AGENDA

Meeting Type:	B
Date:	04/12/99

City of Charlotte, City Clerk's Office

Mayor Patrick McCrory *Mayor Pro Tem Lynn Wheeler*

Rod Autrey
Charles Baker
Patrick Cannon
Malachi Greene
Mike Jackson
Nasif Rashad Majeed
Don Reid
Al Rousso
Tim Sellers
Sara Spencer

OFFICE COPY

Council Agenda

CITY COUNCIL MEETING

Monday, April 12, 1999

5:00 p.m. — **Conference Center**

Dinner Briefing
(See Table of Contents)

7:00 p.m. — **Meeting Chamber**

- **Invocation**
- **Pledge of Allegiance**
- **Awards and Recognitions**
- **Formal Business Meeting**

1999 Council Retreat Priorities

Top Priorities for 1999

Transportation Plan

Policing Evaluation and Direction

State Roads Action: Increased Funding

Transit Plan and 1/2¢ Sales Tax: Implementation

West Side Strategic Plan Implementation

High Priorities for 1999

Corridor Plan

Planning for the City: The Economic Development and the Center City Plan

Court System: Expansion

Business Retention Strategy and Action Plan

Community Strategic Plan for Housing

Neighborhood/Business Revitalization Strategy

Eastside Strategic Plan

CITY COUNCIL AGENDA

Monday, April 12, 1999

TABLE OF CONTENTS

Item No.		Page No.	Attachment No.
5:00 P.M. DINNER BRIEFING CONFERENCE CENTER			
1.	Utilities Relocation Agreement with Duke Energy	1	1
2.	CMUD Solids Management Outsourcing	1	2
3.	Water Pressure Zone Boundary Change	1	3
4.	Convention Center Hotel Update	1	4
5.	Committee Reports by Exception - City Within A City Committee: Neighborhood Centers' Cost Sharing Plan and Property Management Contracts	1	
7:00 P.M. AWARDS AND RECOGNITIONS MEETING CHAMBER			
CONSENT			
6.	Consent Items	2	

Item No.		Page No.	Attachment No.
	POLICY		
7.	City Manager's Report	2	
8.	Convention Center Hotel and Parking Deck	2	5
9.	Charlotte-Mecklenburg Workforce Investment Consortium Agreement	5	6
10.	Neighborhood Centers' Cost Sharing Plan	7	7
	BUSINESS		
11.	Neighborhood Centers' Property Management Contracts	10	8
12.	Loan Program for Water Pressure Reducing Valves	12	
13.	Amend Council's Regular Meeting Schedule	14	9
14.	Nominations for Boards and Commissions	14	10-31
	CONSENT I		
15.	Various Bids		
	A. Water Mains to Serve Hood Road and Plaza Road Extension	20	
	B. Water Main Rehabilitation - Dilworth Neighborhood	21	
	C. Four-Door Sedan Vehicles	21	
	D. Pick-Up Truck with Crew Cab	21	
	E. Mini Cargo Van	22	
	F. 4x4 Extended Cab Pick-Up Trucks	22	
	G. Standard Cab Pick-Up Trucks with Dual Rear Wheel	22	

Item No.		Page No.	Attachment No.
	CONSENT I Continued		
H.	Two-Wheel Drive 4-Door Sports Utility Vehicle	22	
I.	Cab and Chassis Truck with Diesel Engine	23	
J.	Crew Cab and Chassis Truck	23	
K.	Special Utility Body for Crew Cab with Dual Rear Wheel	23	
L.	Special Utility Body for Crew Cab with Dual Rear Wheels #2	23	
M.	Special Utility Bodies	24	
N.	Chassis 5 Wheeled Tractor and Backhoe/Loader	24	
O.	Articulated Front End Loader	24	
P.	Class 1 Wheeled Tractor with Backhoe/Loader	24	
Q.	Steel Dump Bodies	25	
R.	Flat Dump Body	25	
S.	Contractors Dump Body	25	
16.	Resolution of Intent to Abandon Street and Set Public Hearing - A Portion of North Liddell Street	25	32
17.	Refund of Taxes	26	
	CONSENT II		
18.	Annual Contract for New Tires	27	
19.	Network Communications Technologies Contract Amendment	28	
20.	KBA Computer Services Contract	29	
21.	Amendment to Teksystems Technical Support Contract	30	
22.	Ramp B Change Order	31	
23.	Air Service Consulting Contract	32	

Item No.		Page No.	Attachment No.
	CONSENT II Continued		
24.	Noise Programs Consultant Contract	33	
25.	Tandem Dump Truck Cab and Chassis	34	
26.	Truck with Extended Cab and Chassis	35	
27.	Crew Cab Truck with Dual Rear Wheels	36	
28.	Transit Operator Scheduling Software Contract	37	
29.	Purchase of Refuse Collection Vehicle Cabs and Chassis Contracts	38	34
30.	Purchase of Refuse Collection Vehicle Bodies Contracts	39	35
31.	NCDOT Transit Technology Grant Authorizing Resolution and Budget Ordinance	40	
32.	FY98G Storm Water Maintenance Package - Renewal #1	41	
33.	Drainage Improvements for Gateway Village	42	36
34.	Lease Agreement for Parking at the Great Aunt Stella Center	44	37
35.	Microsoft Technical Support Contract Change Order	45	
36.	Acceptance of Grant Award for Police	46	
37.	Administrative Settlement of Condemnation	47	
38.	Property Transactions	47	
39.	Meeting Minutes	51	

5:00 P.M. DINNER BRIEFING
CONFERENCE CENTER

1. Utilities Relocation Agreement with Duke Energy

Staff: Bob Hagemann

Time: 30 Minutes

Attachment 1

2. CMUD Solids Management Outsourcing

Staff: Doug Bean

Time: 15 Minutes

Attachment 2

3. Water Pressure Zone Boundary Change

Staff: Doug Bean

Time: 15 minutes

Attachment 3

4. Convention Center Hotel Update

Staff: Jim Schumacher and Tom Flynn

Time: 15 Minutes

Attachment 4

5. Committee Reports by Exception

- **City Within A City Committee: Neighborhood Centers' Cost Sharing Plan and Property Management Contracts**

7:00 P.M. AWARDS AND RECOGNITIONS
MEETING CHAMBER

CONSENT

6. **Consent agenda items 15 through 39 may be considered in one motion except those items removed by a Councilmember. Items are removed by notifying the City Clerk before the meeting.**

Staff Resource: Julie Burch

POLICY

7. **City Manager's Report**

8. **Convention Center Hotel and Parking Deck**

Action: **Recommend that City Council approve:**

A. **A resolution approving four agreements with StarPort Partners (legal name chosen by Portman and Starwood for their joint venture) relating to the construction of a Westin Convention Center Hotel and Parking Deck and authorizing the execution of these agreements.**

B. **Rezoning petition 99-38 for a change from UMUD to UMUD-O for the hotel and parking deck site located at the corner of South College Street and East Stonewall Street.**

Staff Resources: Tom Flynn, City Manager's Office
Jeff Sachs, Strategic Advisory Group
Glen Hardymon, Kennedy, Covington, Lobdell & Hickman, LLP

Focus Area: Economic Development

Policy: Develop strategies to support Convention Center parking, hotel development and facility expansion plans.

Explanation:

- These agreements formalize the City's Memorandum of Understanding with StarPort Partners (formerly Gateway Partners). These agreements are consistent with the Memorandum of Understanding that the City Council approved on November 23, 1998.

- A summary of these agreements is attached. The following are key points in these agreements:

  1. The City pays $16 million to StarPort Partners to purchase ownership of the Meeting Space and leases it back to StarPort for $1 per year. The City also gets ownership of 500 parking spaces in a 1650-space deck which it leases back to StarPort to operate for $1 per year.

  2. StarPort Partners can get $1.5 million of the City's $16 million after the agreements are approved and they give the City a $1.5 million Letter of Credit. StarPort can get the remaining $14.5 million once final project financing and a "guaranteed not to exceed price" construction contract are in place and StarPort deposits its equity into escrow. The $14.5 million is secured through the general contractor's performance bond.

  3. StarPort agrees to a room block commitment of 600 rooms for 14 convention center event days per month, 24 months out at agreed-to prices.

  4. The City's interest in the parking spaces, meeting facility, and room block commitment are tied to the land and structured to survive bankruptcy.

  5. The City will pay StarPort Partners an estimated $125,000 for additional costs to reinforce the parking deck to accommodate future transit uses.

6. The City will reimburse StarPort Partners an estimated $500,000 to make Trolley Project improvements (bridge abutment, pedestrian walkway, retaining walls) that otherwise would have been made by the Trolley Project on this site. This is not a cost increase or decrease to the Trolley Project.

7. StarPort Partners have an MWBD goal of 10% for the project and a program to meet that goal that meets the City's Policy.

- The Coliseum/Convention Center Authority has approved these agreements for the purposes of meeting and parking space management and the room block agreement.

- The Planning Commission recommends (7-0) approval of the rezoning to UMUD-O. This rezoning request will allow the open space requirement of the office tower to be met by open space provided in front of the hotel. City Council held a public hearing on this rezoning on March 15, 1999.

Community Input:

- In June 1997 City Council created the Convention Center Maximization Committee which included representatives of all stakeholders in Charlotte's hospitality and tourism industry: Convention Center, HTA, CCVB, Center City Partners, uptown hotels, and Restaurant Association. The Committee made several presentations to City Council, community meetings, HTA meetings and Area Chamber meetings.

- The Maximization Committee recommendation to invest public funds in the Convention Center Hotel and Parking Deck was endorsed by the following organizations: Coliseum Authority, Convention and Visitors Bureau, Hospitality and Tourism Alliance, Center City Partners and Charlotte Chamber.

Funding:

- The funds for the City's $16 million investment in this project will come from the 1% Prepared Food Tax and the second 3% Hotel/Motel tax. These funds can only be used for Convention Center purposes.

- The funds for the $125,000, to preserve the City's transit option, will come from the Transit Fund.

- The funds for the $500,000 Trolley Improvements will come from the Trolley Project Account.

Attachment 5
Recommendation from the Planning Commission on Rezoning Petition #99-38.

9. Charlotte-Mecklenburg Workforce Investment Consortium Agreement

Action: **Approve an amendment to update the Charlotte-Mecklenburg Job Training Consortium Agreement between the City of Charlotte and Mecklenburg County.**

Staff Resource: Stanley D. Watkins

Focus Area: City Within A City and Economic Development

Policy: A key initiative of the City Within A City (CWAC) focus area is to promote economic opportunities in CWAC neighborhoods and business areas. In Workforce Development, the CWAC focus area recommends consolidating job training and job development resources of public-sector agencies to meet employers' need for a skilled workforce.

Explanation:

- The existing Charlotte-Mecklenburg Job Training Consortium Agreement designates the City of Charlotte as the administrative and fiscal entity for the Job Training Partnership Act (JTPA). The amended agreement will designate the City as the administrative and fiscal entity for the Workforce Investment Act (WIA) and the Welfare-to-Work Program in addition to JTPA. The amended agreement will be called the "Charlotte-Mecklenburg Workforce Development Consortium Agreement."

- In 1985, the City of Charlotte and Mecklenburg County entered into an agreement allowing the City to act as administrative and fiscal agent for the Job Training Partnership Act.

- On August 7, 1998, WIA was signed into law for the purpose of consolidating existing federal job training programs into a one-stop delivery system. Also in 1998, the City received Welfare-to-Work Grant funds. These funds are designed to provide the hard-to-employ welfare recipient with skills necessary to secure and maintain employment eliminating their dependency on public assistance.

- The amendment to update the Charlotte-Mecklenburg Job Training Consortium Agreement needs to be approved by City Council at this time in order to meet a State deadline of April 19, 1999.

- The Mecklenburg County Board of Commissioners approved the Charlotte-Mecklenburg Job Training Consortium Agreement at their April 6, 1999 meeting.

Background:

- The local Workforce Development Board (WDB) is responsible for policy guidance and program oversight of WIA and Welfare-to-Work activities. The WDB is comprised of 24 members with a majority of business representatives appointed by the Mayor pursuant to the existing Consortium Agreement.

- The WDB is developing a five-year strategic plan to assist the City and County in the transition process to a consolidated job training service delivery. The strategic plan may generate additional recommendations.

- Council will be briefed on WIA during the April 5, 1999 City Council Workshop.

Attachment 6

- Charlotte-Mecklenburg Workforce Development Consortium Agreement
- Workforce Investment Act (WIA)
- Welfare-to-Work Program

10. Neighborhood Centers' Cost Sharing Plan

Action: **Approve a recommendation from the City Within A City Committee to continue allowing the tenants of the Neighborhood Centers to use the center space at no cost.**

Committee Chair: Rod Autrey

Staff Resource: Stanley Watkins

Focus Area: City Within A City

Policy: The City Within A City Strategic Plan stresses responsiveness to neighborhood needs and expanded community use of existing facilities.

Explanation:

- As part of the management privatization of the Neighborhood Centers, City Council requested staff to develop a cost sharing plan that will allow the tenants of the City's four Neighborhood Centers (Greenville, Belmont, Amay James and Alexander Street) to share in the operating expenses associated with the Centers.

- Staff developed four options for Council's consideration:

  1. Continue to allow the tenants to use the center space at no cost. The Neighborhood Centers currently house community service agencies and City/County staff that provide services to neighborhood residents.

  2. Charge a $6.00 per square foot rental rate annually and/or allow tenant agencies to donate in-kind administrative/clerical or professional services at $10.00 per hour. The $6.00 per square foot rate was determined to be the average maintenance cost of other agency space provided by the City. The $10.00 per hour rate for in-kind services is consistent with the in-kind rate used in the Neighborhood Matching Grants Program.

3. Charge a $3.00 per square foot rental rate annually and/or allow tenant agencies to donate in-kind administrative/clerical or professional services at $10.00 per hour. The $3.00 per square foot rate would allow the City to recover 50% of the average maintenance cost. The $10.00 per hour rate for in-kind services is consistent with the in-kind rate used in the Neighborhood Matching Grants Program.

4. Charge a $500.00 "flat rate" that would defray some of the City's operational costs and charge to all tenants and/or allow tenants to donate in-kind services at $10.00 per hour to offset rental fees.

Background:

- In 1997, City Council, upon the recommendation of the City Within A City (CWAC) Committee, approved a recommendation to subject the management of the Neighborhood Centers to a competitive bid process, develop a competition process and scope of services in consultation with community stakeholders, and develop a plan to share the cost of operating expenses with tenant agencies.

Committee Discussion:

- On March 3, 1999, staff presented Neighborhood Center cost sharing options to the CWAC Committee. The Committee voted 2-1 to continue allowing the Neighborhood Center tenants to use the center space at no cost. Councilmembers Rod Autrey and Sara Spencer voted in favor of the motion and Councilmember Tim Sellers voted against the motion. Councilmembers Mike Jackson and Patrick Cannon were absent.

- The Committee also directed staff to provide the following information as illustrated in the attachments:

  1. The number of full- and part-time employees for each tenant agency;

  2. The square footage leased by each tenant agency;

3. The actual maintenance costs for the four centers; and

4. A list of the types of services that tenants might provide to the City as in-kind service donations.

- Further Committee discussion centered around the appropriateness of "charging" tenants rental fees in light of the purpose or mission of the Neighborhood Centers in the community.

Community Input: Cost sharing proposals were shared with tenants of the Neighborhood Centers. Tenants stressed their concern with any rental fees that might be imposed on them.

Attachment 7
- Tenant Agency Information
- Neighborhood Centers' Operating Cost
- Examples of In-Kind Services
- Examples of Cost Sharing Options

BUSINESS

11. Neighborhood Centers' Property Management Contracts

Action:

Approve the City Within A City Committee recommendation to award two property management contracts for the City's four Neighborhood Centers as follows:

A. Award a five-year contract for the Alexander Street and Belmont Centers to Neal Properties, Inc. for $264,400; and

B. Award a five-year contract for the Amay James and Greenville Centers to Mecklenburg County Park and Recreation Department for $0.

Committee Chair: Rod Autrey

Staff Resource: Stanley Watkins

Focus Areas: City Within A City and Restructuring Government

Policy: The City Within A City Strategic Plan stresses responsiveness to neighborhood needs and expanded community use of existing public facilities. The Restructuring Government Focus Area calls for reviewing the management of City assets for opportunities to reduce cost and/or improve service delivery.

Explanation:

- Three bids were submitted for the five-year contract:
  - Professional Realty Management Co. (PRMC) for $665,441 for all four centers;
  - Neal Properties, Inc. for $557,5000 for all four centers; and
  - Mecklenburg County Park & Recreation for $0 for two centers (Amay James and Greenville); no bid on two centers.

- Neighborhood Development staff worked with the Privatization/Competition Advisory Board (PCAC) to review the bids. PCAC voted to recommend awarding two property management contracts for the City's four Neighborhood Centers as follows:

  1. Award a five-year contract for the Alexander Street and Belmont Centers to Neal Properties, Inc. for $264,400; and

  2. Award a five-year contract for the Amay James and Greenville Centers to Mecklenburg County Park and Recreation Department for $0.

- Significant PCAC discussion occurred around Mecklenburg County's $0 bid. Further investigation determined that an incremental cost to the County was represented in the bid in the amount of $184,302 over the five-year period.

- Over a five-year period, the City's cost to provide property management to the four centers would be $494,528. As a result of the property management privatization of the four centers, the net savings to the City over the five-year period will be $230,128.

Background:

- On June 23, 1997, City Council approved a recommendation to subject property management of the Neighborhood Centers to the competitive bid process. Neighborhood Development elected not to bid on the privatization contract.

- Requests for Qualifications were sent to 16 vendors. Responses were received from Neal Properties, Inc., Johnson Controls, Inc., Professional Realty and Management Co., and Mecklenburg County Park and Recreation Department. Johnson Controls, Inc. was eliminated from the qualification process and proposals were received from the remaining three vendors.

Committee Discussion:

- On February 19, 1999, the City Within A City Committee received an update on the Neighborhood Centers' Property Management Contract process.

- On March 3, 1999, the City Within A City Committee reviewed the Neighborhood Centers' Property Management Contract.

- The Committee voted 3-0 (Rod Autrey, Sara Spencer and Tim Sellers; Patrick Cannon and Mike Jackson were absent) to recommend that Council award a five-year contract for the property management of the Alexander Street and Belmont Centers to Neal Properties, Inc. for $264,400 and award a five-year contract for the property management of the Amay James and Greenville Centers to Mecklenburg County Park and Recreation Department for $0.

- The Committee's discussion focused on how Mecklenburg County could provide this service at no cost. In summary, Mecklenburg County has existing staff at Greenville and Amay James who could take on the responsibility of property management under their current duties.

Attachment 8

- City Within A City Committee Summary for February 19, 1999
- City Within A City Committee Summary for March 3, 1999

12. Loan Program for Water Pressure Reducing Valves

Action:

A. Approve a resolution that establishes a financial assistance program for customers installing pressure reducing valves (PRV) as a result of pressure zone boundary changes initiated by Charlotte-Mecklenburg Utilities (Utilities).

B. Approve an ordinance appropriating $1,500,000 from Utilities Fund Balance to a Pressure Reducing Valves Loan Program.

Staff Resource: Doug Bean

Explanation:

- Utilities' customers with property in areas affected by changes made to pressure zone boundaries may be at risk of incurring damage to plumbing and appliances connected to plumbing. To eliminate or reduce this risk, a pressure reducing valve (PRV) may need to be installed by a licensed plumber. The cost for this installation varies depending on the meter size and location. Most residential customers with a 3/4 inch connection will incur a cost of $200 to $300. The assistance program will provide no-interest loans not to exceed $300 for the 3/4 inch connections and not to exceed $600 for the 1- to 2-inch connections.

- The installation on larger size connections is more complex and can vary greatly. For this reason, a standard cost per size cannot be established. The program provides for loans on pressure reducing valves larger than 2 inches to be the actual cost up to a maximum loan amount of $5,000. The Utilities Director is authorized to review and adjust this amount when proof of unusual circumstances exists.

- The following are the maximum loan amounts:

Pressure Reducing Valve Size	Actual Up to
Up to 3/4 inch (typical residence)	$300
1 inch to 2 inch	$600
Above 2 inch	$5,000

- The loans are to be repaid within one year in 12 equal monthly payments. For future pressure zone changes, the Utility Director will have the authority to adjust maximum loan amounts to more accurately reflect actual costs.

- The budget ordinance is necessary to fund an estimate of the total cost of the assistance program.

Funding: Utilities fund balance will fund the appropriation. Unused funds and loan repayment will be returned to Utilities fund balance.

13. Amend Council's Regular Meeting Schedule

Action: **Amend Council's Regular Meeting Schedule by moving the September Zoning Meeting from Tuesday, September 21, 1999 to Thursday, September 23, 1999.**

Staff Resource: Brenda R. Freeze

Explanation:

- When Council set its Regular Meeting Schedule for 1999, the Zoning Meeting for September was set for Tuesday, September 21, 1999 because Monday, September 20, 1999 is Yom Kippur. As a result, the Board of County Commissioners set its meeting on Wednesday, September 22, 1999.
- Tuesday, September 21, 1999 will be the date for the City Council Primary.
- Council will need to amend its Regular Meeting Schedule to move this Zoning Meeting to Thursday, September 23, 1999 and the Clerk will notify all parties concerned of the corrected date.

Attachment 9
Current Meeting Schedule

14. Nominations for Boards and Commissions

Action: **Nominate candidates to serve on the following boards. Council may also reappoint eligible incumbents.**

A. AUDITORIUM-COLISEUM-CONVENTION CENTER AUTHORITY
One appointment for three years beginning May 1999. Anthony Hunt is eligible and would like to be reappointed.

Attachment 10

B. **CERTIFIED DEVELOPMENT CORPORATION**

Six appointments for three years beginning May 1999. In the business organization category, David Thompson is eligible and would like to be reappointed. William McCullough is not eligible. In the community organization category, Sally Wood did not meet Council's attendance requirements. In the local government category, Richard Bargoil is eligible and would like to be reappointed. In the private lending institution category, Thad Downs is eligible and would like to be reappointed, and Jerry McMurray did not meet attendance requirements.

Attachment 11

C. **CHARLOTTE MECKLENBURG DEVELOPMENT CORPORATION**

One appointment beginning immediately to fill an unexpired term ending November 2000. Henry Hicks has resigned.

Attachment 12

D. **CITIZENS' TRANSIT ADVISORY GROUP (CTAG)**

Two appointments beginning immediately and ending June 30, 2001. This new group will report to the Metropolitan Transit Commission (MTC).

Attachment 13

E. **CIVIL SERVICE BOARD**

One position beginning May, 1999 for three years. Valerie Woodard is eligible and would like to be reappointed.

Attachment 14

F. CLEAN CITY COMMITTEE

One position beginning immediately and ending June 30, 1999 and the next full three-year term to replace Jean Humiski, who has resigned. Two positions beginning immediately to fill unexpired terms ending June 30, 2000 to replace Alex Holloman and Marty Campbell, who have both resigned. Three appointments beginning July 1, 1999 for three years each. Jill Bietel is not eligible for reappointment; Minnie Mitchell and Dennis Warfle do not wish to be reappointed.

Attachment 15

G. CMUD ADVISORY COMMITTEE

One three-year appointment beginning July 1, 1999 to represent a water/sewer contractor. Richard Glassen is eligible and would like to be reappointed.

Attachment 16

H. COMMUNITY RELATIONS COMMITTEE

One appointment beginning immediately and ending June 30, 2001. Michael Nguyen did not meet attendance requirements. Two appointments for three years beginning July, 1999. Wanda Davis is eligible and wants to be reappointed; Leroy Miller does not wish to be reappointed.

Attachment 17

I. DOMESTIC VIOLENCE ADVISORY BOARD

One appointment beginning immediately, ending September 1999, and the next full three year term. William Jones has resigned.

One appointment beginning immediately and ending September 2000. Sondra Morgan has resigned.

Attachment 18

J. **HISTORIC DISTRICTS COMMISSION**
One three-year appointment beginning July 1, 1999 to represent a business owner-operator in Dilworth. Damon Rumsch is not eligible to be reappointed.

Attachment 19

K. **HISTORIC LANDMARKS COMMISSION**
Two appointments for three years beginning July 1999. David Martin and Scott Hirsch are eligible and would like to be reappointed.

Attachment 20

L. **HOUSING AUTHORITY**
One appointment beginning immediately to fill an unexpired term ending December 2000. Mialinda Hedgpeth has resigned.

Attachment 21

M. **MAYOR'S INTERNATIONAL CABINET**
Two appointments beginning immediately to fill unexpired terms. One will end February 2000 and the other February 2001. Peter Awute, representing an ethnic organization, and Jack Sommer did not meet Council's attendance requirements.

Attachment 22

N. **MINORITY/WOMEN'S BUSINESS DEVELOPMENT**
One appointment to fill an unexpired term beginning immediately and ending August 2000. Troy Watson did not meet attendance requirements.

Attachment 23

O. **NEIGHBORHOOD MATCHING GRANTS COMMITTEE**
Two appointments beginning May 1999 to serve two-year terms. Lillie Gilchrist and Bridgette Welton are eligible and would like to be reappointed.

Attachment 24

P. **PAROLE ACCOUNTABILITY COMMITTEE**
Two appointments beginning June 1999 for three years. Charles Spell and Robert Washington are eligible and would like to be reappointed.

One appointment to fill an unexpired term beginning immediately and ending June 2001. Ray Kluth has resigned.

Attachment 25

Q. **PLANNING COMMISSION**
One appointment for a three-year term beginning July 1, 1999. Wayne Johnson is eligible and would like to be reappointed.

Attachment 26

R. **PRIVATIZATION-COMPETITION ADVISORY COMMITTEE**
One appointment beginning immediately to fill an unexpired term ending 3/1/00, and the next full two-year term. Landon Wyatt did not meet Council's attendance requirements.

Attachment 27

S. **SISTER CITIES COMMITTEE**
Two appointments for two years beginning May 1999. Pamela Gibson and Suzanne Johnson have resigned.

Attachment 28

T. **STORM WATER SERVICES ADVISORY**
One appointment for three years beginning April 1999. Shay Baird, representing the land development category, is eligible and would like to be reappointed.

Attachment 29

U. **TREE ADVISORY COMMITTEE**
One position beginning immediately to fill an unexpired term ending December 2000. Frances Choice did not meet Council's attendance requirements.

Attachment 30

V. **ZONING BOARD OF ADJUSTMENT**
One appointment for three years beginning immediately. Jerry McMurray declined the appointment.

Attachment 31

Introduction to CONSENT

The consent portion of the agenda is divided into two sections: Consent I and Consent II.

Consent I consists of routine items that have been approved in the budget, are low bid, and have met MWBD criteria.

Consent II consists of routine items that have also been approved in the budget, but may require additional explanation.

Minority and Women Business Development Program (MWBD) Abbreviations:
BBE - African American
ABE - Asian American
NBE - Native American
HBE - Hispanic
WBE - Non-Minority Women

Contractors and Consultants
All contractors and consultants selections follow the Council approved process unless explained otherwise.

CONSENT I

15. Various Bids

A. Water Mains to Serve Hood Road and Plaza Road Extension — CMU

Recommendation: The Charlotte-Mecklenburg Utility Director recommends the low bid of $1,139,141.65 by Brewer's Excavating, Inc. of King, North Carolina. Construction of this project will extend water service to a rapidly growing area of Mecklenburg County. The needs are based on projected water service demand in the Reedy Creek area.

MWBD Compliance: Yes. The Utility Department has reviewed the Contractor's documentation and determined that Brewer's Excavating, Inc. is a City of Charlotte-approved Native American Enterprise. Brewer's has met the WBE goal and will make the good faith effort to meet the BBE goal if and when new subcontracting opportunities arise.

B. Water Main Rehabilitation - Dilworth Neighborhood

CMU

Recommendation: The Charlotte-Mecklenburg Utility Director recommends the low bid of $672,672 by RETUSA, Inc. of Greensboro, North Carolina. Rehabilitation and replacement of these water mains will greatly improve water service to the Dilworth neighborhood. This need is based on aging and corroded water mains resulting in increased maintenance costs, frequent breaks, and reduced flow rates and pressures. This project was approved in the FY98-02 Capital Investment Plan.

MWBD Compliance: RETUSA has met the MWBD program good faith effort requirements by providing adequate evidence in the form of solicitation letters and a phone log that indicates extensive efforts to provide subcontract opportunities. RETUSA has met the good faith efforts.

C. Four-Door Sedan Vehicles

Business Support Services

Recommendation: The Business Support Services Director recommends the low unit price bid of $11,717 by Parks Chevrolet of Charlotte, North Carolina be accepted for the City to receive unit prices on four-door sedan vehicles. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

D. Pick-Up Truck with Crew Cab

Business Support Services

Recommendation: The Business Support Services Director recommends the low unit price bid of $20,686.55 by Town & Country Ford of Charlotte, North Carolina be accepted for the City to receive unit prices on pick-up trucks with crew cabs, 8,800 Gross Vehicle Weight Rating (GVWR). The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

E. Mini Cargo Van — **Business Support Services**

Recommendation: The Business Support Services Director recommends the only unit price bid of $16,082 by Parks Chevrolet of Charlotte, North Carolina be accepted for the City to receive unit prices on mini cargo vans. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

F. 4 X 4 Extended Cab Pick-Up Trucks — **Business Support Services**

Recommendation: The Business Support Services Director recommends the low unit price bid of $21,376.50 by Town & Country Ford of Charlotte, North Carolina be accepted for the City to receive unit prices on 4X4 extended cab pick-up trucks, 5,600 GVWR. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

G. Standard Cab Pick-Up Trucks — **Business Support Services**

Recommendation: The Business Support Services Director recommends that the low unit price bid of $18,910.55 by Town & Country Ford of Charlotte, North Carolina be accepted for the City to receive unit prices on standard cab pick-up trucks, 11,000 GVWR with dual rear wheels. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

H. Two-Wheel Drive 4-Door Sport Utility Vehicle — **Business Support Services**

Recommendation: The Business Support Services Director recommends the low unit price bid of $19,860.38 by Parks Chevrolet of Charlotte, North Carolina be accepted for the City to receive unit prices on two-wheel drive 4-door sport utility vehicles. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

I. Cab and Chassis Truck with Diesel Engine — **Business Support Services**

Recommendation: The Business Support Services Director recommends the low unit price bid of $24,176.24 by Parks Chevrolet of Charlotte, North Carolina be accepted for the City to receive unit prices on 14,500 GVWR cab and chassis truck with diesel engine. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

J. Crew Cab and Chassis Truck — **Business Support Services**

Recommendation: The Business Support Services Director recommends the low bid of $42,755.59 by Adams International Trucks, Inc. of Charlotte, North Carolina be accepted for the City to receive unit prices on 24,000 GVWR crew cab and chassis trucks. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

K. Special Utility Body for Crew Cab with Dual Rear Wheel — **Business Support Services**

Recommendation: The Business Support Services Director recommends the low unit price bid of $3,585 by Fontaine Truck Equipment of Charlotte, North Carolina be accepted for the City to receive unit prices on special utility bodies for 11,000 GVWR crew cab with dual rear wheels. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

L. Special Utility Body for Crew Cab with Dual Rear Wheels #2 — **Business Support Services**

Recommendation: The Business Support Services Director recommends the low unit price bid of $5,264 by Worth Keeter, Inc., Charlotte of North Carolina be accepted for the City to receive unit prices on special utility bodies with panel for 11,000 GVWR crew cab with dual rear wheels. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

M. Special Job Utility Bodies

Business Support Services

Recommendation: The Business Support Services Director recommends the low bid of $3,275 by Fontaine Truck Equipment of Charlotte, North Carolina be accepted for the City to receive unit prices on special job planned utility bodies for 8,800 GVWR chassis with 56" cab to axle. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

N. Chassis 5 Wheeled Tractor with Backhoe/Loader

Business Support Services

Recommendation: The Business Support Services Director recommends the only unit price bid of $79,982 by Best Tracs Corporation of Charlotte, North Carolina be accepted for the City to receive unit prices on a chassis 5 wheeled tractor with backhoe/loader. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

O. Articulated Front End Loader

Business Support Services

Recommendation: The Business Support Services Director recommends the low bid of $85,625.32 by Best Tracs Corporation of Charlotte, North Carolina be accepted for the City to receive unit prices on an articulated front end loader. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

P. Class 1 Wheeled Tractor with Backhoe/Loader

Business Support Services

Recommendation: The Business Support Services Director recommends the low unit price bid of $39,514 by Charlotte Tractor Company of Charlotte, North Carolina be accepted for the City to receive unit prices on Class 1 wheeled tractor with backhoe/loader. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

Q. Steel Dump Bodies — **Business Support Services**

Recommendation: The Business Support Services Director recommends the only bid of $51,975 by Fontaine Truck Equipment of Charlotte, North Carolina be accepted for the City to receive unit prices on 14 ft steel dump bodies for 50,000 GVWR cab and chassis. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

R. Flat Dump Body — **Business Support Services**

Recommendation: The Business Support Services Director recommends the low bid of $6,800 by Fontaine Truck Equipment of Charlotte, North Carolina be accepted for the City to receive unit prices on 12 ft flat dump bodies. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

S. Contractors Dump Body — **Business Support Services**

Recommendation: The Business Support Services Director recommends the only bid of $7,900 by Fontaine Truck Equipment of Charlotte, North Carolina be accepted for the City to receive unit prices on 10 ft contractors dump bodies. The contracts are for one year with the option to renew for two additional one-year terms.

MWBD Compliance: Yes. There are no known certified MWBD vendors.

16. Approve Resolution Of Intent To Abandon Street And Set Public Hearing - A Portion of North Liddell Street.

Action:

A. Adopt the Resolution Of Intent to abandon a portion of North Liddell Street; and

B. Set a Public Hearing for May 24, 1999.

Attachment 32
Map

17. Refund of Taxes

Action:

Approve adoption of a resolution authorizing the refund of certain taxes assessed through clerical or assessor error in the amount of $63,835.93.

Attachment 33
Resolution
List of Refunds

CONSENT II

18. Annual Contract for New Tires

Action: **Approve a multi-vendor contract for purchasing tires for City vehicles. Cost is estimated to be $1,000,000 per year. Proposed tire vendors are:**

A. Berlin Tire Center, Inc.
B. Goodyear Tire & Service Center
C. Brad Ragan, Inc.
D. Parrish Tire Company

Explanation:

- On April 13, 1998, City Council approved a contract with multiple vendors for the purchase of tires for City vehicles. This contract expires April 12, 1999. This action will continue the multi-vendor program for another 12 months.

- The City has determined the best way to purchase new tires is by executing contracts with multiple vendors to provide all major tire brands. This methodology not only results in lower tire costs for the City, but also reduces vehicle downtime by providing alternate sources for tires during emergency situations and when certain vendors experience supply problems.

- Once the multiple vendors are selected, the City's Equipment Management Division will base individual purchasing decisions on tires that best match a vehicle's operating conditions, purchase price, and product availability. The overall tire program is aimed at providing the lowest tire cost per mile and at improving vehicle availability.

- The City received bids on March 10, 1999 to select multiple vendors to continue providing these tires to the City. These bids were based upon the City continuing to require a wide range of tire types and sizes and the methodology set forth. The contract term shall be for a period of one year. The City may extend the contract for two additional periods of one year each.

Funding: Various key businesses operating budgets.

19. Network Communications Technologies, Inc. Contract Amendment

Action: **Approve an amendment to the contract for $319,837 with Network Communications Technologies, Inc. (NCT) for additional services associated with the installation of the new data and voice cable throughout the City buildings, not to exceed $1,046,420.**

Explanation:

- On July 27, 1998, Council approved a contract in the amount of $726,582.68 with NCT for the installation of new data and voice cable throughout the Charlotte-Mecklenburg Government Center (CMGC) and the Utilities Administration Building on Brookshire Boulevard.

- During the execution of this project, several City employees, whose job duties were critical to the completion of the cabling project, left City employment. The need to continue this project with contract labor reflects the labor shortages in information technology professionals; the lack of professionals with expertise and background knowledge of the City's structure required for this project; and the Information Technology Division's difficulty in finding applicants to fill vacant positions. This contract labor will provide the following services:

  - Installation of fiber network for the CMGC ($104,115).

  - Removal of all old cabling and racks from City buildings in which new cabling was installed and the purchase and installation of new wiring cabinets ($65,000).

  - Installation of patch cables for 30 servers to complete all connections between servers ($12,400).

  - Installation and configuration of 95 switches to ensure Year 2000 compliance ($12,500).

- This amendment also includes the addition of various wiring communications materials as follows:

  - Labor and material costs to modify cubicle areas to accommodate the new cabling, including additional cable drops requested by various key businesses ($72,813).

  - The original approval did not include sales tax in the amount of $42,567.40 which needs to be included in the total contract amount.

  - Installation of conduit to connect CMUD buildings located at Patton Avenue and CMUD Administration to CMGC ($10,441).

Funding: Technology Fund, FY99 Operating Budgets for Finance, CMUD and Engineering & Property Management

20. KBA Computer Services, Inc. Contract

Action: **Approve a contract with KBA Computer Services, Inc. to supply technical training to the staff in support of the City's upgrading of its computer operating system, applications software and electronic mail systems, not to exceed $353,600.**

Explanation:

- The rebuilding of the City's computer infrastructure provides a standard package of business applications, including e-mail, for all City employees. These applications will afford an opportunity for employees to complete their business tasks more easily and quickly than with the current system.

- This contract will provide trainers, termed the Desktop Orientation Team, to assist with the learning curve associated with the transition to new software. They will be available to conduct demonstrations and make recommendations as to appropriate training classes for interested employees.

- The City's training staff and the Information Technology Division have joined together to ensure a comprehensive training program is in place. Training is a critical piece of the plan and has a direct impact on customer service.

Funding: Information Technology Fund

21. Amendment to TekSystems Technical Support Contract

Action: **Approve an amendment to extend the contract term and an additional $320,000 to the TekSystems contract for technical support. The total contract is not to exceed $596,000.**

Explanation:

- On June 8, 1998, the Information Technology Division of Business Support Services executed a contract with TekSystems for $50,000 to provide a desktop support technician. It was later amended to add one network administrator position, increase the contract maximum to $94,000, and extend the contract term to September 30, 1998.

- On November 9, 1998 and January 25, 1999, City Council approved amendments to:

  - Provide replacement help desk staffing and a telecommunications specialist; raise the maximum contract amount to $226,000 and approved a contract term extension to May 31, 1999.

  - Provide additional staffing in the network administration area and raise the contract maximum to $276,000.

- With the continued severe labor shortage in IT professionals and an industry average of 19% turnover per year, it is now recommended that the term of the TekSystems contract be extended to December 31, 1999 and that a new contract maximum of $596,000 be approved for the maintenance of the five positions supported by this contract. With the rebuild of the city-wide infrastructure currently underway, to replace these contractors with other contractors would cause a serious loss of in-house knowledge and jeopardize the Year 2000 replacement program.

Funding: Information Technology FY99 Operating Budget and the Technology Fund

22. Ramp B Change Order

Action: **Approve a change order in the amount of $189,881 to a construction contract with Blythe Development Co. for Ramp B Expansion.**

Explanation:

- In July, 1997, City Council accepted a FAA Grant and awarded a unit cost construction contract to Blythe Development Co. in the amount of $3,793,507 to construct the final phase of the Ramp B Expansion.

- This change order will adjust the originally estimated unit quantities in order to cover the change order for repair of the existing Ramp B storm drain that has been in place since 1980. This change order is eligible for 75% reimbursement from the FAA.

Funding: Funds are available in Aviation's Capital Investment Program

23. Air Service Consulting Contract

Action:

A. Approve a consulting contract with The Boyd Group/ASRC, Inc. for $31,745 for the development of an Air Service Assessment for the Charlotte/Douglas International Airport.

B. Adopt a Budget Ordinance in the amount of $31,745 in order to appropriate the Airport funds necessary for the contract.

Explanation:

- This consultant will develop airfare and service data and prepare a marketing plan to seek lower airfares while maintaining our service advantage. The following tasks will be addressed:

  - Evaluate all aspects of the current airline competition environment on a national level to establish a benchmark of comparison for the Charlotte market.

  - Evaluate all aspects of the current airline competition environment on a local level to show how the Charlotte market ranks against the national market, as well as establishing a baseline for future comparison of the market.

  - Identify any barriers to entry that currently exist at Charlotte/Douglas International Airport that would deter access to new entrant air carriers.

  - Identify all potential markets that may attract competitive air service and identify the airlines that would be best suited to provide service in those markets.

  - Devise a marketing plan to approach the potential airlines and encourage them to serve Charlotte.

Background:

- The Airport Advisory Committee has been studying the airline environment in Charlotte for some time. The consultant's work will provide an additional resource for their consideration.

- As part of a growing local and national concern over airline competition and fares, Mayor McCrory recently appointed an Air Service Task Force. The Task Force is charged with better understanding the value and complexities of the US Airways hub in Charlotte and analyzing the current air service and airfare environment. The Mayor has directed them to submit their findings to the City Council.

Funding: Aviation's FY99 Operating Budget

24. Noise Programs Consultant Contract

Action:

A. Approve a three year contract with Terrell, Hundley & Carroll, Inc. for a not-to-exceed amount of $900,000 to provide project management assistance and staffing for the Airport's Land Acquisition and Noise Compatibility Programs; and

B. Adopt a budget ordinance appropriating $900,000 to fund this contract.

Explanation:

- On March 27, 1995, City Council approved a contract with Terrell, Hundley & Carroll to provide project management assistance and staffing for the Airport's Land Acquisition and Residential Sound Insulation Program. Terrell, Hundley & Carroll has performed well, but their contract has now expired.

- A request for qualifications to provide these services was advertised, and four real estate acquisition companies submitted proposals. The firms were evaluated on previous experience with a sound attention program, staffing ability, knowledge of 49 CFR Part 24 Uniform Relocation Assistance and Real Property Acquisition and DBE participation.

- A Selection Committee comprised of representatives from the Airport Advisory Committee and Airport staff recommend that a new contract with Terrell, Hundley & Carroll be approved.

- Terrell, Hundley & Carroll will provide project management assistance and staffing to continue the Airport's Master Plan Land Acquisition Program and continued implementation of the Residential Sound Insulation Program.

- The Airport currently has 58 homeowners and businesses in the Master Plan Acquisition Program in addition to over 300 homeowners in the Residential Sound Insulation Program. Over the next three years, the Airport will be acquiring over a 1,000 acres of land along the Airport's western boundary for the proposed third parallel runway. Terrell, Hundley & Carroll will provide project management assistance and staffing for this effort.

25. Tandem Dump Truck Cab and Chassis

Action: **Approve a unit price contract for $50,502.00 with Freightliner of Charlotte, Charlotte, NC and for $55,155.74 with Adams International Trucks, Inc., Charlotte, NC for the purchase of 50,000 Gross Vehicle Weight Rating (GVWR) tandem dump truck cab and chassis for various key businesses.**

Explanation:

- Invitations to Bid were sent to 14 vendors on February 3, 1999 for the City to receive unit prices on 50,000 GVWR tandem dump truck cab and chassis. Two vendors responded.

- For five of the replacement trucks, the low bid of $50,502.00 from Freightliner of Charlotte is recommended.

- For one truck to be replaced in the Water Distribution Division of CMUD, the Business Support Services Director recommends the second low bid of Adams International Trucks, Inc. for a unit price of $55,155.74. The delivery time is critical for this truck and Adams offered delivery 155 days sooner than the low bid vendor. The truck to be replaced is in poor condition and unreliable. The unavailability of this truck will negatively impact the productivity of the crew performing the work, thus the replacement time is critical.

- The contracts are for one year with the option to renew for two additional one-year terms.

- FY99 purchases are estimated to be for five cabs and chassis with an anticipated purchase price of $257,163.74.

Funding: Various City Key Businesses FY99 Equipment Replacement Operating Budgets

26. Truck with Extended Cab and Chassis

Action: **Approve a unit price contract of $18,938.55 with Town & Country Ford, Charlotte, NC for the purchase of 8,800 GVWR truck with extended cab and chassis with 56" cab to axle for various key businesses.**

Explanation:

- Invitations to Bid were sent to 15 vendors on February 3, 1999 for the City to receive unit prices on 8,800 GVWR trucks with extended cab and chassis with 56" cab to axle. Two vendors responded.

- The low bid vendor, Parks Chevrolet, failed to meet the gross vehicle weight rating requirement.

Unit price contract is recommended at $18,938.55 to the low bid meeting specifications, Town & Country Ford. The contract is for one year with the option to renew for two additional one year terms.

- FY99 purchases are estimated to be for 3 replacement vehicles with an anticipated purchase price of $56,815.65.

Funding: Police and Utilities FY99 Equipment Replacement Operating Budgets

27. Crew Cab Truck with Dual Rear Wheels

Action: **Approve a unit price contract of $21,997.55 with Town and Country Ford, Charlotte, NC for the purchase of crew cab trucks, 11,000 GVWR with dual wheels, 60" cab to axle for various key businesses.**

Explanation:

- Invitations to Bid were sent to 15 vendors on February 3, 1999 for the City to receive unit prices for crew cab trucks, 11,000 GVWR with dual wheels, 60" cab to axle. Three vendors responded.

- Parks Chevrolet was an unresponsive bidder in that they failed to meet both the rear axle weight rating and the gross vehicle weight rating requirements.

- A unit price contract is recommended at $21,977.55 to the low bid meeting specifications, Town and Country Ford. The contract is for one year with the option to renew for two additional one year terms.

- FY99 purchases are estimated to be for three replacement vehicles and one additional vehicle with an anticipated purchase price of $87,990.20.

Funding: Various City Key Businesses FY99 Equipment Replacement Budgets

28. Transit Operator Scheduling Software Contract

Action: **Approve a contract with GIRO, Inc. for up to $260,000 to provide transit operator scheduling software for Charlotte Transit.**

Explanation:

- GIRO's computer software replaces the manual scheduling of Charlotte Transit drivers. The system optimizes driver assignments to minimize overtime and expedites "what if" analysis of service changes.

- GIRO's software will be the foundation for the replacement of Charlotte Transit's automated telephone information system, "Buster". The most likely suppliers of the new automated telephone system will integrate with GIRO's driver scheduling system. A Request for Proposal for replacing "Buster" will be issued this month.

- An evaluation team composed of members of CDOT, Charlotte Transit and Procurement Services evaluated five proposals received on December 10, 1998. AJM Consulting, a Cincinnati, Ohio transit software specialist, and N.C. State's Institute of Transportation Research and Education (ITRE) also assisted in the selection of GIRO.

- The evaluation team selected GIRO because:

  1. The company's software has been in use for over twenty years; a check with current users indicated a high level of satisfaction with the company and product.

  2. GIRO's software interfaces smoothly with current computer systems at the City and Charlotte Transit.

  3. GIRO's software is the best fit to Charlotte Transit's present routing and scheduling system.

- The GIRO contract also includes the purchase of a mapping system which will improve the quality of our public timetables and reduce the labor costs involved in producing printed schedules.

Funding: State and Federal funds will cover $234,000 (90%) of the system's cost. CDOT is using State transit technology grant funds plus Federal and State formula grant funds to finance the software purchase.

29. Purchase of Refuse Collection Vehicle Cabs and Chassis Contracts

Action: **Approve a unit price contract with Southern Truck Service, Inc., Charlotte, North Carolina at $91,504 for the purchase of automated and at $89,699 for the purchase of rear loading refuse collection cabs and chassis for Solid Waste Services.**

Explanation:

- The purchase is for six automated and five rear loading refuse collection vehicle cab and chassis. All 11 are replacement units.

- Invitations to Bid were sent to 14 vendors on January 27, 1999 for the City to receive unit prices on automated and rear loading refuse collection cabs and chassis. Three vendors responded but one was unresponsive since they failed to meet specifications in many critical areas. One vendor offered only the cab and chassis while two other bids reflected a combined cab/chassis and body price.

- The unresponsive bidder, Mack Truck of Charlotte, failed to meet the cab and chassis specifications in many critical areas as shown in Attachment I. The recommended vendor, Southern Truck Service Inc., complied with all major specifications.

- Unit price contracts recommended are for $91,504 per automated cab and chassis and $89,699 for rear loading cab and chassis. The contracts are for one year with the option to renew for two additional one year terms.

FY99 purchases for the six automated and the five rear loading cabs and chassis are estimated to be $997,519.

Funding: FY99 Solid Waste Services Operating Budget and FY99 Capital Equipment Fund

Attachment 34
Summary of Bids and Recommendations

30. Purchase of Refuse Collection Vehicle Bodies Contracts

Action: **Approve a unit price contract of $71,970 per body with Carolina Environmental Systems, Inc., Kernersville, North Carolina for the purchase of refuse collection bodies for Solid Waste Services.**

Explanation:

- The purchase is for six automated refuse collection bodies to be mounted on cabs and chassis previously recommended. All six bodies are replacement body units.

- Invitations to Bid were sent to 14 vendors on January 27, 1999 for the City to receive unit prices for bodies to be mounted on automated refuse collection cabs and chassis. Four vendors responded but two were unresponsive since they failed to meet specifications in critical areas or had performance problems with the same equipment bought previously from them.

- A unit price contract of $71,970 is recommended with Carolina Environmental Systems, Inc. The contract is for one year with the option to renew for two additional one year terms.

- This Invitation to Bid also included a request for unit prices for rear loader bodies. At this time, no recommendation is being made for their purchase. Responses from the vendors are still being evaluated by Solid Waste Services and the Equipment Management Division. The vendor recommendation will be taken to Council in the near future for their award of a contract.

FY99 purchases for the six bodies are estimated to be $431,820.

Funding: FY99 Solid Waste Services Operating Budget and FY99 Capital Equipment Fund

Attachment 35
Summary of Bids and Recommendations

31. NCDOT Transit Technology Grant Authorizing Resolution and Budget Ordinance

Action:

A. Adopt a resolution authorizing the Director of Transportation to file an application and enter into agreements with the North Carolina Department of Transportation (NCDOT) for a transit technology grant; and

B. Adopt a budget ordinance appropriating $465,000 which includes a NCDOT share of $418,500 (90%).

Explanation:

- The City is applying for $418,500 in Advanced Public Transportation Technology funds from NCDOT.

- The Charlotte Department of Transportation (CDOT) will use NCDOT's FY99 technology funding to:

  - Equip 10 percent of Charlotte Transit's buses with automatic passenger counters. Installation of this equipment eliminates manual collection of ridership data for Federal reports and route analysis. This equipment improves CDOT's capacity to monitor system usage and make necessary service adjustments. Estimated cost of installing passenger counters in fifteen vehicles is $70,000.

- Purchase Global Positioning System (GPS) receivers for 120 buses to automate completely the announcement of major time points and destinations for the visually and hearing impaired. These announcements are required by the Americans with Disabilities Act (ADA). Estimated cost of purchase and installation of the receivers is $360,000.

- Contract with North Carolina State University's Institute of Transportation Research and Education (ITRE) to map GPS coordinates and collect other information at all Charlotte Transit bus stops. This data is needed immediately for the automation of ADA announcements. The data also will be used in conjunction with the computerized scheduling system to produce public timetables faster and more accurately. ITRE already has completed similar projects in Durham and Greensboro. The ITRE contract is estimated to cost $35,000.

- A financial summary of the grant application is shown below:

NCDOT	(90%)	$418,500
CITY	(10%)	$ 46,500
TOTAL		$465,000

Funding: The budget ordinance estimates and appropriates the State funding and transfers the local match. The local match was included in the FY99 annual budget ordinance.

32. FY98G Storm Water Maintenance Package - Renewal #1

Action: **Approve Renewal #1 for $483,400 to the contract with United Construction, Inc. for continued construction of FY98 Storm Water Maintenance Package G. The renewal will increase the contract amount from $483,400 to $966,800.**

Explanation:

- This renewal will enable Storm Water Services to continue regular maintenance activities under this contract, recognizing good contractor performance and good existing unit prices. Storm water maintenance contracts are originally bid in a range that provides bidding opportunities to all licensed contractors. Where the contractor's work has been of good quality, a renewal is recommended to extend the contract.

- Renewals for these contracts typically equal the original contract amount. The contract documents provide for renewal of the contract up to three times, at the City's option, as an incentive to the contractor for productivity and workmanship.

MWBD: 100% ABE

Funding: Storm Water Capital Projects Fund

33. Drainage Improvements for Gateway Village

Action: **Approve a Storm Water Economic Development Project Agreement with Cousins Real Estate Corporation for $398,395 to replace the drainage system in Fifth and Cedar Streets and upgrade the undersized drainage system in Trade Street.**

Explanation:

- The purpose of this program is to promote development in the City Within a City (CWAC) area by assisting with the construction or repair of needed drainage facilities. This project meets the guidelines for the Storm Water Economic Development Program adopted by City Council in June of 1997. Gateway Village is a commercial/ housing project in CWAC which requires off-site improvements to the drainage infrastructure.

- The project has two parts which will:

1. Construct the drainage system at the corner of Fifth and Cedar Streets. This part of the project fulfills the intent of the Economic Development program guidelines as the present system is not adequate to handle the flow from the development. The project enables the City to make needed improvements to the drainage system while Gateway Village is being built. Otherwise, the City would make improvements after anticipated flooding problems have occurred. The Storm Water Economic Development Program will fund 100% of these improvements at a cost of $162,523.

2. Construct pipes to carry runoff down Trade Street to the flood way. The new pipes will be sized to carry the City runoff from Trade Street and upsized to also carry runoff from the Gateway Village site. Construction of the new pipe system on Trade Street will cost $505,441 and the Storm Water Economic Development Program will fund $235,872.

- The Gateway Village drainage improvements in Trade Street will allow the City to avoid costs exceeding $298,000 for eventual replacement of the existing undersized pipe system. By addressing these drainage issues in conjunction with the development of Gateway Village, the City is able to address a drainage need, save money by not having extensive construction costs later on, and will not have any foreseeable drainage issues once Gateway Village is developed.

- The improvements will be constructed by the contractor working on Gateway Village. The City will reimburse Cousins Real Estate Corporation for its costs once the work is inspected.

- Gateway Village is a 1.3 million square foot mixed use office and residential development which will generate an estimated $1.5 million annually in property tax revenue.

Funding: Storm Water Capital Projects Fund

Attachments 36
- Site plan
- Storm Water Economic Development Program Guidelines

34. Lease Agreement for Parking at the Great Aunt Stella Center

Action: **Approve a Lease Agreement between the City of Charlotte and Great Aunt Stella Center that provides 22 parking spaces for the Center's use on City property between 1000 and 1008 Elizabeth Avenue.**

Explanation:

- This lease will allow continued use by The Great Aunt Stella Center for parking for visitors and staff. It is also consistent with the City's policy to maximize return from its current asset portfolio.

- Terms of the Lease Agreement, continued from the 1998 agreement, are:

  - Monthly rental amount of $440.

  - Term: Two years (June 1, 1999 - May 30, 2001).

  - City revenue will total $10,560 over the two-year lease agreement period.

- Monthly rental amount is comparable to parking rates in the uptown area.

Attachment 37
Site map

35. Microsoft Technical Support Contract Change Order

Action:

A. Approve a change order with Microsoft Consulting Services (MCS) for the Y2000 remediation and maintenance of various City database programs written in FoxPro, Microsoft Access and Microsoft Visual Basic.

B. Authorize the City Manager to execute a change order with MCS in the amount of $188,040.

Explanation:

- On February 23, 1998, Council approved a contract in the amount of $255,000 with Microsoft Consulting Services (MCS) to:
  - Provide high level strategic planning services for both present and future Microsoft products and technologies.
  - Establish a technical partnership and a guaranteed level of support to critical high level technical skills.
- The City needs the assistance of MCS with the Year 2000 remediation and maintenance of various City database programs written in FoxPro, Microsoft Access and Microsoft Visual Basic.
- The need for outside labor is the result of continuing severe labor shortages in information technology professionals. MCS, as the manufacturer of these software products, is in the best position to provide contract labor for these critical applications.
- The contract term is April 12, 1999 through June 30, 2000. The contract maximum is $188,040.

Funding: Information Technology Fund

36. Acceptance of Grant Award for Police

Action:

A. Approve a cooperative agreement between the Charlotte-Mecklenburg Police Department and the U.S. Department of Justice to fund a Community Policing Domestic Violence Conference.

B. Adopt a budget ordinance appropriating $100,000 from the Justice Department to fund the conference.

Explanation:

- The Department of Justice has awarded the Charlotte-Mecklenburg Police Department's Carolinas Institute for Community Policing a $100,000 grant to fund a regional conference on domestic violence.
- The purpose of the conference is to apply the community policing problem solving concept to domestic violence. The conference will bring together both public and private agencies who provide services to domestic violence victims and offenders. The group will identify the barriers to providing effective services and develop strategies to better serve clients. The follow-up to the conference will be domestic violence training provided by the Carolinas Institute for Community Policing.
- The conference will be held in Asheville in October and will include participants from North and South Carolina.
- The grant from the Department of Justice will provide $100,000 to cover all conference costs. No matching funds are required.

Funding: $100,000 from the Department of Justice

37. Administrative Settlement of Condemnation

Action: **Approve an administrative settlement of condemnation of 38.111 acres owned by Marjorie Brown Smith for $176,887.66.**

Explanation: On October 26, 1998, City Council authorized the condemnation of 38.111 acres owned by Marjorie Brown Smith for $1,257,663.00. Ms. Smith agrees that this amount is the fair market value of the property; however, her agreement is conditional upon the Airport's payment of her attorney's fees amounting to $170,887.66, plus certain deferred property taxes equaling approximately $6,000. Her contingent is that the Airport's posture in early negotiations required her to retain an attorney and caused delay which resulted in the accrual of additional deferred property taxes. Because of the risk involved in litigating this matter, this Administrative Settlement is recommended by the Airport's attorney and concurred with by the City Attorney's Office. The Federal Aviation Administration will fund 75% of these costs.

Funding: The funds are available in the Airport's Master Plan Land Acquisition Account

38. Property Transactions

Action: **Approve the following property acquisitions (A-E) and adopt the condemnation resolutions (F-I).**

Acquisitions:

A. **Project**: Wilkinson Boulevard Improvements, Parcel #4
Owner(s): S.P. Charlotte LLC, and any other parties of interest
Property Address: 2401 Wilkinson Boulevard
Property to be Acquired: 1,984 sq.ft. (.0455 ac.) plus temporary construction easement 1,648 sq.ft. (.0378 ac.)
Improvements: Asphalt paving, concrete sidewalk, commercial sign, landscaping & planter
Purchase Price: $15,400

Remarks: The area is needed for Wilkinson Boulevard improvements at the intersection of Berryhill and Remount Roads. The compensation amount is based on an independent, certified appraisal.
Zoned: I-2
Use: Motel
Total Parcel Tax Value: $1,131,000
Tax Code: 119-012-11

B. **Project**: Raw Water Main Catawba Station to Franklin Treatment Plant, Parcel #14
Owner(s): James H. Eubanks & any other parties of interest
Property Address: 4601 Mount Holly-Huntersville Road
Property to be Acquired: Temporary construction easement 12,153 sq.ft. (.279 ac.)
Improvements: Many large ornamental and shade trees, landscaping
Purchase Price: $12,000
Remarks: A temporary construction easement is required for 120-inch raw waterline. Construction requires the removal of ornamental and shade trees, including eight large oaks. The acquisition price is based on land value in the area.
Zoned: R-3
Use: Single Family Residential
Total Parcel Tax Value: $155,190
Tax Code: 023-113-04

C. **Project**: Wingate Redevelopment (Park Acquisition), Parcel #56A
Owner(s): William H. Stewart, Jr.
Property Address: 2725 Mayfair Avenue
Property to be Acquired: 9,017.92 sq.ft. (0.207 ac.)
Improvements: Total Take
Purchase Price: $32,000
Remarks: A total take is needed to complete the Wingate Redevelopment project. Acquisition price is based on a certified appraisal.
Zoned: R-8
Use: Single Family Residential
Total Parcel Tax Value: $29,920
Tax Code: 115-015-14

D. **Project**: Randolph Road/Wendover Road Intersection, Parcel #12
Owner(s): F.H. Ross, Jr. & wf., Margaret W. Ross
Property Address: 101 North Wendover Road
Property to be Acquired: 20,714.99 sq.ft. (0.48 ac.) plus 16,387.86 sq.ft. (0.3762 ac.) of temporary construction easement
Improvements: None
Purchase Price: $160,300
Remarks: The areas are needed for an intersection improvement project. The compensation amounts are based on two independent appraisals.
Zoned: R-3
Use: Single Family Residential
Total Parcel Tax Value: $713,250
Tax Code: 157-081-05

E. **Project:** Master Plan Land Acquisition
Owner(s): Helen Hatley & Daniel Hatley
Property Address: 8316 Bell Avenue
Property to be acquired: .275 acres
Improvements: vacant
Purchase Price: $7,000
Remarks: The purchase price was determined by an independent appraiser and was reviewed by a second appraiser. Each appraisal takes into consideration the specific quality and quantity of the land. The tax value is determined on a more generic basis and will be higher or lower for land/ house with certain attributes. Property is acquired per Federal Guidelines 49 CFR Part 24 of the Uniform Acquisition and Relocation Act of 1970. Acquisition costs are eligible for Federal Aviation Administration reimbursement
Zoned: RMH **Use:** vacant
Tax Value: $1,880
Tax Code: 113-101-03

Condemnations:

F. **Project**: Matthews Sewer Trunks, Phase 2, Trunk 8, Northfield Court, Parcel #41-8
Owner(s): Charles Jackson Whisnant & wf., Shirley Ross Whisnant & any other parties of interest
Property Address: 925 Reverdy Lane
Property to be Acquired: Temporary construction easement 919.25 sq.ft. (0.022 ac.)

Improvements: Trees
Purchase Price: $500
Remarks: The area is needed for construction of a sanitary sewer line for Northfield Court. City staff has yet to reach an agreement with property owners after numerous contacts and negotiations. Compensation is based on an independent, certified appraisal.
Zoned: R-15
Use: Single Family Residential
Total Parcel Tax Value: $207,710
Tax Code: 227-042-15

G. **Project**: Wingate Redevelopment (Park Acquisition), Parcel #54-A
Owner(s): Billie Hunter and Mary Hunter & any other parties of interest
Property Address: 2713 Mayfair Avenue
Property to be Acquired: 9,017 sq.ft. (.207 ac.)
Improvements: House & all improvements
Purchase Price: $31,000
Remarks: The area is needed to complete the Wingate Redevelopment project. Staff has yet to reach an agreement with property owners after numerous contacts and negotiations. Compensation is based on independent appraisal.
Zoned: R-22 MF
Use: Single Family Residential
Total Parcel Tax Value: $27,210
Tax Code: 115-015-16

H. **Project**: Wingate Redevelopment (Park Acquisition), Parcel #57-A
Owner(s): Ernest Jirard Sifford, Jr. & all parties of interest
Property Address: 2729 Mayfair Avenue
Property to be Acquired: 9,017 sq.ft. (.207 ac.)
Improvements: House & all improvements
Purchase Price: $27,000
Remarks: The area is needed for the Wingate Redevelopment project. Staff has yet to reach an agreement with property owners after numerous contacts and negotiations. Compensation is based on an independent, certified appraisal.

Zoned: R-8
Use: Single Family Residential
Total Parcel Tax Value: $25,320
Tax Code: 115-015-15

I. **Project**: Matthews Sewer Trunks, Phase 2, Trunk 6, Gladewater Drive, Parcel #17
Owner(s): Wesley L. Singleton & all parties of interest
Property Address: 3010 Windsor Chase Drive
Property to be Acquired: 2,820.65 sq.ft. (0.065 ac.)
Improvements: Trees
Purchase Price: $1,340
Remarks: The areas are needed for sanitary sewer lines for Gladewater Drive. City staff has yet to reach an agreement with property owners after numerous contacts and negotiations. Compensation is based on an independent, certified appraisal.
Zoned: R-9
Use: Single Family Residential
Total Parcel Tax Value: $149,950
Tax Code: 193-461-27

39. Meeting Minutes

Action: **Approve the titles, motions and votes reflected in the Clerk's record as the minutes of the:**

- **March 10, 1999 Budget Workshop**
- **March 15, 1999 Zoning Meeting**
- **March 22, 1999 Business Meeting**

AGENDA

Meeting Type.	BUSINESS
Date:	04/12/1999

City of Charlotte, City Clerk's Office

SPEAKERS' LIST

COUNCIL BUSINESS MEETING

SPEAKER'S LIST

Monday, April 12, 1999

7:00 City Council Meeting

Invocation

Pledge of Allegiance

Awards and Recognition
Read and present "Teen Health Awareness Week" proclamation to Kwain Bryant Recognize him for comments

Recognize Ann Kimbro, Chair of the Clean City Committee who will present "Neighborhood Recognition Award"

Read and present "Fair Housing Month" proclamation to Bill Clements Recognize him for comments

Recognize Walter Abernethy, Manager of the Clean City Committee, who will speak on the graffitti removal project Mayor will present awards to Sherwin-Williams Paint Co and Mecklenburg County Sheriff's Office

Recognize Peggy Wesp, Executive Director of Sister Cities, who will present a gift from Mayor Fu of Baoding, China

BUSINESS AGENDA

Item No. 12 - Loan Program for Water Pessure Reducing Valves

1 Harry Hoover, 5709 Electra Lane, 28212