

AGENDA

Meeting Type:	B
Date:	06/24/1985

City of Charlotte, City Clerk's Office

Charlotte

CITY COUNCIL AGENDA
Monday, June 24, 1985

12:00 noon - Council/Manager Luncheon
- Coliseum, schematic design

2:00 PM - Citizens Hearing

3:00 PM - City Council Meeting
Council Chamber

ITEM NO.

1. Invocation by the Reverend Joe Denson of Southview Baptist Church.
2. Consider approval of minutes of the regular meeting of May 13 and the Zoning Hearing of May 20, 1985.

PUBLIC HEARINGS

3. A. Conduct a public hearing to consider adoption of resolutions relating to a loan to The Peace Building, Inc. (a North Carolina Corporation) for the renovation and rehabilitation of the building located at 312 West Trade Street (Redevelopment Area #4) in the amount of \$800,000.
- B. Recommend adoption of resolutions approving and authorizing the entering into of appropriate agreements relating to a loan to The Peace Building, Inc. (a North Carolina Corporation) for the renovation and rehabilitation of the building located at 312 West Trade Street (Redevelopment Area #4) in the amount of \$800,000.

A "Separate Loan Program" was established between the City of Charlotte and the Charlotte Uptown Development Corporation whereby long-term commercial mortgage loans may be made to a "separate borrower" by the City with money derived from an individual lender rather than from the \$5 million loan pool. A project must comply with the Uptown Redevelopment Plan.

council agenda

Mayor Harvey B. Gantt Mayor Pro Tem Minette Conrad Trosch

Charlie S. Dannelly
Laura Page Frech
Ann Hammond

Paul Francis Juneau
Ron Leeper
Sue Myrick
Pamella G. Patterson

Herbert Spaugh, Jr.
Richard Vinroot
Velva W. Woollen

The Builder's Building, located at 312 West Trade Street, is a seven story building, built in 1927, that provided multi-tenant office space through the early 60's when it was closed and abandoned.

The Peace Building, Inc. plans to rehabilitate the building which contains 25,900 gross square feet with net leasable space of 20,000 square feet, plus basement. The renovated building will be used for multi-tenant office use.

The property, which is in the Fourth Ward historic district, lies within the area that has received redevelopment area designation and thus qualifies for tax exempt financing. The Historic District Commission reviewed the project at its June 11 meeting, asked the developer for additional information on plans for the facade, and will again review the proposal on June 19.

In addition to the requested \$800,000 loan, The Peace Building, Inc. plans to use an additional \$600,000 from the sale of capital stock for the renovation of the building. The \$800,000 will be loaned to the City by NCNB National Bank and passed on at the time of closing to a construction fund to be established with the lender as depository. Disbursements from the construction fund will be approved by the lender. The City of Charlotte will have no liability to repay the redevelopment loan under this program except to the extent of amounts realized from the City's loan to the redeveloper.

POLICY

4. A. Recommend approval of a contract between the City of Charlotte and the Charlotte Uptown Development Corporation for \$35,000 to develop a concept definition plan.
- B. Recommend adoption of a budget ordinance transferring \$35,000 from FY 85 contingency to fund this contract.

The FY 86-90 Capital Improvement Program includes some funding for an uptown performing arts center and the FY 86-90 Capital Needs Assessment includes monies for convention center expansion.

In order to address these needs, given the limited availability of public funds, the Charlotte Uptown Development Corporation is proposing a concept definition plan. This plan is the first step in a process designed to link these public needs to a private developer with the expectation that the private developer help provide the public facilities. The concept definition plan defines the individual pieces of the project and their economic relationships to one another. Once the concept definition plan is complete, CUDC will solicit nationally recognized developers to

bid on this development project including a performing arts center, an expanded convention center, a trade mart, an office building, hotel, and retail commercial space.

Approval of this contract and budget ordinance would provide a portion of the funds needed to develop the concept definition plan. CUDC has selected a consortium of firms for this project, consisting of:

Buckhurst, Fish, Hutton, Kutz (Architects and Engineering)
Conway Company, Inc. (Real Estate Development Consultants)
Economic Research Associates (Market Research)
Brannigan-Lorelli Associates (Public Facilities Consultants)

The fee for their services has been negotiated at \$115,000. CUDC has committed \$50,000 of their funds and to raise another \$30,000 from the private sector. The request for \$35,000 from the City would complete the funding.

Funds are available from the FY85 General Fund Contingency Account. Funding this request would leave \$80,650 in the FY85 General Fund Contingency Account.

Attached is a letter from Douglas W. Booth, CUDC board member and chairman of the definition plan committee.

Attachment No. 1

5. Consider recommendation of the City Council Planning and Public Works Committee as relates to the North Tryon - I-85 Special Study.

The Planning and Public Works Committee will meet on June 18. Recommendations of the Committee will be sent to Council in the June 21 Council-Manager memorandum.

6. A. Recommend adoption of the 1985-86 appropriation and tax levy ordinance and a resolution approving the Capital Improvement Program for Fiscal Years 1986-90.

On May 20, 1985, the City Manager presented the recommended FY86 operating and capital budgets to the Mayor and City Council. Earlier, the Mayor and City Council reviewed the recommended FY86-90 Capital Improvement Program. The Mayor and City Council held several work sessions, as well as all required public hearings, prior to this requested Council action.

Attached is the 1985-86 Annual Appropriation and Tax Levy Ordinance recommended for adoption by City Council. The following is an explanation of the major features of the ordinance as well as changes incorporated since the preliminary budget was presented.

General Fund

The General Fund budget for FY86 is a total of \$128.7 million and includes the following sources of revenue:

- The property tax levied at the rate of \$0.64 per \$100 valuation, distributed as follows:

General Fund	\$.5675
Municipal Debt Service	<u>.0725</u>
Total City-Wide Rate	\$.6400

The property tax accounts for \$72.1 million in General Fund revenues.

- The appropriation of sales tax revenues of \$15.7 million for general purposes, and \$4.75 million in proceeds from the half-cent sales tax for contribution to the Public Transportation Fund in keeping with Council's policy.
- A total of \$1,052,007 in hotel-motel occupancy tax proceeds to fund the Convention and Visitors Bureau contract for FY86. This is a revised estimate including \$909,448 in estimated FY86 collections, \$39,807 in interest earned during FY85, and \$102,752 in carry-over funds from FY85.
- Increased revenues from the County for shared programs administered by the City. The preliminary budgets for all shared programs represent the Manager's recommendations for those programs after pay plan costs are allocated, and Council and Commission decisions are made, the budgets for shared programs are adjusted by both the City and the County. These revenue increases are generally offset by expenditures increases as outlined later.
- A change from \$5.5 to \$6.0 million in the appropriation from fund balance to authorize the transfer of \$500,000 from the balance of the General Fund to establish a capital reserve as recommended by the Manager. The preliminary budget did not include this amount and this has been added in order to convey the legal authority for the Finance Director to transfer funds.

The expenditures for the General Fund have been adjusted to include the following:

- The addition of \$11,633 appropriated to the Senior Center. The Senior Center actually drew down \$11,633 of its \$23,266 appropriation in FY84. This appropriation represents the unspent portion of that \$23,266 commitment. This sum has been transferred from the General Fund Contingency and leaves a beginning appropriation of \$388,367 in the General Fund Contingency for FY86.
- An increase of \$81,700 in the Police Department for the purchase of mobile digital terminals. This is a carry over from the FY85 budget.
- The addition of \$8,500 for a contribution to the Children's Theatre capital project. The appropriation in FY85 of \$85,000 for expansion of the Children's Theatre included funds for construction only, and did not include the Engineering Department's administrative costs for the project. The \$8,500 added will cover those administrative costs, and will be reflected in increased departmental charges for the Engineering Department.
- Increased costs for shared programs administered by the County. These changes reflect changes from the preliminary County budget as approved by the County Commission.
- The approved pay plan that was included in the Other Program Costs in the preliminary budget has been allocated to the departments.

Other Funds

The other funds are each balanced based on the revenues received through enterprise fees and charges or grants. The following is a description of adjustments between the preliminary and final budgets:

- The recommended salary and benefits package has been allocated by division in the other funds.

The expenditures for the General Fund have been adjusted to include the following:

- The budgets for each of the three Municipal Service Districts have been adjusted according to the proposed contracts for the appropriate agencies. Since the contract requests routinely come in after the preliminary budget is presented to Council, the preliminary budget is formulated based upon revenue projections for each Municipal Services District. Since the contract requests came in higher than the FY86 revenue estimates, the

differences have been made up with appropriations from the Municipal Services District fund balance.

Capital Improvement Budget

The Capital Project funds include the projects presented in the first year capital budget, including the \$400,000 for a public/private housing program. Attached is a resolution endorsing the Capital Improvements Program for FY86-90. The resolution does not commit funds and can be amended by City Council at any time.

The attached ordinance and resolution have been reviewed by the Finance and Budget and Evaluation Departments.

Attachment No. 2

B. Recommend adoption of a resolution amending the Pay Plan and Employee Group Insurance Plan.

Approval of this resolution will allow for implementation of recommendations presented in the report entitled FY86 Recommended Salary and Benefit Adjustments.

The following adjustments or revisions will become effective July 3, 1985:

- An increase of 5 percent to the pay rates in the pay schedule.
- Pay range adjustments for 16 job classes identified in the recommendation report.
- Recommended job class additions, deletions, and title changes.
- Adoption of a management pay plan for assistant department head and other managerial positions as identified in Table 3 of the recommendation report.
- Revisions to the group insurance plan as described in the recommendation report.

The additional cost of the proposed salary and benefit adjustments is \$5,091,025 and is reflected in the FY86 budget ordinance.

7. Consider recommendation of Council Transportation Committee to give direction to staff concerning use of transit to promote certain goals and also to direct staff to take no further action regarding specific questions pertaining to transit.

During the last City Council retreat, the Council included as one of its priorities a review of the City's transit operations including: the status of the Five Year Transit Plan approved beginning 1984; a status report on the use of transit standards

which Council approved in 1981; the potential for privatization of the system; and the potential for using smaller buses.

The Transportation Committee received an extensive briefing on the status of the Five Year Plan and transit standards and made the following recommendation:

The Committee agreed that the City had met policies 1-3 which called for broadening the funding base for transit, taking actions to acknowledge diminishing federal support and maintaining 40 percent or more of cost recovery through the fare box and was making progress on the 4th policy of achieving a 25 percent mode split of uptown workers by 1990. The 5th policy calls for promoting transportation efficiency through flextime, carpooling, shared ride taxi and subscription buses. The Transportation Committee recommended more effort on this policy including the provision of feeder service, or similar additional services, by the private sector (or a combination of public and private sector) through a "brokering" or "arranging" role between the provider and potential users.

The Transportation Committee also received a report on the use of transit standards that emphasized that routes which fall between 80 and 100 percent of average are reviewed annually for unproductive segments. A detailed report is prepared semi-annually with recommendations for change or discontinuation of service on routes which fall below 80 percent of average. Efforts are made to improve ridership on these routes by: 1) instituting minor changes in the routing or headways (frequency of service); 2) target marketing, which may include direct mailing of schedules or promotional material to residents near the particular routes; on-bus distribution of promotional material; display and distribution of promotional material in locations near the routes (stores, banks, public offices, library, etc). The Transportation Committee recommended that Council request staff to investigate: establishment of service standards and determine sources of funding for provision of transit service to promote Council and City policies for: 1) service to housing/economic/job opportunity development; and 2) providing flexibility in making minor route changes as requested.

The Transportation Committee also received a report (attached) that the operating costs of small buses are not better than standard buses. Based on this, the Transportation Committee recommended to Council that the Charlotte Transit Service not pursue small buses but that small buses may be useful for private "feeder" lines. The Transportation Committee also recommended to Council not to pursue selling all or any of the system to the private sector. This recommendation was based on the lack of any successful examples of such actions in other cities; the concern that such an action may compromise service levels; and the

complications of such an action with regards to federal funding and labor agreements.

Minutes of the May 16, 1985 Transportation Committee are attached.

Attachment No. 3

8. Recommend approval, in concept, of an exchange of: a) approximately 3,000 square feet of City-owned air rights over Fourth Street (to be used for construction of a private pedestrian bridge) for b) approximately 1,500 square feet of privately owned land (to be used for an additional left turn lane on Fourth Street).

CENTERRA/Little Joint Venture is constructing the new First Citizens Bank Building at the northwest corner of South Tryon and West Fourth Streets. The developer is required to provide parking within 1600 feet of the building.

CENTERRA/Little requests that it be allowed to construct a diagonal pedestrian bridge across Fourth Street to provide access from the office building to a parking garage to be constructed on the southeast corner of West Fourth and South Church Streets (map attached). This would be a privately owned and maintained pedestrian bridge. Staff review of the request surfaced the following three areas of concern which are reviewed in an attachment:

1. The need for a second left turn lane from West Fourth Street onto South Church Street.
2. The need for the City to recover adequate payment for the proposed air rights easement for the pedestrian bridge.
3. The need for the developer to meet current zoning requirements, and/or obtain revisions to and variances from current requirements.

Council is asked to approve, in concept, an exchange of the City-owned air rights over Fourth Street for the pedestrian bridge for sufficient land to the City to provide an additional left turn lane on Fourth Street. City staff has reviewed this proposal and recommends this exchange of property.

In addition, staff is recommending that the Urban Mixed Use District (UMUD) ordinance be changed to provide Council authorization to grant a variance. The developer of this property will likely then request such a variance so that he can construct the parking garage on the site at Fourth and South Church Streets. (The June 14 Council-Manager memorandum of explanation is attached).

Attachment No. 4

9. Recommend adoption of an ordinance amending Chapter 3, of the City Code, "Animals", pertaining to dangerous animals, duty to control animals, and guard dogs.

The Operations Committee met on May 9, and heard from a variety of persons on the pros and cons of stronger animal control laws particularly as they related to the unfortunate death of James Shirley. Staff identified three general suggestions:

1. The total prohibition of pit bull dogs. The Committee heard from the City Attorney's office that there is no explicit authority to prohibit species of domestic animals. In following up on the suggestion that Cincinnati had prohibited pit bulls, it was found that in fact they have an ordinance that requires certain breeds of dogs to be muzzled when they are taken off the owner's premises. Based on the research they were able to do, the City Attorney's staff is not recommending that an ordinance be considered that would prohibit pit bull terriers or certain species of dogs because of the lack of legal authority, constitutional challenges, and the problems presented in demonstrating that such a regulation was not unreasonable or arbitrary.
2. Require fencing for all dogs of a certain height or weight. Using the average size of a pit bull, the Animal Control Superintendent reported that of the dogs currently listed in the AKC register, 66 percent of the breeds of dogs would come under this ordinance and would have to be required to be fenced. While this would not be excessively difficult to enforce, it would put a significant financial cost on what is likely a large number of people.
3. Require fencing if children less than five years of age live nearby. This would be a very difficult ordinance to enforce and would likely require a significant expansion of City personnel.

Based on a considerable amount of work that has been done in response to requests by other jurisdictions within Mecklenburg County which are served by the Animal Control Division, the Animal Control Superintendent presented three revisions to Chapter 3 "Animals" which the Operations Committee recommended approval of by City Council. These are:

(1) Change the definition from "vicious animal" to "dangerous animal". The proposed definition for "dangerous" is less stringent or less demanding than the present definition of "vicious". The proposed definition of "dangerous" focuses on the behavior of the animal to determine if the animal's behavior "constitutes a reasonable risk of either injuring a human or animal or damaging personal or real property".

(2) Security guard dogs. Security guard dogs refers to dogs on premises other than that of the owner specifically for the purpose of protecting the premises from any intruder.

Some guard dogs are brought into the City and do not have a license tag. This would require guard dogs to either have a current City license tag or to get a current security dog identification tag from the Animal Control Division. There must be proof of rabies inoculation of the dog.

Sometimes the security guard dogs have escaped from premises that they are on and the Animal Control Division has had difficulty finding the owner of the dogs. The Code provision would require the owner of any security dogs to register all of those dogs with the Division and to have the owner of the dogs or the owner of the premises employing the dogs to post a sign on the premises identifying the name, address, and telephone number of the owner of the dog.

(3) Duty to control animals. Under the present law, if you own an animal and the animal bites a person on your premises, the legal standard is whether you have been negligent (i.e. failure to exercise due diligence or care as a reasonable person would under the circumstances).

Even if you are negligent, you will not be liable for civil damages if the bitten person was contributorily negligent, unless the bitten person is seven years or younger. In North Carolina, a person seven years or younger is conclusively deemed incapable of contributory negligence. If the person is a trespasser, including a youngster seven years or younger, and is bitten by an animal, the law of North Carolina is unclear but it appears that you might not be liable, unless you had allowed it to happen willfully or wantonly.

Under the proposed provision, the standard of care has changed from the common law "negligence" to an ordinance standard of negligence per se (i.e. strict liability). The animal owner will be liable for any bite that the dog makes except for two situations:

(a) The bitten person is eight years or older and is contributorily negligent, or

(b) The bitten person is deemed by a North Carolina Court to be a trespasser.

Minutes of the May 9 Operations Committee meeting are attached.

Attachment No. 5

10. Recommend approval of the schematic design for the new Charlotte Coliseum prepared by the architect, Odell Associates.

In December of 1984, Council approved an architectural contract with Odell Associates, Inc. for the design of a new Coliseum to be located on the Billy Graham Parkway. In February of 1985, Council approved the program document, which outlined the requirements of the site and arena. The location of the building on the site and the grand boulevard entrance were also approved at this time. In April of 1985, Council gave approval to start the process for hiring a construction manager for the project. Also approved was the elliptical shape of the building with an outer concourse, a 60/40 percent split of seating between the lower/upper stands and the general parking configuration.

It is requested that City Council approve the schematic design for the Coliseum prepared by the architect. This schematic design depicts and establishes the site layout including the main entrance, service entrance, parking, staging, landscaping and lighting. It also shows how the exterior of the building looks, and the layout of the entire interior spaces, including arena, concourse, service and support space, toilets, concessions, storage, locker rooms, hospitality suite, administrative offices and equipment rooms. This design phase also includes an update of both the budget and schedule for design and construction and a review of all cost saving alternatives which have been taken.

The schematic design is a major phase of the design process and is the basis from which architectural working drawings are made.

This design has been reviewed and recommended for approval by the Engineering, Transportation, Parks and Recreation Departments, Planning Commission and the Citizen's Design Review Committee.

The major features of the schematic design will be presented to Council by the architect on June 24, 1985 at the Council-Manager luncheon preceding the Council meeting.

BUSINESS

11. A. Recommend approval for a contract with Turner Construction Company for \$2,325,000 for the construction management of the new Charlotte Coliseum.
- B. Recommend adoption for a budget ordinance appropriating \$2,325,000 in 1984 Coliseum Bonds to fund contract with Turner Construction Company.

On November 6, 1984, the voters approved \$47.4 million in Coliseum Bonds for the construction of a new Coliseum.

At the April 1, 1985, luncheon meeting, Council approved the City Manager's recommendation that the City hire a qualified firm to provide construction management services. The recommendation was approved on the basis that: 1) a professional construction management firm will have the additional resources available to supervise the construction of a project of this size and complexity; 2) the cost of construction management would not result in an increase in overall project construction costs; and 3) the potential for M/WBE participation would be increased. Requests for proposals were sent to 12 firms, all of which sent in proposals. From the 12 responding firms, five were selected for oral interviews on May 9, 1985.

The selection committee, which consisted of Clark Readling, City Engineer; Paul Buck, Managing Director Auditorium/Coliseum Authority; Martin Cramton, Jr., Director Planning Commission; Marvin Billups, Director Parks & Recreation Department; and Gene Bodycott of Odell Associates, voted unanimously to negotiate a construction management contract with Turner Construction Co. Turner Construction Co. agreed, when they were selected, to begin work immediately without a contract in order to provide cost control during the design phase.

It is requested that City Council approve a contract for the new Charlotte Coliseum with Turner Construction Co. Payment is based on actual expenses. The breakdown of the contract amount is as follows:

Estimated preconstruction staff salary costs	\$ 90,000
Estimated on-site construction staff salary costs	911,000
Estimated reimbursable expenses	380,000
Construction management fee - lump sum	<u>944,000</u>
Total (estimated)	\$2,325,000

We have researched construction management services provided on similar projects, and believe that the fees are reasonable for this scope of services and a project of this complexity. The contract will not only provide coordination and monitoring of the work of the various contractors, but will provide general direction of the work and progress of the various trade contractors.

12. A. Recommend approval of a contract with Metric/Polote for \$1,199,900 for the construction management of the City/County Government Center.
- B. Recommend adoption of a budget ordinance appropriating \$1,199,000 in 1984 Public Building Bonds to fund contract with Metric/Polote.

On May 8, 1984, the voters approved \$32.7 million in Public Building Bonds for the construction of a new City/County Government Center and parking deck. Council awarded the contract for construction of the parking deck on May 13, 1985 and design of the City/County Government Center is well underway.

At the April 1, 1985 luncheon meeting, Council approved the City Manager's recommendation that the City hire a qualified firm to provide construction management services. The recommendation was approved on the basis that: 1) projects of this magnitude and complexity require more construction management than is usually involved on routine projects; 2) the cost of construction management would not result in an increase in overall project construction costs; and 3) the potential for M/WBE participation would be increased. Requests for proposals were sent to 15 firms, of which six sent in proposals. From the six responding firms, three were selected for oral interviews on April 29, 1985.

The selection committee, which consisted of Fred Klein of the Citizens Design Review Committee; Clark Readling, City Engineer; Tom Finnie, Deputy City Manager; Joe Bradshaw, Assistant County Manager; Joe Stowe, Director, Charlotte-Mecklenburg Utility Department; and John Duncan of J. N. Pease Associates voted unanimously to negotiate a construction management contract with Metric/Polote. Metric/Polote agreed, when they were selected, to begin work immediately without a contract in order to provide cost control during the design phase.

It is requested that City Council approve a contract for the City/County Government Center with Metric/Polote (Metric Constructors of Charlotte, North Carolina and Polote Corporation of South Carolina). Payment is based on actual expenses. The breakdown of the contract amount is as follows:

Estimated on-site supervision salary costs	\$ 421,900
Estimated reimbursable expenses	179,000
Pre-construction services fee - lump sum	65,000
Construction management fee - lump sum	534,000
Total (estimated):	<u>\$1,199,900</u>

In researching construction management services provided on similar projects, we find that these fees are very competitive. The contract will provide coordination and monitoring of the work of the various contractors as well as general direction of the work and progress of the various trade contractors.

13. Recommend approval of a memorandum of understanding between the City of Charlotte and the Metrolina Independent Living Center to continue providing housing modification services for handicapped persons at a cost not to exceed \$106,500.

Since January, 1984 the Metrolina Independent Living Center (MILC) has had a contract with the City to provide housing modifications for handicapped persons. The program has been very successful, and the Community Development Department's program evaluation report is attached.

Earlier this year, the MILC employee who did their work write-ups and monitored construction contracts applied for and was hired by the City as a housing rehabilitation inspector. Because of the uncertainty of continued GRS funding, we proposed to MILC that rather than fill their vacant position that the City perform those functions. MILC would continue to prescreen applicants, make referrals to Community Development, and provide technical assistance. In addition, all financial matters would be administered by Community Development.

It is recommended that Council approve a 12 month memorandum of understanding with the Metrolina Independent Living Center for approximately 40 home modifications at a cost not to exceed \$106,500 to be administered by the City. Funds are available in the FY 86 GRS budget to continue this program.

The Budget and Evaluation and Community Development Departments and MILC concur in this recommendation.

Attachment No. 6

14. Recommend approval of a contract between the City of Charlotte and Central Piedmont Community College in the amount of \$36,741 in City funds to provide Human Resources Development training for a maximum of 740 economically and marginally disadvantaged individuals.

In FY 85 the City Council made a special appropriation of \$250,000 to fund a year-round jobs program to place low-income persons in private sector employment. This appropriation funded the Arrowood jobs program and the first year transit service to the Arrowood Industrial Park. It also included funding for the City's year-round youth and adult private sector job placement program. Council has appropriated \$183,000 for FY 86 for the continuation of the Arrowood and year-round youth and adult job placement programs.

Since many of these persons are new to the job market and needed orientation, Central Piedmont Community College was designated to provide job seeking and retention skills for program participants through the Human Resources Development Program. This program has been successful in enhancing the skill level of participants so that it is easier to place them in jobs within the private sector. The training will focus specifically on goal-setting, application completion, resume development, job interview techniques, attitudes, and behavior on the job. A maximum of 740 persons, 300 adults and 440 youths, will be trained. Of these completing training, at least 85 percent will be placed in private sector employment.

The Employment and Training Department feels that the project has been successful during the current program year. Final figures will not be available until after June 30, 1985 but an evaluation shows that in 1984, 80 percent of the enrolled successfully completed the program, and of those, job placements were made for 85 percent.

The contract is for \$36,741 and covers the period July 1, 1985 to June 30, 1986.

15. Recommend approval of a contract between the City of Charlotte and the Housing Authority in the amount of \$82,500 to provide crime prevention programs to six public housing projects.

This contract will provide second-year funding for a crime prevention program carried out by the Housing Authority at six public housing locations: Piedmont Courts, Fairview Homes, Southside Homes, Earle Village, Dalton Village and Boulevard Homes. Under this program, community residents become actively involved in crime prevention efforts.

Although start-up on some of the basic crime prevention program components was slow, incidence of crime in the target projects has declined and a dispute settlement program has been established. It is anticipated that the success rate for the coming year should be even higher. A copy of the Budget and Evaluation Department contract evaluation is attached.

Funds in the amount of \$82,500 have been included in the Police Department's budget for this program.

Attachment No. 7

16. Recommend approval of a contract and budget in the amount of \$170,000 with the Charlotte Uptown Development Corporation for FY86.

The Charlotte Uptown Development Corporation (CUDC) was established in 1978 as a mechanism for promoting and assisting development in the Municipal Service District. The CUDC budget is derived from revenue expected from a 1.75c tax levy on Municipal Service District property. Each year, the CUDC negotiates a contract and program of work with the City. An evaluation of the CUDC's performance under the FY85 contract has been prepared by the Budget and Evaluation Department and is attached.

The FY85 budget totalled \$162,300, thereby reflecting a 4.7 percent increase requested for FY86. The budget and work program have been reviewed by the Budget and Evaluation Department. The elements of that work program are as follows:

- Complete the Marketplace Center/Parking Facility Project.
- Pursue the development of a Performing Arts/Convention Center Complex.
- Generate new commercial loans through CUDC's Tax Exempt Loan Program.
- Coordinate CUDC's \$21,000,000 Residential Loan Program; encourage further public improvements in Fourth Ward.
- Continue to explore the development of the CUDC block on West Trade Street.
- Coordinate public/private transportation management program.
- Prepare promotional material about uptown office space and establish a network system to expose its virtues.
- Evaluate West Morehead area recommendations for a commercial loan program, an incubator center and a marketing plan.
- Promote day care facilities uptown.

Projected revenues from a 1.75c tax levy on Municipal Service District property will provide the necessary funding.

The Engineering Department and the Budget and Evaluation Department concur with this request.

Attachment No. 8

17. Recommend approval of a contract with the Charlotte Convention and Visitor's Bureau for the purposes of promoting tourism and attracting conventions to Charlotte-Mecklenburg in the amount of \$1,052,007.

In July 1983, the General Assembly approved a three percent occupancy tax on the gross receipts from room rentals in Mecklenburg County. This legislation requires that a certain portion of these revenues be dedicated to promoting tourism and convention business. The City has dedicated the remainder of its revenues to debt service.

After the passage of the occupancy tax, the Greater Charlotte Chamber of Commerce appointed the Convention and Visitors Bureau Study Committee which recommended the creation of an independent non-profit organization named the Charlotte Convention and Visitors Bureau (CCVB). City Council approved this concept, selected a 25 person Citizens Advisory Committee to develop community awareness and pride in Charlotte as a convention and travel destination, and appointed a Councilmember (Herb Spaugh) to the CCVB Board of Directors as a voting member. Under this contract, the CCVB will receive the portion of the occupancy tax revenues that are earmarked for promotional activities.

Under the proposed FY 86 contract for \$1,052,007, the CCVB will be able to draw from the following revenue sources: (a) FY86 occupancy tax revenues of \$909,448; (b) \$102,752 in unexpended funds from FY85 to be carried forward to FY86; and, (c) \$39,807 in interest earnings from a required reserve account.

The Budget and Evaluation Department conducted a contract evaluation of the CCVB contract. CCVB achieved four of the six contract objectives, and made substantial progress towards the two objectives which were not achieved.

The attached contract evaluation addresses achievement of FY 85 objectives, outlines FY 86 objectives as set by the Charlotte Convention Bureau Board of Directors, and lists performance measurements to be used by Budget and Evaluation in monitoring the contract.

The FY 86 contract requires the CCVB to provide services toward the following goals which were set by the CCVB Bureau Board of Directors as part of their operating plan for 1986:

- Develop a long range plan for the Charlotte Convention and Visitors Bureau.
- Develop a strategic marketing plan for Charlotte including all travel/convention market segments.

- Maintain convention trade, motorcoach and in-flight advertising based on the 1984-85 schedule.
- Increase familiarization tours for meeting planners, travel agents, tour operators and travel writers.
- Maintain full schedule of travel/convention trade shows and marketplaces.
- Increase convention mail solicitation effort to 2,000; double convention bookings from 40 to 80.

Attachment No. 9

18. Recommend approval of contracts with the Greater Charlotte Chamber of Commerce for marketing and promotion of the Tryon Street Mall and the surrounding area in the amount of \$153,000.

In recognition of its desire to strengthen the Central Business District and increase retail and commercial markets, provide an active day and night time uptown environment, and enhance the use of the City's transit system, the City Council contracted with the Greater Charlotte Chamber of Commerce-Central Charlotte Association in 1984 to promote and market the Tryon Street Mall and the surrounding area. The contract period ends on June 30, 1985, and the Greater Charlotte Chamber of Commerce has requested continued funding for the Central Charlotte Association to continue its marketing, public relations, and promotional events in FY86.

Funds for these two contracts are the tax revenues generated from Municipal Service District Number 3 (property along Tryon Street Mall from Stonewall to Eighth Street) and from Municipal Service District Number 2 (property surrounding the Mall). A map is attached.

The Budget and Evaluation Department conducted a contract evaluation of the eight objectives set out in the contract. This report, which is attached, indicates that Central Charlotte Association has made progress towards implementation of a multi-faceted marketing program.

It is proposed that six of the eight elements in the original work program be continued for FY 86. The two recommended for deletion are: (1) design of overall graphics theme - this plan has been completed with design of the uptown logo; and (2) develop information/education program including an audio/visual program and speakers' bureau - this function is being carried out by the Visitor Information Center, and an audio/visual program on construction of the Mall has been developed.

The following six objectives constitute the planned work program for FY 86:

1. Ensure the development and implementation of a marketing plan for Municipal Services Districts Numbers 2 and 3.
2. Foster activities that promote the expansion of the commercial, retail and entertainment base in Municipal Service Districts Numbers 2 and 3.
3. Publicize or assist in publicizing activities, amenities, and services within Municipal Service District Numbers 2 and 3.
4. Develop an expanded program of planned promotional activities and special events.
5. Develop and distribute printed materials and brochures, as needed, to promote the uptown area and, specifically, Municipal Service Districts Numbers 2 and 3.
6. Assist the Charlotte Department of Transportation in promoting the uses and benefits of the Tryon Street Mall as the hub of the transit system and as a pedestrian place.

As of April 1, 1985, approximately \$59,134 of the total contract amount of \$137,362 (43 percent) had been expended. Expenditures totalling \$59,600 are expected in the final quarter bringing the FY85 expenses to \$118,734 (86 percent). The difference will be carried over to partially fund the FY86 total for the two contracts, \$153,000.

The Operations Department recommends approval of these contracts.

Attachment No. 10

19. Nominations for appointment to the Housing Authority.

One position for an unexpired term. Appointment will be to fill a vacancy caused by the resignation of Dr. J. Randolph Taylor. His term will expire December 17, 1986.

Attachment No. 11

20. Appointment to Boards and Commissions.

A. Civil Service Board - Three-year term.

The following nominations were made on June 10 to fill the position now held by William Pickens:

- (a) Allegra Westbrooks, nominated by Councilmember Frech.
- (b) J. Albert Hicklin, nominated by Councilmember Juneau.

B. Clean City Committee - One three-year term.

The following nominations were made on June 10:

- (a) Eric Peterson, nominated by Councilmember Juneau.
- (b) Millie Milsted, nominated by Councilmember Leeper.

C. Sister Cities Committee - Two positions for unexpired terms ending April 5, 1986.

The following nominations were made on June 10:

- (a) Vacancy caused by resignation of John Pendleton -
 - 1) Bernard Schroder, nominated by Councilmember Dannelly.
 - 2) Edwina Bringle, nominated by Councilmember Frech.
 - 3) Lyn Renwick, nominated by Councilmember Juneau.
- (b) Vacancy caused by resignation of Russell Ford -
 - 1) Norman Mitchell, nominated by Councilmember Leeper.
 - 2) Simon Estroff, nominated by Councilmember Juneau.
 - 3) John B. Kuhn, nominated by Councilmember Hammond.

Attachment No. 12

* * * * *

The City Attorney advises that agenda items No. 21 through 40 may be considered in one motion. However, any member of Council may request that an item be divided and voted on separately.

* * * * *

PERSONNEL ACTIONS

21. Recommend adoption of a resolution amending the Deferred Compensation Plan of the City of Charlotte, which makes technical changes to the plan according to Internal Revenue Service (IRS) guidelines.

In October 1983 the City Council amended the City's Deferred Compensation Plan to comply with Section 457 of the Internal Revenue Code. (Under this plan employees may elect on a voluntary basis to postpone receipt of part of their earnings until retirement or separation from service, thereby avoiding tax liability until receipt of the earnings.) The City's amended plan was then sent to the Internal Revenue Service for approval. The IRS has identified some technical changes which need to be made before our plan is approved.

It is recommended that the resolution be adopted so that final approval of the City's Deferred Compensation Plan can be requested from the IRS. A copy of the plan in its entirety, including the proposed amendments, is in the Council library.

CONTRACT

22. Recommend approval of a contract with Law Engineering Testing Company for \$32,435 for subsurface investigations and consulting services for the York Road Community Park Project.

On February 25, 1985, Council approved the design contract for York Road Park with Woolpert Consultants. Since the park is to be developed on the site of the York Road landfill, extensive subsurface investigation is necessary to safely design certain features of the park. Law Engineering has provided geotechnical services to York Road landfill in the past and is completely familiar with the site.

It is requested that Council approve a contract with Law Engineering Testing Company for geotechnical consulting services at York Road Park. The scope of services in the contract has been developed by Woolpert Consultants to ensure that their design needs are met. The scope of services and related fees are as follows:

Investigating waste fill areas	\$ 8,555
Investigation of sites outside waste fill areas	7,380
Consultation	11,550
Preparation of reports	3,950
Reimbursable expenses	1,000
	<u>\$32,435</u>

The above fees are based upon unit prices and the consultant will be paid only for work performed.

Additional services will be required at a later date; however, the scope of these services cannot be determined until construction has begun. A contract amendment will be presented for approval at that time for the additional services.

Funding is from the FY 85 CIP (general revenue sharing). The contract has been reviewed by appropriate City staff, including the City Attorney.

CHANGE ORDERS

23. Recommend approval of change orders to construct Airport terminal expansion for Piedmont Airlines increasing total contract amounts by \$79,257.37.

Piedmont Airlines requested that the Airport terminal be expanded approximately 70,000 square feet to provide four additional boarding gates and additional operations areas.

The following change orders are requested in connection with Piedmont Airlines' expansion:

Contract - Electrical Construction (84-345)

Driggers Electric & Control Company, Inc.
Award Date: December 10, 1984
Contract to Date: \$75,694.00
Change Order No. 1: \$39,727.37
New Contract Amount: \$115,421.37

This change order provides for additional power and communication lines and changes in the food service installation in the Presidential Suite.

Contract - General Construction (84-346)

E. L. Jones & Son, Inc.
Award Date: December 10, 1984
Contract to Date: \$766,376
Change Order No. 2: \$28,557
New Contract Amount: \$794, 933

This change order covers various architectural additions and deletions required by unforeseen conditions encountered during the renovation work.

Contract - Mechanical Construction (84-348)

Plumbing Piping Mechanical Contractors, Inc.
Award Date: December 10, 1984
Contract Amount to Date: \$77,812.00
Change Order No. 2: \$1,924.00
New Contract Amount: \$79,736.00

This change order covers additional sprinkler piping and fittings required by local building codes, and installation of an access panel for service and maintenance.

Contract - Mechanical Construction (84-347)

Plumbing Piping Mechanical Contractors, Inc.
Award Date: December 10, 1984
Contract Amount to Date: \$116,445.19
Change Order No. 2: \$9,049.00
New Contract Amount: \$125,494.19

This change order covers changes in the return air system.

Funds are available in project contingency to cover this work. These change orders are included in project costs which will be debt serviced by Piedmont through facility rental paid to the City.

The City's architect, Odell Associates, and Piedmont Airlines concur in these changes.

BUDGET ORDINANCE

24. Recommend adoption of budget ordinance appropriating Airport funds in the amount of \$500,000 to fund installation of cooling towers to accommodate terminal expansion.

On February 11, 1985, Council authorized the City to proceed with planning for terminal expansion to accommodate American Airlines and others. In order to expedite construction and to meet American's facility requirements, it is necessary to relocate two existing cooling towers and to install two new cooling towers. This installation will also provide additional air conditioning capacity to accommodate future terminal expansion to the east.

The budget ordinance for \$500,000 will provide funding for the cooling tower work. The mechanical construction bid is listed in this agenda; the electrical construction for this work will be on a later agenda.

Funds will come from the unappropriated balance of the 1984 Airport Revenue Anticipation Notes. These funds will be repaid through rental payments by airport tenants.

BID LIST

25. Recommend approval of the bid list as shown. The following contract awards are all low bid and within budget estimates unless otherwise noted. Each project or purchase was authorized in the annual budget.

- A. Truck Cab & Chassis, 28,000 GVWR Fire Department
(for: Hazardous Material Response Team)

Recommendation: By Fire Chief and Purchasing Director that the only bid received, Tar Heel Ford Truck Sales, Inc., Charlotte, N. C., in the amount of \$36,986.82, be accepted for award of contract on a unit price basis.

Project Description: This truck will be used to replace the vehicle currently in use by the Hazardous Material Response Team. This is the second time this piece of equipment has been bid. The first time was December 5, 1984 and no bids were received. The lack of competition is due, in part, to the non-standard requirements of this truck made necessary due to its intended use with the Hazardous Material Team. Tar Heel Ford was apparently the only vendor willing to spend the extra effort necessary to formulate a bid.

Source of Funding: General Fund - Fire Department Operating Budget - Lease/Purchase.

-
- B. Firefighting Turn-Out Gear Fire Department

Recommendation: By Fire Chief and Purchasing Director that the low bid, Zimmerman-Evans, Inc., Greensboro, N. C., in the amount of \$26,642.25, be accepted for award of contract on a unit price basis.

Project Description: This protective clothing for firefighters protects personnel from injury during the performance of their firefighting duties.

Source of Funding: General Fund - Fire Department Operations Division - Consolidation.

- C. Plant Mix Asphalt, Operations Department,
83,000 (est.) Tons. Street Division

Recommendation: By Operations Director and Purchasing Director that the low bidders for each section be accepted for award of contracts as follows:

Blythe Industries, Inc.	Sec. 1 & 4	Total Amount..\$	892,960.00
Rea Construction Co.	Sec. 2 & 3	Total Amount..\$	1,095,160.00
Crowder Construction Co.	Sec. 5	Total Amount..\$	194,400.00

Product Description: Plant mix asphalt is used for needed street repairs and to resurface City streets.

There are five local asphalt plants and the City is divided into five sections surrounding each of the plants. In determining low bid, the City takes into account the bid price, the estimated cost of labor and equipment to haul the material, and the estimated cost of crew downtime.

Source of Funding: Powell Bill Fund - Resurfacing of Streets by City Forces.

-
- D. Scotchlite, Stop Sign Faces Department of
Transportation

Recommendation: By Transportation Director and Purchasing Director that the low bid of Lyle Signs, Inc., Eden Prairie, Minnesota, in the amount of \$47,352.00, be accepted for award of contract on a unit price basis.

Project Description: These 2400 sign faces will be used for traffic control.

Source of Funding: General Fund - Department of Transportation - Construction Materials and Supplies.

-
- E. Fire Hose, 2" & 2½" Fire Department

Recommendation: By Fire Chief and Purchasing Director that the low bid, Equipment Associates, Inc., Charlotte, N. C., in the amount of \$25,407.50, be accepted for award of contract on a unit price basis.

Project Description: The hose is replacement hose used in fighting structural fires.

Source of Funding: General Fund - Fire Department Operations Division Consolidation.

- F. 1 - Fire Truck Fire Department
 (85 Ft. Articulated Elevated Platform complete with Chassis, Cab, Elevating Platform Body, Ground Ladders and 1000 GPM Pump and Equipment)

Recommendation: By Fire Chief and Purchasing Director that the only bid received, Pierce Mfg., Inc., Appleton, Wisconsin, in the amount of \$242,554.00, be accepted for award of contract on a unit price basis.

Project Description: This truck will be used to replace a 1968 unit that has been damaged beyond repair.

A base bid (fire truck only) and an alternate bid (fire truck less a trade-in value for damaged fire truck) were requested. For the base bid, there were three bids and Pierce Mfg. Co. was low bidder. For alternate bid, Pierce was the only bidder. Considering the age of the fire truck to be replaced, 1968, and the extent of its damage, it is believed that the better value for the City lies with the alternate bid offering the trade-in value of \$36,000. Pierce's bid was as follows:

New Truck	\$278,554.00
Less Trade-In of 1968 Truck . .	<u>36,000.00</u>
	\$242,554.00

Source of Funding: General Fund - Fire Department Operating Budget - Lease/Purchase.

The two following bids, G and H, are related to our transit system. The 34 GMC buses, purchased in 1979, were approved by UMTA and awarded on the basis of the lowest bid. Two design errors have been recognized by our transit service and UMTA, and are addressed in these bids.

The air conditioning units (item G) are currently mounted over the engine which results in overheating and debris clogging the system. This action will allow the air conditioning units to be mounted on the roof of the buses. Currently, the annual cost of road calls resulting from air conditioning failure is \$51,000. The payback period for this change is 2 - 2½ years. The life of a GMC bus is 15 years.

K. Jenkins Drive Realignment Engineering

Recommendation: By the City Engineer that the low bid of \$130,974.43, as submitted by TAM-Lan, Inc., be accepted for award on a unit price basis.

Project Description: This project will include the realignment of Jenkins Drive at Albemarle Road to match the alignment of Executive Center Drive.

In the FY-83 CIP \$128,000 was appropriated to fund this project. An additional \$222,000.00 was contributed by the Walsh Corporation and the Charles Allison, Jr. Family Trust to fund the remainder of the cost for land and construction.

Source of Funding: General Capital Improvement Program - Small Area Plan Capital Improvement Projects - Developers Contribution.

L. Terminal Expansion-Cooling Tower Airport
Package, Mechanical Construction

Recommendation: Airport Manager recommends that the low bid by Arrow Mechanical Contractors, Inc. in the amount of \$418,443.00 be accepted for award of contract on a lump sum basis.

Project Description: This mechanical construction package will provide installation of two new cooling towers and relocation of two existing cooling towers to accommodate Airport terminal expansion to the west to meet facility requirements of American Airlines and other air carriers. The installation will also provide additional air conditioning capacity to accommodate future expansion of the terminal to the east.

Source of Funding: Airport Capital Improvement Fund - Phase II - Airport Terminal Expansion/Concourse "A" Construction.

M. Sanitary Sewer Construction . Charlotte-Mecklenburg
Annexation - Phase I - Utility Department
Providence Plantation

Recommendation: Director, Charlotte-Mecklenburg Utility Department recommends that the low bid by Hall Contracting Corporation of Charlotte, North Carolina in the amount of \$509,978.88 be accepted for award of contract on a unit price basis.

Project Description: Construction of this project would extend sewer service to the Providence Plantation area.

Source of Funding: Water and Sewer Capital Improvement Fund - Sewer Collection System - Annexation Areas.

LOAN AGREEMENT AMENDMENT

26. Recommend approval of the second amendment to the loan agreement (Plaza-Midwood) for the Plaza-Midwood Redevelopment Area.

On August 30, 1983, the City entered into a loan agreement with First Union National Bank in the amount of \$3,000,000 for the Plaza-Midwood Redevelopment Area with a designated "targeted" area in the Five Points Redevelopment Area. On December 10, 1984, City Council approved the First Amendment to the Loan Agreement and extended the deadline for advancing funds under the loan program to December 31, 1985, to commitments issued on or before June 30, 1985.

This second amendment to the Plaza-Midwood Loan Agreement will extend the date that commitments can be issued by the City under the loan program until September 30, 1985. The date for advancing funds under the loan program will remain the same, December 31, 1985.

The second amendment is necessary because the First Union National Bank will be accepting and processing applications until June 30, 1985. This requires extending the loan program because City Council must approve and commit on those loan requests. This will allow ample time for City Council to approve applications submitted by the bank as of June 30, 1985, at which time no more applications will be accepted by First Union.

The proposed amendment has been agreed to by the City and the bank; no City funds are required to implement this amendment.

RENTAL REHABILITATION PROGRAM LOAN

27. Recommend approval of a loan agreement with The Ceasar Corporation, Inc. in the amount of \$20,000 under the Rental Rehabilitation Program.

The Ceasar Corporation is seeking a \$20,000 loan for the rehabilitation of four residential units in a mixed commercial/residential building located at 1116-1120 Beatties Ford Road in the Biddleville community. Home Federal Savings and Loan Association has issued a written commitment of \$75,000 on a first mortgage loan at 13.5 percent interest over a 20 year term. The City will hold a second position lien for \$20,000 on a deferred payment loan of equal term with a payback of principal plus 5 percent. Security for both loans is assured by a written appraisal valuing the property at \$138,000. Total development cost has been estimated at \$188,950 if contingencies are required. The owner's cash contribution is estimated at \$93,950 plus \$30,000 in current equity.

The now vacant units will provide housing for four low income families as well as a hardware store and office. The architectural design of the renovated structure goes beyond correction of code violations, and a neighborhood analysis contained in the appraisal anticipates a beneficial effect toward reinvestment in the area.

The loan application has been reviewed by Community Development staff and the City loan officer, and all criteria for qualifying for financial assistance have been met by the applicant in accordance with the requirements outlined in the Rental Rehab Program.

HOUSING LOANS

28. Recommend approval of loans for permanent financing to purchase property in the Third Ward Area under the Third Ward Loan Program.

<u>Borrower</u>	<u>Property Address</u>	<u>Loan Amount</u>	<u>Appraised Value</u>
Thomas Norman Barbee, Jr. & Luanne C. Barbee	216 S. Clarkson Street Unit 5	\$59,400	\$66,000
Darlene Sue Hohenstein	306-3 S. Cedar Street	41,400	43,600
Joseph Y. Marimer & Vicky L. Marimer	Unit 6, Clarkson Green	87,750	92,400
Marshall Greenfeld	401 Clarkson Green	92,050	96,900

Pamela Banks	216-H S. Clarkson Street	61,750	65,000
Myrtle Rhoden	316-7 S. Cedar Street	37,450	39,450
Dexter Feaster	811-P Cates Street	32,300	34,000

The loan applications have been reviewed by the City Loan Officer in the Community Development Department, and the loan applications contain sufficient information to form the basis for approval of the loans.

AMENDMENT - TRYON STREET MALL CLOSING POLICY

29. Recommend approval of amendment of Tryon Street Mall closing policy to permit the United Way to hold the Corporate Challenge Cup Race.

On April 22, 1985, City Council approved a policy for use of the Tryon Street Mall and the closing of Tryon Street. The policy requires that any new event, or change in an existing event, be approved by Council, after review by the Mall District Committee, the Department of Transportation, and other appropriate agencies.

It is recommended that the United Way Corporate Challenge Cup be added as an "approved" event for the Mall. If approved, the event would be scheduled to use the full Mall on the first Sunday in October from 1:30-2:30 pm. The event is a race, for the benefit of the United Way. Since the event will be held on Sunday afternoon, operation of the Mall and related transit service will not be severely impacted.

The Mall District Committee on May 7, 1985, approved the event, subject to City staff working with event organizers to finalize the route. The Department of Transportation has no objection to the request. The Parade Permit Committee will review the details of the event after approval by Council.

SET PUBLIC HEARING

30. Recommend adoption of a resolution of intent to abandon two alleyways off Park Drive and set a public hearing for August 12, 1985 at 3:00 p.m. in the City Council Chamber.

STREET MAINTENANCE

31. Recommend acceptance of 1.25 miles of subdivision streets for continuous maintenance by the City of Charlotte, North Carolina.

These streets were constructed in accordance with the Charlotte Subdivision Ordinance and have since been approved by the Engineering Department. With these additions, the City street system will be 1,317.30 miles.

BEER PERMITS

32. A. Consider request by the Dilworth Community Development Association to sell beer and wine at the Dilworth Jubilee to be held in Latta Park on August 10, 1985 from 8:00 a.m. to 6:00 p.m.

Larry Ray Green, Dilworth Jubilee Chairperson, requests permission to sell beer and wine at the Dilworth Jubilee to be held in Latta Park on August 10, 1985. The sales will be from 8:00 a.m. to 6:00 p.m.

- Request was made 21 days prior to event.
- Estimate of 20 kegs of beer and 10 gallons of wine to be sold.
- All sales will be closely supervised according to ABC regulations. No one under age will be served.
- Larry Ray Green will supervise enforcement of control measures.

Parks and Recreation recommends approval.

- B. Consider request of the National Kidney Foundation of North Carolina to sell beer at the Volleyball Marathon to be held at Freedom Park on July 13, 1985 from 8:00 a.m. to 10:00 p.m.

Katie Matushak, National Kidney Foundation of North Carolina, requests permission to sell beer at the Volleyball Marathon to be held July 13, 1985 in Freedom Park from 8:00 a.m. to 10:00 p.m.

- Request was made 21 days prior to event.
- Estimate of 3 kegs of beer to be sold.
- All sales will be closely supervised according to ABC regulations. No one under age will be served.
- Katie Matushak will supervise enforcement of control measures.

Parks and Recreation recommends approval.

ENCROACHMENTS

33. Recommend adoption of a resolution authorizing the Mayor to execute an encroachment agreement with Seaboard System Railroad, Inc. and approve a one time fee of \$200.00 for administrative costs.

Seaboard System Railroad, Inc. has requested that the City execute an encroachment agreement for the relocation of a water main across the railroad right of way on Old Monroe Road near McAlpine Creek.

This resolution authorizes the Mayor to execute the encroachment agreement and permits the City to install the water main across the railroad right of way. A one time fee of \$200.00 is required to cover administrative costs for the Seaboard System Railroad, Inc.

Funding is available in the Capital Improvement Program. Charlotte-Mecklenburg Utility Department, Insurance & Risk Management Agency, Engineering/Real Estate Division and the Legal Department concur in this request.

34. Recommend approval of a right of way encroachment agreement between the City and Query Spivey McGee Properties for the temporary construction of chain link construction fence at Stonewall and College Streets.

In conjunction with the renovations of the Query Spivey McGee (QSM) building at 128 East Stonewall Street, the contractor would like to construct a new six-inch curb and gutter and handicap ramp at the corner of East Stonewall and South College Streets. For pedestrian safety and security of the job site, the contractor would also like to erect a six foot high chain link construction fence on wooden poles next to the existing curb. Proper signage will also be erected advising pedestrians to use sidewalks on the opposite side of the streets during this construction. This is a temporary encroachment and will be voided December 1, 1985. Through this agreement, QSM Properties accepts responsibility for the construction of the fence and has furnished the City with the required insurance.

There are no City funds involved with this request. The City Attorney, Insurance & Risk Management Agency, Department of Transportation and the Engineering Department have reviewed the encroachment agreement and found it to be acceptable.

35. Recommend approval of a lane and sidewalk closing for the renovation of the North Carolina Medical College Building at Sixth and Tryon Streets.

The street closing policy approved by Council on February 7, 1977 authorizes staff to approve street and sidewalk closings up to 90 days. Council approval is needed for closings exceeding 90 days.

D. C. Turner Construction Company is renovating the old North Carolina Medical College Building at the corner of Sixth and Tryon Streets. In order to remove the interior of the building, they need to locate a crane in the curb lane of Sixth Street. Also, the company has constructed a covered pedestrian walkway along Church Street. Staff has approved encroachment of right-of-way until July 1, 1985, at which time the 90 day period will end. It is requested that the encroachments be allowed until October 31, 1985. Use of right-of-way will only be allowed for construction purposes, and not for storage of materials or parking of workers' vehicles. Removal of the crane and the pedestrian walkway will occur as soon as possible prior to October 31, 1985. No significant traffic impacts are anticipated.

CONDEMNATION SETTLEMENT

36. Recommend approval of depositing an additional \$2,500 in 84-CVS-871 to settle a condemnation action involving land for the College Street Connector Project.

Condemnation was instituted in 1984 to acquire Cutter-Trust property for the College Street Connector Project. The owners have offered to accept and the City Attorney's office recommends payment of an additional \$2,500 to settle this action and obtain a consent judgment. The non recoverable expenses of litigation combined with the normal risks of litigation, make this a prudent settlement for the City.

Funds are available in the Tryon-College Connector Project Account.

TAX REFUND

37. Recommend adoption of a resolution authorizing the refund of certain taxes in the total amount of \$1,664.33 which were assessed through clerical error or illegal levy against 8 tax accounts.

UTILITY CONTRACTS

38. Recommend approval of contracts between the City of Charlotte and the applicants listed below:

The applicants are to construct the entire systems at their own proper cost and expense. The City is to retain all revenue. There is no cost to the City and no funds are needed.

These are extension contracts for new subdivision development in accordance with the Water/Sewer Extension Policy. They concern construction by the following applicants:

1. Linpro Charlotte Offices I Limited, to construct 740 linear feet of 8-inch sanitary sewer main to serve Greenbrier Business Park, located south of Old Dowd Road, east of Airport Drive and west of Taggart Creek, inside the Charlotte City Limits. Sanitary Sewer Job No. 621-85-033. Estimated Cost \$25,900.00.
2. Carmel Land Company, to construct 3,422 linear feet of 8-inch sanitary sewer main to serve Wexford Section IV Subdivision, located north of N.C. Highway 49 and Harris Houston Road, outside the Charlotte City Limits. Sanitary Sewer Job No. 621-85-055. Estimated Cost - \$103,080.00
3. Carmel Investment Company, to construct 6,710 linear feet of 8-inch sanitary sewer main to serve Wexford Section 3 Subdivision, located north of N.C. Highway 49, east, west and south of Harris Houston Road, outside the City Limits of Charlotte. Sanitary Sewer Job No. 621-85-040. Estimated Cost - \$201,300.00.
4. Crow-Charlotte Retail #2 Ltd., to construct 1,220 linear feet of 8-inch water main to serve Tower Place Festival, located north of Highway 51 and east of Park Road, outside the Charlotte City Limits. Water Contract No. 85-012. Estimated Cost - \$25,000.00.
5. Klutts Land & Development Company Inc., to construct 3,288 linear feet of 8-inch sanitary sewer main to serve Glenfiddich Subdivision, Section 3&4, located north of Plaza Road, east of Eastway Drive and west of Milton Road, inside the Charlotte City Limits. Sanitary Sewer Job No. 621-85-034 Estimated Cost - \$98,640.00.
6. Mr. John Dennis, to construct 2,046 linear feet of 8-inch sanitary sewer main to serve Mint Hill Mobile Estates, located east of McAlpine Creek, west of Brickstone Drive and north of Lawyers Road, outside the Charlotte City Limits. Sanitary Sewer Job No. 621-85-026. Estimated Cost - \$61,380.00.

Utility and Planning Directors recommend approval.

PROPERTY TRANSACTIONS

39. Recommend approval of the following right of way transactions.
- A. Acquisition of 239.91± linear feet, at 8.97 acres north-side Archdale Drive at Linford Drive, from Allan & Warmbold Construction Co., Inc., for \$1.00, for Water line to serve Park Road Park. (Right of Way Agreement)
 - B. Acquisition of 320.70 linear feet plus severance: manhole and construction easement, at 2823 Plantation Road, from Peter L. Goebel, Designer & Builder, Incorporated, for \$500.00, for Annexation Sewer - Phase I. (Easement)
 - C. Acquisition of 318.40 linear feet, at 1909 Luther Street, from HCA, Incorporated, for \$1.00, for Sanitary Sewer Relocation Myers Park Manor at Luther Street and Eli Street. (Easement)
 - D. Acquisition of 438.99 linear feet, at 4300 Nevins Road, from Derita Properties, Inc., for \$1.00, for Transfer of Sanitary Sewer on Trunk to serve Poplar Spring Subdivision. (Assignment of Easement)
 - E. Acquisition of 207.83 linear feet, at the 5000 block of Spicewood Drive, from J. R. S. Enterprises, Inc., for \$1.00, for Transfer of Sanitary Right of Way on Trunk to Morris Farms Subdivision. (Assignment of Easement)
 - F. Acquisition of 600.00± linear feet, at 10621 Park Road, from Eastern Federal Corporation, for \$1.00, for Water line Right of Way to serve Eastern Federal Corporation. (Right of Way Agreement)
 - G. Acquisition of 14 square feet of land for turn radius improvements, at 6113 Orr Road, from Michael R. Smith and Eldon L. Hall, for \$1.00, for the Proposed Acquisition - 6113 Orr Road. (Right of Way Agreement)
 - H. Acquisition of 467 square feet of right of way plus temporary construction easement, at 5201 Central Avenue, from Morris Investment Company, for \$5,600.00, for Sharon Amity Road/Central Avenue Intersection Improvements. (Option)
 - I. Acquisition of 1,036 square feet of permanent drainage easement, at 10900 Pampas Circle, from Kathryn E. Hatch, for \$1.00, for Pampas Circle Drainage Improvements. (Permanent Drainage Easement)

- J. Acquisition of 999 square feet of permanent drainage easement, at 8019 Tifton Road, from David Huckabee and Donna G. Huckabee, for \$1.00, for Pampas Circle Drainage Improvements. (Permanent Drainage Easement)
- K. Acquisition of 431 square feet plus temporary construction easement, at 6900 Burlwood Road, from Margaret C. Gwynn, for \$1.00, for Burlwood Road Culvert. (Permanent Drainage Easement)
- L. Acquisition of 1,585 square feet plus temporary construction easement, at 700 Nestle Way, from Jack M. Zeigler and Sarah G. Zeigler, for \$1.00, for the proposed right of way Burlwood Road. (Permanent Drainage Easement)
- M. Acquisition of 768 square feet plus temporary construction easement, at 6901 Burlwood Road, from Jack M. Zeigler and Sarah G. Zeigler, for \$1.00, for Burlwood Road Culvert. (Permanent Drainage Easement)
- N. Acquisition of 13,983 square feet, at 6251 Nations Ford Road, from John Patrick Franklin & wife, Ann B. Franklin, for \$46,600.00, for Tyvola Road Extension. (Option)

CONDEMNATIONS

- O. Recommend adoption of a resolution of condemnation for 167 square feet plus permanent utility easement and construction easement, at 520 North Tryon Street, from Herbert R. Spaugh, Jr. and William A. White, Jr. as General Partners of S. W. S. Properties and any other parties of record, for \$1,950.00, for Transit Radius Improvements - North Tryon and East 9th Streets.
- P. Recommend adoption of a resolution of condemnation for 8,311.25 square feet plus temporary construction easement of 5,611.30 square feet, at 15.15 acres off Elizabeth Lane, from Robert R. Beatty, III, and wife Brenda Maynard, and any other parties of record, for \$1,150.00, for Annexation Sewer - Phase I.
- Q. Recommend adoption of a resolution of condemnation for 32,282.30 square feet plus temporary construction easement of 28,231.30 square feet, at 51.77 acres off Elizabeth Lane, from Howard A. Maynard, Jr., and wife, Elizabeth Smithey, and any other parties of record, for \$8,100.00, for Annexation Sewer - Phase I.

- R. Recommend adoption of a resolution of condemnation for 9,085.91 square feet plus temporary construction easement of 6,897.11 square feet, at 2720 Millstone Lane, from Norman W. Milas and wife, Mary F., and any other parties of record, for \$2,075.00, for Annexation Sewer - Phase I.
- S. Recommend adoption of a resolution of condemnation for 27,063.03 square feet plus temporary construction of 21,015.00 square feet, at 22.78 acres off Elizabeth Lane, from Elizabeth S. Maynard, widow, and any other parties of record, for \$3,900.00, for Annexation Sewer - Phase I.
- T. Recommend adoption of a resolution of condemnation for 18,623.40 square feet plus temporary construction of 12,415.70 square feet, at 740 Matthews - Weddington Road, from Cornelis A. M. Mermans and wife, Johanna J. A., and any other parties of record, for \$4,450, for Annexation Sewer - Phase I.

SALE OF CITY PROPERTY

- 40. Recommend the sale of City property located at 3000 Moores Lake Drive.

On May 13, 1985, City Council approved a listing agreement with Merrill Lynch Realty to market residentially-improved parcels of real estate acquired by the City through Airport noise litigation. An offer to purchase one of these parcels was received by Merrill Lynch Realty as follows:

Property Address:	3000 Moores Lake Drive
Tax Code:	055-361-11
Buyer's Name:	Mr. Theodore Kennedy
Offer:	\$69,000.00

It is recommended that Council approve the sale of City-owned property located at 3000 Moores Lake Drive to Mr. Theodore Kennedy for \$69,000 less the City's cost to prepare the property for sale of approximately \$7,000.

W. E. Underwood, City's private attorney, the City Attorney and Airport Manager concur in these recommendations.

- PENDING MATTERS -

In meeting on Monday, July 8, 1985, City Council will make nominations for appointment to the following committees:

1. Charlotte/Mecklenburg Historic Properties Commission - The terms of two Council appointees expire July 16, 1985. One is eligible for reappointment. Terms are for three years.
2. Airport Advisory Committee - The first term of one Council appointee expires July 31, 1985; he is eligible for reappointment. The term is for three years.
3. Charlotte/Mecklenburg Art Commission - The first term of one Council appointee expires July 31, 1985 and she is eligible for reappointment. The term is for three years.
4. Charlotte Boxing Commission - The terms of two Council appointees expire July 31, 1985 - one of these is eligible for reappointment. The terms are for three years.

- SCHEDULE OF MEETINGS -
June 24 - July 8, 1985

Monday, June 24	COUNCIL/MANAGER LUNCHEON Coliseum, schematic design	12:00 noon
	CITIZENS HEARING	2:00 p.m.
	CITY COUNCIL MEETING	3:00 p.m.
Tuesday, June 25	COMMUNITY DEVELOPMENT AND HOUSING COMMITTEE Second Floor Conference Room	4:00 p.m.
Monday, July 1	TRANSPORTATION COMMITTEE Second Floor Conference Room	4:00 p.m.
Thursday, July 4	INDEPENDENCE DAY OBSERVANCE City Offices Closed	

Charlotte

Public Service & Information Department
City Hall, 600 E. Trade Street
Charlotte, North Carolina 28202
704/336-2395

Meetings in June '85

THE WEEK OF JUNE 2 - JUNE 8

- | | | |
|---|----------------------|--|
| 3 | Monday, 12 Noon | CITY COUNCIL AND PRIVATE INDUSTRY COUNCIL (Luncheon) - Adam's Mark Hotel, McDowell Street |
| 4 | Tuesday, 8 a.m. | STRATEGIC PLANNING SEMINAR FOR MAYOR, CITY COUNCIL & DEPT. HEADS - Offices of Arthur Anderson & Company, 22nd Floor, Charlotte Plaza |
| | Tuesday, 7 p.m. | PUBLIC BRIEFING & HEARING ON CITY BUDGET - Education Center, 701 E. Second Street, Board Room |
| 5 | Wednesday, 10 a.m. | ECONOMIC DEVELOPMENT STUDY COMMISSION - Cameron-Brown Bldg., 5th Floor Conference Room |
| | Wednesday, 10 a.m. | CIVIL SERVICE BOARD (Hearing) - City Hall, Council Chamber |
| | Wednesday, 4 p.m. | CITY COUNCIL BUDGET WORKSHOP - City Hall Annex, Training Center |
| | Wednesday, 7:30 p.m. | PLANNING COMMISSION - Cameron-Brown Bldg., 1st Floor Conference Room |
| 6 | Thursday, 7:30 a.m. | PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room |
| | Thursday, 8:00 a.m. | PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg., 1st Floor Small Conference Room |
| 7 | Friday, 7:30 a.m. | COUNCIL/MANAGER BREAKFAST (Information Meeting with Utility Dept.) - Wastewater Collection Division, 3001 Wilmont Road |

THE WEEK OF JUNE 9 - JUNE 15

- | | | |
|----|----------------------|---|
| 10 | Monday, 10:30 a.m. | AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY - Convention Center, Conference Room |
| | Monday 12 Noon | PLANNING COMMISSION (Work Session) - Cameron-Brown Bldg., 1st Floor Conference Room |
| | Monday, 5:00 p.m. | COUNCIL/MANAGER DINNER - McClintock Junior High School, 2101 Rama Road |
| | Monday, 7 p.m. | CITIZENS HEARING - McClintock Junior High School, 2101 Rama Road |
| | Monday, 7:30 p.m. | CITY COUNCIL MEETING - McClintock Junior High School, 2101 Rama Road |
| 11 | Tuesday, 9 a.m. | HISTORIC DISTRICT COMMISSION - Edwin Towers, Conference Room |
| | Tuesday, 6 p.m. | CHARLOTTE PARKS ADVISORY COMMITTEE & MECKLENBURG COUNTY PARKS & RECREATION COMMISSION - Discovery Place, Board Room (Parking in rear; Entry from Tryon Street.) |
| 12 | Wednesday, 8 a.m. | PRIVATE INDUSTRY COUNCIL - Chamber of Commerce, Action Room A |
| | Wednesday, 2 p.m. | SPECIAL USE PERMIT HEARING - City Hall, Council Chamber |
| | Wednesday, 2 p.m. | TECHNICAL COORDINATING COMMITTEE - City Hall Annex, Dept. of Transportation Conference Room |
| | Wednesday, 3 p.m. | CITIZENS ADVISORY COUNCIL FOR HAZARDOUS CHEMICALS - Fire Department, 3rd Floor Conference Room |
| | Wednesday, 7 p.m. | YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber |
| | Wednesday, 7:30 p.m. | HISTORIC PROPERTIES COMMISSION - City Hall, 2nd Floor Conference Room |

MEETINGS IN JUNE '85
Page 2

- 13 Thursday, 8 a.m. BUSINESS OPPORTUNITY NETWORK ADVISORY TASK FORCE - Chamber of Commerce, Action Room A
- Thursday, 8 a.m. PLANNING COMMISSION/Planning Committee - Cameron-Brown Bldg., 1st Floor Conference Room
- Thursday, 2:30 p.m. MAYOR'S DAY & LEGISLATIVE RALLY - Mission Valley Inn, Raleigh

THE WEEK OF JUNE 16 - JUNE 22

- 17 Monday, 5 p.m. COUNCIL/MANAGER DINNER - Education Center, Rooms 237-239
- Monday, 6 p.m. CITY COUNCIL MEETING (Zoning Hearings) - Education Center, Board Room
- 18 Tuesday, 2 p.m. HOUSING AUTHORITY - Administrative Offices, 1301 South Boulevard
- Tuesday, 3 p.m. COMMUNITY FACILITIES COMMITTEE - Utility Dept., 5100 Brookshire Blvd.
- Tuesday, 4:30 p.m. MUNICIPAL INFORMATION ADVISORY BOARD - Cameron-Brown Bldg., 3rd Floor Conference Room
- 19 Wednesday, 8:30 a.m. CIVIL SERVICE BOARD - City Hall, 3rd Floor Conference Room
- Wednesday, 4 p.m. CAPITAL NEEDS COMMITTEE - Education Center, 2nd Floor, Central Conference Room
- Wednesday, 7 p.m. METROPOLITAN PLANNING ORGANIZATION/Public Hearing - Quail Hollow Junior High School, Rt. 2, Pineville
- 20 Thursday, 7:30 a.m. PLANNING COMMISSION/Planning Liaison Committee - Cameron-Brown Bldg., 1st Floor Conference Room
- Thursday, 8 a.m. CLEAN CITY COMMITTEE - Cameron-Brown Bldg., 5th Floor Conference Room
- Thursday, 4 p.m. PLANNING COMMISSION (Deferred Rezoning) - Cameron-Brown Bldg., 1st Floor Conference Room
- Thursday, 7:30 p.m. CHARLOTTE TREE COMMISSION - Park Operations, 701 Tuckaseegee Road

THE WEEK OF JUNE 23 - JUNE 29

- 24 Monday, 12 Noon COUNCIL/MANAGER LUNCHEON - City Hall Annex, Training Center
- Monday, 2:30 p.m. CITIZENS HEARING - City Hall, Council Chamber
- Monday, 3 p.m. CITY COUNCIL MEETING - City Hall, Council Chamber
- Monday, 4 p.m. PLANNING COMMISSION/Executive Committee - Cameron-Brown Bldg., 1st Floor Conference Room
- Monday 7:30 p.m. SPECIALIZED TRANSPORTATION ADVISORY COMMITTEE - City Hall, 3rd Floor Conference Room
- 25 Tuesday, 12 Noon INSURANCE & RISK MANAGEMENT AGENCY - County Office Bldg., Commissioner's Conference Room
- 26 Wednesday, 7 p.m. YOUTH INVOLVEMENT COUNCIL - City Hall, Council Chamber
- 27 Thursday, 3:30 p.m. ADVISORY BOARD FOR CITIZENS WITH DISABILITIES - Metrolina Independent Living Center, Doctors' Bldg., 1012 S. Kings Drive

Dwight - 2 v. H. OK? #1

DUKE POWER COMPANY

P. O. Box 33189
CHARLOTTE, N. C. 28242

WILLIAM S. LEE
CHAIRMAN OF THE BOARD &
CHIEF EXECUTIVE OFFICER
(704) 373-4283

June 7, 1985

DOUGLAS W. BOOTH
PRESIDENT &
CHIEF OPERATING OFFICER
(704) 373-4702

Mr. O. Wendell White
City Manager
600 East Trade Street
Charlotte, North Carolina 28202

Dear Wendell:

The Charlotte Uptown Development Corporation is putting together a "Definition Plan" to be followed by a Prospectus inviting interested private developers to bid on a major uptown project to consist of a performing arts center, an expanded convention center, a trade mart, an office building, hotel, and retail commercial space. Successful implementation of this project will advance the idea of Public-Private cooperation at substantial savings to taxpayers in addition to the generation of significant tax revenues.

After exhaustive screening and interviewing, CUDC has selected a consortium of firms consisting of:

Buckhurst Fish Hutton Katz	(Architect-Engineers)
The Conway Company, Inc.	(Real Estate Development Consultants)
Economic Research Associates	(Market Research)
Brannigan-Lorelli Associates	(Public Facilities Consultants)

to provide consulting services leading toward the finalization of the Definition Plan and Prospectus.

The fee for these services has been firmied at \$115,000.

CUDC has committed to put up \$50,000 of its funds and to raise \$30,000 in the private sector. On behalf of the Board of CUDC and as chairman of this project committee, I am respectfully requesting that the City Council appropriate the remaining \$35,000 to complete the funding. To this end, I would appreciate your placing this matter on the Council Agenda for action June 24.

Sincerely,



Douglas W. Booth

DWB:b1

cc: Hugh McColl
Rolfe Neill
Pam Patterson
Jim Polk
Mike Schneiderman

#2

1985-86 BUDGET ORDINANCE NO. 1733-X
ADOPTED JUNE 24, 1985

BE IT ORDAINED by the City Council of the City of Charlotte, North Carolina;

Section 1. The following amounts are hereby appropriated for the operation of the City government and its activities for the fiscal year beginning July 1, 1985 and ending June 30, 1986 according to the following schedule:

SCHEDULE A. GENERAL FUND

Mayor and City Council	\$ 439,110
City Manager	614,250
City Clerk	183,398
City Attorney	501,052
Public Service and Information	521,247
Office of Special Projects	89,546
Budget and Evaluation	492,231
Charlotte-Mecklenburg Community Relations	413,629
Neighborhood Centers	1,126,961
Charlotte-Mecklenburg Purchasing	446,361
Charlotte-Mecklenburg Planning Commission	1,617,005
Personnel	1,236,919
Finance	3,349,144
Police	27,005,657
Fire	19,465,403
Transportation	4,991,949
General Services	2,390,382
Engineering	3,095,665
Operations	18,046,792
Parks and Recreation	9,345,681
Mint Museum	1,002,783
Non-Departmental Expenses	
Contingency	388,367
Employee-Related Costs and	
Administrative Expenses	13,832,265
Contributions to Other Funds	7,179,804
Cultural and Other Activities	996,138
Other Non-Departmental Expenses	9,975,062
 TOTAL GENERAL FUND	 \$128,746,801

SCHEDULE B. WATER AND SEWER FUND

Water and Sewer Operations	\$30,071,564
Contribution to Water and Sewer Debt Service Fund	8,900,000
Contribution to Capital Improvement Program	3,695,000
Reserve for Capital Improvement Program	105,000
TOTAL WATER AND SEWER FUND	\$42,771,564

SCHEDULE C. AIRPORT FUND

Airport Operations	\$ 8,158,441
Contribution to Airport Debt Service Fund	9,900,000
Fund Transfer	441,559
TOTAL AIRPORT FUND	\$18,500,000

SCHEDULE D. EMPLOYMENT AND TRAINING FUND

Employment and Training - Administration	\$ 343,748
Employment and Training Programs	2,495,615
TOTAL EMPLOYMENT AND TRAINING FUND	\$ 2,839,363

SCHEDULE E. PUBLIC TRANSPORTATION FUND

Department of Transportation - Transit Administration and Operations	\$10,450,275
TOTAL PUBLIC TRANSPORTATION FUND	\$10,450,275

SCHEDULE F. MUNICIPAL DEBT SERVICE FUND

Retirement of Bonds, Interest and Bank Commissions	\$16,835,000
TOTAL MUNICIPAL DEBT SERVICE FUND	\$16,835,000

SCHEDULE G. WATER AND SEWER DEBT SERVICE FUND

Retirement of Bonds, Interest and Bank Commissions	\$12,694,100
TOTAL WATER AND SEWER DEBT SERVICE FUNDS	\$12,694,100

SCHEDULE H. AIRPORT DEBT SERVICE FUND

Retirement of Bonds, Interest and Bank Commissions	\$12,049,500
TOTAL AIRPORT DEBT SERVICE FUND	\$12,049,500

SCHEDULE I. POWELL BILL FUND

Street Maintenance and Improvement	\$ 6,984,945
Contribution to the General Capital Improvement Fund	467,000
TOTAL POWELL BILL FUND	\$ 7,451,945

SCHEDULE J. COMMUNITY DEVELOPMENT FUND

Community Development Operations	\$ 1,061,355
TOTAL COMMUNITY DEVELOPMENT FUND	\$ 1,061,355

SCHEDULE K. CEMETERY TRUST FUND

Contribution to the General Fund	\$ 125,000
TOTAL CEMETERY TRUST FUND	\$ 125,000

Section 2. The following amounts are hereby appropriated for capital projects construction by City Government and its activities beginning July 1, 1985 according to the following schedules:

SCHEDULE A. COMMUNITY DEVELOPMENT FUND

Community Development Capital Projects	\$ 4,106,040
TOTAL COMMUNITY DEVELOPMENT CAPITAL PROJECTS	\$ 4,106,040

SCHEDULE B. GENERAL REVENUE SHARING TRUST FUND

Elimination of Barriers to the Handicapped (388.01)	\$ 25,000
Participation in State Highway Projects - Monroe Road (274.00)	275,000
New Housing Construction (377.00)	2,897,289
Relocation of Radio, Central Services, Special Transportation and Electronic Systems Divisions (345.00)	55,000
Plaza-Central Business District Improvements (480.10)	165,000
Improvements to Existing Parks (701.00)	500,000
Memorial Stadium Improvements (700.08)	428,700
York Road Park (284.00)	1,650,000
Reedy Creek Park (702.00)	675,000
Marion Diehl Center Pool (339.00)	150,000
Housing Authority Improvements (253.00)	250,000
Spirit Square Improvements (269.00)	111,000
Water Extensions for Public Health (635.90)	50,000
Sewer Extensions for Public Health (633.90)	200,000
 TOTAL GENERAL CAPITAL PROJECTS FUND	 \$ 7,431,989

SCHEDULE C. GENERAL CAPITAL PROJECTS FUND

Participation in State Highway Projects - Independence Boulevard (852.90)	\$ 100,000
Parkwood Avenue Extension (328.00)	1,330,000
Park Road Relocation (281.00)	210,000
Idlewild Road Improvements from Monroe Road to Independence Boulevard (335.00)	685,000
Delta Road Extension (283.00)	560,000
Hebron Street Extension (288.00)	165,000
Idlewild Road Widening from Idlewild Road to Electra Lane (330.00)	200,000
Rama Road Widening from Florence Avenue to Lynbrook Drive (333.00)	190,000
Fairview Road Improvements (325.00)	39,000
TSM Intersection Improvements (287.00)	1,000,000
Transit Radius Improvements (273.00)	50,000
Minor Roadway Widening Program (334.00)	100,000
Railroad Crossing Program (372.60)	65,000
Tyvola Road Extension (254.00)	5,000,000
Participation in State Highway Projects - Airport Connector (480.90)	52,000
Sidewalk Program (331.00)	500,000
Building Improvements (480.40)	300,000
Parking Lot Repair Program (285.00)	250,000
Charlotte Coliseum (255.00)	6,500,000
City/County Office Building and Parking Facility (274.00)	14,500,000
Children's Theatre Expansion (342.00)	8,500

Minor Intersection Improvements (272.00)	\$ 250,000
Area Plan Capital Improvements (251.00)	250,000
Marion Diehl Center Pool (339.00)	100,000
Uptown Marketplace (337.00)	3,000,000
York Road Park (338.00)	2,000,000
Marion Diehl Center Pool (339.00)	1,000,523
Park Land Acquisition (340.00)	509,000
Neighborhood Strategy Area Improvements (349.00)	109,174
Billy Graham Parkway Tree Planting (351.00)	90,000
Storm Drainage Repair Program (480.00)	400,000
Storm Drainage Improvements Program (357.00)	200,000
TOTAL GENERAL CAPITAL PROJECTS FUND	\$39,713,197

SCHEDULE D. UTILITIES CAPITAL PROJECTS FUND

Vest Plant Improvements (634.05)	\$ 100,000
Raw Water Feed Improvement (635.31)	50,000
Minor Water System Improvements (635.09)	175,000
Water Main Relocation for Street Improvements (635.29)	200,000
Utilities Operations Satellite Yard (635.36)	170,000
Fire Hydrants Installation (636.19)	30,000
Material Storage Shed (635.38)	35,000
Relining Water Mains (635.32)	200,000
Raw Water Reservoir (636.28)	2,500,000
Major Transmission Main to Southeast Charlotte Planning (636.46)	900,000
Water Main Along Pleasant Grove Road (635.33)	420,000
Water Main Along U.S. 21 North (635.34)	870,000
Lift Station Elimination Program (633.60)	300,000
Sewer Line Replacement (636.14)	375,000
Repair and Rehabilitation of Existing Infrastructure (636.44)	120,000
Sewer Line Relocation for Street Improvements (633.24)	250,000
Remove Aerial Crossings (633.02)	145,000
Pump Station Improvements (633.34)	100,000
McAlpine Creek Wastewater Treatment Plant Expansion (636.25)	9,876,000
Mallard Creek Wastewater Plant Addition - Planning (633.37)	600,000
Mallard Creek Outfall to Derita (633.55)	450,000
Beard's Creek Outfall (633.63)	1,000,000
TOTAL UTILITIES CAPITAL PROJECTS FUND	\$18,866,000

Section 3. It is estimated that the following revenues will be available during the fiscal year beginning on July 1, 1985 and ending on June 30, 1986 to meet the appropriations shown in Section 1 according to the following schedules:

SCHEDULE A. GENERAL FUND

Taxes

Property Tax	\$ 72,065,000
Intangible Property Tax	3,444,000
Sales Tax	20,450,000
Occupancy Tax	909,448
SUB-TOTAL	96,868,448

Licenses and Permits	4,078,300
Fines, Forfeits and Penalties	244,400
State Shared Revenue	15,333,750
Intragovernmental Revenue	1,525,082
Contribution from Cemetery Trust Fund	125,000
Charges for Current Services	1,516,875
Miscellaneous Revenue	744,626
Grants and Participation Agreements	2,167,761
Fund Balance - Unappropriated	6,000,000
Fund Balance (Occupancy Tax Reserve)	142,559
TOTAL GENERAL FUND	\$128,746,801

SCHEDULE B. WATER AND SEWER FUND

Water Revenues	\$ 15,030,036
Sewer Revenues	21,090,082
Specific Service Revenues	3,245,446
Reserve for Inventory	906,000
Fund Balance - Unappropriated	2,500,000
TOTAL WATER AND SEWER FUND	\$ 42,771,564

SCHEDULE C. AIRPORT FUND

Landing Area Rentals	\$ 3,584,837
Terminal Buildings and Area Rentals	9,446,288
Other Area Rentals	3,468,875
Interest on Investments	2,000,000
TOTAL AIRPORT FUND	\$ 18,500,000

SCHEDULE D. EMPLOYMENT AND TRAINING FUND

Federal Grant Income - JTPA Title II-A	\$ 1,398,141
- JTPA Title II-B	406,717
- JTPA Carry-Over	792,883
- JTPA Older Individual Grant	57,742
- General Fund Contribution - City Summer Program Administration	183,880
TOTAL EMPLOYMENT AND TRAINING FUND	\$ 2,839,363

SCHEDULE E. PUBLIC TRANSPORTATION FUND

Bus System Operating Revenue	\$ 3,664,275
Urban Mass Transportation Administration Grant - Section 5	1,506,000
Contribution from the General Fund	4,750,000
Other Revenue	130,000
Reserve for Inventory	300,000
Fund Balance - Unappropriated	100,000
TOTAL PUBLIC TRANSPORTATION FUND	\$ 10,450,275

SCHEDULE F. MUNICIPAL DEBT SERVICE FUND

Taxes	\$ 9,152,000
Other Revenues	7,683,000
TOTAL MUNICIPAL DEBT SERVICE FUND	\$ 16,835,000

SCHEDULE G. WATER AND SEWER DEBT SERVICE FUND

Contribution from Water and Sewer Fund	\$ 8,900,000
Interest on Investments	550,000
Interest Transferred from Other Funds	3,244,100
TOTAL WATER AND SEWER DEBT SERVICE FUND	\$ 12,694,100

SCHEDULE H. AIRPORT DEBT SERVICE FUND

Interest on Investments	\$ 350,000
Interest Transferred from Other Funds	1,799,500
Contribution from Airport Fund	9,900,000
TOTAL AIRPORT DEBT SERVICE FUND	\$ 12,049,500

SCHEDULE I. POWELL BILL FUND

State Gas Tax Refund	\$ 5,450,000
Interest on Investments	550,000
Unappropriated Balance	1,451,945
TOTAL POWELL BILL FUND	\$ 7,451,945

SCHEDULE J. COMMUNITY DEVELOPMENT FUND

Contribution from General Fund	\$ 544,251
Community Development Block Grants	517,104
TOTAL COMMUNITY DEVELOPMENT FUND	\$ 1,061,355

SCHEDULE K. CEMETERY TRUST FUND

Interest Earnings	\$ 125,000
TOTAL CEMETERY TRUST FUND	\$ 125,000

Section 4. It is estimated that the following revenues will be available during the fiscal year beginning July 1, 1985 and ending on June 30, 1986 to meet the appropriations shown in Section 2 according to the following schedule:

SCHEDULE A. COMMUNITY DEVELOPMENT FUND

Community Development Block Grant	\$ 3,546,896
Unappropriated Fund Balance	515,971
Contribution from General Fund	43,173
TOTAL COMMUNITY DEVELOPMENT FUND	\$ 4,106,040

SCHEDULE B. GENERAL REVENUE SHARING TRUST FUND

Estimated Entitlement Funds	\$ 3,755,442
Unappropriated Fund Balance	3,676,547
TOTAL GENERAL REVENUE SHARING TRUST FUND	\$ 7,431,989

SCHEDULE C. GENERAL CAPITAL PROJECTS FUND

1983 Transportation Bonds	\$ 2,654,000
1985 Two Thirds Bonds	6,325,000
1981 Street Improvement Bonds	500,000
1984 Transportation Bonds	5,000,000
1984 Coliseum Bonds	6,500,000
1984 Public Building Bonds	14,500,000
1978 Recreation Bonds	1,000,523
1983 Land Acquisition Bonds	509,000
1966 and 1969 Redevelopment Bonds	109,174
1973 and 1978 Storm Drainage Bonds	400,000
General Fund Operating Contribution	1,658,500
Powell Bill	467,000
State Municipal Agreement	90,000
TOTAL GENERAL CAPITAL PROJECTS FUND	\$39,713,197

SCHEDULE D. UTILITIES CAPITAL PROJECTS FUND

Contribution from Water and Sewer Operating Fund	\$ 3,695,000
Prior Water Bonds	670,000
1984 Water Bonds	3,400,000
Prior Sewer Bonds	1,225,000
1983 Sewer Bonds	9,876,000
TOTAL UTILITIES CAPITAL PROJECTS FUND	\$18,866,000

Section 5. The following rates of tax are hereby levied on each one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 1985, for the purpose of raising the revenue from property taxes as set forth in the foregoing estimate of revenues, and in order to finance the foregoing appropriations:

General Fund (for the general expenses incidental to the proper government of the City)	\$0.5675
Municipal Debt Service Fund (for the payment of interest and principal on outstanding debt).	\$0.0725
TOTAL RATE PER \$100 VALUATION OF TAXABLE PROPERTY	\$0.640

Such rates of tax are based on an estimated total appraised valuation of property for the purpose of taxation of \$13,095,426,078 and an estimated rate of collection of ninety-six and one-half percent (96.5%).

Section 6. That the sum of \$170,000 is hereby appropriated to the Municipal Services District 1; that the sum of \$32,810 is hereby appropriated to Municipal Services District 2; and that the sum of \$160,190 is hereby appropriated to Municipal Services District 3. These funds will provide for downtown planning, promotion, and revitalization activities within the designated Municipal Services Districts.

Section 7. That it is estimated that revenues will be available from the following sources to finance the operations of the Municipal Services Districts.

SCHEDULE A. MUNICIPAL SERVICES DISTRICT 1

Property Taxes	\$163,766
Unappropriated Fund Balance	6,234
TOTAL DISTRICT 1	\$170,000

SCHEDULE B. MUNICIPAL SERVICES DISTRICT 2

Property Taxes	\$ 28,584
Unappropriated Fund Balance	4,226
TOTAL DISTRICT 2	\$ 32,810

SCHEDULE C. MUNICIPAL SERVICES DISTRICT 3

Property Taxes	\$130,810
Unappropriated Fund Balance	29,380
TOTAL DISTRICT 3	\$160,190

Section 8. Rates of tax are hereby levied on each one hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 1985, for the purpose of raising the revenue from property taxes to finance the foregoing appropriations in the Municipal Services District Fund, as follows:

Municipal Services District 1	\$0.0175
Municipal Services District 2	0.0150
Municipal Services District 3	0.0300

Such rates of taxes are based on estimated total appraised valuation at a collection rate of ninety-six and one-half percent (96.5%) as follows:

District 1	\$969,745,712
District 2	197,471,031
District 3	451,849,387

Section 9. That the sum of \$7,745.59 in unexpended FY85 grant funds is hereby appropriated from the unappropriated balance of the General Fund to General Fund Account 0101;402.46-Emergency Response-Nuclear Power Plant. It is anticipated that this project will extend beyond the period of the 1985-86 budget ordinance and will remain in effect for the duration of the project.

Section 10. Copies of this ordinance shall be furnished to the Director of Finance, City Treasurer, and City Accountant to be kept on file by them for their direction in the disbursement of City funds.

Section 11. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 12. This ordinance shall become effective upon its adoption.

Approved as to form:

Henry W. Underhill Jr.
City Attorney

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHARLOTTE ADOPTING THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 1986 TO 1990.

WHEREAS, the City of Charlotte recognizes the importance of developing long-range capital improvement planning to maintain the growth and vitality of the Community; and

WHEREAS, the City of Charlotte continuously develops and review the priorities and impact of capital improvement projects for the City; and

WHEREAS, the City of Charlotte has a five year Capital Improvement Program based on priorities developed in fiscal year 1985 that balances the potential physical development planning with long-range financial capacity.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charlotte, in its regular session duly assembled, that it does hereby adopt the Capital Improvement Program for fiscal years 1986 to 1990.

This _____ day of _____, 1985

Approved as to form:

Henry W. Zunderhill Jr.
City Attorney

MEMORANDUM

DATE: April 22, 1985

TO: Carol L. Jennings
Assistant City Manager

FROM: R. N. Pressley Jr., Director
Department of Transportation

SUBJECT: SMALL BUS

It is well known that compact automobiles are cheaper to operate than full-size versions. Some people assume that this also is true when comparing a small bus to a standard 40' transit coach. While it is true that many transit systems use small buses, they are not suitable for all systems (and, in many situations, economics was not the final determinant). Three quantifiable issues involved in evaluating the use of small buses are: (1) capital cost and expected service life; (2) operating cost; and (3) capacity.

Capital Cost and Useful Life

In terms of annualized capital costs, there is little difference between large and small buses. The small buses recently purchased for STS cost \$30,000 each and have an anticipated useful life of 3 years: \$10,000 per year. The full size 40' buses purchased in 1983 cost \$146,000 each and have a useful life of 15 years: again about \$10,000 per year. The small buses are not built to withstand the demands of day-in-day-out use.

Operating Cost

According to "Transit Technology Briefs" (published by Public Technology, Inc., March, 1982), the small bus does not enjoy a clear advantage in operating cost. PTI's "Brief" indicates that the annual operating cost of a small bus is \$75,000, while the corresponding cost for a full-size bus is only \$73,800. Although the small bus does better in the area of fuel economy, maintenance costs actually are higher for the small bus because it has a shorter brake life and needs more frequent maintenance, engine overhauls, oil changes, etc. Most importantly, driver cost, the largest component of operating cost at 45-50%, is the same for either bus.

Capacity

Small buses generally have a seated passenger capacity of 20-23 passengers compared to the 45-48 passenger capacity of a full size bus.

Carol L. Jennings
Page 2
April 22, 1985

Current Charlotte Transit System routes and bus assignments have been reviewed to see which of them could use a smaller bus. Only four bus assignments were found which had a peak load-point of 23 passengers or fewer. The implication, of course, is that some passengers would be forced to stand if a small bus were used. Where peak loads are significantly larger than 23, a second bus would be required, at least for short periods, and as noted earlier this effectively doubles the cost of service for that period.

Summary

Small buses are useful in transit systems or special transit services where they can provide sufficient capacity to meet peak load requirements. Where services must operate on narrow residential streets (such as Charlotte's STS does), they may offer better maneuverability. However, for general fleet use in Charlotte, three objective considerations argue for the large, standard transit coach;

- Small buses can be used on very few Charlotte routes without causing overload problems;
- Actual savings in operating cost are small or non-existent because of higher maintenance cost for small buses and the large proportion of cost represented by the driver's wages *& benefit package;*
- Capital costs are comparable for small and large buses, ~~given the difference in useful life.~~
when life-cycle costing is included.

RNPjr/GTL:cb

Transportation Committee

Executive Summary
May 16, 1985

The Transportation Committee of the City of Charlotte, N. C. met in Committee session on Thursday, May 16, 1985, at 4 p.m. in the second floor conference room of City Hall with Chairperson Trosch presiding and Committee members Frech, Leeper, Vinroot and Woollen present. Staff in attendance were Tom Finnie, Pam Syfert, Bob Pressley, Dave Hines, Terry Lathrop, Carolyn Davis, Mike Shelton, Nancy Williams and Margaret Swenson.

I. Transit Standards

Chairperson Trosch opened the meeting by stating that staff is prepared to make a lengthy presentation to Committee regarding our transit system as it relates to our five year plan. She asked that questions and discussion be held until after the staff presentation.

Mr. Tom Finnie stated that this issue was discussed at the retreat at which time staff was asked to provide some additional information on the five year plan and Mayor Gantt charged the Transportation Committee to review this information before it was presented back to the full Council. He stated that first of all we would like to discuss the standards or criteria of the transit service which Council has already approved and that we use for our decision making. We will review the five year transit plan that was approved by Council in 1981 and compare the first two years of operation under that plan to what the plan proposed. We are not going to be looking at specific routes, etc., but rather the policies that will direct us in evaluating routes.

Presentation:

Mr. Dave Hines began the presentation by stating that he wanted to review two major policies that Council has set regarding transit, those being the service standards and the five year financial plan. In October, 1981, City Council adopted the Service Standards for Charlotte Transit, which spelled out for the first time what the citizens of Charlotte could expect in terms of service quality, quantity, and amenities. The standards also measure each route's performance semi-annually and indicate when routes fall below standards. In August, 1982, major changes were made to routes performing below standard with a \$700,000 annual savings to the city. A Service Standard report is produced semi-annually which reviews the system's performance in each of nine critical areas. These are: loading, frequency of service, on time performance, bus stops, routing, ridership, shelter and bench locations, safety and fleet equipment

maintenance. When evaluating ridership special attention is given to routes with ridership between 80 and 100 percent of average, and routes below 80 percent of average. Routes which fall between 80 and 100 percent of average are reviewed annually for unproductive segments. A detailed report is prepared semi-annually with recommendations for change or discontinuation of service on routes which fall below 80 percent of average. Efforts are made to improve ridership on these routes by: 1) instituting minor changes in the routing or headways (frequency of service); 2) target marketing, which may include direct mailing of schedules or promotional material to residents near the particular routes; on-bus distribution of promotional material; display and distribution of promotional material in locations near the routes (stores, banks, public offices, library, etc.). The Standards will continue to be used in the future to determine where additional service is warranted, bus shelters and benches needed, or service modifications required to bring certain bus routes within standards in terms of ridership performance.

A summary of the standards are as follows:

1. Loading Standards - how many people will carry on a bus before we put additional service on it.
2. Headways - how frequently we will run service during peak and non-peak hours.
3. On-Time Performance - how often the bus will be more than five minutes late.
4. Locations of Bus Stops - how frequently bus stops will be placed.
5. Routing Policy - how direct the routes will be so as to minimize travel time.
6. Route Evaluation - Ridership - Looking at the performance of each route by peak, non-peak times, nights and weekends including express routes. Routes achieving less than 80% of system average will be reviewed semi-annually and changes made to improve their productivity. If the changes do not result in significant improvements in ridership or productivity, the route or segments thereof will be subject to cancellation.
7. Shelter and Bench Location - shelters will be placed at stops with high passenger boarding counts, the minimum being 50 passengers/day. Benches will be considered for those stops with 30 passengers/day.
8. Safety - how many accidents we would have per million miles of operations.

9. Fleet Equipment Maintenance - how often we perform inspections based on the number of miles a bus operates.

During the first nine months of this fiscal year, the average cost to transport a passenger was 64¢. During the first nine months of Fiscal 1983, this cost was 66¢; therefore, during the last two years we have reduced the cost per passenger by 2¢. We have not had a fare increase--we are getting more people on the routes we have and are holding the line pretty tightly on expenses.

Five Year Financial Plan:

The following policies which were adopted by Council in 1981 laid out some cost and expenses and some specific action steps for the system over the five year period beginning in Fiscal Year 1984. We are, in effect, in the second year of that plan.

Policy I - Broaden the funding base for transportation as a whole. Mr. Hines stated we have taken the initial step of having a dedicated source for transit through the $\frac{1}{2}$ cent sales tax, and having at least some local money we can count on and do some budgeting for year after year.

Policy II - Transit Management of Charlotte, in establishing wage and benefit levels, were instructed to be sensitive to the City's diminishing ability to provide increased funding for the transit system.

Mr. Hines stated that there was a contract negotiation about to come up when this was adopted and we have gone through the last two contracts with wage increases generally in the 3 to 4% level and he feels we have done a fairly decent job on this policy.

Policy III - Cost recovery through the farebox for operating transit will be maintained at forty (40) percent or more. As part of budget process, adopt 5-year fare schedules that provide increases to accomplish policy.

Mr. Hines stated that when we originally did this, it looked like we would have to increase fares in FY86, given the projected expense increases. We have done a very good job in holding down expenses and our cost recovery ratio now is around 46-47% and projecting into the next fiscal year there is no need for a fare increase in order to comply with this policy.

Policy IV - Expand the transit system to accommodate the City's goals for transit ridership while selecting equipment properly sized to productivity.

Mr. Hines reported that this basically refers to the RTKL plan and the goals for a mode split for uptown workers in order to keep our uptown

viable in terms of people getting back and forth to work. Right now our short term goal is a 25% mode split by the year 1990. That really is what drives the expansion plans that are included in the five year financial plan--trying to put enough service on the street in those areas to increase the number of uptown workers using transit during the peak hours. We are just starting to get into the expansion phase which is designed to meet this goal. We are currently getting about 18%.

Policy V - Promote and encourage full utilization of transportation system by actively promoting flextime, carpooling, shared ride taxi, and subscription buses.

Mr. Hines stated he is sure Committee is aware of the efforts of our marketing group in meeting with the uptown groups and the lead role the uptown groups have taken in promoting all of those activities. We are working very hard in doing all of this.

Mr. Hines stated that '84 and '85 years were getting ready years. We were trying to get efficient and secure the local funding necessary to enter into the expansion plan. FY86 is the first year of the expansion that moves us toward that goal. The expansion plan includes providing service where it has not been provided before such as to the new hospital near UNCC area and, in general, starting to provide regular service to the UNCC area from downtown. We propose to begin providing service on an hourly basis five days a week because of all the development that is occurring in the UNCC area. Also, we are proposing to put new service on Freedom Drive and expanding some of our express routes further down past Hwy. 51 into the developing areas that have recently been annexed, and also off of Providence Road. We are also proposing additional service in increased frequencies in areas that already have transit service with major emphasis on Central Avenue and West Boulevard, both of which are very good transit routes. Most of the additional service on the existing routes will go into the east, northeast, and west portions of the City.

Mr. Hines reviewed with Committee a Summary of Potential CTS Service Change & Expansion for FY86 which is attached.

The expansion target for FY87 will be the major congested corridors of the south and southeast.

Mr. Hines reviewed with Committee a summary of expenses for the next five years (attached). In summary, with the projected sales tax revenues and UMTA funding along with using carry over monies, we can fund transit up through FY89 but we cannot fund STS and Marketing at those levels with the service expansion.

Mr. Hines further stated that we're talking about going to a peak fleet of 95 buses in FY86 as compared to the 80 we operate now and going to 160 by the year 1990, so we are talking about doubling the peak fleet in five years. The figures presented assume a fare increase would be necessary in FY88 of 10c in order to maintain the 40% recovery ratio and another 5c in FY90.

Committee was presented with a Five Year Financial Plan Capital Program which is attached. Mr. Hines pointed out that FY86 expansion is not dependent on getting UMTA authority to buy any new buses. We have buses in storage that we are not actively using that will permit us to go through that expansion. The new buses that are needed in order to put in the next phase are the buses that are needed for FY87.

Mr. Terry Lathrop began his presentation by stating that we operate basically two other kinds of services, generally they fall under Special Services and Rideshare. The Special Services provide service for the transportation disadvantaged and for Social Services through Neighborhood Centers. Both services average about 1,000 - 1,500 passengers a month, 6 to 7 passengers per hour. In the summer with all the support we give youth programs and athletic programs, our total passengers last summer went up to as high as almost 8,000 during the month of August, 28-30 passengers per hour.

Under the Rideshare Program, we feel like we are making some progress. At the same time, however, we are having some problem because of background variables that we don't have any control over, particularly the price of gasoline. People just aren't as interested as they were during the gas crisis. We have worked hard to get some vanpools established; we have five operational from peripheral communities such as Huntersville, Gastonia, Mooresville, etc.

Mr. Lathrop discussed what the alternatives and opportunities are for moving forward. Basically, these fall into two categories:

(1) CTS Changes which include service increase/decrease, fare increases adjusting routes, extending/contracting service, etc. In general, these are the kinds of things that are going to be addressed in the Manager's budget. The second category deals with Privatization. Basically, the City currently regulates or sponsors five services: 1) Charlotte Transit System, 2) Specialized Transportation Service, 3) Neighborhood Centers Program, 4) Van-pool and 5) Taxi service, just as a matter of comparison. The characteristics of those are:

Charlotte Transit:

- o City owns vehicles, facilities and equipment.
- o Contracts with private, for-profit company to manage and operate.
- o All personnel are employees of private company or its subsidiary.

Specialized Transportation Service & Neighborhood Centers:

- o City owns vehicles, facilities and equipment.
- o City manages and operates.
- o All personnel are City employees.

Van-Pool:

- o Vehicles owned by private contractor.
- o Contractor provides vehicles to individual operators (agreement between two parties; City not involved).
- o City personnel facilitate establishment of groups and promote but so do the contractor personnel.

Taxi:

- o Owned and operated by the taxi companies and all we do is regulate and license them.

There are also some other social services within the City and County. The vehicles are usually owned and operated by the agencies themselves and the City has no role in those.

Mr. Lathrop continued by stating that staff has looked at some broad alternatives for privatization. (See attached)

1. Sell CTS to private operator. There is a general condition we would want to attach and that is that a private operator would be bound by terms that would require a continuation of a specified level of service for a specified time period.
2. Sell/Contract portion of service to private operator.
3. Sell/Contract STS (Handicapped) or Neighborhood Centers (Social Service).
4. Sell/Contract Vanpool Service.

Committee Discussion:

As a way of structuring Committee's recommendation back to the full Council, staff presented Committee with four questions to be resolved:

1. Should staff investigate the possibility of selling the Charlotte Transit System to a private operator?
2. Should staff investigate the possibility of selling some part of Charlotte Transit System service to a private operator?
3. Should staff investigate: a) establishment of Service Standards and b) determining sources of funding for provision of transit service to promote Council and City goals for (1) service to housing/economic/job opportunity development?

4. Should staff investigate further the possible use of smaller buses?

Mr. Leeper expressed concern about #3 in that he feels we are not reaching the people who really want or need to use the system, particularly in areas where people have no other means of transportation. He further stated that there may be a potential market that we are not meeting because Council has set some fixed standards that may not meet these particular needs. Mr. Finnie stated that overall we have a deficit and we are meeting the goals as set by Council. He suggested that perhaps Council may want to set aside a subsidy to spend on experimental routes to address these kinds of concerns and needs.

Committee Action:

Committee complimented staff for a comprehensive presentation. After much discussion, Committee unanimously approved to recommend to Council that the following not be further pursued by the City:

- o Staff investigate the possibility of selling the Charlotte Transit System to a private operator.
- o Staff investigate the possibility of selling some part of Charlotte Transit System service to a private operator.
- o Staff investigate further the possible use of smaller buses.

Committee unanimously approved to recommend to Council that:

- o Staff should investigate: a) establishment of Service Standards and b) determine sources of funding for provision of transit service to promote Council and City goals for:
 - 1) service to housing/economic/job opportunity development;
 - 2) exploring the possibility of provision of a feeder system, or similar additional services by the private sector (or a combination of public and private sector) through a "brokering" or "arranging" role between the provider and potential users;
 - 3) providing flexibility in making minor route changes as requested

Meeting adjourned: 5:45 p.m.


Administrative Secretary

cgm

Length of Meeting: 1 hr. 45 min.

SUMMARY OF POTENTIAL CTR SERVICE CHANGE & EXPANSION: 7786

Priority	Route and Description	Annual Mileage	Projected Cost	Annual Revenue	Net Cost	Cum Net Cost	Cost Recovery %
1	Route #5: Freedom Drive NHWL (Replace portion of #8, Tuckasegee) Route #8: Tuckasegee Re-route	38,250	\$ 42,300	\$ 21,000	\$ 21,300	\$ 21,300	50%
2	Route #45X: Carmel Road Express Extend to Vista Grande Circle (south of Highway 51) Add: Two Trips in A.M.; Two Trips in P.M. Route #66X: Sharon Road Express Extend to Falconbridge & Park Road to replace service now provided by #45X (above)	35,700	54,700	28,560	26,140	47,440	52%
3	Route #9: Clanton Park/Windsor Park NHWL Service Part of #4 Route #10: West Blvd./Central Avenue Increased frequency (to 15 minutes in peak)	102,000	175,860	56,100	119,760	167,200	32%
4	Route #11: North Tryon Add: Three Peak Trips	15,300	35,300	14,025	21,275	188,475	40%
5	Route #39: UMC/Dptown Extension to Millard Creek, Regular Hourly Operation	31,000	100,000	38,250	61,750	250,225	38%

Priority	Route and Description	Annual Mileage	Projected Cost	Annual Revenue	Net Cost	Cum Net Cost	Cost Escrow %
6	Route #11: Providence Square Express Extend to New Road, Swan Run & Old Providence	10,300	12,400	8,160	4,240	254,465	65%
7	Route #3: Addl: Plaza Road/Shannock Eight Hours of Service	20,400	28,230	11,220	17,030	271,495	40%
8	Route #1: Addl: Providence Road Two Trips In A.M.	20,400	21,200	11,220	9,980	281,475	40%
	ANNUAL TOTAL	299,230 (4.5% Inc)	\$470,010 (3.6% Inc)	\$188,535	\$281,475		40%
	10 MONTH TOTAL	244,375	\$391,675	\$157,100			

	<u>FY 86</u>	<u>FY 87</u>	<u>FY 88</u>	<u>FY 89</u>	<u>FY 90</u>
<u>EXPENSES</u>					
CTS	\$ 9,547,500	\$10,730,700	\$12,084,155	\$13,617,580	\$14,843,725
 <u>REVENUES</u>					
PASS REV	\$ 3,641,375	\$ 3,932,410	\$ 4,836,000	\$ 5,151,900	\$ 5,829,250
CHARTER, ADV, OTHER	310,000	325,000	340,000	355,000	370,000
UMTA	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
SALES TAX	<u>4,750,000</u>	<u>5,165,000</u>	<u>5,577,000</u>	<u>5,989,000</u>	<u>6,401,000</u>
	\$10,201,375	\$10,922,410	\$12,253,000	\$12,995,900	\$14,100,250
 <u>NET SURPLUS*</u> (Deficit)					
CTS	\$ 653,875	\$191,710	\$168,845	(\$621,680)	(\$743,475)
 <u>OTHER EXPENSES</u>					
STS	\$ 182,845	<u>201,130</u>	<u>221,245</u>	<u>243,370</u>	<u>\$ 267,705</u>
MKT/GRANTS	\$ <u>600,950</u>	<u>630,990</u>	<u>662,550</u>	<u>695,675</u>	\$ 730,460
 <u>NET DEFICIT</u>					
CTS/STS (Mkt & Grants)	(\$ 129,921)	(\$ 640,410)	(\$ 717,950)	(\$ 1,560,725)	(\$ 1,741,640)

FIVE YEAR FINANCIAL PLAN CAPITAL PROGRAM

The following tables show capital programs as outlined in the Five-Year Financial Plan. Table 1 is current. Table 2 shows no change in Federal Capital assistance, and Table 3 shows how the FYFP will be impacted by a reduction in Federal assistance.

Because of the lead time necessary for grant approval, and for the manufacture and delivery of the buses, applications were filed in January 1985 to purchase the equipment necessary to accomplish the 1986 expansion.

TABLE 1

PROGRAMMED COSTS

SECOND YEAR OF EXPANSION

AUG '86

85

Balance	3,436,606
Allocation	1,897,184
Total UMTA Capital Funds Available	5,333,790
Total Programmed Costs	4,876,200
UMTA 80%	3,900,960
City	487,620
State	487,620
UMTA Fund Balance	1,432,830
UMTA BALANCE	1,432,830

Table 3 describes the ramifications of a decrease in Federal dollars. The American Public Transportation Association has estimated a reduction that would bring Charlotte's available capital funding to \$1,529,000, an annual decrease of nearly \$400,000.

Over the five-year period, the program will have a \$745,866 shortfall.

TABLE 3
CAPITAL PROGRAM - FEDERAL CUTBACK

Assumptions

1. Charlotte's Capital allocation reduced to \$1,529,000 annually, per APTA's estimate.
2. Federal match remains at 80/20.

	<u>86</u>	<u>87</u>	<u>88</u>	<u>89</u>	<u>90</u>	<u>TOTAL</u>
Balance	1,432,830	1,226,702	-0-	-0-	86,528	
Allocation	<u>1,529,000</u>	<u>1,529,000</u>	<u>1,529,000</u>	<u>1,529,000</u>	<u>1,529,000</u>	<u>7,645,000</u>
TOTAL UMTA FUNDS AVAIL.	2,961,830	2,755,702	1,529,000	1,529,000	1,615,528	9,077,830
Total Costs	2,168,910	3,461,198	2,769,366	1,803,090	1,890,590	12,093,154
UMTA 80%	1,735,128	2,755,702	1,529,000	1,442,472	1,512,472	9,077,830
City	216,891	344,463	1,911,250	180,309	189,059	1,121,847
State	216,891	344,463	1,911,250	180,309	189,059	1,121,847
UMTA FUND BALANCE	1,226,702	-0-	-0-	86,528	103,056	
Additional City \$ Needed		16,570	858,116			874,686
					Less UMTA Balance	<u>(103,056)</u>
						771,630
					Less City/State Match For UMTA Balance	<u>(25,764)</u>
					TOTAL CITY ADDITIONAL FUNDS NEEDED	745,866

5/16/85

Privatization: Status and Opportunities

City currently operates (or regulates/sponsors) five services:

1. Charlotte Transit System
 - a. City owns vehicles, facilities and equipment.
 - b. Contracts with private, for-profit company to manage and operate.
 - c. All personnel are employees of private company or its subsidiary.
2. Specialized Transportation Service (Handicapped)
 - a. City owns vehicles, facilities and equipment.
 - b. City manages and operates.
 - c. All personnel are City employees.
3. Neighborhood Centers (Social Service)
 - a. City owns vehicles, facilities and equipment.
 - b. City manages and operates.
 - c. All personnel are City employees.
4. Van-pool
 - a. Vehicles owned by private contractor.
 - b. Contractor provides vehicles to individual operators (agreement between two parties; City not involved).
 - c. City personnel facilitate establishment of groups and promote; Contractor personnel (one person) facilitates establishment, administers.
5. Taxi
 - a. Vehicles owned by taxi companies.

- b. Operators are private company employees.
- c. City regulates, licenses.

There also are:

- 6. Other Social Service
 - a. Vehicles owned and operated by agencies.
 - b. City has no role.

See also attached report "History and Status of the Charlotte Transit System".

Opportunities for Increased Private Role

- 1. Sell CTS to private operator.

General Condition:

Private operators would be bound by terms that would require a continuation of a specified level of service for a specified time period.

Anticipated Savings:

One-time proceeds: The current estimated value of CTS is \$14,000,000. The City would be required to reimburse UMIA 80% and NCDOT 10% of the proceeds. The City would only recover its 10%; \$1,400,000.

Anticipated Reduction in Local Annual Costs: Over the past five years, the City's share of the annual operating deficit for CTS has averaged

\$3.9 million. The City's share of routine capital "housekeeping" costs, such as replacement of overage vehicles, has averaged \$75,000. Alternatively, the sales tax gross amount (\$4.75 million).

Consequences:

Loss of Control - Other than the specified service levels and the time periods set in the sale agreement, the City would have no control over operations, and would lose the ability to influence long-range policy.

Service Changes - As has been the experience with the inter-city transportation de-regulation, a private operator likely would find it necessary to eliminate some or all of the individual routes that were not profitable. Industry statistics show that each 1% decrease in service will result in a 2/3% loss in ridership in the same direction. A loss in ridership generally leads to increase in fares to offset that loss. This is the classic "spiral" which lead to abandonment of service by private operators during the last three decades.

Fare Increases - Historically, an increase in fares also results in a ridership decrease. For each 1% increase, ridership will fall 1/3%. Increased fares will adversely affect the transit dependent population. (See "spiral", above.)

Decline of System - The combination of service cuts, fare increases, and

short-range decisions could result in the collapse and loss of the entire system.

National Experience: There are no private companies in the U.S. operating "for profit" transit systems. Duke Power currently operates the system in both Greensboro and Durham but has been trying to sell those systems for years since both lose substantial amounts of money. Several examples also can be found of private companies operating limited "for profit" service, such as express service in major metropolitan areas. However, finding a private company willing to operate a transit system without subsidy is extremely unlikely, if not impossible.

2. Sell/Contract portion of service to private operator.

Two "portions" are immediately and easily identifiable:

- a. Peak-hour service, including both regular and express routes.
- b. Base service: all-day, including evening and week-end service.

Implications. In general, the peak-hour service has higher patronage and is more likely to be of interest to a private operator. (But see

comments above regarding loss of control, service changes and fare increases.) More importantly, there are cross-subsidization and reinforcement relationships between peak-hour and base services.

Higher patronage on some routes (peak-hour, for example) offsets heavier subsidies needed for less well-patronized off-peak and base routes. If some sort of arrangement were made to sell the peak routes (presumably higher productivity), the reduction in cost to the City would not be in proportion to the amount of service sold: the subsidy by the City per remaining route or passenger would increase.

Assuming that both services were retained (one private, one public), the reinforcement issue might not arise: however, the point is that, to a substantial but unknown extent, the presence of both peak and base service reinforces and has a positive effect on total patronage. If one or the other is eliminated (or significantly reduced), disproportionate decreases in total patronage could be anticipated.

Sale of part of the system also would be complicated by labor agreements and federal regulations. See Section below.

3. Sell/Contract STS (Handicapped) or Neighborhood Centers (Social Service)

The STS/Handicapped service was provided through a contract, with a private operator, until late 1983. The service was brought in - to STS -

because the service provision and supervision problems were so severe and continuing.

4. Sell/Contract Vanpool Service

The City currently contracts van provision, maintenance, insurance and fueling with a private corporation. Promotion and administration are shared.

Costs to the user (vanpooler) are high as are contract costs to the City. We are investigating bringing into City to attempt to reduce total costs.

5. Taxi

The City regulates, but does not provide any subsidy: all costs are paid by users.

6. Other Social Service/County

The City has no role in these although staff contacts are maintained and there is coordination with STS/Neighborhood Centers.

Union Complications

- UMTA (Federal) assisted van purchases:

limited to handicapped

limit on number

no strike-breaking

no storage/maintenance at CTS

no wage comparisons

- employment of drivers at CTS

basically they may be made "no worse off" as a result of any UMTA sponsored/funded activity

implications:

replacement of fixed route service is difficult if it means reduction in union employees; therefore, taxi feeder service, sell-off to private operator of part of service or any sort of service cut-back, combined with replacement from non-union drivers, is very difficult.

we are bound to union conditions by:

- (1) acceptance of operating assistance
- (2) use of equipment and facilities purchased with UMTA
(Federal) participation

S. CHURCH STREET

R=30'

PARKING LOT

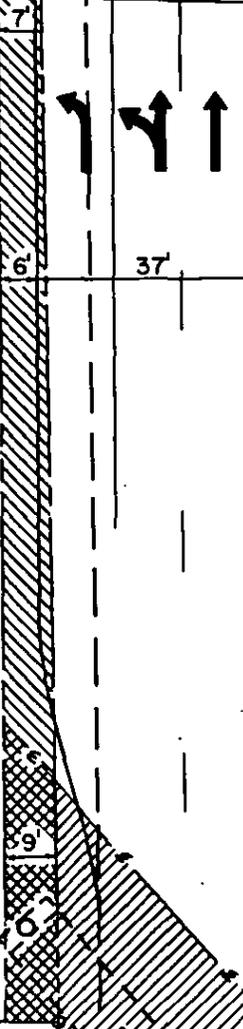
W. FOURTH STREET

FIRST CITIZENS BANK



LEGEND

- — — — — EXISTING R/W
- - - - - PROPOSED R/W
- ▨▨▨▨▨▨ R/W FOR ADDITIONAL LANE AND 6' SIDEWALK
- ▨▨▨▨▨▨ EASEMENT FOR PEDESTRIAN BRIDGE
- - - - - EXISTING CURB
- — — — — PROPOSED CURB



#4

Staff review of CENTERRA/Little proposal.

1. Need for a second left turn lane from West Fourth onto South Church.

Traffic backup in this area is already a serious problem - particularly in the morning rush hours - and the new parking garage will increase the problem as cars stopping to enter the garage block the current left turn lane. The City's right-of-way protection policy calls for purchasing new rights-of-way where construction threatens to interfere with necessary street widenings. Should the City not acquire right-of-way at this time, construction of a substantial building to the edge of the Fourth Street right-of-way would make later acquisition prohibitively expensive for at least the useful life of the new building (estimated at fifty years). The Department of Transportation strongly recommends that Council arrange to acquire approximately 1,500 additional feet of right-of-way by whatever means available.

2. Need for the City to recover adequate payment for the proposed air rights easement.

Easements, though more difficult to appraise than raw land, clearly are property having substantial monetary value. The City of Charlotte routinely pays for easements, including air rights easements, purchased from the private sector and should be receiving consideration for its own conveyances to the private sector. City Real Estate estimates that the proposed 3,000 square foot air rights easement has a value of at least \$75,000 and possibly in excess of \$100,000 (based on 50% of the per square foot sums being paid for contiguous properties). Cash or other consideration needs to pass to the City if the grant of air rights is to be legal and not violate public purpose requirements.

3. Need for the developer to meet current zoning requirements and/or obtain revisions to and variances from current zoning requirements.

The developer's original plan called for orientation of the garage toward Fourth Street. Original schematic drawings would have placed the garage in violation of existing UMUD requirements, specifically:

- (a) the distance above pavement at which building would return to property line (11 feet instead of the required 20);
- (b) the provision for parking within set back on upper levels.

While the Planning Commission is working on technical amendments to the code which may at least give Council the authority to vary these requirements, the process will not be completed until mid fall. Meanwhile, the developer faces a July 1 closing date on the property he proposes to acquire.

Negotiations between staff and the developer have given rise to the following agreement:

1. On June 24, City Council will be asked to adopt a resolution approving, in concept, a trade of 3,000 square feet of 99 year air rights lease (for pedestrian bridge purposes only) for 1,500 square feet of street right-of-way. The actual exchange would be returned to Council for final action after metes and bounds have been determined.
2. The Planning Commission would continue its process for bringing to Council amendments to the UMUD ordinance including amendments which would:
 - (a) allow parking in all portions of otherwise buildable air space above street level.
 - (b) provide for a Council voted procedure to allow changes in the height above sidewalk at which a building is permitted to return to the property line.
3. If the new changes and procedures are approved, the developer may apply for permission to return to the property line at 9 feet or slightly more instead of the 20 feet required under the present zoning code.

- Charlotte Uptown Development Corporation \$170,000 to promote and assist development in the Municipal Service District #1.
- Charlotte Convention and Visitor's Bureau \$1,052,007 to promote tourism and attract conventions to Charlotte.
- Greater Charlotte Chamber of Commerce, Central Charlotte Association \$153,000 to market and promote the Uptown area and especially retail and commercial markets in the areas known as Municipal Service Districts #2 and #3.

Request of Centerra/Little Joint Venture

Centerra/Little Joint Venture is constructing the new First Citizens Bank Building at the northwest corner of South Tryon and West Fourth Street. City staff has been asked to consider the construction of a diagonal pedestrian bridge across Fourth Street to provide access to the office building from a parking garage. This would be a privately owned and maintained pedestrian bridge. Review of their request surfaced three areas of concern. These are:

- (1) The need for a second left turn from West Fourth Street onto South Church.
- (2) The need for the City to recover adequate payment for the proposed air rights easement for the pedestrian bridge.
- (3) The need for the developer to meet current zoning requirements, and/or obtain revisions to and variances from current requirements.

The first two items will be addressed on your June 24 agenda when you will be asked to approve, in concept, an exchange of the City-owned air rights over Fourth Street for the pedestrian bridge for sufficient land to the City to provide an additional left-turn lane on Fourth Street. City staff has reviewed this proposal and is recommending this exchange of property.

The third item will require future consideration of Council. Because the site is small, the ability to construct the parking garage will require a variance in the existing Urban Mixed Use District (UMUD) requirements. In considering this, it came to our attention that the UMUD ordinance did not provide for a variance to this requirement. The Planning Commission is working on technical amendments to the Code which will provide City Council with the authority to vary these requirements. However, the process will not be completed until August or September. Meanwhile, the developer faces a July 1 closing date on the property he proposes to acquire. The Planning Commission staff has tentatively reviewed the variances needed and feels that they would be in a position to recommend such variances once the technical requirements are amended.

It is our understanding that Mr. Bill Little, developer of the property, will be asking that the City Council not only approve the exchange of the air rights for the additional property for a turning lane, but also that Council, in good faith, work to see that the ordinance is changed in such a fashion to allow City Council to grant a variance if he requests it. Attached is a map which shows the property under consideration and the proposed pedestrian bridge and turning lane.

Should you have any questions on this complicated issue, please call either Carol Jennings or Martin Cramton.

Operations Committee

Executive Summary
May 9, 1985

The Operations Committee of the City of Charlotte, N. C. met in Committee session on Thursday, May 9, 1985, at 4 p.m. in the Council Chambers with Chairperson Spaugh presiding and Committee members Hammond, Juneau, Myrick and Patterson present. Staff in attendance were Tom Finnie, Press Beaver, Dave Smith and Diane Quisenberry. Also in attendance were Councilmembers Frech & Leeper.

I. Animal Control Ordinance

Chairperson Spaugh asked Diane Quisenberry, Animal Control Division Superintendent, to review with Committee the present Animal Control Ordinance and the revisions proposed by staff.

Ms. Quisenberry stated that the Animal Control Division and the City of Charlotte have long demonstrated their dedication to good animal control laws. This dedication was demonstrated in 1981 when a package of progressive, comprehensive laws were passed. These laws include some things that specifically address the problem that we are here to discuss today. Currently, the City Code provides us with a definition of a "vicious" animal, as follows:

Vicious. Any animal that attacks a person by biting or in any manner causing injury or the reasonable likelihood of injury; or, one that habitually or repeatedly attacks livestock or other domestic animals. However, this provision shall not apply to any animal that bites, attacks, or attempts to attack any person or animal unlawfully upon its owner's or keeper's premises or which is provoked to attack.

She further stated that accompanying this definition is a provision where we prohibit vicious animals. Under this provision, it gives the Superintendent of Animal Control the authority, after an investigation to determine if the animal is vicious, to declare that animal vicious and it allows for the owner of that animal to have a recourse through a hearing with the City Manager's office. In the four years since this law has been on the books, we have found that this has been a difficult law to enforce. Sometimes it has been difficult to prove that the animal is actually vicious when, in fact, the animal has simply been dangerous to humans. Because of this and some other considerations that we had, the Animal Control Division asked the Legal Department to review possible revisions to the current ordinance. At the same time we decided it would be a good idea to consolidate the City ordinance and the County ordinance into one. These revisions include:

1. We have eliminated the definition of vicious by a new definition based on dangerous: "Any animal whose behavior constitutes a reasonable risk of either injuring a human or animal or damaging personal or real property. However, this definition shall not apply to any animal that bites, attacks, or attempts to attack any person or animal unlawfully upon its owner's or keeper's premises".

Operations Committee
Executive Summary - Page Two
May 9, 1985

2. There has been a new section drafted that pertains to the owner of security dogs or guard dogs. Security or guard dogs must be registered with the animal control division. The proposed guard dog section is attached.

3. There is also a proposed section entitled "Duty to control animals". In view of the tragic death of James William Shirley, the proposed section might be rewritten to read as follows:

Duty to Control Animals. There is a duty upon citizens having possession of animals to prevent such animals from attacking a person or other animals. This ordinance, imposing this duty, is designed to promote safety for other people and animals and its violation is negligence per se and could give rise to recovery of damages for injuries or death in a civil action by any injured person or representatives of the decedent, or by the owner of any injured or deceased animals against the person owning or having possession, charge, custody, or control of the animal causing said injuries or death".

In layman's terms, the impact of this change would be to make it much easier to recover damages for the actions of a dog. It also could potentially encourage more legal actions. City staff identified this as a means of discouraging the keeping of potentially dangerous dogs and we recognize it could also encourage some law suits which traditionally have been handled by non-legal means such as apologies, offers of assistance, etc. Staff, therefore, puts this forward for consideration but has no recommendation.

Ms. Quisenberry stated that staff had been given a list of recommendations from the Shirley family and we have reviewed these. As a result of that review, we have come up with some possible alternatives and these are not necessarily to be taken as recommendations. One of the things brought up by several people is the total prohibition of the pit bull dog. Under General Statute 160A-186 this gives the City the authority to regulate, restrict, or prohibit the keeping...of any domestic animals". There is no explicit authority to prohibit any domestic animals or any particular species of domestic animals.

It has been brought to our attention that there is a law in Cincinnati that is supposed to prohibit pit bulls. We have investigated this law and we have found that what in actuality is on the books in Cincinnati is a muzzling ordinance for Staffordshire Terriers and for American Staffordshire Terriers. It does not address the pit bull dog. What that ordinance requires is that when the animal is taken off the owner's premises that the dog must be muzzled. When the dog is on the owner's premises, then the dog must be kept within an enclosure.

Also, the City Attorney's office in San Diego, California, recently gave an opinion which stated that a city council would need to make sufficient legislative findings regarding the inherent dangers of pit bull terriers to justify that such a prohibition is a reasonable exercise of police power.

Based on the limited opportunity for legal research at this time, staff is not recommending that an ordinance be considered that would prohibit pit bull terriers or certain species of dogs because of the lack of legal authority, constitutional challenges, and the problems presented in demonstrating that such a regulation was not unreasonable or arbitrary.

The second recommendation that staff has considered is to require fencing of all dogs kept outside over a certain height or certain weight. An ordinance might be drafted that would have as its central thrust that any dog over 14 inches in height or 28 pounds in weight (i.e. a height which would include pit bull terriers of that size or larger) would be required to be in a fenced area. Such a requirement, of course, would place a burden on all dog owners with dogs greater than that size. Such dogs could not be kept outside unless the owner was present with the dog or unless there were particular exceptions. However, generally speaking, it would require any unattended dog in excess of that height and weight kept outside on property to be within a fenced area, and would provide clear standards with respect to the height and weight of dogs. Ms. Quisenberry reported that of the dogs currently listed in the AKC register, 66% of the breeds of dogs would come under this ordinance and would have to be required to be fenced.

This alternative would be relatively easy and straight forward to administer. It would, however, put pressure on the number of staff people we have since it would undoubtedly generate a number of calls to check on whether a fence existed and whether it met all the regular requirements. It would also put significant financial cost on what is probably a large number of people.

The third recommendation we have considered is that a fence be required if children less than 5 years of age live nearby. Once again, such an ordinance would only be applicable if the dog exceeds 14 inches in height or 28 pounds in weight. The requirement for a fence would only be applicable if there were a residential dwelling contiguous to the property _____ feet (i.e. close proximity) of the property line of the owner of the dog and that the dwelling was occupied by a child of less than 5 years of age. A fence would not be required if the animal was kept within the home, within some other structure, or if the property occupied by the child had a fence.

Ms. Quisenberry stated that this would be a difficult alternative to enforce because of people moving, children growing up, defining proximity, etc. It also would probably put even heavier pressures on the current number of personnel since it would require extensive canvassing.

In closing, Ms. Quisenberry said she knows it is nice to believe that we can put laws in place that would cover every eventuality of a situation like this recurring, but there are no laws that will guarantee that unusual circumstances will not occur.

Operations Committee
Executive Summary - Page Four
May 9, 1985

Committee Discussion:

Committee heard comments from those citizens who wished to speak. While all the speakers agreed that the accident was unfortunate, there was mixed reaction regarding the fencing requirement and the prohibition of pit bulls. Several expressed the concern that children need to be educated about the handling of animals and that pet owners need to be responsible pet owners. Patti Lewis representing the Humane Society said they would be supportive of the fencing requirement.

Mr. Juneau expressed concern over the height and weight restriction of the animal stating that a 27 pound, 13 inch dog could be dangerous and that you also had to consider what the animal is being bred for.

Committee Action:

Mr. Juneau made a motion that Committee recommend to Council the approval of the three revisions to the Animal Control Ordinance as proposed by the Animal Control Division and the Legal Department. These revisions are:

1. Redefining vicious animal to dangerous animal
2. Registration of guard dogs with the Animal Control Division
3. Duty of pet owner to control their animal

Motion seconded by Ms. Myrick and vote was unanimous in favor.

Mr. Spaugh thanked everyone for their interest and comments and thanked Ms. Quisenberry for a fine presentation.

Meeting adjourned: 5:40 p.m.


Administrative Secretary

cgm

Length of meeting: 1 hr. 40 min.

(a) Purposes: Guard dogs are guard, security or watch dogs ("security dogs") on premises other than that of the owner specifically for the purpose of protecting the premises from any intruder. Security dogs are expected to attack human beings and are especially dangerous if they succeed in getting off the premises thereby endangering any member of the public. The purpose of this section is to provide regulatory requirements that will enable the division to have knowledge about any security dogs in the City and County on premises other than that of the dog's owner. It also applies to such security dogs brought into the City and County from outside of Mecklenburg County.

(b) Regulations: The owner of a security dog shall comply with the following requirements ---

1. Identification: It shall be unlawful for a security dog in the City or County not to have a current license tag or a tag as described hereafter. A dog brought into Mecklenburg County that does not have a current license tag must obtain a current security dog identification tag from the division which would include the same kind of information on a City or County license tag. Before such a tag can be issued, there must be proof of rabies inoculation of the dog.

2. Registration: The owner of any security dogs used in the City or the County must register all of those dogs with the division.

3. Signs: The owner of any security dogs or the owner of the premises employing the dogs must have posted on the premises a sign that identifies the name, address, and telephone number of the owner of the security dogs.

(c) Enforcement: In addition to using any and all enforcement remedies stated in section 3-6, the division shall also have the additional authority in respect to security dogs:

1. If any security dog is seized running-at-large, then the dog shall not be returned to the owner until the owner has registered that dog and any other security dogs used or to be used in the City and County in accordance with section (b), above, secured identification tags if necessary, and had complete compliance with all requirements of the section.

(2) If a security dog is found on the premises without complying with section (b), then the division shall have the authority to issue a notice of prohibition letter that will prohibit the use of that dog as a security dog within the City and the County, unless there is compliance with all of section (b) within 48 hours.

Such a notice of prohibition shall at the same time be given to the owner of the premises upon which the security dog is utilized. The owner of the premises shall be informed that the continued use of such a security dog on the premises is an unlawful act on the part of the owner in violation of this section.

After the 48 hours, if such a dog remains on the premises it shall be an unlawful act on the part of the owner of the dog and on the part of the owner of the premises and a citation shall be issued to either or both of those individuals and the amount of the citation shall be \$50.

COMMUNITY DEVELOPMENT DEPARTMENT
PROGRAM EVALUATION REPORT

NAME OF PROGRAM: HOUSING MODIFICATION FOR THE HANDICAPPED

PERIOD COVERED: January 10, 1984 - May 29, 1985

DATE PREPARED: May 29, 1985

CONTRACTOR: Metrolina Independent Living Center

A. SUMMARY

- ° Contract was approved by City Council for \$100,000 for a 12-month period beginning January 10, 1984; an Amendment added \$50,000 to extend the contract period through June 20, 1985, for a total of 18 months.
- ° During the first 13 months, 55 housing units were modified for handicapped persons.
- ° In January 1985, MILS's Housing Modification Technician who did the work write-ups and monitored the construction contracts for the home improvements applied for and was hired in the position of City Housing Rehabilitation Inspector. In March 1985, the City proposed that, rather than fill the MILC position, the City perform the functions formerly carried out by that position and that home modifications for the handicapped become part of the standard Community Development Rehabilitation Loan and Grant Program.
- ° Through May 29, 1985 program expenditures totaled \$103,238.93, 68% of the CD budget. An additional \$508 from another funding source was provided for modifications. MILC's contribution to administration of the program was \$12,368.
- ° Of the total expenditures under this contract, \$82,701.83 (80%, as specified in the contract) were spent on grants to handicapped persons for their home modifications.
- ° Average cost per unit was \$1,877 including administrative costs, or \$1,504 excluding administrative costs.

B. MAJOR FINDINGS:

1. The program met all 5 of its objectives.
2. The program's objective was to serve 44-71 persons during 13 months. The program served 55, thus, meeting 125% of the lower limit and 78% of the upper limit. (See Objective #1 and Table 1.)

3. This was the first year of operation for the program; therefore, the first 6 weeks of the program were spent in "gearing up" activities. These activities included clarifying reporting and financial procedures with the City, advertising the program, developing new forms and establishing working relationships with the modification contractors and with City Housing Rehabilitation Inspectors. Promotion of the program was conducted through letters to professionals and organizations which work with disabled persons.
4. The modifications completed are of a high quality and should last for many years.

C. ACHIEVEMENT OF OBJECTIVES (As Amended)

1. THE CONTRACTOR SHALL PROVIDE HOUSING MODIFICATION IMPROVEMENTS FOR 57 TO 82 HOUSING UNITS OR MORE OCCUPIED BY A HANDICAPPED PERSON OR PERSONS IN ORDER TO INCREASE THE OCCUPANTS' OPPORTUNITY FOR INDEPENDENT LIVING AND TO RETAIN THEIR EXISTING PLACES OF RESIDENCE.

Since the program was operational for only 13 months of the evaluation period, the program is being evaluated only on 13 months of performance.

To meet the program objective, the contractor would need to serve an average of 3-5 clients per month. The contractor actually served an average of 4.2 clients per month.

For 13 months of operation, the contractor should have served 44-71 clients. A total of 55 clients were actually served. This number meets 125% of the lower limit and 78% of the upper limit, thus falling well within the range of this objective. (See Table 1.)

- a. THE SERVICE OF THE CONTRACTOR SHALL BE LIMITED TO HOUSEHOLDS ON A CITY-WIDE BASIS THAT HAVE ANNUAL MEDIAN INCOMES THAT ARE 80 PERCENT OR LESS THAN THE CITY-WIDE MEDIAN INCOME.

This was met. In fact, all 55 clients served had household incomes that are less than 50% of the City-wide median. (See Objective No. 4.)

- b. HOUSING MODIFICATION PROJECTS WILL BE SELECTED BY THE CONTRACTOR BASED UPON (1) URGENCY OF NEED, (2) A SLIDING SCALE ABILITY TO PAY, AND (3) THE EXTENT OF THE MODIFICATION.

It has not been necessary to use these criteria for selection of clients since the program has been able to serve all those who requested assistance. These criteria will be applied in the next contract only if requests for services exceed the number that the program can serve.

All applicants this year have had an urgent need. For a summary of the types of disabilities of the clients, see Table 2.

c. THE CONTRACTOR'S HOUSING MODIFICATIONS PROJECTS FOR ACCESSIBILITY BY THE HANDICAPPED WILL INCLUDE BUT NOT BE LIMITED TO:

- (1) RAMPS OF DIFFERENT SIZES AND SHAPES, MATERIALS AND TEXTURES. THE WIDENING OF DOORS; REMOVAL OF THRESHOLDS (THERE MAY BE AS MANY AS FOUR DOORS AND THRESHOLDS IN ONE HOUSE).
- (2) LOWERING CABINETS IN A KITCHEN; INSTALLING LEVER-TYPE FAUCETS; MAKING WORK AREAS ACCESSIBLE TO ROLL UNDER IN A WHEEL CHAIR. REMOVING CABINET UNDER KITCHEN SINK AND WRAPPING PIPES TO AVOID BURNS.
- (3) MODIFICATIONS TO THE BATHROOM INCLUDE ROLL-IN SHOWERS WHERE NEEDED; LOWERING MIRRORS; INSTALLING GRAB BARS AND LEVER-TYPE FAUCETS; REMOVING CABINETS UNDER LAVATORIES AND WRAPPING PIPES TO AVOID BURNS; AND VISUAL SMOKE ALARMS AND DOORBELL MONITORS FOR THE HEARING IMPAIRED.

This was met. For a summary of the types of modifications made, see Table 3.

2. CONTRACTOR SHALL SUBSTANTIALLY COMPLETE THE HOUSING MODIFICATION OF EACH STRUCTURE WITHIN 30 DAYS FROM THE DATE OF A WRITTEN COMMITMENT TO A HOUSING UNIT.

This objective was met. The Contractor completed housing modifications within an average of 13 days. Modifications to only one unit were completed in excess of 30 days; that unit was completed within 37 days.

3. HOUSING MODIFICATION PERFORMANCE SHALL BE MONITORED ON A MONTHLY BASIS BY THE CONTRACTOR AND COMMUNITY DEVELOPMENT DEPARTMENT PURSUANT TO THE PERFORMANCE STANDARDS SET OUT ON EXHIBIT B HEREOF ("PERFORMANCE STANDARDS"). SUBSTANTIAL NON-PERFORMANCE BY CONTRACTOR OF SAID STANDARDS, WHERE THE NON-PERFORMANCE IS SOLELY DUE TO THE FAULT OF CONTRACTOR, SHALL RESULT IN THE TERMINATION OF THE CONTRACT.

This was met. The Contractor monitors work in progress very closely. The CD Housing and Rehabilitation Inspector signs off on all work write-ups and signs off on all completed work except for minor or routine modifications. Other CD staff have also periodically visited the work sites.

4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PRELIMINARY SCREENING OF ALL HOUSING MODIFICATION APPLICANTS, INCLUDING CERTIFYING THAT THEY HAVE ANNUAL MEDIAN INCOMES THAT ARE 80 PERCENT OR LESS THAN THE CITY-WIDE MEDIAN INCOME, DETERMINING THEIR ABILITY TO PAY, AND DETERMINING THE URGENCY AND EXTENT OF THE MODIFICATION.

This was met. The average household income of persons assisted was \$5,635 (after deduction of costs related to the disability). The maximum income schedule for persons served by the Contractor is determined by State Vocational Rehabilitation Policy, which allows \$5,000 for a single person and up to \$18,000 for a family of 5. HUD defines "moderate

income" as 80% of the City median and "low income" as 50% of the City median. All MILC clients served were in the "low income" range. (See Table 4.)

5. THE CITY, THROUGH ITS COMMUNITY DEVELOPMENT DEPARTMENT, WILL PROVIDE REIMBURSEMENT GRANTS FOR ALL APPROVED HOUSING MODIFICATION PROJECTS. THE GRANT AMOUNTS WILL BE BASED ON AN ABILITY TO PAY SLIDING SCALE FROM ONE TO 100 PERCENT OF THE MODIFICATION COST. ANY HOUSING MODIFICATION GRANT PROPOSAL OF \$2,000 OR MORE SHALL REQUIRE THE PRIOR WRITTEN APPROVAL OF THE COMMUNITY DEVELOPMENT DEPARTMENT. THE TOTAL GRANT AMOUNT FOR THE CONTRACT PERIOD SHALL NOT EXCEED \$119,752.

This was met. The low income level of the clients assisted exempted all 55 persons from repayment of modification costs. The Contractor received prior approval for six grants which exceeded \$2,000. The largest grant was \$5,585; the average grant was \$1,504.

TABLE 1

NUMBER OF HOUSING UNITS COMPLETED

	<u>Monthly</u>		<u>Cumulative</u>	
	<u>Objective</u>	<u>Actual</u>	<u>Objective</u>	<u>Actual</u>
January 10 - February 9	0-3	1	0-3	1
February 10 - March 9	3-5	3	3-8	4
March 10 - April 9	3-5	0	6-13	4
April 10 - May 9	3-5	4	9-18	8
May 10 - June 9	3-5	1	12-23	9
June 10 - July 9	4-5	1	16-28	10
July 10 - August 9	4-6	9	20-34	19
August 10 - September 9	4-6	6	24-40	25
September 10 - October 9	4-6	9	28-46	34
October 10 - November 9	4-6	7	32-52	41
November 10 - December 9	4-6	4	36-58	45
December 10 - January 9	4-7	9	40-65	54
January 10 - February 9	4-6	1	44-71	55*
Average/Mo.	3-5	4.2		

*125% of lower standard
 * 78% of higher standard

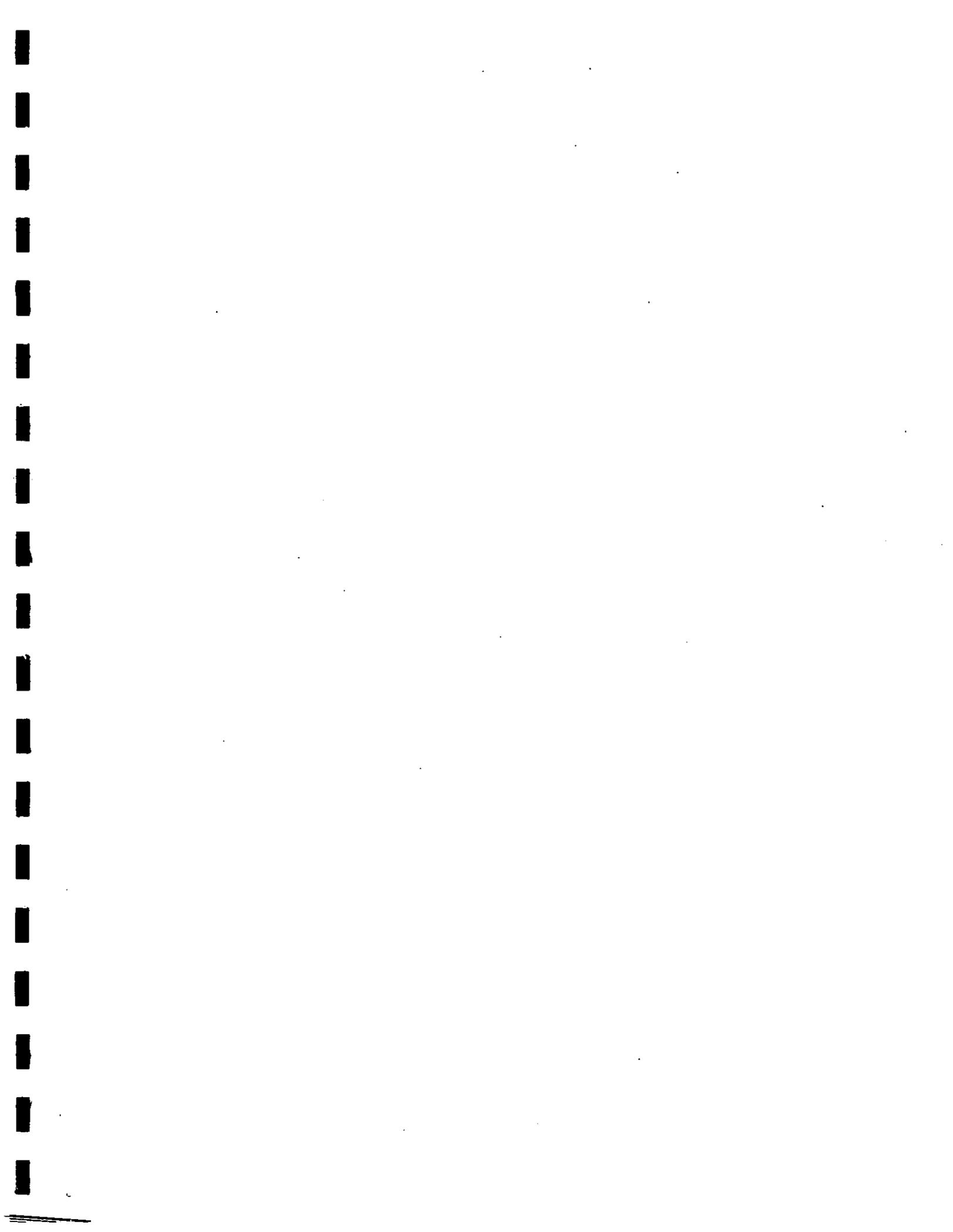


TABLE 2

TYPES OF DISABILITIES OF CLIENTS

<u>Disabilities</u>	<u>Number</u>
Paraplegic	11
Bilateral Amputee	10
Arthritis	7
Stroke	5
Diabetic	5
Quadriplegic	3
Multiple Sclerosis	3
Amputee	2
Hypertension	2
Polio	2
Visual Impairment	2
Cerebellar Ataxia	2
Spinal Bifida	2
Hip Fracture	2
Cerebral Palsy	1
Hearing Impaired	1
Transverse Meningitis	1
Bilateral Hip Implant	1
Muscular Distrophy	1
Heart Condition	1
Left Hemoplegia	1
Respiratory Problems	1
Dwarf	1

TABLE 3

TYPES OF MODIFICATIONS PROVIDED

<u>Modification</u>	<u>Number</u>
Ramps	41
Bathroom Modifications	32
Roll-in shower (6)	
Grab bars (13)	
Hand-held shower (12)	
Tub bench/seat (8)	
Raised commode seat (2)	
Deck/porch landing	29
Landing	21
Widened Doors	16
Handrails	6
Sidewalks	5
Handicapped parking place and sign	3
Threshold repaired	2
Paved driveway	1
Lowered closet shelves	1
T.D.D. for hearing impaired	1
Phone Flasher	1
Smoke alarm flasher	1
Bedroom flashers	1

TABLE 4
 Comparison of Household Incomes of MILC Clients
 Within HUD Guidelines for
 Low and Moderate Income Levels*

	Number In Household				
	1	2	3	4	5
Low Income Limits	\$ 9,000	\$10,275	\$11,575	\$12,850	\$13,650
No. Of Clients In Category	25	20	7	1	2
Ave. Income of Clients In Category	\$ 4,203	\$ 6,209	\$ 7,129	\$ 9,420	\$ 9,982
Moderate Income Limits**	\$14,400	\$16,440	\$18,520	\$20,560	\$21,840

**No Clients were in these ranges.

*Guidelines currently used by the CD Rehabilitation Loan and Grant Program. Under these guidelines, clients in the "low income" category are eligible for grants (if over 74 years of age) or deferred payment loans. Clients in the moderate income category are eligible for loans at 3% interest.

BUDGET AND EVALUATION DEPARTMENT
CONTRACT EVALUATION REPORT

CONTRACTOR: Charlotte Housing Authority
CONTRACT AMOUNT: \$82,500
CONTRACT PERIOD: July 1, 1985 to June 30, 1986

INTRODUCTION

The Charlotte Housing Authority has requested continued funding in FY86 for the public housing crime prevention program. These funds would provide second year funding for crime prevention programs at six public housing sites, including: Piedmont Courts, Fairview Homes, Southside Homes, Earle Village, Dalton Village and Boulevard Homes. This program involves community residents in crime prevention efforts to promote a sense of community and to show the residents that their actions can reduce crime in their communities.

This report is based upon a review of the status report prepared by the Housing Authority and the Charlotte Police Department's report, and conversations with staff at the Charlotte Housing Authority and Police Departments. An analysis of their FY85 achievements and their FY86 objectives follows.

FY85 OBJECTIVES

The FY85 scope of work included a broad goal for the development of action plans by the resident organizations and specific objectives to be achieved by these action plans. The program was to achieve these goals and objectives over a three year period. The goal statement for the program follows:

The resident organization in each specific development shall develop an action plan and specific programs to be implemented, however, the following programs will be encouraged:

- o Dispute Settlement and Mediation
- o Victim/Witness Assistance
- o Operation I.D., Neighborhood Watch, Carrier Alert, and other crime prevention strategies
- o Court Assistance and Diversion
- o Substance Abuse, Intervention and Referral
- o Information and Referral

The resident organizations at all six housing sites developed action plans with the assistance of the crime prevention staff. These action plans concentrated on dispute settlement, crime prevention strategies and victim assistance. Each site now has a trained mediator for settling disputes. However, this program was not operational until May due to the need to explain the dispute settlement program to residents and solicit volunteer mediators from the sites.

Greater success was experienced in the implementation of crime prevention strategies. Resident crime prevention staff visited every unit at all six sites to mark valuables as part of Operation I.D. This program also helped introduce the resident crime prevention person to the residents of the housing sites. In addition, resident staff have visited all elderly residents at their sites as part of the Carrier Alert Program for the Elderly. This has lead to at least weekly contacts with all elderly residents at the sites.

In the area of Victim Assistance, a program of visiting with each victim has been developed. These visits have proven helpful in soliciting additional information for the Police Department and in introducing the dispute settlement program to the residents. According to the Charlotte Police Department, this information has led to arrests, cases cleared and property recovered.

The other goals have not been addressed in the resident action plans. Activity in these areas has been confined to the resident crime prevention person making referrals to other agencies or to the Housing Authority staff. Resident staff have received some training in alcohol and drug prevention techniques and more is planned in conjunction with the Council on Alcoholism, Randolph Clinic and Mental Health Department. These counseling efforts have been assisted by a therapist through an agreement with Mecklenburg County Mental Health Services.

Court assistance, substance abuse and information and referral will be emphasized more in the second and third years of the program. The Housing Authority believes that the residents must feel successful at their primary goals (i.e. crime prevention) before beginning programs in counseling, information and referral.

These action plans achieved two of their five objectives for an achievement rate of 40%.

1. To decrease the incidence of crime by at lease 20% a year over the next three years.

The incidence of Part I Offenses in participating housing sites declined by 8%. While not achieving their objective, this is better than City-wide crime rates which declined 2%, and better than all Housing Authority housing sites where crime increased by 2%. The program has decreased those crimes on which the program has focused: burglary (-30%), and larceny (-20%). Other crime rates are expected to decline as the program focuses on crimes against persons during the next two years.

2. To decrease the number of arrests of residents for crime both within and outside their developments by at least 15% each of the next three years.

There was a 14% decline in the number of arrests in housing sites with crime prevention programs. All Housing Authority housing sites experienced a 15% decline in the number of arrests at residents. This objective achievement should continue as the dispute settlement program develops.

3. To establish neighborhood dispute settlement programs in each of the six neighborhoods run by residents.

As noted above, each of the six sites had established a dispute settlement program by May 1985. This program took longer than expected to implement due to an early emphasis on crime prevention strategies as a method to build rapport between residents and staff. Once this rapport was established, a dispute settlement program could be implemented.

4. To successfully mediate 50% of the neighborhood disputes as an alternative to court or police intervention.

Due to the delays in implementing the dispute settlement program, this objective was not achieved. Emphasis this year was on implementing the dispute settlement program. However, base year data on this objective was collected.

5. To reduce the number of repeat domestic and neighborhood dispute calls to the police by 20% a year for the next three years.

As noted above for objective four, only base year data was kept on this objective due to the emphasis placed on implementing the program. The Charlotte Police Department believes that the limited efforts of the resident staff have eliminated some calls for police services. Objective achievement is expected next year with the full year's implementation of the dispute settlement program.

FY86 OBJECTIVES

There are no changes recommended in these objectives for FY86. The Housing Authority remains confident that they can achieve these objectives in FY86 now that they have implemented their basic program. During FY86 the Housing Authority plans to emphasize the dispute settlement program and to target crimes against persons through this program. These emphases are adequately reflected in the existing objectives.

March 1986

BUDGET AND EVALUATION DEPARTMENT
CONTRACT EVALUATION REPORT

CONTRACTOR: CHARLOTTE UPTOWN DEVELOPMENT CORPORATION
CONTRACT AMOUNT: \$162,304
CONTRACT PERIOD: July 1, 1984 to June 30, 1985

INTRODUCTION

The Charlotte Uptown Development Corporation has requested continued funding in FY86. As part of the funding process, the Budget and Evaluation Department has reviewed CUDC's progress toward achieving the objectives contained in the current contract. This review is based on the year-end progress report submitted by CUDC, conversations with other City staff who have been involved with CUDC on projects undertaken in FY85 and from interviews and conversations with CUDC staff. An analysis of objectives achievements and a review of proposed objectives for FY86 is provided below.

FY85 OBJECTIVES

The FY85 contract between the City and CUDC contains ten objectives which focus on the support of economic development activities in the Uptown Area and coordination of public/private development efforts in the Uptown Area.

1. Pursue the construction of a short-term parking facility in the North Tryon Street Area.
2. Pursue the development of the Marketplace Center in First Ward.

During FY85, significant progress was achieved toward the construction of a Marketplace/Parking facility. The Carley Capital Group assembled options on the land needed to construct the Marketplace. Preliminary designs for the building were completed. The complex financing of the project, including the application for and approval of a UDAG grant, was secured. The timetable for completion of this project will include exercising land options during 1985; construction to begin early in 1986, with the project to be completed in mid-1987.

3. Administer CUDC's existing tax-exempt loan program.

The tax-exempt loan program was created in 1982 to further redevelopment in the Uptown Area. This program offers two approaches to potential borrowers. Funds can be secured either through a \$5 million loan pool of fifteen lenders or through a separate borrower/lender program. Applications for both programs are received by the CUDC and are reviewed by the loan committee. All projects must fall within the specified redevelopment areas and meet the objectives of the uptown redevelopment plan.

During the past fiscal year, six loans were approved totalling \$9.3 million all utilizing the separate borrower/lender, tax-exempt financing program.

4. Coordinate the public/private transportation partnership in Uptown Charlotte.

As a follow-up to the October, 1983 transportation symposium, several transportation committees were formed to develop solutions to the transportation problems. Recommendations were presented and adopted by the CUDC Board and the Transportation Steering Committee in August, 1984. Since August, 1984, staff efforts have concentrated on two recommendations--employee survey and a staggered hours/flex-time pilot program.

Employee survey: CUDC has had preliminary meetings with representatives of the 15 largest uptown employers. Fourteen of the fifteen have agreed to conduct employee surveys. Each company's questionnaire is customized for the particular company. Five surveys have been conducted and the remaining nine are being finalized.

Staggered hours/flex-time: The objective of this pilot project was to evaluate the impact of such a program on a company's operations and employee attitudes. A number of companies have been contacted concerning implementing a pilot project. The City has begun using a staggered hours/flex-time schedule for some employees. Several other employers have asked to see the results of their employee survey before committing to a pilot project.

5. Pursue the recommendations of the housing, office space/retail and industrial committees.

Housing: In order to encourage continued interest in the Uptown housing market, the CUDC worked with a group of local lenders to develop a tax-exempt, variable rate mortgage program for owner-occupied housing units in the Uptown area. In December, 1984, the \$21 million Uptown Residential loan program became effective with 15 participating lenders. In order to qualify for this program, the borrower must be an owner-occupant, first-time homeowners and first resident of the housing units. Mortgage rates will vary based on the recent three-month average of interest payable on 1-year U.S. Treasury Bills. As with the commercial loan program, applications will be submitted to CUDC. A Design Review Committee of seven members (three Uptown residents, one CUDC representative, a lender and two City staff) will review and approve all submissions. To date no loans have been made under the program.

Office Space: In 1984, CUDC received a presentation on the status of Uptown office space. Some of the findings of that report included: Uptown office construction is being outpaced by suburban construction by a 4:1 ratio; Uptown office space is growing, but at a decreasing rate; parking availability is the only obvious advantage which the suburbs offer.

In order to address these items, three recommendations were made: prepare a promotional piece to promote the advantages of Uptown office space; create a network of executives to serve as Uptown advocates encouraging businesses to locate or stay in the center city; support the Central Charlotte Association's public relations effort to deal with the public perception of Uptown Charlotte.

During FY85, a committee and the CUDC staff have begun accumulating resource material for the promotional piece.

Industrial: In February, 1984, CUDC reviewed a status report on the 125 acre, West Morehead area. A process to develop an economic strategy for revitalization of the area was begun. In the summer and fall of 1984, a consultant was employed to assess the economic opportunities and identify specific target uses for the area. Six specific actions were recommended: 1) expand the urban redevelopment area; 2) establish a commercial loan program for renovation of existing buildings; 3) include the area in the residential loan program; 4) establish a marketing effort; 5) assemble land for development; and, 6) establish a business incubator center. The Board of the CUDC accepted the recommendations. The Planning Commission was requested to develop a land use plan and conduct the necessary tasks to expand the redevelopment areas. The housing loan program was created which is available in neighboring Third Ward. CUDC is exploring the extension of the commercial loan program to the area. Other recommendations, including the marketing effort, incubator center and land assemblage will be continued in FY86.

6. Work toward completion of the 2005 land use plan as it applies to Uptown development.

CUDC's involvement in the 2005 Plan primarily focuses on in review, comment and support for the recommendations for the Uptown Area. Although the 2005 Plan has not been formally adopted, CUDC has worked to implement recommendations contained in the various area plans which relate to the Uptown area.

7. Assist and support the City and the Central Charlotte Association with the promotion of the Tryon Street Mall.

CUDC's primary role in the promotion of the Tryon Street Mall focuses on encouraging the renovation of properties and other economic development activities along the Mall. Although no new loans have been made this year to Tryon Street businesses, the development of the Marketplace and the approval of a redevelopment loan to the Carley Group for renovation of the Carolina Theater will have significant impact on the Mall.

8. Continue to support capital improvements Uptown.

CUDC's major efforts have been focused on the development of a "definition plan" for an expanded Convention Center, Performing Arts Center, Trade Mart and other complimentary facilities such as a hotel, office building and retail space. The purpose of the plan is to package this group of facilities with sufficient legal and economic inducements from the public sector, to make their construction financially feasible and marketable by private enterprise.

CUDC's role has included the selection of a consultant to prepare the necessary documentation required by developers and to maintain liaison between the public sector and private developers throughout the project.

9. Continue to explore the development of the CUDC block.

No additional property was acquired in FY85. No actions were undertaken to develop the property. The completion of the West Trade Street Boulevard project should enhance the marketability of this block and improve the climate for major investment in the area.

10. Recognize individuals and businesses who contribute to the economic development of Uptown.

No programs were developed in FY85.

FY86 OBJECTIVES

1. Complete the Marketplace Center/Parking facility project.

As agents for the City, continue to monitor the Marketplace Center/Parking facility through completion. Develop alternative approaches and strategies if necessary to insure that the short-term parking requirements for the office, retail and cultural facilities are met at a reasonable cost.

2. Pursue the development of a Performing Arts/Convention Center complex.

Retain a consultant to work with CUDC to prepare a definition plan for a series of public and private facilities including a Performing Arts Center, and expanded Convention Center, a Trade Mart and other complimentary commercial facilities. Establish a task force composed of key individuals from various constituent groups to work with the CUDC Steering Committee and the consultant. Coordinate this effort with the Coliseum/Convention Center Authority's on-going study.

3. Generate new commercial loans through CUDC's tax exempt loan program.

Encourage the renovation of existing commercial buildings in the four redevelopment areas uptown. Working with property owners, investors and the City, develop plans for rehabilitating buildings to make them functionally efficient and aesthetically attractive. Review procedures that will make the program more efficient and productive.

4. Coordinate CUDC's \$21 million residential/loan program. Encourage further public improvements in Fourth Ward.

Working with the lenders, the Design Review Committee and the originating agent, market the program to the development community. Encourage utilization of the funds by taking necessary actions to make the program attractive to both the developer and the end-borrower. Demonstrate the need and value of making additional public improvements to the Fourth Ward neighborhood which will stimulate further housing and a greater tax base.

5. Continue to explore development of the CUDC block.

Evaluate CUDC's land holdings along West Trade Street and explore various approaches to improve the physical environment in and around the area. Work with the Committee to restore and preserve Third Ward, the NCNB Community Development Corporation and the City in developing strategies to eradicate blight from the area.

6. Coordinate public/private transportation management program.

Develop specific programs with the City's Department of Transportation and the uptown business community which will help alleviate peak-hour traffic. Complete adopted recommendations and institute new efforts to effectuate other Steering Committee recommendations.

7. Prepare promotional material about office space and establish network system to expose its virtues.

Working through a CUDC Committee on uptown office space, prepare concise literature for distribution to assist office building owners in the marketing of uptown office space. Establish a network approach for individuals or groups to assist in promoting uptown to organizations making locational decisions.

8. Evaluate West Morehead area recommendations for a commercial loan program, an incubator center and a marketing plan.

Working through CUDC's Committee on West Morehead and the Charlotte-Mecklenburg Planning Commission, evaluate recommendations for this area to see if they are compatible with long-term development objectives. Initiate policies and actions which are compatible to public/private needs for the area.

9. Promote day care facilities uptown.

In conjunction with other organizations and businesses, study the possibility of improving the uptown day care situation for working parents. Work with corporations who can make material and meaningful changes in this service area.

BUDGET AND EVALUATION DEPARTMENT
CONTRACT EVALUATION REPORT

CONTRACTOR: Charlotte Convention and Visitors Bureau
CONTRACT AMOUNT: \$1,052,007
CONTRACT PERIOD: July 1, 1985 to June 30, 1986

INTRODUCTION

The Charlotte Convention and Visitors Bureau (CCVB) has requested continued funding for FY86. These funds would be used to promote and attract conventions and visitors to the Charlotte area. Monies are dedicated for this purpose from the hotel/motel occupancy tax according to the following schedule:

- 50% of first million dollars
- 35% of second million dollars
- 25% of the remainder

The purpose of this report is to review the effectiveness of the Charlotte Convention and Visitors Bureau at meeting the objectives contracted for by the City.

The status of achievement information which follows is based upon a mid-year progress report submitted by CCVB, conversations with CCVB staff and a review of the Bureau's 1985-86 Operating Plan and Budget.

FY85 OBJECTIVES

The FY85 contract between the City and CCVB contains six objectives of which CCVB achieved four objectives.

1. Promote and recruit conventions, meetings and trade shows in State, regional and national corporate and association markets.

As of May, CCVB has booked 53 conventions during their first year of operation, an increase of 13 conventions from the same period in the preceding year. Eight more conventions are pending. These bookings resulted from the development of a number of items during the year, including a convention bid packet which is sent to organizations very interested in convening in Charlotte. An exhibit booth was also developed for use at trade shows and conventions.

2. Communicate the benefits of Charlotte as a convention and visitor destination through the production of audio-visual presentations.

This objective was not achieved. The audio visual presentation is scheduled for completion by July 1985. This project was delayed due to the numerous proposals received and the need to resolve the issues raised by these proposals. However, a slide library has been developed and slides have been distributed to magazines and booked conventions as part of the CCVB's efforts to promote Charlotte.

3. Communicate the benefits of Charlotte as a convention and visitor destination through the production and distribution of brochures and other printed materials.

CCVB produced and distributed a quarterly newsletter and brochures on Attractions, Accommodations, Dining, Convention Services and Calendar of Events. These brochures are distributed as part of bid packages, trade shows and in response to mail inquiries. In addition, the Calendar of Events is sent to all hotels, which leave the Calendar of Events in their rooms as part of their guest information package.

4. Communicate the benefits of Charlotte as a convention and visitors destination through an active public relations program including regular press releases, preparation and distribution of articles in trade, professional and consumer publications.

As of May, the Bureau has written and distributed 21 press releases on topics ranging from "Charlotte in Midst of Hotel Boom" to "Survey: Tourism, Conventions Benefit City." These releases or subsequent articles appeared in a number of trade magazines, including: Meetings and Conventions, Meeting News, Destination Magazine, Canadian Travel Press, North Convention Guide, Travel Host Magazine, and Successful Meetings.

5. Promote group tours and tourism in Charlotte.

CCVB developed a group tour guide and utilized the guide to target specific interests of the motor coach tour operators. The Bureau also jointly sponsored, with the Central Charlotte Association, a Visitors Information Center as a pilot project. The Center opened in December, 1984 and provides information on Charlotte to visitors in the Uptown area. However, this center may not reach

a segment of tourists and visitors through Charlotte due to the Uptown location and lack of short-term free parking. The CCVB is monitoring this pilot project and will decide on the projects future during FY86.

6. Maintain statistics to develop a quantitative data base so that quantifiable objectives may be developed for FY86.

While data has not been developed to produce more quantifiable objectives, the Bureau has been very active in this area. However, much of the data will not be available until mid FY86. The CCVB contracted with the Urban Institute to develop data on motor coach tours and convention activity. This study has been delayed in order to ensure the hotels of the confidentiality of the information provided by the hotels. Data on the economic impact of conventions is being gathered through a survey in conjunction with the International Association of Convention and Visitors Bureau. This survey is on schedule and should be completed by March, 1986. The Bureau has kept very good statistics on their internal activities (i.e. visitor inquiries, phone call leads, mail solicitations). Information was also gathered on the community's attitude towards tourism, which indicated that 73% of Charlotte/Mecklenburg residents believe that the community gains from tourism and conventions.

FY86 BUDGET

The CCVB proposed budget calls for spending \$1,052,007, a 9% decrease from the FY85 budget. This funds 12 full-time positions and two part-time position.

This decrease is due mostly to the elimination of first year costs for capital and collateral, which totalled \$287,746 in FY85. The FY85 budget proposes to fund the other program functions as follows:

- o Administration, including all personnel expenses, to increase by 13% to \$458,713
- o Advertising and Promotions to decrease 27% to \$310,200 due to the elimination of start-up collateral costs.
- o Special Projects to be funded for the first time at \$25,000.

- o Convention Sales and Services to increase 21% to \$115,004.
- o Communications to increase 344% to \$98,006 due to the consolidation of printing costs.
- o Tour and Travel to increase 70% to \$45,084.

While the contract does not require a line item justification, discussions with CCVB indicate that the cost increases are a general reflection of the increased levels of activity planned during their second year of operation. For example, CCVB made only one "blitz" trip in FY85; four are planned for FY86.

CCVB projects a balance of \$102,752 for FY85 which they propose to carry forward to FY86.

FY86 OBJECTIVES

The CCVB established the following goals in their FY86 Operating Plan and Budget.

- o Develop a long range plan for the Charlotte Convention and Visitors Bureau.
- o Develop a strategic marketing plan for Charlotte including all travel/convention market segments.
- o Maintain convention trade, motorcoach and in-flight advertising based on the 1984-85 schedule.
- o Increase familiarization tours for meeting planners, travel agents, tour operators and travel writers.
- o Maintain full schedule of travel/convention trade shows and marketplaces.
- o Increase convention mail solicitation effort to 2,000; double convention bookings from 40 to 80.

The Budget and Evaluation Department has worked with the CCVB to develop the following objectives to measure goal achievement.

1. Promote and recruit conventions, meetings and trade shows in order to book 80 conventions during FY86.
2. Through the use of automated systems, provide "Housing Bureau" reservations representing 11,000 hotel rooms at multi-hotel conventions.

3. Develop a program to provide the local hospitality industry with a better understanding of the Bureau's services and programs by March 1986.
4. Develop a strategic marketing plan for Charlotte, including all travel/convention market segments by March 1986.
5. Communicate the benefits of Charlotte as a convention and visitor destination through the distribution of press releases and feature articles on Charlotte to trade and consumer media.
6. Promote motor coach tours in order to increase the number of motor coach tours. Establish a numerical goal after baseline data becomes available.
7. Promote group tours and tourism in Charlotte by developing the following products:
 - Black Heritage tour itinerary
 - Festivals brochure
 - Christmas brochure
8. Increase from five to ten the number of familiarization tours for meeting planners, travel agents, tour operators and travel writers.

BUDGET AND EVALUATION DEPARTMENT
CONTRACT EVALUATION REPORT

CONTRACTOR: GREATER CHARLOTTE CHAMBER OF COMMERCE

CONTRACT AMOUNT: \$114,180 - DISTRICT NUMBER 3
23,182 - DISTRICT NUMBER 2
\$137,362

CONTRACT PERIOD: JULY 1, 1984 TO JUNE 30, 1985

INTRODUCTION

The Greater Charlotte Chamber of Commerce has requested continued funding in FY86 for the Central Charlotte Association (CCA) to provide marketing, special events and public awareness activities in and around the Tryon Street Mall area, and specifically to benefit property owners in areas known as Municipal Services Districts Number 2 and Number 3. As part of the funding process, the Budget and Evaluation Department has reviewed the Central Charlotte Association's progress toward achieving the objectives contained in the current contracts. This review is based on the quarterly progress reports submitted by the Central Charlotte Association and on conversations with other City staff who have been involved with the projects undertaken in FY85.

The information contained in the quarterly reports detailed the Central Charlotte Association's involvement in a number of on-going festivals and activities. On the basis of the quarterly reports, it is difficult to determine the extent of CCA's involvement which can be attributed to these contracts. However, the summary of contract expenditures on pages 4 and 5 of this evaluation, provides a general gauge of the extent to which the actions can be attributed to these contracts.

FY85 OBJECTIVES

The FY85 contracts between the City and the Greater Charlotte Chamber of Commerce contain eight objectives which emphasize marketing, public relations and promotional events to benefit the Municipal Services Districts Number 2 and Number 3.

- 1. Ensure the development and implementation of marketing plans for Districts Number 2 and Number 3.

During the third quarter of FY85, CCA contracted with KPC/Research to conduct a demographic study of uptown - who uses it, how often, why and what can be done to increase their use of the area. In addition, CCA contracted with the Urban Institute and Lawrimore Communications to conduct a study of uptown users and their interests.

The results of these studies will be used to develop a comprehensive marketing plan for the center City, encompassing both Districts Number 2 and 3. This plan will be developed by CCA with its agency, Doggett/Lippi. This objective will be continued in the FY86 contract.

2. To foster activities that promote the expansion of commercial, retail and entertainment facilities.

During Mall construction, the primary emphasis was on maintaining the number of businesses in the area. To achieve this goal, CCA served as a liaison with area businesses and promoted uptown services.

To keep the businesses informed, updates were mailed to Mall area establishments in September, October and December, 1984. These mailings included information about construction progress and holiday plans for Uptown.

Additional media coverage of uptown services was attracted through public service announcements (PSA). One radio and one television PSA promoted holiday plans Uptown, at the request of CCA.

During the Mall construction period, six businesses closed (for various reasons) and eleven new businesses opened along the Mall.

Coldwell Banker is conducting a space inventory of properties along the Tryon Street Mall, for CCA. The results of this inventory will be used, in conjunction with the demographic and psychographic studies to begin a tenant mix study of the Mall area. This study, in turn, can be used to determine appropriate businesses to recruit for the area.

The new Tryon Street Mall vending program, which is being administered by CCA's Mall District Committee, was approved by Charlotte City Council on February 25. The ordinance established up to 44 fixed vending sites along the Mall, providing additional opportunities for retail in District Number 3.

To further facilitate the use of the Mall as an entertainment site, CCA has worked with the City to develop the Mall Use Application for Permit. This application will permit the regulation of special events along the Mall, and provide direction for groups wishing to hold their activities uptown.

3. Publicize or assist in publicizing activities, amenities and services.

One method by which CCA has helped to publicize uptown activities during FY85 has been through the informational kiosks on the Mall. Posters have been placed in the kiosks bi-weekly. Among the events publicized in the kiosks are: Discovery Place's Science of Sports exhibit, the Walking the Mall program (for Overstreet and Tryon Street Malls), the Tarradiddle Player's performances of Pinocchio, the St. Patrick's Day Parade, and SpringScene.

CCA has also helped promote uptown events and services through its update to Mall-area businesses. This bi-monthly update, which was begun during Mall construction, contains information on uptown activities, so businesses can make plans to tie-in their operations with the events (by extending store hours, planning cooperative activities, or not planning an event to conflict with one already scheduled).

In addition, CCA has made arrangements with Knight Publishing Company to produce four special advertising sections during 1985. The first section was produced in conjunction with the St. Patrick's Day celebration. It ran in the Charlotte News on March 13 and in the Observer on March 14. In addition to promoting the event, the section also reported on business participation in the event (in Districts 2 and 3).

An additional method by which CCA promotes uptown activities, amenities and services is through the use of the Visitor Information Center, which opened full time on March 25. The Center is a joint venture between CCA and the Charlotte Convention and Visitors' Bureau. It provides information about Charlotte in response to calls, letters and drop-in visitors. Among the materials provided through the office are Walking the Mall brochures, attractions and calendar brochures that include information about Mall-area events.

4. Design an overall graphics theme.

The Uptown logo, which was produced last year by Doggett/Lippi, is the central element in the current graphics program. CCA has used the logo in a variety of contexts, to encourage a uniform identity for the center city.

The logo has been used on the hats and aprons to be worn by Tryon Street Mall vendors. In addition, the logo is used on stationery prepared for news releases and related materials. Mall-area merchants have been notified that reproducible slicks of the logo are available for their use in advertising, on shopping bags, etc. Copies of the logo have been provided to Knight Publishing Company for use in appropriate advertising.

5. Develop an information/education program including an audio/visual program and speakers' bureau to explain the benefits and amenities in the uptown area and specifically in each zone.

The Visitor Information Center has provided a mechanism for providing information about uptown to the public. This objective has been deleted from the work program for FY86.

6. Develop an expanded program or planned promotional activities and special events.

During the first quarter of 1985, CCA planned the activities for 1985 and established an expanded volunteer structure to support these events.

The Uptown Animation Committee of CCA, which is responsible for CCA events, currently includes 95 members. Event chairpersons have been designated for each event/series planned for the year. Events in which the CCA participated this year included the Mall Opening Ceremony, Christmas Lighting Ceremony, the St. Patrick's Day Parade and Festival, SpringScene, Alive After Five and Summerstage '85.

7. Develop and distribute printed materials and brochures, as needed, to promote the uptown area.

In response to requests for materials, CCA has distributed appropriate fliers which were produced during 1984. These include the Mall area parking map and fact sheets concerning the Mall.

Tryon Street Mall fact sheets were also made available to the public through the Visitor Information Center. A schedule of CCA events for 1985 has been provided to interested parties. In addition, CCA has provided information to the Charlotte Convention and Visitors' Bureau for their quarterly calendar of events.

8. To assist the Charlotte Department of Transportation in promoting the uses and benefits of the Tryon Street Mall as the hub of the transit system and as a pedestrian place.

During the holiday season, to promote the use of the Mall by pedestrians and transit riders, CCA emphasized the safety/security aspects of the area. This included supporting and promoting the Crime Awareness and Prevention (CAP) program. A new CAP brochure was distributed to encourage additional uptown businesses to become involved in the program. A CAP seminar was held on November 14 to inform uptown business representatives of ways they can work with police to keep Uptown safe.

In addition, CCA has worked with the Department of Transportation to develop the Mall Closing Policy. This policy is designed to balance the transit and pedestrian elements of the Mall, to encourage special events without undue disruption of the transit system. The Mall Use application was similarly designed to accommodate these two aspects.

CCA worked with the Department of Transportation to encourage people to use the transit system to ride to the USFL games in February. CCA arranged for discount parking at some uptown parking decks for those attending the games. DOT place temporary transit stop signs in the shelters and in some kiosks. People were able to park conveniently uptown, catch a bus on the Mall and ride to the games. Over a hundred people took advantage of this opportunity.

FY85 EXPENDITURES

As of April 1, 1985 approximately \$59,134 of the \$137,362 total contract amount (43%) had been expended. Expenses were charged as follows:

Media and Image Campaign	\$18,354
Special Events	8,636
Insurance	813
Printing	3,464
Christmas Decorations	20,484
Multi-Media Program	748
Contingency (Public Address Equipment)	6,633
	<u>\$59,134</u>

Estimated expenses for the fourth quarter of FY85 were \$59,600 which include:

Media and Image	\$35,900
Special Events	13,700
City Services Fees	5,000
Contingency	5,000
	<u>\$59,600</u>

FY86 OBJECTIVES

The following objectives constitute the planned work program for FY86.

1. Ensure the development and implementation of a marketing plan for Municipal Services Districts Numbers 2 and 3.
2. Foster activities that promote the expansion of the commercial, retail and entertainment base in Municipal Service Districts Numbers 2 and 3.
3. Publicize or assist in publicizing activities, amenities, and services within Municipal Service District Numbers 2 and 3.
4. Develop an expanded program of planned promotional activities and special events.
5. Develop and distribute printed materials and brochures, as needed, to promote the uptown area and, specifically, Municipal Service Districts Numbers 2 and 3.
6. Assist the Charlotte Department of Transportation in promoting the uses and benefits of the Tryon Street Mall as the hub of the transit system and as a pedestrian place.

Exhibit B
 TRYON STREET MALL
 MARKETING BUDGET
 FY85-86

INCOME

Carry-over Funds	\$ 40,000
Est. Assessment Revenue*	<u>153,000</u>
 TOTAL	 \$ <u>193,000</u>

EXPENSES

SPECIAL EVENTS (itemized)	\$ 50,000
July - SummerStage	\$ 1,500
Nat'l. Ice Cream Day	1,500
August - SummerStage	1,500
September - Alive After Five	5,000
December - Tree-lighting, etc.	10,000
Lunchtime Events	3,500
March St. Patrick's Day	3,500
April SpringScene	5,000
May - Alive After Five	6,500
Fallfest band deposits, planning fees	10,000
June - SummerStage	2,000
Tenant Mix Study	12,000
Media & Image Campaign	55,000
Insurance	5,000
Seasonal Decorations(Christmas & other seasons)	50,000
Multimedia Program	5,000
Contingency (education, administrative & related expenses)	6,000
Services Fees	<u>10,000</u>
 TOTAL	 \$ <u>193,000</u>

*Revenue figure represents 83% derived from Zone A, 17% from Zone B.

2 Appointed by Mayor
5 Appointed by City Council

HOUSING AUTHORITY

(7 Members)

Membership - Appointed for five-year terms.

Responsibilities - To build, maintain, and operate safe and sanitary low-rental housing for persons of low income.

<u>MEMBER</u>	<u>DIST.</u>	<u>BUSINESS/ PROFESSION</u>	<u>ORIGINAL APPTMT.</u>	<u>RE- APPTMT.</u>	<u>TERM</u>	<u>EXPIRATION</u>
(M)John Tate. W/M		Banker	3/13/85		5 yrs.	12/17/89
(C)W. Donald Carroll W/M	1	Attorney	1/25/82		5 yrs.	12/17/86
(C)Hattie Harris B/F		Day Care Instructor	1/25/82		5 yrs.	12/17/86
(C)Catherine (Kitty) Huffman W/F	6	Retired Executive	1/10/83		5 yrs.	12/17/87
(M)Edwin E. Harris W/M	1	Developer	5/08/84		5 yrs.	12/17/88
(C)J. Randolph Taylor W/M	6	Minister	11/21/78	1/25/82	5 yrs.	12/17/86
(C)Walter Tucker B/M	2	Banker	9/23/77	9/14/81	5 yrs.	12/17/85

Housing Authority



OF THE CITY OF CHARLOTTE, N.C.

RAY H. WHEELING
EXECUTIVE DIRECTOR



COMMISSIONERS

W. DONALD CARROLL, JR., CHAIRMAN
J. RANDOLPH TAYLOR, VICE CHAIRMAN
EDWIN E. HARRIS, JR.
MS. HATTIE HARRIS
MRS. KITTY HUFFMAN
JOHN A. TATE, III
WALTER S. TUCKER

ADMINISTRATIVE OFFICES: 1301 SOUTH BOULEVARD
POST OFFICE BOX 36795
CHARLOTTE, NORTH CAROLINA 28236
TELEPHONE 332-0051

June 5, 1985

Dr. J. Randolph Taylor
Myers Park Presbyterian Church
Post Office Box 6160
Charlotte, North Carolina 28207

Dear Randy:

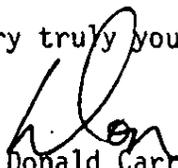
Thank you for your letter of May 23, 1985. Charlotte will miss your presence and guidance and the Housing Authority will especially.

This will acknowledge acceptance of your resignation as a member of the Housing Authority Board and our collective good wishes to you in your new undertaking as President of the San Francisco Theological Seminary. We hope that you will be able to attend our next regular meeting for a few minutes so that we will all be able to express our gratitude to you for the contribution you have made to the Authority.

By copy of this letter to the City Clerk, we request that she inform the Mayor and City Council of the vacancy created on the Authority Board by your resignation.

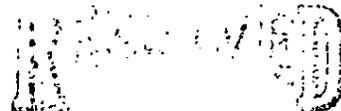
With best regards.

Very truly yours,


W. Donald Carroll, Jr.
Chairman

WDC:pk

CC: Housing Authority Commissioners
✓Ms. Pat Sharkey, City Clerk



JUN 7 1985

OFFICE OF CITY CLERK

2 Appointed by Mayor
3 Appointed by City Council

CIVIL SERVICE BOARD

(5 Members)

Membership - Appointments are for three-year terms and appointees must be electors of the City of Charlotte.

Responsibilities - Principal functions are to establish requirements for applicants for positions in the Police and Fire Departments; to give competitive examinations to such applicants, subject to reasonable limitations as to physical qualifications and moral character; to maintain a register of applicants passing such examinations, which register shall determine the appointments to be made in each of the departments; to hold hearings of an employee against whom charges have been preferred by the Chiefs, and to pass on all promotions and demotions within the departments.

<u>MEMBER</u>	<u>DIST.</u>	<u>BUSINESS/ PROFESSION</u>	<u>ORIGINAL APPTMT.</u>	<u>RE- APPTMT.</u>	<u>TERM</u>	<u>EXPIRATION</u>
(C)Marvin B. Smith W/M	2	Retired/Lance Pkg.	6/01/81	4/09/84	3 yrs.	5/15/87
(M)Wesley D. Clement B/M	1	Physician	7/12/83		3 yrs.	5/15/86
(C)William Pickens B/M	4	Unit Dir./CC Credit Serv.	1/22/79	5/07/79 4/26/82	3 yrs.	5/15/85
(C)Jan Thompson W/F	6	Jefferson Pilot Broadcasting	4/11/83		3 yrs.	5/15/86
(M)George Daly W/M	6	Attorney	6/28/84		3 yrs.	5/15/87

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Civil Service Board

Name Allegra M. Westbrook **Sex/Race** F/B **District No.** 2

Home Address 1509 LaSalle Street, Charlotte, N. C. **Phone No.** 392-3479
28216

Business Address Same as above **Phone No.** _____

Education B.S. - Fayetteville State University; B.L.S. - Atlanta University;
Certificate - Adm. & Management - University of Maryland.

Present Employer Retired - Public Library of Charlotte & Mecklenburg County

Job Title Assistant Director for Branch Services **Duties** Supervisor 15 branch

libraries w/ responsibility for staff training & development; helping to develop and implement policies and procedures for the library system.

Business & Civic Experience Board &/or Committee service - YWCA; Girl Scouts; Social Planning Council, United Way; Children's Home Society; Florence Crittenton; Friendship Trays; Meck Co Women's Comm. Task Force for Blueprint Conference & Women's Equality Day; Bethlehem Center; Charlotte-Mecklenburg Community Relations Committee.

Interests/Skills/Areas of Expertise Reading, travel, people-watching; information search and resource finding; studying and evaluating human personality and the human situation.

Comments _____

I understand that this application will be maintained in the active file for a period of one year only.

June 12, 1985
Date

Allegra M. Westbrook
Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Police, Firemen, Airport or where needed most

Name J. Albert Hicklin **Sex/Race** M / W **District No.** 7

Home Address 1533 Sterling Road, Charlotte, N. C. 28209 **Phone No.** 334-5995

Business Address 950 Charlotte Plaza, Charlotte, N. C. 28244 **Phone No.** 377-3500

Education Central High School - Charlotte; 1½ Years Woodrow Wilson College of Law

Present Employer Southeastern Fire Insurance Company (34 years)

Job Title Vice Chairman of The Board (10 Years-President) **Duties** Management of Company, Marketing, Rate Setting, Claims, etc.

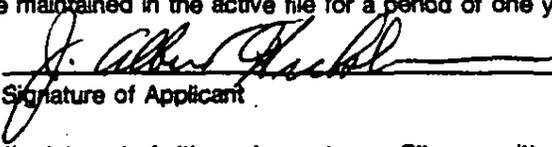
Business & Civic Experience Mecklenburg Kiwanis Club, Charter Member (33 Years). Kiwanian of the Year, Legion of Honor, Distinguish Service Award. Church, Tabernacle ARP, Chairman of the Board of Deacon, Deacon of the Year 1979; Teacher Fellowship Bible Class.

Interests/Skills/Area of Expertise Law Enforcement, improving downtown Charlotte, arson prevention, keeping Charlotte's Airport at its present high standards and improvement in our roads and streets.

Comments Enjoy working with people. Can make decisions after facts are known.

I believe waste can be prevented, if employees are concerned and properly trained.

No salary is necessary. Recommended by Minette Trosch.
I understand that this application will be maintained in the active file for a period of one year only.

January 30, 1985
Date 
Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

City Clerk
1983

7 Appointed by Mayor
13 Appointed by City Council

CHARLOTTE CLEAN CITY COMMITTEE

(20 Members)

Membership - Appointments are for three-year terms and appointees may reside anywhere in Mecklenburg County. No member may serve more than two consecutive full terms.

Responsibilities - Litter control ordinances and education; solid waste management recommendations; recycling projects; and prison alternatives through community service work programs.

MEMBER	DISTRICT	ORIGINAL APPTMT.	RE-APPTMT.	TERM	EXPIRATION
(C)Mike McLaurin W/M	4	6/28/82	6/13/83	3 yrs.	6/30/86
(C)David LaFave W/M	6	10/08/84		Unexp.	6/30/86
(M)Mary McDaniel W/F	2	10/06/80	7/11/83	3 yrs.	6/30/86
(C)Priscilla Duncan B/F	4	3/08/82	6/13/83	3 yrs.	6/30/86
(M)Jon S. Jenrette		6/07/85		Unexp.	6/30/86
(M)Craig Hunley		11/13/84		3 yrs.	6/30/87
(C)Joanna H. Roberts	6	9/10/84	6/10/85	3 yrs.	6/30/88
(M)Rowe Anderson		11/19/84		3 yrs.	6/30/87
(C)Ethel Grier		6/10/85		3 yrs.	6/30/88
(C)Lat W. Purser, III W/M	6	5/09/83	6/10/85	3 yrs.	6/30/88
(C)Joseph H. Spencer, Jr.		6/10/85		3 yrs.	6/30/88
(C)Jolene Baker W/F	4	11/16/81	6/14/82		
			6/10/85	3 yrs.	6/30/88
(C)Ann Schrader W/F	6	4/11/83		Unexp.	6/30/85
(M)Nancy Mayer W/F	7	1/25/83		3 yrs.	6/30/85
(C)Lois Barnhill B/F	1	10/08/84		Unexp.	6/30/87
(C)Jane Howard Billings W/F	7	6/10/85		Unexp.	6/30/87
(C)William Gorelick W/M	6	9/13/82	6/11/84	3 yrs.	6/30/87
(C)Ruth Morris B/F	2	11/16/81	6/11/84	3 yrs.	6/30/87
(M)Willie DeShields B/M	5	7/13/84		3 yrs.	6/30/87
(M)John M. Kingry W/M	7	7/13/84		3 yrs.	6/30/87

**City of Charlotte
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Clean City Committee

Name Eric A. Peterson Sex/Race M District No. Mint Hill

Home Address 4820 Golfview Ct, Charlotte, N.C. 28212 Phone No. 545-3515

Business Address P.O. Box 19245 Charlotte, N.C. 28219-0245 Phone No. 525-6930

Education Graduated, Ohio Wesleyan University, 1960, B.A. Business Administration

Present Employer Standard Management Corporation, Norwood, Massachusetts

Job Title General Manager; Standard Uniform Services Duties Responsible for Charlotte Division management.

Business & Civic Experience Captain, Taunton Volunteer Fire Dept., Syracuse, N.Y.

7 years; Institute of Industrial Launderers, 12 years; past chairman

Research & Development Committee, Board of Directors, Nominating Committee, Charlotte Area Boy Scouts of America.

Interests/Skills/Areas of Expertise Project development, Training.

Comments _____

I understand that this application will be maintained in the active file for a period of one year only.

July 17, 1984
Date


Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

9 Appointed by Mayor
16 Appointed by City Council

SISTER CITIES COMMITTEE

(25 Members)

Membership - Members are appointed for two-year terms. The Mayor appoints the chairperson as one of his nine appointments.

Responsibilities - To provide a program of planned and continuous contact between Charlotte and other designated cities, and their citizens, to bring together both municipal and voluntary community resources to strengthen international understanding by taking an active role in world affairs.

MEMBER	DIST.	BUSINESS/ PROFESSION	ORIGINAL APPTMT.	RE- APPTMT.	TERM	EXPIRATION
(C)Marian Beane W/F	4	Educator - UNCC	*4/05/82	4/09/84	2 yrs.	4/05/86
(C)Anne Bowers B/F	1	Educator - Retired	*4/05/82	4/09/84	2 yrs.	4/05/86
(M)Peggy Beckwith B/F	1	Sickle Cell Director	*4/05/82	5/22/84	2 yrs.	5/30/86
(C)Shirley Johnson B/F	4	Com.Rel./Bd.of Ed.	*4/05/82	4/09/84	2 yrs.	4/05/86
(C)Rita Allred	7	Professional Artist	4/09/84		2 yrs.	4/05/86
(M)Julia Mauldin W/F	6		*1/23/84	5/22/84	2 yrs.	5/30/86
(C)Rosemary Schmid W/F	6	Eng. Instr. - CPCC	4/05/82	4/09/84	2 yrs.	4/05/86
(C)Charles H. Noe W/M	6	Accountant	4/09/84		2 yrs.	4/05/86
(M)Klaus J. Bardt			5/22/84		2 yrs.	5/30/86
(C)John R. Pendleton W/M	7	Realtor	10/10/83	4/09/84	2 yrs.	4/05/86
(C)Carroll W. J. Toepffer W/M	6	Sales Manager	4/05/82	4/09/84	2 yrs.	4/05/86
(M)Marianne Becker			4/29/85		Unexp.	5/30/86
(C)John Nick Couchell W/M	5	Research & Dev. Bureau Police Dept.	2/25/85		Unexp.	4/05/86
(C)Russell Ford W/M	4	TV Pub.Affairs Dir.	5/23/83	4/09/84	2 yrs.	4/05/86
(M)Ann Waldo Cheng			5/22/84		2 yrs.	5/30/86
(C)David D. Townsend	4	Business Administrator	4/09/84		2 yrs.	4/05/86
(C)Ed Lasher W/M	4	City-Real Estate Div.	4/09/84		2 yrs.	4/05/86
(M)Manuel L. Zapata	6		5/22/84		2 yrs.	5/30/86
(C)David L. Wolfe	5		4/09/84		2 yrs.	4/05/86
(C)Margaret F. Palmer W/F	0	College Instr.-Spanish	4/09/84		2 yrs.	4/05/86
(M)Georgia J. Lewis	6		5/22/84		2 yrs.	5/30/86
(C)Barbara M. Smith	0		4/09/84		2 yrs.	4/05/86
(C)Eva Walker W/F	6	Educator/Jr. H. S.	5/23/83	4/09/84	2 yrs.	4/05/86
(M)William R. Tweedy	3		5/22/84		2 yrs.	5/30/86
(M)Stefan Blum			4/29/85		Unexp.	5/30/86

*Member of previous committee.

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Committee for Sister Cities.

Name Bernard L. Schroder. **Sex/Race** M/W **District No.** 6

Home Address 6023 Brookhaven rd. Charlotte, NC 28210 **Phone No.** 553-1892

Business Address same **Phone No.** same

Education Textile Engineer with BS in chemistry. Studied in the Netherlands and Switzerland. Fluent: French, German, Dutch. Knowledge Spanish.

Present Employer Selfemployed..

Job Title _____ **Duties** _____

Business & Civic Experience Set up network of Agents in W/Europe for Union Carbide. Technical & Commercial repr. for U.C.C. and Ciba Corporation. General Sales Mgr for Mineral Research & Development Corp. of Charlotte.

Interests/Skills/Areas of Expertise Public Relations.. Tennis, Stamps, Painting in Oils and Watercolors (Exhibiting). Negotiations for new industries to come to this area. Foreign travel (not as a tourist).

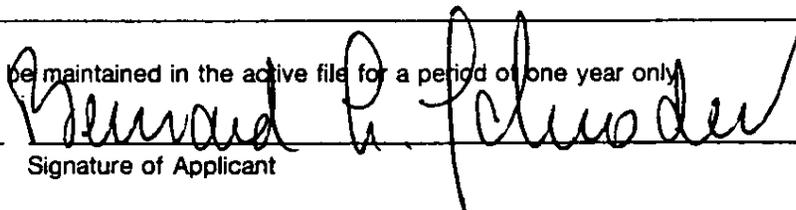
Expertise: Public Relations all over the world.

Comments _____

I understand that this application will be maintained in the active file for a period of one year only

June 2, 1985.

Date


Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Sister Cities Committee

Name Lyn R. Renwick **Sex/Race** F/W **District No.** 7

Home Address 5646E Via Romano, Charlotte, N. C. 28226 **Phone No.** 364-9183

Business Address _____ **Phone No.** _____

Education Mundella Academy - England.

Present Employer _____

Job Title Homemaker **Duties** _____

Business & Civic Experience Received first "New Neighbor of the Year" award in Charlotte.
Past Grand Regent, Catholic Daughters of America. Held various offices in Women's
Auxiliary, Homebuilders Association; presently a national director.

Interests/Skills/Area of Expertise Enjoy entertaining, handwork; interested in the arts
and travel.

Comments Have traveled extensively and enjoy meeting people of other cultures, and
feel this would be helpful in working on this committee.

I understand that this application will be maintained in the active file for a period of one year only.

6/17/85 Lyn R. Renwick
Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

PLEASE DO NOT SUBMIT RESUMES

**City of Charlotte
Application for Appointment**

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: TWIN City - Sister City Program

Name SIMON Estroff Sex/Race M District No. 7

Home Address 1139 COURT DR - 28211 Phone No. 364-8229

Business Address 531 S. College St 28202 Phone No. 372-3987

Education B Bsc - MARKETING - OHIO STATE UNIVERSITY '59

Present Employer Independent Sales Representative

Job Title _____ Duties _____

Representing 4 MANUFACTURERS LINES, Womens apparel, in

Business & Civic Experience CHARLOTTE Jewish Federation Board, 3 STATES

Assumed leadership role in several areas, including CHAIRMANSHIP OF Project Renewal, a campaign to educate and RAISE FUNDS FOR A "LINKED COMMUNITY," NAZARIT ELIT, in Israel.

Interests/Skills/Area of Expertise I have great interest in people to people programs, and social programs designed to help people help themselves

Comments I would consider IT AN HONOR to serve on the Charlotte COMMITTEE DESIGNATED ABOVE.

I understand that this application will be maintained in the active file for a period of one year only.

Date 4/6/1984 Signature of Applicant Simon Estroff

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.

City of Charlotte
Application for Appointment

Applications should be typed or printed in black ink.

Committee, Commission, Board or Authority: Sister Cities Committee

Name John B. Kuhn **Sex/Race** M/Caucasian **District No.** _____

Home Address 1217 Charter Place, Charlotte, N. C. 28211 **Phone No.** 366-9629

Business Address P. O. Box 250, Monroe, N. C. 28110. **Phone No.** 377-6506

Education B.S. Psychology, Manhattan College, Riverdale, N. Y. - 1955

Present Employer United Carolina Bank

Job Title Senior Vice President - Personnel Resources **Duties** Planning and Administration of Personnel Resources Programs for the Corporation.

Business & Civic Experience 27 Years experience in planning and directing personnel management programs with four corporations. Presently, Senior Vice President/ Personnel Resources - United Carolina Bank.

Interests/Skills/Areas of Expertise Administration and Planning. Have traveled and lived abroad. Interested in foreign affairs, world history, and development of human relations through understanding of diverse backgrounds and interests.

Comments In view of the deadline, this application is submitted directly rather than through an official.

I understand that this application will be maintained in the active file for a period of one year only.

March 30, 1984 John B. Kuhn
Date Signature of Applicant

The Mayor and City Council appreciate the interest of citizens in serving on City committees. Applications should be sent to:

Office of the City Clerk
600 East Trade Street
Charlotte, North Carolina 28202

A personal contact with the Mayor's Office or a City Councilmember is recommended.