and Decker

Spouse's Employer

Cafeteria Associate/Forklift Operator

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Profile

Jamal I Tate
First Name Middle Initial Last Name

jamaltatespeaks@gmail.com
Email Address

1116 Scaleybark Road Apt 210-B
Street Address Suite or Apt

Charlotte NC 28209
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

N/A

Mobile: (704) 840-2592 Mobile: (704) 840-2592
Primary Phone Alternate Phone

District 1
What district do you live in?

African American
Ethnicity

Independent
Political Party

Male
Gender

08/12/1992
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Communities in Schools of North Carolina

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I am interested in serving on the Community Relations Committee because I want to advocate for an inclusive community where trust, acceptance, fairness, and equity are the norm. Although the city of Charlotte has worked very hard to establish itself as a city where people's differences are acknowledged, understood and appreciated, there is still much work to be done. I believe I have the proper background and abilities that qualify me to help with this work. More importantly, I have a passion for impartial justice and serving my community. I hope to continue building a brighter, more harmonious, future for Charlotte by working to end discrimination and holding perpetrator's accountable for their actions. I also hope to inspire other young constituents in Charlotte to participate in local government and become active citizens in the community. Millennials are underrepresented in our local politics and I seek to change that through my service. My dream is that other young constituents like myself will see the value in their ideas and begin to seek out other city boards and commissions to participate in.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I believe I have the proper background and abilities to qualify me to serve on the Community Relations Committee. To begin with, I studied communications during my studies in college. My curriculum included courses in group dynamics and team building, intercultural communication, conflict resolution, communicating across generations, and ethics. My university also did not discriminate against any student based off of their race, class, religion, creed, or sexual orientation. The result was an environment in which students could openly discuss their differences and ideas allowing them to eliminate personal bias. I plan to use my

combined academic experiences to successfully facilitate open dialogue and further eliminate discrimination in the Charlotte community. To add on to, I have lots of experience in grassroots community activism. I know and have what it takes to engage community and establish lasting partnerships. I have been advocating on behalf of underserved and underprivileged youth, and their families, coming from disadvantaged backgrounds for nearly five years. My advocacy work has led me all across Charlotte. As a result, I've had numerous opportunities to hear about some of the injustices residents face and what can be done to improve community relations. Lastly, my fresh perspective and youthful energy make me the perfect candidate for this position. I don't have any kids or a wife to attend to every night. I have more time, energy and brain power to devote to the Community Relations Committee than someone who is older or more established. I also possess an overly optimistic mindset that is very pragmatic, and won't take no for an answer.

Queens University of Charlotte

Current Employer:

1

Years in current position:

Admissions Recruiter

Job Title:

Brief description of duties:

• Develop and maintain strategic partnerships with relevant local organizations • Increase adult undergraduate and graduate enrollment • Serve as a liaison to the veteran student population • Guide and assist prospective students through the admission process • Engineer the Hayworth narrative through various program presentation • Serve as social media manager • Grow and promote the Hayworth and QU 4 Troops student organizations

Other employment history:

See attached resume.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

N/A

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

N/A

College

Education:

N/A

If you selected 'Other' for education, please specify below.

Additional Education History:

Central Piedmont Community College, Charlotte, NC, Associate in Arts Student High School Graduate, E.E. Waddell High School, Charlotte, NC

N/A

Spouse's Name:

N/A

Spouse's Employer

N/A

Spouse's Job Title

Social Media

How did you find out about the Charlotte Boards and Commissions vacancies?

N/A

If you selected 'Other', please explain:

Profile

Juan J Vazquez Bernal
First Name Middle Initial Last Name

Email Address

11918 Regal Lily Ln. Suite or Apt

Huntersville NC 28078
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (704) 727-3184
Primary Phone Alternate Phone

Mecklenburg County Towns
What district do you live in?

Hispanic
Ethnicity

Other
Political Party

Male
Gender

12/13/2015
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

n/a

List any boards you have served on in the past:

Bishop Manor Task Force Board, City of Santa Ana, CA

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I love making a positive impact in our community and be a voice to those who may not be able to be heard.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have had the pleasure of helping start various parent lead committees in various schools in our city and my hometown in California.

Charlotte-Mecklenburg Schools
Current Employer:

2

Years in current position:

Partnership Coordinator

Job Title:

Brief description of duties:

Help connect community partners to meet the needs of our CMS schools.

Other employment history:

Kidworks Community Development Corporation, Santa Ana, CA.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

n/a

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

n/a

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Public Relations Certification

Claudia Vazquez

Spouse's Name:

Proverbs 31

Spouse's Employer

Donor Development

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Deidra _____ C _____ Young _____
First Name Middle Initial Last Name

deidra.young@gmail.com _____
Email Address

5934 Prescott CT _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28269 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 4 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

10/11/1985 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee (O)

Why are you interested in serving on these boards/ committees?

I have volunteered as a member of the Young Professional Society with the Ronald McDonald House and 2014 Mecklenburg Sheriff Campaign. These opportunities made me aware that the communities of Mecklenburg County have several needs, which stimulated in me a desire to serve and be a voice for the Citizens of Mecklenburg.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Not only serving in many volunteer capacities but my current and previous work experiences have also allowed me to gain several skill sets in planning, fundraising, marketing, development and project management. I challenge myself to work in team oriented and self- directed environments to listen, serve and be a voice for Mecklenburg County Citizens.

Wells Fargo _____
Current Employer:

Two

Years in current position:

Mortgage Banker

Job Title:

Brief description of duties:

Act as a liaison between Wells Fargo Home Equity (WFHE), Affiliates and Attorney firms to ensure policies and procedures are followed and responsible for handling complex accounts specializing in the area of Foreclosure and Equity Analysis

Other employment history:

Operations Analyst ,Wachovia, a Wells Fargo Company, 2007-2011 Marketing & Business Development, Hope Advancement, 2011-2012

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Entrepreneur Certification, CPCC, 2010 Project Management Training, Wachovia 2011

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .



Agenda Date: 3/28/2016

Agenda #: 14. **File #:** 15-2791 **Type:** Appointment

Appointment to the Historic Landmarks Commission

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term beginning immediately and ending July 16, 2018.
 - James R Alsop II, nominated by Council members Eiselt and Phipps
 - Joseph Elliott, nominated by Council members Austin and Mitchell
 - Jason E Lackey, nominated by Council member Driggs
 - Kathryn L McClelland, nominated by Council member Kinsey
 - SyDonia Williams, nominated by Council member Mayfield
 - Cameron Wright, nominated by Council member Smith

Attachment

Historic Landmarks Commission Applicants



City of Charlotte, NC

HISTORIC LANDMARKS COMMISSION (O)

BOARD DETAILS



OVERVIEW

SIZE 12 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - Terms are for three years. A majority of the members must have demonstrated special interest, experience, or education in history or architecture. The President of the Mecklenburg Historical Association serves as a non-voting, ex-officio member. No member may serve more than two consecutive full terms, or no more than six years.

Responsibilities - To ensure the preservation of any property that embodies elements of the cultural, social, economic, political, or architectural history of Charlotte and Mecklenburg County for the education, pleasure, and enhancement of the residents of the City and County.



DETAILS

MEMBERSHIP BREAKDOWN 2 by Mayor; 4 by City Council; 6 by County Commission

MEETING INFORMATION
Meeting Day - 2nd Monday monthly
Meeting Time - 6:00 p.m.
Meeting Location - 2100 Randolph Road
Time Commitment - 10 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION



City of Charlotte, NC

HISTORIC LANDMARKS COMMISSION (O)

BOARD ROSTER



NATHAN CLARK

1 Term Aug 01, 2014 - Jul 31, 2017

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by County Commission



LARKEN M EGLESTON

1 Term Jul 17, 2014 - Jul 16, 2017

Email: le46069@yahoo.com

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by City Council



JOSEPH ELLIOTT

2 Term Jul 17, 2015 - Jul 16, 2018

Email: jelliott@therbagroup.com

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by City Council



DAVID ERDMAN

2 Term Jul 17, 2013 - Jul 16, 2016

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by Mayor



DAVID GIESER

1 Term Sep 20, 2011 - Jul 31, 2015

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by County Commission



PAULA LESTER

2 Term Aug 01, 2013 - Jul 31, 2016

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by County Commission



MARK MILLER

1 Term Aug 01, 2012 - Jul 31, 2015

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by County Commission



LEONARD NORMAN

1 Term Jul 17, 2014 - Jul 16, 2017

Email: lennorman@gmail.com

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by City Council



JOHN PURSLEY

Office 2100 Randolph Road
Position Board Member



2 Term Aug 01, 2014 - Jul 31, 2017

Category None
Appointed by County Commission



JOHN SHURLEY

2 Term Aug 01, 2014 - Jul 31, 2017

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by County Commission



JILL WALKER

2 Term Jul 17, 2013 - Jul 16, 2016

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office 2100 Randolph Road
Position Board Member
Category None
Appointed by City Council

Profile

James _____ R _____ Alsop III _____
First Name Middle Initial Last Name

Email Address

440 S. Church Street _____ Suite 1000 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28202 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Business: (704) 973-6876 _____
Primary Phone Alternate Phone

District 4 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

10/02/1972 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

Charlotte-Mecklenburg Historic Landmarks Commission

Which Boards would you like to apply for?

Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

The Historic Landmarks Commission is one of the most active preservation groups in the country. Having served on this commission from 2005-2009 - the last two of those years as Chairman, I resigned due to a move to Illinois. I have returned to Charlotte and am interested in serving again.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Strong interest in preservation and specific project and speaker experience on the topic.

HDR _____
Current Employer:

0.3

Years in current position:

Managing Principal

Job Title:

Brief description of duties:

Responsible for a professional office of 25+ architects and planners within an international A/E/C company of 9,000 employees.

Other employment history:

2009-2015: Architect of the Capitol for the State of Illinois 1997-2009: Founding Member and Director of Design at Charette Architects, PLLC

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Zshila Alsop

Spouse's Name:

Two Children...

Spouse's Employer

Mom Extarordinaire

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Joseph _____ Elliot _____
First Name Middle Initial Last Name

joeelliotarchitect@gmail.com _____
Email Address

333 West Trade St _____ #2400 _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28202 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 2 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Democrat _____
Political Party

Male _____
Gender

12/08/1947 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

I have been a member of the Historic Landmarks Design Review Committee for 7 years and a full Commission member for 3 years.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a registered architect with a strong sense of community and history with regards to the built environment.

d3 Studio _____
Current Employer:

1

Years in current position:

Senior Architect

Job Title:

Brief description of duties:

Architectural design and production.

Other employment history:

RBA Group and Little Associates

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Sonja Elliott

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Project reviewed by the commission

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Jason _____ E _____ Lackey _____
First Name Middle Initial Last Name

jason197249@gmail.com _____
Email Address

531 E Worthington Ave _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28203 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 705-0006 _____ Home: (_____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Independent _____
Political Party

Male _____
Gender

11/14/1972 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Business Advisory Committee, Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

I have a personal passion on Charlotte's history and protecting that history that makes Charlotte great. I have always lived in a historic home (currently live in a home built in 1905) and want to see us maintain our roots while balancing economic growth.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

historic homeowner, Banker focus on economic development

Wells Fargo _____
Current Employer:

8

Years in current position:

SVP - Business Banking Manager

Job Title:

Brief description of duties:

Manage a team of commercial bankers in the Charlotte region

Other employment history:

Bank of America - Business Banker GE Real Estate - Commercial real estate financing executive

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

UNC Charlotte grad

Lisa Lackey

Spouse's Name:

PWS, International

Spouse's Employer

Office Manager

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Financial Services Sector

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Kathryn L McClelland
First Name Middle Initial Last Name

kathrynmcclelland@gmail.com
Email Address

230 Alpha Mill Ln. Apt. 1K
Street Address Suite or Apt

Charlotte NC 28206
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 996-0997 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Prefer Not to Say
Political Party

Female
Gender

06/21/1988
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

Town of Cornelius Historic Preservation Committee

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

I have a strong interest in preserving and remembering our history, not only in Charlotte, but in Mecklenburg County. I enjoy giving back to the community where I can and now that I live in Charlotte, I would like to be more involved here.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I majored in Public History at Appalachian State University and for the last (nearly) 4 years I have served on the Town of Cornelius Historic Preservation Committee. I am a native of the town of Cornelius, however my family has lived in Charlotte and Mecklenburg County for many generations and I have always had an interest in learning and sharing the history of our area.

Accurate Group, LLC
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

If my position on the Town of Cornelius Preservation Committee is viewed as a conflict of interest, I would consider stepping down from that Committee.

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Email

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

SyDonia Williams
First Name Middle Initial Last Name

starwilliams500@yahoo.com
Email Address

7001 Chieftain Dr. Suite or Apt
Street Address

Charlotte NC 28216
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: (980) 230-0573 Home:
Primary Phone Alternate Phone

District 1
What district do you live in?

African American
Ethnicity

Independent
Political Party

Female
Gender

02/20/1970
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

n/a

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

To give feedback and be a voice for opinions in the development and growth for Charlotte by volunteering my time.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I've volunteered with JAchievement for Children in Public Schools, CMS Volunteer, Novant Volunteer and other nonprofit financial programs.

Accenture
Current Employer:

7

Years in current position:

Analyst

Job Title:

Brief description of duties:

Financial Analyst

Other employment history:

Financial and Customer Relations

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

n/a

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Cameron _____ Wright _____
First Name Middle Initial Last Name

camwclt@bellsouth.net _____
Email Address

10309 Balmoral Circle _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28210 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 6 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

12/04/1963 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Historic Landmarks Commission (O)

Why are you interested in serving on these boards/ committees?

I am a native Charlottean who has witnessed first hand as this city transformed from a small Southern town into a world class city. I have traveled extensively and have witnessed what other municipalities have accomplished in preserving the past. We must embrace our rich inheritance that is an affirmation of our traditions and values steeped in history.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a published author and historian. The Southern Surfcaster (The History Press, 2012) My Southern Soul (Projected Publication Spring 2016 (The History Press) Listed, North Carolina Bibliography Historical Publications / UNC - Chapel Hill My area of historical concentration is The American South 1770 to 1950 I lecture at several colleges and universities on topics of my expertise.

Multi-Flex Pipe Systems _____
Current Employer:

One Year

Years in current position:

Director of Business Development

Job Title:

Brief description of duties:

My primary functions involve working on a regional / national stage as we bring our company into the forefront of industrial piping manufacturing and distribution.

Other employment history:

NC Coastal Conservation Association - Executive Director Ceramco - Printech, Inc. - Senior Vice President (21 years)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

NC State University; BA, Political Science 1988 Montreat College; AS, Interdisciplinary Studies 1985 Winthrop University; Graduate School 1992

Elizabeth B. Wright

Spouse's Name:

BB&T & Southern Shows (Retired)

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Kenny Smith & Matthew Ridenhour

If you selected 'Other', please explain.

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

January 21st, 2016

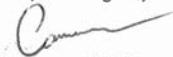
Ms. Kay Golden
600 East 4th Street
7th Floor – City Clerk's Office
Charlotte, NC 28202

Dear Ms. Golden,

Thank you for the time you afforded me on the phone last week. I am writing you to reconfirm my commitment to remaining an active member of the Mecklenburg County Historic Landmarks Commission. I was recently made aware that I had exceeded the allotted number of absences afforded in the rules. I recently joined the HLC this past Fall. I attended HLC meetings on 9-14 and 11-9 and attended the only committee meeting (Survey) on 10-21. I was out of town on business on the 12/14 HLC meeting and was quickly able to follow-up on the meeting minutes and stayed active through all email correspondence.

I am recovering from a ruptured disc in my back that has (thankfully) been corrected. I will not miss any future HLC meetings moving forward. I have served on several boards that also required attendance. This has not been an issue in the past nor will it be in the future. I remain very dedicated to The Historic Landmarks Commission and would be very appreciative to remain an active member to the commission. If I can answer any questions or be of further assistance, please do not hesitate to contact me. Thanking you in advance.

Very warm regards,



S. Cameron Wright
Managing Director
Capital Policy Group

Capital Policy Group

Legislative Advocation

Charlotte, NC – Raleigh, NC – Washington, DC



Agenda Date: 3/28/2016

Agenda #: 15.**File #:** 15-2792 **Type:** Appointment

Appointment to Keep Charlotte Beautiful

Action:

Vote on blue ballots and return to Clerk at dinner.

Staff Resource(s):

Stephanie Kelly, City Clerk's Office

Explanation

- One appointment for a partial term of service beginning immediately and ending June 30, 2017.
 - Sheila Etheridge, nominated by Council member Phipps
 - Sharon Geter, nominated by Council member Austin
 - Jonathan Giles, nominated by Council member Autry
 - Amanda Mitchell, nominated by Council member Mitchell
 - Ryon Smalls, nominated by Council member Driggs
 - Amy Villegas-McCleave, nominated by Council member Mayfield
 - Brian Withrow, nominated by Council member Kinsey

Attachment

Keep Charlotte Beautiful Applicants



City of Charlotte, NC

KEEP CHARLOTTE BEAUTIFUL



City of Charlotte, NC

KEEP CHARLOTTE BEAUTIFUL

BOARD DETAILS

OVERVIEW

SIZE 20 Seats

TERM LENGTH 3 Year

TERM LIMIT 2 Terms

Membership - Appointments are for three-year terms and appointees may reside anywhere in Mecklenburg County. No member may serve more than two consecutive full terms.

Responsibilities - Coordinate and participate in neighborhood community improvement projects, Adopt-A-City Street, neighborhood recognition, the Great American Cleanup, and litter prevention programs. Promote partnership between citizens, businesses, and government to ensure a clean and healthy environment. Includes hands-on project work, primarily in the Spring and Fall.



DETAILS

MEMBERSHIP BREAKDOWN 7 by Mayor; 13 by City Council

MEETING INFORMATION
Meeting Day - 1st Tuesday monthly
Meeting Time - 11:30 a.m.
Meeting Location - Old City Hall, 600 East Trade Street
Time Commitment - 4 to 5 hours per month

ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE

ADDITIONAL INFORMATION

BOARD ROSTER



RUSSELL ADAMS

1 Term Jul 01, 2014 - Jun 30, 2017

Email: russell.scott.adams@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



JOSHUA ARNOLD

1 Term Jul 01, 2015 - Jun 30, 2018

Email: joshua.arnold1@tw.cable.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



ROBERT COMBS

1 Term Jul 01, 2014 - Jun 30, 2017

Email: robert.c.combs@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



CAMILLE CUNNINGHAM

Partial Term Jul 22, 2013 - Jun 30, 2016

Email: camille.chapman@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



RUSSELL FERGUSON

1 Term Jul 01, 2013 - Jun 30, 2016

Email: russferguson@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



TIFFANY HUGHES

1 Term Jul 01, 2015 - Jun 30, 2018

Email: tiffany.hughes@cityofcharlotte.org

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



KELLEY HYLAND

1 Term Jul 01, 2013 - Jun 30, 2016

Email: hyland.kelley@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



CHARLES JEWETT

1 Term Jul 01, 2015 - Jun 30, 2018

Email: melvinjewett@yahoo.com

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



JOSHUA MIDDLETON
1 Term Jul 01, 2015 - Jun 30, 2018
Email: josh.middleton1@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



DAVE PETTINE
1 Term Jan 15, 2016 - Jun 30, 2019
Email: dpettine2@yahoo.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



THERESA ROSA-COREY
1 Term Mar 13, 2015 - Jun 30, 2018

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



AUDREY SINGER
1 Term Jul 01, 2015 - Jun 30, 2018

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



JANIE SUMPTER
Partial Term Aug 25, 2015 - Jun 30, 2016
Email: janie.sumpter@email.com

Office Government Center Building, 600 E. 4th Street
Position Board Member
Category None
Appointed by Mayor



CHRISTINA TIERCE
1 Term Jul 01, 2015 - Jun 30, 2018
Email: christina.t.hogan@gmail.com

Position Board Member
Category None
Appointed by City Council



ANN WOOD
1 Term Jul 01, 2015 - Jun 30, 2018
Email: adavisw@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



SARAH ZDEB
1 Term Jul 01, 2015 - Jun 30, 2018
Email: thezebs@gmail.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



MICHAEL ZYTKOW
Partial Term Jan 13, 2014 - Jun 30, 2016
Email: michael_zytkow@yahoo.com

Office Old City Hall
Position Board Member
Category None
Appointed by City Council



VACANCY

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



VACANCY

Office Old City Hall
Position Board Member
Category None
Appointed by Mayor



VACANCY

Appointed by City Council

Profile

Sheila _____ T _____ Etheridge _____
First Name Middle Initial Last Name

sheila.etheridge@wishartnorris.com _____
Email Address

7412 Dotts Court _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28226 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Home: 7045423044 _____ 704-364-0010 _____
Primary Phone Alternate Phone

District 4 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

12/29/1942 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Community Relations Committee, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I relocated to Charlotte almost 15 years ago and have worked here, paid taxes, and been a good citizen. I would like to effect change while at the same time do something useful and fulfilling.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

My abilities and background lean toward the legal profession which enable me to see both sides of any situation in an objective manner. I have common sense.

Wishart Norris P.A. _____
Current Employer:

Ten (10)

Years in current position:

North Carolina State Bar Certified
Paralegal

Job Title:

Brief description of duties:

Legal support services to senior partners in tax and commercial law areas of practice; research, interaction with all people -- clients, outside attorneys, vendors, court personnel, co-workers, etc. communication and technical skills.

Other employment history:

Early years was civil service worker for Social Security Administration and later for First U.S Army Judge Advocate General; private import/export companies, private foundation; United Presbyterian Church-USA Headquarters and private law firms.

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Charles H. Boddie

Spouse's Name:

retired

Spouse's Employer

Sales/marketing

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Sharon _____ Geter _____
First Name Middle Initial Last Name

sgeter51@gmail.com _____
Email Address

2008 LaSalle Street _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28216 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 2 _____
What district do you live in?

African American _____
Ethnicity

Democrat _____
Political Party

Female _____
Gender

09/01/1960 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I would like to be a part of the changes taking place in the community i live in. I know there are good law abiding citizens who want and need the reputation to change for the North side of Charlotte.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have the ability to get out and talk to people from all walks of life. I've worked with my church group to walk through disadvantaged neighborhoods and speak/pray with people who live there and may be going through hard times. We did this every other Saturday for a month just to show people someone cares.

Rotech Medical _____
Current Employer:

2

Years in current position:

Job Title:

Brief description of duties:

Patient Accounts Rep. Verify insurance for patients accounts, contacting doctors office for medical records, speaking with patients concerning their DME and verifying their personal information on file.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

College

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Criminal Justice degree/ Paralegal degree/ both from CPCC

None

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Jonathan _____ L _____ Giles _____
First Name Middle Initial Last Name

jon@cbsdistributing.com _____
Email Address

8300-301 Parkland Circle _____
Street Address Suite or Apt

Charlotte _____ NC _____ 28227 _____
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (336) 414-8876 _____ Mobile: (704) 840-4716 _____
Primary Phone Alternate Phone

District 5 _____
What district do you live in?

Caucasian/Non-Hispanic _____
Ethnicity

Republican _____
Political Party

Male _____
Gender

06/13/1989 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

None

List any boards you have served on in the past:

None

Which Boards would you like to apply for?

Business Advisory Committee, Community Relations Committee (O), Keep Charlotte Beautiful, Zoning Board Of Adjustment (B/O)

Why are you interested in serving on these boards/ committees?

Interested in politics since early High School, I've always wanted to find my niche in my local community. Having done some beautification projects in Winston-Salem in the past, I have some (albeit limited) experience in being a part of city committees. I ultimately want to get involved. I have passions in maintaining a healthy, beautiful community, as well as a desire to have great businesses in the city. As a salesman (restaurants, bars, coffee shops, clubs supplies) I see constant turnover from business to business, many times ending poorly both for business and the community (see: Club 935 closing on Summit). My goal is to make sure each and every business succeeds not only financially, but in a way that favors Charlotte as a whole.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Winston Salem beautification group from 2010-2011 Constant communication and an ear to the ground on local businesses in the hospitality industry.

CBS Distributing
Current Employer:

2 Years
Years in current position:

Senior Sales Representative
Job Title:

Brief description of duties:

Serving over 170 restaurants, bars, clubs, and coffee shops, I deal directly with owners or general managers on inventory upkeep. Selling glassware, tableware, juices, mixers, cleaning supplies and paper products, I split my time on the road and making calls, making sure each individual client has exactly what they need at an expediant service. Requires juggling 20+ ongoing conversations at a time.

Other employment history:

Lead Chef at Base Camp Bistro in Healy Alaska Sous Chef at Culina LLC in Rock Hill, SC Employee Chef and Line Cook at Dunwoody Country Club in Atlanta, GA

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

While I sell to restaurants, it is limited to local independent places. At no time would I be bias toward anything, including approving any zoning/grants to new business. If that ever became the case, I would recuse myself from any decison.

College
Education:

If you selected 'Other' for education, please specify below:

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Other

How did you find out about the Charlotte Boards and Commissions vacancies?

Listening to City Council meetings posted online

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

None of the Above

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Profile

Amanda Mitchell
First Name Middle Initial Last Name

mandym6617@gmail.com
Email Address

6920 Garden Terrace Court
Street Address Suite or Apt

Charlotte NC 28210
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 6
What district do you live in?

Caucasian/Non-Hispanic
Ethnicity

Independent
Political Party

Female
Gender

10/17/1981
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I am new to the Charlotte area. I moved here last May from outside of DC. I am involved in various organizations including Rotary International, and would like to provide a lasting impact on my community.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have worked for a nonprofit, and various event planning firms in Charlotte and DC. I am passionate to helping my community.

In transition
Current Employer:

Years in current position:

Job Title:

Brief description of duties:

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education: _____

If you selected 'Other' for education, please specify below.

Additional Education History:

Spouse's Name:

Spouse's Employer

Spouse's Job Title

Recruited by current Committee Member

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Ryon Smalls
First Name Middle Initial Last Name

smallsr@students.charlottelaw.edu
Email Address

805 Cates Street Unit G
Street Address Suite or Apt

Charlotte NC 28202
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 2
What district do you live in?

African American
Ethnicity

Democrat
Political Party

Male
Gender

06/25/1989
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Housing Advisory Board of Charlotte-Mecklenburg, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I am interested in serving on these boards/ committees as they will allow me to be an assistance to Charlotte's most vulnerable citizens. I believe that my youthful energy, creativity, and ability to analyze situations will be beneficial in serving those that need our help most.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I have a passion for working with underprivileged citizens and have experience doing so as an intern for the Urban League of the Upstate. My leadership skills of discipline, coordinating, teamwork and public speaking have been well enhanced by my military training. Furthermore, I have demonstrated the ability to spot issues, analyze and apply ideas through legal research in my current studies.

United States Army Reserve -
National Guard
Current Employer:

7 months
Years in current position:

Second Lieutenant
Job Title:

Brief description of duties:

A manager, supervisor, and leader of 22 soldiers. Managing and delegating tasks that I have developed in order to complete orders that have been assigned to me.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School
Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Bachelor in Arts, Majoring in History from the University of South Carolina - Upstate J.D. Candidate at Charlotte School of Law (Anticipated Graduation 2016)

None
Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website
How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Amy _____ Villegas-McCleave _____
First Name Middle Initial Last Name

amymccleave@bellsouth.net _____
Email Address

7131 April Ridge LAne _____
Street Address Suite or Apt

Charlotte _____ NC 28215
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Primary Phone Alternate Phone

District 5 _____
What district do you live in?

Other _____
Ethnicity

Independent _____
Political Party

Female _____
Gender

10/21/1965 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

List any boards you have served on in the past:

Which Boards would you like to apply for?

Bechtler Arts Foundation Board, Charlotte Mecklenburg Public Access Corporation, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I am interested in neighborhoods connected with pubic communications, arts and beautiful surroundings. It is my philosophy that citizens of Charlotte should have access to the best Charlotte has to offer. This should be done at at any socioeconomic level.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

I am a native of the city and have the passion to assist citizens.

Johnson C. Smith University _____
Current Employer:

5

Years in current position:

Communications Coordinator
(Admissions Office)

Job Title:

Brief description of duties:

Coordinate all communications (print & electronic) for potential in-coming students to the university.

Other employment history:

Charlotte School of Law - Career Services (part-time); CPCC - Office of EECO - Assistant (part-time);
Charlotte Meck. School - Myers Park Tutor (part-time)

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Other

Education:

B.A. - Organizational
Communications - Pfeiffer Univ

If you selected 'Other' for education, please specify below.

Additional Education History:

Graduate Courses - Library & Information Science

Spouse's Name:

Spouse's Employer

Spouse's Job Title

City of Charlotte Website

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .

Profile

Brian **G** **Withrow**
First Name Middle Initial Last Name

bwithrow82@gmail.com
Email Address

803 Herrin Ave _____
Street Address Suite or Apt

Charlotte **NE** **28205**
City State Postal Code

Is your mailing address the same as your home address?

Yes No

If your home address differs from your mailing address, please provide your home address in the field below:

Mobile: (704) 488-9794 _____
Primary Phone Alternate Phone

District 1 _____
What district do you live in?

African American _____
Ethnicity

Prefer Not to Say _____
Political Party

Male _____
Gender

12/14/1982 _____
Date of Birth

Are you a registered voter of Mecklenburg County?

Yes No

List any boards you are currently serving on:

N/A

List any boards you have served on in the past:

N/A

Which Boards would you like to apply for?

Charlotte International Cabinet, Keep Charlotte Beautiful

Why are you interested in serving on these boards/ committees?

I would like to serve on both boards because of the passion for inclusion and diversity within the Charlotte community and the purpose of presenting the city in the best way. These boards will allow suggestions to be made that will shape the future of Charlotte's through agriculture and cultural demographics.

Please describe any background or abilities that qualify you to serve on these boards/ committees.

Throughout my life I have participated in international events and organizations that have allowed me to travel the world domestically and internationally. These experiences have given me perspectives on the World that are used in my every understanding of society being able to learn new languages such as French, Spanish, and Japanese and use these languages to navigate social difficulties. I also am an alumni of the NC Cooperative Extension where I have studied, learned, and applied agricultural concepts to improve a particular location. Through working with various farms, herb societies, and landscapers I've learned how to be sustainable and how it affects everyday life.

The Home Depot

Current Employer:

3

Years in current position:

Merchandise

Job Title:

Brief description of duties:

• Supervised and delegated tasks to 5-12 associates each day improving efficiency by 50%. • Reduced costs by saving \$75,000 by increasing productivity among 5-12 associates. • Created and developed strategies to maximize sales revenue, and eliminate inaccuracies during inventory.

Other employment history:

Has any formal charge of professional misconduct ever been sustained against you in any jurisdiction?

Yes No

If yes, please explain complete disposition:

Do you have any personal or business interest that could create a conflict (either real or perceived) if appointed?

Yes No

If yes, please explain conflict:

Graduate School

Education:

If you selected 'Other' for education, please specify below.

Additional Education History:

Keshia Jackson Withrow

Spouse's Name:

Newell Rubbermaid

Spouse's Employer

Project Engineer

Spouse's Job Title

Word of Mouth

How did you find out about the Charlotte Boards and Commissions vacancies?

If you selected 'Other', please explain:

Board Specific Questions

Question applies to Business Advisory Committee .

Which industry sector, if any, do you fall under

Question applies to Charlotte Housing Authority (B/O) .

Are you a low income housing resident?

Question applies to Citizens Review Board (B/O) .



City of Charlotte

Charlotte-Mecklenburg
Government Center
600 East 4th Street
Charlotte, NC 28202

Agenda Date: 3/28/2016

Agenda #: 16. **File #:** 15-2836 **Type:** Business Item

Mayor and City Council Topics

The City Council members may share information and raise topics for discussion.



Agenda #: 17.File #: 15-2285 Type: Consent Item

Compressed Natural Gas for Solid Waste Services Pilot Program

Action:

Award a unit price contract to the lowest responsive bidder Piedmont Natural Gas for the purchase of compressed natural gas for five years.

Staff Resource(s):

Rodney Jamison, Solid Waste Services

Explanation

- Solid Waste Services' (SWS) current fleet includes 15 automated refuse trucks that are fueled by compressed natural gas (CNG); an additional five CNG trucks will be in service by the end of fiscal year 2016.
- Currently, SWS CNG fleet drivers must travel daily to Piedmont Natural Gas (PNG) for fueling. Fuel expenditures are currently billed through the City's Fuelman contract with unit pricing inclusive of the cost of the fuel, fueling station equipment, and facility usage.
- Installing a CNG fueling station and refueling SWS trucks on a City site will provide a centralized, less expensive option than purchasing CNG elsewhere.
 - PNG will install the fueling station and retain ownership through the life of the contract. The City will retain ownership of the site.
- Additionally, the City will save the cost of travel to an offsite location. Estimated annual overtime savings total \$100,000. A decrease in miles driven to fuel off-site should result in a reduction in maintenance and fuel costs.
- The City's Alternative Fuel and Vehicle Technology Team recommended that the City explore options for a pilot program to implement an onsite alternative fuel station.
- On October 5, 2015, Management & Financial Services issued an Invitation to Bid; three bids were received from interested service providers.
- Piedmont Natural Gas was selected as the lowest responsive, responsible bidder.
- The company will be paid the unit prices set forth in the contract, a copy of which is available upon request. Unit price includes the cost to install and maintain the pilot fueling station equipment on the City site and the CNG as it is dispensed.
- Estimated annual contract expenditures are \$440,000.

Background

- Since 2009, SWS has been awarded grant funds to assist with the purchase of 20 total refuse trucks fueled by CNG.
- The SWS goal is to increase its CNG fleet to 30 trucks, equal to 50% of the current automated truck fleet.
- The primary benefit recognized from CNG truck usage is the reduction in exhaust emissions and the impact to the environment. CNG is a proven alternative fuel that significantly improves local air quality and reduces greenhouse gas emissions. An additional benefit to the City is fuel cost

Agenda #: 17.File #: 15-2285 Type: Consent Item

savings, depending on the per gallon cost of diesel compared to the cost of CNG.

- On November 26, 2013, the City's Alternative Fuel and Vehicle Technology Team issued a Request for Information (RFI) seeking information to develop a City-wide program. The team consisted of members from SWS, Charlotte Water, Aviation, CATS, and Management & Financial Services. Members of the Privatization and Competition Advisory Committee served on the review team for the RFI.
- SWS and the Team worked with Engineering & Property Management to identify City property adjacent to the SWS Facility to locate the station.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Solid Waste Services Operating Budget



Agenda Date: 3/28/2016

Agenda #: 18.File #: 15-2781 Type: Consent Item

Police Asset Forfeiture Appropriation

Action:

Adopt a budget ordinance appropriating \$278,247.81 in asset forfeiture funds for 150 TASER X2s for the Charlotte-Mecklenburg Police Department.

Staff Resource(s):

William Orlov, Police
Brian Cunningham, Police

Explanation

- The Charlotte-Mecklenburg Police Department (CMPD) will use the TASER X2 devices in situations where a subject presents an imminent physical threat to an officer, themselves, or another person.
- CMPD is requesting 150 TASER devices for officer distribution.
- The cost of the TASERs is approximately \$172,224. The ancillary equipment and warranty coverage for the devices are estimated to cost \$106,023.81 and includes:
 - Battery Packs: \$10,953
 - Cartridges: \$10,680
 - Right-handed holsters: \$10,251.90
 - Left-handed holsters: \$1,139.10
 - 4-year warranty: \$54,190.50
 - Estimated tax: \$18,809.31
- The total estimated cost of the TASER X2 with ancillary equipment, warranty, and tax is \$278,247.81.
- The TASERs and ancillary equipment are re-issued upon an officer separating from the City.

Fiscal Note

Funding: Police Asset Forfeiture Funds

Attachment

Budget Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE APPROPRIATING \$278,247.81 IN ASSET FORFEITURE FUNDS FOR ELIGIBLE LAW ENFORCEMENT PROJECTS AND EXPENSES

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$278,247.81 is hereby estimated to be available from Police Assets Forfeiture Funds:

2600-30-30-0000-000000-000000-000-41220

Section 2. That the sum of \$278,247.81 is hereby appropriated to:

General Grants and LTD Project Fund: 2600
Project: 3020510002-9010000000
2600-30-30-3090-302051-000000-000-530500

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda #: 19.File #: 15-2780 Type: Consent Item

Military Construction Cooperative Agreement

Action:

- A. Approve a Military Construction Cooperative Agreement with the National Guard Bureau for improvements to the Charlotte-Mecklenburg Police Department firing range,**
- B. Authorize the City Manager to accept funds from the National Guard Bureau in the amount of \$150,000 for project construction, and**
- C. Adopt a budget ordinance appropriating \$150,000 from the National Guard Bureau.**

Staff Resource(s):

Jason Helton, Police
Brian Cunningham, Police

Explanation

- The National Guard Bureau (NGB) approached the Charlotte-Mecklenburg Police Department (CMPD) about entering into a Military Construction Cooperative Agreement to provide funding towards for the expansion and improvements of CMPD's firing range at the Police and Fire Training Academy.
- Military Construction Cooperative Agreements authorize NGC to work with other entities on the construction of military facilities, real property improvements, design services, and other projects directed by Congress or the Department of Defense.
- The Military Construction Cooperative Agreement for the CMPD firing range fills a need for both CMPD and the NGB.
 - The CMPD range has not been expanded in 15 years to reflect the growth in training needs.
 - North Carolina Air National Guard soldiers must drive 358 miles to Ft. Benning, Georgia to complete training. With the proposed improvements, those seeking training qualifications would only drive five miles to the Police and Fire Training Academy from the Charlotte-Douglas International Airport.
- The project scope includes:
 - Expanding from 20 to 30 total lanes, which will allow CMPD to use the same number of trainers and increase training from 150 to 210 officers per day.
 - Expanding the backstops (safety barriers between the range and external environment) of the firing range to meet U.S. Air Force standards of approximately 1,000 linear feet.
- Additional benefits of the firing range improvements and expansion include:
 - CMPD anticipates a significant reduction in the number of days needed for officers to complete the North Carolina state-mandated day and night firing range qualifications. Officers will be able to spend more time in their districts during the busier months of the

Agenda #: 19.File #: 15-2780 Type: Consent Item

year.

- CMPD officers will be able to participate in a more comprehensive training regimen on the main range. Presently, officers are required to travel to multiple locations during the course of their training session.
- United States Code Chapter 1803 authorizes the NGB to contribute funds necessary for project construction in the amount of \$150,000.
- CMPD will fund design services for construction at a cost of approximately \$20,015.

Charlotte Business INclusion

This is a cooperative contract agreement and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Police Operating Budget and the National Guard Bureau

Attachment

Military Construction Cooperative Agreement
Budget Ordinance

MILITARY CONSTRUCTION COOPERATIVE AGREEMENT [ANG]

AGREEMENT NO. W91242-16-2-2102

PAGE 1 OF 26 PAGES

BETWEEN NATIONAL GUARD BUREAU AND THE CITY OF CHARLOTTE

PROJECT TITLE: FIRING RANGE

PROJECT LOCATION: CHARLOTTE MECKLENBURG POLICE DEPARTMENT FIREARMS RANGE

TABLE OF CONTENTS

ARTICLE	DESCRIPTION	PAGES	ARTICLE	DESCRIPTION	PAGES
I	SCOPE, PURPOSE AND AUTHORITY		VII	GENERAL PROVISIONS	2
II	OBLIGATIONS OF THE PARTIES	1	VIII	APPLICABLE LAWS AND REGULATIONS	4
III	COSTS	1	IX	PROCUREMENT	1
IV	FUNDING LIMITATIONS	1	X	PROPERTY	1
V	PAYMENT	2	XI	LEGAL AUTHORITY	1
VI	DEFINITIONS	3	XII	TERMINATION, ENFORCEMENT, CLAIM AND DISPUTE RESOLUTION	1
			XIII	AGREEMENT PARTICULARS	1
			ATTACHMENTS - APPENDICES		[]

EXECUTION

By executing this cooperative agreement, the parties agree to terms and conditions contained herein, including attachments.

I WITNESS WHEREOF, the parties hereto have executed this Cooperative Agreement

<p>CITY OF CHARLOTTE</p> <p>BY: _____ RON CARLEE CITY MANAGER</p> <p>Date: _____</p>	<p>NATIONAL GUARD BUREAU</p> <p>BY: _____ PETER F. VERSFELD COL, NGB USPFO FOR NC</p> <p>Date: _____</p>
<p>APPROVED AS TO LEGAL FORM:</p> <p>BY: <u>Mark Newbold</u> MARK NEWBOLD DEPUTY CITY ATTORNEY CHARLOTTE-MECKLENBURG POLICE DEPARTMENT</p> <p>Date: _____</p>	<p>APPROVED AS TO LEGAL FORM:</p> <p>BY: <u>Michael J. McCann</u> MICHAEL J. MCCANN MAJ, JA DEPUTY STAFF JUDGE ADVOCATE NORTH CAROLINA NATIONAL GUARD</p> <p>Date: _____</p>
<p>IN ACKNOWLEDGEMENT</p> <p>BY: _____ GREGORY A. LUSK MAJOR GENERAL, NCARNG THE ADJUTANT GENERAL</p> <p>Date: _____</p>	

ARTICLE I – SCOPE, PURPOSE AND AUTHORITY

Section 101. General.

a. The National Guard Bureau (NGB) and the Grantee have entered into this Military construction Cooperative Agreement (MCCA) to establish the terms and conditions applicable to the contribution of NGB funds or in-kind assistance for this Project. NGB and the Grantee desire to design, construct, sustain, restore or modernize as applicable, this Project using this single MCCA.

b. The attached Appendix/Appendices are integral to this MCCA.

Section 102. Property and Improvements.

a. The Grantee has submitted, (or will submit prior to construction of the Project), satisfactory evidence of the necessary property interest to the real estate upon which the Project is to be constructed. The real estate is of a nature and located in an area that is appropriate for the intended construction and for the use intended under local laws and ordinances.

b. Title to real property improvements, including real property installed equipment, except for ANG Intrusion Detection System (IDS) or Joint-Services Interior Intrusion Detection System (J-SIIDS) equipment, constructed under this MCCA, shall be held in the Grantee.

Section 103. Scope of Activities.

The Scope of activities is contained in the Appendix/Appendices.

Section 104. Performance Specifications.

The Grantee's performance specifications are contained in the Appendix/Appendices.

a. Title 10 U.S.C. Chapter 1803 authorizes the NGB [*as the Federal Agent for the U.S.*] to contribute funds necessary for design and construction of the Project. Contribution of funds by NGB and the construction of the Project are necessary to accomplish Federal and State missions of the State Air National Guard.

b. The Project will be used by the State Air National Guard and the City of Charlotte, NC.

c. This MCCA is a Cooperative Agreement within the meaning of 31 U.S.C. §§ 6301-6308.

ARTICLE II – OBLIGATIONS OF THE PARTIES

Section 201. Obligations of the Grantee.

a. The Grantee will exercise its best efforts to supervise, manage, operate and maintain all activities or projects within the scope of this MCCA according to sound, efficient, commercial practice and the terms, conditions and specifications of this MCCA.

b. The Grantee will obligate sufficient funds to pay its share of costs of this MCCA.

c. Once the Project is completed, the Grantee may not permit any use or disposition of the facility constructed which will interfere with its use for the administration and training of units of the reserve Forces of the United States, or in time of war or national emergency, by other units of the armed Forces of the United States or any other use by the Federal Government.

d. In the event the Grantee desires to place the facility(ies) under some use other than the training or administration of the reserve forces of the United States, the Grantee upon the approval of the USPFO, may place the facilities in such other use provided that:

1. If the facility is still adequate for its original purpose and still required for the use of any Reserve Component of the United States, the Grantee replaces the facility in-kind without further Federal contribution; and,

2. Executes a modification to this MCCA recognizing all terms and conditions as applying to the replacement facility for the remaining term of this MCCA. Determination of whether the replacement facility is adequate for use as is, in fact "in-kind" shall be within the sole discretion of the USPFO.

Section 202. Obligations of NGB.

a. NGB shall reimburse the Grantee for the allowable costs incurred in performance of this MCCA according to the terms and conditions for such reimbursement set forth herein.

b. Whenever the terms of this MCCA provide for approval by NGB, such approval will not be unreasonable withheld. Any request for such approval shall be considered and acted upon by NGB in a timely fashion.

c. The obligations of NGB are subject to the availability of federal funds for the MCCA and the Grantee's funding contribution for its share of this MCCA.

ARTICLE III – COSTS

Section 301. General.

NGB shall reimburse the Grantee for allowable costs incurred in performance of this MCCA.

Section 302. Estimated Cost.

- a. Total estimated costs of this MCCA are specified in Appendix/Appendices.
- b. The Grantee shall share in costs of this MCCA performance as provided for in approved budgets of the Appendices.

Section 303. Cost Sharing.

a. Wherever any item of cost for performance of this MCCA, as listed in a budget in the Appendices, is identified to be funded in part by NGB reimbursement, NGB shall be obligated to reimburse the Grantee only for its percentage share of total costs that would otherwise be allowable under this MCCA.

b. Cost Share Percentage. For the purposes of liquidating the Grantee's obligation to pay for its share of costs, the percentage share of allowable costs for design or construction of the facility to be reimbursed to the Grantee shall be identified in Appendices.

Section 304. Allowability of Costs.

a. Except as otherwise stated in this article or elsewhere in this MCCA, allowability of costs incurred by the Grantee in performance of this MCCA shall be determined according to 2 CFR Part 225, as amended, and 32 CFR Part 33, as amended, at the time the cost is incurred.

b. Costs for acquisition of real property for purposes of this MCCA are unallowable.

c. Costs of Grantee Improvements are unallowable. These unallowable improvements are facility components in excess of authorized criteria, which will not qualify for federal reimbursement.

d. The allowability of costs has no effect on the maximum funding level of this cooperative agreement. NGB has no liability to reimburse any cost over and above the maximum amount of funding obligated in this cooperative agreement, even if such cost would otherwise be allowable.

Section 305. Advance Agreements on Allowability of Costs.

a. No cost incurred by the Grantee that is contrary to any restriction, limitation, or instruction contained in any Budget and/or Financial Plan under this MCA shall be allowable.

b. Indirect costs, as such costs are defined in Title 2 Code of Federal Regulations (CFR) Part 225, shall be unallowable, except for costs listed in paragraph c. below.

c. The costs of compensation for personnel services, including fringe benefits, but not limited to, the costs of workmen's compensation, unemployment compensation, State sponsored life/health insurance, and retirement benefits, shall be allowable as specified in NGR 5-1, Chapter 5.

d. Other specific agreement on costs, such as Pre-Agreement Costs. [If none, state NONE.]

ARTICLE IV - FUNDING LIMITATIONS

Section 401. Funding Limitation.

- a. NGB funding limitations for design and construction are separately specified in Appendices.
- b. Within its discretion, NGB may unilaterally increase maximum funding limitations reflected in Appendices at any time.
- c. Project Appropriation Limitation. Notwithstanding any other funding limitation in this MCCA, the NGB funding limitation for project construction shall not exceed the lesser of 125 percent of the project construction appropriation or the project construction appropriation amount plus \$2,000,000.

Section 402. Method of Funding.

This MCCA shall be funded for each phase, according to Appendices.

Section 403. Grantee Advance Funding of Design Option.

- a. Within its discretion, the Grantee may contract, and fund the payment of costs, for preparation of project design documents in order to fulfill its obligation to provide project design documents. To the extent that "federally-reimbursed" costs are required, the Grantee's incurrence of costs shall be made on behalf of NGB; NGB shall reimburse the Grantee for these costs.
- b. Limitations in this article relate to funds necessary for reimbursement to the Grantee for its design costs. The fact that federal funds may not be available for obligation, or obligated to this MCCA, or available for reimbursement of Grantee costs until completion of project design documents by the Grantee or the beginning of construction of the project, shall not be grounds for claim by either party that this MCCA is unenforceable because of failure of consideration.
- c. Design costs associated with this project incurred by the Grantee in advance of this MCCA may not exceed the amounts identified in Appendix SD and may be reimbursed in accordance with Section 403.d. below.
- d. Obligation of NGB for federal reimbursement of Grantee costs for design is contingent upon one or more of the following conditions being met:
 - (1) Congressional appropriation of project MILCON construction funds, or
 - (2) Congressional language directing Project Design, or
 - (3) Inclusion of Project in the Future Year Defense Plan, and, the design meets all NGB design criteria as set forth in the appropriate NGB design guides and regulations.

ARTICLE V – PAYMENT

Section 501. General.

There are only two payment methods authorized in the execution of this MCCA, the reimbursement method and the advance method.

Section 502. Payment by the Reimbursement Method.

Reimbursement method payments shall be according to procedures established by the Defense Finance and Accounting Service (DFAS), DoD Financial Management Regulation 7000.14R Volumes 11A and 11B and NGR 5-1, Chapter 11.

Section 503. Payment by Advance Method.

NGB may reimburse the Grantee in advance. The advance payment method shall be according to procedures established by the Defense Finance and Accounting Service and NGR 5-1, Chapter 11.

Section 504. Direct Federal Payment of Grantee Obligations.

In no event, shall the USPFO make direct payment to a Grantee contractor, state employee, contractor employee, or Grantee vendor for any costs incurred by the Grantee under this MCCA.

Section 505. Interest.

The amount of interest due the United States on funds advanced to the Grantee or interest due the Grantee shall be determined and paid in accordance with 31 U.S.C. § 6503 and the items of the Cash Management Improvement Act Agreement in effect between the State and U.S. Treasury and regulations as issued by the U.S. Department of Treasury and the Department of Defense, as amended. For interest on advance payments see 31 U.S.C. 6503, 32 C.F.R. § 33.21.

ARTICLE VI – DEFINITIONS

Section 601. Air National Guard Military Construction Cooperative Agreement.

Air National Guard (ARNG) Military Construction Cooperative Agreement (MCCA) means any agreement entered into by the Grantee and the Department of Defense, National Guard Bureau, reimbursed by Department of Defense appropriations for construction, sustainment, restoration or modernization of the Air National Guard and for other programs authorized and directed by Congress or the Department of Defense to be performed by the Grantee and the National Guard Bureau.

Section 602. Air National Guard.

Air National Guard means that part of the organized militia of the several States and Territories, Puerto Rico, and the District of Columbia, active and inactive, that—

- a) is an air force;
- b) is trained, and has its officers appointed, under the sixteenth clause of section 8, article I of the Constitution;
- c) is organized, armed, and equipped wholly or partly at Federal expense; and
- d) is federally recognized (32 U.S.C. § 101).

Section 603. Airport Authority.

A Public Agency controlling a Public Airport. A Public Agency means a State or any agency of a State, a municipality or other political subdivision of a State, a tax supported organization, or an Indian tribe or pueblo. Public Airport means an airport which is used for or to be used for public purposes, under the control of a public agency, and the landing area of which is publicly owned. [Extracted from Public Law 97-248].

Section 604. Chief, National Guard Bureau.

Chief, National Guard Bureau, means the head of the National Guard Bureau, or his or her designee.

Section 605. Construction.

Construction means the erection, installation, or assembly of a new facility; the relocation of a facility; the complete replacement of an existing facility; or the expansion, extension, alteration/conversion (to a new type use) of an existing facility. This includes equipment (not furniture) installed and made a part of the facility, related site preparation, excavation, backfilling, landscaping, or other land improvements. It also includes increases in components of facilities for functional reasons and the extension of utilities to areas not previously served. The federal reimbursement of project costs cannot exceed the statutory ceiling in 10 U.S.C. 18236(b).

Section 606. Design Services.

Design services mean any service necessary, or reasonably related to, investigation of a construction site for suitability, layout, engineering requirements, or development of plans and specifications for construction, preparation of construction estimates, reproduction of construction contract bid documents, or supervision and inspection of construction.

Section 607. Estimated Construction Costs.

For purposes of this MCCA, estimated construction costs shall be the NGB approved DD Forms 1390/91 construction amount. It shall not include the five percent (5%) contingency allowance nor the Title II/Type "C" SUPERVISION AND INSPECTION Services (SIOH) amount separately identified on DD Forms 1390/91 approval documents.

Section 608. Fiscal Year.

Fiscal Year (FY) means the Federal FY that runs from October 1 through September 30.

November 2015

Section 609. Grantee.

The State or local government (2 CFR Part 225, Appendix A) responsible for the performance and administration of this award.

Section 610. Grants Officer.

Grants Officer (or the Grantor) shall mean an individual appointed by the NGB Head of Contracting Activity (HCA) or designee, authorized to provide approvals, receive reports, modify or change terms of this MCCA, provide funds under this MCCA, or take any other action for NGB under this MCCA except for deciding any appeal of a dispute under this MCCA as provided in Section 1203 and any other action delegated to a specific person by this MCCA or an appendix.

Section 611. Grants Officer Representative.

Grants Officer Representative (GOR) means a representative of the Grants Officer acting within the limits of his or her authority as delegated, in writing, by the Grants Officer. If the Grants Officer designates a GOR, the Grantee will receive a copy of the written designation. It will specify the extent of the GOR's authority to act on behalf of the Grants Officer. The GOR is not authorized to make commitments or changes that will affect terms or conditions of the MCCA or an appendix.

Section 612. In-Kind Assistance.

In-Kind Assistance (IKA) is the act of providing services or technical support to the Grantee by the federal government to include the provision of federal procurement and contracting services for supplies, services or construction. IKA will be the fair market value at the time of the contribution.

Section 613. National Guard Bureau.

The National Guard Bureau (NGB) is a joint activity of the Department of Defense pursuant to Section 10501, Title 10 United States Code (U.S.C.). The Chief, NGB, is under the authority, direction, and control of the Secretary of Defense. The Secretary normally exercises authority, direction, and control through the Secretaries of the Army and the Air Force for matters pertaining to their responsibilities in law or DoD policy. The Chief, NGB, is a principal advisor to the Secretary of Defense through the Chairman of the Joint Chiefs of Staff on matters involving non-federalized National Guard forces and through other DoD officials on matters as in DoD Directive 5105.77, May 21, 2008, or as determined by the Secretary of Defense.

Section 614. Operation and Maintenance Activities.

Operation and maintenance (O&M) activities mean and include (but are not limited to) actions by the Grantee, through employment, by contract or hire, of sufficient personnel, or of acquisition by contract of supplies and services, or other necessary actions to perform services, tasks, or activities within the scope of this MCCA which are properly charged to an O&M account.

Section 615. State.

Any of the several states of the United States, the District of Columbia, the Commonwealth of Puerto Rico, any territory or possession of the United States, or any agency or instrumentality of a state exclusive of local governments.
(32 C.F.R. § 33.3)

Section 616. Grantee Improvements.

Grantee improvements is other work to facilities or portions of facilities included within the scope of the project, as identified in appendices to this MCCA, which are desired by the Grantee and for which NGB will make no reimbursement of funds for either design or construction.

Section 617. Territory.

Territory means any territory. However, for purposes of laws relating to the militia, the National Guard, the Army National Guard of the United States, and the Air National Guard of the United States, "Territory" includes Guam and the U.S. Virgin Islands (32 U.S.C. § 101).

Section 618. The Adjutant General.

a. The Adjutant General (TAG) is the head of the State [Commonwealth, or Territory] Military Department, appointed by the Governor of the State [Commonwealth, or Territory], according to the respective State's [Commonwealth's, or Territory's] constitution, or statute.

b. TAG receives funds and property and accounts for all expenditures and property acquired through this MCCA; and makes returns and reports concerning those expenditures and that property, as required by this MCCA.

Section 619. United States Property and Fiscal Officer. (Grantor)

a. The United States Property and Fiscal Officer (USPFO) is the qualified commissioned officer of the Army National Guard or the Air National Guard, as the case may be, designated by the Chief, National Guard Bureau, to be the United States Property and Fiscal Officer of a State or territory.

b. The USPFO receives and accounts for all funds and property of the United States in the possession of the National Guard for which he/she is the property and fiscal officer; and makes returns and reports concerning those funds and that property, as required by the Secretary concerned. (32 U.S.C. § 708).

ARTICLE VII - GENERAL PROVISIONS

Section 701. Term of Agreement.

a. This section, 701, applies only to projects supported with ANG Military Construction Program (MCP) funding as indicated in the attached Technical Appendix Statement of Work. This section does not apply to projects supported with ANG Sustainment, Restoration, or Modernization (SRM) program funding.

b. Unless sooner terminated by its terms, this MCCA shall terminate 25 years after the date of NGB's acceptance of the construction project, according to the attached Statement of Work for Grantee Construction. Nonetheless, this term in no way implies that NGB will reimburse the Grantee for any costs beyond those authorized in the appendices and their approved budgets.

Section 702. Sole Benefit.

This MCCA is intended for the sole benefit of NGB and the Grantee and is not intended to create any other beneficiaries.

Section 703. Modification.

This MCCA may be modified only by a written instrument signed by the parties hereto. See NGR 5-1, Chapter 3, for Military Construction Cooperative Agreement Modification procedures.

Section 704. Successors and Assigns.

This MCCA may not be assigned by a party without the express written consent of the other party. All covenants made under this MCCA shall bind and take effect to the benefit of any successors and assigns of the parties whether or not expressly assumed or acknowledged by such successors or assigns.

Section 705. Entire Agreement.

This MCCA forms the entire agreement between the parties as to scope and subject matter of this MCCA. All prior discussions and understandings concerning such scope and subject matter are superseded and incorporated by this MCCA.

Section 706. Severability.

If any provision of this MCCA is held judicially invalid, the remainder of this MCCA shall continue in force and effect to the extent not inconsistent with such holding.

Section 707. Waiver of Breach.

If a party waives enforcement of any provision of this MCCA (or appendices) upon any event of breach by the other party, such waiver shall not automatically extend to any other or future events of breach.

Section 708. Notices.

Any notice, transmittal, approval, or other official communication made under this MCCA shall be in writing and shall be delivered by hand, email, facsimile (FAX) transmission, or by mail to the other party at the address or facsimile transmission telephone number set forth below or at such other address(es) as may be later designated:

NGB (USPFO): {COL PETER F. VERSFELD, USPFO, 4201 REEDY CREEK ROAD, RALEIGH NC 27607, peter.f.versfeld.mil@mail.mil}

Grantee: {RON CARLEE, CITY MANAGER, 600 EAST FOURTH STREET, CHARLOTTE NC 28202, rcarlee@charlottenc.gov}

Section 709. Execution.

This MCCA may be executed in several counterparts, each of which shall be deemed an original. Subsequent execution of any or all attached Appendices shall not affect the legality or enforceability of this MCCA.

Section 710. Conflict of Interest.

The Grantee shall insure that its employees are prohibited from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others.

Section 711. Access to and Retention of Records.

The Grantee shall afford any authorized representative of NGB, the Department of Defense, or the Comptroller General access to and the right to examine all records, books, papers, and documents ("Records") that are within the Grantee's custody or control and that relate to its performance under this MCCA. The Grantee shall retain all such records intact in such form, if not original documents, as may be approved by NGB for at least three (3) years following project, completion or termination.

Section 712. Change of Circumstances.

Each party shall promptly notify the other party of any legal impediment, change of circumstances, pending litigation, or any other event or condition that may adversely affect such party's ability to carry out any of its obligations under this MCCA.

Section 713. Liability and Indemnity.

Nothing in this MCCA shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property loss or damage or for death or personal injury arising out of and during performance of this MCCA. Any liabilities or claims for property loss or damage, or for death or personal injury, by a party or its agents, employees, contractors or assigns or by third persons, arising out of and during the performance of this MCCA, shall be determined according to applicable law.

Section 714. Reports.

In addition to any financial or other reports required by terms of this MCCA, NGB may require the Grantee to prepare reports or provide information relating to this MCCA. The Grantee agrees to provide such reports within a reasonable time of request and in such detail as may be required.

Section 715. Special State Requirements.

Changes to established requirements of this MCCA made necessary by governing State statutes will be processed in accordance with NGR 5-1, Chapter 3. Upon approval, a statement of alterations or changes, along with justification, shall be attached to this MCCA and will be considered a part thereof. If none, state NONE.

Section 716. Government Furnished Equipment (GFE).

In addition to the Liability and Indemnity provisions in Section 713, nothing in this MCCA shall be construed as an indemnification by the United States of the State, its employees, agents, or third persons, for liability with respect to any and all claims, including, but not limited to: (1) claims for damages; and (2) claims for reimbursement arising from property loss, personal injury or accident damage related to the use, care, or operation of GFE. The Grantee's liability for lost or damaged GFE will be in accordance with applicable State laws. (NGR 5-1, Chapter 8). The Grantee is liable for loss and damage. In the event that State law does not authorize indemnification, GFE should not be provided.

ARTICLE VIII – APPLICABLE LAWS AND REGULATIONS

Section 801. Applicable Law.

This MCCA is incidental to implementation of a Federal program. Accordingly, this MCCA shall be governed by and construed according to Federal law as it may affect rights, remedies, and obligations of the United States.

Section 802. Governing Regulations.

To the extent not inconsistent with express terms of this Agreement, the provisions of 32 CFR Part 33, Uniform Administrative Requirements for Grants and Cooperative Agreements, DoD Grant and Agreement Regulations (DoDGARS) (DoD 3210.6R) as amended, Title 2 Code of Federal Regulations (CFR) Part 225, and NGR 5-1, are hereby incorporated into this MCCA by reference as if fully set forth herein, shall govern this Agreement.

Section 803. Officials Not to Benefit.

No member of or delegate to Congress, or resident commissioner, shall be admitted to any share or part of this agreement, or to any benefit arising from it, in accordance with 41 U.S.C. 22.

Section 804. Nondiscrimination.

The Grantee covenants and agrees that no person shall be denied benefits of, or otherwise be subjected to discrimination in connection with the Grantee's performance under this MCCA. Accordingly, and to the extent applicable, the Grantee covenants and agrees to comply with the following national policies prohibiting discrimination:

- a. On the basis of race, color or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d et seq.), as implemented by DoD regulations at 32 CFR Part 195.
- b. On the basis of race, color, religion, sex, or national origin, in Executive Order 11246, as implemented by Department of Labor regulations at 41 CFR Chapter 60.
- c. On the basis of sex or blindness, in Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et seq.), as implemented by DoD regulations at 32 CFR Part 196.
- d. On the basis of age, in The Age Discrimination Act of 1975 (42 U.S.C. Section 6101 et seq.), as implemented by Department of Health and Human Services regulations at 45 CFR Part 90.
- e. On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as implemented by Department of Justice regulations at 28 CFR Part 41 and DoD regulations at 32 CFR Part 56.

Section 805. Lobbying.

a. The Grantee covenants and agrees that it will not expend any funds appropriated by Congress to pay any person for influencing or attempting to influence an officer or employee of any agency or a member of Congress in connection with any of the following covered federal actions: The awarding of any federal contract; the making of any federal grant; the making of any federal loan; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or Cooperative Agreement.

b. New Restrictions on Lobbying, issued by the Office of Management and Budget and the Department of Defense (32 CFR Part 28) to implement provisions of Section 319 of Public Law 102-121 (31 U.S.C. § 1352) is incorporated by reference and the Grantee agrees to comply with provisions thereof, including any amendments to the Interim Final Rule that may hereafter be issued.

Section 806. Drug-Free Work Place.

The Grantee covenants and agrees to comply with the requirements regarding drug-free workplace in Subpart B of 32 CFR Part 26, which implements sec. 5151-5160 of the Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701, et seq.).

Section 807. Environmental Standards.

- a. The Grantee covenants and agrees that its performance under this Agreement shall comply with:
- (1) The requirements of Section 114 of the Clean Air Act (42 U.S.C. Section 7414);
 - (2) Section 308 of the Federal Water Pollution Control Act (33 U.S.C. Section 1318), that relates generally to inspection, monitoring, entry reports, and information, and with all regulations and guidelines issued thereunder;
 - (3) The Resources Conservation and Recovery Act (RCRA);
 - (4) The Comprehensive Environmental Response, Compensation and Liabilities Act (CERCLA);
 - (5) The National Environmental Policy Act (NEPA);
 - (6) The Solid Waste Disposal Act (SWDA);
 - (7) The applicable provisions of the Clean Air Act (42 U.S.C. 7401, et seq.) and Clean Water Act (33 U.S.C. 1251, et seq.), as implemented by Executive Order 11738 and Environmental Protection Agency (EPA) rules at 40 CFR Part 31;
 - (8) To identify any impact this award may have on the quality of the human environment and provide help as needed to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C. 4321, et seq.) and any applicable federal, state or local environmental regulation.

b. In accordance with the EPA rules, the parties further agree that the Grantee shall also identify to the awarding agency (NGB) any impact this award may have on:

- (1) The quality of the human environment, and provide help the agency may need to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C 4321, et seq.) and to prepare Environment Impact Statements or other required environmental documentation. In such cases, the recipient agrees to take no action that will have an adverse environmental impact (e.g., physical disturbance of a site such as breaking of ground) until the agency provides written notification of compliance with the environmental impact analysis process.
- (2) Flood-prone areas, and provide help the agency may need to comply with the National Flood Insurance Act of 1968 and Flood Disaster Protection Act of 1973 (42 U.S.C. 4001, et seq.), which require flood insurance, when available, for federally assisted construction or acquisition in flood-prone areas.
- (3) Coastal zones, and provide help the agency may need to comply with the Coastal Zone Management Act of 1972 (16 U.S.C. 1451, et seq.), concerning protection of U.S. coastal resources.
- (4) Coastal barriers, and provide help the agency may need to comply with the Coastal Barriers Resource Act (16 U.S.C. 3501 et seq.), concerning preservation of barrier resources.
- (5) Any existing or proposed component of the National Wild and Scenic Rivers System, and provide help the agency may need to comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.).
- (6) Underground sources of drinking water in areas that have an aquifer that is the sole or principal drinking water source, and provide help the agency may need to comply with the Safe Drinking Water Act (42 U.S.C 300H-3).

Section 808. Preference for U.S. Flag Air Carriers.

(Any agreement under which international air travel may be supported by U.S. Government funds)

Travel supported by U.S. Government funds under this agreement shall use U.S flag air carriers (air carriers holding certificates under 49 U.S.C. 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

Section 809. Debarment and Suspension.

The Grantee covenants and agrees to comply with the requirements regarding debarment and suspension in Subpart C of the OMB guidance in 2 CFR Part 180, as implemented by the DoD in 2 CFR Part 1125. The Grantee agrees to communicate the requirement to comply with Subpart C to persons at the next lower tier with whom it enters into transactions that are "covered transactions" under Subpart B of 2 CFR Part 180 and the DoD implementation in 2 CFR Part 1125.

Section 810. Buy American Act.

The Grantee covenants and agrees that it will not expend any funds appropriated by Congress without complying with the Buy American Act (41 U.S.C. 10a, et seq.). The Buy American Act gives preference to domestic end products and domestic construction material. In addition, the Memorandum of Understanding between the United States of America and

November 2015

the European Economic Community (EEC) on Government Procurement, and the North American Free Trade Agreement (NAFTA), provide that EEC and NAFTA end products and construction materials are exempted from application of the Buy American Act.

Section 811. Relocation Assistance and Real Property Acquisition.

The Grantee covenants and assures that it will comply with 49 CFR Part 24, which implements the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601 et seq.) and provides for fair and equitable treatment of persons displaced by Federally assisted programs or persons whose property is acquired as a result of such programs.

Section 812. Copeland "Anti-Kickback" Act. (All contracts and sub-grants for construction or repair.)

The Grantee covenants and agrees that it will comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented in Department of Labor regulations (29 CFR Part 3). As applied to this MCCA, the Copeland "Anti-Kickback" Act makes it unlawful to induce, by force, intimidation, threat of procuring dismissal from employment, or otherwise, any person employed in the construction or repair of public buildings or public works, financed in whole or in part by the United States, to give up any part of the compensation to which that person is entitled under a contract of employment.

Section 813. Contract Work Hours and Safety Standards Act.

The Grantee covenants and agrees that it will comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 3701-3708) as supplemented by Department of Labor regulations (29 CFR Part 5). As applied to this Agreement, the Contract Work Hours and Safety Standards Act specifies that no laborer or mechanic doing any part of the work contemplated by this Agreement on a contract for an amount greater than \$100,000 shall be required or permitted to work more than 40 hours in any workweek unless paid for all additional hours at not less than 1.5 times the basic rate of pay.

Section 814. Davis-Bacon Act.

DO NOT USE THIS CLAUSE UNLESS AUTHORIZED BY NGB-ARI.

The Grantee covenants and agrees that it will comply with the Davis-Bacon Act (40 U.S.C. Sections 3141-3148) as supplemented by U.S. Department of Labor regulations (29 CFR Part 5). (Construction contracts in excess of \$2,000 awarded by grantees and subgrantees when required by federal grant program legislation). All rulings and interpretations of the Davis-Bacon Act contained in 29 CFR Part 5 are incorporated by reference in this MCCA. As applied to this MCCA, the Davis-Bacon Act (40 U.S.C. Sections 3141-3148) provides that contracts in excess of \$2,000 to which the federal Government provides assistance funding for construction, alteration, or repair (including painting and decorating) of public buildings or public works within the United States, shall contain a provision that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the U.S. Secretary of Labor.

Section 815. National Historic Preservation.

(Any construction, acquisition, modernization, or other activity that may impact a historic property.)

The Grantee covenants and agrees to identify to the awarding agency any property listed or eligible for listing on the National Register of Historic Places that will be affected by this award, and to provide any help the awarding agency may need, with respect to this award, to comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470, et seq.), as implemented by the Advisory Council on Historic Preservation regulations at 36 CFR Part 800 and Executive Order 11593.

(36 CFR Part 800 requires Grants Officers to get comments from the Advisory Council on Historic Preservation before proceeding with Federally assisted projects that may affect properties listed on or eligible for listing on the National Register of Historic Places.)

Section 816. Hatch Act.

The Grantee covenants and agrees to comply with the Hatch Act (5 U.S.C. 1501 - 1508 and 7324 - 7326), as implemented by the Office of Personnel Management at 5 CFR Part 151, which limits political activity of employees or officers of state or local governments whose employment is connected to an activity financed in whole or part with federal funds.

Section 817. Equal Employment Opportunity.

(All construction contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees.)

The Grantee covenants and agrees to comply with Executive Order 11246 of September 24, 1965 entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967 and as supplemented in Department of Labor regulations (41 CFR Chapter 60).

Section 818. Cargo Preference. *(Any agreement under which international air travel may be supported by U.S. Government funds.)*

The Grantee covenants and agrees that it will comply with the Cargo Preference Act of 1954 (46 USC Chapter 553), as implemented by Department of Transportation regulations at 46 CFR 381.7, which require that at least 50 percent of equipment, materials or commodities procured or otherwise obtained with U.S. Government funds under this Agreement, and which may be transported by ocean vessel, shall be transported on privately owned U.S. flag commercial vessels, if available.

Section 819. Preservation of Open Competition and Government Neutrality Towards Government Contractors' Labor Relations on Federal and Federally Funded Construction Projects.

The Grantee covenants and agrees that it will comply with Executive Order 13202 of February 17, 2001, Preservation of Open Competition and Government Neutrality Towards Government Contractors' Labor Relations on Federal and Federally Funded Construction Projects, as amended on April 6, 2001.

Section 820. Central Contractor Registration and Universal Identifier Requirements.

The Grantee covenants and agrees to comply with the Central Contractor Registration and Universal Identifier Requirements as indicated below:

A. Requirement for Central Contractor Registration (CCR)

Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the CCR until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. Requirement for Data Universal Numbering System (DUNS) Numbers

If you are authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its DUNS number to you.
2. May not make a subaward to an entity unless the entity has provided its DUNS number to you.

C. Definitions

For purposes of this award term:

1. Central Contractor Registration (CCR) means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the CCR Internet site (currently at <http://www.ccr.gov>).
2. Data Universal Numbering System (DUNS) number means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities. A DUNS number may be obtained from D&B by telephone (currently 866-705-5711) or the Internet (currently at <http://fedgov.dnb.com/webform>).
3. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

4. Subaward:

a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. ----.210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

5. Subrecipient means an entity that:

a. Receives a subaward from you under this award; and

b. Is accountable to you for the use of the Federal funds provided by the subaward.

Section 821. Reporting Subawards and Executive Compensation

The Grantee covenants and agrees to comply with the Reporting Subawards and Executive Compensation requirements indicated below:

a. Reporting of first-tier subawards.

1. Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. You must report each obligating action described in paragraph

a.1. of this award term to <http://www.fsr.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at <http://www.fsr.gov> specify.

b. Reporting Total Compensation of Recipient Executives.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if--

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received--

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <http://www.ccr.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if--

i. in the subrecipient's preceding fiscal year, the subrecipient received--

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards,

and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Entity means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

ii. A foreign public entity;

iii. A domestic or foreign nonprofit organization;

iv. A domestic or foreign for-profit organization;

v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. Executive means officers, managing partners, or any other employees in management positions.

3. Subaward:

i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. ---- .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. Subrecipient means an entity that:

i. Receives a subaward from you (the recipient) under this award; and

ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

i. Salary and bonus.

ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.

v. Above-market earnings on deferred compensation which is not tax-qualified.

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

ARTICLE IX – PROCUREMENT

Section 901. Grantee Contracts.

The Grantee's acquisition of goods and services by the State in performance of this MCCA shall be according to applicable state contracting procedures, standards and procedures contained in 32 CFR § 33.36 and this MCCA.

Section 902. Grantee Contract Flow-down.

Subject to existing contracts, the Grantee is required to insert the substance of provisions of Article VIII in contracts issued under this MCCA, unless state laws or regulations offer more protection.

ARTICLE X - PROPERTY

Section 1001. Equipment.

a. Equipment purchased by the Grantee under the terms of this agreement becomes the property of the Grantee and will be managed, used and disposed of IAW 32 CFR 33.32 and Chapter 8, NGR 5-1.

b. Equipment purchased by the Federal government, including equipment acquired specifically for a National Guard Cooperative Agreement, vests in the Federal Government. This equipment shall be managed, used and accounted for as provided in 32 CFR § 33.32(f) and Chapter 8, NGR 5-1.

c. Equipment purchased by the federal government and issued to the Grantee is Government Furnished Equipment (GFE). The title of GFE vests in the Federal government and cannot be transferred to the Grantee and therefore cannot be considered as In-Kind Assistance (IKA).

Section 1002. Operating Materials and Supplies.

d. Items to be consumed in normal operations purchased by the Grantee under the terms of this agreement become the property of the Grantee and will be managed and disposed of IAW 32 CFR 33.32 and NGR 5-1, Chapter 8.

e. Supplies purchased by the federal government shall be managed, used, and accounted for as provided in 32 CFR § 33.33 and NGR 5-1, Chapter 8. Grantee use of federal supplies and materials may be considered as IKA.

ARTICLE XI - LEGAL AUTHORITY

Section 1101. Legal Authority.

The Grantee represents and warrants that it is under no existing or foreseeable legal disability that would prevent or hinder it from fulfilling terms and conditions of this MCCA. The state shall promptly notify NGB of any legal impediment that arises during the term of this MCCA that may prevent or hinder the state's fulfillment of its obligations under this MCCA.

Section 1102. Opinion of Counsel.

Concurrent with its execution of this MCCA, the Grantee's highest legal officer, or his or her designee, certifies by signature approval as to legal form of this MCCA, that.

- a. The Grantee has the requisite authority to enter into this MCCA.
- b. The Grantee can make the warranty set forth in Section 1101 above;
- c. The Grantee is empowered to assume responsibilities and obligations the Grantee proposes to undertake under this MCCA;
- d. The provisions of this MCCA intended to secure NGB interests are enforceable according to their terms;
- e. The execution of this MCCA has been duly authorized by the state; and
- f. That the individual signing this MCCA on behalf of the Grantee has the requisite legal authority to bind and obligate the Grantee to terms and conditions of this MCCA.

ARTICLE XII - TERMINATION, ENFORCEMENT, CLAIM AND DISPUTE RESOLUTION

Section 1201. Termination.

This MCCA may be terminated by either party according to terms and conditions of 32 CFR § 33.44.

Section 1202. Enforcement.

a. NGB may take such actions to enforce terms of this MCCA as may be provided for in and under terms of 32 CFR § 33.43.

b. Circumstances under which NGB may take actions provided in Section 1202.a. above includes, but shall not be limited to, the following:

- (1) Failure by the Grantee to appropriate funds sufficient for its share of project costs;
- (2) Unreasonable failure by the Grantee to begin, prosecute, or complete construction of the Project;
- (3) Failure by the Grantee to substantially complete construction in accordance with Project Design Documents, approved and accepted in accordance with terms of this MCCA.

Section 1203. Claims, Disputes Resolution and Appeals.

a. Any claim made by the Grantee arising out of this MCCA shall be presented in writing to the Grants Officer. The claim shall include: the amount of monetary relief claimed or the nature of other relief requested, the basis for relief, and the documents or other evidence pertinent to the claim.

b. Claims shall be made within 60 days after the basis of the claim is known or should have been known, whichever is earlier. It is the Grantee's duty to include in its claim all information needed to demonstrate its timeliness.

c. Upon receipt of a claim, the Grants Officer shall provide a written decision denying or sustaining the claim, in whole or part, which decision shall include the reason for the action, within 60 days of the date of the receipt of a claim. The determination shall be final unless appealed by the Grantee pursuant to the provisions of this section.

d. Alternative Dispute Resolution (ADR).

(1) Policy. It is NGB policy to try to resolve all issues concerning cooperative agreements at the Grants Officer's level. Grant Officers are encouraged to use ADR procedures to the maximum extent practicable.

(2) Procedures. If a Grantee decides to appeal a Grants Officer's decision, the Grants Officer shall encourage the State to enter into ADR procedures. The ADR procedures to be used shall be agreed to at the time the parties determine to employ them.

e. Appeals.

(1) Grant Appeal Authority. The CNGB shall designate a Grants Appeal Authority at the time of receipt of appeal.

(2) Right of Appeal. The Grantee has the right to appeal a Grants Officer's decision to the Grant Appeal Authority.

(3) Appeal Procedures.

(a) Notice of appeal. The TAG may appeal a decision of the Grants Officer within 90 days of receiving that decision, by filing a written notice of appeal to the Grant Appeal Authority and to the Grants Officer.

(b) Appeal file. Within 30 days of receiving the notice of appeal, the Grants Officer shall forward to the Grant Appeal Authority and the Grantee the appeal file, which shall include copies of all documents relevant to the appeal.

(c) Decision. Any fact-finding or hearing shall be conducted using procedures that the Grant Appeal Authority deems appropriate.

f. Final Appeal. If the Grantee is not satisfied with the opinion/decision of the CNGB, the Grantee can take the case to Federal Court. Nothing in this section is intended to limit a Grantee's right to any remedy under the law.

ARTICLE XIII - Agreement Particulars.

The information below shall be recorded by the Grants Officer's Representative (GOR) for the compliance with the reporting requirements of the DoD Assistance Award Action Report System (DAADS) and the Federal Funding Accountability and Transparency Act of 2006.

- a. Grantee/Recipient Category: Government
 - b. Grantee/Recipient Type: State Government
 - c. Grantee/Recipient DUNS: _____
 - d. Primary Place of Performance (Project Location): _____
-
- e. Grantee/Recipient County
(Primary Place of Performance): _____
 - f. Grantee/Recipient Congressional District
(Primary Place of Performance): _____
 - g. Major Agency: DOD
 - h. Agency Code: 2100
 - i. Funding Agency: Air
 - j. Program Source Agency: 57
 - k. Transaction Type: Cooperative Agreement
 - l. CFDA: _____
 - m. CFDA Program Title: _____
 - n. Program Source Account-Funding: _____
 - o. Treasury Appropriation Code: _____
 - p. Award/Obligation/Action Date: _____
 - q. Starting Date: _____
 - r. Ending Date: _____
 - s. Record Type: Individual Action
 - t. Fiscal Year/Quarter: _____ / _____

TECHNICAL APPENDIX

GRANTEE DESIGN

PROJECT DESCRIPTION, SCOPE, AND SCHEDULE

PROJECT DESCRIPTION

This project will expand the backstops of the shooting range and improve them to meet Air Force standards approximately 1000 LF.

DESIGN RESPONSIBILITIES

Grantee funded design services. Grantee will transmit design documents consisting of construction plans, construction specifications, and construction estimates to 145th AW at the preliminary (35% completion), pre-final (95% completion) and final (100% completion (bidding documents)) phases for ANG review. 145th AW will review and provide comments, if necessary, on the design documents to assure the design addresses relevant ANG codes and criteria.

PROJECT SCHEDULE

A kickoff meeting was held on 5 June 2015. 35% design is available and is under review by the 145th AW. Design should be completed prior to FY16 funding being available.

**TECHNICAL APPENDIX
STATEMENT OF WORK**

GRANTEE DESIGN

1. Purpose. This Statement of Work defines the Grantee's obligation in providing Grantee construction for a project to be supported in full or in part with ANG Sustainment, Restoration or Modernization (SRM) funding.

2. Scope of Responsibilities and Administration.

2.1. Upon acceptance of the Project Design Documents, the Grantee will contract for the construction of the Project according to this MCCA.

2.2. This Grantee shall carry out the construction of the Project in strict accordance with the Project Design Documents.

2.3 NGB Approval of Construction Documents. Unless authority is delegated, the Grantee shall provide any proposed contract(s) for construction of the Project to NGB for its review, comment, and approval prior to the Grantee's execution of the contract. By formal written notice, NGB shall provide the Grantee with its comments, approval or disapproval within 30 days of its receipt of the proposed Grantee contract(s). NGB may disapprove the contract(s) only for the following reasons:

2.3.1 The contract price exceeds the amount in the finance plan for construction in this Appendix; or,

2.3.2. The proposed contractor has been debarred or suspended from performing Federal contracts or performing contracts under Grants or Cooperative Agreements with the Federal Government.

2.4. Inspection and Acceptance of Construction.

2.4.1. The Grantee shall be responsible for supervision and inspection of construction performance, review of construction contractor prepared as-built drawings, and acceptance of the work by its construction contractor(s). ANG shall not issue directions to any Grantee contractor and shall communicate with a Grantee contractor only through, or with the permission of, an authorized Grantee representative.

2.4.2. Upon the USPFO's concurrence with final acceptance and receipt of as-built drawings, final reimbursement of construction costs shall be made and the project shall be considered complete.

3. Project Finance Plans.

3.1. The project finance plan is the maximum amount for which NGB is obligated to reimburse the Grantee for the costs of performance of this MCCA. The amount of any project finance plan line item cost limitation shall not be exceeded.

3.2. Unless otherwise provided for in the project finance plan, any line item therein may be changed only by amendment of this MCCA. Either party may propose a change to a finance plan by submitting such proposal in writing to the other party.

TECHNICAL APPENDIX
GRANTEE CONSTRUCTION
PROJECT DESCRIPTION, SCOPE, AND SCHEDULE

PROJECT DESCRIPTION

This project will expand the backstops of the shooting range and improve them to meet Air Force standards approximately 1000 LF.

PROJECT SCOPE

Repair/replace existing wooden backstop material with like material or similar, better performing new technology material. Construction: Extend existing/repared backstops to increase containment surface area. Minor sit work will be required to stabilize slopes and soils around repaired/extended backstops.

PROJECT SCHEDULE

The city funded the design. A kickoff meeting was held on 5 June 2015. 35% design is available and is under review by the 145th AW. Design should be completed prior to FY16 funding being available. Construction starts as soon as FY16 funding is available. Construction completion in anticipated 6 months later.

**PROJECT CONSTRUCTION FINANCE PLAN
FJRP132601 MCCA Small Arms Range**

ESTIMATED COST OF CONSTRUCTION: \$150,000.00

Activity	Estimated ANG Share	Estimated Grantee Share	Estimated Other Share	Estimated Total
Construction of Cost Shared Improvements	0%	0%	0%	0%
Construction of ANG Improvements	100%	0%	0%	100%
Construction of Grantee Improvements	0%	0%	0%	0%
Construction Supervision	100%	0%	0%	100%
Totals	\$150,000.00	\$0	\$0	\$150,000.00

Project Construction Finance Plan Notes, Terms and Conditions:

1. This Project Construction Finance Plan is incorporated into this Appendix for the purpose of identifying shared costs.
2. The Government needs a copy of all contract documents to validate pricing and date of award of current project.
3. Grantee shall submit a copy of the bid opening report or documentation showing the actual construction cost and make excess funds available for withdrawal by NGB.

ORDINANCE NUMBER: _____

AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE, PROVIDING AN APPROPRIATION FROM THE NATIONAL GUARD BUREAU.

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$150,000 is hereby available from the National Guard Bureau:

2600-30-30-0000-000000-000000-000-470150

Section 2. That the sum of \$150,000 is hereby appropriated to:

General Grants and LTD Project Fund: 2600
Project: 3020410002-9010000000
2600-30-30-3090-302041-000000-000-530500.

Section 3. That the existence of this project may extend beyond the end of the fiscal year. Therefore, this ordinance will remain in effect for the duration of the project and funds are to be carried forward to subsequent fiscal years until all funds are expended or the project is officially closed.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda #: 20.File #: 15-2783 Type: Consent Item

Kronos Timekeeping System for the Charlotte Fire Department

Action:

- A. Approve a contract with Kronos to provide and implement a new timekeeping system for the Charlotte Fire Department,**
- B. Authorize the City Manager to approve price adjustments and amend the contract consistent with the City's business needs and the purpose for which the contract was awarded,**
- C. Authorize the City Manager to purchase maintenance and support for as long as the City uses the system, and**
- D. Authorize the City Manager to purchase such additional software licenses, services, and hardware as needed from time to time to optimize the City's use of the system.**

Staff Resource(s):

Kevin Gordon, Fire

Explanation

- Kronos is a time and attendance system that interfaces with the City's enterprise payroll/human resources management system (PeopleSoft).
 - In 2007 the City issued Request for Proposal for a time and attendance system and negotiated terms that would apply Citywide. The evaluation team recommended Kronos, and the City Council approved a enterprise-wide contract in 2007.
 - Several City departments currently use Kronos for scheduling and timekeeping for its field employees.
- The Charlotte Fire Department (CFD) desires to implement the Kronos system for its field employees. CFD anticipates Kronos to provide the following benefits:
 - Automate the department's weekly payroll data entry process;
 - Increase efficiency of information technology support functions by consolidating five applications into Kronos; and
 - Establish a framework and standards with scheduling rules and processes to aid in reducing overtime costs.
- The request (and the original Kronos contract) has elements of both unit pricing (licensure purchase) and fixed pricing (implementation and maintenance).
- Approval is sought for the City Manager to purchase such additional software licenses, services, hosting, and hardware as needed from time to time to optimize the City's use of the system.
- Expenditures for licensing and system implementation are estimated to be \$370,000 in Fiscal Year 2016. This request includes purchasing of approximately 1,200 licenses as well as initial implementation and roll out costs.
- Approval is requested for the City Manager to purchase maintenance and support for as long as the City uses the software. This may be done by amendment to the original contract or by new

Agenda #: 20.File #: 15-2783 Type: Consent Item

contracts with the same or other vendors that may offer such services in the future. Expenditures for maintenance and support are estimated to be \$52,000 per year, subject to adjustments as authorized by the contract or by the City Manager.

- Contingent upon City Council approval, Fire anticipates starting implementation activities at the end of Fiscal Year 2016, with an expected system go-live date of July 1, 2017.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Fire Operating Budget and the Urban Area Security Initiative Grant



Agenda Date: 3/28/2016

Agenda #: 21.File #: 15-2807 Type: Consent Item

SuccessFactors Learning Management System Upgrades

Action:

- A. Approve a contract with SAP America, Inc. to provide a cloud-based upgrade to the City's SuccessFactors learning management system,**
- B. Approve the purchase of subscription licenses for enterprise-wide use of SAP's SuccessFactors Learning software, together with additional subscription licenses for the Charlotte-Mecklenburg Police Department's use of new SuccessFactors software modules, all for a term of five years,**
- C. Authorize the City Manager to approve expenditures for the provision of implementation services for the Charlotte-Mecklenburg Police Department-specific software modules referenced in Action B from SAP America, Inc.,**
- D. Authorize the City Manager to purchase annual software subscription renewals for as long as the City uses the system, and**
- E. Authorize the City Manager to purchase such additional software licenses and services as needed from time to time to optimize the City's use of the system, and to approve other amendments consistent with the City's business needs and the purpose for which the contracts were approved, including price adjustments.**

Staff Resource(s):

Candy Phillips, Human Resources
Donna Sanchez, Police

Explanation

- SAP's SuccessFactors Learning is the City's Learning Management System (LMS), which is an enterprise-wide application administered by the City's Human Resources Department.
 - All City departments actively use the LMS to record and administer department or Citywide training initiatives for their employees.
 - In addition, the Charlotte-Mecklenburg Police Department (CMPD) uses the LMS to distribute all new directives and track state-required training.

Actions A and C

- The City currently has an on-premise solution, with the system residing on City servers. SAP America, Inc. has announced that it will stop supporting the software for on-premise systems, and is requiring all customers to move to a cloud-based solution by August 2016.
 - In a cloud-based system, the software is hosted on a remote server maintained by the

Agenda #: 21.File #: 15-2807 Type: Consent Item

vendor or its subcontractor.

- HR desires to contract with itelligence, Inc. to provide the upgrade and migration to a cloud-based solution, which is necessary for the City to continue receiving patches or software updates.
 - In addition to keeping the LMS viable and operational, this upgrade will allow City departments to access additional tools, such as an online report designer and social training capabilities.
- Expenditures are estimated to be \$120,000 for the implementation services provided by itelligence, Inc.

Actions B

- Action B is authorizing the purchase of subscription licenses for the enterprise-wide LMS, as well as subscription licenses for the new software modules specific to CMPD.
- Expenditures for the subscription licenses for contract years one through five are estimated as follows:
 - HR: \$79,500 per year for the enterprise-wide SuccessFactors Learning software modules.
 - CMPD: \$93,700 for the first year with implementation of new software modules 1-3 (listed below in Action D), and \$191,750 for the remaining years with the implementation of the new software module 4 in the second year.

Action D

- CMPD desires to leverage the LMS platform and contract with SAP America, Inc. to implement new software modules to improve CMPD's workforce and performance management processes, which are currently highly manual or non-existent.
- The new software modules include:
 1. Performance and Goals;
 2. Onboarding;
 3. Succession and Career Development; and
 4. Workplace Analytics.
- CMPD will use the new software modules to ensure each employee has the necessary tools for their current position, as well as develop employees for succession planning purposes.
- Expenditures are estimated to be \$286,614 for the implementation services provided by SAP America, Inc.

Actions E-F

- Staff is seeking City Council approval for the City Manager to purchase such additional software licenses and services as needed from time to time to optimize the City's use of the system.

Charlotte Business INclusion

No subcontracting goals were established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Police Operating Budget and Technology Capital Investments



Agenda Date: 3/28/2016

Agenda #: 22.File #: 15-2814 Type: Consent Item

Accela Database Technology Maintenance and Hosting Services Contract Amendment

Action:

- A. Approve contract amendment #8 in the amount of \$215,433.52 with Accela, Inc. for maintenance and hosting services for the land development permit and enforcement system through June 2, 2017, and**
- B. Authorize the City Manager to renew the contract with Accela, Inc. for up to two additional, one-year terms at annual rate increases of up to 3% for maintenance and hosting services.**

Staff Resource(s):

David Weekly, Engineering & Property Management

Explanation

- Contract amendment #8 in the amount of \$215,433.52 includes \$106,784.22 for annual maintenance and \$108,649.30 for the hosting fee.
- On April 10, 2006, the City Council approved an agreement with Accela, Inc. to upgrade the City's Land Development Permit Information software to Accela Automation, a web-based system used to store, track, and report land development permit and enforcement activity.
 - The agreement included an annual fee for Accela, Inc. to provide maintenance and support for Accela Automation.
 - At the City's option, the agreement requires Accela, Inc. to continue offering maintenance services to the City at the same annual fee through June 2, 2016.
- Accela is the City's enterprise solution for development services and is being used by many City departments including Engineering & Property Management, Planning, and the Charlotte Department of Transportation. Staff continues to leverage Accela to maximize its benefits and expand its use. Currently there are plans to use Accela to automate the rezoning process and provide Charlotte Water with electronic plan review.
- Accela is used by the development industry to submit applications, upload plans and track progress of City reviews for proposed development projects.
- Contract amendments #1 through #7 provided additional services, including hosting and maintenance and were previously approved by the City Council or City Manager's Office.
- The new total contract amount is \$2,297,334.61 and includes the original contract and all subsequent amendments.

Charlotte Business INclusion

No subcontracting goal was established for this contract amendment because there are no subcontracting opportunities (Part D: Section 6 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Engineering & Property Management Operating Budget



Agenda #: 23.File #: 15-2815 Type: Consent Item

Business Permitting Software Application for Commercial Projects

Action:

- A. Adopt a resolution ratifying the Interlocal Agreement for a Business Permitting Software Application with Mecklenburg County, and**
- B. Authorize the City Manager to negotiate and execute a contract with Open Counter Enterprises, Inc. for implementation of a business permitting software application,**
- C. Approve the purchase of subscription licenses and maintenance and support services for an initial term of five years, and authorize the City Manager to purchase subscription licenses and maintenance and support thereafter for as long as the City uses the system, and to approve price adjustments and amend the contract consistent with the City's and County's business needs and the purpose for which the contract was awarded.**

Staff Resource(s):

David Weekly, Engineering & Property Management

Explanation

- The City and Mecklenburg County are collaboratively developing a business permitting software application (Application) to make it easier for customers to understand and obtain land development, building plan approvals, and permits for commercial projects.
- The initiative is in response to a recommendation made by Gartner, Inc., the consultant jointly hired by the City and Mecklenburg County to assess current operations with a focus on high-quality, cost-effective delivery of development planning, permitting, and inspection services.
- The Application would be tailored for use by small business owners and others unfamiliar with the commercial permitting process at the City and Mecklenburg County. The Application has the following features:
 - A single-portal for users to respond through a series of easy to answer questions - the user will receive site and building review requirements, zoning information, and associated fees.
 - The ability for users to push data, entered in the Application, to the City and Mecklenburg County's permit systems to begin the application processes, reducing duplicate entries.
- On July 10, 2015, the City issued a Request for Qualifications (RFQ) for Business Permitting Software Application. In response to the RFQ, the City received four proposals from interested service providers.
- The selection team, consisting of representatives from Mecklenburg County and the City, evaluated the proposals and recommends a contract to Open Counter Enterprises, Inc. as the service provider best meeting the City's needs in terms of qualifications, experience, and cost.
- The estimated total expenses for the first five years are \$598,500.
 - The first year expense is estimated to be \$182,500 for implementation of the Application.

Agenda #: 23.File #: 15-2815 Type: Consent Item

- The ongoing subscription fees, hosting fees and maintenance costs are estimated to be \$104,000 annually for the subsequent four years.
- Approval is sought for the purchase of subscription licenses and maintenance and support after the initial five year term for as long as the City uses the system, with such price adjustments and contract amendments as the City Manager deems appropriate, consistent with the City's and County's business needs and the purpose for which the contract was awarded.
- In accordance with the interlocal agreement, the City will serve as the lead agency to manage the Application; Mecklenburg County will reimburse the City for 50% of the estimated total expenses.
- The Mecklenburg County Board of Commissioners will consider the interlocal agreement on April 19, 2016.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part C: Section 2.1(a) of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Engineering & Property Management Operating Budget

Attachment

Interlocal Agreement
Resolution

**STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG
CITY OF CHARLOTTE**

**INTERLOCAL AGREEMENT
FOR A BUSINESS PERMITTING
SOFTWARE APPLICATION**

This interlocal agreement for a business permitting software application is entered into as of _____, 2016 (the “Effective Date”) by and between the CITY OF CHARLOTTE, a North Carolina municipal corporation (the “City”) and MECKLENBURG COUNTY, a political subdivision of the State of North Carolina, (the “County”).

WITNESSETH:

WHEREAS, on July 10, 2015 the City and the County jointly sent out a Request for Qualifications for a business permitting software application to assist City and County customers including small business owners with the commercial permitting processes allowing users to go to a single portal and, by responding to a series of easy to answer questions, provide site and building review requirements, zoning information, and associated fees (the “RFQ”).

WHEREAS, OpenCounter Enterprises (Company) submitted a proposal in response to the RFQ, and the City and County negotiated and entered into an agreement with the Company to design, implement, license, host and maintain a business permitting software application by creating and configuring an instance of the OpenCounter Economic Development suite for the City and the County (the “System”).

WHEREAS, it is in the Parties’ mutual best interest for the successful completion of the System.

WHEREAS, the Parties desire to enter into a funding, development and use agreement that sets out their respective rights and responsibilities with respect to cost sharing, development and use of the System.

NOW THEREFORE, in consideration of the premises and the fulfillment of the terms of this agreement, the City and the County agree as follows:

- 1. Purpose.** The purpose of this Agreement is to establish terms governing funding, development, and use of the System by the City and the County. It is anticipated the Agreement will be amended upon completion of the System to include the establishment of terms governing the joint operation of the System.
- 2. Definitions.** For purposes of this Agreement, the following terms shall have the meanings set forth below:

- 2.1. **Agreement:** This Interlocal Agreement.
- 2.2. **Business Project Coordinators:** The City and the County shall each designate an individual, or individuals, to serve as its Business Project Coordinator or Business Project Coordinators for the purpose of coordinating resources, facilitating communication about the System, making decisions about the System and performing the other responsibilities assigned to the Business Project Coordinators under Exhibit A. The City or County may change the identity of their Business Project Coordinators upon 5 days prior written notice to each of the other Departments' Business Project Coordinators. The Business Project Coordinators as of the Effective Date are identified in Exhibit B.
- 2.3. **City Infrastructure:** The City computer network and City user desktops, and handheld electronic devices.
- 2.4. **Company:** OpenCounter Enterprises. The term "Company" shall also mean any successor in interest to OpenCounter Enterprises (whether by merger, acquisition, assignment or other transfer), or any entity that assumes the rights and/or obligations of OpenCounter Enterprises under its contracts with the City or County.
- 2.5. **Company Contract:** The contract between the City and the Company for the implementation, hosting and maintenance of the System approved by City Council March 14, 2016, which will make both the City and the County licensed users of the software developed pursuant to the contract.
- 2.6. **County Infrastructure:** The County computer network and County user desktops, and handheld electronic devices.
- 2.7. **Days:** Each reference to "days" in this Agreement shall mean calendar days, unless stated otherwise.
- 2.8. **Department:** A department or division of either the City or the County.
- 2.9. **Effective Date:** The date set forth in the first sentence of this Agreement.
- 2.10. **Parties:** The City of Charlotte and Mecklenburg County.
- 2.11. **Program Managers:** The City and County shall designate an individual to serve as Program Manager for the purpose of resolving conflict. The City or County may change the identity of their Program Manager upon 5 days prior written notice to the Company, the Unified Development Services Committee, and to each of the Business Project Coordinators. The Program Managers as of the Effective Date are identified in Exhibit B.
- 2.12. **Project Manager:** The City shall designate an individual to serve as Project Manager for the purpose of communicating with the Company and performing the other

responsibilities assigned to the Project Manager under Exhibit A. The City may change the identity of their Project Manager upon 5 days prior written notice to the Company, the Unified Development Services Committee, Program Managers and to the Business Project Coordinators. The Project Manager as of the Effective Date is identified in Exhibit B.

- 2.13. System:** The term “System” shall mean a business permitting software application developed by OpenCounter Enterprises by creating and configuring an instance of the OpenCounter Economic Development suite for the City and the County, of which both the City and the County will be licensed users.
- 2.14. System Costs:** The configuration, subscription, integration and training costs payable to the Company in accordance with the Company Contract.
- 2.15. Unified Development Services Committee:** The City and County employees comprising the Unified Development Services Committee as of the Effective Date are listed in Exhibit A.

3. Cost Allocation and Payment of System Costs.

- 3.1. Payments to the Company.** The City will pay System Costs within the time required in accordance with the Company Contract.
- 3.2. Allocation of System Costs between City and County.** The County will reimburse the City for fifty percent (50%) of the System Costs unless the Parties agree in writing otherwise, this same cost allocation will apply to any additional System Costs for System Software, System Hardware or services that the Parties mutually agree in writing to procure and add to this Agreement. Any agreement to vary the cost allocation set forth above for new System Costs shall be set forth in a written addendum to this Agreement, and shall be signed by the City Manager and the County Manager.
- 3.3. Timing of Reimbursement by the County.** The City will invoice the County for the County’s share of System Costs upon the City’s receipt of the applicable invoices, and will provide all documentation reasonably requested by the County to verify such payments. The County will reimburse the City within sixty (60) days after receiving the City’s invoice and any requested documentation.
- 3.4. Disputes as to Payment of the Company.** If either the City or the County objects to the payment of any amount invoiced to the City for System Costs, then the party objecting to payment shall notify the other party in writing of the basis for its objection within fifteen (15) days after the objecting party’s receipt of the disputed invoice. If the City and the County disagree as to whether a particular invoice should be paid in full, they will seek to resolve the matter in accordance with the dispute resolution procedures set forth in Section 9 of this Agreement, and in such event: (a) both Parties will use best efforts to resolve the matter as expeditiously as possible; and (b) the City will withhold payment until matter has been resolved. Notwithstanding the foregoing, if the Parties have not agreed whether to pay

an invoice within twenty (20) days after receipt of a written notice of default from the Company, then either party shall be entitled to pay the invoice and have the cost of such payment allocated between the City and the County through the dispute resolution process set forth in Section 9 based upon all surrounding circumstances (including without limitation whether valid grounds existed for withholding payment, any harm suffered by the objecting party as a result of the payment not being withheld and any benefits that accrued to the objecting party as a result of the payment).

4. City and County Responsibilities Regarding System.

4.1. Equal Authority. The City and the County will each have an equal vote and decision making authority regarding all decisions that need to be made regarding the System, including without limitation vendor customization and new development, selection of System features, acceptance or rejection of deliverables, vendor-provided training, performance criteria and timing of implementation, maintenance and support issues and all other matters regarding implementation of the System or maintenance and support of the System. No action will be taken with any decisions regarding the System without the prior written consent of both the City and the County. Any disputes that might arise with regard to any aspect of the System will be resolved in accordance with the dispute resolution process set forth in Section 9 of this Agreement.

4.2. City and County Responsibilities. The City's and County's respective responsibilities regarding operation and maintenance of the System are set forth in Exhibit A.

4.3. City Responsibility to Contract. The City has the responsibility to enter into the Company Contract, and to manage the Company Contract for the mutual benefit of the City and the County.

5. System Hardware. The County and the City shall each own, pay for and maintain all Hardware that supports their individual use of the System. Neither shall own nor be responsible for Hardware that is used to support the other's use of the System, and such Hardware shall not be included in the System Costs.

6. Other Contracts Affecting the System. After execution of this Agreement, neither party will execute any additional software licenses or other agreements that would become part of the System or affect the use or operation of the System without the other Party's prior written consent. Each party represents and warrants that neither of them has entered into any software license or other agreements as of the Effective Date regarding software that would become part of the System or affect the use or operation of the System.

7. Term. Due to the terms, conditions and mutually beneficial purposes of this Agreement, it is reasonable for the duration of this Agreement to be perpetual. Therefore, the term of this Agreement shall commence on its Effective Date and shall continue until terminated in accordance with the termination provisions of this Agreement.

- 8. Termination.** The City and County may terminate this agreement at any time in writing by mutual consent under such terms as may be agreed to by the Parties and in accordance with the Company Contract. Provided, however, this agreement shall automatically terminate without the necessity of a written agreement to terminate after both parties have ceased using the System. Both Parties will be responsible for payments for System Costs as required in accordance with the Company Contract at the time of the termination date.
- 9. Dispute Resolution.** The Parties agree that any disputes which cannot be resolved by the City and County Managers or their designees will first be attempted to be resolved by mediation and if not resolved by mediation, then by binding arbitration. If the Parties cannot agree upon selection an arbitrator and a process for arbitration, disputes between the parties arising out of or in connection with this agreement or the performance or breach thereof shall be resolved by binding arbitration in accordance with the then-applicable Commercial Arbitration Rules (the “Rules”) of the American Arbitration Association. The Rules will apply except as specified in this paragraph. All arbitration proceedings will be held in Charlotte, North Carolina before a single arbitrator. The Parties hereto agree to submit to the enforcement of any award resulting therefrom by any court of competent jurisdiction. Judgment upon the award rendered in any such arbitration proceeding may be entered into any court having competent jurisdiction thereof, or application may be made to such court for a judicial acceptance of the award and an order of enforcement as the case may be.

10. Miscellaneous

10.1. Notices. Any notice, consent or other communication required or contemplated by this Agreement shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by telefax to the Business Program Managers for the respective Parties, except that any notice relating to a breach or default by either party under this Agreement shall also be sent to the following:

For The City
 David Weekly, P.E.
 Land Development Manager
 Engineering and Property Management
 City of Charlotte
 600 E Fourth Street
 Charlotte, NC 28202
 Phone: 704-336-4103
 Email: dweekly@ci.charlotte.nc.us

For The County
 Patrick Granson
 Deputy Director of Plan Review and Permitting
 Code Enforcement
 Mecklenburg County
 2145 Suttle Avenue
 Charlotte, NC 28208
 Phone: 980-314-3434
 Email:
 Patrick.Granson@mecklenburgcountync.gov

Notice shall be effective upon the date of receipt by the intended recipient. Each party may change its address for notification purposes by giving the other party written notice of the new address and the date upon which it shall become effective.

10.2. Amendment. No Amendment to this Agreement shall be valid unless in writing and approved by the Charlotte City Council and the Mecklenburg County Board of

Commissioners except for amendments authorized by this Agreement to be approved and executed by the City Manager and County Manager.

- 10.3. Force Majeure.** Neither party shall be liable for any failure or delay in the performance of its obligations pursuant to this Agreement and such failure or delay shall not be deemed a default of this Agreement or grounds for the exercise of any remedies hereunder if such failure or delay is caused, directly or indirectly, by fire, flood, earthquake, hurricane, tornado, lightning strikes, elements of nature or other acts of God, or by acts of war, terrorism, riots, civil disorders, rebellions or revolutions, strikes, lockouts, court order not attributable to the negligence, misfeasance or malfeasance of the party unable to perform or other acts or circumstances outside such party's reasonable control.
- 10.4. Right to Audit.** Either party shall have the right to audit at its own expense any of the other party's records associated with the System, including financial records, maintenance logs, incident reports, and any other records, during the term of this Agreement and for a period of three years after its termination. Each party will make all such records available for copying and inspection in Charlotte on reasonable notice during regular business hours.
- 10.5. Waiver.** A waiver or any breach of any provision of the Agreement shall not constitute or operate as a waiver of any other provision, nor shall failure to enforce any provision hereof operate as a waiver of the enforcement of such provision or any other provision.
- 10.6. Severability.** The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Agreement shall not affect the validity of the remaining portion of this Agreement so long as the material purposes of this Agreement can be determined and effectuated. If any provision of this Agreement is held to be invalid or unenforceable, then both Parties shall be relieved of all obligations arising under such provision, but only to the extent that such provision is unenforceable, and this Agreement shall be deemed amended by modifying such provision to the extent necessary to make it valid and enforceable while preserving its intent.
- 10.7. Entirety of Agreement.** This Agreement constitutes the entire agreement between the Parties with respect to its subject matter, and there are no other representations, understandings, or agreements between the Parties with respect to such subject matter. This Agreement supersedes all prior agreements, negotiations, representations and proposals, written or oral.
- 10.8. Survival.** Those Sections of this Agreement and the Exhibits which by their nature would reasonably be expected to continue after the termination of this Agreement shall survive the termination of this Agreement.
- 10.9. Exhibits.** Each of the following Exhibits attached to and incorporated into this Agreement by reference:
Exhibit A: City and County Responsibilities Regarding the System
Exhibit B: Project Team

The Parties have caused this Agreement to be executed as of the date first stated in the beginning of this Agreement by authority duly granted by the Charlotte City Council and the Mecklenburg County Board of Commissioners.

CITY OF CHARLOTTE

COUNTY OF MECKLENBURG

City Manager

County Manager

Clerk to the Board

Approved as to form:

County Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

**Director of Finance
City of Charlotte**

**Director of Finance
Mecklenburg County**

EXHIBIT A

City and County Responsibilities Regarding the System

County Responsibilities:

- Maintaining and operating the County Infrastructure; and
- Managing any databases that are the responsibility of the County.

City Responsibilities: The City shall be responsible for:

- Maintaining and operating the City Infrastructure; and
- Managing any databases that are the responsibility of the City.

1. **Team and committee roles:** The roles of the Unified Development Services Committee, the Program Managers, the Project Manager, and the Business Project Coordinators are as follows:

Unified Development Services Committee



Program Managers



Project Manager and Business Project Coordinators

2. **Duties of the Unified Development Services Committee:** The Committee shall have the following responsibilities:
- 2.1. Promptly responding to the Company’s Program Manager when consulted with respect to System issues;
 - 2.2. Coordination of the Department’s resources whenever required in connection with the development of the System; and
 - 2.3. Resolve any conflicts unable to be resolved by the Program Managers in a timely fashion, as required.
3. **Duties of the Program Managers:** The City and County Program Managers shall have the following responsibilities:

- 3.1. Promptly responding to the Company's Project Manager when consulted in writing or by e-mail with respect to System issues;
 - 3.2. Coordination of the Department's resources whenever required in connection with the development of the System; and
 - 3.3. Resolve any conflicts in a timely fashion, as required.
4. **Duties of the Project Manager.** The Project Manager will have the following responsibilities:
- 4.1.1. Serving as the liaison between the City and County and the Company;
 - 4.1.2. Responsible for overseeing management functions including schedules, payments, meetings and project documentation.
 - 4.1.3. Communicating plans and activity statuses regarding the System to the Project Team and Business Project Coordinators
 - 4.1.4. Developing and reviewing action items regularly and maintain team accountability;
 - 4.1.5. Identifying problems proactively and correct them;
 - 4.1.6. Providing direction to team members on completion of task assignments and responsibilities;
 - 4.1.7. Promoting teamwork among all Project Team and Management Team members; and
 - 4.1.8. Scheduling and conducting status meetings and issuing appropriate communication and documentation in support of decisions.
5. **Duties of the Business Project Coordinators.** The Business Project Coordinators will have the following responsibilities:
- 5.1.1. Serving as the liaison with Company regarding technical issues;
 - 5.1.2. Provide all requested data / information as required in the scope of services in the Company Agreement.
 - 5.1.3. Developing and reviewing action items regularly and maintain team accountability;
 - 5.1.4. Identifying problems proactively and correct them;
 - 5.1.5. Providing overall technical decisions for the Project; and
 - 5.1.6. Attending and participating in status meetings.

EXHIBIT B

Project Team

1. UNIFIED DEVELOPMENT SERVICES COMMITTEE:

Dave Canaan	Mecklenburg County
Ebenezer Gujjarlappudi	Mecklenburg County
Sofia Hollingsworth	Mecklenburg County
Leslie Johnson	Mecklenburg County
Laura Harmon	City of Charlotte
Rob Kinniburgh	City of Charlotte
Nan Peterson	City of Charlotte
Ann Wall	City of Charlotte
Dave Weekly	City of Charlotte
Carl Wilson	City of Charlotte

2. PROGRAM MANAGERS:

Patrick Granson	Mecklenburg County
Dave Weekly	City of Charlotte

3. PROJECT MANAGER:

Nan Peterson	City of Charlotte
--------------	-------------------

4. BUSINESS PROJECT COORDINATORS:

Sandra Broom-Edwards	Mecklenburg County
Yunhui Hu	City of Charlotte

**RESOLUTION RATIFYING AN INTERLOCAL AGREEMENT FOR THE BUSINESS
PERMITTING SOFTWARE APPLICATION BETWEEN THE
CITY OF CHARLOTTE AND MECKLENBURG COUNTY**

WHEREAS, the City of Charlotte (the “City”) and Mecklenburg County (the “County”) desires to enter into an interlocal agreement (“Interlocal Agreement”) in order to develop a joint undertaking project for the design, implementation, licensing and maintenance of a business permitting software application (the “Application”).

WHEREAS, the Interlocal Agreement names the City as lead agency in managing contracts for the Application, with the cost of maintaining the Application shared 50% by the City and 50% by the County.

WHEREAS, the Application will improve customer access to information pertaining to land development and building plan approvals and permits for commercial projects.

WHEREAS, North Carolina General Statutes 153A-445(a)(1) and 160A-460 *et. seq.* authorize the City and the County to enter into an interlocal agreement to undertake joint funding and operation of projects; and

WHEREAS, N.C. Gen. Stat. 160A-461 requires that this agreement “be ratified by resolution of the governing board of each unit spread upon its minutes.”

NOW THEREFORE BE IT RESOLVED that the City Council for the Charlotte City Council, pursuant to Section 8-124 of the City of Charlotte Charter, hereby authorizes the City to enter into an interlocal agreement with the County as follows:

CITY AND COUNTY will jointly undertake development and funding of design, implementation, licensing, and maintenance of a business permitting software application. The City Manager or his/her designee is authorized to negotiate the terms and execute an interlocal agreement and any subsequent amendments necessary to complete the Application as described in this resolution.

THIS THE ___ DAY OF MARCH, 2016.



Agenda #: 24.File #: 15-2325 Type: Consent Item

Central Avenue/Louise Avenue Pedestrian Improvements

Action:

Award a contract in the amount of \$531,919.85 to the lowest responsive bidder United of Carolinas, Inc. for the 10th Street/Central Avenue/Louise Avenue Pedestrian Improvements project.

Staff Resource(s):

Jim Keenan, Engineering & Property Management
Sharon Buchanan, Engineering & Property Management

Explanation

- The Central Avenue/Louise Avenue Pedestrian Improvements project will improve pedestrian access and crossings at the 10th Street/Central Avenue/Louise Avenue intersection.
- The project area is located at the intersection of 10th Street, Louise Avenue, and Central Avenue and extends down Central Avenue from the intersection to Heath Court.
- The work will include:
 - Pedestrian refuge islands,
 - Sidewalk,
 - Crosswalks, and
 - Resurfacing.
- On December 22, 2015, the City issued an Invitation to Bid for Central Louise Pedestrian Improvements; seven bids were received from interested service providers.
- United of Carolinas, Inc. was selected as the lowest responsive, responsible bidder.
- City staff found Trull Contracting, LLC's bid non-responsive due to non-compliance with the Charlotte Business INclusion Program.
- Trull Contracting, LLC failed to meet the established Small Business Enterprise (SBE) goal and the Good Faith Efforts.
- Trull Contracting, LLC's bid was \$499,998.40.
- The project is anticipated to be complete by fourth quarter of 2016.

Charlotte Business INclusion

Established SBE Goal: 16.00%

Committed SBE Goal: 23.50%

United of Carolinas, Inc. exceeded the established SBE subcontracting goal, and has committed 23.50% (\$125,000) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- B & N Grading, Inc. (SBE) (\$73,000) (paving/asphalt and hauling)
- Streeter Trucking Company, Inc. (SBE, MBE) (\$32,000) (hauling)
- R.R.C. Concrete Inc (SBE) (\$20,000) (concrete)

Established MBE Goal: 6.00%

Committed MBE Goal: 6.02%

United of Carolinas, Inc. exceeded the established MBE subcontracting goal, and has committed 6.02%

Agenda #: 24. File #: 15-2325 Type: Consent Item

(\$32,000) of the total contract amount to the following certified firm (Part B: Section 3 of the Charlotte Business INClusion Policy):

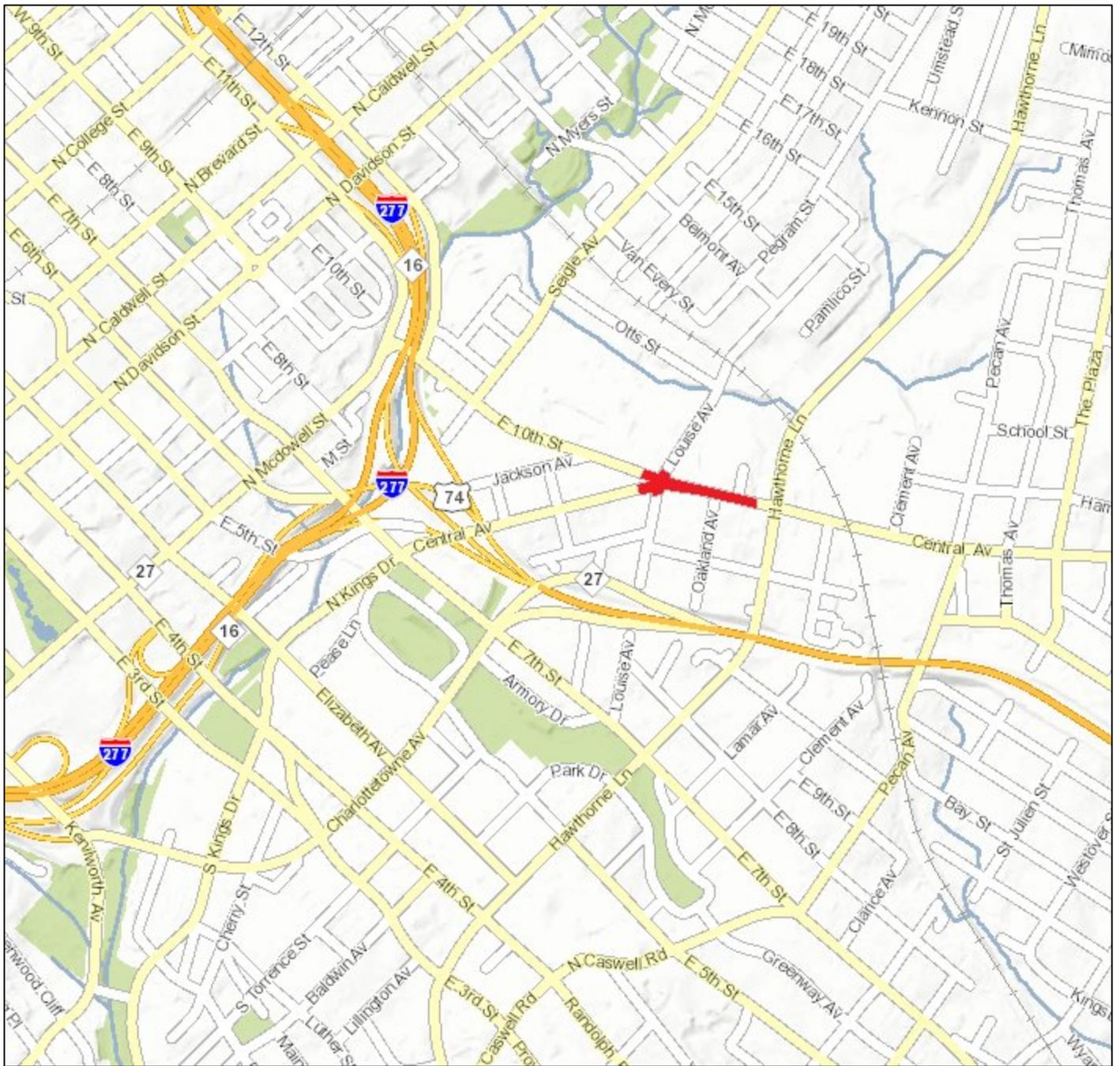
- Streeter Trucking Company, Inc. (SBE, MBE) (\$32,000) (hauling)

Fiscal Note

Funding: General Transportation Community Investment Plan

Attachment

Map



Location Map: Central-Louise Pedestrian Improvements (Council District 1)



Agenda #: 25.File #: 15-2556 Type: Consent Item

Eastcrest Drive Storm Drainage Improvement Project

Action:

Award a contract in the amount of \$667,263.30 to the lowest responsive bidder United of Carolinas, Inc. for the Eastcrest Drive Storm Drainage Improvement project.

Staff Resource(s):

Stewart Edwards, Engineering & Property Management

Explanation

- The Storm Water repair project will improve the storm drainage infrastructure in the 1700 block of Eastcrest Drive by upgrading and realigning the existing storm drainage system. This system conveys stormwater into Briar Creek from Eastcrest Drive, Wembley Drive, and multiple adjacent properties.
- The project is located off Central Avenue in the vicinity of Briar Creek Road and Commonwealth Avenue.
- The work will include:
 - Storm drainage replacement;
 - Installation of box culvert;
 - Curb, gutter, and sidewalk replacement;
 - Driveway replacement; and
 - Asphalt pavement replacement.
- On December 28, 2015, the City issued an Invitation to Bid for the Eastcrest Drive Storm Drainage Improvement project; ten bids were received from interested service providers.
- United of Carolinas, Inc. was the lowest responsive, responsible bidder.
- The project is anticipated to be complete by March 2017.

Charlotte Business INclusion

Established SBE Goal: 16.00%

Committed SBE Goal: 20.68%

United of Carolinas, Inc. exceeded the established SBE subcontracting goal, and has committed 20.68% (\$138,000) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business INclusion Policy):

- B & N Grading, Inc. (SBE) (\$95,000) (asphalt and hauling)
- Streeter Trucking Company, Inc. (SBE, MBE) (\$41,000) (hauling)
- R.R.C. Concrete Inc (SBE) (\$2,000) (concrete)

Established MBE Goal: 6.00%

Committed MBE Goal: 6.14%

United of Carolinas, Inc. exceeded the established MBE subcontracting goal, and has committed 6.14% (\$41,000) of the total contract amount to the following certified firm (Part B: Section 3 of the Charlotte Business INclusion Policy):

- Streeter Trucking Company, Inc. (SBE, MBE) (\$41,000) (hauling)

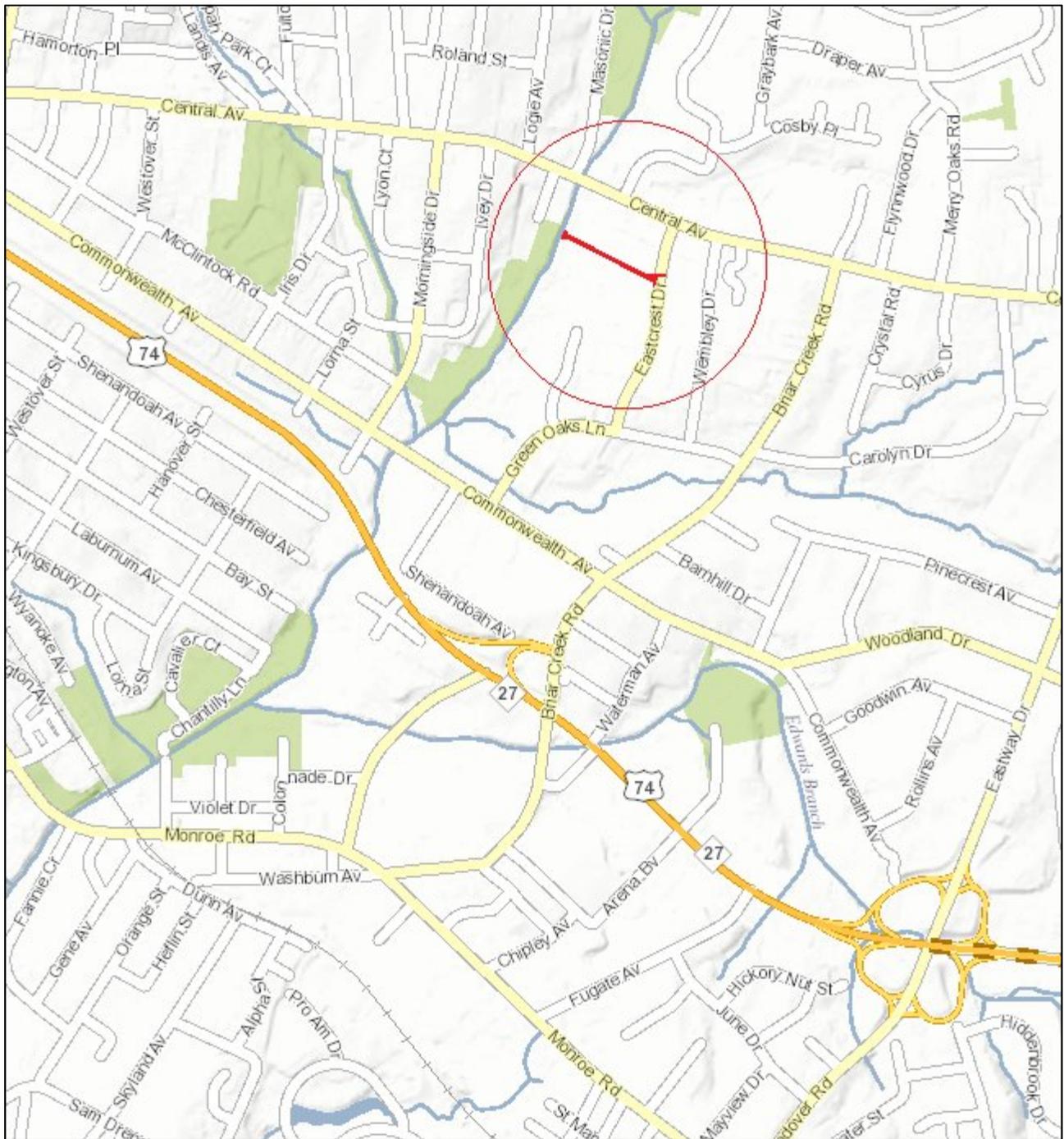
Agenda #: 25.**File #:** 15-2556 **Type:** Consent Item

Fiscal Note

Funding: Storm Water Community Investment Plan

Attachment

Map



**Location Map: Eastcrest Drive Storm Drainage Improvement Project
(Council District 1)**



Agenda #: 26.File #: 15-2687 Type: Consent Item

Commuter-Based Transportation Marketing Program

Action:

- A. Authorize the City Manager to negotiate and execute a contract up to \$250,000 with Luquire George Andrews to implement marketing and advertising campaigns for the Transportation Demand Management Program, and**

- B. Authorize the City Manager to amend the contract consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Kim Taylor, CATS
Olaf Kinard, CATS

Explanation

- CATS has received a Congestion Mitigation Air Quality (CMAQ) Grant from the Federal Transit Administration. CMAQ grants are awarded to support surface transportation projects and other related efforts that contribute to air quality improvements and provide congestion relief.
- As a grant recipient, CATS will implement a Transportation Demand Management Program for the Charlotte area.
- Transportation Demand Management consists of commuter-based programs designed to change people's commuting behavior and reduce the use of single-occupant vehicles, which is a key source of ground level ozone.
- The appropriation of \$250,000 consists of the following:
 - 80% (\$200,000) Federal Transit Administration;
 - 10% (\$25,000) North Carolina Department of Transportation; and
 - 10% (\$25,000) local funds appropriated in CATS Community Investment Plan.

Disadvantaged Business Enterprise

Established DBE Goal: 3.0%

Committed DBE Goal: 3.00%

Luquire George Andrews met the established DBE subcontracting goal, and has committed 3.00% (\$7,500) of the total contract amount to the following certified firm:

- Main Street Mobile Billboards (DBE, SBE, MBE) (\$7,500) (mobile advertising)

Fiscal Note

Funding: CATS Community Investment Plan



Agenda #: 27.File #: 15-2483 Type: Consent Item

CATS Fare Box Replacement and Smart Card System

Action:

Approve a contract with Genfare-SPX in the amount of \$7,712,827 to replace fare boxes on CATS buses and to implement smart card technology for the fare payment system.

Staff Resource(s):

Larry Kopf, CATS

Explanation

- CATS currently has a fleet of 316 fixed-route buses, and each is equipped with a fare box system that was purchased in 1998. The system and equipment are beyond their useful life and the parts are not always readily available to procure.
- CATS has experienced increased fare box malfunctions while in service, resulting in lost revenue from passenger fare.
- The contract with Genfare-SPX will allow CATS to replace the fare box system and equipment on CATS buses. The contract includes:
 - New fare boxes on buses and 34 spare fare boxes. The spare boxes will be used during preventative maintenance services, allowing CATS buses to remain in service while repairs are made;
 - The procurement of data and revenue gathering equipment; and
 - Appropriate hardware for two CATS garage locations.
- The new system will accept many different forms of payment (e.g. cash, debit/credit cards, etc.) CATS will phase in smart card technology, which will allow a passenger to wave a fare card over the fare box, resulting in the deduction of the proper fare from the card. CATS will also phase in mobile payment option, allowing passengers to purchase a ticket via a smart phone. The ticket will display on the smart phone, and will be recognized by the fare box system as a valid ticket.
- The new fare collection system is also characterized by:
 - The ability to load value onto a reusable smart card remotely;
 - Barcoding, which will permit mobile payment (i.e., with a cell phone);
 - Enhanced currency recognition for customers who pay cash;
 - The ability to issue change cards (change cards allows customer who insert a \$5, \$10 or \$20 bill to pay for a transit ride to receive a magnetic pass with the remaining value usable in the future. Today's fareboxes cannot issue change cards resulting in customers either donating the difference paid or waiting two weeks for CATS to research and refund the difference);
 - Equipment that is more durable;
 - Improved parts availability; and
 - Options for debit and credit transactions.
- The new fare box system will be compatible with the LYNX Blue Line ticket vending machine system.
- On November 13, 2015, CATS advertised a Request for Proposal (RFP) for the Fare Box System and Equipment; two proposals were received from interested service providers.

Agenda #: 27.File #: 15-2483 Type: Consent Item

CATS staff evaluated the proposals and selected Genfare-SPX as the vendor best meeting the City's needs in terms of best value and cost.

Disadvantaged Business Enterprise

Established DBE Goal: 4.5%

Committed DBE Goal: 5.0%

Genfare exceeded the established DBE subcontracting goal and, has committed 5.0% (\$377,300) of the total contract amount to the following firms:

- ESP Services, Inc. (DBE) (\$281,050) (installation services)
- KSO Metalfab, Inc. (DBE) (\$96,250) (sheet metal fabrication)

Fiscal Note

Funding: CATS Community Investment Plan



Agenda Date: 3/28/2016

Agenda #: 28.File #: 15-2590 Type: Consent Item

CATS Bus Lot Sweeper/Scrubber

Action:

Award a contract in the amount of \$113,874 to the lowest responsive bidder, Carolina Industrial Equipment Inc., for the purchase of two combination sweeper/scrubber units.

Staff Resource(s):

Larry Kopf, CATS
Edward Pullan, CATS

Explanation

- The combination sweeper/scrubber units are designed to clean and de-grease the bus lots, service lanes, and shop maintenance floors at both the South Tryon and North Davidson Bus Operation Division facilities.
- CATS is purchasing two, new combination sweeper/scrubber units, which replaces three existing units that have exceeded their useful life.
- The new units have a Certificate of Conformity with the U.S. Environmental Protection Agency Clean Air Act for the 2015 model year.
- On January 29, 2016, the City issued an Invitation to Bid for two combination sweeper/scrubber units; two bids were received from interested service providers.
- Carolina Industrial Equipment was selected as the lowest responsive, responsible bidder.

Disadvantaged Business Enterprise

Pursuant to the Department of Transportation DBE Program, subpart C, no DBE utilization goal was set for this solicitation because there will be no subcontracting opportunities.

Fiscal Note

Funding: CATS Community Investment Plan



Agenda Date: 3/28/2016

Agenda #: 29.File #: 15-2618 Type: Consent Item

Long Creek Stream Restoration Grant Application

Action:

- A. Authorize Charlotte Water to apply for the 2016 North Carolina's Clean Water Management Trust Fund grant for the Long Creek Stream Restoration project in an amount not to exceed \$719,400,**
- B. Authorize the City Manager to accept the grant agreement with the North Carolina's Clean Water Management Trust Fund grant, and**
- C. Adopt a budget ordinance appropriating up to \$719,400 from North Carolina's Clean Water Management Trust Fund contingent upon being named a successful grant recipient.**

Staff Resource(s):

Barry Gullet, Charlotte Water

Explanation

- Charlotte Water has submitted the grant application for the Long Creek Stream Restoration project. If the application is withdrawn, then the project will be delayed for one year - applications are selected annually.
- Many creeks run parallel to sewer mains; and over time, erosion of the creek banks can undermine the parallel sewer.
- A section of the Long Creek runs parallel with a 54-inch sewer main. The creek bank has eroded and is potentially diminishing the long-term stability of the sewer line.
- If the Long Creek project is selected, the grant will supply up to a maximum of \$719,400 or 50% of the project total in grant assistance to be used for this specific project.
- Charlotte Water's match of \$719,400 will come from funds already appropriated in its Community Investment Plan.
- The North Carolina's Clean Water Management Trust Fund provides annual grant assistance to local governments for the protection of surface waters in North Carolina. The General Assembly established the agency in 1996. In 2015, CWMTF allocated over \$19 million to selected projects.

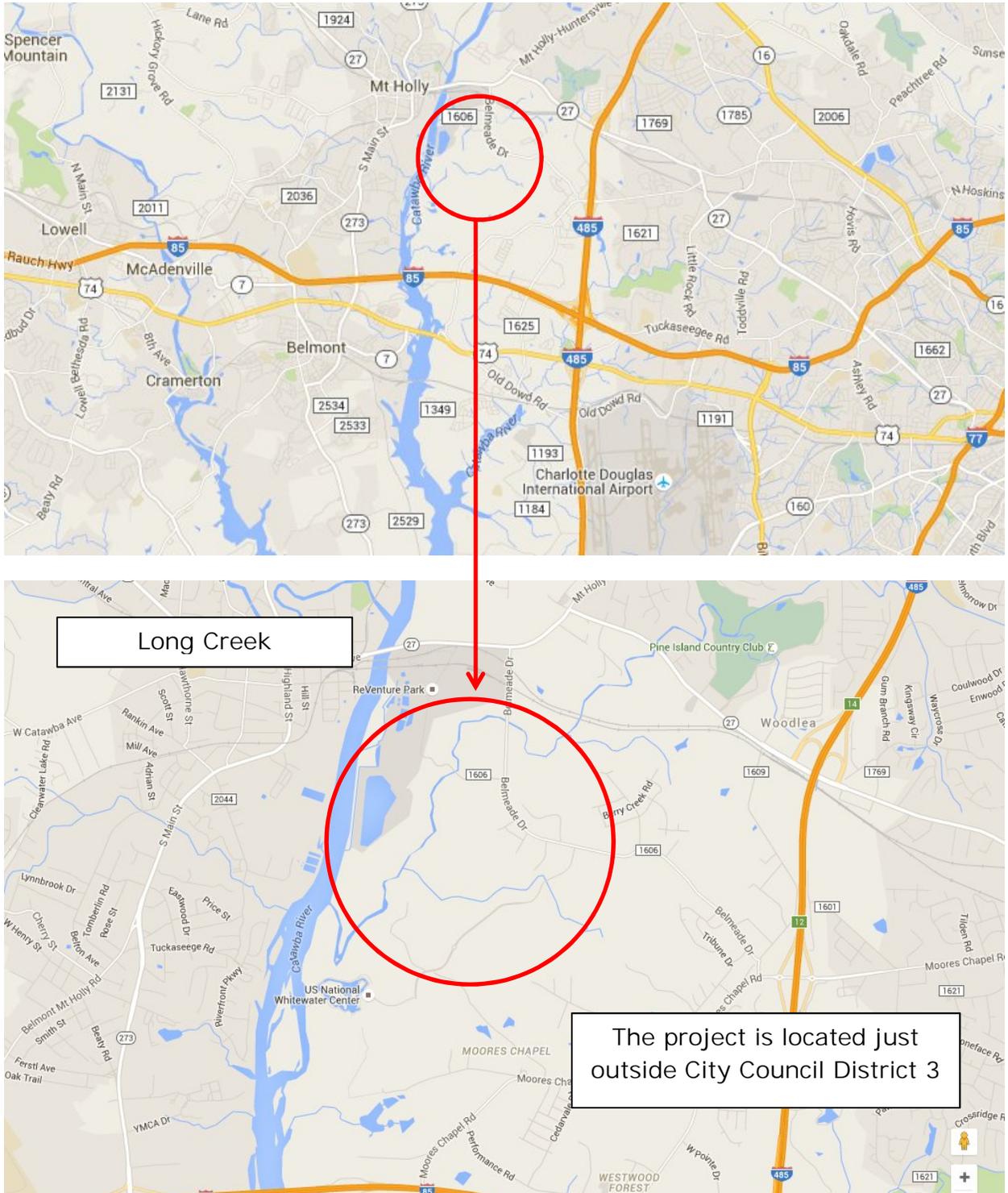
Fiscal Note

Funding: The grant is up to 50% North Carolina's Clean Water Management Trust Fund and a minimum 50% local match. The North Carolina's Clean Water Management Trust Fund 50% is \$719,400. The local match is \$719,400, which will come from funds already appropriated in Charlotte Water's Community Investment Plan.

Attachment

Map
Budget Ordinance

Long Creek Stabilization Grant Request – Map



ORDINANCE NO. _____

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 5949-X, THE 2015-2016 BUDGET ORDINANCE,
APPROPRIATING \$719,400 FOR THE LONG CREEK STREAT RESTORATION GRANT**

BE IT ORDAINED, by the City Council of the City of Charlotte;

Section 1. That the sum of \$719,400 is available as a grant from the
North Carolina Clean Water Management Trust Fund

Section 2. That the sum of \$719,400 is hereby appropriated to the Charlotte Water
Fund: 6261-70-72-7030-703060-000000-000-530500
Project Ledger: 7030600024

Section 3. That the existence of the project may extend beyond the end of the fiscal year.
Therefore, this ordinance will remain in effect for the duration of the program and funds
are to be carried forward to subsequent fiscal years until all funds are expended.

Section 4. All ordinances in conflict with this ordinance are hereby repealed.

Section 5. This ordinance shall be effective upon adoption.

Approved as to form:

City Attorney



Agenda Date: 3/28/2016

Agenda #: 30.File #: 15-2663 Type: Consent Item

Water and Sewer Extensions/Replacements (Fiscal Year 2016 - Contract #4)

Action:

Award a contract in the amount of \$2,290,205.80 to the lowest responsive bidder R.H. Price, Inc. for the new construction or replacement of water and sewer mains throughout the Charlotte Water service area.

Staff Resource(s):

Barry Shearin, Charlotte Water

Explanation

- The Street Main Extensions Program provides services to residential customers within 1,000 feet of an existing water or sewer main. Each extension is provided at the request of the property owner with the only cost to the property owner being water or sewer connection.
- The Water and Sewer Replacement Program replaces water distribution and sewer collection infrastructure as needed.
- For the 2015 calendar year, approximately 24,330 linear feet of water main, 28,420 linear feet of sewer main, 15 water services, and 71 sewer services were installed under all contracts that were current over this timeframe.
- Additional contracts will be bid through the current fiscal year to meet responsiveness goals.
- Bids are unit price and based on estimated quantities for items needed for this type of work.
- On January 21, 2016, the City issued an Invitation to Bid for Water and Sewer Extensions/Replacements; three bids were received from interested service providers.
- R.H. Price, Inc. was selected as the lowest responsive, responsible bidder.

Charlotte Business INclusion

Established SBE Goal: 6%

Committed SBE Goal: 6.55%

R.H. Price, Inc. exceeded the established subcontracting goal and has committed 6.55% (\$150,000) of the total contract amount to the following certified firms (Part B: Section 3 of the Charlotte Business Inclusion Policy):

- C and D Utility (SBE) (\$110,000) (pipeline installation)
- RAM Pavement Services, Inc. (SBE) \$30,000 (paving)
- Fernandez Construction Corporation (SBE) (\$10,000) (concrete)

Fiscal Note

Funding: Charlotte Water Community Investment Plan



Agenda Date: 3/28/2016

Agenda #: 31.**File #:** 15-1673 **Type:** Consent Item

Water Service Dismantlements for Fiscal Year 2016

Action:

Award a contract in the amount of \$1,836,230 to the lowest responsive bidder State Utility Contractors, Inc. for the dismantlement of water services.

Staff Resource(s):

Barry Shearin, Charlotte Water

Explanation

- When properties are redeveloped, the existing buildings or homes are often demolished for the new development. When this occurs, the existing water services are often no longer needed and can become a potential hazard as the service line is subject to leaks and contributes to poor water quality by creating a stagnant water situation. The resolution is to remove (dismantle) the water service at the water main.
- Although water service is an asset to the parcel of land it resides on, they are maintained by the City of Charlotte. Disconnecting a service requires work to be performed on the public water distribution system; therefore, private property owners are not allowed to perform this work.
- Historically these dismantlements have been performed by the Charlotte Water field crews as time allowed during non-emergency workload periods; however, the number of dismantlement requests has exceeded the resources available to complete the work.
- Charlotte Water has reviewed the existing process and has determined that contracting this work provides for the most efficient and customer-friendly service. It also allows the Charlotte Water field crews more time to focus on other system maintenance and repairs.
- On February 4, 2016, the City issued an Invitation to Bid for dismantlement of water services; three bids were received from interested service providers.
- State Utility Contractors, Inc. was selected as the lowest responsive, responsible bidder.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

Fiscal Note

Funding: Charlotte Water Community Investment Plan



Agenda Date: 3/28/2016

Agenda #: 32.File #: 15-2064 Type: Consent Item

Chemical Feed System Construction at Water Treatment Plants

Action:

Award a contract in the amount of \$851,000 to the lowest responsive bidder The Harper Corporation for construction of the phosphate feed systems at water treatment plants.

Staff Resource(s):

Barry Shearin, Charlotte Water

Explanation

- The contract with The Harper Corporation will install new chemical feed systems at the Franklin, Vest, and Lee Dukes Water Treatment Plants. Chemical feed systems allow enhancements to the drinking water treatment process.
- Charlotte Water began studying the proposed change in 2014 in conjunction with subject matter experts from a professional consulting firm. The study included bench scale analysis and a continuously operating test loop where different approaches were pilot tested.
- The proposed treatment process is currently used by approximately 40% of the water plants in North Carolina, and is considered a Best Available Technology. North Carolina Department of Environmental Quality has approved this project.
- Changes in the treatment process that this contract will allow are not anticipated to be implemented until fall/winter of 2017.
- On September 9, 2015, and March 14, 2016, the proposed process change was presented to the City Council Environment Committee as part of a presentation on water quality.
- The process change will require tanks for holding chemicals. On October 26, 2015, City Council approved the contract purchasing a total of nine tanks. The tanks have a long lead time, and were procured early to be available when the construction contractor is ready to install them.
- On November 18, 2015, the City issued an Invitation to Bid for construction of the Phosphate Feed Systems; two bids were received from interested providers.
 - In accordance to North Carolina General Statute 143-132, if three bids are not received from reputable and qualified contractors, then the project must be re-advertised. During the re-advertisement, the contract may be awarded to the lowest responsible bidder even if only one bid is received.
 - The project was re-advertised on January 13, 2016; two bids were received from interested service providers.
- The Harper Corporation was selected as the lowest responsive, responsible bidder.
- The construction project is scheduled to be completed by November 2016.

Charlotte Business INclusion

No subcontracting goal was established for this contract because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

Agenda #: 32.**File #:** 15-2064 **Type:** Consent Item

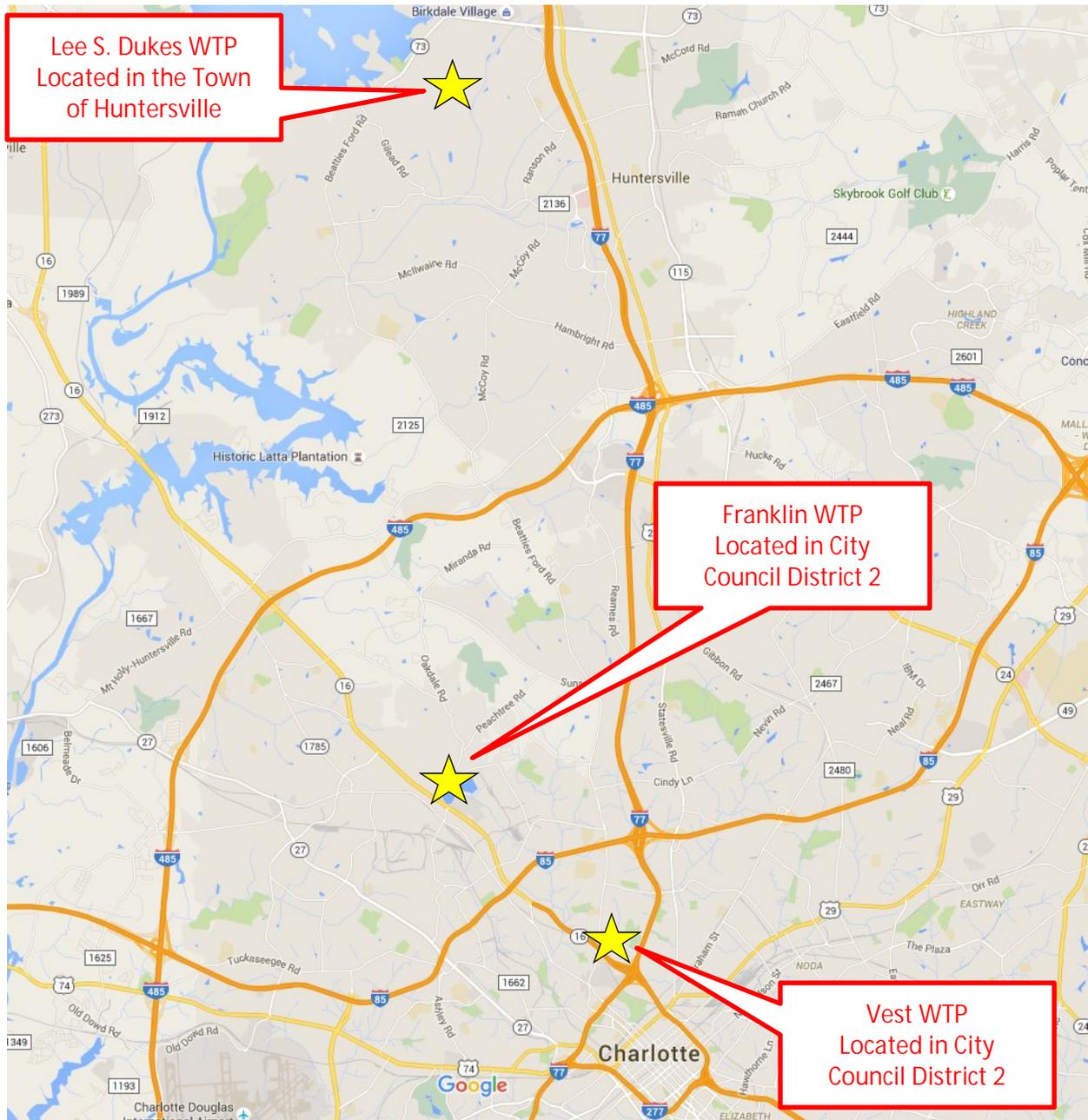
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment

Map

Chemical Feed System Construction at Water Treatment Plants Map





Agenda Date: 3/28/2016

Agenda #: 33.**File #:** 15-2819 **Type:** Consent Item

McAlpine Creek Wastewater Treatment Plant Membrane Diffusers

Action:

- A. Award a contract in the amount of \$130,500 with Environmental Dynamics International for the purchase of membrane diffusers, and**
- B. Award a contract in the amount of \$200,000 with The Huffstetler Group, Inc. for the installation of membrane diffusers.**

Staff Resource(s):

Jackie Jarrell, Charlotte Water

Explanation

- McAlpine Creek Wastewater Treatment Plant (WWTP) is the largest treatment plant in Charlotte Water's system.
- The contract with Environmental Dynamics International will provide membrane diffusers for the WWTP aeration system. The membrane diffuser is essentially a perforated rubber-like material that is stretched over an air pipe outlet to create tiny bubbles of air, which removes ammonia from the waste stream as part of the treatment process. The volume of air needed is much higher in warm-weather water than in cold.
- McAlpine currently has over 16,000 aerators. The diffusers currently in service were installed in 2013. In the past month, McAlpine Creek WWTP operations staff began to notice problems with the diffusers. Samples of the diffusers were sent to a third-party testing firm to diagnose the problem. The testing revealed the diffusers were beginning to fail prematurely - the typical life is expected to be five to seven years.
- Within a week, a substantial number of those diffusers failed very quickly and unexpectedly, and are not discharging air into the treatment process. This has caused an immediate need to correct the situation.
- Charlotte Water staff has negotiated a significantly reduced price of the new diffusers due to the premature failure of the existing diffusers, as the existing diffusers are no longer under warranty.
- On March 14, 2016, the City Manager's Office approved a request to waive all solicitation requirements under North Carolina G.S. 143-129 emergency exception.

Charlotte Business INclusion

This is an emergency procurement and is exempt (Part A: Appendix 1.27 of the Charlotte Business INclusion Policy). The Huffstetler Group, Inc. is a City SBE.

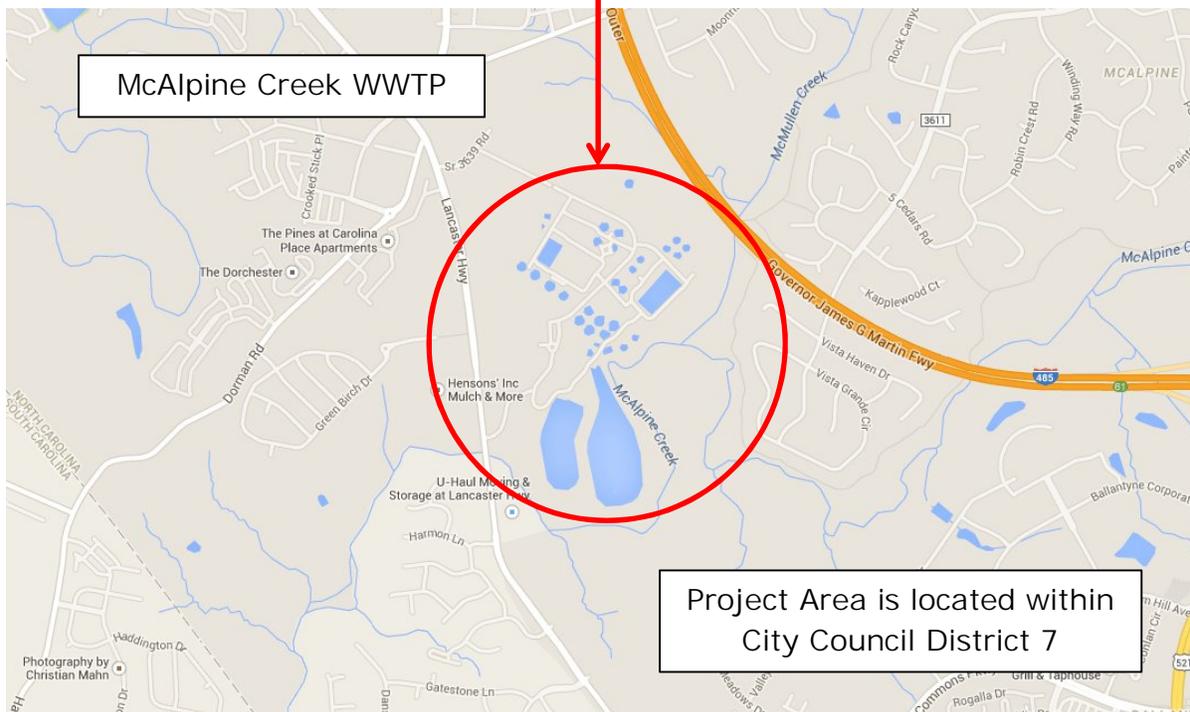
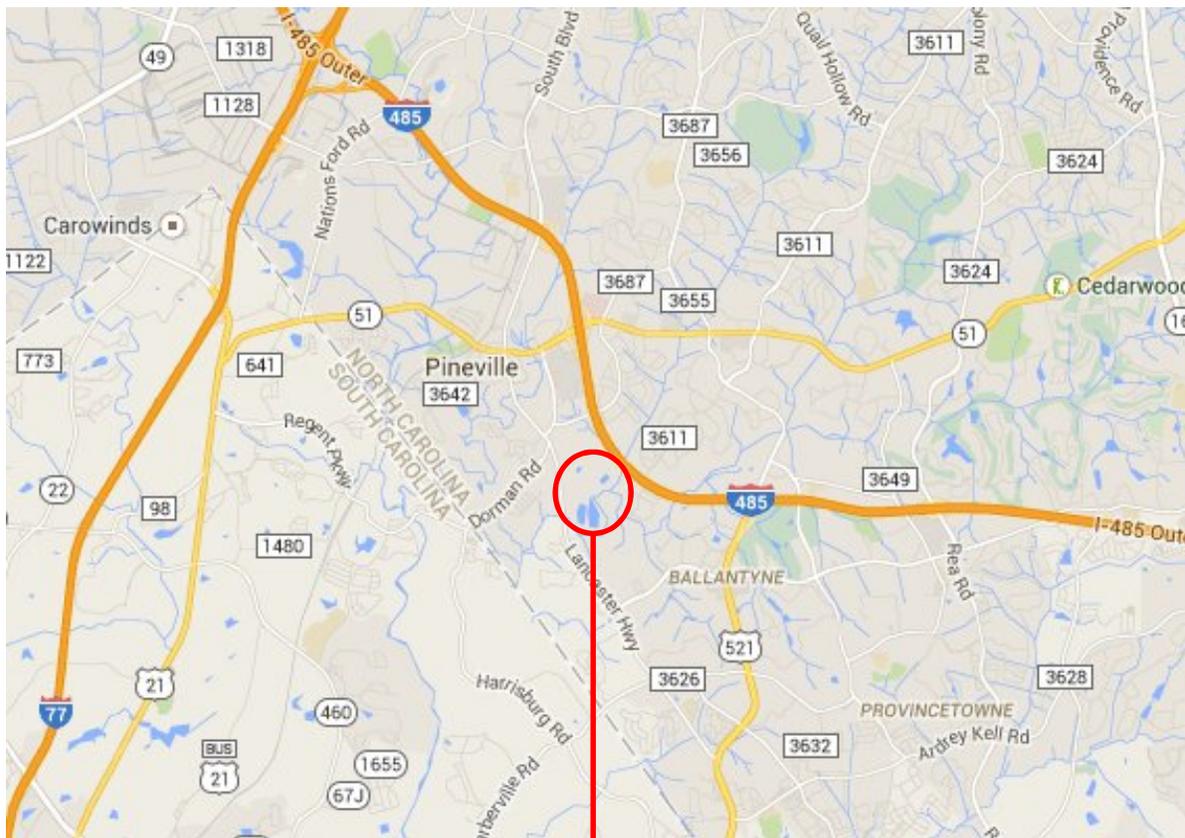
Fiscal Note

Funding: Charlotte Water Community Investment Plan

Attachment

Map

Membrane Diffusers for the McAlpine Creek Wastewater Treatment Plant – Map





Agenda Date: 3/28/2016

Agenda #: 34. **File #:** 15-2919 **Type:** Consent Item

Charlotte Pipe & Foundry Airline Hangar License

Action:

- A. Approve a 10-year license with Charlotte Pipe & Foundry for corporate hangar facilities, and**
- B. Authorize the City Manager to execute two additional, five-year renewal options.**

Staff Resource(s):

Brent Cagle, Aviation

Explanation

- Charlotte Pipe & Foundry entered into a corporate aviation agreement in 1981.
- Charlotte Pipe & Foundry desires to continue occupying 13,200 square feet of hangar and office space at Charlotte Douglas International Airport.
- For the first five years of the agreement, the annual rent will be \$49,109.28, which includes Facility Rent (based on amortized value), Airport Service Fees, and Ground Rent.
- For years 5 through 10 (and additional renewal options), the rent will be based on fair market rent to be determined by an appraisal.

Fiscal Note

Revenue from this license will be deposited into the Aviation Operating Fund



Agenda #: 35.File #: 15-2689 Type: Consent Item

Crane and Hook Lift Bodies

Action:

- A. Award a unit price contract for the purchase of crane and hook lift bodies for one year to the following:**
- **H&E Equipment Services,**
 - **Carolina Environmental Systems,**
 - **Nu-Life Environmental, and**
- B. Authorize the City Manager to renew the contracts for up to four, one-year terms with possible price adjustments and to amend the contracts consistent with the City's business needs and the purpose for which the contract was approved.**

Staff Resource(s):

Chris Trull, Management & Financial Services

Explanation

- Management & Financial Services currently maintains crane and hook lift trucks used primarily by Charlotte Water and Charlotte Department of Transportation.
- On February 3, 2016, Management & Financial Services issued an Invitation to Bid for Crane and Hook Lift Bodies; four responsive bids and one non-responsive bid were received by interested service providers.
- Hook lift hoists installed onto a cab and chassis will allow a heavy truck to use multiple bodies interchangeably based on the needs of City departments.
- Crane bodies will be installed on cab chassis and used by Charlotte Water to lift heavy equipment and materials while on a job site.
- The cab and chassis components will be purchased separately from vendors already under approved contracts.
- The City anticipates saving up to \$86,000 per truck by purchasing a cab and chassis that can use multiple bodies instead of purchasing a separate truck for each specialized use.
- Items are recommended for award as follows:
 - H&E Equipment Services: Road Tractor Mounted Crane
 - Carolina Environmental Services: Hook Lift Contractor Dump Body
 - Nu-Life Environmental: Ernest Industries Shortstop Concrete Mixer Swaploader Body and Related Equipment
- The unit prices are set forth in the proposed contracts, and are available upon request.
- Combined annual contract expenditures are estimated to be \$300,000 in the first year, and will vary in future years based on the approved capital equipment replacement list.

Charlotte Business INclusion

No subcontracting goal was established because there are no subcontracting opportunities (Part B: Section 2.3 of the Charlotte Business INclusion Policy).

Agenda #: 35.**File #:** 15-2689 **Type:** Consent Item

Fiscal Note

Funding: General and Enterprise Capital Equipment Replacement Funds



Agenda Date: 3/28/2016

Agenda #: 36.**File #:** 15-2770 **Type:** Consent Item

Resolution of Intent to Abandon an Unopened Portion of Poinsett Street

Action:

- A. Adopt a Resolution of Intent to abandon an unopened Portion of Poinsett Street, and**

- B. Set a public hearing for April 25, 2016.**

Staff Resource(s):

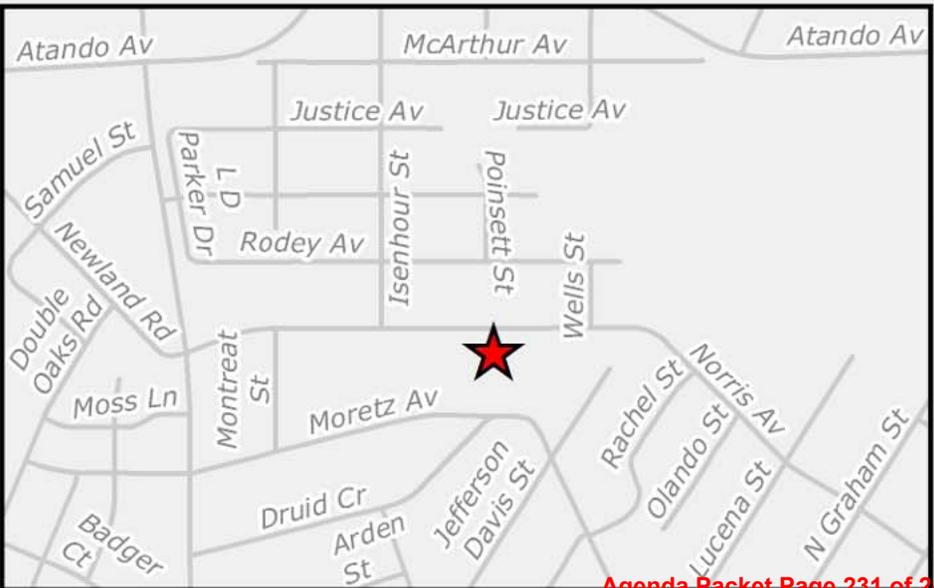
Jeff Boenisch, Transportation

Explanation

- An unopened portion of Poinsett Street is located in Council District 1.

Attachment

Map
Resolution





**CITY OF CHARLOTTE
DEPARTMENT OF TRANSPORTATION**

**Right-of-Way Abandonment
Petition 2015-04**

Right-of-Way Abandonment Area

 Portion of Poinsett Street to be abandoned

RESOLUTION DECLARING INTENT TO ABANDON AND CLOSE an unopened portion of Poinsett Street in the City of Charlotte, Mecklenburg County, North Carolina

Whereas, the **Charlotte-Mecklenburg Housing Partnership** has filed a petition to close an unopened portion of Poinsett Street in the City of Charlotte; and

Whereas, an unopened portion of Poinsett Street is a 50-foot wide right-of-way that begins at its intersecting point with Norris Avenue and continues south for approximately 191 feet to its terminus at an intersecting point with a Duke Energy right-of-way, and consists of 9,507 square feet, as shown in the maps marked “Exhibit A” and is more particularly described by metes and bounds in the document marked “Exhibit B” all of which are available for inspection in the office of the City Clerk, City Hall, Charlotte, North Carolina; and

Whereas, the procedure for closing streets and alleys as outlined in North Carolina General Statutes, Section 160A-299, requires that City Council first adopt a resolution declaring its intent to close the street and calling a public hearing on the question; said statute further requires that the resolution shall be published once a week for two successive weeks prior to the hearing, and a copy thereof be sent by registered or certified mail to all owners of property adjoining the street as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along said street or alley.

Now, therefore, be it resolved, by the City Council of the City of Charlotte, at its regularly scheduled session of March 28, 2016, that it intends to close an unopened portion of Poinsett Street and that the said street (or portion thereof) being more particularly described on a map and calls a public hearing on the question to be held at 7:00pm on Monday, the 25th day of April 2016, in CMGC meeting chamber, 600 East 4th Street, Charlotte, North Carolina.

The City Clerk is hereby directed to publish a copy of this resolution in the Mecklenburg Times once a week for two successive weeks next preceding the date fixed here for such hearing as required by N.C.G.S. 160A-299.



Agenda Date: 3/28/2016

Agenda #: 37. **File #:** 15-2818 **Type:** Consent Item

Meeting Minutes

Action:

Approve the titles, motions, and votes reflected in the Clerk's record as the minutes of:

- **February 15, 2016, Zoning Meeting**
- **February 22, 2016, Business Meeting**

Staff Resource(s):

Stephanie C. Kelly, City Clerk's Office



Agenda Date: 3/28/2016

Agenda #: 38.File #: 15-2569 Type: Consent Item

Transfer Stormwater Basin and Wildlife Habitat to Mecklenburg County

Action:

Approve the donation of approximately 2.20 acres of surplus land (tax parcel identification numbers: 149-115-02, 149-115-03, 149-115-04, 149-115-05, 149-115-06, 149-115-07, and 149-115-08) located in the Collins Park neighborhood to Mecklenburg County.

Staff Resource(s):

Tim O'Brien, Engineering & Property Management
Doug Lozner, Engineering & Property Management

Explanation

- The Charlotte-Mecklenburg Storm Water Services Conway/Briabend Storm Drainage Improvement project required the acquisition of seven residential properties located southeast of South Boulevard and Scaleybark Road. These parcels experienced severe flooding.
- By creating a natural environment through the construction of a serpentine channel that leads to a detention basin, staff was able to alleviate much of the structural flooding downstream while providing habitat beneficial for wildlife.
- The construction and warranty period for landscaping are complete, so staff recommends deeding the land to Mecklenburg County to be added to Collins Park that is adjacent to these properties.
- Since the property has no marketable value due to its use as a detention pond and a wetland habitat, no value was established for the property.
- Upon transfer of the land:
 - Mecklenburg County will assume ownership of the land giving them legal authority over the property and will also obligate them to perform routine maintenance, such as mowing outside the conservation easements that the City will retain to protect the environmental habitat, while,
 - The City will continue to have responsibility for any storm water infrastructure issues that might arise.
- The land use is consistent with the Woodlawn Station Area Plan and will serve as open space for the residential community while fulfilling the critical need for storm water drainage.
- The Charlotte-Mecklenburg Planning Committee recommended approval by a 5-0 vote at their meeting on November 17, 2015.

Attachment

Map



Agenda Date: 3/28/2016

Agenda #: 39.File #: 15-2596 Type: Consent Item

Sale of Vacant Land at 8508 Idlewild Road

Action:

- A. Adopt a resolution proposing to accept the offer from Jose P. Sanchez to purchase a 0.41 acre of vacant land at 8508 Idlewild Road (tax parcel identification number 165-101-02) for \$10,500, and**

- B. Authorize the advertisement of the proposed sale for upset bids in accordance with the resolution and authorize the City Manager to execute all documents necessary to complete the sale of the property in accordance with the resolution.**

Staff Resource(s):

Tony Korolos, Engineering & Property Management
Timothy O'Brien, Engineering & Property Management

Explanation

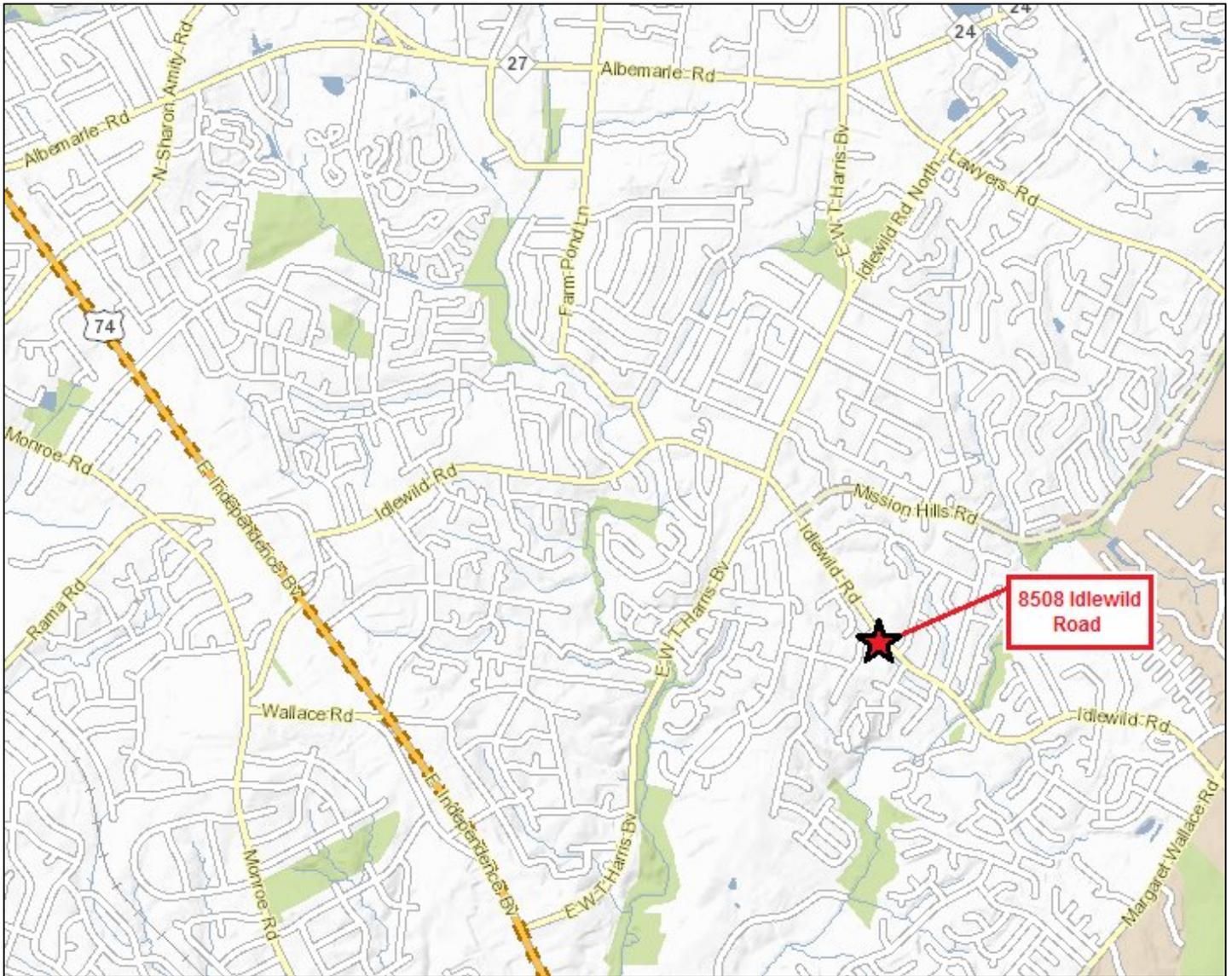
- The residential (R-4) zoned parcel, located near the corner of Idlewild Road and Cresthill Drive, was acquired in 2012 as part of the Idlewild Road Widening project. A house was previously on the parcel but has since been demolished due to the proximity of the new roadway alignment. The remaining vacant lot is now being sold, since there are no other City needs for the parcel.
- An appraisal of the property established the fair market value at \$10,500.
- Engineering & Property Management advertised the property on the City's website, which lists available surplus City-owned properties and received a full price offer of \$10,500.
- If City Council approves this action, Mr. Sanchez's offer will be advertised for upset bid based on the following terms:
 - Purchase price of \$10,500,
 - Earnest money deposit of \$525,
 - Due diligence of 10 days,
 - Closing within 21 days after the expiration of the due diligence period, and
 - All non-refundable deposits will be applied to the purchase price.
- If there are upset bids, staff will present the highest final bid to the City Council for approval.
- If there is no upset bid, or the individual remains the high bidder, staff will proceed to sell the property to the individual.
- The Charlotte-Mecklenburg Planning Committee recommended approval of the land sale for future residential use by a 5-0 vote at their meeting on September 15, 2015.

Fiscal Note

Funding: Proceeds are deposited in the City's General Fund

Attachment

Map
Resolution



Location Map: Sale of Vacant Land at 8508 Idlewild Road (Council District 5)

**RESOLUTION AUTHORIZING THE SALE OF 8508 IDLEWILD ROAD BY THE UPSET BID
PROCESS**

WHEREAS, North Carolina General Statute §160A-269 permits the City to sell property by upset bid, after receipt of an offer to purchase the property; and

WHEREAS, the City has received an offer to purchase the property described above in the amount of \$10,500, submitted by Jose P. Sanchez (“Mr. Sanchez”); and

WHEREAS, Mr. Sanchez has paid the required five percent (5%) deposit on his offer:

THEREFORE, THE CITY COUNCIL OF THE CITY OF CHARLOTTE RESOLVES THAT:

1. The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute §160A-269 and accepts the offer by Mr. Sanchez as the initial offer.
2. A notice of the proposed sale shall be published in accordance with the statute. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the office of the City of Charlotte Real Estate Manager in the Charlotte Mecklenburg Government Center by 5:00 PM on the 10th day after the notice is published or on the date and at the time indicated in the notice. If a qualifying higher bid is received, that bid will become the new offer.
4. If a qualifying higher bid is received, a new notice of upset bid shall be published, and this process shall be repeated until a 10-day period has passed without any qualifying higher bid having been received.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000 of that offer and five percent (5%) of the remainder of that offer, and equals or exceeds all other material terms of the previous offer to the advantage of the City.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid. The bid may be made in cash, cashier’s check, certified check, or wire transfer. The City will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The City will return the deposit of the final high bidder pursuant to the terms of the purchase contract.
7. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted, and the appropriate City officials are authorized to execute all instruments necessary to convey the property to Jose P. Sanchez.

Adopted March 28, 2016



Agenda Date: 3/28/2016

Agenda #: 40.**File #:** 15-2793 **Type:** Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #35

Action: **Approve the following Acquisition: North Tryon Business Corridor, Parcel #35**

Project: North Tryon Business Corridor, Parcel #35

Owner(s): Charles F. Helms and Delana R. Helms

Property Address: 2220 North Tryon Street

Total Parcel Area: 151,173 sq. ft. (3.470 acres)

Property to be acquired by Easements: 1,012 sq. ft. (.023 ac.) in Sidewalk and Utility Easement, plus 9,321 sq. ft. (.214 ac.) in Temporary Construction Easement, plus 110 sq. ft. (.003 ac.) in Utility Easement

Structures/Improvements to be impacted: Business Sign

Landscaping to be impacted: Trees and shrubs

Zoned: I-2

Use: Commercial

Tax Code: 083-011-10

Purchase Price: \$40,000

Council District: 1



Agenda Date: 3/28/2016

Agenda #: 41.**File #:** 15-2794 **Type:** Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #41 and #59

Action: **Approve the following Acquisition: North Tryon Business Corridor, Parcel #41 and #59**

Project: North Tryon Business Corridor, Parcel #41 and Parcel #59

Owner(s): Electrical Consulting Engineers, Inc.

Property Address: 2407 North Tryon Street

Total Parcel Area: 41,794 sq. ft. (.959 ac.)

Property to be acquired by Easements: 172 sq. ft. (.004 ac.) in Sidewalk and Utility Easement, plus 2,720 sq. ft. (.062 ac.) in Temporary Construction Easement, plus 1,856 sq. ft. (.043 ac.) in Utility Easement

Structures/Improvements to be impacted: None

Landscaping to be impacted: Bushes

Zoned: I-2

Use: Commercial

Tax Code: 079-087-08 and 079-087-07

Purchase Price: \$26,583

Council District: 1



Agenda Date: 3/28/2016

Agenda #: 42.File #: 15-2796 Type: Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #46

Action: Approve the following Acquisition: North Tryon Business Corridor, Parcel #46

Project: North Tryon Business Corridor, Parcel #46

Owner(s): Alexander L. Properties, LLC

Property Address: 2504 North Tryon Street

Total Parcel Area: 49,567 sq. ft. (1.138 acres)

Property to be acquired by Fee: 28 sq. ft. (.001 ac.) in Fee Simple

Property to be acquired by Easements: 70 sq. ft. (.002 ac.) in Storm Drainage Easement, plus 126 sq. ft. (.003 ac.) in Sidewalk and Utility Easement, plus 325 sq. ft. (.007 ac.) in Temporary Construction Easement, plus 3,500 sq. ft. (.08 ac.) in Utility Easement

Structures/Improvements to be impacted: Business sign

Landscaping to be impacted: Trees and various plantings

Zoned: I-2

Use: Industrial

Tax Code: 083-023-04

Purchase Price: \$31,000

Council District: 1



Agenda Date: 3/28/2016

Agenda #: 43.File #: 15-2797 Type: Consent Item

Property Transactions - North Tryon Business Corridor, Parcel #58

Action: Approve the following Acquisition: North Tryon Business Corridor, Parcel #58

Project: North Tryon Business Corridor, Parcel #58

Owner(s): RLS & RLS, LLC

Property Address: 200 West 24th Street

Total Parcel Area: 25,695 sq. ft. (.590 ac.)

Property to be acquired by Fee: 1,752 sq. ft. (.04 ac.) in Fee Simple

Property to be acquired by Easements: 868 sq. ft. (.02 ac.) in Storm Drainage Easement, plus 595 sq. ft. (.014 ac.) in Sidewalk and Utility Easement, plus 1,677 sq. ft. (.038 ac.) in Waterline Easement, plus 1,676 sq. ft. (.038 ac.) in Temporary Construction Easement, plus 209 sq. ft. (.005 ac.) in Bus Stop Easement, plus 39 sq. ft. (.001 ac.) in Utility Easement

Structures/Improvements to be impacted: Fencing and parking spaces

Landscaping to be impacted: Trees and shrubs

Zoned: I-2

Use: Industrial

Tax Code: 079-092-15

Purchase Price: \$325,245

Council District: 1



Agenda Date: 9/28/2015

Agenda #: 44.File #: 15-1473 Type: Consent Item

Reference - Property Transaction Process

Property Transaction Process Following Council Approval for Condemnation

The following overview is intended to provide further explanation for the process of property transactions that are approved by City Council for condemnation.

Approximately six weeks of preparatory work is required before the condemnation lawsuit is filed. During this time, City staff continues to negotiate with the property owner in an effort to reach a mutual settlement.

- If a settlement is reached, the condemnation process is stopped, and the property transaction proceeds to a real estate closing.
- If a settlement cannot be reached, the condemnation lawsuit is filed. Even after filing, negotiations continue between the property owner and the City's legal representative. Filing of the condemnation documents allows:
 - The City to gain access and title to the subject property so the capital project can proceed on schedule.
 - The City to deposit the appraised value of the property in an escrow account with the Clerk of Court. These funds may be withdrawn by the property owner immediately upon filing, and at any time thereafter, with the understanding that additional funds transfer may be required at the time of final settlement or at the conclusion of litigation.
- If a condemnation lawsuit is filed, the final trial may not occur for 18 to 24 months; however, a vast majority of the cases settle prior to final trial. The City's condemnation attorney remains actively engaged with the property owner to continue negotiations throughout litigation.
 - North Carolina law requires that all condemnation cases go through formal non-binding mediation, at which an independent certified mediator attempts to facilitate a successful settlement. For the minority of cases that do not settle, the property owner has the right to a trial by judge or jury in order to determine the amount of compensation the property owner will receive.



Agenda #: 45.File #: 15-1472 Type: Consent Item

Reference - Charlotte Business INClusion Policy

The following excerpts from the City's Charlotte Business INClusion Policy are intended to provide further explanation for those agenda items which reference the Charlotte Business INClusion Policy in the business meeting agenda.

Part A: Administration & Enforcement

Appendix Section 20: Contract: For the purposes of establishing an MWSBE subcontracting goal on a Contract, the following are examples of contract types:

- Any agreement through which the City procures services from a Business Enterprise, other than Exempt Contracts.
- Contracts include agreements and purchase orders for (a) construction, re-construction, alteration and remodeling; (b) architectural work, engineering, surveying, testing, construction management and other professional services related to construction; and (c) services of any nature (including but not limited to general consulting and technology-related services) , and (d) apparatus, supplies, goods or equipment.
- The term "Contract" shall also include Exempt Contracts for which an SBE, MBE or WBE Goal has been set.
- Financial Partner Agreements, Development Agreements, and Construction Manager-at-Risk Agreements shall also be deemed "Contracts," but shall be subject to the provisions referenced in the respective Parts of the Charlotte Business INClusion Program Policy.

Appendix Section 27: Exempt Contracts: Contracts that fall within one or more of the following categories shall be "Exempt Contracts" from all aspects of the Charlotte Business INClusion Policy, unless the Department responsible for procuring the Contract decides otherwise:

No Competitive Process Contracts: Contracts or purchase orders that are entered into without a competitive process, or entered into based on a competitive process administered by an entity other than the City shall be Exempt Contracts, including but not limited to contracts that are entered into by sole sourcing, piggybacking, buying off the North Carolina State contract, buying from a competitive bidding group purchasing program as allowed under G.S. 143-129(e)(3), or using the emergency procurement procedures established by the North Carolina General Statutes.

Managed Competition Contracts: Managed competition contracts pursuant to which a City Department or division competes with Business Enterprises to perform a City function shall be Exempt Contracts.

Real Estate Leasing and Acquisition Contracts: Contracts for the acquisition or lease of real estate

Agenda #: 45.File #: 15-1472 Type: Consent Item

shall be Exempt Contracts.

Federal Contracts Subject to DBE Requirements: Contracts that are subject to the U.S. Department of Transportation Disadvantaged Business Enterprise Program as set forth in 49 CFR Part 26 or any successor legislation shall be Exempt Contracts.

State Contracts Subject to MWBE Requirements: Contracts for which a minority and women business participation goal is set pursuant to G.S. 143-128.2(a) due to a building project receiving funding from the State of North Carolina shall be Exempt Contracts.

Financial Partner Agreements with DBE or MWBE Requirements: Contracts that are subject to a disadvantaged business development program or minority and women business development program maintained by a Financial Partner shall be Exempt Contracts.

Interlocal Agreements: Contracts with other units of federal, state, or local government shall be Exempt Contracts.

Contracts for Legal Services: Contracts for legal services shall be Exempt Contracts, unless otherwise indicated by the City Attorney.

Contracts with Waivers: Contracts for which the SBO Program Manager or the City Manager waives the SBO Program requirements shall be Exempt Contracts (such as when there are no SBE subcontracting opportunities on a Contract).

Special Exemptions: Contracts where the Department and the Program Manager agree that the Department had no discretion to hire an SBE (e.g., emergency contracts or contracts for banking or insurance services) shall be Exempt Contracts.

Appendix Section 35: Informal Contracts: Contracts and purchase orders through which the City procures services from a Business Enterprise that fall within one of the following two categories:

Construction Contracts Less Than or Equal To \$500,000:

Service and Commodities Contracts That Are Less Than or Equal To \$100,000:

Part B: Formal Construction Bidding

Part B: Section 2.1: When the City Solicitation Documents for a Construction Contract contain an MWSBE Goal, each Bidder must either: (a) meet the MWSBE Goal, or (b) comply with the Good Faith Negotiation and Good Faith Efforts requirements. Failure to do so constitutes grounds for rejection of the Bid. The City Solicitation Documents will contain certain forms that Bidders must complete to document having met these requirements.

Part B: Section 2.3: No Goals When There Are No Subcontracting Opportunities.

The City shall not establish Subcontracting Goals for Contracts where: a) there are no subcontracting opportunities identified for the Contract; or b) there are no SBEs, MBEs or WBEs (as applicable) to perform scopes of work or provide products or services that the City regards as realistic opportunities for subcontracting.

Part C: Services Procurement

Part C: Section 2.1: When the City Solicitation Documents for a Service Contract do not contain an SBE Goal, each Proposer must negotiate in good faith with each MWSBE that responds to the Proposer's solicitations and each MWSBE that contacts the Proposer on its own accord. Additionally, the City may negotiate a Committed SBE Goal with the successful Proposer after the Proposal Opening.

Part C: Section 2.1: No Goal When There Are No MWSBE Subcontracting Opportunities. The City shall not establish an MWSBE Goal for Service Contracts where there are no MWSBEs certified to perform the scopes of work that the City regards as realistic opportunities for subcontracting.

Part D: Post Contract Award Requirements

Part D: Section 6: New Subcontractor Opportunities/Additions to Scope, Contract Amendments

If a Contractor elects to subcontract any portion of a Contract that the Contractor did not previously identify to the City as a subcontracting opportunity, or if the scope of work on a Contract increases for any reason in a manner that creates a new MWSBE subcontracting opportunity, the City shall either:

- Notify the Contractor that there will be no Supplemental MWSBE Goal for the new work; or
- Establish and notify the Contractor of a Supplemental MWSBE Goal for the new work.



Agenda Date: 9/28/2015

Agenda #: 46.File #: 15-1471 Type: Consent Item

Reference - Property Acquisitions and Condemnations

- The City has negotiated in good faith to acquire the properties set forth below
- For acquisitions, the property owner and staff have agreed on a price based on appraisals and/or estimates.
- In the case of condemnations, the value was established by an independent, certified appraisal followed by a third-party appraisal review.
- Real Estate staff diligently attempts to contact all property owners by:
 - Sending introductory letters via regular and certified mail;
 - Making several site visits;
 - Leaving door hangers and business cards;
 - Seeking information from neighbors;
 - Searching the internet
 - Obtaining title abstracts, and
 - Leave voice messages
- For most condemnation cases, City staff and the property owner(s) have been unable to reach a settlement. In some cases, condemnation is necessary to ensure a clear title to the property.
- If the City Council approves the resolutions, the City Attorney's office will initiate condemnation proceedings. As part of the condemnation process, real estate staff and the City Attorney's Office will continue to negotiate, including court-mandated mediation, in an attempt to resolve the matter. Most condemnation cases are settled by the parties prior to going to court.
- If a settlement cannot be reached, the case will proceed to a trial before a judge or jury to determine "just compensation."
- Full text of each resolution is on file with the City Clerk's Office.
- The definition of easement is a right created by grant, reservation, agreement, prescription, or necessary implication, which one has in the land of another, it is either for the benefit of land, such as right to cross A to get to B, or "in gross", such as public utility easement.
- The definition of fee simple is an estate under which the owner is entitled to unrestricted powers to dispose of the property, and which can be left by will or inherited, commonly, synonym for ownership.